INSTRUCTIONS TO BIDDERS

Mail or deliver this entire completed bid package in a sealed envelope to be received no later than 2:00 PM on January 30, 2020

TO: Town of Sprague
First Selectman's Office
PO Box 677
1 Main Street
Baltic, CT 06330

To be noted on the outside of the envelope:

DO NOT OPEN UNTIL 2:00 P.M. on January 30, 2020

Project # 133SC18-02
Nancy Smith
3 Pautipaugh Hill Road
Baltic, CT 06330

Mandatory pre-bid conference on January 16, 2020 at 9:00 A.M.

3 Pautipaugh Hill Road
Baltic, CT 06330

NOTE: CONTRACTOR IS TO SUBMIT THE ENTIRE BID PACKAGE AND ANY ADDENDUM ISSUED. ALL BIDS MUST BE FILLED IN COMPLETELY. IT IS SUGGESTED THAT THE CONTRACTOR RETAIN A COPY OF THE ENTIRE BID PACKAGE.

ALL BIDS SHALL REMAIN IN EFFECT FOR FORTY–FIVE (45) CALENDAR DAYS AFTER THE RECEIPT OF BIDS.

CONTRACTOR'S BUSINESS NAME: _____

AN AFFIRMATIVE ACTION/ EQUAL OPPORTUNITY EMPLOYER
WBE/ SBE/ MBE & SECTION 3 DESIGNATED BUSINESSES
ARE ENCOURAGED TO APPLY

GENERAL CONDITIONS

OWNER: Nancy Smith
ADDRESS: 3 Pautipaugh Hill Road
Thomaston, CT 06787

PROJECT:133SC18-02

1. The Contractor, unless otherwise specified, shall provide all labor, materials, tools, equipment, and related items, and pay all necessary taxes, fees, and permits necessary to complete all of his work as detailed on the attached scope of work.

2. All rehabilitation, alterations, repairs, or extensions shall be performed in accordance to all applicable State Building codes. All electrical, heating, and plumbing work shall comply with the rules and regulations of the National, State and Local Codes. Before commencing work, contractors and/or subcontractors shall obtain all necessary permits. Contractor shall provide a copy of the permit to the Owner & Program Manager.

3. The Contractor certifies that he has familiarized himself with the requirements of the specifications and understands the extent and nature of the work to be performed. That he has inspected the premises and given full attention to all areas with which he might become specifically involved and has familiarize himself with all conditions relating to and affecting his work and his bid.

4. The selected Contractor must, prior to contract signing, supply the Town and the Owner & Program Manager with the original certificates of insurance for general liability, auto liability, and worker's compensation, as applicable. General liability insurance shall be a broad form contractual endorsement with minimum limits of one million ($1,000,000.00) dollars per occurrence for bodily injury and five hundred thousand ($500,000.00) dollars per occurrence for property damage. Auto Liability insurance shall cover hired and non-hired autos in accordance with State law. Workers' Compensation Insurance shall have a minimum limit of one hundred thousand ($100,000.00) dollars for each accident. The Contractor shall indemnify and save harmless the Owner and the Town under these policies. The contractor shall name the Owner, the Town and It's Agents as additional insured as their interests may appear on the General Liability Insurance.

5. The Contractor agrees that all services offered by the Municipality through A&E Services Group, LLC. (hereinafter referred to as the "Program Manager"), which may affect the Contractor, are offered by the Municipality in to facilitate in the project implementation and the necessary program compliance. The Contractor agrees to, upon review and acceptance of such services provided, indemnify, defend, save and hold harmless the Municipality and Project Manager , their officers, agents and employees from and against any and all damage, liability, loss, expense, judgment or deficiency of any nature whatsoever (including, without limitation, reasonable attorney's fees and other costs and expenses incident to any suit, action or proceeding) incurred or sustained by Municipality or Project Manager which shall arise out of or result from Project Manager 's performance in good faith of services pursuant to the Professional Services Contract. The Contractor agrees that the Project Manager shall not be liable to the Contractor, its heirs, successors or assigns, for any act performed within the duties and scope of employment pursuant to Professional Services Contract.

