

Questions and Answers for RFP # DMV-EM-2020

Q1. Do you anticipate extending the bid due date?

A1. Yes, the new Table 1 timeline is added as an addendum to the RFP.

Updated Table 1: Timeline

| Date | Event |
|---|---|
| Thursday, January 17, 2020 through Wednesday, February 19, 2020 | The State's Response to Written Questions. |
| Wednesday, February 26, 2020 | Notice of Intent to Propose Due (Mandatory) |
| Wednesday, March 11, 2020 | Proposals Due |
| Thursday, March 12, 2020 | Commencement of RFP Evaluation Process |
| TBD | Invitations to qualified Proposers to take part in Proposal Presentations and respond to Questions from the State. (Please note that qualified Proposers will be given 10 days notice prior to demonstration) |
| Wednesday, April 1, 2020 | Commencement of Proposal Presentations and responses to Questions from the State. (Anticipated date) |
| TBD | Recommendation to Commissioner. The State will make recommendations for a selected proposer to the Commissioner, and final selection will be made. |
| TBD | Contract Negotiations. The State will commence negotiations with the selected Proposer on this date. Details of the negotiation process and location shall be shared with the selected Proposer shortly before that date. |
| TBD | Contract Execution. Contract execution including review and approval as to form by the Attorney General of the State of Connecticut. |
| TBD | Projected Project Start Date. The State desires to have the Contractor commence work at the earliest possible date. |
| Thursday, May 6, 2021 | Commencement of Paid Testing |

Q2. What additional details are you willing to provide, if any, beyond what is stated in bid documents concerning how you will identify the winning bid?

A2. Response to part 1 - CT DMV will respond to questions as submitted from January 17, 2020 through February 14, 2020.
 Response to Part 2 - See CHAPTER 7: SELECTION CRITERIA.

- Q3. Was this bid posted to the nationwide free bid notification website at www.mygovwatch.com?
- A3. No, the RFP was posted only to BizNet, the State of Connecticut Contracting Portal Website.
- Q4. Other than your own website, where was this bid posted?
- A4. It is only posted on the State of Connecticut Contracting Portal Website known as BizNet.
- Q5. Do the Test Centers approved for the Test Center Network purchase new CDAS equipment and software from the vendor, or is the vendor required to supply the equipment and software at no cost to Test Centers?
- A5. The Vendor is required to supply equipment and software at no cost to the Test Centers.
- Q6. Question: Is the vendor responsible for providing internet access on the 10 laptops provided?
- A6. Yes.
- Q7. Given that the test center network is based on population density, drive distance and times, would it be possible for the State to provide historical data for at least two years on the monthly number of vehicles testes for each one of the Test Centers participating in the program?
- A7. Program Data is available in Periodic I/M Reports that can be found on the State of CT website at https://www.ct.gov/deep/cwp/view.asp?a=2684&Q=398682&deepNav_GID=1619
- Q8. Would it be possible for the State to provide historical data for at least two years on the monthly number of vehicles waiting for more than 20 minutes to begin the test for each one of the centers participating in the program?
- A8. No.
- Q9. Would it be possible for the State to provide historical data, in numbers, of the amount of liquidated damages that have been paid by the current vendor?
- A9. No.
- Q10. Can the vendor charge Test Centers for consumables elements that need to be replenished for the CDAS equipment throughout the contract?
- A10. Yes.
- Q11. How often does the DMV require the vendor to transmit fee payments to the State?
- A11. Monthly.

- Q12. Can Test Centers refuse to accept personal or business checks as forms of payment? If not, how are Test Centers currently handling bounced checks or insufficient funds from some check payments?
- A12. Test Centers may refuse to accept personal or business checks as forms of payment. Signage must be posted at the station stating what forms of payment they accept. Bounced checks is a civil matter between the Test Center and customer.
- Q13. Would it be possible for the State to provide historical data for at least two years on the monthly number calls received broken down by reported issue?
- A13. On average, the vendor fielded about 1,300 calls per month over the past two (2) years.
- Q14. How many vehicles are exempted from emissions testing each year but still perform the VIN Verification only? Would the State be willing to provide historical data?
- A14. In 2019, 37,801 VIN Verifications were performed.
In 2018, 44,402 VIN Verifications were performed
In 2017, 47,998VIN Verifications were performed
- Q15. Are requirements for calibration gas and compressed air only for those Test Centers designated as Full Service? It is our understanding that both calibration gas and compressed air would not be needed at Test Centers that solely perform OBDII tests.
- A15. The calibration gas and compressed air would not be required at OBDII only locations.
- Q16. How are bidders to submit the Notice of Intent to Propose given that BizNet is not available to receive this document?
- A16. Send notice of intent to propose to the Department of Motor Vehicles, Emissions Unit Room 115A, 60 State Street, Wethersfield CT, 06161, Attn: John Getsie, by Tuesday, February 25, 2020 2:00 p.m.
- Q17. Is video and image capture a requirement at fleet facilities? If yes, are the Respondents allowed to charge the existing 16 fleet facilities for the cost of the cameras and installation?
- A17. Video and image capture is not a requirement although, it is preferred. The existing fleet facilities shall not be charged for cost of cameras and installation.
- Q18. Will the State clarify the requirement that the heavy-duty testing equipment be "designed to meet the needs of testing for all vehicles?" Does this mean the equipment should be capable of testing non-heavy-duty gasoline vehicles in addition to heavy-duty diesel vehicles?
- A19. Yes, as to both questions

