PROJECT MANUAL

TOWN OF FAIRFIELD

CONNECTICUT

Roger Sherman Elementary School Alterations & Upgrades
250 Fern Street
Fairfield, Connecticut 06824

State Project No. 051-0150 CV
Bid #2020-44
S/P+A Project No. 18.169

VOLUME 1 OF 2

BC/PCR Submission: August 16, 2019
Issued for Bid: November 14, 2019

Architect/Engineers/Interior Designers
Silver/Petrucelli + Associates, Inc.
3190 Whitney Avenue, Hamden, Connecticut 06518
One Post Hill Place, New London, Connecticut 06320
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**ROGER SHERMAN ELEMENTARY SCHOOL**  
**250 FERN STREET**  
**FAIRFIELD, CT 06824**  
**STATE PROJECT #051-0150 CV**  
**BID #2020-44**

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Instructions to Bidders

for the following Project:
(Name, location, and detailed description)

THE OWNER:
(Name, legal status, address, and other information)

THE ARCHITECT:
(Name, legal status, address, and other information)

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ADDITIONS AND DELETIONS: The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An Additions and Deletions Report that notes added information as well as revisions to the standard form text is available from the author and should be reviewed.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

FEDERAL, STATE, AND LOCAL LAWS MAY IMPOSE REQUIREMENTS ON PUBLIC PROCUREMENT CONTRACTS. CONSULT LOCAL AUTHORITIES OR AN ATTORNEY TO VERIFY REQUIREMENTS APPLICABLE TO THIS PROCUREMENT BEFORE COMPLETING THIS FORM.

It is intended that AIA Document G612™–2017, Owner’s Instructions to the Architect, Parts A and B will be completed prior to using this document.

ELECTRONIC COPYING of any portion of this AIA® Document to another electronic file is prohibited and constitutes a violation of copyright laws as set forth in the footer of this document.
ARTICLE 1  DEFINITIONS

§ 1.1 Bidding Documents include the Bidding Requirements and the Proposed Contract Documents. The Bidding Requirements consist of the advertisement or invitation to bid, Instructions to Bidders, supplementary instructions to bidders, the bid form, and any other bidding forms. The Proposed Contract Documents consist of the unexecuted form of Agreement between the Owner and Contractor and that Agreement’s Exhibits, Conditions of the Contract (General, Supplementary and other Conditions), Drawings, Specifications, all Addenda, and all other documents enumerated in Article 8 of these Instructions.

§ 1.2 Definitions set forth in the General Conditions of the Contract for Construction, or in other Proposed Contract Documents apply to the Bidding Documents.

§ 1.3 Addenda are written or graphic instruments issued by the Architect, which, by additions, deletions, clarifications, or corrections, modify or interpret the Bidding Documents.

§ 1.4 A Bid is a complete and properly executed proposal to do the Work for the sums stipulated therein, submitted in accordance with the Bidding Documents.

§ 1.5 The Base Bid is the sum stated in the Bid for which the Bidder offers to perform the Work described in the Bidding Documents, to which Work may be added or deleted by sums stated in Alternate Bids.

§ 1.6 An Alternate Bid (or Alternate) is an amount stated in the Bid to be added to or deducted from, or that does not change, the Base Bid if the corresponding change in the Work, as described in the Bidding Documents, is accepted.

§ 1.7 A Unit Price is an amount stated in the Bid as a price per unit of measurement for materials, equipment, or services, or a portion of the Work, as described in the Bidding Documents.

§ 1.8 A Bidder is a person or entity who submits a Bid and who meets the requirements set forth in the Bidding Documents.

§ 1.9 A Sub-bidder is a person or entity who submits a bid to a Bidder for materials, equipment, or labor for a portion of the Work.

ARTICLE 2  BIDDER’S REPRESENTATIONS

§ 2.1 By submitting a Bid, the Bidder represents that:
   .1 the Bidder has read and understands the Bidding Documents;
   .2 the Bidder understands how the Bidding Documents relate to other portions of the Project, if any, being bid concurrently or presently under construction;
   .3 the Bid complies with the Bidding Documents;
   .4 the Bidder has visited the site, become familiar with local conditions under which the Work is to be performed, and has correlated the Bidder’s observations with the requirements of the Proposed Contract Documents;
   .5 the Bid is based upon the materials, equipment, and systems required by the Bidding Documents without exception; and
   .6 the Bidder has read and understands the provisions for liquidated damages, if any, set forth in the form of Agreement between the Owner and Contractor.

ARTICLE 3  BIDDING DOCUMENTS

§ 3.1 Distribution

§ 3.1.1 Bidders shall obtain complete Bidding Documents, as indicated below, from the issuing office designated in the advertisement or invitation to bid, for the deposit sum, if any, stated therein. (Indicate how, such as by email, website, host site/platform, paper copy, or other method Bidders shall obtain Bidding Documents.)

§ 3.1.2 Any required deposit shall be refunded to Bidders who submit a bona fide Bid and return the paper Bidding Documents in good condition within ten days after receipt of Bids. The cost to replace missing or damaged paper
§ 3.1.3 Bidding Documents will not be issued directly to Sub-bidders unless specifically offered in the advertisement or invitation to bid, or in supplementary instructions to bidders.

§ 3.1.4 Bidders shall use complete Bidding Documents in preparing Bids. Neither the Owner nor Architect assumes responsibility for errors or misinterpretations resulting from the use of incomplete Bidding Documents.

§ 3.1.5 The Bidding Documents will be available for the sole purpose of obtaining Bids on the Work. No license or grant of use is conferred by distribution of the Bidding Documents.

§ 3.2 Modification or Interpretation of Bidding Documents

§ 3.2.1 The Bidder shall carefully study the Bidding Documents, shall examine the site and local conditions, and shall notify the Architect of errors, inconsistencies, or ambiguities discovered and request clarification or interpretation pursuant to Section 3.2.2.

§ 3.2.2 Requests for clarification or interpretation of the Bidding Documents shall be submitted by the Bidder in writing and shall be received by the Architect at least seven days prior to the date for receipt of Bids. (Indicate how, such as by email, website, host site/platform, paper copy, or other method Bidders shall submit requests for clarification and interpretation.)

§ 3.2.3 Modifications and interpretations of the Bidding Documents shall be made by Addendum. Modifications and interpretations of the Bidding Documents made in any other manner shall not be binding, and Bidders shall not rely upon them.

§ 3.3 Substitutions

§ 3.3.1 The materials, products, and equipment described in the Bidding Documents establish a standard of required function, dimension, appearance, and quality to be met by any proposed substitution.

§ 3.3.2 Substitution Process

§ 3.3.2.1 Written requests for substitutions shall be received by the Architect at least ten days prior to the date for receipt of Bids. Requests shall be submitted in the same manner as that established for submitting clarifications and interpretations in Section 3.2.2.

§ 3.3.2.2 Bidders shall submit substitution requests on a Substitution Request Form if one is provided in the Bidding Documents.

§ 3.3.2.3 If a Substitution Request Form is not provided, requests shall include (1) the name of the material or equipment specified in the Bidding Documents; (2) the reason for the requested substitution; (3) a complete description of the proposed substitution including the name of the material or equipment proposed as the substitute, performance and test data, and relevant drawings; and (4) any other information necessary for an evaluation. The request shall include a statement setting forth changes in other materials, equipment, or other portions of the Work, including changes in the work of other contracts or the impact on any Project Certifications (such as LEED), that will result from incorporation of the proposed substitution.

§ 3.3.3 The burden of proof of the merit of the proposed substitution is upon the proposer. The Architect’s decision of approval or disapproval of a proposed substitution shall be final.

§ 3.3.4 If the Architect approves a proposed substitution prior to receipt of Bids, such approval shall be set forth in an Addendum. Approvals made in any other manner shall not be binding, and Bidders shall not rely upon them.

§ 3.3.5 No substitutions will be considered after the Contract award unless specifically provided for in the Contract Documents.
§ 3.4 Addenda
§ 3.4.1 Addenda will be transmitted to Bidders known by the issuing office to have received complete Bidding Documents.  
(Indicate how, such as by email, website, host site/platform, paper copy, or other method Addenda will be transmitted.)

§ 3.4.2 Addenda will be available where Bidding Documents are on file.

§ 3.4.3 Addenda will be issued no later than four days prior to the date for receipt of Bids, except an Addendum withdrawing the request for Bids or one which includes postponement of the date for receipt of Bids.

§ 3.4.4 Prior to submitting a Bid, each Bidder shall ascertain that the Bidder has received all Addenda issued, and the Bidder shall acknowledge their receipt in the Bid.

ARTICLE 4  BIDDING PROCEDURES
§ 4.1 Preparation of Bids
§ 4.1.1 Bids shall be submitted on the forms included with or identified in the Bidding Documents.

§ 4.1.2 All blanks on the bid form shall be legibly executed. Paper bid forms shall be executed in a non-erasable medium.

§ 4.1.3 Sums shall be expressed in both words and numbers, unless noted otherwise on the bid form. In case of discrepancy, the amount entered in words shall govern.

§ 4.1.4 Edits to entries made on paper bid forms must be initialed by the signer of the Bid.

§ 4.1.5 All requested Alternates shall be bid. If no change in the Base Bid is required, enter “No Change” or as required by the bid form.

§ 4.1.6 Where two or more Bids for designated portions of the Work have been requested, the Bidder may, without forfeiture of the bid security, state the Bidder’s refusal to accept award of less than the combination of Bids stipulated by the Bidder. The Bidder shall neither make additional stipulations on the bid form nor qualify the Bid in any other manner.

§ 4.1.7 Each copy of the Bid shall state the legal name and legal status of the Bidder. As part of the documentation submitted with the Bid, the Bidder shall provide evidence of its legal authority to perform the Work in the jurisdiction where the Project is located. Each copy of the Bid shall be signed by the person or persons legally authorized to bind the Bidder to a contract. A Bid by a corporation shall further name the state of incorporation and have the corporate seal affixed. A Bid submitted by an agent shall have a current power of attorney attached, certifying the agent’s authority to bind the Bidder.

§ 4.1.8 A Bidder shall incur all costs associated with the preparation of its Bid.

§ 4.2 Bid Security
§ 4.2.1 Each Bid shall be accompanied by the following bid security:  
(Insert the form and amount of bid security.)

§ 4.2.2 The Bidder pledges to enter into a Contract with the Owner on the terms stated in the Bid and shall, if required, furnish bonds covering the faithful performance of the Contract and payment of all obligations arising thereunder. Should the Bidder refuse to enter into such Contract or fail to furnish such bonds if required, the amount of the bid security shall be forfeited to the Owner as liquidated damages, not as a penalty. In the event the Owner fails to comply with Section 6.2, the amount of the bid security shall not be forfeited to the Owner.
§ 4.2.3 If a surety bond is required as bid security, it shall be written on AIA Document A310™, Bid Bond, unless otherwise provided in the Bidding Documents. The attorney-in-fact who executes the bond on behalf of the surety shall affix to the bond a certified and current copy of an acceptable power of attorney. The Bidder shall provide surety bonds from a company or companies lawfully authorized to issue surety bonds in the jurisdiction where the Project is located.

§ 4.2.4 The Owner will have the right to retain the bid security of Bidders to whom an award is being considered until (a) the Contract has been executed and bonds, if required, have been furnished; (b) the specified time has elapsed so that Bids may be withdrawn; or (c) all Bids have been rejected. However, if no Contract has been awarded or a Bidder has not been notified of the acceptance of its Bid, a Bidder may, beginning 10 days after the opening of Bids, withdraw its Bid and request the return of its bid security.

§ 4.3 Submission of Bids

§ 4.3.1 A Bidder shall submit its Bid as indicated below:
(Indicate how, such as by website, host site/platform, paper copy, or other method Bidders shall submit their Bid.)

§ 4.3.2 Paper copies of the Bid, the bid security, and any other documents required to be submitted with the Bid shall be enclosed in a sealed opaque envelope. The envelope shall be addressed to the party receiving the Bids and shall be identified with the Project name, the Bidder’s name and address, and, if applicable, the designated portion of the Work for which the Bid is submitted. If the Bid is sent by mail, the sealed envelope shall be enclosed in a separate mailing envelope with the notation “SEALED BID ENCLOSED” on the face thereof.

§ 4.3.3 Bids shall be submitted by the date and time and at the place indicated in the invitation to bid. Bids submitted after the date and time for receipt of Bids, or at an incorrect place, will not be accepted.

§ 4.3.4 The Bidder shall assume full responsibility for timely delivery at the location designated for receipt of Bids.

§ 4.3.5 A Bid submitted by any method other than as provided in this Section 4.3 will not be accepted.

§ 4.4 Modification or Withdrawal of Bid

§ 4.4.1 Prior to the date and time designated for receipt of Bids, a Bidder may submit a new Bid to replace a Bid previously submitted, or withdraw its Bid entirely, by notice to the party designated to receive the Bids. Such notice shall be received and duly recorded by the receiving party on or before the date and time set for receipt of Bids. The receiving party shall verify that replaced or withdrawn Bids are removed from the other submitted Bids and not considered. Notice of submission of a replacement Bid or withdrawal of a Bid shall be worded so as not to reveal the amount of the original Bid.

§ 4.4.2 Withdrawn Bids may be resubmitted up to the date and time designated for the receipt of Bids in the same format as that established in Section 4.3, provided they fully conform with these Instructions to Bidders. Bid security shall be in an amount sufficient for the Bid as resubmitted.

§ 4.4.3 After the date and time designated for receipt of Bids, a Bidder who discovers that it made a clerical error in its Bid shall notify the Architect of such error within two days, or pursuant to a timeframe specified by the law of the jurisdiction where the Project is located, requesting withdrawal of its Bid. Upon providing evidence of such error to the reasonable satisfaction of the Architect, the Bid shall be withdrawn and not resubmitted. If a Bid is withdrawn pursuant to this Section 4.4.3, the bid security will be attended to as follows:
(State the terms and conditions, such as Bid rank, for returning or retaining the bid security.)

ARTICLE 5 CONSIDERATION OF BIDS

§ 5.1 Opening of Bids
If stipulated in an advertisement or invitation to bid, or when otherwise required by law, Bids properly identified and received within the specified time limits will be publicly opened and read aloud. A summary of the Bids may be made available to Bidders.
§ 5.2 Rejection of Bids
Unless otherwise prohibited by law, the Owner shall have the right to reject any or all Bids.

§ 5.3 Acceptance of Bid (Award)
§ 5.3.1 It is the intent of the Owner to award a Contract to the lowest responsive and responsible Bidder, provided the Bid has been submitted in accordance with the requirements of the Bidding Documents. Unless otherwise prohibited by law, the Owner shall have the right to waive informalities and irregularities in a Bid received and to accept the Bid which, in the Owner’s judgment, is in the Owner’s best interests.

§ 5.3.2 Unless otherwise prohibited by law, the Owner shall have the right to accept Alternates in any order or combination, unless otherwise specifically provided in the Bidding Documents, and to determine the lowest responsive and responsible Bidder on the basis of the sum of the Base Bid and Alternates accepted.

ARTICLE 6 POST-BID INFORMATION
§ 6.1 Contractor’s Qualification Statement
Bidders to whom award of a Contract is under consideration shall submit to the Architect, upon request and within the timeframe specified by the Architect, a properly executed AIA Document A305™, Contractor’s Qualification Statement, unless such a Statement has been previously required and submitted for this Bid.

§ 6.2 Owner’s Financial Capability
A Bidder to whom award of a Contract is under consideration may request in writing, fourteen days prior to the expiration of the time for withdrawal of Bids, that the Owner furnish to the Bidder reasonable evidence that financial arrangements have been made to fulfill the Owner’s obligations under the Contract. The Owner shall then furnish such reasonable evidence to the Bidder no later than seven days prior to the expiration of the time for withdrawal of Bids. Unless such reasonable evidence is furnished within the allotted time, the Bidder will not be required to execute the Agreement between the Owner and Contractor.

§ 6.3 Submittals
§ 6.3.1 After notification of selection for the award of the Contract, the Bidder shall, as soon as practicable or as stipulated in the Bidding Documents, submit in writing to the Owner through the Architect:
1. a designation of the Work to be performed with the Bidder’s own forces;
2. names of the principal products and systems proposed for the Work and the manufacturers and suppliers of each; and
3. names of persons or entities (including those who are to furnish materials or equipment fabricated to a special design) proposed for the principal portions of the Work.

§ 6.3.2 The Bidder will be required to establish to the satisfaction of the Architect and Owner the reliability and responsibility of the persons or entities proposed to furnish and perform the Work described in the Bidding Documents.

§ 6.3.3 Prior to the execution of the Contract, the Architect will notify the Bidder if either the Owner or Architect, after due investigation, has reasonable objection to a person or entity proposed by the Bidder. If the Owner or Architect has reasonable objection to a proposed person or entity, the Bidder may, at the Bidder’s option, withdraw the Bid or submit an acceptable substitute person or entity. The Bidder may also submit any required adjustment in the Base Bid or Alternate Bid to account for the difference in cost occasioned by such substitution. The Owner may accept the adjusted bid price or disqualify the Bidder. In the event of either withdrawal or disqualification, bid security will not be forfeited.

§ 6.3.4 Persons and entities proposed by the Bidder and to whom the Owner and Architect have made no reasonable objection must be used on the Work for which they were proposed and shall not be changed except with the written consent of the Owner and Architect.

ARTICLE 7 PERFORMANCE BOND AND PAYMENT BOND
§ 7.1 Bond Requirements
§ 7.1.1 If stipulated in the Bidding Documents, the Bidder shall furnish bonds covering the faithful performance of the Contract and payment of all obligations arising thereunder.
§ 7.1.2 If the furnishing of such bonds is stipulated in the Bidding Documents, the cost shall be included in the Bid. If the furnishing of such bonds is required after receipt of bids and before execution of the Contract, the cost of such bonds shall be added to the Bid in determining the Contract Sum.

§ 7.1.3 The Bidder shall provide surety bonds from a company or companies lawfully authorized to issue surety bonds in the jurisdiction where the Project is located.

§ 7.1.4 Unless otherwise indicated below, the Penal Sum of the Payment and Performance Bonds shall be the amount of the Contract Sum. (If Payment or Performance Bonds are to be in an amount other than 100% of the Contract Sum, indicate the dollar amount or percentage of the Contract Sum.)

§ 7.2 Time of Delivery and Form of Bonds

§ 7.2.1 The Bidder shall deliver the required bonds to the Owner not later than three days following the date of execution of the Contract. If the Work is to commence sooner in response to a letter of intent, the Bidder shall, prior to commencement of the Work, submit evidence satisfactory to the Owner that such bonds will be furnished and delivered in accordance with this Section 7.2.1.

§ 7.2.2 Unless otherwise provided, the bonds shall be written on AIA Document A312, Performance Bond and Payment Bond.

§ 7.2.3 The bonds shall be dated on or after the date of the Contract.

§ 7.2.4 The Bidder shall require the attorney-in-fact who executes the required bonds on behalf of the surety to affix to the bond a certified and current copy of the power of attorney.

ARTICLE 8 ENUMERATION OF THE PROPOSED CONTRACT DOCUMENTS

§ 8.1 Copies of the proposed Contract Documents have been made available to the Bidder and consist of the following documents:

.1 AIA Document A101™–2017, Standard Form of Agreement Between Owner and Contractor, unless otherwise stated below. (Insert the complete AIA Document number, including year, and Document title.)

.2 AIA Document A101™–2017, Exhibit A, Insurance and Bonds, unless otherwise stated below. (Insert the complete AIA Document number, including year, and Document title.)

.3 AIA Document A201™–2017, General Conditions of the Contract for Construction, unless otherwise stated below. (Insert the complete AIA Document number, including year, and Document title.)

.4 AIA Document E203™–2013, Building Information Modeling and Digital Data Exhibit, dated as indicated below: (Insert the date of the E203-2013.)

.5 Drawings
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### 6 Specifications

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### 7 Addenda:

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### 8 Other Exhibits:

(Select all boxes that apply and include appropriate information identifying the exhibit where required.)

- [ ] AIA Document E204™–2017, Sustainable Projects Exhibit, dated as indicated below:
  
  (Insert the date of the E204-2017.)

- [ ] The Sustainability Plan:

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- [ ] Supplementary and other Conditions of the Contract:

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### 9 Other documents listed below:

(List here any additional documents that are intended to form part of the Proposed Contract Documents.)

« »
PART 1 - GENERAL

1.1 COMPLETION DATE

A. All work as required by these specifications and drawings shall be completed by the date stipulated in the Contractor's bid form. There is no exception to this contract requirement, unless approved otherwise by contract change order.

B. If the Contractor neglects, fails or refuses to achieve substantial completion by 11:59 pm by the date stipulated in the Contractor's bid form for each of the bid components requiring durations or deadlines, liquidated damages of Five Hundred Dollars ($500.00) per day or part thereof shall be due for each bid component to the Owner and subtracted from the unpaid contract amount or bond held by the Owner. "Substantial completion" is as defined in the General Conditions of the Contract for Construction, AIA Document A201 included in this project manual. "Substantial completion" is further defined as the date at which the local authorities with jurisdiction over this project grant a temporary or permanent certificate of occupancy (if required for occupancy) for each project area.

1.2 RESPONSIBILITY FOR MEASUREMENT OF QUANTITIES

A. The Contractor shall have sole responsibility for the accuracy of all measurements and for estimating the material quantities required to satisfy these specifications.

1.3 DISCREPANCIES AND ADDENDA

A. Should a Bidder find any discrepancies in the Drawings and Specifications, or should they be in doubt as to their meaning, they shall notify the Owner at once, who will post a written Addendum to the Town’s website at www.fairfieldct.org. Oral instructions or decisions, unless confirmed by Addenda, will not be considered valid, legal or binding. No change order requests will be authorized or considered because of the failure of the Contractor to include work called for in the Addenda in their bid.

1.4 MODIFICATIONS TO AIA DOCUMENT A701, Instructions to Bidders, 2018.

The following sections modify the provisions and procedures to the degree listed in the sections and articles listed in these supplementary instructions.

ARTICLE 3 Make the following changes:

3.1.1 Delete all but the first sentence and “, as indicated below,” from the first sentence.

3.1.2 Delete in its entirety.

3.2.2 Delete in its entirety.

3.3.2.1 Delete all but the first sentence.

3.4.1 Revise to read as follows: Addenda will be posted to the Town of Fairfield’s website, www.fairfieldct.org.
3.4.3 Revise to read as follows: Addenda will be issued no later than December 6, 2019 except an Addendum withdrawing the request for Bids or one which includes postponement of the date for receipt of bids.

ARTICLE 4 Make the following changes:

4.2.1 Revise to read as follows: “Each Bid shall be accompanied by the bid security as indicated on the Invitation to Bid.”

4.2.3 Revise to read as follows: Bid surety to be furnished on standard forms by Bidder’s surety.

4.2.4 Revise last sentence to read as follows: “However, if no Contract has been awarded or a Bidder has not been notified of the acceptance of its Bid, a Bidder may withdraw its Bid and request the return of its bid security after the length of time on the Invitation to Bid.”

4.3.1 Add to the end the following: “Paper copy”.

4.4.3 Add to the end the following: “Owner will return bid security to the Bidder.”

ARTICLE 5 Make the following changes:

5.1 Revise to read as follows: The properly identified Bids received on time will be publicly opened and read aloud. An abstract of the Bids may be made available to Bidders and will be posted on the Town of Fairfield’s website, www.fairfieldct.org.

ARTICLE 6 Make the following changes:

6.1 Delete the phrase “properly executed AIA Document A305”.

Add the following:

6.1.1 The Owner will make investigations as he deems necessary to determine the ability of the Bidder to perform the Work, and the Bidder shall furnish the Owner all such information and data for this purpose as the Owner may request.

6.2 Delete in its entirety.

6.4 Work Phasing Schedule
Bidders to whom award of the Contractor is under consideration shall submit to the Architect within fifteen (15) days of the Contract date, a detailed work Phasing Schedule describing the bodies of work to be undertaken and areas of the project to be addressed in per week periods between the Award of the Contract and the Bidder's proposed date of Substantial Completion.

ARTICLE 7 Make the following changes:

7.2.2 Delete in its entirety.

7.3 The Contractor and the Surety, jointly and severally, bind themselves, their heirs, executors, administrators, successors and assigns to the Owner for the performance of the Construction Contract, which is incorporated herein by reference.
7.4 If the Contractor performs the Construction Contract, the Surety and the Contractor shall have no obligation under this Bond, except to participate in conferences as provided in Subparagraph 7.5.1.

7.5 If there is no Owner Default, the Surety's obligation under this Bond shall arise after:

7.5.1 The Owner has notified the Contractor and the Surety at its address described in Paragraph 7.12 below that the Owner is considering declaring a Contractor Default and has requested and attempted to arrange a conference with the Contractor and the Surety to be held not later than fifteen days after receipt of such notice to discuss methods of performing the Construction Contract. If the Owner, the Contractor and the Surety agree, the Contractor shall be allowed a reasonable time to perform the Construction Contract, but such an agreement shall not waive the Owner's right, if any, subsequently to declare a Contractor Default and

7.5.2 The Owner has declared a Contractor Default and formally terminated the Contractor's right to complete the contract. Such Contractor Default shall not be declared earlier than twenty (20) days after the Contractor and the Surety have received notice as provided in Subparagraph 7.5.1; and

7.5.3 The Owner has agreed to pay the Balance of the Contract Price to the Surety in accordance with the terms of the Construction Contract or to a contractor selected to perform the Construction Contract in accordance with the terms of the contract with the Owner.

7.6 When the Owner has satisfied the conditions of Paragraph 7.5.3, the Surety shall promptly and at the Surety's expense take one of the following actions:

7.6.1 Arrange for the Contractor, with consent of the Owner, to perform and complete the Construction Contract; or

7.6.2 Undertake to perform and complete the Construction Contract itself, through its agents or through independent contractors; or

7.6.3 Obtain bids from qualified contractors acceptable to the Owner for a contract for performance and completion of the Construction Contract, arrange for a contract to be prepared for execution by the Owner and the contractor selected with the Owner's concurrence, to be secured with performance and payment bonds executed by a qualified surety equivalent to the bonds issued on the Construction Contract, and pay to the Owner the amount of damages (as described in Paragraph 7.8) in excess of the Balance of the Contract Price incurred by the Owner resulting from the Contractor's default; or

7.6.4 Waive its right to perform and complete, arrange for completion, or obtain a new contractor and with reasonable promptness under the circumstances:

1. After investigation, determine the amount for which it may be liable to the Owner and, as soon as practicable after the amount is determined, tender payment therefore to the Owner; or

2. Deny liability in whole or in part and notify the Owner citing reasons therefore.
7.7 If the Surety does not proceed as provided in Paragraph 7.6 with reasonable promptness, the Surety shall be deemed to be in default on this Bond fifteen (15) days after receipt of an additional written notice from the Owner to the Surety demanding that the Surety perform its obligations under this Bond, and the Owner shall be entitled to enforce any remedy available to the Owner. If the Surety proceeds as provided in Subparagraph 7.6.4, and the Owner refuses the payment rendered or the Surety has denied liability, in whole or in part, without further notice the Owner shall be entitled to enforce any remedy available to the Owner.

7.8 After the Owner has terminated the Contractor's right to complete the Construction Contract, and if the Surety elects to act under Subparagraph 7.6.1, 7.6.2, or 7.6.3 above, then the responsibilities of the Surety to the Owner shall not be greater than those of the Contractor under the Construction Contract, and the responsibilities of the Owner to the Surety shall not be greater than those of the Owner under the Construction Contract. To the limit of the amount of this Bond, but subject to commitment by the Owner of the Balance of the Contract Price to mitigation of costs and damages on the Construction Contract, the Surety is obligated without duplication for:

7.8.1 The responsibilities of the Contractor for correction of defective work and completion of the Construction Contract;

7.8.2 Additional legal, design professional and delay costs resulting from the Contractor's Default, and resulting from the actions or failure to act of the Surety under Paragraph 7.6; and

7.8.3 Late delivery penalties or if penalties are not specified in the Construction Contract, actual damages caused by delayed performance or non-performance of the Contractor.

7.9 The Surety shall not be liable to the Owner or others for obligations of the Contractor that are unrelated to the Construction Contract, and the Balance of the Contract Price shall not be reduced or set off on account of any such unrelated obligations. No right of action shall accrue on this Bond to any person or entity other than the Owner or its heirs, executors, administrators, or successors.

7.10 The Surety hereby waives notice of any change, including changes of time, to the Construction Contract or to related subcontracts, purchase orders, and other obligations.

7.11 Any proceeding, legal or equitable, under this Bond may be instituted in any court of competent jurisdiction in the location in which the work or part of the work is located and shall be instituted within two (2) years after Contractor Default or within two (2) years after the Contractor ceased working or within two (2) years after the Surety refuses or fails to perform its obligations under this Bond, whichever occurs first. If the provisions of this Paragraph are void or prohibited by law, the minimum period of limitation available to sureties as a defense in the jurisdiction of the suit shall be applicable.

7.12 Notice to the Surety, the Owner or the Contractor shall be mailed or delivered to the address shown on the signature page.

7.13 When this Bond has been furnished to comply with a statutory or other legal requirement in the location where the construction was to be performed, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions
conforming to such statutory or other legal requirement shall be deemed incorporated herein. The intent is that this Bond shall be construed as a statutory bond and not as a common-law bond.

7.14 Definitions.

7.14.1 Balance of the Contract Price: The total amount payable by the Owner to the Contractor under the Construction Contract after all proper adjustments have been made, including allowance to the Contractor of any amounts received or to be received by the Owner in settlement of insurance or other claims for damages to which the Contractor is entitled, reduced by all valid and proper payments made to or on behalf of the Contractor under the Construction Contract.

7.14.2 Construction Contract: The agreement between the Owner and the Contractor identified on the signature page, including all Contract Documents and changes thereto.

7.14.3 Contractor Default: Failure of the Contractor, which has neither been remedied nor waived, to perform or otherwise to comply with the terms of the Construction Contract.

7.14.4 Owner Default: Failure of the Owner, which has neither been remedied nor waived, to pay the Contractor as required by the Construction Contract or to perform and complete or comply with the other terms thereof.

ARTICLE 8 Make the following changes:

Delete in its entirety.

Add the following Articles:

ARTICLE 9 MISCELLANEOUS REQUIREMENTS

9.1 Watchman
The employment of continuous watchman service to guard the property during any and all hours shall be at the discretion of the Contractor. However, the Contractor shall remove and restore all work or temporary structures damaged by fire, vandalism or similar acts at no extra cost to the Owner.

9.2 Overtime
The Contractor must include within their base price all overtime, nights, holidays and weekends as required to meet the Project Completion date.

9.3 Supervision
The Contractor must provide full-time, properly qualified on-site supervision for the entire duration of the project, while workpersons are on site.

9.5 Department of Administrative Services (DAS)
In accordance with Connecticut General Statute Secs. 4a-100 and 4b-91, a responsible bid that exceeds $500,000 for this vertical building project must contain two (2) documents: The Contractor Prequalification Certificate and the Update (Bid) Statement. These two (2) documents must be submitted with the bid form. Contact the DAS Contractor Prequalification Unit at 860-713-5280 for
more information. The classification GENERAL BUILDING CONSTRUCTION (GROUP B) is required as a minimum.

9.6 Commission on Human Rights and Opportunities (CHRO)
The Contractor who is selected to perform this State project must comply with CT General Statutes 4a-60, 4a-60a, 4a-60g, and 46a-68b through 46a-68f, inclusive, as amended by June 2015 Special Session Public Act 15-5. An Affirmative Action Plan must be filed with and approved by the Commission on Human Rights and Opportunities prior to the commencement of construction.

State law requires a minimum of twenty-five (25%) percent of the state-funded portion of the contract be set aside for award to subcontractors holding current certification from the Connecticut Department of Administrative Services (DAS) under the provisions of CT General Statute 4a-60g, as amended. (25% of the work with DAS certified Small and Minority owned businesses and 25% of that work with DAS certified Minority, Women and/or Disabled owned businesses.) The Contractor must demonstrate good faith effort to meet the twenty-five percent (25%) set-aside goals.

For municipal public works contracts and quasi-public agency projects, the contractor must file a written or electronic non-discrimination certification with the Commission on Human Rights and Opportunities. Forms can be found at http://www.ct.gov/opm/cwp/view.asp?a=2982&q=390928&opmNav_GID=1806.

ARTICLE 10 BIDDERS REPRESENTATION
Each bidder shall fully acquaint himself with conditions as they exist, so that he fully understands the complexities and restrictions attending the execution of the Work included in the Bid Documents. The failure to receive or examine any form, instrument, or document, or to visit the site to become acquainted with field conditions, shall in no way relieve the Bidder from any obligation with respect to the Bidder's proposal.

END OF SECTION
(To be submitted in duplicate)

BIDDER: __________________________________________
Name __________________________________________
Address _________________________________________

To: Town of Fairfield
c/o Purchasing Department
725 Old Post Road
Fairfield, CT 06825

Project: Roger Sherman Elementary School Alterations & Upgrades
250 Fern Street
Fairfield, CT 06824
State Project #051-0150 CV
Bid #2020-44

In preparing this bid, we have carefully examined the Bidding Documents for this Project. We have visited the site and noted the conditions affecting the Work.


We propose to perform the work described in the Bidding Documents, in keeping with definitions of Article 1 of the Instructions to Bidders, for the Base Bid Sum as follows:

**Base Bid:**

**Entire Project** for the Total Cost of:

$ ___________________________________________ Dollars ($ ___________.00).

written figure

We will commence work on the project _______ calendar days after receipt of "Notice to Proceed" or signing of Contract, whichever is sooner. We will be able to substantially complete the project within _______ calendar days thereafter. (See Invitation to Bid and SIB 1.1.B).

**Alternates:**

The undersigned proposes to furnish all Labor, Materials, Equipment and Services necessary to construct the items listed in the Alternates described in Section 012300 for the stipulated sum of:

**ADD ALTERNATE NO. 1: Toilet Rooms:** Add to the Base Bid a Total of:

$ ___________________________________________ Dollars ($ ___________.00).

written figure

The project schedule will be (increased/decreased) by _____ calendar days to complete the work indicated under Add Alternate 1.
ADD ALTERNATE NO. 2: Stage Removal & Flooring Replacement: Add to the Base Bid a Total of:

$ _______________________________ Dollars ($ __________.00).

The project schedule will be (increased/decreased) by _____ calendar days to complete the work indicated under Add Alternate 2.

ADD ALTERNATE NO. 3: IDF Relocation: Add to the Base Bid a Total of:

$ _______________________________ Dollars ($ __________.00).

The project schedule will be (increased/decreased) by _____ calendar days to complete the work indicated under Add Alternate 3.

