



STATE OF CONNECTICUT  
DEPARTMENT OF TRANSPORTATION



2800 BERLIN TURNPIKE, P.O. BOX 317546  
NEWINGTON, CONNECTICUT 06131-7546

Phone: 860-594-3128

November 21, 2019

Subject – Disadvantage Business Enterprise (DBE) Submittal Requirements - Revised

**NOTICE TO CONTRACTORS**

Effective today, the two (2) lowest bidder's DBE Commitment Approval Request form(s) meeting the established DBE contract goal percentage or Good Faith Effort (GFE) Application Request including all "backup" documentation, as applicable, are due to the Department no later than five (5) calendar days after the bid opening. It is highly recommended that all bidders complete the required documentation during their bid preparation process in order to meet the DBE submittal requirement.

This change in process will allow the Department to move on to the second low bidder in the event that the Department rejects the low bid for any reason. If the second low bidder does not submit the required DBE forms within the required time, they will not be eligible for contract award.

Please refer to the project Bid Invitation posted on the State Contracting Portal for revised instructions and requirements. The Bidder's Checklist has also been revised.

The Construction Contract Bidding and Award Manual will be revised in the near future to include these changes.

If you have any questions, please feel free to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read "Gregory D. Straka".

Gregory D. Straka  
Contracts Manager  
Division of Contracts Administration