

Event Summary - UConn Stamford Campus Fitness Center Partner

Type	Purchasing- Request for Proposal	Number	KA011020
Organization	UConnFullSuite	Currency	US Dollar
Event Status	Open	Work Group	UConn
Exported on	1/10/2020	Exported by	Kristin Allen
Estimated Value	-	Payment Terms	-

Bid and Evaluation

Respond by Proxy	Allow	Use Panel Questionnaire	Yes
Sealed Bid	Yes	Auto Score	No
		Cost Analysis	No
Alternate Items	No	Confidential Pricing	No

Visibility and Communication

Visible to Public Yes

Enter a short description for this public event

UConn Stamford is seeking a fitness center partner who will provide a high-quality fitness/wellness experience, emphasize customer service and maintain the highest standards for fitness center.

Commodity Codes

None Added

Event Dates

Time Zone	EDT/EST - Eastern Standard Time (US/Eastern)
Released	-
Open	1/10/2020 2:00 PM EST
Close	2/12/2020 12:00 AM EST
Sealed Until	2/12/2020 12:00 AM
	 Show Sealed Bid Open Date to Supplier
Q&A Close	1/27/2020 2:00 PM EST

Event Users

Event Creator

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Event Owners

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Stakeholders

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Erica Granoff

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Description

Intent to Bid Directions:

Suppliers intending to bid must read and follow the proposal Submittal Instructions provided below.

Questions Due Monday, January 27th , 2019 @ 2:00 PM

Answers to questions will be provided by Thursday, January 30th.

About UConn - General:

The University is a Land, Sea, and Space Grant consortium institution, which occupies over 4302 acres, enrolling over 30,000 students for the academic year of 2016-2017. The total construction-related budget for fiscal year 2014 was \$2.1 billion dollars and on-going initiatives include UCONN 2000 & 21st Century UConn, Next Generation Connecticut, and Bioscience Connecticut. The main campus is located in Storrs, Connecticut and regional campuses located throughout Connecticut. Regional campuses include Avery Point in Groton, Stamford, Waterbury, and Hartford. Its academic health center, UConn Health, is located in Farmington, Connecticut. The UConn School of Law is located in West Hartford, Connecticut. Detailed University demographics are available via the following link:

[2019 Fact Sheet](#)

About UConn Stamford:

UConn Stamford was founded in 1952 and moved to One University Place, Stamford, CT in 1998, putting our students at the center of a robust business community and energizing city. The campus has undergone remarkable growth over the last few years due to the addition of a Residential Life Program (which houses nearly 500 students) and new programs/majors offered on campus. As a result, the Stamford Campus is embarking upon a space utilization assessment that will grow into a master plan to provide a long-term vision for the campus. The current fitness center on campus (approx. 4,500 sq. ft.) is an underutilized space and furnished with outdated fitness equipment. By partnering with an external fitness center vendor, the campus will be able to free up space to expand while still providing students with a high-quality fitness experience.

Scope of Work:

UConn Stamford is seeking a Stamford fitness center partner who will provide a high-quality fitness/wellness experience, emphasize customer service and maintain the highest standards for fitness center operations.

RFP Definitions:

"Request for Proposals (RFP)" means all documents, whether attached or incorporated by reference, utilized for soliciting proposals. Awards made as a result of an RFP shall be based upon "Competitive negotiations".

"Sourcing Event" means an electronic bid document in the form of a request for quotation, request for proposal, etc. for goods and services that is solicited through the University's branded HuskyBuy self-service online portal.

"Competitive negotiation" means a procedure for contracting for supplies, materials, equipment or contractual services, in which proposals are solicited from qualified suppliers by a request for proposals, and changes may be negotiated in proposals and prices after being submitted.

"Addenda" means written and/or graphic instructions issued by the University subsequent to the receipt of proposals that modify or interpret the Request for Proposal documents by addition, deletions, clarification, or corrections.

"Proposer" means a person, firm or corporation submitting a proposal in response to a Request for Proposal.

"Contractor" means any business that is awarded, or is a subcontractor under, a contract or an amendment to a contract with a state contracting agency under statutes and regulations concerning procurement, including, but not limited to, a small contractor, minority business enterprise, an individual with a disability, as defined in section 4a-60, or an organization providing products and services by persons with disabilities.

"Informal communications" means any communication method other than written emails to the Point of Contact Person identified for this RFP.

"Non-Acceptance of Proposal" means another proposal was deemed more advantageous to the University or that all proposals were rejected.

"Offer" or "Proposal" means the Proposer's response to this Request for Proposal.

"Services" shall mean all services described within the scope of this RFP.

"Agreement" shall mean the contract issued as a result of this Request for Proposal.

"CT-based Businesses" shall be a firm that is: (i) a business entity organized, headquartered and operating in the State of Connecticut for at least one year prior to the date of bid submission; or (ii) a business entity that is authorized to do business in Connecticut, maintains an operating location in Connecticut, and has generated over 50% of its annual gross revenues each year, over the past five (5) years prior to the date of bid submission, from work on projects located in Connecticut.

"Joint Venture" in this sourcing context refers to firms that may have familiarity within particular areas but may not be subject matter experts in all necessary areas; therefore, the University welcomes joint venture proposals.

"SBE/MBE Firm" shall refer to a certified Small Business Enterprise/Minority Business Enterprise firm that meets the qualifications as determined by legislation, Connecticut General Statute 4a-60g (Supplier Diversity Statue) as amended by Public Act 11-229.