Unit Prices:

As required by the Base Bid, should deteriorated or damaged materials be required to be removed as determined by the Architect or Owner, the cost to remove and replace the referenced material, (or credit for specified material not provided or installed) including all labor, material, equipment and related furnishings is as follows:

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Unit Price</th>
</tr>
</thead>
</table>
| 1    | Small containment preparation containment (less than 160 square/260 linear feet of asbestos-containing material)  
Pricing for containments with larger amounts of materials are to be INCLUDED in the unit prices themselves listed below. There is no separate unit price for containments with larger amounts. | $ containment |
<p>| 2    | Floor tile/flooring materials and mastics (includes all layers of carpeting/adhesives/multiple layers of floor tiles/flooring materials/lino/linoleum/linoleum sheet flooring/vinyl/linoleum/vinyl/wood/mastics/levelastics/contaminated flooring materials, etc.), removal and disposal as ACM | $ sf |
| 3    | Mudded pipe fitting insulation, removal and disposal as ACM | $ fitting/joint |
| 4    | Glove bag, removal and disposal as ACM | $ bag |
| 5    | Pipe and pipe fitting insulation, removal and disposal as ACM | $ lf |
| 6    | Duct insulation, removal and disposal as ACM | $ sf |
| 7    | Duct adhesives (including contaminated substrates), removal and disposal as ACM | $ sf |
| 8    | Light backing paper insulation, removal and disposal as ACM | $ light fixture |
| 9    | Duct vibration isolation cloth, removal and disposal as ACM | $ cloth |
| 10   | Transite cement board, removal and disposal as ACM | $ sf |
| 11   | Fire door/insulation, removal and disposal as ACM | $ door |
| 12   | Wall adhesives including contaminated substrates (mirrors/blackboards/bulletin boards/wood/wall tiles/siding/foam board, etc.), removal and disposal as ACM | $ sf |</p>
<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Unit Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>13</td>
<td>Vermiculite and associated wall/ceiling materials, removal and disposal as ACM</td>
<td>$ sf</td>
</tr>
<tr>
<td>14</td>
<td>Ceiling tiles/adhesives, removal and disposal as ACM</td>
<td>$ sf</td>
</tr>
<tr>
<td>15</td>
<td>Dampproofing/tars/mastics/papers – interior/exterior walls/floors/slab/foundation and associated substrate/adjacent materials (includes multiple layers, contaminated materials and substrates), removal and disposal as ACM</td>
<td>$ sf</td>
</tr>
<tr>
<td>16</td>
<td>Electrical insulation, removal and disposal as ACM</td>
<td>$ lf</td>
</tr>
<tr>
<td>17</td>
<td>Caulking, glazing and sealant compounds (includes substrate and contaminated materials), removal and disposal as ACM</td>
<td>$ LF</td>
</tr>
<tr>
<td></td>
<td></td>
<td>(multiple window openings)</td>
</tr>
<tr>
<td>18</td>
<td>Roofing core/field base material (includes multiple layers and substrates), removal and disposal as ACM</td>
<td>$ sf</td>
</tr>
<tr>
<td>19</td>
<td>Roof flashing (includes multiple layers and substrates), removal and disposal as ACM</td>
<td>$ sf</td>
</tr>
</tbody>
</table>

If written notice of the acceptance of this Bid is mailed, telegraphed or delivered to the undersigned at the Address designated below, within ninety (90) days after the date of Bid Opening, or any time thereafter before this Bid is withdrawn, the undersigned will, within ten (10) days after the date of mailing, telegraphing or delivering of the notice, execute and deliver a contract in the Standard Form of Agreement Between the Owner and Contractor, AIA Document A101, or similar contract modified as may be mutually agree upon.

The undersigned acknowledges that he has examined the documents, visited and examined the site as required under "Instructions to Bidders", examined the availability of labor and materials and further agrees to comply with all the requirements as to the conditions of employment and wage rates set forth by the Department of Labor.

**Addenda:**

The undersigned acknowledges receipt of the following addenda to the Contract Documents, listed by number and date:

<table>
<thead>
<tr>
<th>Number</th>
<th>Dated:</th>
<th>Number</th>
<th>Dated:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Exceptions:

---

State Project No. 051-0150 CV    Roger Sherman Elementary School Alterations & Upgrades – Fairfield
Bid Form-3
ATTACHMENTS – Attached hereto is:

1. Bid Bond
2. Contractor Prequalification Statement
3. Update Bid Statement
4. CHRO Bidder Contract Compliance Monitoring Report

NON-COLLUSIVE BID STATEMENT

The undersigned bidder certifies that this bid is made independently and without collusion, agreement, understanding or planned course of action with any other bidder and that the contents of the bid shall not be disclosed to anyone other than employees, agents or sureties prior to the official bid opening.

Signature: ___________________________ Date: ____________

Printed Name and Title of Agent submitting bid: ____________________________________________

Name of Company: ________________________________________________________________

Address: ________________________________________________________________

Telephone Number: ________________ Fax Number: ________________

E-mail: ________________________________________________________________

This Bid may be withdrawn prior to the scheduled Bid Opening or any postponement thereof.
The contract to be awarded is subject to contract compliance requirements mandated by Sections 4a-60 and 4a-60a of the Connecticut General Statutes; and, when the awarding agency is the State, Sections 46a-71(d) and 46a-81i(d) of the Connecticut General Statutes. There are Contract Compliance Regulations codified at Section 46a-68j-21 through 43 of the Regulations of Connecticut State Agencies, which establish a procedure for awarding all contracts covered by Sections 4a-60 and 46a-71(d) of the Connecticut General Statutes.

According to Section 46a-68j-30(9) of the Contract Compliance Regulations, every agency awarding a contract subject to the contract compliance requirements has an obligation to “aggressively solicit the participation of legitimate minority business enterprises as bidders, contractors, subcontractors and suppliers of materials.” “Minority business enterprise” is defined in Section 4a-60 of the Connecticut General Statutes as a business wherein fifty-one percent or more of the capital stock, or assets belong to a person or persons: “(1) Who are active in daily affairs of the enterprise; (2) who have the power to direct the management and policies of the enterprise; and (3) who are members of a minority, as such term is defined in subsection (a) of Section 32-9n.” “Minority” groups are defined in Section 32-9n of the Connecticut General Statutes as “(1) Black Americans . . . (2) Hispanic Americans . . . (3) persons who have origins in the Iberian Peninsula . . . (4)Women . . . (5) Asian Pacific Americans and Pacific Islanders; (6) American Indians . . .” An individual with a disability is also a minority business enterprise as provided by Section 4a-60g of the Connecticut General Statutes. The above definitions apply to the contract compliance requirements by virtue of Section 46a-68j-21(11) of the Contract Compliance Regulations.

The awarding agency will consider the following factors when reviewing the bidder’s qualifications under the contract compliance requirements:

(a) the bidder’s success in implementing an affirmative action plan;
(b) the bidder’s success in developing an apprenticeship program complying with Sections 46a-68-1 to 46a-68-17 of the Administrative Regulations of Connecticut State Agencies, inclusive;
(c) the bidder’s promise to develop and implement a successful affirmative action plan;
(d) the bidder’s submission of employment statistics contained in the “Employment Information Form”, indicating that the composition of its workforce is at or near parity when compared to the racial and sexual composition of the workforce in the relevant labor market area; and
(e) the bidder’s promise to set aside a portion of the contract for legitimate minority business enterprises. See Section 46a-68j-30(10)(E) of the Contract Compliance Regulations.

The following BIDDER CONTRACT COMPLIANCE MONITORING REPORT must be completed in full, signed, and submitted with the bid for this contract. The contract awarding agency and the Commission on Human Rights and Opportunities will use the information contained thereon to determine the bidders compliance to Sections 4a-60 and 4a-60a CONN. GEN. STAT., and Sections 46a-68j-23 of the Regulations of Connecticut State Agencies regarding equal employment opportunity, and the bidder’s good faith efforts to include minority business enterprises as subcontractors and suppliers for the work of the contract.

1) Definition of Small Contractor
Section 4a-60g CONN. GEN. STAT. defines a small contractor as a company that has been doing business under the same management and control and has maintained its principal place of business in Connecticut for a one year period immediately prior to its application for certification under this section, had gross revenues not exceeding fifteen million dollars in the most recently completed fiscal year, and at least fifty-one percent of the ownership of which is held by a person or persons who are active in the daily affairs of the company, and have the power to direct the management and policies of the company, except that a nonprofit corporation shall be construed to be a small contractor if such nonprofit corporation meets the requirements of subparagraphs (A) and (B) of subdivision 4a-60g CONN. GEN. STAT.
### MANAGEMENT: Managers plan, organize, direct, and control the major functions of an organization through subordinates who are at the managerial or supervisory level. They make policy decisions and set objectives for the company or departments. They are not usually directly involved in production or providing services. Examples include top executives, public relations managers, managers of operations specialties (such as financial, human resources, or purchasing managers), and construction and engineering managers.

### BUSINESS AND FINANCIAL OPERATIONS: These occupations include managers and professionals who work with the financial aspects of the business. These occupations include accountants and auditors, purchasing agents, management analysts, labor relations specialists, and budget, credit, and financial analysts.

### MARKETING AND SALES: Occupations related to the act or process of buying and selling products and/or services such as sales engineer, retail sales workers and sales representatives including wholesale.

### LEGAL OCCUPATIONS: In-House Counsel who is charged with providing legal advice and services in regards to legal issues that may arise during the course of standard business practices. This category also includes assistive legal occupations such as paralegals, legal assistants.

### COMPUTER SPECIALISTS: Professionals responsible for the computer operations within a company are grouped in this category. Examples of job titles in this category include computer programmers, software engineers, database administrators, computer scientists, systems analysts, and computer support specialists.

### ARCHITECTURE AND ENGINEERING: Occupations related to architecture, surveying, engineering, and drafting are included in this category. Some of the job titles in this category include civil engineers, surveyors, architects, drafters, mechanical engineers, materials engineers, mapping technicians, and civil engineers.

### OFFICE AND ADMINISTRATIVE SUPPORT: All clerical-type work is included in this category. These jobs involve the preparing, transcribing, and preserving of written communications and records; collecting accounts; gathering and distributing information; operating office machines and electronic data processing equipment; and distributing mail. Job titles listed in this category include telephone operators, bill and account collectors, customer service representatives, dispatchers, secretaries, and administrative assistants, computer operators and clerks (such as payroll, shipping, stock, mail and file).

### BUILDING AND GROUNDS CLEANING AND MAINTENANCE: This category includes occupations involving landscaping, housekeeping, and janitorial services. Job titles found in this category include supervisors of landscaping or housekeeping, janitors, maids, grounds maintenance workers, and pest control workers.

### CONSTRUCTION AND EXTRACTION: This category includes construction trades and related occupations. Job titles found in this category include boilermakers, masons (all types), carpenters, construction laborers, electricians, plumbers (and related trades), roofers, sheet metal workers, elevator installers, hazardous materials removal workers, paperhangers, and painters. Paving, surfacing, and tamping equipment operators; drywall and ceiling tile installers; and carpet, floor and tile installers and finishers are also included in this category. First line supervisors, foremen, and helpers in these trades are also grouped in this category.

### INSTALLATION, MAINTENANCE AND REPAIR: Occupations involving the installation, maintenance, and repair of equipment are included in this group. Examples of job titles found here are heating, ac, and refrigeration mechanics and installers; telecommunication line installers and repairers; heavy vehicle and mobile equipment service technicians and mechanics; small engine mechanics; security and fire alarm systems installers; electric/electronic repair, industrial, utility and transportation equipment; millwrights, riggers; and manufactured building and mobile home installers. First line supervisors, foremen, and helpers for these jobs are also included in the category.

### MATERIAL MOVING WORKERS: The job titles included in this group are Crane and tower operators; construction and extraction workers. First line supervisors, foremen, and helpers in these trades are also included in this category.

### PRODUCTION WORKERS: The job titles included in this category are chemical production machine setters, operators and tenders; crushing/grinding workers; cutting workers; inspectors, testers, sorters, samplers, weighers; precious stone/metal workers; painting workers; cementing/gluing machine operators and tenders; etchers/engravers; molders, shapers and casters except for metal and plastic; and production workers.
3) Definition of Racial and Ethnic Terms (as used in Part IV Bidder Employment Information)

<table>
<thead>
<tr>
<th>Term</th>
<th>Definition</th>
</tr>
</thead>
<tbody>
<tr>
<td>White</td>
<td>Not of Hispanic Origin - All persons having origins in any of the original peoples of Europe, North Africa, or the Middle East.</td>
</tr>
<tr>
<td>Black</td>
<td>Not of Hispanic Origin - All persons having origins in any of the Black racial groups of Africa.</td>
</tr>
<tr>
<td>Hispanic</td>
<td>All persons of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin, regardless of race.</td>
</tr>
<tr>
<td>Asian or Pacific Islander</td>
<td>All persons having origins in any of the original peoples of the Far East, Southeast Asia, the Indian subcontinent, or the Pacific Islands. This area includes China, India, Japan, Korea, the Philippine Islands, and Samoa.</td>
</tr>
<tr>
<td>American Indian or Alaskan Native</td>
<td>All persons having origins in any of the original peoples of North America, and who maintain cultural identification through tribal affiliation or community recognition.</td>
</tr>
</tbody>
</table>

### BIDDER CONTRACT COMPLIANCE MONITORING REPORT

**PART I - Bidder Information**

<table>
<thead>
<tr>
<th>Company Name</th>
<th>Bidder Federal Employer Identification Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Street Address</td>
<td>Or Social Security Number</td>
</tr>
<tr>
<td>City &amp; State</td>
<td></td>
</tr>
<tr>
<td>Chief Executive</td>
<td></td>
</tr>
</tbody>
</table>

**Major Business Activity**

(brief description)

<table>
<thead>
<tr>
<th>Bidder Identification (response optional/definitions on page 1)</th>
</tr>
</thead>
<tbody>
<tr>
<td>- Bidder is a small contractor. Yes _ No</td>
</tr>
<tr>
<td>- Bidder is a minority business enterprise Yes _ No</td>
</tr>
<tr>
<td>(If yes, check ownership category)</td>
</tr>
<tr>
<td>Black _ Hispanic _ Asian American _ American Indian/Alaskan Native _</td>
</tr>
<tr>
<td>Iberian Peninsula _ Individual(s) with a Physical Disability_ Female _</td>
</tr>
</tbody>
</table>

**Bidder Parent Company**

(If any)

- Bidder is certified as above by State of CT Yes _ No

**Other Locations in Ct.**

(If any)

---

**PART II - Bidder Nondiscrimination Policies and Procedures**

<table>
<thead>
<tr>
<th>Question</th>
<th>Yes</th>
<th>No</th>
<th>NA</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Does your company have a written Affirmative Action/Equal Employment Opportunity statement posted on company bulletin boards?</td>
<td>Yes</td>
<td>No</td>
<td></td>
</tr>
<tr>
<td>2. Does your company have the state-mandated sexual harassment prevention in the workplace policy posted on company bulletin boards?</td>
<td>Yes</td>
<td>No</td>
<td></td>
</tr>
<tr>
<td>3. Do you notify all recruitment sources in writing of your company’s Affirmative Action/Equal Employment Opportunity employment policy?</td>
<td>Yes</td>
<td>No</td>
<td></td>
</tr>
<tr>
<td>4. Do your company advertisements contain a written statement that you are an Affirmative Action/Equal Opportunity Employer?</td>
<td>Yes</td>
<td>No</td>
<td></td>
</tr>
<tr>
<td>5. Do you notify the Ct. State Employment Service of all employment openings with your company?</td>
<td>Yes</td>
<td>No</td>
<td></td>
</tr>
<tr>
<td>6. Does your company have a collective bargaining agreement with workers?</td>
<td>Yes</td>
<td>No</td>
<td></td>
</tr>
<tr>
<td>6a. If yes, do the collective bargaining agreements contain non-discrimination clauses covering all workers?</td>
<td>Yes</td>
<td>No</td>
<td></td>
</tr>
<tr>
<td>6b. Have you notified each union in writing of your commitments under the nondiscrimination requirements of contracts with the state of Ct?</td>
<td>Yes</td>
<td>No</td>
<td></td>
</tr>
<tr>
<td>7. Do all of your company contracts and purchase orders contain non-discrimination statements as required by Sections 4a-60 &amp; 4a-60a Conn. Gen. Stat?</td>
<td>Yes</td>
<td>No</td>
<td></td>
</tr>
<tr>
<td>8. Do you, upon request, provide reasonable accommodation to employees, or applicants for employment, who have physical or mental disability?</td>
<td>Yes</td>
<td>No</td>
<td></td>
</tr>
<tr>
<td>9. Does your company have a mandatory retirement age for all employees?</td>
<td>Yes</td>
<td>No</td>
<td></td>
</tr>
<tr>
<td>10. If your company has 50 or more employees, have you provided at least two (2) hours of sexual harassment training to all of your supervisors?</td>
<td>Yes</td>
<td>No</td>
<td>NA</td>
</tr>
<tr>
<td>11. If your company has apprenticeship programs, do they meet the Affirmative Action/Equal Employment Opportunity requirements of the apprenticeship standards of the Ct. Dept. of Labor?</td>
<td>Yes</td>
<td>No</td>
<td>NA</td>
</tr>
<tr>
<td>12. Does your company have a written affirmative action Plan?</td>
<td>Yes</td>
<td>No</td>
<td></td>
</tr>
<tr>
<td>13. Is there a person in your company who is responsible for equal employment opportunity?</td>
<td>Yes</td>
<td>No</td>
<td></td>
</tr>
</tbody>
</table>

If yes, please explain.
### Part III - Bidder Subcontracting Practices

1. Will the work of this contract include subcontractors or suppliers?  Yes  No

   1a. If yes, please list all subcontractors and suppliers and report if they are a small contractor and/or a minority business enterprise. (defined on page 1 / use additional sheet if necessary)

1b. Will the work of this contract require additional subcontractors or suppliers other than those identified in 1a. above?  Yes  No

### Part IV - Bidder Employment Information

<table>
<thead>
<tr>
<th>JOB CATEGORY *</th>
<th>OVERALL TOTALS</th>
<th>WHITE (not of Hispanic origin)</th>
<th>BLACK (not of Hispanic origin)</th>
<th>HISPANIC</th>
<th>ASIAN or PACIFIC ISLANDER</th>
<th>AMERICAN INDIAN or ALASKAN NATIVE</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Male</td>
<td>Female</td>
<td>Male</td>
<td>Female</td>
<td>Male</td>
<td>Female</td>
</tr>
<tr>
<td>Management</td>
<td></td>
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<td></td>
</tr>
<tr>
<td>Business &amp; Financial Ops</td>
<td></td>
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<tr>
<td>Marketing &amp; Sales</td>
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<td></td>
<td></td>
<td></td>
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<tr>
<td>Legal Occupations</td>
<td></td>
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<tr>
<td>Computer Specialists</td>
<td></td>
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<tr>
<td>Architecture/Engineering</td>
<td></td>
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<tr>
<td>Office &amp; Admin Support</td>
<td></td>
<td></td>
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<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bldg/ Grounds Cleaning/Maintenance</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Construction &amp; Extraction</td>
<td></td>
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</tr>
<tr>
<td>Installation, Maintenance &amp; Repair</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Material Moving Workers</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Production Occupations</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>TOTALS ABOVE</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total One Year Ago</td>
<td></td>
<td></td>
<td></td>
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<td></td>
</tr>
</tbody>
</table>

FORMAL ON THE JOB TRAINEES (ENTER FIGURES FOR THE SAME CATEGORIES AS ARE SHOWN ABOVE)

<table>
<thead>
<tr>
<th>Apprentices</th>
<th>Trainees</th>
</tr>
</thead>
</table>

*NOTE: JOB CATEGORIES CAN BE CHANGED OR ADDED TO (EX. SALES CAN BE ADDED OR REPLACE A CATEGORY NOT USED IN YOUR COMPANY)*
### PART V - Bidder Hiring and Recruitment Practices

1. Which of the following recruitment sources are used by you?  
   (Check yes or no, and report percent used)

<table>
<thead>
<tr>
<th>SOURCE</th>
<th>YES</th>
<th>NO</th>
<th>% of applicants provided by source</th>
</tr>
</thead>
<tbody>
<tr>
<td>State Employment Service</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Private Employment Agencies</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Schools and Colleges</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Newspaper Advertisement</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Walk Ins</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Present Employees</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Labor Organizations</td>
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<td></td>
</tr>
<tr>
<td>Minority/Community Organizations</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Others (please identify)</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

2. Check (X) any of the below listed requirements that you use as a hiring qualification

<table>
<thead>
<tr>
<th>Requirement</th>
</tr>
</thead>
<tbody>
<tr>
<td>Work Experience</td>
</tr>
<tr>
<td>Ability to Speak or Write English</td>
</tr>
<tr>
<td>Written Tests</td>
</tr>
<tr>
<td>High School Diploma</td>
</tr>
<tr>
<td>College Degree</td>
</tr>
<tr>
<td>Union Membership</td>
</tr>
<tr>
<td>Personal Recommendation</td>
</tr>
<tr>
<td>Height or Weight</td>
</tr>
<tr>
<td>Car Ownership</td>
</tr>
<tr>
<td>Arrest Record</td>
</tr>
<tr>
<td>Wage Garnishments</td>
</tr>
</tbody>
</table>

3. Describe below any other practices or actions that you take which show that you hire, train, and promote employees without discrimination

Certification (Read this form and check your statements on it CAREFULLY before signing). I certify that the statements made by me on this BIDDER CONTRACT COMPLIANCE MONITORING REPORT are complete and true to the best of my knowledge and belief, and are made in good faith. I understand that if I knowingly make any misstatements of facts, I am subject to be declared in non-compliance with Section 4a-60, 4a-60a, and related sections of the CONN. GEN. STAT.

<table>
<thead>
<tr>
<th>(Signature)</th>
<th>(Title)</th>
<th>(Date Signed)</th>
<th>(Telephone)</th>
</tr>
</thead>
</table>
AGREEMENT made as of the «  » day of «  » in the year «  »
(In words, indicate day, month and year.)

BETWEEN the Owner:
(Name, legal status, address and other information)

«  »«  »«  »«  »

and the Contractor:
(Name, legal status, address and other information)

«  »«  »«  »«  »

for the following Project:
(Name, location and detailed description)

«  »«  »«  »«  »

The Architect:
(Name, legal status, address and other information)

«  »«  »«  »«  »

The Owner and Contractor agree as follows.

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3 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION
4 CONTRACT SUM
5 PAYMENTS
6 DISPUTE RESOLUTION
7 TERMINATION OR SUSPENSION
8 MISCELLANEOUS PROVISIONS
9 ENUMERATION OF CONTRACT DOCUMENTS

EXHIBIT A INSURANCE AND BONDS

ARTICLE 1 THE CONTRACT DOCUMENTS
The Contract Documents consist of this Agreement, Conditions of the Contract (General, Supplementary, and other Conditions), Drawings, Specifications, Addenda issued prior to execution of this Agreement, other documents listed in this Agreement, and Modifications issued after execution of this Agreement, all of which form the Contract, and are as fully a part of the Contract as if attached to this Agreement or repeated herein. The Contract represents the entire and integrated agreement between the parties hereto and supersedes prior negotiations, representations, or agreements, either written or oral. An enumeration of the Contract Documents, other than a Modification, appears in Article 9.

ARTICLE 2 THE WORK OF THIS CONTRACT
The Contractor shall fully execute the Work described in the Contract Documents, except as specifically indicated in the Contract Documents to be the responsibility of others.

ARTICLE 3 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION

§ 3.1 The date of commencement of the Work shall be:
( Check one of the following boxes. )

[ « » ] The date of this Agreement.

[ « » ] A date set forth in a notice to proceed issued by the Owner.

[ « » ] Established as follows:
( Insert a date or a means to determine the date of commencement of the Work. )

« »

If a date of commencement of the Work is not selected, then the date of commencement shall be the date of this Agreement.

§ 3.2 The Contract Time shall be measured from the date of commencement of the Work.

§ 3.3 Substantial Completion

§ 3.3.1 Subject to adjustments of the Contract Time as provided in the Contract Documents, the Contractor shall achieve Substantial Completion of the entire Work:
(Check one of the following boxes and complete the necessary information.)

[ « » ] Not later than « » ( « » ) calendar days from the date of commencement of the Work.

[ « » ] By the following date: « »

§ 3.3.2 Subject to adjustments of the Contract Time as provided in the Contract Documents, if portions of the Work are to be completed prior to Substantial Completion of the entire Work, the Contractor shall achieve Substantial Completion of such portions by the following dates:

<table>
<thead>
<tr>
<th>Portion of Work</th>
<th>Substantial Completion Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>« »</td>
<td>« »</td>
</tr>
</tbody>
</table>

§ 3.3.3 If the Contractor fails to achieve Substantial Completion as provided in this Section 3.3, liquidated damages, if any, shall be assessed as set forth in Section 4.5.

ARTICLE 4  CONTRACT SUM
§ 4.1 The Owner shall pay the Contractor the Contract Sum in current funds for the Contractor’s performance of the Contract. The Contract Sum shall be « » ($ « »), subject to additions and deductions as provided in the Contract Documents.

§ 4.2 Alternates
§ 4.2.1 Alternates, if any, included in the Contract Sum:

<table>
<thead>
<tr>
<th>Item</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>« »</td>
<td>« »</td>
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</tbody>
</table>

§ 4.2.2 Subject to the conditions noted below, the following alternates may be accepted by the Owner following execution of this Agreement. Upon acceptance, the Owner shall issue a Modification to this Agreement. (Insert below each alternate and the conditions that must be met for the Owner to accept the alternate.)

<table>
<thead>
<tr>
<th>Item</th>
<th>Price</th>
<th>Conditions for Acceptance</th>
</tr>
</thead>
<tbody>
<tr>
<td>« »</td>
<td>« »</td>
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</tr>
</tbody>
</table>

§ 4.3 Allowances, if any, included in the Contract Sum: (Identify each allowance.)

<table>
<thead>
<tr>
<th>Item</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>« »</td>
<td>« »</td>
</tr>
</tbody>
</table>

§ 4.4 Unit prices, if any: (Identify the item and state the unit price and quantity limitations, if any, to which the unit price will be applicable.)

<table>
<thead>
<tr>
<th>Item</th>
<th>Units and Limitations</th>
<th>Price per Unit ($0.00)</th>
</tr>
</thead>
<tbody>
<tr>
<td>« »</td>
<td>« »</td>
<td>« »</td>
</tr>
</tbody>
</table>

§ 4.5 Liquidated damages, if any: (Insert terms and conditions for liquidated damages, if any.)

« »

§ 4.6 Other: (Insert provisions for bonus or other incentives, if any, that might result in a change to the Contract Sum.)

« »
ARTICLE 5   PAYMENTS
§ 5.1 Progress Payments
§ 5.1.1 Based upon Applications for Payment submitted to the Architect by the Contractor and Certificates for Payment issued by the Architect, the Owner shall make progress payments on account of the Contract Sum to the Contractor as provided below and elsewhere in the Contract Documents.

§ 5.1.2 The period covered by each Application for Payment shall be one calendar month ending on the last day of the month, or as follows:

« »

§ 5.1.3 Provided that an Application for Payment is received by the Architect not later than the « » day of a month, the Owner shall make payment of the amount certified to the Contractor not later than the « » day of the « » month. If an Application for Payment is received by the Architect after the application date fixed above, payment of the amount certified shall be made by the Owner not later than « » (« ») days after the Architect receives the Application for Payment.

(Federal, state or local laws may require payment within a certain period of time.)

§ 5.1.4 Each Application for Payment shall be based on the most recent schedule of values submitted by the Contractor in accordance with the Contract Documents. The schedule of values shall allocate the entire Contract Sum among the various portions of the Work. The schedule of values shall be prepared in such form, and supported by such data to substantiate its accuracy, as the Architect may require. This schedule of values shall be used as a basis for reviewing the Contractor’s Applications for Payment.

§ 5.1.5 Applications for Payment shall show the percentage of completion of each portion of the Work as of the end of the period covered by the Application for Payment.

§ 5.1.6 In accordance with AIA Document A201™–2017, General Conditions of the Contract for Construction, and subject to other provisions of the Contract Documents, the amount of each progress payment shall be computed as follows:

§ 5.1.6.1 The amount of each progress payment shall first include:
.1 That portion of the Contract Sum properly allocable to completed Work;
.2 That portion of the Contract Sum properly allocable to materials and equipment delivered and suitably stored at the site for subsequent incorporation in the completed construction, or, if approved in advance by the Owner, suitably stored off the site at a location agreed upon in writing; and
.3 That portion of Construction Change Directives that the Architect determines, in the Architect’s professional judgment, to be reasonably justified.

§ 5.1.6.2 The amount of each progress payment shall then be reduced by:
.1 The aggregate of any amounts previously paid by the Owner;
.2 The amount, if any, for Work that remains uncorrected and for which the Architect has previously withheld a Certificate for Payment as provided in Article 9 of AIA Document A201–2017;
.3 Any amount for which the Contractor does not intend to pay a Subcontractor or material supplier, unless the Work has been performed by others the Contractor intends to pay;
.4 For Work performed or defects discovered since the last payment application, any amount for which the Architect may withhold payment, or nullify a Certificate of Payment in whole or in part, as provided in Article 9 of AIA Document A201–2017; and
.5 Retainage withheld pursuant to Section 5.1.7.

§ 5.1.7 Retainage
§ 5.1.7.1 For each progress payment made prior to Substantial Completion of the Work, the Owner may withhold the following amount, as retainage, from the payment otherwise due:
(Insert a percentage or amount to be withheld as retainage from each Application for Payment. The amount of retainage may be limited by governing law.)

« »
§ 5.1.7.1 The following items are not subject to retainage:
(Insert any items not subject to the withholding of retainage, such as general conditions, insurance, etc.)

« »

§ 5.1.7.2 Reduction or limitation of retainage, if any, shall be as follows:
(If the retainage established in Section 5.1.7.1 is to be modified prior to Substantial Completion of the entire Work, including modifications for Substantial Completion of portions of the Work as provided in Section 3.3.2, insert provisions for such modifications.)

« »

§ 5.1.7.3 Except as set forth in this Section 5.1.7.3, upon Substantial Completion of the Work, the Contractor may submit an Application for Payment that includes the retainage withheld from prior Applications for Payment pursuant to this Section 5.1.7. The Application for Payment submitted at Substantial Completion shall not include retainage as follows:
(Insert any other conditions for release of retainage upon Substantial Completion.)

« »

§ 5.1.8 If final completion of the Work is materially delayed through no fault of the Contractor, the Owner shall pay the Contractor any additional amounts in accordance with Article 9 of AIA Document A201–2017.

§ 5.1.9 Except with the Owner’s prior approval, the Contractor shall not make advance payments to suppliers for materials or equipment which have not been delivered and stored at the site.

§ 5.2 Final Payment
§ 5.2.1 Final payment, constituting the entire unpaid balance of the Contract Sum, shall be made by the Owner to the Contractor when
.1 the Contractor has fully performed the Contract except for the Contractor’s responsibility to correct Work as provided in Article 12 of AIA Document A201–2017, and to satisfy other requirements, if any, which extend beyond final payment; and
.2 a final Certificate for Payment has been issued by the Architect.

§ 5.2.2 The Owner’s final payment to the Contractor shall be made no later than 30 days after the issuance of the Architect’s final Certificate for Payment, or as follows:

« »

§ 5.3 Interest
Payments due and unpaid under the Contract shall bear interest from the date payment is due at the rate stated below, or in the absence thereof, at the legal rate prevailing from time to time at the place where the Project is located.
(Insert rate of interest agreed upon, if any.)

« » % « »

ARTICLE 6 DISPUTE RESOLUTION
§ 6.1 Initial Decision Maker
The Architect will serve as the Initial Decision Maker pursuant to Article 15 of AIA Document A201–2017, unless the parties appoint below another individual, not a party to this Agreement, to serve as the Initial Decision Maker.
(If the parties mutually agree, insert the name, address and other contact information of the Initial Decision Maker, if other than the Architect.)

« »
« »
« »
« »
§ 6.2 Binding Dispute Resolution
For any Claim subject to, but not resolved by, mediation pursuant to Article 15 of AIA Document A201–2017, the method of binding dispute resolution shall be as follows:
(Check the appropriate box.)

[« »] Arbitration pursuant to Section 15.4 of AIA Document A201–2017

[« »] Litigation in a court of competent jurisdiction

[« »] Other (Specify)

If the Owner and Contractor do not select a method of binding dispute resolution, or do not subsequently agree in writing to a binding dispute resolution method other than litigation, Claims will be resolved by litigation in a court of competent jurisdiction.

ARTICLE 7 TERMINATION OR SUSPENSION
§ 7.1 The Contract may be terminated by the Owner or the Contractor as provided in Article 14 of AIA Document A201–2017.

§ 7.1.1 If the Contract is terminated for the Owner’s convenience in accordance with Article 14 of AIA Document A201–2017, then the Owner shall pay the Contractor a termination fee as follows:
(Insert the amount of, or method for determining, the fee, if any, payable to the Contractor following a termination for the Owner’s convenience.)

§ 7.2 The Work may be suspended by the Owner as provided in Article 14 of AIA Document A201–2017.

ARTICLE 8 MISCELLANEOUS PROVISIONS
§ 8.1 Where reference is made in this Agreement to a provision of AIA Document A201–2017 or another Contract Document, the reference refers to that provision as amended or supplemented by other provisions of the Contract Documents.

§ 8.2 The Owner’s representative:
(Name, address, email address, and other information)

§ 8.3 The Contractor’s representative:
(Name, address, email address, and other information)
§ 8.4 Neither the Owner’s nor the Contractor’s representative shall be changed without ten days’ prior notice to the other party.

§ 8.5 Insurance and Bonds
§ 8.5.1 The Owner and the Contractor shall purchase and maintain insurance as set forth in AIA Document A101™–2017, Standard Form of Agreement Between Owner and Contractor where the basis of payment is a Stipulated Sum, Exhibit A, Insurance and Bonds, and elsewhere in the Contract Documents.

§ 8.5.2 The Contractor shall provide bonds as set forth in AIA Document A101™–2017 Exhibit A, and elsewhere in the Contract Documents.

§ 8.6 Notice in electronic format, pursuant to Article 1 of AIA Document A201–2017, may be given in accordance with AIA Document E203™–2013, Building Information Modeling and Digital Data Exhibit, if completed, or as otherwise set forth below:
(If other than in accordance with AIA Document E203–2013, insert requirements for delivering notice in electronic format such as name, title, and email address of the recipient and whether and how the system will be required to generate a read receipt for the transmission.)

§ 8.7 Other provisions:

ARTICLE 9 ENUMERATION OF CONTRACT DOCUMENTS
§ 9.1 This Agreement is comprised of the following documents:
.1 AIA Document A101™–2017, Standard Form of Agreement Between Owner and Contractor
.2 AIA Document A101™–2017, Exhibit A, Insurance and Bonds
.3 AIA Document A201™–2017, General Conditions of the Contract for Construction
.4 AIA Document E203™–2013, Building Information Modeling and Digital Data Exhibit, dated as indicated below:
(Insert the date of the E203-2013 incorporated into this Agreement.)

.5 Drawings

<table>
<thead>
<tr>
<th>Number</th>
<th>Title</th>
<th>Date</th>
</tr>
</thead>
</table>

.6 Specifications

<table>
<thead>
<tr>
<th>Section</th>
<th>Title</th>
<th>Date</th>
<th>Pages</th>
</tr>
</thead>
</table>

.7 Addenda, if any:

<table>
<thead>
<tr>
<th>Number</th>
<th>Date</th>
<th>Pages</th>
</tr>
</thead>
</table>

Portions of Addenda relating to bidding or proposal requirements are not part of the Contract Documents unless the bidding or proposal requirements are also enumerated in this Article 9.

.8 Other Exhibits:
(Check all boxes that apply and include appropriate information identifying the exhibit where required.)
AIA Document E204™–2017, Sustainable Projects Exhibit, dated as indicated below:
(Insert the date of the E204-2017 incorporated into this Agreement.)

The Sustainability Plan:

<table>
<thead>
<tr>
<th>Title</th>
<th>Date</th>
<th>Pages</th>
</tr>
</thead>
</table>

Supplementary and other Conditions of the Contract:

<table>
<thead>
<tr>
<th>Document</th>
<th>Title</th>
<th>Date</th>
<th>Pages</th>
</tr>
</thead>
</table>

Other documents, if any, listed below:
(List here any additional documents that are intended to form part of the Contract Documents. AIA Document A201™–2017 provides that the advertisement or invitation to bid, Instructions to Bidders, sample forms, the Contractor’s bid or proposal, portions of Addenda relating to bidding or proposal requirements, and other information furnished by the Owner in anticipation of receiving bids or proposals, are not part of the Contract Documents unless enumerated in this Agreement. Any such documents should be listed here only if intended to be part of the Contract Documents.)