6. All materials shall be new and of acceptable quality. The property Owner shall select all colors, models, etc. All materials and work must be applied in accordance with the applicable manufacturer's latest instructions and specifications, and in accordance with Federal prohibitions against the use of lead paint. All manufacturers' warranties are to be extended to the property Owner free and clear of all liens. Unless otherwise specified, all labor, material, and workmanship provided by the Contractor shall be guaranteed by the Contractor for a one (1) year period from the date of the Certificate of Completion. This guarantee shall be in addition to and not in limitation of, in lieu of, or modify any other guarantee that is due the property Owner from any manufacturer.

7. The Contractor shall repair or replace all work, materials, and equipment which are found to be defective during construction and the guarantee period. Repair shall include all damage to surrounding work caused by the failure and/or necessary for the repair or replacement of the defect. All repairs and replacements shall be performed at no additional expense to the Owner and shall be completed promptly after the Contractor receives notice of the defect.

8. The Contractor shall take all necessary measures and precautions to protect the surroundings from damage occurring due to performance of the work. If such damage occurs, it will be repaired by the Contractor at no cost to the Owner.

9. The Contractor shall dispose of all debris and remove all material resulting from his work in accordance with local and State law. The Contractor shall reinstall any accessories taken down during the course of performing the work. All on-site maintenance relating to the performance of the work shall be the responsibility of the Contractor until the Certificate of Completion is issued. The project shall be maintained in a habitable and safe condition daily if the project is to remain occupied.

10. All work shall be neat and accurate and done in a manner in accordance with customary trade practices.

11. The Contractor shall not make <u>any</u> changes to the scope of work unless a change order is processed and fully executed by the property Owner and the Program Manager.

12. The Owner may cancel this contract by <u>TBD</u> and not be liable to the Contractor or the Municipality. Should the Owner opt to cancel they must sign and send the attached cancellation notice, see Attachment A, to the Contractor, other wise the Owner shall issue a Notice to proceed authorizing the contractor to commence with the proposed improvements. Should the Notice to Proceed not be issued prior to 10 consecutive calendar days from the date of the expiration date of the right to cancel then the Contract will become Null and void.

13. The Contractor shall commence work under this contract prior to <u>TBD</u> and complete the work by <u>TBD</u> .

14. If the Contractor is delayed at any time in the progress of the work by any act or neglect of the Owner or by any employee of the Owner, or by any separate Contractor employed by the Owner, or by changes ordered in the work or by labor disputes, fire, unusual delay in delivery of materials, transportation, adverse weather conditions not reasonably anticipatable, unavoidable casualties, or any causes beyond the Contractor's control, or by delay authorized by the Owner pending dispute resolution or by any other cause which justifies the delay, the contract time shall be extended by Change Order for such reasonable time as may be agreed upon by all parties. It shall be the responsibility of the Contractor to request and document in writing such extensions within three (3) calendar days.
    In the event that the Contractor does not commence or pursue the work as hereinafter stated, then the Owner shall have the right to terminate this agreement and to hire a successor Contractor to perform the work. Any such termination shall be by certified mail or email to the address noted in this agreement and shall be effective as of the date of mailing. Payments by the Owner in the event of termination shall be as follows:

15. The successor Contractor shall first be paid and then the terminated Contractor. Payments to the terminated Contractor shall be limited both as to those funds remaining after payment to the successor Contractor but shall not exceed the value of the work performed by the terminated Contractor. Further, should the total cost for work performed under this contract exceed the amount stated in this agreement due to the Contractors termination, then the Owner shall have a cause of action against the terminated Contractor for any such additional cost.

16. If, through any cause, the Contractor shall fail to fulfill in a timely and proper manner his obligations under this Contract, or if the Contractor shall violate any of the covenants, agreements, or stipulations of this Contract, the Owner shall, thereupon, have the right to terminate this Contract by giving written notice to the Contractor of such termination and specifying the effective date of such termination. In such event, all unfinished work required by the Contractor under this Contract shall, at the option of the Owner, be completed or not.

17. The Contractor may request a maximum of _zero_ progress payments as work is completed in accordance with the attached specifications. The request shall be in the form of an itemized bill for that portion of work completed by the Contractor. All requests for payment shall be accompanied by a fully executed Lien Waiver, on a form provided by the Program. Final payment is contingent upon the receipt of a signature of the respective inspector for which each permit was issued. The Contractor shall be responsible for obtaining the signatures and presenting them upon final payment.

