



LEGAL NOTICE

**Town of Berlin
Request for Proposals
ARCHITECTURAL/ENGINEERING DESIGN AND
CONSTRUCTION ADMINISTRATION SERVICES FOR
SOFTBALL FIELD #1 AT SAGE PARK**

Bid # 2020-13

The Town of Berlin is seeking proposals for Design and Construction Administration Services from experienced, qualified, and independent firms. This contract has an anticipated start date of Winter 2020.

The completed Feasibility Study is available online on the Town's website.

One (1) original and five (5) copies (1/2 dozen total) of sealed proposals must be received at the Town of Berlin, 240 Kensington Rd, Town Managers Office, Room 101, Berlin, CT 06037 by 11:00 a.m. February 25, 2020. The Town will not accept submissions by e-mail or fax. The Town will reject proposals received after the date and time noted above. The documents comprising the Request for Proposals may be obtained on the Town's website, www.town.berlin.ct.us, under Department, Purchasing, Current Bids and RFPs, or from the Purchasing office, Berlin Town Hall Room 110, 240 Kensington Rd, Berlin, CT 06037 during normal business hours.

Each proposer is responsible for checking the Town's website to determine if the Town has issued any addenda and, if so, to complete its proposal in accordance with the RFP as modified by the addenda.

The Town reserves the right to amend or terminate this Request for Proposal, accept all or any part of a proposal, reject all proposals, waive any informalities or non-material deficiencies in a proposal, and award the proposal to the proposer that, in the Town's judgment, will be in the Town's best interests.

Maryssa Tsolis
Purchasing Agent

Advertised in the Hartford Courant 2/3/2020