This Agreement entered into as of the day and year first written above.

OWNER (Signature)  
(Printed name and title)

CONTRACTOR (Signature)  
(Printed name and title)
General Conditions of the Contract for Construction

for the following PROJECT:
(Name and location or address)

THE OWNER:
(Name, legal status and address)

THE ARCHITECT:
(Name, legal status and address)

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ADDITIONS AND DELETIONS: The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An Additions and Deletions Report that notes added information as well as revisions to the standard form text is available from the author and should be reviewed.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

For guidance in modifying this document to include supplementary Conditions, see AIA Document A503™, Guide for Supplementary Conditions.

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ARTICLE 1  GENERAL PROVISIONS
§ 1.1 Basic Definitions
§ 1.1.1 The Contract Documents
The Contract Documents are enumerated in the Agreement between the Owner and Contractor (hereinafter the Agreement) and consist of the Agreement, Conditions of the Contract (General, Supplementary and other Conditions), Drawings, Specifications, Addenda issued prior to execution of the Contract, other documents listed in the Agreement, and Modifications issued after execution of the Contract. A Modification is (1) a written amendment to the Contract signed by both parties, (2) a Change Order, (3) a Construction Change Directive, or (4) a written order for a minor change in the Work issued by the Architect. Unless specifically enumerated in the Agreement, the Contract Documents do not include the advertisement or invitation to bid, Instructions to Bidders, sample forms, other information furnished by the Owner in anticipation of receiving bids or proposals, the Contractor’s bid or proposal, or portions of Addenda relating to bidding or proposal requirements.

§ 1.1.2 The Contract
The Contract Documents form the Contract for Construction. The Contract represents the entire and integrated agreement between the parties hereto and supersedes prior negotiations, representations, or agreements, either written or oral. The Contract may be amended or modified only by a Modification. The Contract Documents shall not be construed to create a contractual relationship of any kind (1) between the Contractor and the Architect or the Architect’s consultants, (2) between the Owner and a Subcontractor or a Sub-subcontractor, (3) between the Owner and the Architect or the Architect’s consultants, or (4) between any persons or entities other than the Owner and the Contractor. The Architect shall, however, be entitled to performance and enforcement of obligations under the Contract intended to facilitate performance of the Architect’s duties.

§ 1.1.3 The Work
The term “Work” means the construction and services required by the Contract Documents, whether completed or partially completed, and includes all other labor, materials, equipment, and services provided or to be provided by the Contractor to fulfill the Contractor’s obligations. The Work may constitute the whole or a part of the Project.

§ 1.1.4 The Project
The Project is the total construction of which the Work performed under the Contract Documents may be the whole or a part and which may include construction by the Owner and by Separate Contractors.

§ 1.1.5 The Drawings
The Drawings are the graphic and pictorial portions of the Contract Documents showing the design, location and dimensions of the Work, generally including plans, elevations, sections, details, schedules, and diagrams.

§ 1.1.6 The Specifications
The Specifications are that portion of the Contract Documents consisting of the written requirements for materials, equipment, systems, standards and workmanship for the Work, and performance of related services.

§ 1.1.7 Instruments of Service
Instruments of Service are representations, in any medium of expression now known or later developed, of the tangible and intangible creative work performed by the Architect and the Architect’s consultants under their respective professional services agreements. Instruments of Service may include, without limitation, studies, surveys, models, sketches, drawings, specifications, and other similar materials.

§ 1.1.8 Initial Decision Maker
The Initial Decision Maker is the person identified in the Agreement to render initial decisions on Claims in accordance with Section 15.2. The Initial Decision Maker shall not show partiality to the Owner or Contractor and shall not be liable for results of interpretations or decisions rendered in good faith.

§ 1.2 Correlation and Intent of the Contract Documents
§ 1.2.1 The intent of the Contract Documents is to include all items necessary for the proper execution and completion of the Work by the Contractor. The Contract Documents are complementary, and what is required by one shall be as binding as if required by all; performance by the Contractor shall be required only to the extent consistent with the Contract Documents and reasonably inferable from them as being necessary to produce the indicated results.
§ 1.2.1.1 The invalidity of any provision of the Contract Documents shall not invalidate the Contract or its remaining provisions. If it is determined that any provision of the Contract Documents violates any law, or is otherwise invalid or unenforceable, then that provision shall be revised to the extent necessary to make that provision legal and enforceable. In such case the Contract Documents shall be construed, to the fullest extent permitted by law, to give effect to the parties’ intentions and purposes in executing the Contract.

§ 1.2.2 Organization of the Specifications into divisions, sections and articles, and arrangement of Drawings shall not control the Contractor in dividing the Work among Subcontractors or in establishing the extent of Work to be performed by any trade.

§ 1.2.3 Unless otherwise stated in the Contract Documents, words that have well-known technical or construction industry meanings are used in the Contract Documents in accordance with such recognized meanings.

§ 1.3 Capitalization
Terms capitalized in these General Conditions include those that are (1) specifically defined, (2) the titles of numbered articles, or (3) the titles of other documents published by the American Institute of Architects.

§ 1.4 Interpretation
In the interest of brevity the Contract Documents frequently omit modifying words such as “all” and “any” and articles such as “the” and “an,” but the fact that a modifier or an article is absent from one statement and appears in another is not intended to affect the interpretation of either statement.

§ 1.5 Ownership and Use of Drawings, Specifications, and Other Instruments of Service
§ 1.5.1 The Architect and the Architect’s consultants shall be deemed the authors and owners of their respective Instruments of Service, including the Drawings and Specifications, and retain all common law, statutory, and other reserved rights in their Instruments of Service, including copyrights. The Contractor, Subcontractors, Sub-subcontractors, and suppliers shall not own or claim a copyright in the Instruments of Service. Submittal or distribution to meet official regulatory requirements or for other purposes in connection with the Project is not to be construed as publication in derogation of the Architect’s or Architect’s consultants’ reserved rights.

§ 1.5.2 The Contractor, Subcontractors, Sub-subcontractors, and suppliers are authorized to use and reproduce the Instruments of Service provided to them, subject to any protocols established pursuant to Sections 1.7 and 1.8, solely and exclusively for execution of the Work. All copies made under this authorization shall bear the copyright notice, if any, shown on the Instruments of Service. The Contractor, Subcontractors, Sub-subcontractors, and suppliers may not use the Instruments of Service on other projects or for additions to the Project outside the scope of the Work without the specific written consent of the Owner, Architect, and the Architect’s consultants.

§ 1.6 Notice
§ 1.6.1 Except as otherwise provided in Section 1.6.2, where the Contract Documents require one party to notify or give notice to the other party, such notice shall be provided in writing to the designated representative of the party to whom the notice is addressed and shall be deemed to have been duly served if delivered in person, by mail, by courier, or by electronic transmission if a method for electronic transmission is set forth in the Agreement.

§ 1.6.2 Notice of Claims as provided in Section 15.1.3 shall be provided in writing and shall be deemed to have been duly served only if delivered to the designated representative of the party to whom the notice is addressed by certified or registered mail, or by courier providing proof of delivery.

§ 1.7 Digital Data Use and Transmission
The parties shall agree upon protocols governing the transmission and use of Instruments of Service or any other information or documentation in digital form. The parties will use AIA Document E203™–2013, Building Information Modeling and Digital Data Exhibit, to establish the protocols for the development, use, transmission, and exchange of digital data.

§ 1.8 Building Information Models Use and Reliance
Any use of, or reliance on, all or a portion of a building information model without agreement to protocols governing the use of, and reliance on, the information contained in the model and without having those protocols set forth in AIA Document E203™–2013, Building Information Modeling and Digital Data Exhibit, and the requisite AIA Document
ARTICLE 2  OWNER

§ 2.1 General

§ 2.1.1 The Owner is the person or entity identified as such in the Agreement and is referred to throughout the Contract Documents as if singular in number. The Owner shall designate in writing a representative who shall have express authority to bind the Owner with respect to all matters requiring the Owner’s approval or authorization. Except as otherwise provided in Section 4.2.1, the Architect does not have such authority. The term “Owner” means the Owner or the Owner’s authorized representative.

§ 2.1.2 The Owner shall furnish to the Contractor, within fifteen days after receipt of a written request, information necessary and relevant for the Contractor to evaluate, give notice of, or enforce mechanic's lien rights. Such information shall include a correct statement of the record legal title to the property on which the Project is located, usually referred to as the site, and the Owner’s interest therein.

§ 2.2 Evidence of the Owner’s Financial Arrangements

§ 2.2.1 Prior to commencement of the Work and upon written request by the Contractor, the Owner shall furnish to the Contractor reasonable evidence that the Owner has made financial arrangements to fulfill the Owner’s obligations under the Contract. The Contractor shall have no obligation to commence the Work until the Owner provides such evidence. If commencement of the Work is delayed under this Section 2.2.1, the Contract Time shall be extended appropriately.

§ 2.2.2 Following commencement of the Work and upon written request by the Contractor, the Owner shall furnish to the Contractor reasonable evidence that the Owner has made financial arrangements to fulfill the Owner’s obligations under the Contract only if (1) the Owner fails to make payments to the Contractor as the Contract Documents require; (2) the Contractor identifies in writing a reasonable concern regarding the Owner’s ability to make payment when due; or (3) a change in the Work materially changes the Contract Sum. If the Owner fails to provide such evidence, as required, within fourteen days of the Contractor’s request, the Contractor may immediately stop the Work and, in that event, shall notify the Owner that the Work has stopped. However, if the request is made because a change in the Work materially changes the Contract Sum under (3) above, the Contractor may immediately stop only that portion of the Work affected by the change until reasonable evidence is provided. If the Work is stopped under this Section 2.2.2, the Contract Time shall be extended appropriately and the Contract Sum shall be increased by the amount of the Contractor’s reasonable costs of shutdown, delay and start-up, plus interest as provided in the Contract Documents.

§ 2.2.3 After the Owner furnishes evidence of financial arrangements under this Section 2.2, the Owner shall not materially vary such financial arrangements without prior notice to the Contractor.

§ 2.2.4 Where the Owner has designated information furnished under this Section 2.2 as “confidential,” the Contractor shall keep the information confidential and shall not disclose it to any other person. However, the Contractor may disclose “confidential” information, after seven (7) days’ notice to the Owner, where disclosure is required by law, including a subpoena or other form of compulsory legal process issued by a court or governmental entity, or by court or arbitrator(s) order. The Contractor may also disclose “confidential” information to its employees, consultants, sureties, Subcontractors and their employees, Sub-subcontractors, and others who need to know the content of such information solely and exclusively for the Project and who agree to maintain the confidentiality of such information.

§ 2.3 Information and Services Required of the Owner

§ 2.3.1 Except for permits and fees that are the responsibility of the Contractor under the Contract Documents, including those required under Section 3.7.1, the Owner shall secure and pay for necessary approvals, easements, assessments and charges required for construction, use or occupancy of permanent structures or for permanent changes in existing facilities.

§ 2.3.2 The Owner shall retain an architect lawfully licensed to practice architecture, or an entity lawfully practicing architecture, in the jurisdiction where the Project is located. That person or entity is identified as the Architect in the Agreement and is referred to throughout the Contract Documents as if singular in number.
§ 2.3.3 If the employment of the Architect terminates, the Owner shall employ a successor to whom the Contractor has no reasonable objection and whose status under the Contract Documents shall be that of the Architect.

§ 2.3.4 The Owner shall furnish surveys describing physical characteristics, legal limitations and utility locations for the site of the Project, and a legal description of the site. The Contractor shall be entitled to rely on the accuracy of information furnished by the Owner but shall exercise proper precautions relating to the safe performance of the Work.

§ 2.3.5 The Owner shall furnish information or services required of the Owner by the Contract Documents with reasonable promptness. The Owner shall also furnish any other information or services under the Owner’s control and relevant to the Contractor’s performance of the Work with reasonable promptness after receiving the Contractor’s written request for such information or services.

§ 2.3.6 Unless otherwise provided in the Contract Documents, the Owner shall furnish to the Contractor one copy of the Contract Documents for purposes of making reproductions pursuant to Section 1.5.2.

§ 2.4 Owner’s Right to Stop the Work
If the Contractor fails to correct Work that is not in accordance with the requirements of the Contract Documents as required by Section 12.2 or repeatedly fails to carry out Work in accordance with the Contract Documents, the Owner may issue a written order to the Contractor to stop the Work, or any portion thereof, until the cause for such order has been eliminated; however, the right of the Owner to stop the Work shall not give rise to a duty on the part of the Owner to exercise this right for the benefit of the Contractor or any other person or entity, except to the extent required by Section 6.1.3.

§ 2.5 Owner’s Right to Carry Out the Work
If the Contractor defaults or neglects to carry out the Work in accordance with the Contract Documents and fails within a ten-day period after receipt of notice from the Owner to commence and continue correction of such default or neglect with diligence and promptness, the Owner may, without prejudice to other remedies the Owner may have, correct such default or neglect. Such action by the Owner and amounts charged to the Contractor are both subject to prior approval of the Architect and the Architect may, pursuant to Section 9.5.1, withhold or nullify a Certificate for Payment in whole or in part, to the extent reasonably necessary to reimburse the Owner for the reasonable cost of correcting such deficiencies, including Owner’s expenses and compensation for the Architect’s additional services made necessary by such default, neglect, or failure. If current and future payments are not sufficient to cover such amounts, the Contractor shall pay the difference to the Owner. If the Contractor disagrees with the actions of the Owner or the Architect, or the amounts claimed as costs to the Owner, the Contractor may file a Claim pursuant to Article 15.

ARTICLE 3 CONTRACTOR
§ 3.1 General
§ 3.1.1 The Contractor is the person or entity identified as such in the Agreement and is referred to throughout the Contract Documents as if singular in number. The Contractor shall be lawfully licensed, if required in the jurisdiction where the Project is located. The Contractor shall designate in writing a representative who shall have express authority to bind the Contractor with respect to all matters under this Contract. The term “Contractor” means the Contractor or the Contractor’s authorized representative.

§ 3.1.2 The Contractor shall perform the Work in accordance with the Contract Documents.

§ 3.1.3 The Contractor shall not be relieved of its obligations to perform the Work in accordance with the Contract Documents either by activities or duties of the Architect in the Architect’s administration of the Contract, or by tests, inspections or approvals required or performed by persons or entities other than the Contractor.

§ 3.2 Review of Contract Documents and Field Conditions by Contractor
§ 3.2.1 Execution of the Contract by the Contractor is a representation that the Contractor has visited the site, become generally familiar with local conditions under which the Work is to be performed, and correlated personal observations with requirements of the Contract Documents.
§ 3.2.2 Because the Contract Documents are complementary, the Contractor shall, before starting each portion of the Work, carefully study and compare the various Contract Documents relative to that portion of the Work, as well as the information furnished by the Owner pursuant to Section 2.3.4, shall take field measurements of any existing conditions related to that portion of the Work, and shall observe any conditions at the site affecting it. These obligations are for the purpose of facilitating coordination and construction by the Contractor and are not for the purpose of discovering errors, omissions, or inconsistencies in the Contract Documents; however, the Contractor shall promptly report to the Architect any errors, inconsistencies or omissions discovered by or made known to the Contractor as a request for information in such form as the Architect may require. It is recognized that the Contractor’s review is made in the Contractor’s capacity as a contractor and not as a licensed design professional, unless otherwise specifically provided in the Contract Documents.

§ 3.2.3 The Contractor is not required to ascertain that the Contract Documents are in accordance with applicable laws, statutes, ordinances, codes, rules and regulations, or lawful orders of public authorities, but the Contractor shall promptly report to the Architect any nonconformity discovered by or made known to the Contractor as a request for information in such form as the Architect may require.

§ 3.2.4 If the Contractor believes that additional cost or time is involved because of clarifications or instructions the Architect issues in response to the Contractor’s notices or requests for information pursuant to Sections 3.2.2 or 3.2.3, the Contractor shall submit Claims as provided in Article 15. If the Contractor fails to perform the obligations of Sections 3.2.2 or 3.2.3, the Contractor shall pay such costs and damages to the Owner, subject to Section 15.1.7, as would have been avoided if the Contractor had performed such obligations. If the Contractor performs those obligations, the Contractor shall not be liable to the Owner or Architect for damages resulting from errors, inconsistencies or omissions in the Contract Documents, for differences between field measurements or conditions and the Contract Documents, or for nonconformities of the Contract Documents to applicable laws, statutes, ordinances, codes, rules and regulations, and lawful orders of public authorities.

§ 3.3 Supervision and Construction Procedures

§ 3.3.1 The Contractor shall supervise and direct the Work, using the Contractor’s best skill and attention. The Contractor shall be solely responsible for, and have control over, construction means, methods, techniques, sequences, and procedures, and for coordinating all portions of the Work under the Contract. If the Contract Documents give specific instructions concerning construction means, methods, techniques, sequences, or procedures, the Contractor shall evaluate the jobsite safety thereof and shall be solely responsible for the jobsite safety of such means, methods, techniques, sequences, or procedures. If the Contractor determines that such means, methods, techniques, sequences or procedures may not be safe, the Contractor shall give timely notice to the Owner and Architect, and shall propose alternative means, methods, techniques, sequences, or procedures. The Architect shall evaluate the proposed alternative solely for conformance with the design intent for the completed construction. Unless the Contractor objects to the Contractor’s proposed alternative, the Contractor shall perform the Work using its alternative means, methods, techniques, sequences, or procedures.

§ 3.3.2 The Contractor shall be responsible to the Owner for acts and omissions of the Contractor’s employees, Subcontractors and their agents and employees, and other persons or entities performing portions of the Work for, or on behalf of, the Contractor or any of its Subcontractors.

§ 3.3.3 The Contractor shall be responsible for inspection of portions of Work already performed to determine that such portions are in proper condition to receive subsequent Work.

§ 3.4 Labor and Materials

§ 3.4.1 Unless otherwise provided in the Contract Documents, the Contractor shall provide and pay for labor, materials, equipment, tools, construction equipment and machinery, water, heat, utilities, transportation, and other facilities and services necessary for proper execution and completion of the Work, whether temporary or permanent and whether or not incorporated or to be incorporated in the Work.

§ 3.4.2 Except in the case of minor changes in the Work approved by the Architect in accordance with Section 3.12.8 or ordered by the Architect in accordance with Section 7.4, the Contractor may make substitutions only with the consent of the Owner, after evaluation by the Architect and in accordance with a Change Order or Construction Change Directive.
§ 3.4.3 The Contractor shall enforce strict discipline and good order among the Contractor’s employees and other persons carrying out the Work. The Contractor shall not permit employment of unfit persons or persons not properly skilled in tasks assigned to them.

§ 3.5 Warranty
§ 3.5.1 The Contractor warrants to the Owner and Architect that materials and equipment furnished under the Contract will be of good quality and new unless the Contract Documents require or permit otherwise. The Contractor further warrants that the Work will conform to the requirements of the Contract Documents and will be free from defects, except for those inherent in the quality of the Work the Contract Documents require or permit. Work, materials, or equipment not conforming to these requirements may be considered defective. The Contractor’s warranty excludes remedy for damage or defect caused by abuse, alterations to the Work not executed by the Contractor, improper or insufficient maintenance, improper operation, or normal wear and tear and normal usage. If required by the Architect, the Contractor shall furnish satisfactory evidence as to the kind and quality of materials and equipment.

§ 3.5.2 All material, equipment, or other special warranties required by the Contract Documents shall be issued in the name of the Owner, or shall be transferable to the Owner, and shall commence in accordance with Section 9.8.4.

§ 3.6 Taxes
The Contractor shall pay sales, consumer, use and similar taxes for the Work provided by the Contractor that are legally enacted when bids are received or negotiations concluded, whether or not yet effective or merely scheduled to go into effect.

§ 3.7 Permits, Fees, Notices and Compliance with Laws
§ 3.7.1 Unless otherwise provided in the Contract Documents, the Contractor shall secure and pay for the building permit as well as for other permits, fees, licenses, and inspections by government agencies necessary for proper execution and completion of the Work that are customarily secured after execution of the Contract and legally required at the time bids are received or negotiations concluded.

§ 3.7.2 The Contractor shall comply with and give notices required by applicable laws, statutes, ordinances, codes, rules and regulations, and lawful orders of public authorities applicable to performance of the Work.

§ 3.7.3 If the Contractor performs Work knowing it to be contrary to applicable laws, statutes, ordinances, codes, rules and regulations, or lawful orders of public authorities, the Contractor shall assume appropriate responsibility for such Work and shall bear the costs attributable to correction.

§ 3.7.4 Concealed or Unknown Conditions
If the Contractor encounters conditions at the site that are (1) subsurface or otherwise concealed physical conditions that differ materially from those indicated in the Contract Documents or (2) unknown physical conditions of an unusual nature that differ materially from those ordinarily found to exist and generally recognized as inherent in construction activities of the character provided for in the Contract Documents, the Contractor shall promptly provide notice to the Owner and the Architect before conditions are disturbed and in no event later than 14 days after first observance of the conditions. The Architect will promptly investigate such conditions and, if the Architect determines that they differ materially and cause an increase or decrease in the Contractor’s cost of, or time required for, performance of any part of the Work, will recommend that an equitable adjustment be made in the Contract Sum or Contract Time, or both. If the Architect determines that the conditions at the site are not materially different from those indicated in the Contract Documents and that no change in the terms of the Contract is justified, the Architect shall promptly notify the Owner and Contractor, stating the reasons. If either party disputes the Architect’s determination or recommendation, that party may submit a Claim as provided in Article 15.

§ 3.7.5 If, in the course of the Work, the Contractor encounters human remains or recognizes the existence of burial markers, archaeological sites or wetlands not indicated in the Contract Documents, the Contractor shall immediately suspend any operations that would affect them and shall notify the Owner and Architect. Upon receipt of such notice, the Owner shall promptly take any action necessary to obtain governmental authorization required to resume the operations. The Contractor shall continue to suspend such operations until otherwise instructed by the Owner but shall continue with all other operations that do not affect those remains or features. Requests for adjustments in the Contract Sum and Contract Time arising from the existence of such remains or features may be made as provided in Article 15.
§ 3.8 Allowances
§ 3.8.1 The Contractor shall include in the Contract Sum all allowances stated in the Contract Documents. Items covered by allowances shall be supplied for such amounts and by such persons or entities as the Owner may direct, but the Contractor shall not be required to employ persons or entities to whom the Contractor has reasonable objection.

§ 3.8.2 Unless otherwise provided in the Contract Documents,
.1 allowances shall cover the cost to the Contractor of materials and equipment delivered at the site and all required taxes, less applicable trade discounts;
.2 Contractor’s costs for unloading and handling at the site, labor, installation costs, overhead, profit, and other expenses contemplated for stated allowance amounts shall be included in the Contract Sum but not in the allowances; and
.3 whenever costs are more than or less than allowances, the Contract Sum shall be adjusted accordingly by Change Order. The amount of the Change Order shall reflect (1) the difference between actual costs and the allowances under Section 3.8.2.1 and (2) changes in Contractor’s costs under Section 3.8.2.2.

§ 3.8.3 Materials and equipment under an allowance shall be selected by the Owner with reasonable promptness.

§ 3.9 Superintendent
§ 3.9.1 The Contractor shall employ a competent superintendent and necessary assistants who shall be in attendance at the Project site during performance of the Work. The superintendent shall represent the Contractor, and communications given to the superintendent shall be as binding as if given to the Contractor.

§ 3.9.2 The Contractor, as soon as practicable after award of the Contract, shall notify the Owner and Architect of the name and qualifications of a proposed superintendent. Within 14 days of receipt of the information, the Architect may notify the Contractor, stating whether the Owner or the Architect (1) has reasonable objection to the proposed superintendent or (2) requires additional time for review. Failure of the Architect to provide notice within the 14-day period shall constitute notice of no reasonable objection.

§ 3.9.3 The Contractor shall not employ a proposed superintendent to whom the Owner or Architect has made reasonable and timely objection. The Contractor shall not change the superintendent without the Owner’s consent, which shall not unreasonably be withheld or delayed.

§ 3.10 Contractor’s Construction and Submittal Schedules
§ 3.10.1 The Contractor, promptly after being awarded the Contract, shall submit for the Owner’s and Architect’s information a Contractor’s construction schedule for the Work. The schedule shall contain detail appropriate for the Project, including (1) the date of commencement of the Work, interim schedule milestone dates, and the date of Substantial Completion; (2) an apportionment of the Work by construction activity; and (3) the time required for completion of each portion of the Work. The schedule shall provide for the orderly progression of the Work to completion and shall not exceed time limits current under the Contract Documents. The schedule shall be revised at appropriate intervals as required by the conditions of the Work and Project.

§ 3.10.2 The Contractor, promptly after being awarded the Contract and thereafter as necessary to maintain a current submittal schedule, shall submit a submittal schedule for the Architect’s approval. The Architect’s approval shall not be unreasonably delayed or withheld. The submittal schedule shall (1) be coordinated with the Contractor’s construction schedule, and (2) allow the Architect reasonable time to review submittals. If the Contractor fails to submit a submittal schedule, or fails to provide submittals in accordance with the approved submittal schedule, the Contractor shall not be entitled to any increase in Contract Sum or extension of Contract Time based on the time required for review of submittals.

§ 3.10.3 The Contractor shall perform the Work in general accordance with the most recent schedules submitted to the Owner and Architect.

§ 3.11 Documents and Samples at the Site
The Contractor shall make available, at the Project site, the Contract Documents, including Change Orders, Construction Change Directives, and other Modifications, in good order and marked currently to indicate field changes and selections made during construction, and the approved Shop Drawings, Product Data, Samples, and similar required submittals. These shall be in electronic form or paper copy, available to the Architect and Owner, and
§ 3.12 Shop Drawings, Product Data and Samples

§ 3.12.1 Shop Drawings are drawings, diagrams, schedules, and other data specially prepared for the Work by the Contractor or a Subcontractor, Sub-subcontractor, manufacturer, supplier, or distributor to illustrate some portion of the Work.

§ 3.12.2 Product Data are illustrations, standard schedules, performance charts, instructions, brochures, diagrams, and other information furnished by the Contractor to illustrate materials or equipment for some portion of the Work.

§ 3.12.3 Samples are physical examples that illustrate materials, equipment, or workmanship, and establish standards by which the Work will be judged.

§ 3.12.4 Shop Drawings, Product Data, Samples, and similar submittals are not Contract Documents. Their purpose is to demonstrate how the Contractor proposes to conform to the information given and the design concept expressed in the Contract Documents for those portions of the Work for which the Contract Documents require submittals. Review by the Architect is subject to the limitations of Section 4.2.7. Informational submittals upon which the Architect is not expected to take responsive action may be so identified in the Contract Documents. Submittals that are not required by the Contract Documents may be returned by the Architect without action.

§ 3.12.5 The Contractor shall review for compliance with the Contract Documents, approve, and submit to the Architect, Shop Drawings, Product Data, Samples, and similar submittals required by the Contract Documents, in accordance with the submittal schedule approved by the Architect or, in the absence of an approved submittal schedule, with reasonable promptness and in such sequence as to cause no delay in the Work or in the activities of the Owner or of Separate Contractors.

§ 3.12.6 By submitting Shop Drawings, Product Data, Samples, and similar submittals, the Contractor represents to the Owner and Architect that the Contractor has (1) reviewed and approved them, (2) determined and verified materials, field measurements and field construction criteria related thereto, or will do so, and (3) checked and coordinated the information contained within such submittals with the requirements of the Work and of the Contract Documents.

§ 3.12.7 The Contractor shall perform no portion of the Work for which the Contract Documents require submittal and review of Shop Drawings, Product Data, Samples, or similar submittals, until the respective submittal has been approved by the Architect.

§ 3.12.8 The Work shall be in accordance with approved submittals except that the Contractor shall not be relieved of responsibility for deviations from the requirements of the Contract Documents by the Architect’s approval of Shop Drawings, Product Data, Samples, or similar submittals, unless the Contractor has specifically notified the Architect of such deviation at the time of submittal and (1) the Architect has given written approval to the specific deviation as a minor change in the Work, or (2) a Change Order or Construction Change Directive has been issued authorizing the deviation. The Contractor shall not be relieved of responsibility for errors or omissions in Shop Drawings, Product Data, Samples, or similar submittals, by the Architect’s approval thereof.

§ 3.12.9 The Contractor shall direct specific attention, in writing or on resubmitted Shop Drawings, Product Data, Samples, or similar submittals, to revisions other than those requested by the Architect on previous submittals. In the absence of such notice, the Architect’s approval of a resubmission shall not apply to such revisions.

§ 3.12.10 The Contractor shall not be required to provide professional services that constitute the practice of architecture or engineering unless such services are specifically required by the Contract Documents for a portion of the Work or unless the Contractor needs to provide such services in order to carry out the Contractor’s responsibilities for construction means, methods, techniques, sequences, and procedures. The Contractor shall not be required to provide professional services in violation of applicable law.

§ 3.12.10.1 If professional design services or certifications by a design professional related to systems, materials, or equipment are specifically required of the Contractor by the Contract Documents, the Owner and the Architect will specify all performance and design criteria that such services must satisfy. The Contractor shall be entitled to rely upon...
the adequacy and accuracy of the performance and design criteria provided in the Contract Documents. The Contractor shall cause such services or certifications to be provided by an appropriately licensed design professional, whose signature and seal shall appear on all drawings, calculations, specifications, certifications, Shop Drawings, and other submittals prepared by such professional. Shop Drawings, and other submittals related to the Work, designed or certified by such professional, if prepared by others, shall bear such professional’s written approval when submitted to the Architect. The Owner and the Architect shall be entitled to rely upon the adequacy and accuracy of the services, certifications, and approvals performed or provided by such design professionals, provided the Owner and Architect have specified to the Contractor the performance and design criteria that such services must satisfy. Pursuant to this Section 3.12.10, the Architect will review and approve or take other appropriate action on submittals only for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents.

§ 3.12.10.2 If the Contract Documents require the Contractor’s design professional to certify that the Work has been performed in accordance with the design criteria, the Contractor shall furnish such certifications to the Architect at the time and in the form specified by the Architect.

§ 3.13 Use of Site
The Contractor shall confine operations at the site to areas permitted by applicable laws, statutes, ordinances, codes, rules and regulations, lawful orders of public authorities, and the Contract Documents and shall not unreasonably encumber the site with materials or equipment.

§ 3.14 Cutting and Patching
§ 3.14.1 The Contractor shall be responsible for cutting, fitting, or patching required to complete the Work or to make its parts fit together properly. All areas requiring cutting, fitting, or patching shall be restored to the condition existing prior to the cutting, fitting, or patching, unless otherwise required by the Contract Documents.

§ 3.14.2 The Contractor shall not damage or endanger a portion of the Work or fully or partially completed construction of the Owner or Separate Contractors by cutting, patching, or otherwise altering such construction, or by excavation. The Contractor shall not cut or otherwise alter construction by the Owner or a Separate Contractor except with written consent of the Owner and of the Separate Contractor. Consent shall not be unreasonably withheld. The Contractor shall not unreasonably withhold, from the Owner or a Separate Contractor, its consent to cutting or otherwise altering the Work.

§ 3.15 Cleaning Up
§ 3.15.1 The Contractor shall keep the premises and surrounding area free from accumulation of waste materials and rubbish caused by operations under the Contract. At completion of the Work, the Contractor shall remove waste materials, rubbish, the Contractor’s tools, construction equipment, machinery, and surplus materials from and about the Project.

§ 3.15.2 If the Contractor fails to clean up as provided in the Contract Documents, the Owner may do so and the Owner shall be entitled to reimbursement from the Contractor.

§ 3.16 Access to Work
The Contractor shall provide the Owner and Architect with access to the Work in preparation and progress wherever located.

§ 3.17 Royalties, Patents and Copyrights
The Contractor shall pay all royalties and license fees. The Contractor shall defend suits or claims for infringement of copyrights and patent rights and shall hold the Owner and Architect harmless from loss on account thereof, but shall not be responsible for defense or loss when a particular design, process, or product of a particular manufacturer or manufacturers is required by the Contract Documents, or where the copyright violations are contained in Drawings, Specifications, or other documents prepared by the Owner or Architect. However, if an infringement of a copyright or patent is discovered by, or made known to, the Contractor, the Contractor shall be responsible for the loss unless the information is promptly furnished to the Architect.
§ 3.18 Indemnification

§ 3.18.1 To the fullest extent permitted by law, the Contractor shall indemnify and hold harmless the Owner, Architect, Architect’s consultants, and agents and employees of any of them from and against claims, damages, losses, and expenses, including but not limited to attorneys’ fees, arising out of or resulting from performance of the Work, provided that such claim, damage, loss, or expense is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property (other than the Work itself), but only to the extent caused by the negligent acts or omissions of the Contractor, a Subcontractor, anyone directly or indirectly employed by them, or anyone for whose acts they may be liable, regardless of whether or not such claim, damage, loss, or expense is caused in part by a party indemnified hereunder. Such obligation shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity that would otherwise exist as to a party or person described in this Section 3.18.

§ 3.18.2 In claims against any person or entity indemnified under this Section 3.18 by an employee of the Contractor, a Subcontractor, anyone directly or indirectly employed by them, or anyone for whose acts they may be liable, the indemnification obligation under Section 3.18.1 shall not be limited by a limitation on amount or type of damages, compensation, or obligations payable by or for the Contractor or a Subcontractor under workers’ compensation acts, disability benefit acts, or other employee benefit acts.

ARTICLE 4   ARCHITECT

§ 4.1 General

§ 4.1.1 The Architect is the person or entity retained by the Owner pursuant to Section 2.3.2 and identified as such in the Agreement.

§ 4.1.2 Duties, responsibilities, and limitations of authority of the Architect as set forth in the Contract Documents shall not be restricted, modified, or extended without written consent of the Owner, Contractor, and Architect. Consent shall not be unreasonably withheld.

§ 4.2 Administration of the Contract

§ 4.2.1 The Architect will provide administration of the Contract as described in the Contract Documents and will be an Owner’s representative during construction until the date the Architect issues the final Certificate for Payment. The Architect will have authority to act on behalf of the Owner only to the extent provided in the Contract Documents.

§ 4.2.2 The Architect will visit the site at intervals appropriate to the stage of construction, or as otherwise agreed with the Owner, to become generally familiar with the progress and quality of the portion of the Work completed, and to determine in general if the Work observed is being performed in a manner indicating that the Work, when fully completed, will be in accordance with the Contract Documents. However, the Architect will not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the Work. The Architect will not have control over, charge of, or responsibility for the construction means, methods, techniques, sequences or procedures, or for the safety precautions and programs in connection with the Work, since these are solely the Contractor’s rights and responsibilities under the Contract Documents.

§ 4.2.3 On the basis of the site visits, the Architect will keep the Owner reasonably informed about the progress and quality of the portion of the Work completed, and promptly report to the Owner (1) known deviations from the Contract Documents, (2) known deviations from the most recent construction schedule submitted by the Contractor, and (3) defects and deficiencies observed in the Work. The Architect will not be responsible for the Contractor’s failure to perform the Work in accordance with the requirements of the Contract Documents. The Architect will not have control over or charge of, and will not be responsible for acts or omissions of, the Contractor, Subcontractors, or their agents or employees, or any other persons or entities performing portions of the Work.

