**NEW OPPORTUNITIES, INC.**

**DOE WAP MANDATORY BIDDERS CONFERENCE**

**2/13/2020 @ 1:00PM**

**AUDITORIUM**

**232 N. ELM ST,**

**WATERBURY 06702**

**Q&A**

1. **DO YOU HAVE TO FILL IN ALL PRICES ON THE PRICING SHEET?**
	1. *Only bid on services you provide, if the price or measure does not apply, enter n/a.*
2. **WHEN TRAVELING TO OTHER REGIONS, CAN THE EXPENSES BE INVOICED?**
	1. *ALL expenses to complete a project must be included in your pricing.*
3. **IF A CONTRACTOR FINDS A CHANGE ORDER IS REQUIRED, HOW IS THAT HANDLED?**
	1. *The contractor would call the auditor/coordinator for that project and get written permission before proceeding with work. Contractor must provide photos of work being recommended.*
4. **IF A CONTRACTOR IS ON A HES-IE PROJECT AND WANTS DO RECOMMEND THEM FOR DOE, HOW IS THAT PROCESSED?**
5. *NOI will not process LEADS from contractors for DOE. The Weatherization Assistance Program uses the same eligibility criteria as the Connecticut Energy Assistance Program. Currently, the eligibility is set at 60% of State Median Income. Priority is given to households that are particularly vulnerable, such as the elderly, persons with disabilities, families with children and high energy users. For multi-family dwellings, at least two-thirds of the tenants must be income-eligible.*
6. **WILL PAYMENT IN 30 DAYS AFTER COMPLETION BE A REALISTIC DATE?**
	1. *NOI will issue payment for a project approximately 30 days after the project is complete and inspected. If multiple contractors are required for a job, all contractors must be complete and inspected before payment is issued.*
7. **THE BID PACKAGE STATES THAT BPI CERTIFICATION IS REQUIRED FOR HVAC CONTRACTORS, IS THIS A REQUIREMENT?**
	1. *When preparing the package, it was taken into consideration that an HVAC contractor can bid on SHELL work. The BPI Certification is* ***NOT*** *required for HVAC companies, unless the company is performing SHELL/SHELL Health & Safety work.*
8. **Re: combi units, the information my boss received states NOI wants it flushed, this is something that we would not do at a CTT, especially if the unit is not piped correctly, that is something we normally bill at time and material?**
	1. **•** *If a flush is required on a CT&T, this would be considered a REPAIR and charged appropriately.*
	2. **•** *Normally a flush is not required on a combi-unit for a CT&T, but if a flush has not been performed NOI would prefer that a flush is recommended from the HVAC contractor.*
9. **What is meant by the Federal Debarment Certification form?**
	1. *One unique administrative tool available to the federal government is the ability to either suspend or debar persons or entities from federal contracts. ... A suspended or debarred contractor is ineligible for new contracts or for other federal assistance programs.*
10. **Does the "Non Collusion Afidavit" have to notarized?**
	1. *The “Non-Collusion Affidavit” does NOT have to be notarized.*
11. **Do we need to supply technician resumes? Owner resume?**
	1. *Yes to Technicians & Owners Resumes must be included.*
12. **Please define "Attestation Letter" regarding background checks?**
	1. *A letter of attestation is a letter that is written or signed to confirm a statement, action or behavior. The writer is certifying (attesting) that they personally witnessed or know something to be true.*
	2. *Example: A letter that is signed on company letterhead stating a background check has been performed on your staff w/a list of names.*
13. **When can a contractor expect to see payment?**
	1. *See question #5*