"University" or "UConn" or a pronoun used in its place shall mean the University of Connecticut main campus at Storrs, Connecticut as well as its five regional campuses and the Cooperative Extension Offices.

"UConn Health" or "UCH" shall mean University of Connecticut Health and its affiliates.

Proposal Selection Evaluation Criteria:

All proposals will be evaluated by a selection committee, using the specific evaluation criteria listed in the table below. Each criterion has been assigned a point value. The evaluation committee will conduct a comprehensive review and analysis of the received proposals and recommend which proposals are the most advantageous to the needs of the University.

Evaluation Criteria Descriptions and Weights

Pricing/Fee Structure: Membership Cost, other financial incentives - additional value-added offers.

Weight: 30 Points

Firm Information: Statement of the firm's history and experience in the fitness industry and managing such programs, stated plan of operation to achieve the objectives set forth, customer service philosophy, policies and procedures. **Weight:** 20 Points

Technical Capabilities and Delivery of Services: Ability to deliver requirements in Sections 2.1 and 2.2 of this RFP, proposed services. **Weight:** 30 Points

Demonstrated Experience, Qualifications and Customer Service in Support of Account: Experience of staff committed to the relationship (Staffing Plan), experience in dealing with large accounts preferably related to an educational institution, the firm's capability to staff, manage and conduct services identified in this RFP, convenience and customer service provided to university students. **Weight:** 20 Points

Submittal Instructions:

There are a number of sections within this bid that requires your attention.

1. Prerequisites- If there are any forms or questions within this section they are required fields.
2. Buyer Attachments- These will be attachments related to the bid.
3. Supplier Attachments- This section is available to suppliers to upload any necessary attachments.
4. Questions- This section is a point by point response to a number of content including Scope of Work, References, Terms and Conditions, Contract Requirements and Required Submittals.
5. Additional Item Field- Not Applicable
6. Items- If applicable please provide any required pricing information.*

[*If pricing is to be submitted in a separate document (outside of the Items page), the following should be requested:

Pricing: Proposals must show stated quantity, unit price, extended amount and grand total with packing and delivery cost to destination included.]

Point of Contact & Communication:

Upon formal issuance of a Sourcing Event, the University and Proposer(s) will cease all informal communications relevant to the Sourcing Event. All communications and/or inquiries regarding this Sourcing Event must be directed to the contact person identified within. All questions must be submitted through this portal. Upon Sourcing Event status change with the selected Proposer(s), all other Proposers will be notified as to their Sourcing Event status, or when the University formally rejects all proposals and cancels the Sourcing Event process. Failure to adhere this provision may result in a Proposer being declared ineligible, proposal rejection, or Sourcing Event cancellation. The University will not respond to any request for clarification received after the Deadline for Proposer Questions has expired.

Under no circumstances, may any proposer or its representative contact any employee or representative of the University regarding this Sourcing Event prior to the closing date. Strict adherence to this important procedural safeguard is required and appreciated. Any violation of this condition may result in proposer being considered as non-compliant and ineligible for award.

Questions and Answers:

Please submit all questions through this portal . All Questions and answers will be managed through this portal. Question and answers are incorporated into the Sourcing Event and may be incorporated along with the Sourcing Event into any resulting contract. Failure of a Proposer to not acknowledge the Questions and Answers shall not relieve the Proposer of any responsibility for complying with the terms thereof.

Campus Visitor Parking:

At all Campuses parking is strictly regulated and violations are subject to monetary fines. Visitors must park only in areas specifically designated for general public parking (signed, paved, and lined parking areas and/or parking garage). Detailed parking information is available at the following links:

[UCONN Parking Services \(Main and Regional Campuses\)](#)

Supplier Diversity:

The University of Connecticut is committed to providing a professionally inclusive environment within which small and minority businesses are encouraged to participate in the procurement experience, as they are afforded equal access to the bid process that transfers goods and services to the campus communities. As such, we encourage participation by Small (SBE), Minority-Owned (MBE), Woman-Owned (WBE) businesses, and businesses owned by persons with a disability (DisBE), certified as such by the State of Connecticut's Department of Administrative Services (DAS) Supplier Diversity Division, pursuant to Connecticut General Statute 32-9e. Additionally, the University encourages Connecticut-based businesses to participate within this public bid process.

To become a DAS-Certified S/M/W/DisBE, your company must meet the qualifications as determined by legislation, under §4a-60g of the Connecticut General Statutes (CGS). For further information, please visit this website: <https://portal.ct.gov/DAS/Services/Licensing-Certification-Permitting-and-Codes/Small-Minority-Business-Center> or contact the DAS Supplier Diversity Division (Set-Aside Program) at (860) 713-5057. To learn about the University of Connecticut's Supplier Diversity Program (USDP), please visit <http://supplierdiversity.uconn.edu>, or contact the USDP by e-mail at supplierdiversity@uconn.edu or by phone at (860) 486-2614.

Contract Term:

Initial term of three (3) years, plus two (2) additional one (1) extensions, or any part or combination thereof, for a total potential contract terms of five (5) years.

Mandatory Submittals and Forms page:

If you have any difficulty copying and pasting the links (located on the **Mandatory Submittals and Forms** page) into your browser please refer to the active hyperlinks below. The completed documents must be uploaded in the **Mandatory Submittals and Forms** section of the event.