18. All claims or disputes between the Owner and Contractor arising out of or related to the work shall be resolved by the Program Manager, Town Representative and Local Code Official. It is understood and agreed by the parties hereto that neither party will institute any form of legal action, including, but not limited to, attaching the assets of the other party, unless and until it has made a good faith attempt to have the dispute resolved in accordance with the provisions of this Section. Noncompliance with the conditions precedent constitutes a waiver of the right to assert said claim.

19. The Contractor will not discriminate against any employee or applicant for employment because of race, color, creed, religion, sex, sexual preference, national origin, or mental or physical disability during the performance of this agreement. The Contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, in all employment practices such as the following: employment, upgrading, demotion or transfer, recruitment, advertising, layoff or termination, rates of pay or other forms of compensation and selection for training, including apprenticeship, without regard to their race, color, creed, religion, sex, sexual preference, national origin or mental or physical disability. This provision will be inserted in all subcontracts for work covered by this agreement.

20. In the event of the Contractor's noncompliance with this equal opportunity clause or with any of the said rules, regulations, or orders, this contract may be canceled, terminated, or suspended in whole or in part and the Contractor may be declared ineligible for further contracts in accordance with procedures authorized in Presidential Executive Order 11246, or by rule, regulations, or order of the Secretary of Labor or as provided by law.

21. The premises herein shall be occupied during the construction work.

22. No officer, employee or member of the Governing Body of the Municipality shall have any financial interest, direct or indirect, in this contract or the proceeds of this loan.

23. The Owner and/or Municipality retains the right to reject any or all bids or any part of any bid in part or in whole if deemed to be in the best interest of the Owner and/or Municipality.

24. Substitutions of materials from that specified are only allowed on an approved/equal basis. The Contractor must submit written documentation of the substitute item or material for approval by the Owner and Program prior to making such substitution. Any items or material substituted by the Contractor without prior written approval of the Owner and Program will at Contractor's expense be replaced if it is determined not to be equal to the item or material specified. Any surrounding, adjoining, or dependent items affected by replacement of unequal substituted material shall also be replaced, reworked, and reinstalled at no cost to the Owner.

25. Bids shall contain prices for general categories of work and/or items as specified on the attached sheets. In the event of a discrepancy between prices listed in the specifications and those on the cost summary sheet, the prices listed on the specification for that section shall prevail. In the case of a mathematical error by the Contractor, the correct sum of the individual line items in the specifications (not in the cost summary) shall be the Contractor's bid.

26. All bids shall remain in effect for forty five (45) calendar days.

27. The Owner will supply all necessary power required by the Contractor at no additional cost to complete his work. Power shall be limited to the use of existing outlets and shall not exceed the existing capacity of the system. Power required over the capacity of the existing electrical system shall be the responsibility of the Contractor. Heating during construction shall be supplied by the owner.

28. OTHER PROVISIONS - LEAD BASED PAINT

A. Any and all rehabilitation work under this Agreement will comply with the requirements of the Federal Lead-Based Paint Poisoning Prevention Act (42 U.S.C. 4831) which prohibits the use of lead-based paint in residential structures constructed or rehabilitated with Federal Assistance in any form.

The construction or rehabilitation of residential structures with assistance provided under this contract is subject to the final regulations "Requirements for Notification, Evaluation and Reduction of Lead-Based Paint Hazards in Federally owned Residential Property and Housing Receiving Federal Assistance". The regulation is at 24 CFR Part 35. It implements sections 1012 and 1013 of the Residential Lead-Based Paint Hazard Reduction Act of 1992, Title X, of the Housing and Community Development Act of 1992. Sections 1012 and 1013 amend the Lead-Based Paint Poisoning Prevention Act of 1971.

Provided, however, that the Owner shall have sole responsibility for assuring that his property conforms to the Lead-Based Paint Removal Requirements and the Program shall not assume any liability whatsoever as a result of identifying volatile levels of Lead-Based Paint or its removal except insofar as to comply with applicable environmental regulations.

PUBLIC LAW 91-695 "LEAD-BASED PAINT POISONING PREVENTION ACT" The Contractor shall adhere strictly to the provisions of the "Lead-Based Paint Poisoning Prevention Act". Specifically, the Contractor will not utilize lead-based paint as a finish or undercoat or any other use in or out of residential dwellings funded in whole and/or part by the Federal Government.