§ 4.2.4 Communications

The Owner and Contractor shall include the Architect in all communications that relate to or affect the Architect’s services or professional responsibilities. The Owner shall promptly notify the Architect of the substance of any direct communications between the Owner and the Contractor otherwise relating to the Project. Communications by and with the Architect’s consultants shall be through the Architect. Communications by and with Subcontractors and suppliers shall be through the Contractor. Communications by and with Separate Contractors shall be through the Owner. The Contract Documents may specify other communication protocols.
§ 4.2.5 Based on the Architect’s evaluations of the Contractor’s Applications for Payment, the Architect will review and certify the amounts due the Contractor and will issue Certificates for Payment in such amounts.

§ 4.2.6 The Architect has authority to reject Work that does not conform to the Contract Documents. Whenever the Architect considers it necessary or advisable, the Architect will have authority to require inspection or testing of the Work in accordance with Sections 13.4.2 and 13.4.3, whether or not the Work is fabricated, installed or completed. However, neither this authority of the Architect nor a decision made in good faith either to exercise or not to exercise such authority shall give rise to a duty or responsibility of the Architect to the Contractor, Subcontractors, suppliers, their agents or employees, or other persons or entities performing portions of the Work.

§ 4.2.7 The Architect will review and approve, or take other appropriate action upon, the Contractor’s submittals such as Shop Drawings, Product Data, and Samples, but only for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents. The Architect’s action will be taken in accordance with the submittal schedule approved by the Architect or, in the absence of an approved submittal schedule, with reasonable promptness while allowing sufficient time in the Architect’s professional judgment to permit adequate review. Review of such submittals is not conducted for the purpose of determining the accuracy and completeness of other details such as dimensions and quantities, or for substantiating instructions for installation or performance of equipment or systems, all of which remain the responsibility of the Contractor as required by the Contract Documents. The Architect’s review of the Contractor’s submittals shall not relieve the Contractor of the obligations under Sections 3.3, 3.5, and 3.12. The Architect’s review shall not constitute approval of safety precautions or of any construction means, methods, techniques, sequences, or procedures. The Architect’s approval of a specific item shall not indicate approval of an assembly of which the item is a component.

§ 4.2.8 The Architect will prepare Change Orders and Construction Change Directives, and may order minor changes in the Work as provided in Section 7.4. The Architect will investigate and make determinations and recommendations regarding concealed and unknown conditions as provided in Section 3.7.4.

§ 4.2.9 The Architect will conduct inspections to determine the date of Substantial Completion and the date of final completion; issue Certificates of Substantial Completion pursuant to Section 9.8; receive and forward to the Owner, for the Owner’s review and records, written warranties and related documents required by the Contract and assembled by the Contractor pursuant to Section 9.10; and issue a final Certificate for Payment pursuant to Section 9.10.

§ 4.2.10 If the Owner and Architect agree, the Architect will provide one or more Project representatives to assist in carrying out the Architect’s responsibilities at the site. The Owner shall notify the Contractor of any change in the duties, responsibilities and limitations of authority of the Project representatives.

§ 4.2.11 The Architect will interpret and decide matters concerning performance under, and requirements of, the Contract Documents on written request of either the Owner or Contractor. The Architect’s response to such requests will be made in writing within any time limits agreed upon or otherwise with reasonable promptness.

§ 4.2.12 Interpretations and decisions of the Architect will be consistent with the intent of, and reasonably inferable from, the Contract Documents and will be in writing or in the form of drawings. When making such interpretations and decisions, the Architect will endeavor to secure faithful performance by both Owner and Contractor, will not show partiality to either, and will not be liable for results of interpretations or decisions rendered in good faith.

§ 4.2.13 The Architect’s decisions on matters relating to aesthetic effect will be final if consistent with the intent expressed in the Contract Documents.

§ 4.2.14 The Architect will review and respond to requests for information about the Contract Documents. The Architect’s response to such requests will be made in writing within any time limits agreed upon or otherwise with reasonable promptness. If appropriate, the Architect will prepare and issue supplemental Drawings and Specifications in response to the requests for information.
ARTICLE 5 SUBCONTRACTORS

§ 5.1 Definitions

§ 5.1.1 A Subcontractor is a person or entity who has a direct contract with the Contractor to perform a portion of the Work at the site. The term “Subcontractor” is referred to throughout the Contract Documents as if singular in number and means a Subcontractor or an authorized representative of the Subcontractor. The term “Subcontractor” does not include a Separate Contractor or the subcontractors of a Separate Contractor.

§ 5.1.2 A Sub-subcontractor is a person or entity who has a direct or indirect contract with a Subcontractor to perform a portion of the Work at the site. The term “Sub-subcontractor” is referred to throughout the Contract Documents as if singular in number and means a Sub-subcontractor or an authorized representative of the Sub-subcontractor.

§ 5.2 Award of Subcontracts and Other Contracts for Portions of the Work

§ 5.2.1 Unless otherwise stated in the Contract Documents, the Contractor, as soon as practicable after award of the Contract, shall notify the Owner and Architect of the persons or entities proposed for each principal portion of the Work, including those who are to furnish materials or equipment fabricated to a special design. Within 14 days of receipt of the information, the Architect may notify the Contractor whether the Owner or the Architect (1) has reasonable objection to any such proposed person or entity or (2) requires additional time for review. Failure of the Architect to provide notice within the 14-day period shall constitute notice of no reasonable objection.

§ 5.2.2 The Contractor shall not contract with a proposed person or entity to whom the Owner or Architect has made reasonable and timely objection. The Contractor shall not be required to contract with anyone to whom the Contractor has made reasonable objection.

§ 5.2.3 If the Owner or Architect has reasonable objection to a person or entity proposed by the Contractor, the Contractor shall propose another to whom the Owner or Architect has no reasonable objection. If the proposed but rejected Subcontractor was reasonably capable of performing the Work, the Contract Sum and Contract Time shall be increased or decreased by the difference, if any, occasioned by such change, and an appropriate Change Order shall be issued before commencement of the substitute Subcontractor’s Work. However, no increase in the Contract Sum or Contract Time shall be allowed for such change unless the Contractor has acted promptly and responsively in submitting names as required.

§ 5.2.4 The Contractor shall not substitute a Subcontractor, person, or entity for one previously selected if the Owner or Architect makes reasonable objection to such substitution.

§ 5.3 Subcontractual Relations

By appropriate written agreement, the Contractor shall require each Subcontractor, to the extent of the Work to be performed by the Subcontractor, to be bound by the Contractor by terms of the Contract Documents, and to assume toward the Contractor all the obligations and responsibilities, including the responsibility for safety of the Subcontractor’s Work that the Contractor, by these Contract Documents, assumes toward the Owner and Architect. Each subcontract agreement shall preserve and protect the rights of the Owner and Architect under the Contract Documents with respect to the Work to be performed by the Subcontractor so that subcontracting thereof will not prejudice such rights, and shall allow to the Subcontractor, unless specifically provided otherwise in the subcontract agreement, the benefit of all rights, remedies, and redress against the Contractor that the Contractor, by the Contract Documents, has against the Owner. Where appropriate, the Contractor shall require each Subcontractor to enter into similar agreements with Sub-subcontractors. The Contractor shall make available to each proposed Subcontractor, prior to the execution of the subcontract agreement, copies of the Contract Documents to which the Subcontractor will be bound, and, upon written request of the Subcontractor, identify to the Subcontractor terms and conditions of the proposed subcontract agreement that may be at variance with the Contract Documents. Subcontractors will similarly make copies of applicable portions of such documents available to their respective proposed Sub-subcontractors.

§ 5.4 Contingent Assignment of Subcontracts

§ 5.4.1 Each subcontract agreement for a portion of the Work is assigned by the Contractor to the Owner, provided that

1. assignment is effective only after termination of the Contract by the Owner for cause pursuant to Section 14.2 and only for those subcontract agreements that the Owner accepts by notifying the Subcontractor and Contractor; and

2. assignment is subject to the prior rights of the surety, if any, obligated under bond relating to the Contract.
When the Owner accepts the assignment of a subcontract agreement, the Owner assumes the Contractor’s rights and obligations under the subcontract.

§ 5.4.2 Upon such assignment, if the Work has been suspended for more than 30 days, the Subcontractor’s compensation shall be equitably adjusted for increases in cost resulting from the suspension.

§ 5.4.3 Upon assignment to the Owner under this Section 5.4, the Owner may further assign the subcontract to a successor contractor or other entity. If the Owner assigns the subcontract to a successor contractor or other entity, the Owner shall nevertheless remain legally responsible for all of the successor contractor’s obligations under the subcontract.

ARTICLE 6 CONSTRUCTION BY OWNER OR BY SEPARATE CONTRACTORS

§ 6.1 Owner’s Right to Perform Construction and to Award Separate Contracts

§ 6.1.1 The term “Separate Contractor(s)” shall mean other contractors retained by the Owner under separate agreements. The Owner reserves the right to perform construction or operations related to the Project with the Owner’s own forces, and with Separate Contractors retained under Conditions of the Contract substantially similar to those of this Contract, including those provisions of the Conditions of the Contract related to insurance and waiver of subrogation.

§ 6.1.2 When separate contracts are awarded for different portions of the Project or other construction or operations on the site, the term “Contractor” in the Contract Documents in each case shall mean the Contractor who executes each separate Owner-Contractor Agreement.

§ 6.1.3 The Owner shall provide for coordination of the activities of the Owner’s own forces and of each Separate Contractor with the Work of the Contractor, who shall cooperate with them. The Contractor shall participate with any Separate Contractors and the Owner in reviewing their construction schedules. The Contractor shall make any revisions to its construction schedule deemed necessary after a joint review and mutual agreement. The construction schedules shall then constitute the schedules to be used by the Contractor, Separate Contractors, and the Owner until subsequently revised.

§ 6.1.4 Unless otherwise provided in the Contract Documents, when the Owner performs construction or operations related to the Project with the Owner’s own forces or with Separate Contractors, the Owner or its Separate Contractors shall have the same obligations and rights that the Contractor has under the Conditions of the Contract, including, without excluding others, those stated in Article 3, this Article 6, and Articles 10, 11, and 12.

§ 6.2 Mutual Responsibility

§ 6.2.1 The Contractor shall afford the Owner and Separate Contractors reasonable opportunity for introduction and storage of their materials and equipment and performance of their activities, and shall connect and coordinate the Contractor’s construction and operations with theirs as required by the Contract Documents.

§ 6.2.2 If part of the Contractor’s Work depends for proper execution or results upon construction or operations by the Owner or a Separate Contractor, the Contractor shall, prior to proceeding with that portion of the Work, promptly notify the Architect of apparent discrepancies or defects in the construction or operations by the Owner or Separate Contractor that would render it unsuitable for proper execution and results of the Contractor’s Work. Failure of the Contractor to notify the Architect of apparent discrepancies or defects prior to proceeding with the Work shall constitute an acknowledgment that the Owner’s or Separate Contractor’s completed or partially completed construction is fit and proper to receive the Contractor’s Work. The Contractor shall not be responsible for discrepancies or defects in the construction or operations by the Owner or Separate Contractor that are not apparent.

§ 6.2.3 The Contractor shall reimburse the Owner for costs the Owner incurs that are payable to a Separate Contractor because of the Contractor’s delays, improperly timed activities or defective construction. The Owner shall be responsible to the Contractor for costs the Contractor incurs because of a Separate Contractor’s delays, improperly timed activities, damage to the Work or defective construction.

§ 6.2.4 The Contractor shall promptly remedy damage that the Contractor wrongfully causes to completed or partially completed construction or to property of the Owner or Separate Contractor as provided in Section 10.2.5.
§ 6.2.5 The Owner and each Separate Contractor shall have the same responsibilities for cutting and patching as are described for the Contractor in Section 3.14.

§ 6.3 Owner’s Right to Clean Up
If a dispute arises among the Contractor, Separate Contractors, and the Owner as to the responsibility under their respective contracts for maintaining the premises and surrounding area free from waste materials and rubbish, the Owner may clean up and the Architect will allocate the cost among those responsible.

ARTICLE 7   CHANGES IN THE WORK
§ 7.1 General
§ 7.1.1 Changes in the Work may be accomplished after execution of the Contract, and without invalidating the Contract, by Change Order, Construction Change Directive or order for a minor change in the Work, subject to the limitations stated in this Article 7 and elsewhere in the Contract Documents.

§ 7.1.2 A Change Order shall be based upon agreement among the Owner, Contractor, and Architect. A Construction Change Directive requires agreement by the Owner and Architect and may or may not be agreed to by the Contractor. An order for a minor change in the Work may be issued by the Architect alone.

§ 7.1.3 Changes in the Work shall be performed under applicable provisions of the Contract Documents. The Contractor shall proceed promptly with changes in the Work, unless otherwise provided in the Change Order, Construction Change Directive, or order for a minor change in the Work.

§ 7.2 Change Orders
§ 7.2.1 A Change Order is a written instrument prepared by the Architect and signed by the Owner, Contractor, and Architect stating their agreement upon all of the following:
  .1 The change in the Work;
  .2 The amount of the adjustment, if any, in the Contract Sum; and
  .3 The extent of the adjustment, if any, in the Contract Time.

§ 7.3 Construction Change Directives
§ 7.3.1 A Construction Change Directive is a written order prepared by the Architect and signed by the Owner and Architect, directing a change in the Work prior to agreement on adjustment, if any, in the Contract Sum or Contract Time, or both. The Owner may by Construction Change Directive, without invalidating the Contract, order changes in the Work within the general scope of the Contract consisting of additions, deletions, or other revisions, the Contract Sum and Contract Time being adjusted accordingly.

§ 7.3.2 A Construction Change Directive shall be used in the absence of total agreement on the terms of a Change Order.

§ 7.3.3 If the Construction Change Directive provides for an adjustment to the Contract Sum, the adjustment shall be based on one of the following methods:
  .1 Mutual acceptance of a lump sum properly itemized and supported by sufficient substantiating data to permit evaluation;
  .2 Unit prices stated in the Contract Documents or subsequently agreed upon;
  .3 Cost to be determined in a manner agreed upon by the parties and a mutually acceptable fixed or percentage fee; or
  .4 As provided in Section 7.3.4.

§ 7.3.4 If the Contractor does not respond promptly or disagrees with the method for adjustment in the Contract Sum, the Architect shall determine the adjustment on the basis of reasonable expenditures and savings of those performing the Work attributable to the change, including, in case of an increase in the Contract Sum, an amount for overhead and profit as set forth in the Agreement, or if no such amount is set forth in the Agreement, a reasonable amount. In such case, and also under Section 7.3.3.3, the Contractor shall keep and present an itemized accounting together with appropriate supporting data. Unless otherwise provided in the Contract Documents, costs for the purposes of this Section 7.3.4 shall be limited to the following:
  .1 Costs of labor, including applicable payroll taxes, fringe benefits required by agreement or custom, workers’ compensation insurance, and other employee costs approved by the Architect;
.2 Costs of materials, supplies, and equipment, including cost of transportation, whether incorporated or consumed;
.3 Rental costs of machinery and equipment, exclusive of hand tools, whether rented from the Contractor or others;
.4 Costs of premiums for all bonds and insurance, permit fees, and sales, use, or similar taxes, directly related to the change; and
.5 Costs of supervision and field office personnel directly attributable to the change.

§ 7.3.5 If the Contractor disagrees with the adjustment in the Contract Time, the Contractor may make a Claim in accordance with applicable provisions of Article 15.

§ 7.3.6 Upon receipt of a Construction Change Directive, the Contractor shall promptly proceed with the change in the Work involved and advise the Architect of the Contractor’s agreement or disagreement with the method, if any, provided in the Construction Change Directive for determining the proposed adjustment in the Contract Sum or Contract Time.

§ 7.3.7 A Construction Change Directive signed by the Contractor indicates the Contractor’s agreement therewith, including adjustment in Contract Sum and Contract Time or the method for determining them. Such agreement shall be effective immediately and shall be recorded as a Change Order.

§ 7.3.8 The amount of credit to be allowed by the Contractor to the Owner for a deletion or change that results in a net decrease in the Contract Sum shall be actual net cost as confirmed by the Architect. When both additions and credits covering related Work or substitutions are involved in a change, the allowance for overhead and profit shall be figured on the basis of net increase, if any, with respect to that change.

§ 7.3.9 Pending final determination of the total cost of a Construction Change Directive to the Owner, the Contractor may request payment for Work completed under the Construction Change Directive in Applications for Payment. The Architect will make an interim determination for purposes of monthly certification for payment for those costs and certify for payment the amount that the Architect determines, in the Architect’s professional judgment, to be reasonably justified. The Architect’s interim determination of cost shall adjust the Contract Sum on the same basis as a Change Order, subject to the right of either party to disagree and assert a Claim in accordance with Article 15.

§ 7.3.10 When the Owner and Contractor agree with a determination made by the Architect concerning the adjustments in the Contract Sum and Contract Time, or otherwise reach agreement upon the adjustments, such agreement shall be effective immediately and the Architect will prepare a Change Order. Change Orders may be issued for all or any part of a Construction Change Directive.

§ 7.4 Minor Changes in the Work
The Architect may order minor changes in the Work that are consistent with the intent of the Contract Documents and do not involve an adjustment in the Contract Sum or an extension of the Contract Time. The Architect’s order for minor changes shall be in writing. If the Contractor believes that the proposed minor change in the Work will affect the Contract Sum or Contract Time, the Contractor shall notify the Architect and shall not proceed to implement the change in the Work. If the Contractor performs the Work set forth in the Architect’s order for a minor change without prior notice to the Architect that such change will affect the Contract Sum or Contract Time, the Contractor waives any adjustment to the Contract Sum or extension of the Contract Time.

ARTICLE 8 TIME
§ 8.1 Definitions
§ 8.1.1 Unless otherwise provided, Contract Time is the period of time, including authorized adjustments, allotted in the Contract Documents for Substantial Completion of the Work.

§ 8.1.2 The date of commencement of the Work is the date established in the Agreement.

§ 8.1.3 The date of Substantial Completion is the date certified by the Architect in accordance with Section 9.8.

§ 8.1.4 The term “day” as used in the Contract Documents shall mean calendar day unless otherwise specifically defined.
§ 8.2 Progress and Completion
§ 8.2.1 Time limits stated in the Contract Documents are of the essence of the Contract. By executing the Agreement, the Contractor confirms that the Contract Time is a reasonable period for performing the Work.

§ 8.2.2 The Contractor shall not knowingly, except by agreement or instruction of the Owner in writing, commence the Work prior to the effective date of insurance required to be furnished by the Contractor and Owner.

§ 8.2.3 The Contractor shall proceed expeditiously with adequate forces and shall achieve Substantial Completion within the Contract Time.

§ 8.3 Delays and Extensions of Time
§ 8.3.1 If the Contractor is delayed at any time in the commencement or progress of the Work by (1) an act or neglect of the Owner or Architect, of an employee of either, or of a Separate Contractor; (2) by changes ordered in the Work; (3) by labor disputes, fire, unusual delay in deliveries, unavoidable casualties, adverse weather conditions documented in accordance with Section 15.1.6.2, or other causes beyond the Contractor’s control; (4) by delay authorized by the Owner pending mediation and binding dispute resolution; or (5) by other causes that the Contractor asserts, and the Architect determines, justify delay, then the Contract Time shall be extended for such reasonable time as the Architect may determine.

§ 8.3.2 Claims relating to time shall be made in accordance with applicable provisions of Article 15.

§ 8.3.3 This Section 8.3 does not preclude recovery of damages for delay by either party under other provisions of the Contract Documents.

ARTICLE 9      PAYMENTS AND COMPLETION
§ 9.1 Contract Sum
§ 9.1.1 The Contract Sum is stated in the Agreement and, including authorized adjustments, is the total amount payable by the Owner to the Contractor for performance of the Work under the Contract Documents.

§ 9.1.2 If unit prices are stated in the Contract Documents or subsequently agreed upon, and if quantities originally contemplated are materially changed so that application of such unit prices to the actual quantities causes substantial inequity to the Owner or Contractor, the applicable unit prices shall be equitably adjusted.

§ 9.2 Schedule of Values
Where the Contract is based on a stipulated sum or Guaranteed Maximum Price, the Contractor shall submit a schedule of values to the Architect before the first Application for Payment, allocating the entire Contract Sum to the various portions of the Work. The schedule of values shall be prepared in the form, and supported by the data to substantiate its accuracy, required by the Architect. This schedule, unless objected to by the Architect, shall be used as a basis for reviewing the Contractor’s Applications for Payment. Any changes to the schedule of values shall be submitted to the Architect and supported by such data to substantiate its accuracy as the Architect may require, and unless objected to by the Architect, shall be used as a basis for reviewing the Contractor’s subsequent Applications for Payment.

§ 9.3 Applications for Payment
§ 9.3.1 At least ten days before the date established for each progress payment, the Contractor shall submit to the Architect an itemized Application for Payment prepared in accordance with the schedule of values, if required under Section 9.2, for completed portions of the Work. The application shall be notarized, if required, and supported by all data substantiating the Contractor’s right to payment that the Owner or Architect require, such as copies of requisitions, and releases and waivers of liens from Subcontractors and suppliers, and shall reflect retainage if provided for in the Contract Documents.

§ 9.3.1.1 As provided in Section 7.3.9, such applications may include requests for payment on account of changes in the Work that have been properly authorized by Construction Change Directives, or by interim determinations of the Architect, but not yet included in Change Orders.
§ 9.3.1.2 Applications for Payment shall not include requests for payment for portions of the Work for which the Contractor does not intend to pay a Subcontractor or supplier, unless such Work has been performed by others whom the Contractor intends to pay.

§ 9.3.2 Unless otherwise provided in the Contract Documents, payments shall be made on account of materials and equipment delivered and suitably stored at the site for subsequent incorporation in the Work if approved in advance by the Owner, payment may similarly be made for materials and equipment suitably stored off the site at a location agreed upon in writing. Payment for materials and equipment stored on or off the site shall be conditioned upon compliance by the Contractor with procedures satisfactory to the Owner to establish the Owner’s title to such materials and equipment or otherwise protect the Owner’s interest, and shall include the costs of applicable insurance, storage, and transportation to the site, for such materials and equipment stored off the site.

§ 9.3.3 The Contractor warrants that title to all Work covered by an Application for Payment will pass to the Owner no later than the time of payment. The Contractor further warrants that upon submittal of an Application for Payment all Work for which Certificates for Payment have been previously issued and payments received from the Owner shall, to the best of the Contractor’s knowledge, information, and belief, be free and clear of liens, claims, security interests, or encumbrances, in favor of the Constructor, Subcontractors, suppliers, or other persons or entities that provided labor, materials, and equipment relating to the Work.

§ 9.4 Certificates for Payment
§ 9.4.1 The Architect will, within seven days after receipt of the Contractor’s Application for Payment, either (1) issue to the Owner a Certificate for Payment in the full amount of the Application for Payment, with a copy to the Contractor; or (2) issue to the Owner a Certificate for Payment for such amount as the Architect determines is properly due, and notify the Contractor and Owner of the Architect’s reasons for withholding certification in part as provided in Section 9.5.1; or (3) withhold certification of the entire Application for Payment, and notify the Contractor and Owner of the Architect’s reason for withholding certification in whole as provided in Section 9.5.1.

§ 9.4.2 The issuance of a Certificate for Payment will constitute a representation by the Architect to the Owner, based on the Architect’s evaluation of the Work and the data in the Application for Payment, that, to the best of the Architect’s knowledge, information, and belief, the Work has progressed to the point indicated, the quality of the Work is in accordance with the Contract Documents, and that the Contractor is entitled to payment in the amount certified. The foregoing representations are subject to an evaluation of the Work for conformance with the Contract Documents upon Substantial Completion, to results of subsequent tests and inspections, to correction of minor deviations from the Contract Documents prior to completion, and to specific qualifications expressed by the Architect. However, the issuance of a Certificate for Payment will not be a representation that the Architect has (1) made exhaustive or continuous on-site inspections to check the quality or quantity of the Work; (2) reviewed construction means, methods, techniques, sequences, or procedures; (3) reviewed copies of requisitions received from Subcontractors and suppliers and other data requested by the Owner to substantiate the Contractor’s right to payment; or (4) made examination to ascertain how or for what purpose the Contractor has used money previously paid on account of the Contract Sum.

§ 9.5 Decisions to Withhold Certification
§ 9.5.1 The Architect may withhold a Certificate for Payment in whole or in part, to the extent reasonably necessary to protect the Owner, if in the Architect’s opinion the representations to the Owner required by Section 9.4.2 cannot be made. If the Architect is unable to certify payment in the amount of the Application, the Architect will notify the Contractor and Owner as provided in Section 9.4.1. If the Contractor and Architect cannot agree on a revised amount, the Architect will promptly issue a Certificate for Payment for the amount for which the Architect is able to make such representations to the Owner. The Architect may also withhold a Certificate for Payment or, because of subsequently discovered evidence, may nullify the whole or a part of a Certificate for Payment previously issued, to such extent as may be necessary in the Architect’s opinion to protect the Owner from loss for which the Contractor is responsible, including loss resulting from acts and omissions described in Section 3.3.2, because of

.1 defective Work not remedied;
.2 third party claims filed or reasonable evidence indicating probable filing of such claims, unless security acceptable to the Owner is provided by the Contractor;
.3 failure of the Contractor to make payments properly to Subcontractors or suppliers for labor, materials or equipment;
.4 reasonable evidence that the Work cannot be completed for the unpaid balance of the Contract Sum;
§ 9.5.2 When either party disputes the Architect’s decision regarding a Certificate for Payment under Section 9.5.1, in whole or in part, that party may submit a Claim in accordance with Article 15.

§ 9.5.3 When the reasons for withholding certification are removed, certification will be made for amounts previously withheld.

§ 9.5.4 If the Architect withholds certification for payment under Section 9.5.1.3, the Owner may, at its sole option, issue joint checks to the Contractor and to any Subcontractor or supplier to whom the Contractor failed to make payment for Work properly performed or material or equipment suitably delivered. If the Owner makes payments by joint check, the Owner shall notify the Architect and the Contractor shall reflect such payment on its next Application for Payment.

§ 9.6 Progress Payments

§ 9.6.1 After the Architect has issued a Certificate for Payment, the Owner shall make payment in the manner and within the time provided in the Contract Documents, and shall so notify the Architect.

§ 9.6.2 The Contractor shall pay each Subcontractor, no later than seven days after receipt of payment from the Owner, the amount to which the Subcontractor is entitled, reflecting percentages actually retained from payments to the Contractor on account of the Subcontractor’s portion of the Work. The Contractor shall, by appropriate agreement with each Subcontractor, require each Subcontractor to make payments to Sub-subcontractors in a similar manner.

§ 9.6.3 The Architect will, on request, furnish to a Subcontractor, if practicable, information regarding percentages of completion or amounts applied for by the Contractor and action taken thereon by the Architect and Owner on account of portions of the Work done by such Subcontractor.

§ 9.6.4 The Owner has the right to request written evidence from the Contractor that the Contractor has properly paid Subcontractors and suppliers amounts paid by the Owner to the Contractor for subcontracted Work. If the Contractor fails to furnish such evidence within seven days, the Owner shall have the right to contact Subcontractors and suppliers to ascertain whether they have been properly paid. Neither the Owner nor Architect shall have an obligation to pay, or to see to the payment of money to, a Subcontractor or supplier, except as may otherwise be required by law.

§ 9.6.5 The Contractor’s payments to suppliers shall be treated in a manner similar to that provided in Sections 9.6.2, 9.6.3 and 9.6.4.

§ 9.6.6 A Certificate for Payment, a progress payment, or partial or entire use or occupancy of the Project by the Owner shall not constitute acceptance of Work not in accordance with the Contract Documents.

§ 9.6.7 Unless the Contractor provides the Owner with a payment bond in the full penal sum of the Contract Sum, payments received by the Contractor for Work properly performed by Subcontractors or provided by suppliers shall be held by the Contractor for those Subcontractors or suppliers who performed Work or furnished materials, or both, under contract with the Contractor for which payment was made by the Owner. Nothing contained herein shall require money to be placed in a separate account and not commingled with money of the Contractor, create any fiduciary liability or tort liability on the part of the Contractor for breach of trust, or entitle any person or entity to an award of punitive damages against the Contractor for breach of the requirements of this provision.

§ 9.6.8 Provided the Owner has fulfilled its payment obligations under the Contract Documents, the Contractor shall defend and indemnify the Owner from all loss, liability, damage or expense, including reasonable attorney’s fees and litigation expenses, arising out of any lien claim or other claim for payment by any Subcontractor or supplier of any tier. Upon receipt of notice of a lien claim or other claim for payment, the Owner shall notify the Contractor. If approved by the applicable court, when required, the Contractor may substitute a surety bond for the property against which the lien or other claim for payment has been asserted.
§ 9.7 Failure of Payment
If the Architect does not issue a Certificate for Payment, through no fault of the Contractor, within seven days after receipt of the Contractor’s Application for Payment, or if the Owner does not pay the Contractor within seven days after the date established in the Contract Documents, the amount certified by the Architect or awarded by binding dispute resolution, then the Contractor may, upon seven additional days’ notice to the Owner and Architect, stop the Work until payment of the amount owing has been received. The Contract Time shall be extended appropriately and the Contract Sum shall be increased by the amount of the Contractor’s reasonable costs of shutdown, delay and start-up, plus interest as provided for in the Contract Documents.

§ 9.8 Substantial Completion
§ 9.8.1 Substantial Completion is the stage in the progress of the Work when the Work or designated portion thereof is sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work for its intended use.

§ 9.8.2 When the Contractor considers that the Work, or a portion thereof which the Owner agrees to accept separately, is substantially complete, the Contractor shall prepare and submit to the Architect a comprehensive list of items to be completed or corrected prior to final payment. Failure to include an item on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents.

§ 9.8.3 Upon receipt of the Contractor’s list, the Architect will make an inspection to determine whether the Work or designated portion thereof is substantially complete. If the Architect’s inspection discloses any item, whether or not included on the Contractor’s list, which is not sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work or designated portion thereof for its intended use, the Contractor shall, before issuance of the Certificate of Substantial Completion, complete or correct such item upon notification by the Architect. In such case, the Contractor shall then submit a request for another inspection by the Architect to determine Substantial Completion.

§ 9.8.4 When the Work or designated portion thereof is substantially complete, the Architect will prepare a Certificate of Substantial Completion that shall establish the date of Substantial Completion; establish responsibilities of the Owner and Contractor for security, maintenance, heat, utilities, damage to the Work and insurance; and fix the time within which the Contractor shall finish all items on the list accompanying the Certificate. Warranties required by the Contract Documents shall commence on the date of Substantial Completion of the Work or designated portion thereof unless otherwise provided in the Certificate of Substantial Completion.

§ 9.8.5 The Certificate of Substantial Completion shall be submitted to the Owner and Contractor for their written acceptance of responsibilities assigned to them in the Certificate. Upon such acceptance, and consent of surety if any, the Owner shall make payment of retainage applying to the Work or designated portion thereof. Such payment shall be adjusted for Work that is incomplete or not in accordance with the requirements of the Contract Documents.

§ 9.9 Partial Occupancy or Use
§ 9.9.1 The Owner may occupy or use any completed or partially completed portion of the Work at any stage when such portion is designated by separate agreement with the Contractor, provided such occupancy or use is consented to by the insurer and authorized by public authorities having jurisdiction over the Project. Such partial occupancy or use may commence whether or not the portion is substantially complete, provided the Owner and Contractor have accepted in writing the responsibilities assigned to each of them for payments, retainage, if any, security, maintenance, heat, utilities, damage to the Work and insurance, and have agreed in writing concerning the period for correction of the Work and commencement of warranties required by the Contract Documents. When the Contractor considers a portion substantially complete, the Contractor shall prepare and submit a list to the Architect as provided under Section 9.8.2. Consent of the Contractor to partial occupancy or use shall not be unreasonably withheld. The stage of the progress of the Work shall be determined by written agreement between the Owner and Contractor or, if no agreement is reached, by decision of the Architect.

§ 9.9.2 Immediately prior to such partial occupancy or use, the Owner, Contractor, and Architect shall jointly inspect the area to be occupied or portion of the Work to be used in order to determine and record the condition of the Work.

§ 9.9.3 Unless otherwise agreed upon, partial occupancy or use of a portion or portions of the Work shall not constitute acceptance of Work not complying with the requirements of the Contract Documents.
§ 9.10 Final Completion and Final Payment

§ 9.10.1 Upon receipt of the Contractor’s notice that the Work is ready for final inspection and acceptance and upon receipt of a final Application for Payment, the Architect will promptly make such inspection. When the Architect finds the Work acceptable under the Contract Documents and the Contract fully performed, the Architect will promptly issue a final Certificate for Payment stating that to the best of the Architect’s knowledge, information and belief, and on the basis of the Architect’s on-site visits and inspections, the Work has been completed in accordance with the Contract Documents and that the entire balance found to be due the Contractor and noted in the final Certificate is due and payable. The Architect’s final Certificate for Payment will constitute a further representation that conditions listed in Section 9.10.2 as precedent to the Contractor’s being entitled to final payment have been fulfilled.

§ 9.10.2 Neither final payment nor any remaining retained percentage shall become due until the Contractor submits to the Architect (1) an affidavit that payrolls, bills for materials and equipment, and other indebtedness connected with the Work for which the Owner or the Owner’s property might be responsible or encumbered (less amounts withheld by Owner) have been paid or otherwise satisfied, (2) a certificate evidencing that insurance required by the Contract Documents to remain in force after final payment is currently in effect, (3) a written statement that the Contractor knows of no reason that the insurance will not be renewable to cover the period required by the Contract Documents, (4) consent of surety, if any, to final payment, (5) documentation of any special warranties, such as manufacturers’ warranties or specific Subcontractor warranties, and (6) if required by the Owner, other data establishing payment or satisfaction of obligations, such as receipts and releases and waivers of liens, claims, security interests, or encumbrances arising out of the Contract, to the extent and in such form as may be designated by the Owner. If a Subcontractor refuses to furnish a release or waiver required by the Owner, the Contractor may furnish a bond satisfactory to the Owner to indemnify the Owner against such lien, claim, security interest, or encumbrance. If a lien, claim, security interest, or encumbrance remains unsatisfied after payments are made, the Contractor shall refund to the Owner all money that the Owner may be compelled to pay in discharging the lien, claim, security interest, or encumbrance, including all costs and reasonable attorneys’ fees.

§ 9.10.3 If, after Substantial Completion of the Work, final completion thereof is materially delayed through no fault of the Contractor or by issuance of Change Orders affecting final completion, and the Architect so confirms, the Owner shall, upon application by the Contractor and certification by the Architect, and without terminating the Contract, make payment of the balance due for that portion of the Work fully completed, corrected, and accepted. If the remaining balance for Work not fully completed or corrected is less than retainage stipulated in the Contract Documents, and if bonds have been furnished, the written consent of the surety to payment of the balance due for that portion of the Work fully completed and accepted shall be submitted by the Contractor to the Architect prior to certification of such payment. Such payment shall be made under terms and conditions governing final payment, except that it shall not constitute a waiver of Claims.

§ 9.10.4 The making of final payment shall constitute a waiver of Claims by the Owner except those arising from

.1 liens, Claims, security interests, or encumbrances arising out of the Contract and unsettled;
.2 failure of the Work to comply with the requirements of the Contract Documents;
.3 terms of special warranties required by the Contract Documents; or
.4 audits performed by the Owner, if permitted by the Contract Documents, after final payment.

§ 9.10.5 Acceptance of final payment by the Contractor, a Subcontractor, or a supplier, shall constitute a waiver of claims by that payee except those previously made in writing and identified by that payee as unsettled at the time of final Application for Payment.

