



**Community Renewal Team, Inc. (CRT)
Request for Quotation
Specification Sheet**

July 1, 2020

Siding - 22 Colt Street, East Hartford, CT

Introduction

The fiduciary procedure for securing quotes follows CRT's Request for Quotation guidelines. Local firms found available for the work, including those with a work history with CRT, are contacted for work detail and cost statements.

Scope

CRT is looking obtain quotes to have the siding replaced at one of our sites located at 22 Colt Street, East Hartford as follows:

- Remove existing vinyl siding;
- Supply and install new vinyl siding – CertainTeed Vinyl and polymer or equal;
- Provide starter strip, edge trim, outside and inside corner caps and other items recommended by siding manufacturer;
- Accessories: Corner posts, door and window casings, moldings trim (J-Channel);
- Install fasteners for horizontal vinyl siding at a distance per manufacturer's specifications;
- Owner to select color;
- Contractor responsible for the removal and proper disposal of all materials from the site;
- Contractor responsible for obtaining all necessary permits.

This work will be scheduled Monday – Friday 8am-5pm, weekends and holidays in order to meet the necessary deadline(s), safety and funder requirements.

Walk-through

Please contact Jeanette Dunbar at dunbarj@crtct.org to schedule a time to visit the site.

Selection Criteria

The contractor that best fits the key elements of **availability, reasonable cost, and proven capacity** will be chosen for the project. Work to be completed by no later than August 31, 2020.

Pricing

Price quote should be broken out by equipment, materials, crane/rigging, labor and miscellaneous. Please also provide the timeframe of ordering/receiving the new equipment and

the length of the job from start to finish. The Community Renewal Team, Inc. is exempt from taxes.

Documents to be submitted

- Scope of work and fee schedule
- Proof of Insurance Amounts considered acceptable by CRT are as follows:
 - General Liability (\$1,000,000 each occurrence/\$2,000,000 general aggregate)
 - Automobile Liability (\$1,000,000 each accident)
 - Umbrella Liability (\$3,000,000 each occurrence) **amount may vary based on type of service*
 - Workers Compensation (\$1,000,000 each accident, \$1,000,000 each employee, \$1,000,000 disease policy limit)

Deadline

Please submit a quote by, Friday, July 17 – 12pm noon by electronic mail to Jeanette Dunbar, Purchasing Manager at dunbarj@crtct.org . Once quotes are reviewed, notification will be sent to selected company and a contract will be forwarded for review. The selected company will be required to submit the signed contract, Certificate of Insurance with acceptable amounts by CRT and a W-9 Form prior to commencement of work.

For any questions, please contact Jeanette Dunbar at (860) 560-5161.