29. The specifications are complimentary. The Contractor is responsible for estimating all work described in the specifications. All work, whether described in the specifications, or the drawings is to be included in the bid summary sheet by appropriate line item. The contract will only be awarded to general Contractors bidding on ALL line items.

ATTACHMENT A

Notice of Cancellation

«Date»

You may cancel this transaction without any penalty or obligation, within three business days from the above date.

If you cancel, any property traded in, any payments made by you under the contract or sale, and any negotiable instrument executed by you will be returned within ten business days following receipt by the seller of your cancellation notice, and any security interest out of the transaction will be canceled.

If you cancel, you must make available to the seller at your residence, in substantially as good condition as when received, any goods delivered to you under this contract or sale; or you may, if you wish, comply with the instructions of the seller regarding the return shipment of the goods at the seller's expense and risk. If you do make the goods available to the seller and the seller does not pick them up within twenty days of the date of the cancellation, you may retain or dispose of the goods without any further obligation. If you fail to make the goods available to the seller, or if you agree to return the goods to the seller and fail to do so, then you remain liable for performance of all obligations under the contract.

To cancel this transaction, mail or deliver a signed and dated copy of this cancellation notice or any other written notice, or send a telegram to «Business_Name» at «Contractor_Address», «Contractor_CityStateZip», not later than midnight of «Contract_Cancel_Date».

I hereby cancel this transaction.

_____ _____

Signed Date

Nancy Smith
3 Pautipaugh Hill Road
Baltic, CT 06330
Project # 133SC1801-02

General Construction Notes

1. The Contractor shall perform the work to accommodate to the greatest extent reasonable the normal use of the premises by the Owner during the construction period.

2. It is the Owners intention to proceed with the dwelling occupied during the entire construction project. Coordinate with the Owner in all construction operations to minimize conflict, and to facilitate the Owner usage of the dwelling, parking, and access to the building. Working hours are Monday – Saturday 7:30 AM – 5:00 PM unless otherwise agreed to by the Owner.

3. The Contractor shall maintain containment within the work area when performing lead based paint reduction activities as required, until such time as clearance is received.

4. The Contractor shall coordinate any and all short-term interruptions or shutdowns with the Owner prior to commencing.

5. The Contractor shall take every precaution to ensure the safety of the occupant(s) during all phases of construction. The Contractor shall to the greatest extent reasonable maintain a least one exit for access. Coordinate restrictions and closures with Owner.

6. The Contractor shall be responsible for protecting the dwelling and contents from weather and or physical damage during construction.

7. The Contractor shall be responsible for any damage caused to the building and or contents caused by lack of said protection to the dwelling or contents until completion of the contract at no additional cost to the Owner.

8. The Contactor will be responsible for the movement of the owner's furnishings as required to facilitate the proposed work The Owner is responsible for the movement and safe keeping of valuable personal items and kick-knacks.

9. The Contractor shall assume full responsibility for the protection and safekeeping of his materials and products under this Contract stored on the site. The Contractor shall move any stored products under the Contractor's control which interfere with operations of the Owner.

10. Plants, shrubs, and lawn areas are to be protected from damage and debris. Repair and/ or replacement of all damage to existing landscaping shall be done at no additional cost to the Owner.

Project Meetings

1. The selected Contractor shall attend a contract signing and pre-construction meeting as scheduled by the Owner and Project Manager.

2. The selected Contractor shall attend periodic job meetings during the course of construction, on site, as required.

Product and Execution

1. Workers shall be experienced and skillful in performing the work assigned to them.

2. Contractor shall verify critical dimensions, operations and functions in the field before ordering or fabricating items which must fit adjoining construction. The Contractor shall verify all existing conditions and dimensions prior to the work. Any and all discrepancies shall be reported to the Owner and Project Manager prior to ordering any materials or performing the work.

3 The Contractor shall follow manufacturer's instructions for assembly, installation and product adjustment. In the event of conflicting specifications the specifications of the manufacturer shall prevail.

4. The Contractor shall notify the Owner and Project Manager, within 24 hours of discovery, in the event unforeseen circumstances. If the work is deemed additional or extra by the Project Manager then a change order will be negotiated, executed and authorized by the Contractor, Owner and Project Manager prior to the commencement of the work. Any work performed prior to the execution of a change order may not be considered for payment.

5. The specifications do not attempt to detail every task and procedure required to perform the work in full. The Contractor shall perform the work as required to complete the work in a professional manner using customary trade practices and standard work practices.

