

The Connecticut General Assembly

Joint Committee on Legislative Management

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April 3, 2020

TO: All Respondents of Record

FROM: **Rachel L. Meddar**

RE: Responses to Questions and Clarifications
LOB HVAC Air Compressor (JCLM20REG0028)

The following Request for Proposal (RFP) questions, answers and clarifications are provided to those who have received the Connecticut General Assembly's RFP for the above referenced Request for Proposal.

Thank you for your continued interest in the Connecticut General Assembly procurements.

JOINT COMMITTEE ON LEGISLATIVE MANAGEMENT

QUESTIONS AND ANSWERS

1. Please note that the deadline for receipt of all responses is **April 9, 2020 by 12:00 pm (noon)**. All proposal responses are to be **emailed** to **CGAContracting@cga.ct.gov**. The CGA reserves the right to reject any proposal responses received after the above referenced date.

2. Is there a listing of what is to be submitted with the responses?

Part D of the Request for Proposal includes a list of required elements that shall be included in all responses. **Any response not including these elements is subject to disqualification.**

3. Is a bid bond required to be submitted with the proposal?

No bid bond is required to be submitted with the proposal.

4. Can the CGA please publish the sign-in sheet for the attendees who attended the question and answer meeting?

Due to the pre-solicitation meeting being held via teleconference, there was no sign-in sheet. There was one vendor in attendance – Paul Shaw from Quincy Compressor Direct/Scales Industrial.

5. Can vendors conduct a walkthrough the location of the LOB HVAC Air Compressor?

Yes, vendors can conduct a walkthrough the location of the LOB HVAC Air Compressor. If any vendor wants to do so, they must partner with our on-site maintenance contractor, SMG. Please email Kit Digges (kit.digges@cga.ct.gov) or William Varona (william.varona@cga.ct.gov) to schedule an appointment.

6. Is there flexibility in the June 20, 2020 completion date?

Yes, although the CGA would like to have the LOB HVAC Air Compressor project complete by the end of fiscal year (June 30, 2020). The CGA understands that it might not be possible due to the COVID-19 pandemic, especially if it interrupts supply chain and/or staffing levels. The CGA will work with the awarded vendor to finalize a reasonable delivery timetable upon contract award.