ARTICLE 10 PROTECTION OF PERSONS AND PROPERTY

§ 10.1 Safety Precautions and Programs
The Contractor shall be responsible for initiating, maintaining, and supervising all safety precautions and programs in connection with the performance of the Contract.

§ 10.2 Safety of Persons and Property
§ 10.2.1 The Contractor shall take reasonable precautions for safety of, and shall provide reasonable protection to prevent damage, injury, or loss to

.1 employees on the Work and other persons who may be affected thereby;
.2 the Work and materials and equipment to be incorporated therein, whether in storage on or off the site, under care, custody, or control of the Contractor, a Subcontractor, or a Sub-subcontractor; and

.3 other property at the site or adjacent thereto, such as trees, shrubs, lawns, walks, pavements, roadways, structures, and utilities not designated for removal, relocation, or replacement in the course of construction.

§ 10.2.2 The Contractor shall comply with, and give notices required by applicable laws, statutes, ordinances, codes, rules and regulations, and lawful orders of public authorities, bearing on safety of persons or property or their protection from damage, injury, or loss.

§ 10.2.3 The Contractor shall implement, erect, and maintain, as required by existing conditions and performance of the Contract, reasonable safeguards for safety and protection, including posting danger signs and other warnings against hazards; promulgating safety regulations; and notifying the owners and users of adjacent sites and utilities of the safeguards.

§ 10.2.4 When use or storage of explosives or other hazardous materials or equipment, or unusual methods are necessary for execution of the Work, the Contractor shall exercise utmost care and carry on such activities under supervision of properly qualified personnel.

§ 10.2.5 The Contractor shall promptly remedy damage and loss (other than damage or loss insured under property insurance required by the Contract Documents) to property referred to in Sections 10.2.1.2 and 10.2.1.3 caused in whole or in part by the Contractor, a Subcontractor, a Sub-subcontractor, or anyone directly or indirectly employed by any of them, or by anyone for whose acts they may be liable and for which the Contractor is responsible under Sections 10.2.1.2 and 10.2.1.3. The Contractor may make a Claim for the cost to remedy the damage or loss to the extent such damage or loss is attributable to acts or omissions of the Owner or Architect or anyone directly or indirectly employed by either of them, or by anyone for whose acts either of them may be liable, and not attributable to the fault or negligence of the Contractor. The foregoing obligations of the Contractor are in addition to the Contractor’s obligations under Section 3.18.

§ 10.2.6 The Contractor shall designate a responsible member of the Contractor’s organization at the site whose duty shall be the prevention of accidents. This person shall be the Contractor’s superintendent unless otherwise designated by the Contractor in writing to the Owner and Architect.

§ 10.2.7 The Contractor shall not permit any part of the construction or site to be loaded so as to cause damage or create an unsafe condition.

§ 10.2.8 Injury or Damage to Person or Property

If either party suffers injury or damage to person or property because of an act or omission of the other party, or of others for whose acts such party is legally responsible, notice of the injury or damage, whether or not insured, shall be given to the other party within a reasonable time not exceeding 21 days after discovery. The notice shall provide sufficient detail to enable the other party to investigate the matter.

§ 10.3 Hazardous Materials and Substances

§ 10.3.1 The Contractor is responsible for compliance with any requirements included in the Contract Documents regarding hazardous materials or substances. If the Contractor encounters a hazardous material or substance not addressed in the Contract Documents and if reasonable precautions will be inadequate to prevent foreseeable bodily injury or death to persons resulting from a material or substance, including but not limited to asbestos or polychlorinated biphenyl (PCB), encountered on the site by the Contractor, the Contractor shall, upon recognizing the condition, immediately stop Work in the affected area and notify the Owner and Architect of the condition.

§ 10.3.2 Upon receipt of the Contractor’s notice, the Owner shall obtain the services of a licensed laboratory to verify the presence or absence of the material or substance reported by the Contractor and, in the event such material or substance is found to be present, to cause it to be rendered harmless. Unless otherwise required by the Contract Documents, the Owner shall furnish in writing to the Contractor and Architect the names and qualifications of persons or entities who are to perform tests verifying the presence or absence of the material or substance or who are to perform the task of removal or safe containment of the material or substance. The Contractor and the Architect will promptly reply to the Owner in writing stating whether or not either has reasonable objection to the persons or entities
proposed by the Owner. If either the Contractor or Architect has an objection to a person or entity proposed by the Owner, the Owner shall propose another to whom the Contractor and the Architect have no reasonable objection. When the material or substance has been rendered harmless, Work in the affected area shall resume upon written agreement of the Owner and Contractor. By Change Order, the Contract Time shall be extended appropriately and the Contract Sum shall be increased by the amount of the Contractor’s reasonable additional costs of shutdown, delay, and start-up.

§ 10.3.3 To the fullest extent permitted by law, the Owner shall indemnify and hold harmless the Contractor, Subcontractors, Architect, Architect’s consultants, and agents and employees of any of them from and against claims, damages, losses, and expenses, including but not limited to attorneys’ fees, arising out of or resulting from performance of the Work in the affected area if in fact the material or substance presents the risk of bodily injury or death as described in Section 10.3.1 and has not been rendered harmless, provided that such claim, damage, loss, or expense is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property (other than the Work itself), except to the extent that such damage, loss, or expense is due to the fault or negligence of the party seeking indemnity.

§ 10.3.4 The Owner shall not be responsible under this Section 10.3 for hazardous materials or substances the Contractor brings to the site unless such materials or substances are required by the Contract Documents. The Owner shall be responsible for hazardous materials or substances required by the Contract Documents, except to the extent of the Contractor’s fault or negligence in the use and handling of such materials or substances.

§ 10.3.5 The Contractor shall reimburse the Owner for the cost and expense the Owner incurs (1) for remediation of hazardous materials or substances the Contractor brings to the site and negligently handles, or (2) where the Contractor fails to perform its obligations under Section 10.3.1, except to the extent that the cost and expense are due to the Owner’s fault or negligence.

§ 10.3.6 If, without negligence on the part of the Contractor, the Contractor is held liable by a government agency for the cost of remediation of a hazardous material or substance solely by reason of performing Work as required by the Contract Documents, the Owner shall reimburse the Contractor for all cost and expense thereby incurred.

§ 10.4 Emergencies
In an emergency affecting safety of persons or property, the Contractor shall act, at the Contractor’s discretion, to prevent threatened damage, injury, or loss. Additional compensation or extension of time claimed by the Contractor on account of an emergency shall be determined as provided in Article 15 and Article 7.

ARTICLE 11 INSURANCE AND BONDS
§ 11.1 Contractor’s Insurance and Bonds
§ 11.1.1 The Contractor shall purchase and maintain insurance of the types and limits of liability, containing the endorsements, and subject to the terms and conditions, as described in the Agreement or elsewhere in the Contract Documents. The Contractor shall purchase and maintain the required insurance from an insurance company or insurance companies lawfully authorized to issue insurance in the jurisdiction where the Project is located. The Owner, Architect, and Architect’s consultants shall be named as additional insureds under the Contractor’s commercial general liability policy or as otherwise described in the Contract Documents.

§ 11.1.2 The Contractor shall provide surety bonds of the types, for such penal sums, and subject to such terms and conditions as required by the Contract Documents. The Contractor shall purchase and maintain the required bonds from a company or companies lawfully authorized to issue surety bonds in the jurisdiction where the Project is located.

§ 11.1.3 Upon the request of any person or entity appearing to be a potential beneficiary of bonds covering payment of obligations arising under the Contract, the Contractor shall promptly furnish a copy of the bonds or shall authorize a copy to be furnished.

§ 11.1.4 Notice of Cancellation or Expiration of Contractor’s Required Insurance. Within three (3) business days of the date the Contractor becomes aware of an impending or actual cancellation or expiration of any insurance required by the Contract Documents, the Contractor shall provide notice to the Owner of such impending or actual cancellation or expiration. Upon receipt of notice from the Contractor, the Owner shall, unless the lapse in coverage arises from an act or omission of the Owner, have the right to stop the Work until the lapse in coverage has been cured by the
procurement of replacement coverage by the Contractor. The furnishing of notice by the Contractor shall not relieve the Contractor of any contractual obligation to provide any required coverage.

§ 11.2 Owner's Insurance
§ 11.2.1 The Owner shall purchase and maintain insurance of the types and limits of liability, containing the endorsements, and subject to the terms and conditions, as described in the Agreement or elsewhere in the Contract Documents. The Owner shall purchase and maintain the required insurance from an insurance company or insurance companies lawfully authorized to issue insurance in the jurisdiction where the Project is located.

§ 11.2.2 Failure to Purchase Required Property Insurance. If the Owner fails to purchase and maintain the required property insurance, with all of the coverages and in the amounts described in the Agreement or elsewhere in the Contract Documents, the Owner shall inform the Contractor in writing prior to commencement of the Work. Upon receipt of notice from the Owner, the Contractor may delay commencement of the Work and may obtain insurance that will protect the interests of the Contractor, Subcontractors, and Sub-Subcontractors in the Work. When the failure to provide coverage has been cured or resolved, the Contract Sum and Contract Time shall be equitably adjusted. In the event the Owner fails to procure coverage, the Owner waives all rights against the Contractor, Subcontractors, and Sub-subcontractors to the extent the loss to the Owner would have been covered by the insurance to have been procured by the Owner. The cost of the insurance shall be charged to the Owner by a Change Order. If the Owner does not provide written notice, and the Contractor is damaged by the failure or neglect of the Owner to procure or maintain the required insurance, the Owner shall reimburse the Contractor for all reasonable costs and damages attributable thereto.

§ 11.2.3 Notice of Cancellation or Expiration of Owner's Required Property Insurance. Within three (3) business days of the date the Owner becomes aware of an impending or actual cancellation or expiration of any property insurance required by the Contract Documents, the Owner shall provide notice to the Contractor of such impending or actual cancellation or expiration. Unless the lapse in coverage arises from an act or omission of the Contractor: (1) the Contractor, upon receipt of notice from the Owner, shall stop the Work until the lapse in coverage has been cured by the procurement of replacement coverage by either the Owner or the Contractor; (2) the Contract Time and Contract Sum shall be equitably adjusted; and (3) the Owner waives all rights against the Contractor, Subcontractors, and Sub-subcontractors to the extent any loss to the Owner would have been covered by the insurance had it not expired or been cancelled. If the Contractor purchases replacement coverage, the cost of the insurance shall be charged to the Owner by an appropriate Change Order. The furnishing of notice by the Owner shall not relieve the Owner of any contractual obligation to provide required insurance.

§ 11.3 Waivers of Subrogation
§ 11.3.1 The Owner and Contractor waive all rights against (1) each other and any of their subcontractors, sub-subcontractors, agents, and employees, each of the other; (2) the Architect and Architect’s consultants; and (3) Separate Contractors, if any, and any of their subcontractors, sub-subcontractors, agents, and employees, for damages caused by fire, or other causes of loss, to the extent those losses are covered by property insurance required by the Agreement or other property insurance applicable to the Project, except such rights as they have to proceeds of such insurance. The Owner or Contractor, as appropriate, shall require similar written waivers in favor of the individuals and entities identified above from the Architect, Architect’s consultants, Separate Contractors, subcontractors, and sub-subcontractors. The policies of insurance purchased and maintained by each person or entity agreeing to waive claims pursuant to this section 11.3.1 shall not prohibit this waiver of subrogation. This waiver of subrogation shall be effective as to a person or entity (1) even though that person or entity would otherwise have a duty of indemnification, contractual or otherwise, (2) even though that person or entity did not pay the insurance premium directly or indirectly, or (3) whether or not the person or entity had an insurable interest in the damaged property.

§ 11.3.2 If during the Project construction period the Owner insures properties, real or personal or both, at or adjacent to the site by property insurance under policies separate from those insuring the Project, or if after final payment property insurance is to be provided on the completed Project through a policy or policies other than those insuring the Project during the construction period, to the extent permissible by such policies, the Owner waives all rights in accordance with the terms of Section 11.3.1 for damages caused by fire or other causes of loss covered by this separate property insurance.

§ 11.4 Loss of Use, Business Interruption, and Delay in Completion Insurance
The Owner, at the Owner’s option, may purchase and maintain insurance that will protect the Owner against loss of use of the Owner’s property, or the inability to conduct normal operations, due to fire or other causes of loss. The Owner waives all rights of action against the Contractor and Architect for loss of use of the Owner’s property, due to fire or other hazards however caused.

§11.5 Adjustment and Settlement of Insured Loss
§ 11.5.1 A loss insured under the property insurance required by the Agreement shall be adjusted by the Owner as fiduciary and made payable to the Owner as fiduciary for the insureds, as their interests may appear, subject to requirements of any applicable mortgagee clause and of Section 11.5.2. The Owner shall pay the Architect and Contractor their just shares of insurance proceeds received by the Owner, and by appropriate agreements the Architect and Contractor shall make payments to their consultants and Subcontractors in similar manner.

§ 11.5.2 Prior to settlement of an insured loss, the Owner shall notify the Contractor of the terms of the proposed settlement as well as the proposed allocation of the insurance proceeds. The Contractor shall have 14 days from receipt of notice to object to the proposed settlement or allocation of the proceeds. If the Contractor does not object, the Owner shall settle the loss and the Contractor shall be bound by the settlement and allocation. Upon receipt, the Owner shall deposit the insurance proceeds in a separate account and make the appropriate distributions. Thereafter, if no other agreement is made or the Owner does not terminate the Contract for convenience, the Owner and Contractor shall execute a Change Order for reconstruction of the damaged or destroyed Work in the amount allocated for that purpose. If the Contractor timely objects to either the terms of the proposed settlement or the allocation of the proceeds, the Owner may proceed to settle the insured loss, and any dispute between the Owner and Contractor arising out of the settlement or allocation of the proceeds shall be resolved pursuant to Article 15. Pending resolution of any dispute, the Owner may issue a Construction Change Directive for the reconstruction of the damaged or destroyed Work.

ARTICLE 12 UNCOVERING AND CORRECTION OF WORK
§ 12.1 Uncovering of Work
§ 12.1.1 If a portion of the Work is covered contrary to the Architect’s request or to requirements specified in the Contract Documents, it must, if requested in writing by the Architect, be uncovered for the Architect’s examination and be replaced at the Contractor’s expense without change in the Contract Time.

§ 12.1.2 If a portion of the Work has been covered that the Architect has not specifically requested to examine prior to its being covered, the Architect may request to see such Work and it shall be uncovered by the Contractor. If such Work is in accordance with the Contract Documents, the Contractor shall be entitled to an equitable adjustment to the Contract Sum and Contract Time as may be appropriate. If such Work is not in accordance with the Contract Documents, the costs of uncovering the Work, and the costs of correction, shall be at the Contractor’s expense.

§ 12.2 Correction of Work
§ 12.2.1 Before Substantial Completion
The Contractor shall promptly correct Work rejected by the Architect or failing to conform to the requirements of the Contract Documents, discovered before Substantial Completion and whether or not fabricated, installed or completed. Costs of correcting such rejected Work, including additional testing and inspections, the cost of uncovering and replacement, and compensation for the Architect’s services and expenses made necessary thereby, shall be at the Contractor’s expense.

§ 12.2.2 After Substantial Completion
§ 12.2.2.1 In addition to the Contractor’s obligations under Section 3.5, if, within one year after the date of Substantial Completion of the Work or designated portion thereof or after the date for commencement of warranties established under Section 9.9.1, or by terms of any applicable special warranty required by the Contract Documents, any of the Work is found to be not in accordance with the requirements of the Contract Documents, the Contractor shall correct it promptly after receipt of notice from the Owner to do so, unless the Owner has previously given the Contractor a written acceptance of such condition. The Owner shall give such notice promptly after discovery of the condition. During the one-year period for correction of Work, if the Owner fails to notify the Contractor and give the Contractor an opportunity to make the correction, the Owner waives the rights to require correction by the Contractor and to make a claim for breach of warranty. If the Contractor fails to correct nonconforming Work within a reasonable time during that period after receipt of notice from the Owner or Architect, the Owner may correct it in accordance with Section 2.5.
§ 12.2.2.2 The one-year period for correction of Work shall be extended with respect to portions of Work first performed after Substantial Completion by the period of time between Substantial Completion and the actual completion of that portion of the Work.

§ 12.2.2.3 The one-year period for correction of Work shall not be extended by corrective Work performed by the Contractor pursuant to this Section 12.2.

§ 12.2.3 The Contractor shall remove from the site portions of the Work that are not in accordance with the requirements of the Contract Documents and are neither corrected by the Contractor nor accepted by the Owner.

§ 12.2.4 The Contractor shall bear the cost of correcting destroyed or damaged construction of the Owner or Separate Contractors, whether completed or partially completed, caused by the Contractor’s correction or removal of Work that is not in accordance with the requirements of the Contract Documents.

§ 12.2.5 Nothing contained in this Section 12.2 shall be construed to establish a period of limitation with respect to other obligations the Contractor has under the Contract Documents. Establishment of the one-year period for correction of Work as described in Section 12.2.2 relates only to the specific obligation of the Contractor to correct the Work, and has no relationship to the time within which the obligation to comply with the Contract Documents may be sought to be enforced, nor to the time within which proceedings may be commenced to establish the Contractor’s liability with respect to the Contractor’s obligations other than specifically to correct the Work.

§ 12.3 Acceptance of Nonconforming Work
If the Owner prefers to accept Work that is not in accordance with the requirements of the Contract Documents, the Owner may do so instead of requiring its removal and correction, in which case the Contract Sum will be reduced as appropriate and equitable. Such adjustment shall be effected whether or not final payment has been made.

ARTICLE 13 MISCELLANEOUS PROVISIONS
§ 13.1 Governing Law
The Contract shall be governed by the law of the place where the Project is located, excluding that jurisdiction’s choice of law rules. If the parties have selected arbitration as the method of binding dispute resolution, the Federal Arbitration Act shall govern Section 15.4.

§ 13.2 Successors and Assigns
§ 13.2.1 The Owner and Contractor respectively bind themselves, their partners, successors, assigns, and legal representatives to covenants, agreements, and obligations contained in the Contract Documents. Except as provided in Section 13.2.2, neither party to the Contract shall assign the Contract as a whole without written consent of the other. If either party attempts to make an assignment without such consent, that party shall nevertheless remain legally responsible for all obligations under the Contract.

§ 13.2.2 The Owner may, without consent of the Contractor, assign the Contract to a lender providing construction financing for the Project, if the lender assumes the Owner’s rights and obligations under the Contract Documents. The Contractor shall execute all consents reasonably required to facilitate the assignment.

§ 13.3 Rights and Remedies
§ 13.3.1 Duties and obligations imposed by the Contract Documents and rights and remedies available thereunder shall be in addition to and not a limitation of duties, obligations, rights, and remedies otherwise imposed or available by law.

§ 13.3.2 No action or failure to act by the Owner, Architect, or Contractor shall constitute a waiver of a right or duty afforded them under the Contract, nor shall such action or failure to act constitute approval of or acquiescence in a breach thereunder, except as may be specifically agreed upon in writing.

§ 13.4 Tests and Inspections
§ 13.4.1 Tests, inspections, and approvals of portions of the Work shall be made as required by the Contract Documents and by applicable laws, statutes, ordinances, codes, rules, and regulations or lawful orders of public authorities. Unless otherwise provided, the Contractor shall make arrangements for such tests, inspections, and approvals with an independent testing laboratory or entity acceptable to the Owner, or with the appropriate public
authority, and shall bear all related costs of tests, inspections, and approvals. The Contractor shall give the Architect timely notice of when and where tests and inspections are to be made so that the Architect may be present for such procedures. The Owner shall bear costs of tests, inspections, or approvals that do not become requirements until after bids are received or negotiations concluded. The Owner shall directly arrange and pay for tests, inspections, or approvals where building codes or applicable laws or regulations so require.

§ 13.4.2 If the Architect, Owner, or public authorities having jurisdiction determine that portions of the Work require additional testing, inspection, or approval not included under Section 13.4.1, the Architect will, upon written authorization from the Owner, instruct the Contractor to make arrangements for such additional testing, inspection, or approval, by an entity acceptable to the Owner, and the Contractor shall give timely notice to the Architect of when and where tests and inspections are to be made so that the Architect may be present for such procedures. Such costs, except as provided in Section 13.4.3, shall be at the Owner’s expense.

§ 13.4.3 If procedures for testing, inspection, or approval under Sections 13.4.1 and 13.4.2 reveal failure of the portions of the Work to comply with requirements established by the Contract Documents, all costs made necessary by such failure, including those of repeated procedures and compensation for the Architect’s services and expenses, shall be at the Contractor’s expense.

§ 13.4.4 Required certificates of testing, inspection, or approval shall, unless otherwise required by the Contract Documents, be secured by the Contractor and promptly delivered to the Architect.

§ 13.4.5 If the Architect is to observe tests, inspections, or approvals required by the Contract Documents, the Architect will do so promptly and, where practicable, at the normal place of testing.

§ 13.4.6 Tests or inspections conducted pursuant to the Contract Documents shall be made promptly to avoid unreasonable delay in the Work.

§ 13.5 Interest
Payments due and unpaid under the Contract Documents shall bear interest from the date payment is due at the rate the parties agree upon in writing or, in the absence thereof, at the legal rate prevailing from time to time at the place where the Project is located.

ARTICLE 14   TERMINATION OR SUSPENSION OF THE CONTRACT

§ 14.1 Termination by the Contractor
§ 14.1.1 The Contractor may terminate the Contract if the Work is stopped for a period of 30 consecutive days through no act or fault of the Contractor, a Subcontractor, a Sub-subcontractor, their agents or employees, or any other persons or entities performing portions of the Work, for any of the following reasons:

.1 Issuance of an order of a court or other public authority having jurisdiction that requires all Work to be stopped;

.2 An act of government, such as a declaration of national emergency, that requires all Work to be stopped;

.3 Because the Architect has not issued a Certificate for Payment and has not notified the Contractor of the reason for withholding certification as provided in Section 9.4.1, or because the Owner has not made payment on a Certificate for Payment within the time stated in the Contract Documents; or

.4 The Owner has failed to furnish to the Contractor reasonable evidence as required by Section 2.2.

§ 14.1.2 The Contractor may terminate the Contract if, through no act or fault of the Contractor, a Subcontractor, a Sub-subcontractor, their agents or employees, or any other persons or entities performing portions of the Work, repeated suspensions, delays, or interruptions of the entire Work by the Owner as described in Section 14.3, constitute in the aggregate more than 100 percent of the total number of days scheduled for completion, or 120 days in any 365-day period, whichever is less.

§ 14.1.3 If one of the reasons described in Section 14.1.1 or 14.1.2 exists, the Contractor may, upon seven days’ notice to the Owner and Architect, terminate the Contract and recover from the Owner payment for Work executed, as well as reasonable overhead and profit on Work not executed, and costs incurred by reason of such termination.

§ 14.1.4 If the Work is stopped for a period of 60 consecutive days through no act or fault of the Contractor, a Subcontractor, a Sub-subcontractor, or their agents or employees or any other persons or entities performing portions
of the Work because the Owner has repeatedly failed to fulfill the Owner’s obligations under the Contract Documents with respect to matters important to the progress of the Work, the Contractor may, upon seven additional days’ notice to the Owner and the Architect, terminate the Contract and recover from the Owner as provided in Section 14.1.3.

§ 14.2 Termination by the Owner for Cause
§ 14.2.1 The Owner may terminate the Contract if the Contractor
.1 repeatedly refuses or fails to supply enough properly skilled workers or proper materials;
.2 fails to make payment to Subcontractors or suppliers in accordance with the respective agreements between the Contractor and the Subcontractors or suppliers;
.3 repeatedly disregards applicable laws, statutes, ordinances, codes, rules and regulations, or lawful orders of a public authority; or
.4 otherwise is guilty of substantial breach of a provision of the Contract Documents.

§ 14.2.2 When any of the reasons described in Section 14.2.1 exist, and upon certification by the Architect that sufficient cause exists to justify such action, the Owner may, without prejudice to any other rights or remedies of the Owner and after giving the Contractor and the Contractor’s surety, if any, seven days’ notice, terminate employment of the Contractor and may, subject to any prior rights of the surety:
.1 Exclude the Contractor from the site and take possession of all materials, equipment, tools, and construction equipment and machinery thereon owned by the Contractor;
.2 Accept assignment of subcontracts pursuant to Section 5.4; and
.3 Finish the Work by whatever reasonable method the Owner may deem expedient. Upon written request of the Contractor, the Owner shall furnish to the Contractor a detailed accounting of the costs incurred by the Owner in finishing the Work.

§ 14.2.3 When the Owner terminates the Contract for one of the reasons stated in Section 14.2.1, the Contractor shall not be entitled to receive further payment until the Work is finished.

§ 14.2.4 If the unpaid balance of the Contract Sum exceeds costs of finishing the Work, including compensation for the Architect’s services and expenses made necessary thereby, and other damages incurred by the Owner and not expressly waived, such excess shall be paid to the Contractor. If such costs and damages exceed the unpaid balance, the Contractor shall pay the difference to the Owner. The amount to be paid to the Contractor or Owner, as the case may be, shall be certified by the Initial Decision Maker, upon application, and this obligation for payment shall survive termination of the Contract.

§ 14.3 Suspension by the Owner for Convenience
§ 14.3.1 The Owner may, without cause, order the Contractor in writing to suspend, delay or interrupt the Work, in whole or in part for such period of time as the Owner may determine.

§ 14.3.2 The Contract Sum and Contract Time shall be adjusted for increases in the cost and time caused by suspension, delay, or interruption under Section 14.3.1. Adjustment of the Contract Sum shall include profit. No adjustment shall be made to the extent
.1 that performance is, was, or would have been, so suspended, delayed, or interrupted, by another cause for which the Contractor is responsible; or
.2 that an equitable adjustment is made or denied under another provision of the Contract.

§ 14.4 Termination by the Owner for Convenience
§ 14.4.1 The Owner may, at any time, terminate the Contract for the Owner’s convenience and without cause.

§ 14.4.2 Upon receipt of notice from the Owner of such termination for the Owner’s convenience, the Contractor shall
.1 cease operations as directed by the Owner in the notice;
.2 take actions necessary, or that the Owner may direct, for the protection and preservation of the Work; and
.3 except for Work directed to be performed prior to the effective date of termination stated in the notice, terminate all existing subcontracts and purchase orders and enter into no further subcontracts and purchase orders.

§ 14.4.3 In case of such termination for the Owner’s convenience, the Owner shall pay the Contractor for Work properly executed; costs incurred by reason of the termination, including costs attributable to termination of
Subcontracts; and the termination fee, if any, set forth in the Agreement.

ARTICLE 15 CLAIMS AND DISPUTES
§ 15.1 Claims
§ 15.1.1 Definition
A Claim is a demand or assertion by one of the parties seeking, as a matter of right, payment of money, a change in the Contract Time, or other relief with respect to the terms of the Contract. The term “Claim” also includes other disputes and matters in question between the Owner and Contractor arising out of or relating to the Contract. The responsibility to substantiate Claims shall rest with the party making the Claim. This Section 15.1.1 does not require the Owner to file a Claim in order to impose liquidated damages in accordance with the Contract Documents.

§ 15.1.2 Time Limits on Claims
The Owner and Contractor shall commence all Claims and causes of action against the other and arising out of or related to the Contract, whether in contract, tort, breach of warranty or otherwise, in accordance with the requirements of the binding dispute resolution method selected in the Agreement and within the period specified by applicable law, but in any case not more than 10 years after the date of Substantial Completion of the Work. The Owner and Contractor waive all Claims and causes of action not commenced in accordance with this Section 15.1.2.

§ 15.1.3 Notice of Claims
§ 15.1.3.1 Claims by either the Owner or Contractor, where the condition giving rise to the Claim is first discovered prior to expiration of the period for correction of the Work set forth in Section 12.2.2, shall be initiated by notice to the other party and to the Initial Decision Maker with a copy sent to the Architect, if the Architect is not serving as the Initial Decision Maker. Claims by either party under this Section 15.1.3.1 shall be initiated within 21 days after occurrence of the event giving rise to such Claim or within 21 days after the claimant first recognizes the condition giving rise to the Claim, whichever is later.

§ 15.1.3.2 Claims by either the Owner or Contractor, where the condition giving rise to the Claim is first discovered after expiration of the period for correction of the Work set forth in Section 12.2.2, shall be initiated by notice to the other party. In such event, no decision by the Initial Decision Maker is required.

§ 15.1.4 Continuing Contract Performance
§ 15.1.4.1 Pending final resolution of a Claim, except as otherwise agreed in writing or as provided in Section 9.7 and Article 14, the Contractor shall proceed diligently with performance of the Contract and the Owner shall continue to make payments in accordance with the Contract Documents.

§ 15.1.5 Claims for Additional Cost
If the Contractor wishes to make a Claim for an increase in the Contract Sum, notice as provided in Section 15.1.3 shall be given before proceeding to execute the portion of the Work that is the subject of the Claim. Prior notice is not required for Claims relating to an emergency endangering life or property arising under Section 10.4.

§ 15.1.6 Claims for Additional Time
§ 15.1.6.1 If the Contractor wishes to make a Claim for an increase in the Contract Time, notice as provided in Section 15.1.3 shall be given. The Contractor’s Claim shall include an estimate of cost and of probable effect of delay on progress of the Work. In the case of a continuing delay, only one Claim is necessary.

§ 15.1.6.2 If adverse weather conditions are the basis for a Claim for additional time, such Claim shall be documented by data substantiating that weather conditions were abnormal for the period of time, could not have been reasonably anticipated, and had an adverse effect on the scheduled construction.

§ 15.1.7 Waiver of Claims for Consequential Damages
The Contractor and Owner waive Claims against each other for consequential damages arising out of or relating to this Contract. This mutual waiver includes
.1 damages incurred by the Owner for rental expenses, for losses of use, income, profit, financing, business and reputation, and for loss of management or employee productivity or of the services of such persons; and

.2 damages incurred by the Contractor for principal office expenses including the compensation of personnel stationed there, for losses of financing, business and reputation, and for loss of profit, except anticipated profit arising directly from the Work.

This mutual waiver is applicable, without limitation, to all consequential damages due to either party’s termination in accordance with Article 14. Nothing contained in this Section 15.1.7 shall be deemed to preclude assessment of liquidated damages, when applicable, in accordance with the requirements of the Contract Documents.

§ 15.2 Initial Decision

§ 15.2.1 Claims, excluding those where the condition giving rise to the Claim is first discovered after expiration of the period for correction of the Work set forth in Section 12.2.2 or arising under Sections 10.3, 10.4, and 11.5, shall be referred to the Initial Decision Maker for initial decision. The Architect will serve as the Initial Decision Maker, unless otherwise indicated in the Agreement. Except for those Claims excluded by this Section 15.2.1, an initial decision shall be required as a condition precedent to mediation of any Claim. If an initial decision has not been rendered within 30 days after the Claim has been referred to the Initial Decision Maker, the party asserting the Claim may demand mediation and binding dispute resolution without a decision having been rendered. Unless the Initial Decision Maker and all affected parties agree, the Initial Decision Maker will not decide disputes between the Contractor and persons or entities other than the Owner.

§ 15.2.2 The Initial Decision Maker will review Claims and within ten days of the receipt of a Claim take one or more of the following actions: (1) request additional supporting data from the claimant or a response with supporting data from the other party, (2) reject the Claim in whole or in part, (3) approve the Claim, (4) suggest a compromise, or (5) advise the parties that the Initial Decision Maker is unable to resolve the Claim if the Initial Decision Maker lacks sufficient information to evaluate the merits of the Claim or if the Initial Decision Maker concludes that, in the Initial Decision Maker’s sole discretion, it would be inappropriate for the Initial Decision Maker to resolve the Claim.

§ 15.2.3 In evaluating Claims, the Initial Decision Maker may, but shall not be obligated to, consult with or seek information from either party or from persons with special knowledge or expertise who may assist the Initial Decision Maker in rendering a decision. The Initial Decision Maker may request the Owner to authorize retention of such persons at the Owner’s expense.

§ 15.2.4 If the Initial Decision Maker requests a party to provide a response to a Claim or to furnish additional supporting data, such party shall respond, within ten days after receipt of the request, and shall either (1) provide a response on the requested supporting data, (2) advise the Initial Decision Maker when the response or supporting data will be furnished, or (3) advise the Initial Decision Maker that no supporting data will be furnished. Upon receipt of the response or supporting data, if any, the Initial Decision Maker will either reject or approve the Claim in whole or in part.

§ 15.2.5 The Initial Decision Maker will render an initial decision approving or rejecting the Claim, or indicating that the Initial Decision Maker is unable to resolve the Claim. This initial decision shall (1) be in writing; (2) state the reasons therefor; and (3) notify the parties and the Architect, if the Architect is not serving as the Initial Decision Maker, of any change in the Contract Sum or Contract Time or both. The initial decision shall be final and binding on the parties but subject to mediation and, if the parties fail to resolve their dispute through mediation, to binding dispute resolution.

§ 15.2.6 Either party may file for mediation of an initial decision at any time, subject to the terms of Section 15.2.6.1.

§ 15.2.6.1 Either party may, within 30 days from the date of receipt of an initial decision, demand in writing that the other party file for mediation. If such a demand is made and the party receiving the demand fails to file for mediation within 30 days after receipt thereof, then both parties waive their rights to mediate or pursue binding dispute resolution proceedings with respect to the initial decision.
§ 15.2.7 In the event of a Claim against the Contractor, the Owner may, but is not obligated to, notify the surety, if any, of the nature and amount of the Claim. If the Claim relates to a possibility of a Contractor’s default, the Owner may, but is not obligated to, notify the surety and request the surety’s assistance in resolving the controversy.

§ 15.2.8 If a Claim relates to or is the subject of a mechanic’s lien, the party asserting such Claim may proceed in accordance with applicable law to comply with the lien notice or filing deadlines.

§ 15.3 Mediation
§ 15.3.1 Claims, disputes, or other matters in controversy arising out of or related to the Contract, except those waived as provided for in Sections 9.10.4, 9.10.5, and 15.1.7, shall be subject to mediation as a condition precedent to binding dispute resolution.

§ 15.3.2 The parties shall endeavor to resolve their Claims by mediation which, unless the parties mutually agree otherwise, shall be administered by the American Arbitration Association in accordance with its Construction Industry Mediation Procedures in effect on the date of the Agreement. A request for mediation shall be made in writing, delivered to the other party to the Contract, and filed with the person or entity administering the mediation. The request may be made concurrently with the filing of binding dispute resolution proceedings but, in such event, mediation shall proceed in advance of binding dispute resolution proceedings, which shall be stayed pending mediation for a period of 60 days from the date of filing, unless stayed for a longer period by agreement of the parties or court order. If an arbitration is stayed pursuant to this Section 15.3.2, the parties may nonetheless proceed to the selection of the arbitrator(s) and agree upon a schedule for later proceedings.

§ 15.3.3 Either party may, within 30 days from the date that mediation has been concluded without resolution of the dispute or 60 days after mediation has been demanded without resolution of the dispute, demand in writing that the other party file for binding dispute resolution. If such a demand is made and the party receiving the demand fails to file for binding dispute resolution within 60 days after receipt thereof, then both parties waive their rights to binding dispute resolution proceedings with respect to the initial decision.

§ 15.3.4 The parties shall share the mediator’s fee and any filing fees equally. The mediation shall be held in the place where the Project is located, unless another location is mutually agreed upon. Agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof.