Removal of Debris and Site Maintenance

1 The contractor shall include in their bid the cost of trash containers and the removal and lawful disposal of said debris off site as required.

2. The Contractor shall coordinate with the Owner for the placement of trash containers if necessary prior to the start of demolition.

3. The Contractor shall be responsible for the daily clean up and maintenance of the site. All debris, construction materials, scrap, rubbish etc. shall be placed in a trash container or dumpster on a daily basis. Sidewalks, driveways and pedestrian ways shall be clean and free of debris at the end of each day.

4. The Owner shall not place anything in the dumpster without prior approval from the Contractor.

Material Delivery, Storage and Handling

1. The Contractor shall determine and comply with manufacturer's recommendation on product handling, storage installation and protection.

2. Products shall be delivered to the job site in their manufacturers' original containers, with labels intact and legible. Do not deliver materials to job site until they can be properly protected.

3. Maintain packaged materials with seals unbroken and labels intact until time of use.

4. The Owner and or Project Manager may reject materials and products which do not bear identification satisfactory to the Owner or Project Manager

Submittal

The following list of submittals is for the convenience of all parties concerned it is not necessarily a complete list of all submittals required.

1. Submit the following before the start of work:
   a. Copy of building permit.
   b. Material submittals.
   c. List of sub-contractors and contract information.

2. Submittals before Certificate of Completion and final payment.
   a. Acceptance of work from local Building Official.
   b. All warranty and guarantee information.
   c. Signed and notarized lien waivers from first tier subcontractors.

Warranties and Guarantees

1. The Contractor shall issue the Owner a written Notice of Guarantee after the date of receipt of Certificate of Completion. Submit to the Owner on letterhead in the following form:

   Name of Project and date

   I/We, (FIRM NAME), hereby warrant, and guarantee workmanship on labor for the renovations performed 3 Pautipaugh Hill Road, Baltic, CT as per contract signed on _____ for a period of ONE (1) YEAR from the date of the Certificate of Completion.
   Signed
   Dated

End of Section

Nancy Smith
3 Pautipaugh Hill Road
Baltic, CT 06330
Project # 133SC1801-02

BATHROOM RENOVATIONS

General

Work in this section shall be governed by the Contract Documents. Contractor shall provide all materials, labor, equipment and services necessary, to perform and complete the work specified herein and or as required by job conditions.

Intent

The intention of this section of the specification includes but not limited to the following:

1. Demo stud framing as existing. Reframe bathroom to accommodate new tub and proposed layout. Remove wallboard from ceiling. Re-hang existing door as specified below.

2 Re-plumb water & waste piping for tub, toilet and vanity sink. Relocate baseboard heater. Install tub and valve as provided by owner. Install new water closet, vanity, vanity sink & faucet as specified below.

3. Remove/re-wire electrical lights, switches outlets and old work as listed below. Install overheard exhaust light/ fan combination, vanity light and GFCI as specified below.

4. Insulate all bathroom walls and ceiling as specified below.

5. Install gypsum wallboard on walls and ceiling as specified below.

6. Install vinyl plank flooring as specified below.

7. Install colonial casings door, window and flooring as specified below.

8. Prime new wallboard and trim. Finish painting to be performed by owner.

Bathroom Renovations

Note: The toilet must be operational at the end of every workday.

1. Remove and dispose of existing framing, toilet, shower and all related piping and wiring and other materials as required to facilitate the installation of new fixtures and materials as listed below.

2. Construct walls as shown on attached sketch. Framing shall be 2x4 Douglas fir, spaced 16" on center with single top and sole plate. Frame in old doorway from kitchen to bathroom. Frame out for linen closet.

3. Install wood blocking as required for tub, toilet, fixtures, grab bars and wallboard.

4. Re-hang existing door to swing into bathroom as right hand. Install 3 ½" pre-primed finger jointed pine casings on both side of door. Miter and glue corners and fasten for ridged installation.

5. Install new 30"x80" pre-hung six panel pine door as shown on sketch. Install 3 ½" pre-primed finger jointed pine casings on both side of door. Miter and glue corners and fasten for ridged installation. Install passage lockset as manufactured by Schlage.

6. Remove existing water, waste and vent piping as required to facilitate the installation of new water, waste and vent piping.

