

The Connecticut General Assembly

Joint Committee on Legislative Management

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February 4, 2020

TO: All Respondents of Record
FROM: Eric Crockett
RE: Responses to Questions and Clarifications
Grounds & Irrigations System Maintenance – JCLM20REG0012

The following Request for Proposal (RFP) questions, answers and clarifications are provided to those who have received the Connecticut General Assembly's RFP for the above referenced Request for Proposal.

Thank you for your continued interest in the Connecticut General Assembly procurements.

JOINT COMMITTEE ON LEGISLATIVE MANAGEMENT

QUESTIONS AND ANSWERS

1. Please note that the deadline for receipt of all responses is **February 21, 2020 at 12:00PM** at the Office of Legislative Management, Room 5100; Legislative Office Building, 300 Capitol Avenue; Hartford, Connecticut 061106-1591. The CGA reserves the right to reject any proposal responses received after the above referenced date.

2. Is there a listing of what is to be submitted with the responses?

Part D of the Request For Proposal includes a list of required elements that shall be included in all responses. **Any response not including these elements is subject to disqualification.**

3. Can the CGA please publish the sign-in sheet for the attendees who attended the question and answer meeting?

Yes, please see Attachment I.

4. Is a bid bond required to be submitted with the proposal?

No, a bid bond is not required.

5. Are financials to be submitted with the proposal?

No, vendors shall submit financials during the evaluation period only upon CGA request.

6. Is this scope in anyway different from the scope of work that has been performed in the past?

No, it is almost identical to previous scopes of work from the past.

7. Is the CGA looking to make a change because of quality of work being performed?

No, the most recent contract expired on December 31, 2019.

8. What is the expected contract term?

The contract will be for five years with an option to extend up to an additional five years per mutual agreement.

9. How many points of connection are in the irrigation system?

Three.

10. The flowers budget is listed to be \$30K. Does that fluctuate?

It is the estimated budget, but it is likely to fluctuate year to year.

11. Has the CGA annually used the full 400 yards of mulch in the past?

Yes, but the CGA would like to use less mulch in the future if possible.

12. Are there booster pumps in the irrigation system?

No.

13. Is there a weekly walkthrough between the vendor and CGA?

Yes. The walkthrough will be with one of the managers working for the CGA's facility contractor.

14. Who was the most recent contract with?

Beebe Landscaping Services, Inc.

15. Do base services under the contract include extensive tree work?

No, the awarded respondent shall submit for CGA approval a proposal and quote for any extensive tree work that is above and beyond tree work specified in the RFP specifications. Such work will be billed as time, equipment and materials. The awarded respondent shall have a properly licensed arborist on staff or utilize a properly licensed arborist as a subcontractor.

16. Are there any special considerations to specific areas on the grounds?

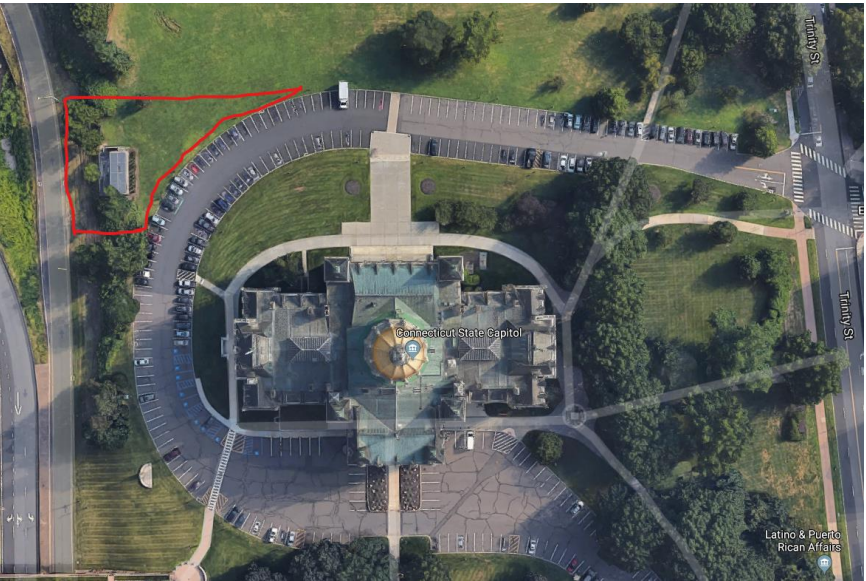
There are several rain gardens on the Capitol grounds. The CGA would like the awarded respondent to maintain all current native plants located within the rain gardens.