§ 15.4 Arbitration
§ 15.4.1 If the parties have selected arbitration as the method for binding dispute resolution in the Agreement, any Claim subject to, but not resolved by, mediation shall be subject to arbitration which, unless the parties mutually agree otherwise, shall be administered by the American Arbitration Association in accordance with its Construction Industry Arbitration Rules in effect on the date of the Agreement. The Arbitration shall be conducted in the place where the Project is located, unless another location is mutually agreed upon. A demand for arbitration shall be made in writing, delivered to the other party to the Contract, and filed with the person or entity administering the arbitration. The party filing a notice of demand for arbitration must assert in the demand all Claims then known to that party on which arbitration is permitted to be demanded.

§ 15.4.1.1 A demand for arbitration shall be made no earlier than concurrently with the filing of a request for mediation, but in no event shall it be made after the date when the institution of legal or equitable proceedings based on the Claim would be barred by the applicable statute of limitations. For statute of limitations purposes, receipt of a written demand for arbitration by the person or entity administering the arbitration shall constitute the institution of legal or equitable proceedings based on the Claim.

§ 15.4.2 The award rendered by the arbitrator or arbitrators shall be final, and judgment may be entered upon it in accordance with applicable law in any court having jurisdiction thereof.

§ 15.4.3 The foregoing agreement to arbitrate and other agreements to arbitrate with an additional person or entity duly consented to by parties to the Agreement, shall be specifically enforceable under applicable law in any court having jurisdiction thereof.
§ 15.4.4 Consolidation or Joinder
§ 15.4.4.1 Subject to the rules of the American Arbitration Association or other applicable arbitration rules, either party may consolidate an arbitration conducted under this Agreement with any other arbitration to which it is a party provided that (1) the arbitration agreement governing the other arbitration permits consolidation, (2) the arbitrations to be consolidated substantially involve common questions of law or fact, and (3) the arbitrations employ materially similar procedural rules and methods for selecting arbitrator(s).

§ 15.4.4.2 Subject to the rules of the American Arbitration Association or other applicable arbitration rules, either party may include by joinder persons or entities substantially involved in a common question of law or fact whose presence is required if complete relief is to be accorded in arbitration, provided that the party sought to be joined consents in writing to such joinder. Consent to arbitration involving an additional person or entity shall not constitute consent to arbitration of any claim, dispute or other matter in question not described in the written consent.

§ 15.4.4.3 The Owner and Contractor grant to any person or entity made a party to an arbitration conducted under this Section 15.4, whether by joinder or consolidation, the same rights of joinder and consolidation as those of the Owner and Contractor under this Agreement.
GENERAL CONDITIONS

The Work of this Contract shall be subject to the American Institute of Architects Document A201, "General Conditions of the Contract for Construction", herein referred to as the General Conditions.

SUPPLEMENTARY CONDITIONS

The supplementary Conditions contain changes and additions to the General Conditions. Where any part of the General Conditions is modified or voided by the Supplementary Conditions, the remaining unaltered provisions shall remain in effect.

ARTICLE 1 Make the following changes:

1.2.3 Add the following: When applied to materials and equipment required for the Work, the words "furnish", "install" and "provide" shall mean the following:

.1 The word "provide" shall mean to furnish, pay for, deliver, install, adjust, clean and otherwise make materials and equipment fit and ready for their intended use.
.2 The word "furnish" shall mean to secure, pay for, deliver to site, unload and uncrate materials and equipment.
.3 The word "install" shall mean to place in position, incorporate in the work, adjust, clean, make fit and ready for use and perform all services except those included under the term "furnish".
.4 The phrase "furnish and install" shall be equivalent to the word "provide". Each shall be interpreted to mean "the Contractor shall furnish all labor, material and equipment and install....".
.5 "As required" shall mean as required to produce a fully completed project or result to the satisfaction of the Architect.
.6 Where discrepancies or conflicts occur:

.1 Amendments and Addenda shall take precedence over the Specifications.
.2 The Specifications shall take precedence over the Drawings.
.3 Stated dimensions shall take precedence over scaled dimensions.
.4 Large-scale detail drawings shall take precedence over small-scale drawings.
.5 Schedules shall take precedence over other data on the drawings.

.7 In case of a difference between Drawings or Specifications or within either document itself in describing the Work, the better quality, greater quantity or costlier work will be assumed to be and shall be included in the Contract price. The Contractor shall not proceed with such work until the Architect has been contacted for clarification and proper direction.
.8 Instructions or specifications of a particular manufacturer as referred to herein shall be binding as a part of this Specification. Obtain such written instructions and maintain on the job with the Specification.
.9 Schedules of materials in various sections of the Specifications are furnished to assist the Contractor. Contractor shall verify the schedules with the Drawings and shall provide any additional materials indicated on the Drawings but not included in the schedules. The greater quantity or highest quality will govern.
Add the following:

1.2.4 All work shown or referred to in the Contract Documents shall be included in the Contract excepting those items which are specifically noted as being "provided under another contract" or "provided by the Owner", or "not in contract (NIC)".

1.2.5 Parties to the Contract shall not take advantage of obvious error or apparent discrepancy in Contract Documents. Notice of discovered error or discrepancy shall immediately be given in writing to the Architect to make such corrections and interpretations as he may deem necessary for completion of the work in a satisfactory and acceptable manner.

ARTICLE 2 Make the following changes:

2.3.4 **Delete** the phrase “and utility locations”.

2.3.6 **Revise to read as follows:** “Contractor shall be furnished up to three (3) sets of Contract Drawings and Specifications, and two (2) copies of each drawing which is issued after the date of the Contract. The Contractor shall pay costs of reproduction for any additional copies of Drawings or Specifications he requires.”

ARTICLE 3 Make the following changes:

Add the following:

3.4.4 Should the Contractor wish to substitute another product or method for products or methods specified or shown in the Contract Documents, whether specified or shown in Contract Documents, whether or not such phrases as "equal to" or "based on" are used, he shall apply in writing for approval. He shall enclose such data as Architect requires to evaluate products. The Architect's decision shall be final. Contractor is responsible for space requirements of substitutions, he shall execute necessary changes in adjacent and relocated situations, he shall execute necessary changes in adjacent and relocated work which are due to such substitutions, without additional cost and he shall be responsible for delays required for evaluation of proposed substitutions.

3.5.3 Project Warranty: Unless otherwise specified, Contractor shall warrant (guaranty) all work against defects resulting from the use of material, workmanship or equipment which is inferior, defective or not in accordance with the terms of the Contract. This warranty, unless stated otherwise in a given section of the Specifications, shall be for a period of one (1) year from the date of issuance of the Certificate of Substantial Completion for the Project.

3.5.4 Specified Product Warranty: Issued by a manufacturer or fabricator for compliance with requirements of the Contract Documents. Refer to sections of Specifications for requirements of specified warranties.

3.5.5 Coincidental Product Warranty: Available on a product incorporated into the work, by virtue of manufacturer's publication of warranty without regard for application requirement, a non-specified warranty. Contractor shall identify such warranties as they apply.
3.5.6 Warranty Obligations

.1 Contractor shall restore or remove-and-replace warranted work to its originally specified condition, at such time during warranty as it does not comply with or fulfill terms of warranty.

.2 Contractor shall restore or remove-and-replace other work which has been damaged by failure of warranted work, or which must be removed and replaced to gain access to warranted work.

.3 Cost of restoration or removal-and-replacement is Contractor's obligation, without regard to whether Owner has already benefited from use of failing work.

.4 Except as otherwise indicated or required by governing regulations, warranties do not cover consequential damage to property other than the Work of the Contract.

.5 Upon restoration or removal-and-replacement of warranted work which has failed, Contractor shall reinstate the warranty by issuing newly executed form, for at least the remaining period of time of the original warranty, but for not less than half of the original warranty period.

.6 Warranties and warranty periods shall not diminish implied warranties, and shall not deprive Owner of actions, rights and remedies otherwise available if the Contractor fails to fulfill the requirements of the Contract Documents.

.7 Owner reserves the right to reject coincidental product warranties which conflict with or are less than the requirements of the Contract Documents.

3.5.7 Contractor shall furnish fully executed warranties to Owner in accordance with the General Conditions and Section 017700.

3.6 Add the following: No amount shall be included in the bid for State Sales Tax or for Federal Excise Tax on materials or supplies purchased for this project. The Owner will supply tax exempt number.

3.7.1 Add the following: The Contractor shall pay costs charged by utility companies for service connections, inspections and tests, and related utility company fees normally assessed as part of the construction process.

ARTICLE 4 Make the following changes:

4.2.13 Add to the first sentence, after "...relating to aesthetic effect..."

"and except for claims which have been waived by making or acceptance of final payment as provided by Subparagraphs 9.10.3 and 9.10.4,"

Add the following:

4.3 The provisions of Article 15 notwithstanding, the Contractor expressly agrees to joinder in arbitration proceedings between Owner/Architect upon specific written request of the Owner. This agreement shall be valid with the Architect's acceptance of an equal provision in their respective contracts.
ARTICLE 6 Add the following:

6.3.1 In a dispute between the Owner and the Contractor concerning rubbish and orderliness on the site, the Owner may have the rubbish removed and charge the cost to the Contractor. Upon written notification from the Architect that the project requires cleaning, the Contractor shall within 24 hours remove all rubbish and hazards from the project and shall arrange his material and equipment in an orderly manner on the site. If this cleaning is not completed within 24 hours, the Owner may engage labor to clean up the projects to his satisfaction and deduct the costs from any monies due the Contractor.

ARTICLE 7 Add the following:

7.2.2 The Contractor's proposal for changes in the Work shall be itemized completely and in detail and shall include material costs and quantities, labor wages, time, insurance, pensions and equipment rental other than small tools, and the number of additional calendar days, if any, which are required to complete the Work.

Where unit prices have been established, the proposal shall state the quantity involved and the applicable unit price.

7.5 Allowance for Overhead and Profit

7.5.1 The allowance for overhead and profit is compensation for administration, superintendence, materials for temporary structures, additional premiums on bonds and the use of small tools.

7.5.2 For additions, deletions or other changes in the Work ordered under method 7.3.3.3, the Contractor may apply an allowance of up to fifteen percent (15%) for profit and overhead to the net cost of the work actually performed by him.

7.5.3 Work to be performed by a subcontractor may include an allowance for the subcontractor's overhead and profit not to exceed ten percent (10%) of the net cost. The Contractor is permitted up to a five percent (5%) allowance to be applied against the net cost to a subcontractor. In no case shall the total allowance exceed fifteen percent (15%) of the net cost of work performed by the subcontractor.

7.5.4 The Contractor's allowance of up to ten percent (10%) on changes involving more than one (1) subcontractor shall be applied only to the combined net of cost additions and deductions of all subcontractors.

7.5.5 There shall be no allowance for overhead and profit for the Contractor or any subcontractor on changes resulting in a net deduction.

7.5.6 The provisions of this Article shall apply only to subcontractors as defined in Article 5. Allowance for overhead and profit will be accepted only for those who are direct subcontractors.
ARTICLE 8 Add the following:

8.3.4 No extension of time will be allowed for adverse weather conditions unless the number of days of inclement weather is substantially greater or conditions substantially more severe than the average for the calendar period as recorded by a recognized weather observation agency.

ARTICLE 9 Make the following changes:

9.3.1 Revise “ten days” to read “fifteen (15) days”.

Add the following:

9.3.1.3 During progress of the Work, the Owner will pay Contractor ninety-five percent (95%) of the total amount of each monthly payment due. The remaining five percent (5%) will be retained by the Owner until the Project is substantially completed. There will be no further reduction considered until final acceptance of the Project in accordance with the Contract Documents.

9.3.2 Add the following: If the Contractor does not submit evidence of payment to vendor for material and equipment stored, the Architect will recommend deduction of the amount previously allowed for the items stored from the current or subsequent Application for Payment.

Add the following:

9.3.2.1 Contractor may include in Application for Payment the delivered cost of equipment and non-perishable materials delivered and stored at the site but not incorporated in the work, under the following conditions:

.1 Items to be protected from fire, theft, vandalism, weather and other damage.
.2 Storage procedures and areas to be approved.
.3 Items to be available at all times for inspection by the Owner and Architect.

9.3.4 Contractor shall furnish with Application for Payment an invoice establishing value of material and equipment stored at the site along with a statement of amount to be paid the vendor.

.1 Such stored items are subject to inspection by Architect before payment is recommended.
.2 Contractor shall furnish Owner with Certificate of Insurance in accordance with Contract Documents for the full value of the items stored at the site.

9.6.2.1 Contractor shall furnish Architect with satisfactory evidence of payment to vendors supplying material and equipment for approved storage. This shall be done within thirty (30) days after the date of progress payment. Satisfactory evidence of payment shall be one (1) of the following:

.1 Contractor's canceled check in correct amount with identification of invoices paid.
.2 A letter or telegram from vendor with authorized signature stating amounts and invoices paid.

.3 A receipted invoice.

9.6.7.1 Payment for material and equipment delivered and stored shall not relieve Contractor of responsibility for furnishing equipment and material required for the work in the same manner as if such payment were not made.

9.10.6 A prerequisite to final payment shall be that the Contractor furnish proof that he has completed all specification requirements covering the following item as applicable:

Warranties.

ARTICLE 10  Add the following:

10.3.4.1 The Contractor shall not bring hazardous materials onto the site nor use in the Work without compliance with the following conditions.

.2 The Contractor shall be solely responsible for the handling, storage, and use of explosive or other hazardous materials when their use is permitted. For such use, the Contractor shall obtain necessary permits from regulating agencies and submit copies of permits to the Architect for review before proceeding with use.

.3 Contractor shall obtain insurance for use of hazardous material and furnish certificates of insurance in keeping with Conditions of the Contract.

ARTICLE 11  Make the following changes:

11.1.1 Revise “authorized to do business in the jurisdiction in which the Project is located” to read “licensed to do business in Connecticut”.

11.1.2 Revise “authorized to do business in the jurisdiction in which the Project is located” to read “licensed to do business in Connecticut”.

11.2.2 Revise “prior to commencement of the Work” to read “within ten (10) days of Notice of Award”.

Add the following:

11.6 Miscellaneous Insurance Requirements
Insurance shall be provided as required in Town of Fairfield Instructions to Bidders Terms and Conditions of Bid. Furthermore, the Certificate must name as Additional Insured: Silver/Petrucelli + Associates, Inc. The coverage must be on a primary, non-contributory basis.

ARTICLE 13  Make the following changes:

13.6 Delete in its entirety.

ARTICLE 15  Make the following changes:

15.3.2 Revise to read as follows: In addition to and prior to arbitration, the parties shall endeavor to settle disputes by mediation in accordance with the Construction Industry
Mediation Rules of the American Arbitration Association currently in effect unless the parties mutually agree otherwise. Demand for mediation shall be filed in writing with the other party to this Agreement and with the American Arbitration Association. A demand for mediation shall be made within a reasonable time after the claim, dispute or other matter in question has arisen. In no event shall the demand for mediation be made after the date when institution of legal or equitable proceedings based on such claim, dispute or other matter in question would be barred by the applicable statute of limitations. The provisions of Article 15 notwithstanding, the Contractor expressly agrees to joinder in mediation proceedings between Owner/Architect upon specific written request of the Owner. This agreement shall be valid with the Architect's acceptance of an equal provision in their respective contracts.

15.4.1 Delete in its entirety.

15.4.2 Delete in its entirety.

15.4.3 Delete in its entirety.

END OF SECTION
Application and Certificate for Payment

TO OWNER: .................................................. PROJECT: GENERIC

FROM CONTRACTOR: .................. VIA ARCHITECT: ..................

APPLICATION NO: 003

PERIOD TO: ............................

CONTRACT FOR: General Construction

CONTRACT DATE: ............................

PROJECT NOS: / /

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By: ................................................................. Date: ............................

State of:

County of:

Subscribed and sworn to before me this day of

Notary Public:

My Commission expires:

ARCHITECT’S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

ARCHITECT:

By: ................................................................. Date: ............................

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.
Continuation Sheet

AIA Document G703™ – 1992

AIA Document, G702™–1992, Application and Certification for Payment, or G736™–2009,
Project Application and Project Certificate for Payment, Construction Manager as Adviser Edition,
containing Contractor's signed certification is attached.

In tabulations below, amounts are in US dollars.

Use Column I on Contracts where variable retainage for line items may apply.

<table>
<thead>
<tr>
<th>ITEM NO.</th>
<th>DESCRIPTION OF WORK</th>
<th>SCHEDULED VALUE</th>
<th>WORK COMPLETED</th>
<th>MATERIALS PRESENTLY STORED (NOT IN D OR E)</th>
<th>TOTAL COMPLETED AND STORED TO DATE (D + E + F)</th>
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<th>BALANCE TO FINISH (C - G)</th>
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GRAND TOTAL $0.00 $0.00 $0.00 $0.00 $0.00 0.00% $0.00 $0.00
I, ____________________________

Officer, Owner, Authorized Rep.  Company Name

do hereby certify that the ____________________________

Company Name

______________________________

Street

______________________________

City

and all of its subcontractors will pay all workers on the

______________________________

Project Name and Number

______________________________

Street and City

the wages as listed in the schedule of prevailing rates required for such project (a copy of which is attached hereto).

______________________________

Signed

Subscribed and sworn to before me this __________ day of ________________, ______.

______________________________

Notary Public

Return to:

Connecticut Department of Labor
Wage & Workplace Standards Division
200 Folly Brook Blvd.
Wethersfield, CT  06109

Rate Schedule Issued (Date): ______________________________
Minimum Rates and Classifications for Building Construction

Connecticut Department of Labor
Wage and Workplace Standards Division

ID# : B 26690

By virtue of the authority vested in the Labor Commissioner under provisions of Section 31-53 of the General Statutes of Connecticut, as amended, the following are declared to be the prevailing rates and welfare payments and will apply only where the contract is advertised for bid within 20 days of the date on which the rates are established. Any contractor or subcontractor not obligated by agreement to pay to the welfare and pension fund shall pay this amount to each employee as part of his/her hourly wages.

Project Number: 2020-44
Project Town: Fairfield
State# FAP#:

Project: Installation Of A New Air Conditioning System @ Roger Sherman Elementary School

CLASSIFICATION

<table>
<thead>
<tr>
<th>CLASSIFICATION</th>
<th>Hourly Rate</th>
<th>Benefits</th>
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<tbody>
<tr>
<td>1a) Asbestos Worker/Insulator (Includes application of insulating materials,</td>
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<td>protective coverings, coatings, &amp; finishes to all types of mechanical systems;</td>
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<td>application of firestopping material for wall openings &amp; penetrations in walls,</td>
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<td>floors, ceilings</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

1b) Asbestos/Toxic Waste Removal Laborers: Asbestos removal and encapsulation (except its removal from mechanical systems which are not to be scrapped), toxic waste removers, blasters.**See Laborers Group 7**

1c) Asbestos Worker/Heat and Frost Insulator 40.21 30.99

As of: Wednesday, November 06, 2019
<table>
<thead>
<tr>
<th>Job Description</th>
<th>Hourly Wage</th>
<th>Weekly Wage</th>
</tr>
</thead>
<tbody>
<tr>
<td>2) Boilermaker</td>
<td>38.34</td>
<td>26.01</td>
</tr>
<tr>
<td>3a) Bricklayer, Cement Mason, Concrete Finisher (including caulking), Stone Masons</td>
<td>34.72</td>
<td>32.55 + a</td>
</tr>
<tr>
<td>3b) Tile Setter</td>
<td>34.90</td>
<td>25.87</td>
</tr>
<tr>
<td>3c) Terrazzo Mechanics and Marble Setters</td>
<td>31.69</td>
<td>22.35</td>
</tr>
<tr>
<td>3d) Tile, Marble &amp; Terrazzo Finishers</td>
<td>26.70</td>
<td>21.75</td>
</tr>
<tr>
<td>3e) Plasterer</td>
<td>33.48</td>
<td>32.06</td>
</tr>
</tbody>
</table>

*As of: Wednesday, November 06, 2019*
4) Group 1: Laborers (common or general), acetylene burners, concrete specialists, wrecking laborers, fire watchers.  

4a) Group 2: Mortar mixers, plaster tender, power buggy operators, powdermen, fireproofer/mixer/nozzleman (Person running mixer and spraying fireproof only).

4b) Group 3: Jackhammer operators/pavement breaker, mason tender (brick), mason tender (cement/concrete), forklift operators and forklift operators (masonry).

4c) **Group 4: Pipelayers (Installation of water, storm drainage or sewage lines outside of the building line with P6, P7 license) (the pipelayer rate shall apply only to one or two employees of the total crew who primary task is to actually perform the mating of pipe sections) P6 and P7 rate is $26.80.

4d) Group 5: Air track operator, sand blaster and hydraulic drills.

As of: Wednesday, November 06, 2019
Project: Installation Of A New Air Conditioning System @ Roger Sherman Elementary School

4e) Group 6: Blasters, nuclear and toxic waste removal. 33.75 20.84

4f) Group 7: Asbestos/lead removal and encapsulation (except it's removal from mechanical systems which are not to be scrapped). 31.75 20.84

4g) Group 8: Bottom men on open air caisson, cylindrical work and boring crew. 29.03 20.84

4h) Group 9: Top men on open air caisson, cylindrical work and boring crew. 28.49 20.84

4i) Group 10: Traffic Control Signalman 18.00 20.84

5) Carpenter, Acoustical Ceiling Installation, Soft Floor/Vinyl Floor/Carpet Laying, Metal Stud Installation, Form Work and Scaffold Building, Drywall Hanging, Modular-Furniture Systems Installers, Lathers, Piledrivers, Resilient Floor Layers. 33.53 25.66

As of: Wednesday, November 06, 2019
### Project: Installation Of A New Air Conditioning System @ Roger Sherman Elementary School

<table>
<thead>
<tr>
<th>5a)</th>
<th>Millwrights</th>
<th>34.04</th>
<th>26.09</th>
</tr>
</thead>
</table>

| 6) Electrical Worker (including low voltage wiring) (Trade License required: | 39.62 | 27.25+3% of gross wage |
| E1,2       | L-5,6       | C-5,6 | T-1,2 | L-1,2 | V-1,2,7,8,9) |

| 7a) Elevator Mechanic (Trade License required: | 53.37 | 33.705+a+b |
| R-1,2,5,6) |                   |       |       |

| -----LINE CONSTRUCTION---- |

| Groundman | 26.50 | 6.5% + 9.00 |
| Linemen/Cable Splicer | 48.19 | 6.5% + 22.00 |

**As of**: Wednesday, November 06, 2019
<table>
<thead>
<tr>
<th>Project: Installation Of A New Air Conditioning System @ Roger Sherman Elementary School</th>
</tr>
</thead>
<tbody>
<tr>
<td>8) Glazier (Trade License required: FG-1,2)</td>
</tr>
<tr>
<td>9) Ironworker, Ornamental, Reinforcing, Structural, and Precast Concrete Erection</td>
</tr>
</tbody>
</table>

---OPERATORS-----

Group 1: Crane handling or erecting structural steel or stone, hoisting engineer 2 drums or over, front end loader (7 cubic yards or over), work boat 26 ft. and over and Tunnel Boring Machines. (Trade License Required)

| | 40.97 | 24.80 + a |

Group 2: Cranes (100 ton rate capacity and over); Excavator over 2 cubic yards; Piledriver ($3.00 premium when operator controls hammer); Bauer Drill/Caisson. (Trade License Required)

| | 40.64 | 24.80 + a |

Group 3: Excavator; Backhoe/Excavator under 2 cubic yards; Cranes (under 100 ton rated capacity), Grader/Blade; Master Mechanic; Hoisting Engineer (all types of equipment where a drum and cable are used to hoist or drag material regardless of motive power of operation), Rubber Tire Excavator (Drott-1085 or similar); Grader Operator; Bulldozer Fine Grade. (slopes, shaping, laser or GPS, etc.). (Trade License Required)

| | 24.80 + a |

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Project: Installation Of A New Air Conditioning System @ Roger Sherman Elementary School

Group 4: Trenching Machines; Lighter Derrick; Concrete Finishing Machine; CMI Machine or Similar; Koehring Loader (Skoooper).

Group 5: Specialty Railroad Equipment; Asphalt Paver; Asphalt Reclaiming Machine; Line Grinder; Concrete Pumps; Drills with Self Contained Power Units; Boring Machine; Post Hole Digger; Auger; Pounder; Well Digger; Milling Machine (over 24” Mandrell)

Group 5 continued: Side Boom; Combination Hoe and Loader; Directional Driller; Pile Testing Machine.

Group 6: Front End Loader (3 up to 7 cubic yards); Bulldozer (rough grade dozer).

Group 7: Asphalt roller, concrete saws and cutters (ride on types), vermeer concrete cutter, Stump Grinder; Scraper; Snooper; Skidder; Milling Machine (24” and under Mandrell).

Group 8: Mechanic, grease truck operator, hydroblaster; barrier mover; power stone spreader; welding; work boat under 26 ft.; transfer machine.

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Group 9:  Front end loader (under 3 cubic yards), skid steer loader regardless of attachments, (Bobcat or Similar): forklift, power chipper; landscape equipment (including Hydroseeder).  

Group 10:  Vibratory hammer; ice machine; diesel and air, hammer, etc.  

Group 11:  Conveyor, earth roller, power pavement breaker (whiphammer), robot demolition equipment.  

Group 12:  Wellpoint operator.  

Group 13: Compressor battery operator.  

Group 14: Elevator operator; tow motor operator (solid tire no rough terrain).  

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Group 15: Generator Operator; Compressor Operator; Pump Operator; Welding Machine Operator; Heater Operator. 32.99 24.80 + a

Group 16: Maintenance Engineer/Oiler. 32.32 24.80 + a

Group 17: Portable asphalt plant operator; portable crusher plant operator; portable concrete plant operator. 36.76 24.80 + a

Group 18: Power safety boat; vacuum truck; zim mixer; sweeper; 34.26 24.80 + a
(Minimum for any job requiring a CDL license).

As of: Wednesday, November 06, 2019

-----PAINTERS (Including Drywall Finishing)-----

10a) Brush and Roller 34.62 21.80
Project: Installation Of A New Air Conditioning System @ Roger Sherman Elementary School

<table>
<thead>
<tr>
<th>Description</th>
<th>Rate 1</th>
<th>Rate 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>10b) Taping Only/Drywall Finishing</td>
<td>35.37</td>
<td>21.80</td>
</tr>
<tr>
<td>10c) Paperhanger and Red Label</td>
<td>35.12</td>
<td>21.80</td>
</tr>
<tr>
<td>10e) Blast and Spray</td>
<td>37.62</td>
<td>21.80</td>
</tr>
<tr>
<td>11) Plumber (excluding HVAC pipe installation)</td>
<td>43.62</td>
<td>32.06</td>
</tr>
<tr>
<td>12) Well Digger, Pile Testing Machine</td>
<td>37.26</td>
<td>24.05 + a</td>
</tr>
<tr>
<td>Roofer: Cole Tar Pitch</td>
<td>41.50</td>
<td>17.00 + a</td>
</tr>
</tbody>
</table>

*As of: Wednesday, November 06, 2019*
**Project:** Installation Of A New Air Conditioning System @ Roger Sherman Elementary School

**Roofer:**  Slate, Tile, Composition, Shingles, Singly Ply and Damp/Waterproofing  

<table>
<thead>
<tr>
<th></th>
<th>40.00</th>
<th>17.00 + a</th>
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</table>

| 15) Sheetmetal Worker (Trade License required for HVAC and Ductwork: | 44.74 | 42.48 |
| SM-1,SM-2,SM-3,SM-4,SM-5,SM-6)                                      |       |         |

| 16) Pipefitter (Including HVAC work) (Trade License required: | 43.62 | 32.06 |
| S-1,2,3,4,5,6,7,8 B-1,2,3,4 D-1,2,3,4 G-1, G-2, G-8 & G-9)      |       |         |

------TRUCK DRIVERS------

| 17a) 2 Axle                      | 29.51 | 24.52 + a |
| 17b) 3 Axle, 2 Axle Ready Mix    | 29.62 | 24.52 + a |

*As of:* Wednesday, November 06, 2019
Project: Installation Of A New Air Conditioning System @ Roger Sherman Elementary School

<table>
<thead>
<tr>
<th></th>
<th>Description</th>
<th>Rate</th>
<th>Vat @ 24.52% + a</th>
</tr>
</thead>
<tbody>
<tr>
<td>17c)</td>
<td>3 Axle Ready Mix</td>
<td>29.67</td>
<td></td>
</tr>
<tr>
<td>17d)</td>
<td>4 Axle, Heavy Duty Trailer up to 40 tons</td>
<td>29.72</td>
<td></td>
</tr>
<tr>
<td>17e)</td>
<td>4 Axle Ready Mix</td>
<td>29.77</td>
<td></td>
</tr>
<tr>
<td>17f)</td>
<td>Heavy Duty Trailer (40 Tons and Over)</td>
<td>29.98</td>
<td></td>
</tr>
<tr>
<td>17g)</td>
<td>Specialized Earth Moving Equipment (Other Than Conventional Type on-the-Road Trucks and Semi-Trailers, Including Euclids)</td>
<td>29.77</td>
<td></td>
</tr>
<tr>
<td>18)</td>
<td>Sprinkler Fitter (Trade License required: F-1,2,3,4)</td>
<td>45.57</td>
<td></td>
</tr>
</tbody>
</table>

As of: Wednesday, November 06, 2019
19) Theatrical Stage Journeyman

<p>| | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Project:</td>
<td>Installation Of A New Air Conditioning System</td>
<td>@ Roger Sherman Elementary School</td>
</tr>
<tr>
<td>As of:</td>
<td>Wednesday, November 06, 2019</td>
<td></td>
</tr>
</tbody>
</table>
Welders: Rate for craft to which welding is incidental.  
*Note: Hazardous waste removal work receives additional $1.25 per hour for truck drivers.  
**Note: Hazardous waste premium $3.00 per hour over classified rate

ALL Cranes: When crane operator is operating equipment that requires a fully licensed crane operator to operate he receives an extra $4.00 premium in addition to the hourly wage rate and benefit contributions:  

1) Crane handling or erecting structural steel or stone; hoisting engineer (2 drums or over)  
2) Cranes (100 ton rate capacity and over) Bauer Drill/Caisson  
3) Cranes (under 100 ton rated capacity)  
   - Crane with 150 ft. boom (including jib) - $1.50 extra  
   - Crane with 200 ft. boom (including jib) - $2.50 extra  
   - Crane with 250 ft. boom (including jib) - $5.00 extra  
   - Crane with 300 ft. boom (including jib) - $7.00 extra  
   - Crane with 400 ft. boom (including jib) - $10.00 extra

All classifications that indicate a percentage of the fringe benefits must be calculated at the percentage rate times the "base hourly rate".

Apprentices duly registered under the Commissioner of Labor's regulations on "Work Training Standards for Apprenticeship and Training Programs" Section 31-51-d-1 to 12, are allowed to be paid the appropriate percentage of the prevailing journeymen hourly base and the full fringe benefit rate, providing the work site ratio shall not be less than one full-time journeyperson instructing and supervising the work of each apprentice in a specific trade.

The prevailing wage rates applicable to this project are subject to annual adjustments each July 1st for the duration of the project.  
Each contractor shall pay the annual adjusted prevailing wage rate that is in effect each July 1st, as posted by the Department of Labor.  
It is the contractor's responsibility to obtain the annual adjusted prevailing wage rate increases directly from the Department of Labor's website.  
The annual adjustments will be posted on the Department of Labor's Web page: www.ct.gov/dol. For those without internet access, please contact the division listed below.  
The Department of Labor will continue to issue the initial prevailing wage rate schedule to the Contracting Agency for the project.  
All subsequent annual adjustments will be posted on our Web Site for contractor access.  
Contracting Agencies are under no obligation pursuant to State labor law to pay any increase due to the annual adjustment provision.

As of: Wednesday, November 06, 2019
Effective October 1, 2005 - Public Act 05-50: any person performing the work of any mechanic, laborer, or worker shall be paid prevailing wage

All Person who perform work ON SITE must be paid prevailing wage for the appropriate mechanic, laborer, or worker classification.

All certified payrolls must list the hours worked and wages paid to All Persons who perform work ON SITE regardless of their ownership i.e.: (Owners, Corporate Officers, LLC Members, Independent Contractors, et. al)

Reporting and payment of wages is required regardless of any contractual relationship alleged to exist between the contractor and such person.

~Unlisted classifications needed for work not included within the scope of the classifications listed may be added after award only as provided in the labor standards contract clause (29 CFR 5.5 (a) (1) (ii)).

Please direct any questions which you may have pertaining to classification of work and payment of prevailing wages to the Wage and Workplace Standards Division, telephone (860)263-6790.

As of:  Wednesday, November 06, 2019
Please Note: If the “Benefits” listed on the schedule for the following occupations includes a letter(s) (+ a or + a+b for instance), refer to the information below.

Benefits to be paid at the appropriate prevailing wage rate for the listed occupation.

If the “Benefits” section for the occupation lists only a dollar amount, disregard the information below.

**Bricklayers, Cement Masons, Cement Finishers, Concrete Finishers, Stone Masons**
(Building Construction) and
(Residential - Hartford, Middlesex, New Haven, New London and Tolland Counties)

a. **Paid Holiday:** Employees shall receive 4 hours for Christmas Eve holiday provided the employee works the regularly scheduled day before and after the holiday. Employers may schedule work on Christmas Eve and employees shall receive pay for actual hours worked in addition to holiday pay.

**Elevator Constructors: Mechanics**


b. **Vacation:** Employer contributes 8% of basic hourly rate for 5 years or more of service or 6% of basic hourly rate for 6 months to 5 years of service as vacation pay credit.

**Glaziers**
a. **Paid Holidays:** Labor Day and Christmas Day.

**Power Equipment Operators**
(Heavy and Highway Construction & Building Construction)

a. **Paid Holidays:** New Year’s Day, Good Friday, Memorial Day, Independence Day, Labor Day, Thanksgiving Day and Christmas Day, provided the employee works 3 days during the week in which the holiday falls, if scheduled, and if scheduled, the working day before and the working day after the holiday. Holidays falling on Saturday may be observed on Saturday, or if the employer so elects, on the preceding Friday.
Ironworkers
a. Paid Holiday: Labor Day provided employee has been on the payroll for the 5 consecutive work days prior to Labor Day.

Laborers (Tunnel Construction)
a. Paid Holidays: New Year’s Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day and Christmas Day. No employee shall be eligible for holiday pay when he fails, without cause, to work the regular work day preceding the holiday or the regular work day following the holiday.

Roofers
a. Paid Holidays: July 4th, Labor Day, and Christmas Day provided the employee is employed 15 days prior to the holiday.

Sprinkler Fitters
a. Paid Holidays: Memorial Day, July 4th, Labor Day, Thanksgiving Day and Christmas Day, provided the employee has been in the employment of a contractor 20 working days prior to any such paid holiday.

Truck Drivers
(Heavy and Highway Construction & Building Construction)
a. Paid Holidays: New Year’s Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Christmas day, and Good Friday, provided the employee has at least 31 calendar days of service and works the last scheduled day before and the first scheduled day after the holiday, unless excused.
STATUTE 31-55a

- SPECIAL NOTICE –

To All State and Political Subdivisions, Their Agents, and Contractors
Connecticut General Statute 31-55a - Annual adjustments to wage rates by contractors doing state work.

Each contractor that is awarded a contract on or after October 1, 2002, for (1) the construction of a state highway or bridge that falls under the provisions of section 31-54 of the general statutes, or (2) the construction, remodeling, refinishing, refurbishing, rehabilitation, alteration or repair of any public works project that falls under the provisions of section 31-53 of the general statutes shall contact the Labor Commissioner on or before July first of each year, for the duration of such contract, to ascertain the prevailing rate of wages on an hourly basis and the amount of payment or contributions paid or payable on behalf of each mechanic, laborer or worker employed upon the work contracted to be done, and shall make any necessary adjustments to such prevailing rate of wages and such payment or contributions paid or payable on behalf of each such employee, effective each July first.