Form 1 Gift and Campaign Contribution Certification, please download, complete and attach http://www.ct.gov/opm/lib/opm/OPM_Form_1_Gift_and_Campaign_Contribution_Certification_3-28-14.pdf

Form 5 Consulting Agreement, please download, complete and attach http://www.ct.gov/opm/lib/opm/OPM_Form_5_Consulting_Agreement_Affidavit_3-28-14.pdf

Form 6 Affirmation of Receipt of State Ethics Law Summary http://www.ct.gov/opm/lib/opm/finance/psa/opm_ethicsform6_final_9-15-11_pdf.pdf

Form 7 Iran Certification http://www.ct.gov/opm/lib/opm/OPM_Form_7_Iran_Certification_3-28-14.pdf

Non-Discrimination Certification <http://www.ct.gov/opm/cwp/view.asp?a=2982&Q=390928>

Bidder Contract Compliance Monitoring Report
<http://www.ct.gov/chro/lib/chro/pdf/notificationtobidders.pdf>

SEEC Form 10 Acknowledgement of Receipt
http://www.ct.gov/seec/lib/seec/forms/contractor_reporting_/seec_form_10_final.pdf

Please acknowledge you have read and will comply with the University's Vendor Code of Conduct located at: <http://policy.uconn.edu/2013/02/12/vendor-code-of-conduct/>

Buyer Attachments

Agreement Template

Agreement Template.docx

../Attachments/Agreement
Template.docx

General Information and Requirements

Group 1.1: Executive Summary and additional information

- 1.1.1 Provide a summary to include what is being proposed, the important points of the proposal and key benefits of being selected as the Contractor. Include your firm's history and experience in the fitness industry and managing such programs similar to the requirements in this RFP. Provide your plan of operation and your customer service philosophy, policies and practices. If there is not enough text space for your response, please upload a document to the Supplier Attachments named Section 1.1.1 with the requested information. ★
Text (Multi-Line)

Group 1.2: Form of Proposal

- 1.2.1 Proposer understands that the University reserves the right to reject any and all proposals, waive irregularities or technicalities in any offer, and accept any offer in whole or in part which it deems to be in its best interest. ★
Multiple Choice (Pick One)
Agree
Disagree

- 1.2.2 Proposer hereby certifies: (a) that this proposal is genuine and is not made in the interest of or on behalf of any undisclosed person, firm or corporation; (b) that the proposer has not directly or indirectly induced or solicited any other proposer to put in a false or sham bid; (c) that the proposer has not solicited or induced any person, firm or corporation to refrain from bidding; and (d) that the proposer has not sought by collusion to obtain any advantage over any other proposer or over the University. ★
Multiple Choice (Pick One)
Agree
Disagree

- 1.2.3 Proposer agrees that the response to this proposal is a legal and binding offer and the authority to make the offer is vested in the signer. Minor differences and informalities will be resolved by negotiation prior to acceptance of the offer. ★
Multiple Choice (Pick One)
Agree
Disagree

- 1.2.4 Is proposer currently a State of Connecticut Small Business Enterprise and certified with the State of CT Department of Administrative Services? ★
Multiple Choice (Pick One)
No
If yes, please attach a copy of your certification.

- 1.2.5 Please acknowledge by entering "Agree" for payment terms of 2% 15 days, Net 45 days or provide alternate payment terms. ★
Text (Single Line)

- 1.2.6 Sales Representative Contact Information - please include name, telephone #, email address and attach resume. ★
File Upload

- 1.2.7 Confidential Information: The University treats Proposals as confidential until after the award is issued. At that time they become subject to disclosure under the Freedom of Information Act. If a bidder wishes to supply any information, which it believes is exempt from disclosure under the act, said bidder should summarize such information in a separate file, upload here and mark as Confidential. However, any such information is provided entirely at the bidder's own risk and the University assumes no liability for any loss or damage which may result from the University's disclosure at any time of any information provided by the bidder in connection with its proposal. ★
Multiple Choice (Pick One)
Agree
Disagree