For hedge trimming on the outside terrace walkway from the LOB to the Capitol, the awarded respondent must use OSHA approved safety harnesses and tethers.

The awarded respondent will be responsible for maintaining Minuteman Park and all its plantings.

17. Where is the divide between the Capitol Grounds and Bushnell Park?

The City of Hartford is responsible for maintaining Bushnell Park starting from the north end parking area except for the area highlighted in red below in which the awarded vendor will be responsible to maintain.



18. Please provide us with the detailed chronological calendar of landscape maintenance and irrigation activities provided by the previous awarded contractor. (Page 2 item B.1.1. d)

Yes, please see Attachment II.

19. Please provide us with the annual report for tree and shrub maintenance, listing conditions of trees and shrubs and outlining all work required and recommended. (Page 3 B.1.4 Tree and shrub maintenance)

The previous vendor submitted itemized proposals for required work on the trees and shrubs which lists the condition. Typically, one in the spring and additional proposals following severe storms.

20. Please provide us with a copy of the proposal of submitted pricing for flower beds and formal landscaping. (B.1.5 Flower beds and format landscaping (item I))

Please see Attachment III.

21. Please provide us with color and type of mulch to be used on property. (B.1.8 Mulching)

Mulch (natural in color) was approved based on a submitted sample.

22. Please provide a copy of the Integrated Pest Management program, submitted by the previously awarded contractor. As well as the monthly written inspection reports submitted by the previously awarded contractor. (Page 7 Item B.1.10 IPM Program and Inspections) (Item C&D)(Attachment H Section 1 (e))

The previous vendor stated that they would follow the Integrated Pest Management attachment in the RFP and any modifications per request during the contract period.

23. Please provide a written report of all routine inspection of all trees, shrubs and miscellaneous plant material that was submitted monthly. (page 8 B.1.13 Item a)

The previous vendor submitted itemized proposals for required work.

24. What type/brand of irrigation clocks are used? Can they be controlled from Smart Phones?

The irrigation time clocks at the Legislative Office Building, Minuteman Park, and the two at the Capitol are all Hunter Pro – C, Model PC – 300. The Old State House irrigation time clock is an Irritrol RD-1200 (Rain Dial). They are not controllable from a smart phone.

25. The scope states that no insect control, weed control, or fungicide is included in the base contract. So any control products applied would be a "curative" control rather than preventative? And would be billed as an extra based on SQFT pricing?

Any application of insect control, weed control, or fungicide is to be curative as opposed to preventative and billable based on proposed square foot unit pricing under on-call services on the Proposal Pricing Page.

26. The scope states that 2 pre-emergents fertilizer application are to be applied. One in the spring and one in the fall. Is this correct?

Yes, please see section B.1.3(c).

27. The maps provided to determine annual plantings and quantities seems to have some beds that have perennials and trees. Is this correct? If not correct, are these to be planted with the plants listed in the maps?

The sketches included in the RFP are an example of the plantings in place. There are trees and perennials in some of the beds.

28. Who determines the variety of flowers to be planted to annual beds?

The awarded respondent will submit a proposal which the CGA will approve or will request proposed varieties be modified.

29. How many rotations of annuals are planted? Example, early spring (pansies), summer (petunias, begonias, impatiens), fall (mums, cabbage).

Last year, three proposals (spring, summer and fall) were received for plantings including annuals. Please see Attachment III.

