**FAQ: Procurement Notice: Department of Housing Study of Accessible and Affordable Housing Request for Proposals (RFP)**

**Questions and Answers**

* What is the definition of accessible housing in relation to deliverables of the RFP?
  + Response: The simple definition which is ”dwelling units in the state which are accessible to persons with disabilities”.   It does not mean only units which are fully accessible, but at the very least must provide entry to the unit.
* What is the impetus that spurred the issuance of the RFP and how will the resulting data be utilized by DOH?
  + Response: In coordination with an effort under the Department of Social Services associated with the identification of supply and demand for accessible housing across the state (required by Money Follows the Person “MFP”), our original intent was to collect additional information and data to support the Analysis of Impediments to Fair Housing Choice (“AI”).  As the study will not be done in time to support the current AI, we expect that the data will be used both by DSS for its original intent associated with MFP, as well as to identify long term housing availability and demand.
* Has this type of study been previously funded in other locations?  If so, are they available for review?
  + Response: Not that we are aware of.
* When determining housing supply, should Housing Choice Vouchers, project based vouchers, and others types of housing subsidies be included?
  + Response: No.  This study is about hard units.
* In addition to subcontractors or partners identified and listed within the RFP, if granted the award, can others be added subsequently?
  + Response: Yes, but only under the original cost estimate.
* Will the resulting contract have any renewal options past the initial expiration date of 12/31/2020?
  + Response: Unfortunately, the funding expires 12/31/20, so there will be no opportunity for extension.
* Are the services in this solicitation continually needed, even beyond the term of the resulting contract, and therefore may be bid out again?
  + Response: No, we do not anticipate this being a regular activity at this time.
* At this time we will not be accepting paper copies of the proposal. Please email one copy of the proposal to the Official Contact:

Michael Santoro: [Michael.Santoro@ct.gov](mailto:Michael.Santoro@ct.gov)

Please include the following in the subject bar of the email: Legal Name of the respondent and the RFP Name: **Department of Housing Study of Accessible and Affordable Housing for the State of Connecticut – 20DOH202PSA01**

**The proposal must be compatible with *Microsoft Office Word* except for the Budget, which may be compatible with *Microsoft Office Excel*.** The required Appendices and Forms identified in Section IV may be scanned and submitted in Portable Document Format (PDF) or similar file format.

* Is it possible to extend all deadlines by two weeks?
  + Response: Yes, the deadlines were extended by 2 weeks and the RFP was reposted. The proposals are due on April 15, 2020, electronically.
* Are only nonprofit entities eligible to be respondents? The RFP defines “contractor” and “respondent” separately on Page 4, but then uses them interchangeably throughout the document. The definition of “respondent” is limited to nonprofit entities, but then of course the ranking process favors women/minority-owned businesses, which certainly seems to indicate that for-profit contractors are eligible. Could we clarify this?
  + Response: Thank you for bringing this to our attention. Yes, for profit entities are eligible to apply. The “respondent” definition was updated to include for-profit entities and

reposted.