- The prevailing wage rates applicable to any contract or subcontract awarded on or after October 1, 2002 are subject to annual adjustments each July 1st for the duration of any project which was originally advertised for bids on or after October 1, 2002.
- Each contractor affected by the above requirement shall pay the annual adjusted prevailing wage rate that is in effect each July 1st, as posted by the Department of Labor.
- It is the contractor’s responsibility to obtain the annual adjusted prevailing wage rate increases directly from the Department of Labor’s Web Site. The annual adjustments will be posted on the Department of Labor Web page: www.ctdol.state.ct.us. For those without internet access, please contact the division listed below.
- The Department of Labor will continue to issue the initial prevailing wage rate schedule to the Contracting Agency for the project. All subsequent annual adjustments will be posted on our Web Site for contractor access.

Any questions should be directed to the Contract Compliance Unit, Wage and Workplace Standards Division, Connecticut Department of Labor, 200 Folly Brook Blvd., Wethersfield, CT 06109 at (860)263-6790.
Information Bulletin
Occupational Classifications

The Connecticut Department of Labor has the responsibility to properly determine "job classification" on prevailing wage projects covered under C.G.S. Section 31-53(d).

Note: This information is intended to provide a sample of some occupational classifications for guidance purposes only. It is not an all-inclusive list of each occupation's duties. This list is being provided only to highlight some areas where a contractor may be unclear regarding the proper classification. If unsure, the employer should seek guidelines for CTDOL.

Below are additional clarifications of specific job duties performed for certain classifications:

- **ASBESTOS WORKERS**
  Applies all insulating materials, protective coverings, coatings and finishes to all types of mechanical systems.

- **ASBESTOS INSULATOR**
  Handle, install apply, fabricate, distribute, prepare, alter, repair, dismantle, heat and frost insulation, including penetration and fire stopping work on all penetration fire stop systems.

- **BOILERMAKERS**
  Erects hydro plants, incomplete vessels, steel stacks, storage tanks for water, fuel, etc. Builds incomplete boilers, repairs heat exchanges and steam generators.

- **BRICKLAYERS, CEMENT MASONs, CEMENT FINISHERs, MARBLE MASOns, PLASTERERS, STONE MASONs, PLASTERERS. STONE MASONs, TERRAZZO WORKERS, TILE SETTERS**
  Lays building materials such as brick, structural tile and concrete cinder, glass, gypsum, terra cotta block. Cuts, tools and sets marble, sets stone, finishes concrete, applies decorative steel, aluminum and plastic tile, applies cements, sand, pigment and marble chips to floors, stairways, etc.
• **CARPENTERS, MILLWRIGHTS, PILEDIVERMEN. LATHERS. RESILEINT FLOOR LAYERS, DOCK BUILDERS, DIKERS, DIVER TENDERS**

Constructs, erects, installs and repairs structures and fixtures of wood, plywood and wallboard. Installs, assembles, dismantles, moves industrial machinery. Drives piling into ground to provide foundations for structures such as buildings and bridges, retaining walls for earth embankments, such as cofferdams. Fastens wooden, metal or rockboard lath to walls, ceilings and partitions of buildings, acoustical tile layer, concrete form builder. Applies firestopping materials on fire resistive joint systems only. Installation of curtain/window walls only where attached to wood or metal studs. Installation of insulated material of all types whether blown, nailed or attached in other ways to walls, ceilings and floors of buildings. Assembly and installation of modular furniture/furniture systems. Free-standing furniture is not covered. This includes free standing: student chairs, study top desks, book box desks, computer furniture, dictionary stand, atlas stand, wood shelving, two-position information access station, file cabinets, storage cabinets, tables, etc.

• **LABORER, CLEANING**

  - The clean up of any construction debris and the general (heavy/light) cleaning, including sweeping, wash down, mopping, wiping of the construction facility and its furniture, washing, polishing, and dusting.

• **DELIVERY PERSONNEL**

  - If delivery of supplies/building materials is to one common point and stockpiled there, prevailing wages are **not required**. If the delivery personnel are involved in the distribution of the material to multiple locations within the construction site then they would have to be paid prevailing wages for the type of work performed: laborer, equipment operator, electrician, ironworker, plumber, etc.

  - An example of this would be where delivery of drywall is made to a building and the delivery personnel distribute the drywall from one "stockpile" location to further sub-locations on each floor. Distribution of material around a construction site is the job of a laborer or tradesman, and not a delivery personnel.

• **ELECTRICIANS**

Install, erect, maintenance, alteration or repair of any wire, cable, conduit, etc., which generates, transforms, transmits or uses electrical energy for light, heat, power or other purposes, including the Installation or maintenance of telecommunication, LAN wiring or computer equipment, and low voltage wiring. *License required per Connecticut General Statutes: E-1,2  L-5,6  C-5,6  T-1,2  L-1,2  V-1,2,7,8,9.*
• **ELEVATOR CONSTRUCTORS**

Install, erect, maintenance and repair of all types of elevators, escalators, dumb waiters and moving walks. *License required by Connecticut General Statutes: R-1,2,5,6.*

• **FORK LIFT OPERATOR**

Laborers Group 4) Mason Tenders - operates forklift solely to assist a mason to a maximum height of nine (9) feet only.

Power Equipment Operator Group 9 - operates forklift to assist any trade, and to assist a mason to a height over nine (9) feet.

• **GLAZIERS**

Glazing wood and metal sash, doors, partitions, and 2 story aluminum storefronts. Installs glass windows, skylights, store fronts and display cases or surfaces such as building fronts, interior walls, ceilings and table tops and metal store fronts. Installation of aluminum window walls and curtain walls is the "joint" work of glaziers and ironworkers, which require equal composite workforce.

• **IRONWORKERS**

Erection, installation and placement of structural steel, precast concrete, miscellaneous iron, ornamental iron, metal curtain wall, rigging and reinforcing steel. Handling, sorting, and installation of reinforcing steel (rebar). Metal bridge rail (traffic), metal bridge handrail, and decorative security fence installation. Installation of aluminum window walls and curtain walls is the "joint" work of glaziers and ironworkers which require equal composite workforce.

• **INSULATOR**

• Installing fire stopping systems/materials for "Penetration Firestop Systems": transit to cables, electrical conduits, insulated pipes, sprinkler pipe penetrations, ductwork behind radiation, electrical cable trays, fire rated pipe penetrations, natural polypropylene, HVAC ducts, plumbing bare metal, telephone and communication wires, and boiler room ceilings.

• **LABORERS**

Acetylene burners, asphalt rakers, chain saw operators, concrete and power buggy operator, concrete saw operator, fence and guard rail erector (except metal bridge rail (traffic), decorative security fence (non-metal).
installation.), hand operated concrete vibrator operator, mason tenders, pipelayers (installation of storm drainage or sewage lines on the street only), pneumatic drill operator, pneumatic gas and electric drill operator, powermen and wagon drill operator, air track operator, block paver, curb setters, blasters, concrete spreaders.

- **PAINTERS**

Maintenance, preparation, cleaning, blasting (water and sand, etc.), painting or application of any protective coatings of every description on all bridges and appurtenances of highways, roadways, and railroads. Painting, decorating, hardwood finishing, paper hanging, sign writing, scenic art work and drywall hhg for any and all types of building and residential work.

- **LEAD PAINT REMOVAL**

  - Painter’s Rate
    1. Removal of lead paint from bridges.
    2. Removal of lead paint as preparation of any surface to be repainted.
    3. Where removal is on a Demolition project prior to reconstruction.
  - Laborer’s Rate
    1. Removal of lead paint from any surface NOT to be repainted.
    2. Where removal is on a TOTAL Demolition project only.

- **PLUMBERS AND PIPEFITTERS**

Installation, repair, replacement, alteration or maintenance of all plumbing, heating, cooling and piping. *License required per Connecticut General Statutes: P-1,2,6,7,8,9 J-1,2,3,4 SP-1,2 S-1,2,3,4,5,6,7,8 B-1,2,3,4 D-1,2,3,4.

- **POWER EQUIPMENT OPERATORS**

Operates several types of power construction equipment such as compressors, pumps, hoists, derricks, cranes, shovels, tractors, scrapers or motor graders, etc. Repairs and maintains equipment. *License required, crane operators only, per Connecticut General Statutes.*

- **ROOFERS**

Covers roofs with composition shingles or sheets, wood shingles, slate or asphalt and gravel to waterproof roofs, including preparation of surface. (demolition or removal of any type of roofing and or clean-up of any and all areas where a roof is to be relaid.)
• **SHEETMETAL WORKERS**

Fabricate, assembles, installs and repairs sheetmetal products and equipment in such areas as ventilation, air-conditioning, warm air heating, restaurant equipment, architectural sheet metal work, sheetmetal roofing, and aluminum gutters. Fabrication, handling, assembling, erecting, altering, repairing, etc. of coated metal material panels and composite metal material panels when used on building exteriors and interiors as soffits, facia, louvers, partitions, canopies, cornice, column covers, awnings, beam covers, cladding, sun shades, lighting troughs, spires, ornamental roofing, metal ceilings, mansards, copings, ornamental and ventilation hoods, vertical and horizontal siding panels, trim, etc. The sheet metal classification also applies to the vast variety of coated metal material panels and composite metal material panels that have evolved over the years as an alternative to conventional ferrous and non-ferrous metals like steel, iron, tin, copper, brass, bronze, aluminum, etc. Fabrication, handling, assembling, erecting, altering, repairing, etc. of architectural metal roof, standing seam roof, composite metal roof, metal and composite bathroom/toilet partitions, aluminum gutters, metal and composite lockers and shelving, kitchen equipment, and walk-in coolers. To include testing and air–balancing ancillary to installation and construction.

• **SPRINKLER FITTERS**

Installation, alteration, maintenance and repair of fire protection sprinkler systems.
*License required per Connecticut General Statutes: F-1,2,3,4.*

• **TILE MARBLE AND TERRAZZO FINISHERS**

Assists and tends the tile setter, marble mason and terrazzo worker in the performance of their duties.

• **TRUCK DRIVERS**

~How to pay truck drivers delivering asphalt is under REVISION~

Truck Drivers are requires to be paid prevailing wage for time spent "working" directly on the site. These drivers remain covered by the prevailing wage for any time spent transporting between the actual construction location and facilities (such as fabrication, plants, mobile factories, batch plant, borrow pits, job headquarters, tool yards, etc.) dedicated exclusively, or nearly so, to performance of the contract or project, which are so located in proximity to the actual construction location that it is reasonable to include them. *License required, drivers only, per Connecticut General Statutes.*
For example:

• Material men and delivery men are not covered under prevailing wage as long as they are not directly involved in the construction process. If they unload the material, they would then be covered by prevailing wage for the classification they are performing work in: laborer, equipment operator, etc.
• Hauling material off site is not covered provided they are not dumping it at a location outlined above.
• Driving a truck on site and moving equipment or materials on site would be considered covered work, as this is part of the construction process.

Any questions regarding the proper classification should be directed to:
Public Contract Compliance Unit
Wage and Workplace Standards Division
Connecticut Department of Labor
200 Folly Brook Blvd, Wethersfield, CT 06109
(860) 263-6543.
Sec. 31-53b. Construction safety and health course. New miner training program.

Proof of completion required for mechanics, laborers and workers on public works projects. Enforcement. Regulations. Exceptions. (a) Each contract for a public works project entered into on or after July 1, 2009, by the state or any of its agents, or by any political subdivision of the state or any of its agents, described in subsection (g) of section 31-53, shall contain a provision requiring that each contractor furnish proof with the weekly certified payroll form for the first week each employee begins work on such project that any person performing the work of a mechanic, laborer or worker pursuant to the classifications of labor under section 31-53 on such public works project, pursuant to such contract, has completed a course of at least ten hours in duration in construction safety and health approved by the federal Occupational Safety and Health Administration or, has completed a new miner training program approved by the Federal Mine Safety and Health Administration in accordance with 30 CFR 48 or, in the case of telecommunications employees, has completed at least ten hours of training in accordance with 29 CFR 1910.268.

(b) Any person required to complete a course or program under subsection (a) of this section who has not completed the course or program shall be subject to removal from the worksite if the person does not provide documentation of having completed such course or program by the fifteenth day after the date the person is found to be in noncompliance. The Labor Commissioner or said commissioner's designee shall enforce this section.

(c) Not later than January 1, 2009, the Labor Commissioner shall adopt regulations, in accordance with the provisions of chapter 54, to implement the provisions of subsections (a) and (b) of this section. Such regulations shall require that the ten-hour construction safety and health courses required under subsection (a) of this section be conducted in accordance with federal Occupational Safety and Health Administration Training Institute standards, or in accordance with Federal Mine Safety and Health Administration Standards or in accordance with 29 CFR 1910.268, as appropriate. The Labor Commissioner shall accept as sufficient proof of compliance with the provisions of subsection (a) or (b) of this section a student course completion card issued by the federal Occupational Safety and Health Administration Training Institute, or such other proof of compliance said commissioner deems appropriate, dated no earlier than five years before the commencement date of such public works project.

(d) This section shall not apply to employees of public service companies, as defined in section 16-1, or drivers of commercial motor vehicles driving the vehicle on the public works project and delivering or picking up cargo from public works projects provided they perform no labor relating to the project other than the loading and unloading of their cargo.

(P.A. 06-175, S. 1; P.A. 08-83, S. 1.)
History: P.A. 08-83 amended Subsec. (a) by making provisions applicable to public works project contracts entered into on or after July 1, 2009, replacing provision re total cost of work with reference to Sec. 31-53(g), requiring proof in certified payroll form that new mechanic, laborer or worker has completed a 10-hour or more construction safety course and adding provision re new miner training program, amended Subsec. (b) by substituting "person" for "employee" and adding "or program", amended Subsec. (c) by adding "or in accordance with Federal Mine Safety and Health Administration Standards" and setting new deadline of January 1, 2009, deleted former Subsec. (d) re "public building", added new Subsec. (d) re exemptions for public service company employees and delivery drivers who perform no labor other than delivery and made conforming and technical changes, effective January 1, 2009.
THIS IS A PUBLIC WORKS PROJECT
Covered by the
PREVAILING WAGE LAW
CT General Statutes Section 31-53

If you have QUESTIONS regarding your wages
CALL (860) 263-6790

Section 31-55 of the CT State Statutes requires every contractor or subcontractor performing work for the state to post in a prominent place the prevailing wages as determined by the Labor Commissioner.
Informational Bulletin

THE 10-HOUR OSHA CONSTRUCTION SAFETY AND HEALTH COURSE
(applicable to public building contracts entered into on or after July 1, 2007, where the total cost of all work to be performed is at least $100,000)

(1) This requirement was created by Public Act No. 06-175, which is codified in Section 31-53b of the Connecticut General Statutes (pertaining to the prevailing wage statutes);

(2) The course is required for public building construction contracts (projects funded in whole or in part by the state or any political subdivision of the state) entered into on or after July 1, 2007;

(3) It is required of private employees (not state or municipal employees) and apprentices who perform manual labor for a general contractor or subcontractor on a public building project where the total cost of all work to be performed is at least $100,000;

(4) The ten-hour construction course pertains to the ten-hour Outreach Course conducted in accordance with federal OSHA Training Institute standards, and, for telecommunications workers, a ten-hour training course conducted in accordance with federal OSHA standard, 29 CFR 1910.268;

(5) The internet website for the federal OSHA Training Institute is http://www.osha.gov/fso/ote/training/edcenters/fact_sheet.html;

(6) The statutory language leaves it to the contractor and its employees to determine who pays for the cost of the ten-hour Outreach Course;

(7) Within 30 days of receiving a contract award, a general contractor must furnish proof to the Labor Commissioner that all employees and apprentices performing manual labor on the project will have completed such a course;

(8) Proof of completion may be demonstrated through either: (a) the presentation of a bona fide student course completion card issued by the federal OSHA Training Institute; or (2) the presentation of documentation provided to an employee by a trainer certified by the Institute pending the actual issuance of the completion card;

(9) Any card with an issuance date more than 5 years prior to the commencement date of the construction project shall not constitute proof of compliance;
Each employer shall affix a copy of the construction safety course completion card to the certified payroll submitted to the contracting agency in accordance with Conn. Gen. Stat. § 31-53(f) on which such employee’s name first appears;

Any employee found to be in non-compliance shall be subject to removal from the worksite if such employee does not provide satisfactory proof of course completion to the Labor Commissioner by the fifteenth day after the date the employee is determined to be in noncompliance;

Any such employee who is determined to be in noncompliance may continue to work on a public building construction project for a maximum of fourteen consecutive calendar days while bringing his or her status into compliance;

The Labor Commissioner may make complaint to the prosecuting authorities regarding any employer or agent of the employer, or officer or agent of the corporation who files a false certified payroll with respect to the status of an employee who is performing manual labor on a public building construction project;

The statute provides the minimum standards required for the completion of a safety course by manual laborers on public construction contracts; any contractor can exceed these minimum requirements; and

Regulations clarifying the statute are currently in the regulatory process, and shall be posted on the CTDOL website as soon as they are adopted in final form.

Any questions regarding this statute may be directed to the Wage and Workplace Standards Division of the Connecticut Labor Department via the internet website of http://www.ctdol.state.ct.us/wgwkstnd/wgemenu.htm; or by telephone at (860)263-6790.

THE ABOVE INFORMATION IS PROVIDED EXCLUSIVELY AS AN EDUCATIONAL RESOURCE, AND IS NOT INTENDED AS A SUBSTITUTE FOR LEGAL INTERPRETATIONS WHICH MAY ULTIMATELY ARISE CONCERNING THE CONSTRUCTION OF THE STATUTE OR THE REGULATIONS.
November 29, 2006

Notice
To All Mason Contractors and Interested Parties
Regarding Construction Pursuant to Section 31-53 of the
Connecticut General Statutes (Prevailing Wage)

The Connecticut Labor Department Wage and Workplace Standards Division is empowered to enforce the prevailing wage rates on projects covered by the above referenced statute.

Over the past few years the Division has withheld enforcement of the rate in effect for workers who operate a forklift on a prevailing wage rate project due to a potential jurisdictional dispute.

The rate listed in the schedules and in our Occupational Bulletin (see enclosed) has been as follows:

**Forklift Operator:**

- **Laborers (Group 4) Mason Tenders** - operates forklift solely to assist a mason to a maximum height of nine feet only.

- **Power Equipment Operator (Group 9)** - operates forklift to assist any trade and to assist a mason to a height over nine feet.

The U.S. Labor Department conducted a survey of rates in Connecticut but it has not been published and the rate in effect remains as outlined in the above Occupational Bulletin.

*Since this is a classification matter and not one of jurisdiction, effective January 1, 2007 the Connecticut Labor Department will enforce the rate on each schedule in accordance with our statutory authority.*

Your cooperation in filing appropriate and accurate certified payrolls is appreciated.
~NOTICE~

TO ALL CONTRACTING AGENCIES

Please be advised that Connecticut General Statutes Section 31-53, requires the contracting agency to certify to the Department of Labor, the total dollar amount of work to be done in connection with such public works project, regardless of whether such project consists of one or more contracts.

Please find the attached “Contracting Agency Certification Form” to be completed and returned to the Department of Labor, Wage and Workplace Standards Division, Public Contract Compliance Unit.

Inquiries can be directed to (860)263-6543.
CONNECTICUT DEPARTMENT OF LABOR
WAGE AND WORKPLACE STANDARDS DIVISION
CONTRACT COMPLIANCE UNIT

CONTRACTING AGENCY CERTIFICATION FORM

I, __________________________________________, acting in my official capacity as ____________________________,
authorized representative __________________________ title

for __________________________________________, located at __________________________________________.
contracting agency __________________________ address

do hereby certify that the total dollar amount of work to be done in connection with

___________________________________________, located at __________________________________________.
project name and number __________________________ address

shall be $______________, which includes all work, regardless of whether such project

consists of one or more contracts.

CONTRACTOR INFORMATION

Name:________________________________________

Address:_______________________________________

Authorized Representative:________________________

Approximate Starting Date: ________________

Approximate Completion Date: ________________

__________________________________________ __________________________
Signature Date

Return To: Connecticut Department of Labor
Wage & Workplace Standards Division
Contract Compliance Unit
200 Folly Brook Blvd.
Wethersfield, CT 06109

Date Issued: ___________________________
In accordance with Section 31-53b(a) of the C.G.S., each contractor shall provide a copy of the OSHA 10 Hour Construction Safety and Health Card for each employee, to be attached to the first certified payroll on the project.

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**PAYROLL CERTIFICATION FOR PUBLIC WORKS PROJECTS**

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**OSHA 10 ~ATTACH CARD TO 1ST CERTIFIED PAYROLL**

129/2013

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* IF REQUIRED  

*SEE REVISED SIDE
*FRINGE BENEFITS EXPLANATION (P):*

Bona fide benefits paid to approved plans, funds or programs, except those required by Federal or State Law (unemployment tax, worker’s compensation, income taxes, etc.).

Please specify the type of benefits provided:
1) Medical or hospital care  
2) Pension or retirement  
3) Life Insurance  
4) Disability  
5) Vacation, holiday  
6) Other (please specify)

CERTIFIED STATEMENT OF COMPLIANCE

For the week ending date of ______________________.

I, _______________________________ of _______________________________. (hereafter known as Employer) in my capacity as ______________________________ (title) do hereby certify and state:

Section A:
1. All persons employed on said project have been paid the full weekly wages earned by them during the week in accordance with Connecticut General Statutes, section 31-53, as amended. Further, I hereby certify and state the following:
   a) The records submitted are true and accurate;
   b) The rate of wages paid to each mechanic, laborer or workman and the amount of payment or contributions paid or payable on behalf of each such employee to any employee welfare fund, as defined in Connecticut General Statutes, section 31-53 (h), are not less than the prevailing rate of wages and the amount of payment or contributions paid or payable on behalf of each such employee to any employee welfare fund, as determined by the Labor Commissioner pursuant to subsection Connecticut General Statutes, section 31-53 (d), and said wages and benefits are not less than those which may also be required by contract;
   c) The Employer has complied with all of the provisions in Connecticut General Statutes, section 31-53 (and Section 31-54 if applicable for state highway construction);
   d) Each such employee of the Employer is covered by a worker’s compensation insurance policy for the duration of his employment which proof of coverage has been provided to the contracting agency;
   e) The Employer does not receive kickbacks, which means any money, fee, commission, credit, gift, gratuity, thing of value, or compensation of any kind which is provided directly or indirectly, to any prime contractor, prime contractor employee, subcontractor, or subcontractor employee for the purpose of improperly obtaining or rewarding favorable treatment in connection with a prime contract or in connection with a prime contractor in connection with a subcontractor relating to a prime contractor; and
   f) The Employer is aware that filing a certified payroll which he knows to be false is a class D felony for which the employer may be fined up to five thousand dollars, imprisoned for up to five years or both.

2. OSHA~The employer shall affix a copy of the construction safety course, program or training completion document to the certified payroll required to be submitted to the contracting agency for this project on which such employee’s name first appears.

(Signature)            (Title)                                   Submitted on (Date)

Section B: Applies to CONNDOT Projects ONLY
That pursuant to CONNDOT contract requirements for reporting purposes only, all employees listed under Section B who performed work on this project are not covered under the prevailing wage requirements defined in Connecticut General Statutes Section 31-53.

(Signature)            (Title)                                   Submitted on (Date)

Note: CTDOL will assume all hours worked were performed under Section A unless clearly delineated as Section B WWS-CP1 as such. Should an employee perform work under both Section A and Section B, the hours worked and wages paid must be segregated for reporting purposes.

***THIS IS A PUBLIC DOCUMENT***
***DO NOT INCLUDE SOCIAL SECURITY NUMBERS***
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<th>TYPE OF BENEFITS</th>
<th>GROSS PAY FOR ALL WORK PERFORMED THIS WEEK</th>
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<th>GROSS PAY FOR THIS PREVAILING RATE JOB</th>
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*IF REQUIRED

WWS-CP2

NOTICE: THIS PAGE MUST BE ACCOMPANIED BY A COVER PAGE (FORM # WWS-CP1)

PAGE NUMBER 0
### 2019-2020 Fairfield Public Schools Student Calendar

**Amendment to BOE Student Calendar - Approved by BOE March 12, 2019**

**Amendment to BOE Student Calendar - Approved by BOE December 11, 2018**

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- July 4—Independence Day
- August 26, 27, 28—PD days
- Sept. 2—Labor Day
- August 29—First Day of School
- Sept 24—Early Dismissal PK-12 (PD)
- Sept 30—Rosh Hashanah

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<td>1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31</td>
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</tbody>
</table>

- Oct 9—Yom Kippur
- Oct 10—Early Dismissal, Conference Day PK-8 (Not HS)
- Oct 15—Early Dismissal, Conference Day PK-8 inc. PM Conf (Not HS)
- Oct 16—Early Dismissal PK-12, Conference Day and HS PSAT
- November 5—All Day PD
- November 11—Veterans Day
- November 27—Early Dismissal PK-12
- November 28-29—Thanksgiving
- December 23-31—Winter Break

<table>
<thead>
<tr>
<th>January 2020</th>
<th>February 2020</th>
<th>March 2020</th>
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<td>1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31</td>
</tr>
</tbody>
</table>

- Jan 1—New Year’s Day
- Jan 17—Early Dismissal PK-12 (PD)
- Jan 20—MLK Jr. Day
- Feb 13—Early Dismissal PK-12 (PD)
- Feb 14—February Break
- Feb 17—Washington’s Birthday
- March 10—Early Dismissal PK-5
- Elementary Only (Conference Days, PM Conf on Mar 26)

<table>
<thead>
<tr>
<th>April 2020</th>
<th>May 2020</th>
<th>June 2020</th>
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<td>1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31</td>
</tr>
</tbody>
</table>

- April 10—Good Friday
- April 13-17—Spring Break
- April 25—Memorial Day
- May 25—Memorial Day
- May 26—All Day PD
- June 15—Early Dismissal PK-12

The first 6 snow days will extend the length of the school year and the date of high school graduation. Additional snow days will reduce the April Break beginning with the last day, April 17.
2020-2021 Fairfield Public Schools Student Calendar

Approved by BOE October 10, 2019

July 2020

Su Mo Tu We Th Fr Sa
1 2 3 4
5 6 7 8 9 10 11
12 13 14 15 16 17 18
19 20 21 22 23 24 25
26 27 28 29 30 31

July 3–Independence Day (Observed)

August 2020

Su Mo Tu We Th Fr Sa
1 2 3 4 5
6 7 8 9 10 11 12
13 14 15 16 17 18 19
20 21 22 23 24 25 26
27 28 29 30

August 27, 28–PD Days
August 31–PD Day; 6th and 9th grade orientations

September 2020 (20)

Su Mo Tu We Th Fr Sa
1 2 3 4 5
6 7 8 9 10 11 12
13 14 15 16 17 18 19
20 21 22 23 24 25 26
27 28 29 30

Sept 1–First Day of School
Sept 7–Labor Day
Sept 18–Rosh Hashanah at sunset,
No evening activities
Sept 22–Early Dismissal PK-12 (PD)
Sept 28–Yom Kippur

October 2020 (22)

Su Mo Tu We Th Fr Sa
1 2 3
4 5 6 7 8 9 10
11 12 13 14 15 16 17
18 19 20 21 22 23 24
25 26 27 28 29 30 31

Oct 8–Early Dismissal, Conference Day PK-8 (Not HS)
Oct 13–Early Dismissal, Conference Day PK-8 PM Conf (Not HS)
Oct 14–Early Dismissal, PK-12,
Conference Day and HS PSAT

November 2020 (17)

Su Mo Tu We Th Fr Sa
1 2 3 4 5 6
7 8 9 10 11 12 13
14 15 16 17 18 19 20
21 22 23 24 25 26 27
28 29 30 31

November 3–All Day PD
November 11–Veteran's Day
November 25–Early Dismissal PK-12
November 26–27–Thanksgiving

December 2020 (17)

Su Mo Tu We Th Fr Sa
1 2 3 4 5 6
7 8 9 10 11 12 13
14 15 16 17 18 19 20
21 22 23 24 25 26 27
28 29 30 31

December 23–Early Dismissal PK-12
December 24–31–Winter Break

January 2021 (19)

Su Mo Tu We Th Fr Sa
1 2
3 4 5 6 7 8 9
10 11 12 13 14 15 16
17 18 19 20 21 22 23
24 25 26 27 28 29 30

January 1–New Year’s Day
January 15–Early Dismissal PK-12 (PD)
January 18–Martin Luther King, Jr. Day

February 2021 (18)

Su Mo Tu We Th Fr Sa
1 2 3 4 5 6
7 8 9 10 11 12 13
14 15 16 17 18 19 20
21 22 23 24 25 26 27
28

Feb 11–Early Dismissal PK-12 (PD)
Feb 12–February Break
Feb 15–Washington’s Birthday
Feb 23–Early Dismissal PK-12 (PD)

March 2021 (23)

Su Mo Tu We Th Fr Sa
1 2 3 4 5 6
7 8 9 10 11 12 13
14 15 16 17 18 19 20
21 22 23 24 25 26 27
28 29 30 31

March 17, 18, 25–Early Dismissal PK-5
Elementary Only (Conference Days, PM Conf on Mar 25)

April 2021 (18)

Su Mo Tu We Th Fr Sa
1 2 3
4 5 6 7 8 9 10
11 12 13 14 15 16 17
18 19 20 21 22 23 24
25 26 27 28 29 30

April 2–Good Friday
April 12–16–Spring Break

May 2021 (20)

Su Mo Tu We Th Fr Sa
1 2 3 4 5 6 7
8 9 10 11 12 13 14
15 16 17 18 19 20 21
22 23 24 25 26 27 28
29

May 31–Memorial Day

June 2021 (10)

Su Mo Tu We Th Fr Sa
1 2 3 4 5
6 7 8 9 10 11 12
13 14 15 16 17 18 19
20 21 22 23 24 25 26
27 28 29 30

June 1–All Day PD
June 14–Early Dismissal PK-12
June 15–Early Dismissal PK-12 and Last Day of School

No School
No School and Professional Development for Staff
Early Dismissal
Early Dismissal and Professional Development or Conferences
The last 2 days are Early Dismissal days for students only

The first 6 snow days will extend the length of the school year and the date of high school graduation.
The Board of Education will set the graduation date in April 2021. Additional snow days will reduce the
April Break beginning with the last day, April 16.
# Drawing List

## ALTERATIONS & UPGRADES

**ROGER SHERMAN ELEMENTARY SCHOOL**  
250 FERN STREET  
FAIRFIELD, CT 06824  
STATE PROJECT #051-0150 CV  
BID #2020-44

S/P+A PROJECT NO. 18.169

<table>
<thead>
<tr>
<th>Drawing Number</th>
<th>Drawing Name</th>
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<tbody>
<tr>
<td>COVER SHEET</td>
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## Architectural Drawings

<table>
<thead>
<tr>
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<th>Drawing Name</th>
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<tbody>
<tr>
<td>A001</td>
<td>GENERAL INFORMATION</td>
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<tr>
<td>A002</td>
<td>CODE PLAN &amp; INFORMATION</td>
</tr>
<tr>
<td>A003</td>
<td>PARTIAL FIRST FLOOR CODE PLAN PART ‘A’</td>
</tr>
<tr>
<td>A004</td>
<td>PARTIAL FIRST FLOOR CODE PLAN PART ‘B’</td>
</tr>
<tr>
<td>A005</td>
<td>OVERALL EXISTING PLAN</td>
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<tr>
<td>A006-A099</td>
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<tr>
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<td>FIRST FLOOR PARTIAL DEMOLITION PLAN PART ‘A’</td>
</tr>
<tr>
<td>A101</td>
<td>FIRST FLOOR PARTIAL DEMOLITION PLAN PART ‘B’</td>
</tr>
<tr>
<td>A102-A109</td>
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</tr>
<tr>
<td>A110</td>
<td>PARTIAL FIRST FLOOR PLAN PART ‘A’</td>
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<tr>
<td>A111</td>
<td>PARTIAL FIRST FLOOR PLAN PART ‘B’</td>
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<td>A112-A119</td>
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<tr>
<td>A120</td>
<td>ENLARGED PLANS &amp; DETAILS</td>
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<td>A121-A199</td>
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<tr>
<td>A200</td>
<td>PARTIAL FIRST FLOOR RCP PART ‘A’</td>
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<tr>
<td>A201</td>
<td>PARTIAL FIRST FLOOR RCP PART ‘B’</td>
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<tr>
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<tr>
<td>A210</td>
<td>PARTIAL ROOF PLAN PART ‘A’</td>
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<tr>
<td>A211</td>
<td>PARTIAL ROOF PLAN PART ‘B’</td>
</tr>
<tr>
<td>A212</td>
<td>ROOF DETAILS</td>
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<tr>
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<tr>
<td>A300</td>
<td>INTERIOR &amp; FIXTURE ELEVATION</td>
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<td>A301</td>
<td>INTERIOR ELEVATIONS</td>
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<tr>
<td>A302-A399</td>
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</tr>
<tr>
<td>A400</td>
<td>WALL TYPES &amp; SIGNAGE DETAILS</td>
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<tr>
<td>A401-A499</td>
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<tr>
<td>A500</td>
<td>DOOR SCHEDULE &amp; DETAILS</td>
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## Environmental Drawings

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<td>HM-02</td>
<td>FIRST FLOOR ABATEMENT PLAN PART ‘B’</td>
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## Structural Drawings

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<tr>
<td>S101-S102</td>
<td>ROOF PARTIAL PLAN</td>
</tr>
<tr>
<td>S103-S199</td>
<td>NOT USED</td>
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</table>
DRAWING LIST

S200  TYPICAL DETIALS & GEN. NOTES

FIRE PROTECTION DRAWINGS
F001  FIRE PROTECTION COVER SHEET
F002-F100  NOT USED
F101  FIRE PROTECTION PLAN – SOUTH
F102  FIRE PROTECTION PLAN – NORTH
F103-F800  NOT USED
F801  FIRE PROTECTION DETAILS

PLUMBING DRAWINGS
P001  PLUMBING COVER SHEET
P002-P100  NOT USED
P101  PLUMBING PLAN – SOUTH
P102  PLUMBING PLANS – NORTH
P103-P800  NOT USED
P801  PLUMBING DETAILS
P802-P900  NOT USED
P901  PLUMBING SCHEDULES

MECHANICAL DRAWINGS
M001  MECHANICAL GENERAL NOTES
M002-M100  NOT USED
MD101-MD102  MECHANICAL DEMOLITION PLAN
M101-M104  MECHANICAL PLAN
M105-M800  NOT USED
M801  MECHANICAL DETAILS
M802-M900  NOT USED
M901  MECHANICAL SCHEDULES

ELECTRICAL DRAWINGS
ED100  ELECTRICAL DEMO PLAN SOUTH
ED101  ELECTRICAL DEMO PLAN NORTH
E100  ELECTRICAL PLAN – SOUTH
E101  ELECTRICAL PLAN – NORTH
E102  PANEL SCHEDULES
E103  LIGHTING & FIRE ALARM SCHEDULES
E104  IDF RELOCATION DETAILS
E105-E299  NOT USED
E300  ELECTRICAL PLAN RISER

END OF SECTION
SECTION 011000 - SUMMARY OF WORK

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of Contract, including General Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 PROJECT INFORMATION

A. Project Identification: Roger Sherman Elementary School Alterations & Upgrades.
   1. Project Location: 250 Fern Street, Fairfield, Connecticut 06824.