Joint Committee on Legislative Management
PARTICIPANT SIGN IN SHEET

Project Name/Number: Grounds & Irrigation System Mtce (JCLM20REG0012)

Date/Time: 1/29/2020 @ 2:00 PM

Location: Legislative Office Building; Hearing Room 1D

COMPANY NAME	CONTACT NAME	PHONE	MAILING ADDRESS	EMAIL
BC THE BAREN COMPANY	STEVIE PIZZ	860-688-8241	848 MAGNANIMITY RD WINDSOR CT	G.PIERI@thebaren.com
D+D	David Scott	860-917-0898	21 STRAND RD Lisbon Ct 06351	dscott@piss.com
Beebe	Chris Tomkowiak	860-258-8687	102 Winkler Rd East Granby	CTomkowiak@beebe.com
Mom Geddes	Justin Binsham	860-900-5068	20 Jordan dr Norwich CT 06360	JustinP@momland.com
F.A. Quinn	Scott Pinnas	860-633-0115	842 Commerce St Glastonbury	scott@faquinn.com
The Winterberry Group	Jason Dubejon	860-378-0071	2070 West St Southington CT 06489	Jason@winterberry.com
DH Beck Landscapes + Design	Mark Twiss	860-207-3947	123 WEST ST Simsbury CT 06070	MarkTwiss@dhbeck.com
All State Landscapes	Pat Haggerty	860-783-8622	1 Hartford Sq New Britain 06052	Patricia@allstate.com
Beebe	Scott Soux	860-654-1172	P.O. Box 735 E. Windsor Ct 06084	SSoux@beebe.com
Custom Exterior Landscapes	Colin Kleet	860-550-5579	760 N. Mountain Rd Newington 06111	Colin@customexterior.com
T&T Complete Landscapes	Adam Prestia	860-982-4957	30-A Spring St Newington CT 06111	Adam@tandtcomplete.com
Lenares Landscapes	Joe Lenares	860-666-3838	3985 Tam Road Newington, CT 06111	Joe@lenares.com

Beebe Landscape Services, Incorporated
Estimate

1

Name: State Capitol & LOB Building

201 Capitol Avenue
Hartford, Connecticut 06106

Option #2 (Providing the repair of the water leak is repaired)

Attention: Craig Fox

Estimate:#19LM0447

Job Description: Spring Pansies – 2019

To Include: Custom Design & Execute Installation for the following:

Locations:

Capitol Planters – Main Entrance x 2 Planters – (Left & Right Sides) 20 pansies per planter; Total 40

Capitol –2 Rectangular beds in front of the Capitol; Plant 40 pansies in each bed; Total 80 (Providing the water leak is repaired)

Statue of Colonel Thomas Knowlton – Plant 40 Pansies all around the Statue; 10 per side

LOB Planters -(2 Circular) Main Entrance x 2; 20 pansies per planter; Total 40

LOB Tree Rings; beds left & right of the entrance; 20 pansies per ring; Total 40

Note: Install will be coordinated with Craig Fox

Crew of Two = 8 hours each (Total 16) hrs - Breakdown

Supervisor (Laborer) 8 hrs x \$45.43 = \$363.44

Crew Member (Laborer) 8 hrs x \$43.43 = \$347.44

Materials – Matrix Mix Pansy Combo = \$1,053.00

Equipment:

Dump truck: 8 hrs. @ \$45.00 = \$360.00

Trailer: 8hrs. @ \$90.60 = \$76.80

\$2,200.68 (Tax not included)



Beebe Landscape Services, Incorporated
Estimate

1

Name: State Capitol & LOB Building

201 Capitol Avenue
Hartford, Connecticut 06106
Attention: Craig Fox

Estimate#19AS0033

Job Description:

