

## INVITATION TO BID

Pursuant to the terms and conditions of this Request for Proposal (“RFP”), the Capitol Region Education Council (“CREC”) is pleased to announce the invitation to submit proposals to vendors for contracted facilities management services for various properties owned and/or managed by CREC.

RFP documents may be obtained on the DAS and CREC websites.

Included in this RFP is an Add –alternate for a Facilities assessment and a Capital Improvement Plan. Details are included later in the document and the price proposal is included with the Facilities Management Pricing schedule.

Sealed proposals may be mailed or hand delivered to:

Kate Rotella, Purchasing Manager  
Capitol Region Education Council  
147 Charter Oak Avenue  
Hartford, CT 06106  
RFP # 20-104 Contracted Facilities Management Services 2020

Sealed proposals will be accepted at CREC, 147 Charter Oak Avenue, Hartford, Connecticut, 06106, until 11:00 AM March 2, 2020, at which time, proposals will be publicly opened and read aloud.

**Mandatory Site Visits      February ~~18~~ 19, 2020 at 8:00 AM**  
**Snow Date See web Site**  
**Vendors will meet in the lobby of 147 Charter Oak Ave**  
**Hartford, CT**

It is expected that a contract award decision will be made by Monday, March 9, 2020.

CREC’s current service provider is authorized to submit a proposal.

CREC is an Equal Opportunity Employer.

Please direct any questions concerning this RFP by February 26, 2020 to Kate Rotella, Purchasing Manager at [krotella@crec.org](mailto:krotella@crec.org) .