- 1.2.8** Freedom of Information: The University is subject to the CT Freedom of Information Act, found in Chapter 14 of the CT General Statutes. Two exceptions may apply are as follows: (1) Conn. Gen. Stat. sec. 1-210(b)(24) permits the University to withhold records related to the procurement process while bidding and contract negotiations are underway (this moratorium is temporary and lasts only until the contract has been executed or negotiations are abandoned); and Conn. Gen. Stat. sec. 1-20(b)(5) permits the University to withhold records in its possession in the event they contain trade secrets (or really any intellectual property). In the event that the University determines that Conn. Gen. Stat. sec. 1-210(b)(5) may apply to a given request for the records in questions, the responsibility to substantiate claims that said would reveal trade secrets and meet the exemption requirements would need to be borne by the owner of said trade secrets, not the University. ★
- Multiple Choice (Pick One)
- Agree
Disagree
- 1.2.9** Conflict of Interest: The bidder shall disclose and identify to the University, with its proposal, any relationships, which may constitute a potential conflict of interest with the University of Connecticut Procurement Services Department, or any other University organizations or departments for the purpose of determining whether a conflict of interest exists. All such disclosures require acceptance/approval action on the part of the University, who shall determine, in its sole discretion, whether an impermissible conflict exists. ★
- Multiple Select (Pick Many)
- Agree
Disagree
- 1.2.10** Ethics and Compliance Reporting/Whistleblower Protection: The Office of University Compliance is responsible for handling anonymous ethics and compliance reporting. As a provider of goods and/or services to the University, you are hereby required to notify your employees, as well as any subcontractors, who are involved in the implementation of this contract, of this reporting mechanism. Any person who is aware of unethical practices, fraud, violation of state laws or regulations, or other concerns relating to University policies and procedures can report such matters anonymously using the information provided on their website at <https://compliance.uconn.edu> ★
- Multiple Choice (Pick One)
- Agree
Disagree
- 1.2.11** Communications: All formal communications in regards to this solicitation must be in writing in the portal. Until the time when the University posts notification of intent to award; all communications in regards to this solicitation must be sent to the Procurement representative via email. Failure to adhere to this provision may result in a proposer being declared ineligible, proposal rejection, or solicitation cancellation. ★
- Multiple Choice (Pick One)
- Agree
Disagree
- 1.2.12** Unless specifically authorized in writing by the University's Communications Department on a case by case basis, the Contractor shall have no right to use, and shall not use, the name of the University of Connecticut, its officials or employees, or the Seal of the University, a) in any advertising, publicity, promotion; nor b) to express or imply any endorsement of Contractor's products or services; nor c) to use the name of the state, its officials or employees or the University seal in any manner (whether or not similar to uses prohibited by subparagraphs (a) and (b) above) except only to manufacture and deliver in accordance with this agreement such items as are hereby contracted by the University. ★
- Multiple Choice (Pick One)
- Agree
Disagree

- 1.2.13 The proposing vendor must certify that no elected or appointed official or employee or student of the University has benefited, or will benefit financially or materially from the proposed services. The University may terminate any contract resulting from this bid, if it is determined that gratuities of any kind were either offered to, or received by, any University officer or employee contract to this policy. The authorized signatory of a submitted proposal automatically attests this to be true. (See also Attachment of Governor Rell's Memo to Vendors Conducting Business with the State of Connecticut). The laws of the State of Connecticut provide it is a felony to offer, promise or give anything of value or benefit to a State employee with intent to influence that employee's acts, opinion, judgment or exercise of discretion with respect to that employee's duty. Evidence of violation of this statute will be turned over to the proper prosecuting attorney. See Code of Ethics in CT ★
- Multiple Choice (Pick One)
- Agree
Disagree

Group 1.3: Standard Contract Terms and Conditions

- 1.3.1 The following terms and conditions will govern in the submission and evaluation of proposals and the award of a contract. Bidders are requested to carefully review the terms and conditions, as they will become part of any subsequent agreement and award process. Contract Status: The response to this solicitation will be considered an offer to contract. Final negotiations on the highest evaluated offer will be conducted to resolve any differences and informalities. After final negotiations, the University will issue an acceptance of the proposal offer. ★
- Multiple Choice (Pick One)
- Agree
Disagree
- 1.3.2 Contract Modification: All changes to the contract must be agreed to, in writing, by both parties prior to executing any change. ★
- Multiple Choice (Pick One)
- Agree
Disagree
- 1.3.3 Contract Assignment or Subcontract: The resulting contract shall not be assigned, transferred, or sublet in whole or in part without the prior written approval of the University. ★
- Multiple Choice (Pick One)
- Agree
Disagree
- 1.3.4 Notification of Selected Firm: All Proposers will receive written notification of the selected firm after the evaluation committee has approved their selection. ★
- Multiple Choice (Pick One)
- Agree
Disagree
- 1.3.5 Contract Commencement: The contract will commence upon execution and final approval by the Office of the Attorney General. The Project covered under the contract will be based on the specific University requirements or requests. The University can neither project nor guarantee a specific volume of business over the term of any contract that may result from this solicitation. ★
- Multiple Choice (Pick One)
- Agree
Disagree
- 1.3.6 Ownership of Subsequent Samples: Any product, whether acceptable or unacceptable, developed under a contract awarded as a result of this RFP shall be the sole property of the University unless otherwise stated in the contract. ★
- Multiple Choice (Pick One)
- Agree
Disagree
- 1.3.7 Samples: The quality of accepted samples does not supersede the specifications for quality in the RFP unless the sample is superior in quality. All deliveries shall have at least the same quality as the accepted sample. ★

Multiple Choice (Pick One)

Agree
Disagree

- 1.3.8** Samples: Samples shall be furnished free of charge. Bidders must indicate if return of any sample is desired. The University shall comply with such request provided samples are returned at bidder's sole cost and expense, FOB Bidder's destination, and that they have not been made useless by testing. If they are useless by testing, the State may dispose of the samples as it deems to be appropriate. Samples may be held for comparison with deliveries. ★

Multiple Choice (Pick One)

Agree
Disagree

- 1.3.9** If the vendor fails to deliver or has delivered nonconforming goods, the University shall provide a cure notice as soon as discrepancy is identified. The vendor shall have up to ten (10) business days to correct the deficiency. If the vendor continues to be in default, Procurement will have the right to procure the correct goods from another source and charge the difference between the contracted price and the market price to the defaulting vendor. ★

Multiple Choice (Pick One)

Agree
Disagree

- 1.3.10** Unless otherwise noted, prices shall include delivery and transportation charges fully prepaid F.O.B. DESTINATION. No extra charges for packing or packages will be allowed. ★

Multiple Choice (Pick One)