Enhancement to include Perennials & Annuals –Summer 2019

Custom Design & Execute -Enhancement

Capitol Grounds – Install will be Coordinated with Craig Fox

Two Rectangular Planting Beds in front of the Capitol

Plant the following perennials (both beds will mirror each other) left & right sides
Perennial Grasses – Fountain Grass – 4 in each bed Totaling: 8
Echinacea (Cheyenne Spirit) 8 in each bed Totaling: 16
Nepeta 8 in each bed totaling: 16
20 – 8” Main Street Petunia Combo (Red,white & blue) in each bed Totaling: 40

Capitol Planters (Circular) Left & Right of the rectangular beds:

Center of each planter will have Cana planted for height; surrounded by 8” Main Street Petunia Combo for fill; Two Sweet Potato Vines for spill in each planter

Statue of Colonel Thomas Knowlton:

Plant Perennial Neptea around the base of the statue 4 on each side Totaling 12
Plant 8” Main Street Petunia Combos in between the Neptea; 10 on each side toaling 40

LOB Building

LOB Planters (Circular) Left & Right of the Rectangular beds:

Center of each planter will have Cana planted for height; surrounded by 8” Big Bounce Impatien Combo for fill; Two Sweet Potato Vines for spill in each planter

LOB Tree Base Beds; Left & Right Beds

Around the base of the tree in each square left & right of the planters we will plant 20 – 8” Big Bounce Impatien Combo Totaling 40 (20 for each Tree ring)

Cost Breakdown:

Supervisor (Laborer) Hours Totaling 9.35hrs. x \$45.43= \$424.78
Jo-Ann (Layout) Hours Totaling 4hrs. x \$45.43 = \$181.72
Landscape Techs (Laborer)x 2 Techs 18.70hrs. x \$43.43 = \$812.14
Equipment (Dump Truck) 9.35hrs. x \$45.00 = \$420.75
Trailer x 9.35hrs. \$9.60 = \$89.76
Nursery Stock = \$2,352.60
Fertilizer & Weed Control =\$82.16

Total = \$4,363.91 (Does not include tax)

BEEBE LANDSCAPE SERVICES, INC.
P.O. BOX 735
EAST WINDSOR, CT 06088-0735
866-654-1572 TOLL FREE
860-623-1922 FAX

STATE CAPITOL & LOB BUILDING
REG. #B1402
CT – S-4682
J#-208727
MA – 31424
ENHANCEMENT ESTIMATE#19AS0033

Beebe Landscape Services, Incorporated
Estimate

1

Name: State Capitol & LOB Building
201 Capitol Avenue, Hartford, Connecticut 06106

Job Description: Fall Mums - 2019

To Include: Custom Design & Execute Installation for the following:
Estimate: #19LM0446 -

Capitol Locations:

Main Entrance x 2 Planters – (Left & Right Sides) Fountain Grass in the center of each planter; surrounded by 12 – 6” Mixed Mums; Total 2 fountain Grass; 24 – 6” Mixed Mums

Rectangular Beds – Left & Right = 20 – 9” Mixed Mums planted throughout the bed 10 per bed

Statue: Colonel Thomas Knowlton = 8 – 9” Mixed Mums planted Around The Base=2 each side

LOB Planting Locations:

LOB Planters Main Entrance x 2 – (Left & Right Sides) Fountain Grass in the center of each planter; surrounded by 12 – 6” Mixed Mums; Total 2 fountain Grass; 24 – 6” Mixed Mums

Tree Ring Beds Left & Right of LOB Entrance Plant 8 – 9” Mixed Mums around each tree Totaling: 16

- (1) Crew of Two = 6 hours each (Total 12) hrs - Breakdown
- (2) Supervisor (Laborer) 6 hrs x \$45.43 = \$272.58
- (3) Crew Member(Laborer) 6 hrs x \$43.43 = \$260.58
- (4) Materials – Mixture of Mums 6” & 9”; Fountain Grasses \$444.89

Equipment:

Dump truck: 6 hrs. @ \$45.00 =	\$270.00
Trailer 6hrs. @ \$9.60 =	\$ 57.60
	\$1,305.65 (Tax not included)

Note: The install will be coordinated with Craig Fox



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