

STATE OF CONNECTICUT
DEPARTMENT OF ADMINISTRATIVE SERVICES
PROCUREMENT DIVISION
450 Columbus Boulevard, Hartford, CT 06103

BID NO.: 19PSX0252
Bid Due Date: 27 November 2019
Date Addendum Issued: 20 November 2019

PLEASE NOTE:

This document has been marked as "Returnable". Electronic submittal of this document indicates that your company has read and accepted any modifications to the bid that are contained in this Addendum.

BID ADDENDUM #1

DESCRIPTION:

Custodial Services for Military's Camp Niantic Billet buildings; 38 Smith Street, Niantic

FOR:

Military Department

BIDDERS NOTE:

I. Q&A's

1. Is there a current contract for the above services? **A: Yes, contract 14PSX0069**
2. If so, what is the current contract value for the last year? **A: In the last 12 months the contract value was \$143,006.51.**
3. Who is current vendor and yearly price? **A: Refer to the current contract 14PSX0069 for vendor information. See question 2 for annual value.**
4. How many days a week is the cleaning is needed and the cleaning hours? **A: Refer to Exhibit A, Section 14 "Schedule and Days of Operation".**
5. What is the current contractor's annual price? **A: See question 2.**
6. What are the annual amounts of consumables? Toilet paper, hand soap, paper towels, etc.? **A: Consumables were purchased by the current contractor. Bidders should contact the current contractor for this information.**
7. Do we need to keep current workers on staff? **A: Yes, refer to Invitation to Bid, Bid Requirements, section 4 Worker Retention.**
8. What is the average number of rooms in use for each month? **A: Refer to section II (below) #2 occupancy chart.**
9. We are providing consumables? **A: Yes.**
10. What is the number of employees that are there year round? **A: Three employees**
11. How many days do visitors normally stay on average? **A: An average of three days**

12. Is there a time of year where there is a large increase in occupancy and we would be expected to increase supplies?

A: Needs to be answered by the current contractor, the only supplies that the Military Department provides is laundry products.

13. The current carts the cleaners are using, are those owned by the base? **A: The carts are owned by the current contractor.**

14. What contract number is this bid replacing? **A: 14PSX0069**

II. Conversations and questions taken from the pre-bid meeting:

1. Bidders are reminded to pay close attention to the “unit of measure” on the Exhibit B, Price Schedule. If a bid offers a different unit of measure, the bid will be deemed an “alternative bid” and will not be considered for award.

2. A request of tracking monthly cleaning for the last fiscal year:

FY 19 Occupancy Rate		
Month	Occupancy Rate	Total rooms occupied
October 18	13.48%	564
November 18	20.69%	838
December 18	12.50%	523
January 19	14.70%	615
February 19	18.84%	712
March 19	47.41%	1984
April 19	28.96%	1173
May 19	18.18%	761
June 19	41.41%	1677
July 19	63.58%	2661
August 19	58.88%	2464
September 19	21.56%	873
October 19	40.06%	1802
Total		16,647