Agree
Disagree

- 1.3.11** The University of Connecticut has, in this Request for Proposal and otherwise, provided proposers with information relating to the University, its current operations and initiative described herein. The University assumes no responsibility or liability for the adequacy or accuracy of any information provided by the University, its agents, employees or representatives. The proposer agrees to waive any claim or defense to any claim relating to the adequacy or sufficiency of any information provided prior to the execution of the anticipated contract. Subject to these limitations, this Request for Proposal contains information describing University communities, operations and planned programs. ★

Multiple Choice (Pick One)

Agree
Disagree

- 1.3.12** If the University and selected Proposer(s) are unable to reach a mutually agreeable contract, the University reserves the right to abandon negotiations and commence negotiations with the second highest ranked Proposer. The University will be the sole judge of the suitability of the proposed Agreement(s). ★

Multiple Choice (Pick One)

Agree
Disagree

- 1.3.13** Notwithstanding any other provision of this RFP or any ensuing contract, if funds anticipated for the continued fulfillment of the contract are at any time not forthcoming or insufficient, either through the failure of the Connecticut Legislature to provide funds or alteration of the program under which funds were provided, then the University shall have the right to terminate the contract without penalty by giving not less than thirty (30) days advance written notice documenting the lack of funding. Unless otherwise agreed to, the contract shall become null and void on the last day of the fiscal year for which appropriations were received; except that if an appropriation to cover the costs of this contract becomes available within sixty (60) days subsequent to termination under this clause, the University agrees to re-establish a contract with the firm whose contract was terminated under the same provisions, terms and conditions of the original contract. ★

Multiple Choice (Pick One)

Agree
Disagree

- 1.3.14** Any Agreement resulting from this RFP will not grant the Proposer a license or other right to duplicate or use any image or intellectual property of the University in any manner other than as may be expressly approved in writing in connection with the performance of the contract. ★
- Multiple Choice (Pick One)
- Agree
Disagree
- 1.3.15** The Proposer shall pay all royalties, license fees, and patent to invention rights, or copyrights or trade and service marks and defend all suits or claims for the infringement of any patent or invention right or copyrights or trade and service marks involved in the items furnished in any contract resulting from this RFP. ★
- Multiple Choice (Pick One)
- Agree
Disagree
- 1.3.16** The Proposer will hold and save the University and its officers, agents, servants, and employees harmless from liability of any nature or kind, including cost and expenses for, or on account of any patented or unpatented invention, process, article, or appliance furnished in the performance of any contract resulting from this RFP including its use by the owner, unless otherwise specifically stipulated. ★
- Multiple Choice (Pick One)
- Agree
Disagree
- 1.3.17** Copyrights for any item specified shall be the property of the University and inure to its benefit and Proposer shall execute such documents, as University may require, for the perfection thereof. ★
- Multiple Choice (Pick One)
- Agree
Disagree
- 1.3.18** The University shall retain all rights, title and interest in all its usage, user and biographical data and Proposer shall only use such data to the extent necessary for complying with its obligations to the University unless it otherwise receives express written approval from the University's designee for any other use. ★
- Multiple Choice (Pick One)
- Agree
Disagree
- 1.3.19** The Proposer shall be responsible for the acts and omissions of all the Proposer's employees and all sub-proposer's employees, if applicable, as well as all other persons involved in performing any tasks associated with the provision of the goods and/or services outlined in this RFP by the Proposer. The Proposer shall at all times enforce strict discipline and good order among the Proposer's employees and shall not employ any unfit person or anyone not skilled in the task assigned. The contract awardee, when so determined by the University, shall dismiss incompetent or incorrigible employees from the project, and such persons shall be prohibited from returning to the project without written consent of the University. ★
- Multiple Choice (Pick One)
- Agree
Disagree
- 1.3.20** In furtherance of its longstanding commitment to fundamental human rights, to the dignity of all people, and to the environment, the University requires all Vendors to adhere to the "Vendor Code of Conduct" policy (<http://policy.uconn.edu/?p=2718>). Please acknowledge the University policy and, if applicable, provide any additional pertinent information in the Supplier Attachments.
- Multiple Choice (Pick One)
- I Acknowledge

- 1.3.21 The University has recently developed an Access Management Plan for the Storrs campus. The plan will help create a safer pedestrian campus, protecting both the landscape and hardscape by giving service and delivery vehicles safer, more appropriate access to campus buildings. Additional details related to the University's Access Management Plan can be found at <https://park.uconn.edu/access-maps-for-contractors/>. Awarded parties will be required to adhere to the requirements of the Access Management plan; therefore bidders shall make themselves familiar with its requirements and agree to adhere to the same. ★

Multiple Choice (Pick One)

Agree
Disagree

- 1.3.22 All items to be furnished hereunder shall meet all applicable State and Federal requirements of the Occupational Safety and Health Act. All alleged violations and deviations from said state and federal regulations or standards of the items or services to be furnished hereunder, must be set forth on the proposed requirements and criteria in the proposal response. Or, if at any later date the items or services contained herein shall not meet all applicable state and federal requirements after the proposer is awarded the contract hereunder, the proposer must notify the University's Director of Procurement Services immediately by registered mail. ★

Multiple Choice (Pick One)

Agree
Disagree

Group 1.4: State of Connecticut Terms and Conditions

- 1.4.1 Please indicate that your firm agrees to all the State of Connecticut terms and conditions found at this website: <http://contracting.uconn.edu/terms-and-conditions>. If your firm disagrees to any, please choose disagree and provide explanation and/or alternate language in the next line. ★

Multiple Choice (Pick One)

Agree
Disagree

- 1.4.2 Please provide your exceptions to the State of CT terms and conditions as well as explanation and/or alternate language (if applicable).

