



## **City of Norwich**

Department of Finance – Purchasing Agent  
100 Broadway, Room No. 105  
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### **ADDENDUM**

**RFP No.: 20-12**

**Addendum No.: 1**

**Issued: January 10, 2020**

**Opening Date and Time: January 22, 2020 at 2:00 P.M.**

**Title: Employee Benefits Broker Services**

#### **Bidders Note**

This Addendum is issued to provide all bidders with the responses to the Requests for Information.

All other terms and conditions remain the same.



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**RFP No.: 20-12**  
**Employee Benefits Broker Services**

### Responses to Requests for Information

**Question 1: What is the current total compensation (\$) from all sources from all plans paid to the City's current Employee Benefits Broker?**

*Response 1: \$64,000 per year.*

**Question 2: Would the City prefer a commission or fee arrangement?**

*Response 2: Fee arrangement (see Fee Proposal Form on page 11 of RFP).*

**Question 3: Does the current employee benefits broker pay for any third party services for the City?**

*Response 3: The current employee benefits broker does not pay for any third party services for the City.*

**Question 4: Do you anticipate extending the bid due date?**

*Response 4: No.*

**Question 5: What additional details are you willing to provide, if any, beyond what is stated in bid documents concerning how you will identify the winning bid?**

*Response 5: Please see Selection Criteria on pages 6 and 7 of RFP.*

**Question 6: Was this bid posted on the nationwide free bid notification website at [www.mygovwatch.com](http://www.mygovwatch.com)?**

*Response 6: No.*

**Question 7: Other than your own website, where was this bid posted?**

*Response 7: The State of Connecticut Department of Administrative Services State Contracting Portal.*