7. Install PVC waste and vent piping to service new tub, toilet and vanity sink as shown on the attached sketch. Install PVC piping with all required adaptors, hangers, traps and fittings for complete installation.

8. Install PEX domestic water supply lines with all required adaptors, hangers, fittings and valves for complete installation. Install ¼ turn shut off valves beneath toilet and vanity sink. Locate tub shut off valves in basement below

9. Relocate existing hydronic baseboard heater to allow for installation of tub. Install 5' fin and tub hydronic baseboard heater such as Sun Temp or approved equal. Coordinate location with owner, project manager and other trades.

10. Install tub and diverter as supplied by the owner.

11. Install Hardie-board within tub area from tub rim to ceiling.

12. Install ceramic tile within tub area. Install 6 tile corner shelves, 3 on each side. Install bullnose tile at exterior corners. Contractor shall use $3.00/sq ft allowance for tile.

13. Re-work existing electrical circuitry as required to relocate existing lights and switches. Install all required wiring for new lights, switches and outlets within area of work.

14. Install GFCI protected device in bathroom at vanity. Coordinate location with owner.

15. Install Broan Flex DC series bathroom exhaust fan Model AE50110DCL, with LED light and selectable CFM setting or approved equal. Vent to fresh air and equipped with back draft damper. Fan and light to be switched separately.

16. Install vanity light as directed by owner. Vanity light to be controlled by single pole switch located by vanity. Contractor shall use an allowance of $65.00 for vanity fixture. Allowance is for fixture only. Owner to select fixture within stated allowance. Allowance does not include taxes, delivery, profit, overhead or installation.

17. Install (1) duplex outlet on bathroom wall facing towards laundry area.

18. Install ½" moisture resistant gypsum wallboard on ceiling and new walls.

19. Tape and compound wallboard sand smooth ready for paint.

20. Install frameless by-pass shower door such as Kohler Levity, 56.625" x 59.625" Bright silver or approved equal. Door shall be equipped with ¼" clear tempered glass.

21. Install (1) 30" horizontal grab bar on long wall of shower. Mount grab bar at 30"-33" above tub floor.

22. Install ½ " APA underlayment grade plywood, in area to receive new floor. Fasten as required by flooring manufacturer. Prep seams so as not to show through finish flooring.

23. Install vinyl flooring accordance with manufacturer's installation instructions. Vinyl flooring allowance: $5.00 per square yard, for flooring material only. Owner to select material within stated allowance. Allowance represents the suggested retail price for the material only. Allowance does not include taxes, delivery, profit or overhead, underlayment, mastic, transition strips, moldings or installation.

24. Install 36" vanity with molded cultured marble top with 4" center set and integral sink. Owner to supply vanity faucet. Contractor shall use $550.00 as an allowance for vanity, top/ sink. Allowance is for materials only. Owner to select materials within stated allowance. Allowance does not include taxes, delivery, profit, overhead or installation. Install braided 3/8" PS x 1/2" IPS, reinforced nylon supply lines as manufactured by Plumb Craft or approved equal

25. Install American Standard Cadet 3, dual flush, right height elongated front 2 piece toilet. Include soft close seat such as Bemis SLOWT or approved equal. Install braided 3/8" PS x 1/2" IPS, reinforced nylon supply lines as manufactured by Plumb Craft or approved equal.

26. Install 3 ½" pre-primed, finger jointed colonial casings and 5 ½" pre-primed finger jointed baseboard trim within bathroom and laundry room hall. Miter and glue corners and fasten for ridged installation.