Text (Multi-Line)

Scope of Work

Group 2.1: Scope of Work and Requirements

- 2.1.1 Goals: UConn Stamford is seeking a Stamford fitness center partner who will provide a high-quality fitness/wellness experience, emphasize customer service and maintain the highest standards for fitness center operations. The current facility services 799 students. ★

Multiple Choice (Pick One)

I understand

- 2.1.2 Close proximity to the UConn Stamford Campus is required. Preferably within .5 miles if possible. How far is your location from the Stamford Campus? ★

Text (Single Line)

- 2.1.3 Card swipe access and/or ability to track UConn student participation. Provide detailed information about your card reader system. ★

File Upload

- 2.1.4 Provide your hours of operation. ★

Text (Multi-Line)

- 2.1.5 Provide your equipment service schedule. ★

Text (Multi-Line)

- 2.1.6 Describe your facility's fitness space and ability to accommodate reservations for intramural sports. ★

Text (Multi-Line)

Group 2.2: Minimum Fitness Equipment Requirements

- 2.2.1 Weight room and resistance training: provide size of weight room space in square feet as well as location within facility. ★
Text (Multi-Line)
- 2.2.2 Cardio equipment (treadmills, ellipticals, rowing machines, stationary bikes, etc.): provide size of cardio equipment space in square feet and location within facility. ★
Text (Multi-Line)
- 2.2.3 Full court gymnasium for basketball, volleyball, intramurals, etc.: provide size of gymnasium space in square feet and location within facility. ★
Text (Multi-Line)
- 2.2.4 Indoor track: provide size of indoor track and location within facility. ★
Text (Multi-Line)
- 2.2.5 Indoor pool: provide size of indoor pool, location within facility and all appropriate safety and health documentation for the facility. ★
Text (Multi-Line)
- 2.2.6 Diverse group of exercise classes: provide listing of all classes included in the base membership. Include class schedule, duration and required fitness level. ★
File Upload
- 2.2.7 List any restrictions or limitations on the group exercise classes with the base membership. ★
Text (Multi-Line)

Group 2.3: Membership Cost and Options

- 2.3.1 Provide pricing for a base membership and all the services it includes. ★
Text (Multi-Line)
- 2.3.2 Provide all other membership options (what they include, the cost, etc.). ★
Text (Multi-Line)

Mandatory Submittals and Forms

Group 3.1: Affidavits and Certifications

- 3.1.1 If you are unable to copy and paste the link below into your web browser please refer to the Description page for active hyperlinks. ★
Multiple Choice (Pick One)
I acknowledge
- 3.1.2 Form 1 Gift and Campaign Contribution Certification, please download, complete and attach http://www.ct.gov/opm/lib/opm/OPM_Form_1_Gift_and_Campaign_Contribution_Certification_3-28-14.pdf ★
File Upload
- 3.1.3 Form 5 Consulting Agreement, please download, complete and attach http://www.ct.gov/opm/lib/opm/OPM_Form_5_Consulting_Agreement_Affidavit_3-28-14.pdf ★
File Upload
- 3.1.4 Non-Discrimination Certification <http://www.ct.gov/opm/cwp/view.asp?a=2982&Q=390928> ★
File Upload

Group 3.2: Additional Required Forms and Acknowledgements

- 3.2.1 Bidder Contract Compliance Monitoring Report <http://www.ct.gov/chro/lib/chro/pdf/notificationtobidders.pdf> ★
File Upload
Bidder Contract Compliance Monitoring Report -

- 3.2.2** SEEC Form 10 Acknowledgement of Receipt ★
http://www.ct.gov/seec/lib/seec/forms/contractor_reporting_/seec_form_10_final.pdf
 File Upload
 SEEC Form 10 - ../Attachments/QuestionAttachments/seec_form_10_final.pdf
- 3.2.3** Please acknowledge you have read and will comply with the University's Vendor Code of Conduct located at: <http://policy.uconn.edu/2013/02/12/vendor-code-of-conduct/> ★
 Multiple Choice (Pick One)
 Agree
 Disagree
- 3.2.4** CT Economic Impact Form: Please download, complete and upload the form. ★
 File Upload
 CT Economic Impact Form - ../Attachments/QuestionAttachments/Connecticut Economic Impact Form
- 3.2.5** Non-Collusion Affidavit: Please download and sign, then upload the signed copy. ★
 File Upload
 Non-Collusion Affidavit - ../Attachments/QuestionAttachments/Non-Collusion.docx
- 3.2.6** State Ethics Policy - Vendors Conducting Business with the State of Connecticut. Please review this policy. ★
 Multiple Choice (Pick One)
 Agree
 Disagree
 State Ethics Policy Memo - ../Attachments/QuestionAttachments/State Ethics Policy Memo.pdf

