DANIEL HAND HIGH SCHOOL – TWO TRACK SHELTERS

MADISON BOARD OF EDUCATION
MADISON, CT, NEW HAVEN COUNTY

2020-2021
# TABLE OF CONTENT

<table>
<thead>
<tr>
<th>HEADING</th>
<th>PAGE NUMBER</th>
</tr>
</thead>
<tbody>
<tr>
<td>LEGAL NOTICE PUBLICATION</td>
<td>3</td>
</tr>
<tr>
<td>INVITATION TO BID LETTER</td>
<td>4</td>
</tr>
<tr>
<td>SECTION A: DHHS TRACK SHELTER</td>
<td>5</td>
</tr>
<tr>
<td>BID FORM</td>
<td>7</td>
</tr>
<tr>
<td>CERTIFICATE OF NON-COLLUSION</td>
<td>9</td>
</tr>
</tbody>
</table>
June 18, 2020

REQUEST FOR LEGAL NOTICE PUBLICATION

LEGAL NOTICE
INVITATION TO BID

Bids are requested for the following:

DANIEL HAND HIGH SCHOOL
TWO TRACK SHELTERS - The Pole-Vault and High Jump Shelter

Specifications are available on the Town of Madison website at url: http://www.madisonct.org or the State of Connecticut Department of Administrative Services State Contracting Portal or by calling Racquel Stubbs, Administrative Assistant, at 203-245-5697. Bids will be received at the Facilities Department, 284 Green Hill Road, Madison, CT, 06443, until Monday, July 6, 2020 at 2:00PM, and will be opened and read aloud at that time. The Board of Selectmen and or the Board of Education reserves the right to reject any and all bids.

William H. McMinn
Director of Facilities
June 18, 2020

Dear Sirs:

The Madison Board of Education is requesting bids for Two Track Shelters to be delivered & installed at Daniel Hand High School, located at 286 Green Hill Road, Madison CT 06443.

Bids will be due Monday, July 6, 2020 when they will be opened and read aloud. The Town of Madison and the Board of Education reserves the right to reject any and/or all bids.

If you have any questions, please email Racquel Stubbs, stubbsr@madisonct.org, all questions must be submitted by Monday, June 29, 2020.

Please have envelope clearly marked “Sealed Bid – Daniel Hand High School – Track Shelters” and mail or deliver to the Facilities Department, 284 Green Hill Road, Madison, CT 06443.

Sincerely,

William H McMinn
Director of Facilities
TOWN OF MADISON
Facilities Office

WILLIAM H. McMinn
Manager of Facilities

SECTION A
Specifications for Daniel Hand High School Track Shelters

I. GENERAL CONDITIONS

INTENT

The Madison Board of Education is seeking bids for Two Track Shelters; Pole Vault Shelter and High Jump Shelter, to be delivered & installed at Daniel Hand High School, located at 286 Green Hill Road, Madison CT 06443.

BID PRICE

The contractor shall submit a bid for the complete job. The two Track Shelters must be turn-key; delivered and installed. It is the obligation of the contractor to investigate the sites and verify dimensions and conditions prior to submitting bids.

EXPERIENCE AND CAPABILITY

Bidders shall demonstrate both experience and capability to accomplish the described work in a complete and timely manner. In addition to the quote, the contractor shall be prepared to furnish three (3) similar project references, at the discretion of the Facilities Department.

COMPLETION TIME

Work to begin upon award of contract and completed on the scheduled basis for the duration of said contract.

INSURANCE REQUIREMENTS

The bidder shall be required to submit evidence of insurance with the following minimum standards:

1. Workers’ compensation (if applicable).
2. Comprehensive general liability insurance.
a. Including blanket contractual liability coverage.
   b. Including personal injury coverage.
3. Comprehensive automobile liability insurance.
4. Limits under all liability shall be not less than $1,000,000 bodily injury and $500,000 property damage.

II. SPECIFICATIONS

1. The Track Shelters are permanent structures on wheels.

2. An example of an acceptable or equivalent structure is:
   - The Pole-Vault Shelter (27’wx31’dx36’h) and,
   - High Jump (17’wx27’dx36’h).

3. Color: Black

4. Turn-key project including installation
BID FORM

FOR: DANIEL HAND HIGH SCHOOL – TWO TRACK SHELTERS

July 6, 2020

BID TO: MADISON BOARD OF EDUCATION
FACILITIES DEPARTMENT
284 Green Hill Road
Madison, CT 06443

BID FROM: ________________________________
(Name of Firm Submitting Bid)

______________________________
(Address)

______________________________
(City) (State) (Zip Code)

______________________________
(Telephone Number)

______________________________
(Date Bid Submitted)

Note: All portions of this Bid Form must be completed and signed before the Bid is submitted. Failure to do so will result in the Bid being rejected as non-responsive.
1.0 BIDDER’S REPRESENTATIONS

Bidder, represents that a) it has the appropriate active Contractor’s license required by the State of Connecticut; b) it has carefully read and examined the bidding documents for the proposed work on this project; c) it has examined the site of the proposed work and all information available to bidders; d) it has become familiar with all the conditions related to the proposed work, including the availability of labor, materials, and equipment. Bidder hereby offers to furnish all labor, materials, equipment, tools, transportation, and services necessary to complete the proposed work on this project in accordance with the Contract Documents for the sums quoted. Bidder further agrees that it will not withdraw its bid within 60 days after the bid deadline. If awarded the contract, bidder agrees to complete the proposed work within the date of commencement specified in the Notice to Proceed.

2.0 BASE BID

1. The Pole-Vault Shelter (27’wx31’dx36’h)

Total Bid Amount written in words ______________________________________________

____________________________________________________________________________

Total Bid Amount written in figures $ ______________________________________________

2. High Jump (17’wx27’dx36’h).

Total Bid Amount written in words ______________________________________________

____________________________________________________________________________

Total Bid Amount written in figures $ ______________________________________________

PROPOSAL SIGNATURE

Respectfully submitted by:

____________________________________
Signature

Name: ________________________________
Print or type

Date ________________________________

Title__________________________
(Owner/Partner/Pres./V.Pres.)
Certificate of Non-Collusion

STATE OF } 
COUNTY OF } ss:

________________________________________, being first duly sworn, deposes and says that:

I am _______________________________________ , the ______________________________
(Name) (Title)
of __________________________________________________________________________,
the Bidder submitting the attached Bid to the Town of Madison, and that I executed said Bid with full authority to do so, that such Bid is genuine and is not a collusive or sham Bid, that said Bidder has not, directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free, competitive bidding in connection with the above named Project, and that all statements contained in said Bid and in this certification are true and correct, and made with full knowledge that the Town of Madison relies upon the truth of the statements contained in said Bid and in the statements contained in this certification in awarding the Contract for Services.

______________________________________
(Signature of Bidder)

______________________________________
(Printed or Typed Name of Bidder)

______________________________________
(Title)

Sworn to and subscribed to before me on this ______ day of _____________________, 20___.

_________________________ (Seal) Notary Public

My Commission expires ______________