27. Apply one coat of latex primer to new wallboard. Owner to perform finish painting.

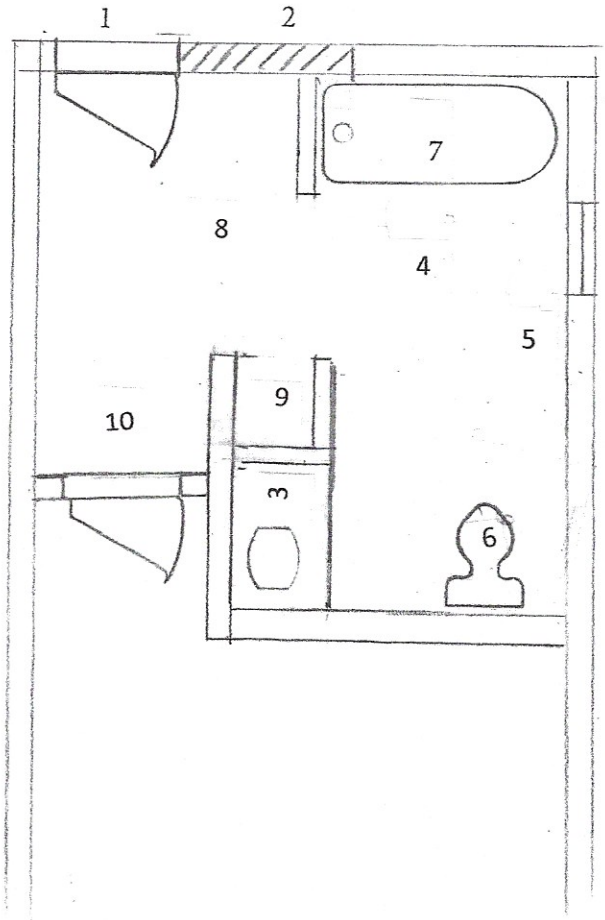
28. Contractor shall install toilet paper dispenser, towel bar and mirror. Contractor shall use an allowance of $ 200.00 for accessories. Owner to select accessories within stated allowance.

End of Section

Cost $_____

Nancy Smith
3 Pautipaugh Hill Road
Baltic, CT 06330
Project # 133SC18-02

BATHROOM SKETCH
not to scale



Notes:

1. Re-hang door reverse swing
2. Infill existing door
3. Install 36" vanity as per specification
4. Install overhead light/fan as per specification
5. Re-locate and install new baseboard heating.
6. Install toilet as per specifications
7. Install tub & diverter as provided by owner.
8. Install new flooring as per specifications.
9. Construct new closet and install bifold door.
10. Install new pre-hung door as per specifications

Nancy Smith
3 Pautipaugh Hill Road
Baltic, CT 06330
Project # 133SC1801-02

PROPERTY OWNER VERIFICATION

I, the undersigned Owner(s) acknowledge that I have fully read and understand the attached project specifications. I understand this to be the scope of work and the extent of the renovations to be performed at the property location shown below.

3 Pautipaugh Hill Road
Baltic, CT 06330
Project #:133SC1801-02

I understand that any revisions to these specifications changing the scope of work can be made only for unforeseen circumstances. This is for my protection and for providing a clear understanding to the contractor who will provide a quote for the proposed work.

DATE: 1·6·20 OWNER: Nancy Smith
Nancy Smith

Nancy Smith
3 Pautipaugh Hill Road
Baltic, CT 06330
Project # 133SC1801-02

I, the undersigned Contractor agree to provide all labor, material, permits, taxes, insurance, equipment and related fees, necessary to complete the work as specified above for the property located at:

3 Pautipaugh Hill Road
Baltic, CT 06330

All work will be performed in accordance to applicable Code(s).

****

Small, Minority, Women-Owned Business Concern Representation

The bidder represents and certifies as part of its bid/ offer that it –

(a) ☐ is, ☐ is not a small business concern. "Small business concern," as used in this provision, means a concern, including its affiliates, that is independently owned and operated, not dominant in the field of operation in which it is bidding, and qualified as a small business under the criteria and size standards in 13 CFR 121.

(b) ☐ is, ☐ is not a women-owned business. "Women-owned business enterprise," as used in this provision, means a business that is at least 51 percent owned by a woman or women who are U.S. citizens and who also control and operate the business.

(c) ☐ is, ☐ is not a minority business enterprise. "Minority business enterprise," as used in this provision, means a business which is at least 51 percent owned or controlled by one or more minority group members or, in the case of a publicly owned business, at least 51 percent of its voting stock is owned by one or more minority group members, and whose management and daily operations are controlled by one or more such individuals. For the purpose of this definition, minority group members are:

(Check the block applicable to you)

☐ Black Americans
☐ Asian Indian Americans
☐ Asian Pacific Americans
☐ Native Americans
☐ Hispanic Americans
☐ Hasidic Jewish Americans

Company Name: _____

Address: _____

_____

Phone: _____ Fax: _____ Email: _____

EIN or SSAN#: _____ Contractor Registration # _____ Exp. Date: _____

Date: _____ Print Name: _____

Signature: _____

Total Bid Amount: $_____

Amount Written: _____
(This information must be submitted in order to have your bid considered responsive)