References

Group 4.1: References

- 4.1.1** Provide references - these references should be of comparable size and scope to the University's requirements in this solicitation. Reference #1 Customer Name ★
 Text (Single Line)
- 4.1.2** Reference #1 Street Address, City, State, Zip ★
 Text (Multi-Line)
- 4.1.3** Reference #1 Contact Name ★
 Text (Single Line)
- 4.1.4** Reference #1 Email Address for Contact ★
 Text (Single Line)
- 4.1.5** Reference #1 Phone Number for Contact ★
 Text (Single Line)
- 4.1.6** Reference #1 Contract Dates ★
 Text (Single Line)
- 4.1.7** Reference #1 Contract Summary - Please describe reference project emphasizing similarities to the University requirements. ★
 Text (Multi-Line)
- 4.1.8** Reference #2 Customer Name ★
 Text (Single Line)
- 4.1.9** Reference #2 Street Address, City, State, Zip ★
 Text (Multi-Line)

- | | | |
|---------------|---|---|
| 4.1.10 | Reference #2 Contact Name
Text (Single Line) | ★ |
| 4.1.11 | Reference #2 Email Address for Contact
Text (Single Line) | ★ |
| 4.1.12 | Reference #2 Phone Number for Contact
Text (Single Line) | ★ |
| 4.1.13 | Reference #2 Contract Dates
Text (Single Line) | ★ |
| 4.1.14 | Reference #2 Contract Summary - Please describe reference project emphasizing similarities to the University requirements.
Text (Multi-Line) | ★ |
| 4.1.15 | Reference #3 Customer Name
Text (Single Line) | ★ |
| 4.1.16 | Reference #3 Street Address, City, State, Zip
Text (Multi-Line) | ★ |
| 4.1.17 | Reference #3 Contact Name
Text (Single Line) | ★ |
| 4.1.18 | Reference #3 Email Address for Contact
Text (Single Line) | ★ |
| 4.1.19 | Reference #3 Phone Number for Contact
Text (Single Line) | ★ |
| 4.1.20 | Reference #3 Contract Dates
Text (Single Line) | ★ |
| 4.1.21 | Reference #3 Contract Summary - Please describe reference project emphasizing similarities to the University requirements.
Text (Multi-Line) | ★ |

Proposal Selection Evaluation Criteria

Group 5.1: Evaluation Criteria

- | | | |
|--------------|---|---|
| 5.1.1 | All proposals will be evaluated by a selection committee, using the specific evaluation criteria provided in the description of this solicitation. Each criterion has been assigned a point value. The evaluation committee will conduct a comprehensive review and analysis of the received proposals and recommend which proposals are the most advantageous to the needs of the University.

Multiple Choice (Pick One)

Agree
Disagree | ★ |
|--------------|---|---|

Staffing Plan

Group 6.1: Staffing Plan

- | | |
|--------------|--|
| 6.1.1 | Provide a complete listing of key personnel assigned to the University account:
File Upload |
| 6.1.2 | 1. Role/Position
Text (Single Line) |

- 6.1.3** Name
Text (Single Line)
- 6.1.4** Years Experience
Numeric Text Box
- 6.1.5** Skills/Competencies
Text (Multi-Line)
- 6.1.6** Professional Designations/Certifications
Text (Multi-Line)
- 6.1.7** Provide documentation of Professional Designations/Certifications (if applicable)
File Upload
- 6.1.8** Accessibility (Method and Hours of Contact, etc.)
Text (Multi-Line)
- 6.1.9** 2. Role/Position
Text (Single Line)
- 6.1.10** Name
Text (Single Line)
- 6.1.11** Years Experience
Numeric Text Box
- 6.1.12** Skills/Competencies
Text (Multi-Line)
- 6.1.13** Professional Designations/Certifications
Text (Multi-Line)
- 6.1.14** Provide documentation of Professional Designations/Certifications (if applicable)
File Upload
- 6.1.15** 3. Role/Position
Text (Single Line)
- 6.1.16** Name
Text (Single Line)
- 6.1.17** Years Experience
Numeric Text Box
- 6.1.18** Skills/Competencies
Text (Multi-Line)
- 6.1.19** Professional Designations/Certifications
Text (Multi-Line)
- 6.1.20** Provide documentation of Professional Designations/Certifications (if applicable)
File Upload

- 6.1.21 4. Role/Position
Text (Single Line)
- 6.1.22 Name
Text (Single Line)
- 6.1.23 Years Experience
Numeric Text Box
- 6.1.24 Skills/Competencies
Text (Multi-Line)
- 6.1.25 Professional Designations/Certifications
Text (Multi-Line)
- 6.1.26 Provide documentation of Professional Designations/Certifications (if applicable)
File Upload

Inclement Weather

Group 7.1: Inclement Weather Information

- 7.1.1 Inclement Weather: Be advised that in the event of an official University closing or early dismissal due to inclement weather or other reason this bid will be due and opened at 2:00 PM on the next business day. Please call the University Emergency Information Line at 860-486-3768 for up to date information on official cancellations or early closings. ★
Multiple Choice (Pick One)
Acknowledge