- Q20. Are the 10 laptops and printers described in Section 4.11.2.11 the same 10 laptops described in section 4.27.13? Section 4.11.2.30 - Test Center Recruitment and Network Requirements, Page 22.
- A20. Yes, they are all the same 10 laptops.
- Q21. Who is responsible for providing the dedicated PC used by stand-alone VIN verification facilities?
- A21. The vendor will provide the equipment.
- Q22. Does the VIN picture taking requirement apply to both the Test Centers and the VIN-only verification facilities?
- A22. Yes.
- Q23. Upon selection, can the Contractor charge for the equipment (e.g. PC, printer, OBD scan tool, etc.) required for VIN-only verification services at the standalone facilities, including the inspection lanes? Please provide the quantity of facilities that will be allowed in the network for the Respondent's pricing purposes.
- A23. VIN verification only sites may be charged a fee. DMV Inspection lanes will not be charged a fee. There are approximately (27) facilities plus (2) CT DMV inspections lanes that perform VIN Verification only and do not perform emissions tests
- Q24. Will the State clarify if none, one, or all cameras need to stream from the Dashboard? Section 4.24.6.9 - Test Procedures, Page 38
- A24. All cameras must have streaming capability from the Dashboard.
- Q25. Does the State intend for the test data collected for the quality assurance data to be stored on the workstations for at least three years, or can it be stored somewhere other than the workstations, such as the EDBMS? Are images required to be saved with this data as well?
- A25. Retain all CTVIP data and records in accordance with the State's Record Retention policy. This includes data stored locally or on Respondent systems. The Contractor shall keep and preserve or cause to be kept and preserve all of its and Contractor Parties' Records until three (3) years or longer if required by State Statute.
- Q26. If a late fee is collected along with the emissions test fee, and the car is rejected, is the Respondent only required to refund the cost of the emission test fee?
- A26. The station may keep the late fee and process it.
- Q27. The number of audits required by the SIP can vary in comparison to those specified in 40 CFR 51.363, will the State please provide the number and type of covert audits required in the program annually, as the quantity could have a significant impact on the Respondent's price quote?
- A27. Covert audits will be done in compliance with the SIP.

Q28 Section 4.32 - Connecticut Emissions Technical Center and Referee Station, Page 46
The second sentence of this section is missing the section number reference. Please provide it.

A28 The reference to the section is a scribners error and should be ignored.

Q29 Can the value added options be submitted as a separate tab within the main technical response?

A29 Yes. Please label it section 4.36 Value added Options.

Q30 Can the pricing for the value added options be included in the main cost proposal?

A30 Please see answer to Q29.

Q31 We are trying to find where to upload documents to Biznet, specifically our Intent to Propose.

A32 Respondents must deliver an Intent to Propose to the Department of Motor Vehicles, Emissions Unit Room 115A, 60 State Street, Wethersfield CT, 06161, Attn: John Getsie, by Tuesday, February 25, 2020 2:00 p.m.

Q33 Please provide a complete, 2019, list of all current Connecticut inspection stations, including VIN-only and Fleet stations, and include station number, address and zip code.

A33 Program Data is available in Periodic I/M Reports that can be found on the State of CT website at

https://www.ct.gov/deep/cwp/view.asp?a=2684&Q=398682&deepNav_GID=1619

Station zip codes and VIN verification locations may be found at
<http://ctemissions.com>

Q34 Please provide the annual test volumes for all Connecticut inspection stations.

A34 Program Data is available in Periodic I/M Reports that can be found on the State of CT website at

https://www.ct.gov/deep/cwp/view.asp?a=2684&Q=398682&deepNav_GID=1619

Q35 Please provide a list of total vehicles registered in Connecticut by Model Year, Engine Type, GVWR, Domiciled City, and Registration Renewal Date.

A35 DMV will post an addendum instructing proposers where to find this information.

Program Data is available in Periodic I/M Reports that can be found on the State of CT website at

https://www.ct.gov/deep/cwp/view.asp?a=2684&Q=398682&deepNav_GID=1619

Q36 Is there a waiting list of applicants to become Retail Test Centers?

A36 Yes

Q37 RFP Section 4.8 Fleet Testing states that there are sixteen (16) fleet stations in CT that perform OBDII testing. To be clear, are fleet testers also allowed to conduct PCTSI, MSA, gas cap tests, and VIN checks for their own vehicles?

A37 Fleet testing are allowed to only perform OBDII tests.

Q38 The RFP states that DMV desires to obtain OBDII VIN information and decoding from vehicles 4 years old or newer. This suggests that VIN Verification Only inspection stations will need the same type of OBDII equipment as regular test stations. Please clarify if VIN Verification Only inspection station will be required to purchase equipment to meet the requirements. If not, how will VIN Verification Inspection Station satisfy the OBDII VIN capture and decoding requirement?

A38 VIN Verification Only inspection stations will be required to capture and decode the OBDII VIN and there may be cost to the facility.