

Town of Brookfield  
100 Pocono Road, Brookfield, CT 06804  
Ph.: 203-775-7613 ; jgay@brookfieldct.gov

T-20-23 - Addendum #1 ; 276 Laptops and 3-400 Chrome books  
Questions received to date, 6/4/20

What Warranties are required? **ONLY THE MANUFACTURER'S WARRANTY. VENDORS SHOULD LIST AND INCLUDE WITH THEIR PROPOSAL**

Do you wish costs for Accidental Damage Protection? **NO**

Is any programing required? **NO.THE UNITS WILL ALL BE REIMAGED UPON ARRIVAL.**

Would other makes be allowed such as ACER?

Would the town consider an ASUS branded Chromebook instead of Dell?

Will HP Chromebooks be accepted? Or must they be Dell?

On the Chromebook description: You have written **DELL Touchscreen Chromebook** Model. We are looking to propose a DELL equivalent.

Can you update the Chromebook spec to include **“or equivalent”**.

**WE WILL ACCEPT BOTH ACER AND ASUS BRANDS FOR BOTH THE LAPTOPS AND THE CHROMEBOOKS.**

**HP CHROMEBOOKS WILL NOT BE ACCEPTED.**

**NO OTHER BRANDS THAN WHAT HAS BEEN LISTED SHALL BE ACCEPTED FOR EITHER THE LAPTOPS OR CHROMEBOOKS.**

Must they be new or would refurbished be considered? **ALL ITEMS MUST BE CERTIFIED AS NEW. USED OR REFURBISHED UNITS WILL NOT BE ACCEPTED.**

What is the target cost the town is looking for the Laptop ? I have multiple options and want to narrow down what I would present. **AWARD WILL BE TO THE LOWEST RESPONSIVE RESPONSIBLE BIDDER FOR THE SPECIFICATIONS LISTED FACTORED FOR MEETING THE DELIVERY REQUIREMENTS.**

What is the target cost the town is looking for the chromebook? **SAME ANSWER AS ABOVE.**

Please advise will you consider accepting sealed bid by electronic means that is email? **NO. ELECTRONIC EMAILED SUBMISSIONS ARE NOT SEALED AND ARE NOT ACCEPTABLE AT THIS TIME. THERE IS A LOCKED DROP BOX AT THE FRONT DOOR OF TOWN HALL FOR DROPPED OFF SEALED ENVELOPE SUBMISSIONS.**

Will you accept bids via UPS next day or 2<sup>nd</sup> day air if labeled appropriately? **YES AS LONG AS IT ARRIVES BY THE CLOSING TIME AND DATE.**

What software will be loaded onto the laptops? **ALL UNITS WILL BE REIMAGED UPON ARRIVAL**

Does production age matter for the units? **WE WOULD REQUIRE UNITS THAT ARE NOT NEARING THEIR END OF LIFE ON PRODUCTION. WE WILL REQUIRE MANUFACTURERS TO PROVIDE A MINIMUM OF 4YRS SUPPORT FOR ALL UNITS PROVIDED AND BY SUBMITTING A BID VENDORS ARE SO CERTIFYING THE SAME**

You only need the specific items or requirements listed for the Laptop and Chromebooks? **YES. THESE ARE THE MINIMUM SPECIFICATIONS REQUIRED THAT MUST BE PROVIDED.**

**NOTE: VENDORS SHALL PROVIDE THE DETAIL SPECIFICATIONS FOR ALL UNITS THEY PROPOSE TO PROVIDE.**

I am being told by the manufacturer that delivery times are 4-12 weeks, with partial deliveries not guaranteed prior to 12 weeks. I may not be able to provide any units at all until 12 weeks after the order is placed. Does this preclude me from Bidding?

**THE JULY 31, 2020 DELIVERY DATE IS NOW BEING ADJUSTED TO BEING STRONGLY PREFERRED RATHER THAN MANDATED. UNDERSTANDING THERE MAY BE MANUFACTURERS DELAY'S TO THE DEALER, WE NOW ASK FOR VENDORS TO SUBMIT THEIR EXPECTED GUARANTEED DELIVERY SCHEDULE, WHICH MAY ALLOW FOR PARTIAL DELIVERIES OVER TIME AND FOR FINAL DELIVERIES PAST JULY 31,2020. VENDORS EXPECTING TO MEET A PARTIAL DELIVERY SCHEDULE SHOULD LIST THE NUMBER OF UNITS TO BE DELIVERED FOR EACH TARGET DATE, WITH THE DATE ALL UNITS WILL BE PROVIDED BY. VENDORS THAT ARE ABLE TO MEET, OR SUBSTANTIALLY MEET, THE PREFERRED JULY 31, 2020 DELIVERY DATE SHALL BE GIVEN PREFERENCE, DEPENDANT UPON FACTORING FOR QUALIFICATIONS AND PRICE.**

**VENDORS THAT HAVE NOT PREVIOUSLY DONE BUSINESS WITH THE TOWN OR BOE AND ARE BEING CONSIDERED FOR AN AWARD WILL NEED TO DEMONSTRATE THEIR ABILITY TO PERFORM AND MEET THE LISTED DELIVERY TIMES TO THE SATISFACTION OF THE IT DIRECTOR. PROVIDING ADDITIONAL REFERENCES, BEYOND THE BASIC THREE REQUESTED, FOR SIMILAR SIZED SALES (CT MUNICIPALITIES PREFERRED) WOULD GREATLY ASSIST ON THAT DETERMINATION. THE IT DIRECTOR AND THE SELECTION TEAM SHALL MAKE AWARDS AS TO WHAT IS IN THE BEST INTERESTS OF THE TOWN AND BOE TAKING ALL FACTORS INTO ACCOUNT OF QUALIFICATIONS, PRICE AND DELIVERY**

**End of Addendum #1**

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Town of Brookfield 203-775-7613 06/04/2020