Insurance Requirements

Group 8.1: General Insurance Requirements

- 8.1.1 The proposer shall secure and pay the premium or premiums of the following policies of insurance with respect to which minimum limits are fixed in the schedule set forth below. The University of Connecticut shall be included as a named insured on all such policies. Each such policy shall be maintained in at least the limit fixed with respect thereto, and shall cover all of the proposer's operations hereunder, and shall be effective throughout the period of this contract or any extension thereof. It is not the intent of this schedule to limit the types of insurance required herein. ★
Multiple Choice (Pick One)
Agree
Disagree
- 8.1.2 (a) Commercial General Liability 1. Each Occurrence \$1,000,000 2. Personal and Advertising Injury \$1,000,000 3. General Aggregate \$2,000,000 4. Fire Legal Liability \$100,000 The insurance shall provide for a retroactive date of placement prior to or coinciding with the effective date of this award. ★
Multiple Choice (Pick One)
Agree
Disagree
- 8.1.3 (b) Business Automobile Liability: Minimum Limits for Owned, Scheduled, Non Owned, or Hired Automobiles with a combined single limit of not less than \$1,000,000 per occurrence. ★
Multiple Choice (Pick One)
Agree
Disagree
- 8.1.4 (c) Workers' Compensation and Employer's Liability: As required under state law. ★
Multiple Choice (Pick One)
Agree
Disagree

8.1.5 (d) Such other insurance in such amounts which from time to time may reasonably be required by the mutual consent of the University and awarded Proposer against other insurable hazards relating to performance. ★

Multiple Choice (Pick One)

Agree
Disagree

8.1.6 (e) Cyber Liability Insurance (when providing services) 1. Each Occurrence \$1,000,000 2. General Aggregate \$2,000,000 ★

Multiple Choice (Pick One)

Agree
Disagree

8.1.7 All policies of insurance provided for in this Section shall be issued by insurance companies with general policyholder's rating of not less than A- and a financial rating of not less than Class VIII as rated in the most current available A.M. Best Insurance Reports and be licensed to do business in the State of Connecticut. All such policies shall be issued in the name of the awarded Proposer, and shall name, as Additional Insured, The State of Connecticut, University of Connecticut. Policies shall waive the right of recovery against the University and shall be primary. ★

Multiple Choice (Pick One)

Agree
Disagree

8.1.8 As to insurance required by this agreement, a certified copy of each of the policies or a certificate or certificates evidencing the existence thereof, or binders, shall be delivered to the University within fifteen (15) days after the tentative award of this agreement. In the event any binder is delivered, it shall be replaced within thirty (30) days by a certified copy of the policy or a certificate in lieu thereof. Each such copy or certificate shall contain a valid provision or endorsement that the policy may not be canceled, terminated, changed or modified without giving thirty (30) days written advance notice hereof to the University's representative and that the insurance reflected thereon meets the minimum requirements of the proposal. A renewal policy or certificate shall be delivered to the University at least thirty (30) days prior to the expiration date of each expiring policy. ★

Multiple Choice (Pick One)

Agree
Disagree

8.1.9 If at any time, any of the policies shall be or become unsatisfactory to the University as to form or substance, or if any of the carriers issuing such policies shall be or become unsatisfactory to the University, the Proposer shall promptly obtain a new and satisfactory policy in replacement upon such written notice from the University. ★

Multiple Choice (Pick One)

Agree
Disagree

Advertising/Sponsorship Opportunities and Licensed Merchandise

Group 9.1: Advertising/Sponsorship Opportunities and Licensed Merchandise

9.1.1 In submitting a proposal, the Proposer agrees, unless specifically authorized in writing by the University on a case by case basis, that it shall have no right to use, and shall not use, the name of the University of Connecticut, its officials or employees, or the Seal of the University, a) in any advertising, publicity, promotion; nor b) to express or imply any endorsement of agency's services; nor c) to use the name of the state, its officials or employees or the University seal in any manner (whether or not similar to uses prohibited by subparagraphs (a) and (b) above) except only to manufacture and deliver in accordance with this agreement such services as are hereby contracted by the University. Should the Proposer be interested in pursuing a formalized sponsorship agreement with the University through its Division of Athletics, which may include advertising benefits and use of University marks, please contact the procurement official identified in this solicitation for details. ★

Multiple Choice (Pick One)

I understand

9.1.2 Pre-authorization must be received from the University for the use of University's names, marks, and logos. ★

Multiple Choice (Pick One)

I understand

Corporate Partnership Agreement

Group 10.1: Corporate Partnership Agreement

- 10.1.1 As part of this agreement, it is the desire of the University to establish a formalized corporate partnership agreement with the awardee through the Office of Strategic Partnerships. This enhanced level of collaboration and association would provide the awardee with public designation as an official partner of the University, access to and visibility at University programming, including Athletic events, and the ability to use approved marks and logos of the University in marketing and company materials. Benefits to be offered and provided to the University as a part of this partnership could include, but not be limited to: Job Placement & Student Internships, More favorable terms & Improved Services, Scholarship/Research Opportunities, New Revenue streams, Event Funding ,etc. ★

Multiple Choice (Pick One)

I understand

Product Line Items

There are no Items added to this event.

Service Line Items

There are no Items added to this event.

Suppliers

Sportsplex

Progress Invitation Unaccepted

Connie Nania

cnania@sportsplex-ct.com

LA Fitness

Progress Invitation Unaccepted

Allan Ramirez

alldavid79@gmail.com

Underground Fitness

Progress Invitation Unaccepted

Shane Nizzardo

undergroundfitct@aol.com

New York Sports Club

Progress Invitation Unaccepted

Glenn Dickstein

glenn.dickstein@tsiclubs.com

YMCA of Stamford

Progress Invitation Unaccepted

Shawn Patch

Shawn@stamfordymca.org

Chelsea Piers

Progress Invitation Unaccepted

Tara O'Flaherty

oflaht@chelseapiersct.com