B. Owner: Town of Fairfield.


1.3 PROJECT DESCRIPTION

A. The Work of the Project is defined by the Contract Documents and consists of the provision and installation of new sprinkler and air-conditioning systems at an existing building.

B. The Project generally includes, but is not necessarily limited to the following major elements:
   1. Removal of building materials and components, including selected existing mechanical and electrical systems.
   2. Offsite disposal of all removed materials.
   3. Fire Protection: Connection into an existing fire service in the project building and provision and installation of automatic sprinkler systems for the entire building.
   4. Plumbing:
      a. Provision and installation of gas piping systems to new gas-fired rooftop units.
      b. Provision and installation of condensate drainage from new VRV and AHU cooling units to points of disposal into existing building storm systems.
   5. Mechanical:
      a. Provision and installation of VRV air-handling units and associated heating and cooling heat pumps to all existing classrooms.
      b. Replacement of Media Center 054 rooftop unit with new gas-fired, packaged rooftop unit.
      c. Provision and installation of new gas-fired rooftop unit with new ductwork for Café 068, Alcove 069 and Gymnasium 083.
      d. Relocation of three (3) existing PTAC units to other spaces within the school.
6. Electrical: Furnish and install all electrical items (distribution panels, wire, conduit, hangers, brackets, etc.) required to provide power to the new mechanical equipment throughout the school.

C. Type of Contract:

1. Project will be constructed under a single prime contract.

1.4 WORK PERFORMED BY OWNER

A. Cooperate fully with Owner, so work may be carried out smoothly, without interfering with or delaying Work under this Contract or work by Owner. Coordinate the Work of this Contract with work performed by Owner.

B. Concurrent Work: Owner will perform the following construction operations at Project site. Those operations will be conducted simultaneously with Work under this Contract.

1. Maintenance of building.

1.5 WORK UNDER OWNER'S SEPARATE CONTRACTS

A. Work with Separate Contractors: Cooperate fully with Owner's separate contractors, so work on those contracts may be carried out smoothly, without interfering with or delaying Work under this Contract or other contracts. Coordinate the Work of this Contract with work performed under Owner's separate contracts.

B. Concurrent Work: Owner has awarded a separate contract for the following construction operations at Project site. Those operations will be conducted simultaneously with Work under this Contract.

1. Yankee Electric for Electrical Service upgrade as enabling work for the air-conditioning work.

1.6 CONTRACTOR USE OF PREMISES

A. Limited Unrestricted Use of Site: Contractor shall have full use of Project site for construction operations during construction period of June 29, 2020 and August 1, 2020. Contractor's use of Project site is limited only by Owner's right to perform work or to retain other Contractors on portions of Project.

B. Restricted Use of Site: Contractor shall have limited use of Project site for construction operations, except as indicated in Section A above or as indicated on Drawings by the Contract limits and as indicated by requirements of this Section.

C. Limits on Use of Site: Limit use of Project site to areas within the Contract limits indicated. Do not disturb portions of Project site beyond areas in which the Work is indicated. All work shall be scheduled and approved 72 hours in advance. Use of site is not guaranteed but will not be unreasonably denied. Hours of operation during Restricted Use of Site period, is between 4:00pm and 11:00pm, Monday through Friday. Saturday work shall be dependent on custodial coverage and Contractor may be charged for Custodian’s time.
1. **Limits on Use of Site:** Confine construction operations to areas within the Contract Limits.

2. **Each disturbed area will be turned back over at the end of the shift cleaned and ready for school the next day.** Cleaning of work areas shall be the responsibility of the Contractor. If custodian is required to clean work areas, the Contractor may be charged for Custodian’s time.

3. **Driveways, Walkways and Entrances:** Keep driveways and entrances serving premises clear and available to Owner, Owner's employees, and emergency vehicles at all times. Do not use these areas for parking or for storage of materials.
   
a. Schedule deliveries to minimize use of driveways and entrances by construction operations.
   
b. Schedule deliveries to minimize space and time requirements for storage of materials and equipment on-site.
   
c. Schedule deliveries during Restricted Use of Site period to during Contractor’s hours of operations.

D. **Confine operations to as small work areas and accessways as possible.** As much as possible and without damage to the finishes, doors and related building systems, access the project area via the service doors designated by Owner.

E. **Maintain existing egress patterns, exit doors and means of egress during construction,** which will include the provision of temporary walkways, sidewalks or other means necessary to provide adequate life safety for the building occupants, particularly at exitways which must continue to be open and serviceable while adjacent construction activity occurs.

F. **Use of the Existing Building:** Maintain the existing building in a weathertight condition throughout the construction period. Repair damage caused by construction operations. Take all precautions necessary to protect the building and its occupants during the construction period.

1. Contractor is responsible to secure project area/site from intrusions during unoccupied (after hours) period of time. Any temporary doors and /or window coverings that may be necessary to complete repairs are the Contractors responsibility to furnish and install as part of the project scope.

G. **Condition of Existing Grounds:** Maintain portions of existing grounds, landscaping, and hardscaping affected by construction operations throughout construction period. Repair damage caused by construction operations.

1.7 **OWNER OCCUPANCY**

A. **Full Owner Occupancy:** Owner will occupy Project site and existing building during Restricted Use of Site construction period. Cooperate with the Owner during construction operations to minimize conflicts and facilitate Owner usage. Perform the Work so as not to interfere with the Owner's operations. Pre-schedule construction operations with the Owner for areas that must be evacuated for extended periods, giving the Owner the opportunity to relocate administrative or educational operations to non-affected areas.

1. Maintain access to existing walkways, corridors, and other adjacent occupied or used facilities. Do not close or obstruct walkways, corridors, or other occupied or used
facilities without written permission from Owner and approval of authorities having jurisdiction.

2. Notify Owner and receive approval not less than 72 hours in advance of activities that will affect Owner's operations.

B. Owner Limited Occupancy of Completed Areas of Construction: Owner reserves the right to occupy and to place and install equipment in completed portions of the Work, prior to Substantial Completion of the Work. Such placement of equipment and limited occupancy shall not constitute acceptance of the total Work. Sequence of turnover of rooms shall be Rooms 1 through 7 turned over for August 3, 2020; Rooms 8 through 15, including Library/Media and Music Room turned over for August 10, 2020 and the balance of the rooms shall be turned over at Substantial Completion for August 14, 2020. An alternate room turnover schedule that is substantially equivalent to the specified schedule above will not be unreasonably refused.

1. Architect will prepare a punch list for each specific portion of the Work to be occupied prior to Owner acceptance of the completed Work.
2. Before limited Owner occupancy, mechanical and electrical systems shall be fully operational, and required tests and inspections shall be successfully completed. On occupancy, Owner will operate and maintain mechanical and electrical systems serving occupied portions of Work.

1.8 WORK RESTRICTIONS

A. Comply with restrictions on construction operations.

1. Comply with limitations on use of public streets, work on public streets, rights of way, and other requirements of authorities having jurisdiction.

B. Existing Utility Interruptions: Do not interrupt utilities serving facilities occupied by Owner or others unless permitted under the following conditions and then only after arranging for temporary utility services according to requirements indicated:

1. Notify Owner not less than 72 hours in advance of proposed utility interruptions.
2. Obtain Owner's written permission before proceeding with utility interruptions.

C. Noise, Vibration, Dust, and Odors: Coordinate operations that may result in high levels of noise and vibration, dust, odors, or other disruption to Owner occupancy with Owner.

1. Notify Owner not less than two (2) days in advance of proposed disruptive operations.
2. Obtain Owner's written permission before proceeding with disruptive operations.

D. Smoking and Controlled Substance Restrictions: Use of tobacco products, alcoholic beverages, and other controlled substances on Project site is not permitted.

E. Employee Identification: During Restricted Use of Site period, Owner will provide identification tags for Contractor personnel working on Project site. Contractor is to require personnel to use identification tags at all times.
1.9 SPECIAL REQUIREMENTS

A. The Contractor shall insure that all work performed is done so in a safe manner and that all of his/her employees shall adhere to all applicable safety procedures and practices at all times. The Contractor shall be aware at all times that additional safety considerations should be taken. Particular care shall be taken by the Contractor, Subcontractors and all those in their employ, that all tools, equipment, ladders, etc. are never left unsupervised.

B. Meaningful Instruction: Meaningful instruction (as determined by the Owner) must be facilitated and possible within the building at all times. This requirement may limit the Contractor's demolition and construction operations as the distraction represented by hammering, material movement, etc. may disrupt classes. No down time or mobilization charges will be permitted should the meaningful instruction requirement suspend the Contractor's operations for any length of time.

C. Testing: During the school year, Smarter Balanced Assessment Consortium may be administered to portions of the student population, which requires absolute concentration on the part of the students. The Owner may prohibit operations during the administration of these assessments. Cooperate with the Owner to determine the schedule, locations of the testing and where operations may proceed with disrupting classroom or roofing operations.

D. There will be absolutely no fraternizing with the students by construction personnel. Anyone caught doing so will be required to leave the jobsite and will not be permitted to return. Such dismissal shall not give the contractor grounds for default on any other contract requirements, including the construction schedule.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION 011000
SECTION 012300 - ALTERNATES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS
   A. Drawings and general provisions of the Contract, including General and Supplementary
      Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY
   A. Section includes administrative and procedural requirements for alternates.

1.3 DEFINITIONS
   A. Alternate: An amount proposed by bidders and stated on the Bid Form for certain work defined
      in the Bidding Requirements that may be added to or deducted from the base bid amount if
      Owner decides to accept a corresponding change either in the amount of construction to be
      completed or in the products, materials, equipment, systems, or installation methods described
      in the Contract Documents.

      1. Alternates described in this Section are part of the Work only if enumerated in the
         Agreement.
      2. The cost or credit for each alternate is the net addition to or deduction from the Contract
         Sum to incorporate alternate into the Work. No other adjustments are made to the
         Contract Sum.

1.4 PROCEDURES
   A. Coordination: Modify or adjust affected adjacent work as necessary to completely integrate
      work of the alternate into Project.

      1. Include as part of each alternate, miscellaneous devices, accessory objects, and similar
         items incidental to or required for a complete installation whether or not indicated as part
         of alternate.

   B. Notification: Immediately following award of the Contract, notify each party involved, in
      writing, of the status of each alternate. Indicate if alternates have been accepted, rejected, or
      deferred for later consideration. Include a complete description of negotiated modifications to
      alternates.

   C. Execute accepted alternates under the same conditions as other work of the Contract. No
      extensions of time shall be granted for accepted alternates.

   D. Schedule: A schedule of alternates is included at the end of this Section. Specification Sections
      referenced in schedule contain requirements for materials necessary to achieve the work
      described under each alternate.
PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION

3.1 SCHEDULE OF ALTERNATES

A. **ADD ALTERNATE NO. 1: Toilet Rooms:** Add to the Base Bid the labor, material and equipment to provide all work indicated on the Drawings at Girls 080 and Boys 081. Work includes but is not limited to demolition of existing and provision of new masonry walls, plumbing fixtures, accessories, ceiling system including grilles, door, frame and hardware, finishes, lighting, controls, fire alarm devices and related power. Work also includes the provision and installation of a new adjacent water cooler. Refer to individual specifications for additional information.

B. **ADD ALTERNATE NO. 2: Stage Removal and Flooring Replacement:** Add to the Base Bid the labor, material and equipment to remove the existing stage down to concrete slab, remove the existing flooring where indicated on the Drawings, scarify the existing concrete, level as required and provide and install new flooring and all associated components. Work also includes but is not limited to the removal and replacement of doors, frame and hardware, provision and installation of gypsum board system, wood trim at existing wood paneling being cut, FRP panels, and lighting, controls and fire alarm device replacement. Refer to Drawings and individual specifications for additional information.

C. **ADD ALTERNATE NO. 3: IDF Relocation:** Add to the Base Bid the labor, material and equipment to relocate the existing IDF from Faculty Room 048 to IDF Room 049 including all cabling, wiring and power for a complete installation. Work also includes but is not limited to relocation the of PTAC unit for this room and replacement of light fixtures. Refer to Mechanical and Electrical Drawings and Specifications for additional information.

END OF SECTION 012300
SECTION 012500 - SUBSTITUTION PROCEDURES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes administrative and procedural requirements for substitutions.

B. Related Sections:
   1. Section 016000 "Product Requirements" for requirements for submitting comparable product submittals for products by listed manufacturers.
   2. Divisions 02 through 49 Sections for specific requirements and limitations for substitutions.

1.3 DEFINITIONS

A. Substitutions: Changes in products, materials, equipment, and methods of construction from those required by the Contract Documents and proposed by Contractor.
   1. Substitutions for Cause: Changes proposed by Contractor that are required due to changed Project conditions, such as unavailability of product, regulatory changes, or unavailability of required warranty terms.
   2. Substitutions for Convenience: Changes proposed by Contractor or Owner that are not required in order to meet other Project requirements but may offer advantage to Contractor or Owner.

1.4 SUBMITTALS

A. Substitution Requests: Submit three (3) copies of each request for consideration. Identify product or fabrication or installation method to be replaced. Include Specification Section number and title and Drawing numbers and titles.
   1. Substitution Request Form: Use CSI Form 1.5C, 13.1A or comparable form.
   2. Documentation: Show compliance with requirements for substitutions and the following, as applicable:
      a. Statement indicating why specified product or fabrication or installation cannot be provided, if applicable.
      b. Coordination information, including a list of changes or modifications needed to other parts of the Work and to construction performed by Owner and separate contractors, that will be necessary to accommodate proposed substitution.
      c. Detailed, SIDE-BY-SIDE comparison of significant qualities of proposed substitution with those of the Work specified. Include annotated copy of applicable specification section. Significant qualities may include attributes such
as performance, weight, size, durability, visual effect, sustainable design characteristics, warranties, and specific features and requirements indicated. Indicate deviations, if any, from the Work specified.

d. Product Data, including drawings and descriptions of products and fabrication and installation procedures.

e. Samples, where applicable or requested.

f. Certificates and qualification data, where applicable or requested.

g. List of similar installations for completed projects with project names and addresses and names and addresses of Architects and Owners.

h. Material test reports from a qualified testing agency indicating and interpreting test results for compliance with requirements indicated.

i. Research reports evidencing compliance with building code in effect for Project, from ICC-ES.

j. Detailed comparison of Contractor's construction schedule using proposed substitution with products specified for the Work, including effect on the overall Contract Time. If specified product or method of construction cannot be provided within the Contract Time, include letter from manufacturer, on manufacturer's letterhead, stating date of receipt of purchase order, lack of availability, or delays in delivery.

k. Cost information, including a proposal of change, if any, in the Contract Sum.

l. Contractor's certification that proposed substitution complies with requirements in the Contract Documents except as indicated in substitution request, is compatible with related materials, and is appropriate for applications indicated.

m. Contractor's waiver of rights to additional payment or time that may subsequently become necessary because of failure of proposed substitution to produce indicated results.

3. Architect's Action: If necessary, Architect will request additional information or documentation for evaluation within seven (7) days of receipt of a request for substitution. Architect will notify Contractor of acceptance or rejection of proposed substitution within fifteen (15) days of receipt of request, or seven (7) days of receipt of additional information or documentation, whichever is later.


b. Use product specified if Architect does not issue a decision on use of a proposed substitution within time allocated.

1.5 QUALITY ASSURANCE

A. Compatibility of Substitutions: Investigate and document compatibility of proposed substitution with related products and materials. Engage qualified testing agency to perform compatibility tests recommended by manufacturers.

1.6 PROCEDURES

A. Coordination: Modify or adjust affected work as necessary to integrate work of the approved substitutions.
PART 2 - PRODUCTS

2.1 SUBSTITUTIONS

A. Procurement Substitution Request: Submit to Architect seven (7) days prior to date of bid opening.

B. Substitutions for Cause: Submit requests for substitution immediately upon discovery of need for change, but not later than fifteen (15) days prior to time required for preparation and review of related submittals.

1. Conditions: Architect will consider Contractor's request for substitution when the following conditions are satisfied. If the following conditions are not satisfied, Architect will return requests without action, except to record noncompliance with these requirements:

   a. Requested substitution is consistent with the Contract Documents and will produce indicated results.
   b. Substitution request is fully documented and properly submitted.
   c. Requested substitution will not adversely affect Contractor's construction schedule.
   d. Requested substitution has received necessary approvals of authorities having jurisdiction.
   e. Requested substitution is compatible with other portions of the Work.
   f. Requested substitution has been coordinated with other portions of the Work.
   g. Requested substitution provides specified warranty.
   h. If requested substitution involves more than one (1) contractor, requested substitution has been coordinated with other portions of the Work, is uniform and consistent, is compatible with other products, and is acceptable to all contractors involved.

C. Substitutions for Convenience: Architect will consider requests for substitution if received within sixty (60) days after the Notice to Proceed. Requests received after that time may be considered or rejected at discretion of Architect.

1. Conditions: Architect will consider Contractor's request for substitution when the following conditions are satisfied. If the following conditions are not satisfied, Architect will return requests without action, except to record noncompliance with these requirements:

   a. Requested substitution offers Owner a substantial advantage in cost, time, energy conservation, or other considerations, after deducting additional responsibilities Owner must assume. Owner's additional responsibilities may include compensation to Architect for redesign and evaluation services, increased cost of other construction by Owner, and similar considerations.
   b. Requested substitution does not require extensive revisions to the Contract Documents.
   c. Requested substitution is consistent with the Contract Documents and will produce indicated results.
   d. Substitution request is fully documented and properly submitted.
   e. Requested substitution will not adversely affect Contractor's construction schedule.
f. Requested substitution has received necessary approvals of authorities having jurisdiction.
g. Requested substitution is compatible with other portions of the Work.
h. Requested substitution has been coordinated with other portions of the Work.
i. Requested substitution provides specified warranty.
j. If requested substitution involves more than one (1) contractor, requested substitution has been coordinated with other portions of the Work, is uniform and consistent, is compatible with other products, and is acceptable to all contractors involved.

PART 3 - EXECUTION (Not Used)

END OF SECTION 012500
SECTION 012600 - CONTRACT MODIFICATION PROCEDURES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes administrative and procedural requirements for handling and processing Contract modifications.

B. Related Sections:

1. Section 016000 "Product Requirements" for administrative procedures for handling requests for substitutions made after Contract award.

1.3 MINOR CHANGES IN THE WORK

A. Architect will issue supplemental instructions authorizing minor changes in the Work, not involving adjustment to the Contract Sum or the Contract Time, on AIA Document G710, "Architect's Supplemental Instructions."

1.4 PROPOSAL REQUESTS

A. Owner-Initiated Proposal Requests: Architect will issue a detailed description of proposed changes in the Work that may require adjustment to the Contract Sum or the Contract Time. If necessary, the description will include supplemental or revised Drawings and Specifications.

1. Proposal Requests issued by Architect are not instructions either to stop work in progress or to execute the proposed change.

2. Within time specified in Proposal Request or twenty (20) days, when not otherwise specified, after receipt of Proposal Request, submit a quotation estimating cost adjustments to the Contract Sum and the Contract Time necessary to execute the change.

   a. Include a list of quantities of products required or eliminated and unit costs, with total amount of purchases and credits to be made. If requested, furnish survey data to substantiate quantities.

   b. Indicate applicable taxes, delivery charges, equipment rental, and amounts of trade discounts.

   c. Include costs of labor and supervision directly attributable to the change.

   d. Include an updated Contractor's construction schedule that indicates the effect of the change, including, but not limited to, changes in activity duration, start and finish times, and activity relationship. Use available total float before requesting an extension of the Contract Time.

   e. Quotation Form: Use forms acceptable to Architect.
B. Contractor-Initiated Proposals: If latent or changed conditions require modifications to the Contract, Contractor may initiate a claim by submitting a request for a change to the Architect.

1. Include a statement outlining reasons for the change and the effect of the change on the Work. Provide a complete description of the proposed change. Indicate the effect of the proposed change on the Contract Sum and the Contract Time.
2. Include a list of quantities of products required or eliminated and unit costs, with total amount of purchases and credits to be made. If requested, furnish survey data to substantiate quantities.
3. Indicate applicable taxes, delivery charges, equipment rental, and amounts of trade discounts.
4. Include costs of labor and supervision directly attributable to the change.
5. Include an updated Contractor's construction schedule that indicates the effect of the change, including, but not limited to, changes in activity duration, start and finish times, and activity relationship. Use available total float before requesting an extension of the Contract Time.
6. Comply with requirements in Section 012500 "Substitution Procedures" if the proposed change requires substitution of one product or system for product or system specified.

1.5 CHANGE ORDER PROCEDURES


1.6 CONSTRUCTION CHANGE DIRECTIVE


1. Construction Change Directive contains a complete description of change in the Work. It also designates method to be followed to determine change in the Contract Sum or the Contract Time.

B. Documentation: Maintain detailed records on a time and material basis of work required by the Construction Change Directive.

1. After completion of change, submit an itemized account and supporting data necessary to substantiate cost and time adjustments to the Contract.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION 012600
SECTION 012900 - PAYMENT PROCEDURES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. This Section specifies administrative and procedural requirements necessary to prepare and process Applications for Payment.

B. Related Sections:

1. Section 012600 "Contract Modification Procedures" for administrative procedures for handling changes to the Contract.
2. Section 013200 "Construction Progress Documentation" for administrative requirements governing the preparation and submittal of the Contractor's construction schedule.
3. Section 013300 "Submittal Procedures" for administrative requirements governing the preparation and submittal of the submittal schedule.

1.3 SCHEDULE OF VALUES

A. Coordination: Coordinate preparation of the schedule of values with preparation of Contractor's construction schedule.

1. Correlate line items in the schedule of values with other required administrative forms and schedules, including the following:
   a. Application for Payment forms with continuation sheets.
   b. Submittal schedule.
   c. Items required to be indicated as separate activities in Contractor's construction schedule.

2. Submit the schedule of values to Architect at earliest possible date but no later than seven (7) days before the date scheduled for submittal of initial Applications for Payment.

B. Format and Content: Use the Project Manual table of contents as a guide to establish line items for the schedule of values. Provide at least one (1) line item for each Specification Section.

1. Identification: Include the following Project identification on the schedule of values:
   a. Project name and location.
   b. Name of Architect.
   c. Architect's project number.
   d. Contractor's name and address.
   e. Date of submittal.
2. Arrange schedule of values consistent with format of AIA Document G703.
3. Provide a breakdown of the Contract Sum in enough detail to facilitate continued evaluation of Applications for Payment and progress reports. Coordinate with the Project Manual table of contents. Provide multiple line items for principal subcontract amounts in excess of five percent (5%) of Contract Sum.
4. Round amounts to nearest whole dollar; total shall equal the Contract Sum.
5. Provide a separate line item in the schedule of values for each part of the Work where Applications for Payment may include materials or equipment purchased or fabricated and stored, but not yet installed.
   a. Differentiate between items stored on-site and items stored off-site. If required, include evidence of insurance.
6. Provide separate line items in the schedule of values for initial cost of materials, for each subsequent stage of completion, and for total installed value of that part of the Work.
7. Each item in the schedule of values and Applications for Payment shall be complete. Include total cost and proportionate share of general overhead and profit for each item.
   a. Temporary facilities and other major cost items that are not direct cost of actual work-in-place may be shown either as separate line items in the schedule of values or distributed as general overhead expense, at Contractor's option.
8. Schedule Updating: Update and resubmit the schedule of values before the next Applications for Payment when Change Orders or Construction Change Directives result in a change in the Contract Sum.

1.4 APPLICATIONS FOR PAYMENT

A. Each Application for Payment shall be consistent with previous applications and payments as certified by Architect and paid for by Owner.
   1. Initial Application for Payment, Application for Payment at time of Substantial Completion, and final Application for Payment involve additional requirements.

B. Payment Application Times: The date for each progress payment is indicated in the Agreement between Owner and Contractor. The period of construction work covered by each Application for Payment is the period indicated in the Agreement.

C. Application for Payment Forms: Use AIA Document G702 and AIA Document G703 as form for Applications for Payment.

D. Application Preparation: Complete every entry on form. Notarize and execute by a person authorized to sign legal documents on behalf of Contractor. Architect will return incomplete applications without action.
   1. Entries shall match data on the schedule of values and Contractor's construction schedule. Use updated schedules if revisions were made.
   2. Include amounts for work completed following previous Application for Payment, whether or not payment has been received. Include only amounts for work completed at time of Application for Payment.
3. Include amounts of Change Orders and Construction Change Directives issued before last
day of construction period covered by application.
4. Indicate separate amounts for work being carried out under Owner-requested project
acceleration.
5. Include updated and approved Contractor’s construction schedule, potential Change
Order Log and Product Submittal Log.

E. Stored Materials: Include in Application for Payment amounts applied for materials or
equipment purchased or fabricated and stored, but not yet installed. Differentiate between items
stored on-site and items stored off-site.
1. Provide certificate of insurance, evidence of transfer of title to Owner, and consent of
surety to payment, for stored materials.
2. Provide supporting documentation that verifies amount requested, such as paid invoices.
Match amount requested with amounts indicated on documentation; do not include
overhead and profit on stored materials.
3. Provide summary documentation for stored materials indicating the following:
   a. Materials previously stored and included in previous Applications for Payment.
   b. Work completed for this Application utilizing previously stored materials.
   c. Additional materials stored with this Application.
   d. Total materials remaining stored, including materials with this Application.

F. Transmittal: Submit three (3) signed and notarized original copies of each Application for
Payment to Architect by a method ensuring receipt within 24 hours. One (1) copy shall include
waivers of lien and similar attachments if required.
1. Transmit each copy with a transmittal form listing attachments and recording appropriate
information about application.

G. Waivers of Mechanic’s Lien: With each Application for Payment, submit waivers of mechanic’s
liens from subcontractors, sub-subcontractors, and suppliers for construction period covered by
the previous application.
1. Submit partial waivers on each item for amount requested in previous application, after
deduction for retainage, on each item.
2. When an application shows completion of an item, submit conditional final or full
waivers.
3. Owner reserves the right to designate which entities involved in the Work must submit
waivers.
4. Submit final Application for Payment with or preceded by conditional final waivers from
every entity involved with performance of the Work covered by the application who is
lawfully entitled to a lien.
5. Waiver Forms: Submit waivers of lien on forms, executed in a manner acceptable to
Owner.

H. Initial Application for Payment: Administrative actions and submittals that must precede or
coincide with submittal of first Application for Payment include the following:
1. List of subcontractors.
2. Schedule of values.
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3. Contractor's construction schedule (preliminary if not final).
4. Products list (preliminary if not final).
5. Schedule of unit prices.
6. Submittal schedule (preliminary if not final).
7. List of Contractor's staff assignments.
8. List of Contractor's principal consultants.
11. Initial progress report.
13. Certificates of insurance and insurance policies.
15. Data needed to acquire Owner's insurance.

I. Application for Payment at Substantial Completion: After issuing the Certificate of Substantial Completion, submit an Application for Payment showing one hundred percent (100%) completion for portion of the Work claimed as substantially complete.

1. Include documentation supporting claim that the Work is substantially complete and a statement showing an accounting of changes to the Contract Sum.
2. This application shall reflect Certificates of Partial Substantial Completion issued previously for Owner occupancy of designated portions of the Work.

J. Final Payment Application: Submit final Application for Payment with releases and supporting documentation not previously submitted and accepted, including, but not limited, to the following:

1. Evidence of completion of Project closeout requirements.
2. Insurance certificates for products and completed operations where required and proof that taxes, fees, and similar obligations were paid.
3. Updated final statement, accounting for final changes to the Contract Sum.
4. AIA Document G706, "Contractor's Affidavit of Payment of Debts and Claims."
6. AIA Document G707, "Consent of Surety to Final Payment."
7. Evidence that claims have been settled.
8. Final meter readings for utilities, a measured record of stored fuel, and similar data as of date of Substantial Completion or when Owner took possession of and assumed responsibility for corresponding elements of the Work.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION 012900
PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes administrative provisions for coordinating construction operations on Project including, but not limited to, the following:

1. General project coordination procedures.
2. Administrative and supervisory personnel.
3. Requests for Information (RFIs).
4. Project meetings.

B. Each contractor shall participate in coordination requirements. Certain areas of responsibility are assigned to a specific contractor.

C. Related Sections:

1. Section 013200 "Construction Progress Documentation" for preparing and submitting Contractor's construction schedule.
2. Section 017300 "Execution" for procedures for coordinating general installation and field-engineering services, including establishment of benchmarks and control points.

1.3 DEFINITIONS

A. RFI: Request from Owner, Architect, or Contractor seeking information from each other during construction.

1.4 COORDINATION

A. Coordination: Coordinate construction operations included in different Sections of the Specifications to ensure efficient and orderly installation of each part of the Work. Coordinate construction operations, included in different Sections, that depend on each other for proper installation, connection, and operation.

1. Schedule construction operations in sequence required to obtain the best results where installation of one (1) part of the Work depends on installation of other components, before or after its own installation.
2. Coordinate installation of different components to ensure maximum performance and accessibility for required maintenance, service, and repair.
3. Make adequate provisions to accommodate items scheduled for later installation.
B. Prepare memoranda for distribution to each party involved, outlining special procedures required for coordination. Include such items as required notices, reports, and list of attendees at meetings.

1. Prepare similar memoranda for Owner and separate Contractors if coordination of their Work is required.

C. Administrative Procedures: Coordinate scheduling and timing of required administrative procedures with other construction activities to avoid conflicts and to ensure orderly progress of the Work. Such administrative activities include, but are not limited to, the following:

1. Preparation of Contractor's construction schedule.
2. Preparation of the schedule of values.
3. Installation and removal of temporary facilities and controls.
4. Delivery and processing of submittals.
5. Progress meetings.
6. Pre-installation conferences.
7. Startup and adjustment of systems.
8. Project closeout activities.

D. Conservation: Coordinate construction activities to ensure that operations are carried out with consideration given to conservation of energy, water, and materials. Coordinate use of temporary utilities to minimize waste.

1. Salvage materials and equipment involved in performance of, but not actually incorporated into, the Work. Refer to other Sections for disposition of salvaged materials that are designated as Owner's property.

1.5 KEY PERSONNEL

A. Key Personnel Names: Within fifteen (15) days of starting construction operations, submit a list of key personnel assignments, including superintendent and other personnel in attendance at Project site. Identify individuals and their duties and responsibilities; list addresses and telephone numbers, including home, office, and cellular telephone numbers and email addresses. Provide names, addresses, and telephone numbers of individuals assigned as standbys in the absence of individuals assigned to Project.

1. Post copies of list in project meeting room, in temporary field office, and by each temporary telephone. Keep list current at all times.

1.6 REQUESTS FOR INFORMATION (RFIs)

A. General: Immediately on discovery of the need for additional information or interpretation of the Contract Documents, Contractor shall prepare and submit an RFI in the form specified.

1. Architect will return RFIs submitted to Architect by other entities controlled by Contractor with no response.
2. Coordinate and submit RFIs in a prompt manner so as to avoid delays in Contractor's work or work of subcontractors.
B. Content of the RFI: Include a detailed, legible description of item needing information or interpretation and the following:

1. Project name.
2. Project number.
3. Date.
4. Name of Contractor.
5. Name of Architect.
6. RFI number, numbered sequentially.
7. RFI subject.
8. Specification Section number and title and related paragraphs, as appropriate.
9. Drawing number and detail references, as appropriate.
10. Field dimensions and conditions, as appropriate.
11. Contractor's suggested resolution. If Contractor's solution(s) impacts the Contract Time or the Contract Sum, Contractor shall state impact in the RFI.
12. Contractor's signature.
13. Attachments: Include sketches, descriptions, measurements, photos, Product Data, Shop Drawings, coordination drawings, and other information necessary to fully describe items needing interpretation.
   a. Include dimensions, thicknesses, structural grid references, and details of affected materials, assemblies, and attachments on attached sketches.

C. RFI Forms: AIA Document G716 or comparable form.

D. Architect's Action: Architect will review each RFI, determine action required, and respond. Allow seven (7) working days for Architect's response for each RFI. RFIs received by Architect after 1:00 p.m. will be considered as received the following working day.

1. The following RFIs will be returned without action:
   a. Requests for approval of submittals.
   b. Requests for approval of substitutions.
   c. Requests for coordination information already indicated in the Contract Documents.
   d. Requests for adjustments in the Contract Time or the Contract Sum.
   e. Requests for interpretation of Architect's actions on submittals.
   f. Incomplete RFIs or inaccurately prepared RFIs.

2. Architect's action may include a request for additional information, in which case Architect's time for response will date from time of receipt of additional information.

3. Architect's action on RFIs that may result in a change to the Contract Time or the Contract Sum may be eligible for Contractor to submit Change Proposal according to Section 012600 "Contract Modification Procedures."

   a. If Contractor believes the RFI response warrants change in the Contract Time or the Contract Sum, notify Architect in writing within ten (10) days of receipt of the RFI response.
E. On receipt of Architect's action, update the RFI log and immediately distribute the RFI response to affected parties. Review response and notify Architect within seven (7) days if Contractor disagrees with response.

F. RFI Log: Prepare, maintain, and submit a tabular log of RFIs organized by the RFI number. Submit log weekly. Include the following:

1. Project name.
2. Name and address of Contractor.
3. Name and address of Architect.
4. RFI number including RFIs that were dropped and not submitted.
5. RFI description.
6. Date the RFI was submitted.
7. Date Architect's response was received.
8. Identification of related Minor Change in the Work, Construction Change Directive, and Proposal Request, as appropriate.

1.7 PROJECT MEETINGS

A. General: Schedule and conduct meetings and conferences at Project site, unless otherwise indicated.

1. Attendees: Inform participants and others involved, and individuals whose presence is required, of date and time of each meeting. Notify Owner and Architect of scheduled meeting dates and times.
2. Agenda: Prepare the meeting agenda. Distribute the agenda to all invited attendees.
3. Minutes: Entity responsible for conducting meeting will record significant discussions and agreements achieved. Distribute the meeting minutes to everyone concerned, including Owner, and Architect, within three (3) days of the meeting.

B. Preconstruction/Preinstallation Conference: Schedule and conduct a preconstruction conference before starting construction, at a time convenient to Owner and Architect, but no later than fifteen (15) days after execution of the Agreement.

1. Conduct the conference to review responsibilities and personnel assignments.
2. Attendees: Authorized representatives of Owner, Architect, and their consultants; Contractor and its superintendent; major subcontractors; suppliers; and other concerned parties shall attend the conference. Participants at the conference shall be familiar with Project and authorized to conclude matters relating to the Work.
3. Agenda: Discuss items of significance that could affect progress, including the following:

   a. Tentative construction schedule.
   b. Phasing.
   c. Critical work sequencing and long-lead items.
   d. Designation of key personnel and their duties.
   e. Lines of communications.
   f. Procedures for processing field decisions and Change Orders.
   g. Procedures for RFIs.
   h. Procedures for testing and inspecting.
   i. Procedures for processing Applications for Payment.
j. Distribution of the Contract Documents.
k. Submittal procedures.
l. Preparation of record documents.
m. Work restrictions.
n. Working hours.
o. Owner's occupancy requirements.
p. Responsibility for temporary facilities and controls.
q. Procedures for moisture and mold control.
r. Procedures for disruptions and shutdowns.
s. Parking availability.
t. Office, work, and storage areas.
u. Equipment deliveries and priorities.
v. First aid.
w. Security.
x. Progress cleaning.

4. Minutes: Entity responsible for conducting meeting will record and distribute meeting minutes.

C. Progress Meetings: Conduct progress meetings at biweekly intervals.

1. Coordinate dates of meetings with preparation of payment requests.
2. Attendees: In addition to representatives of Owner and Architect, each Contractor, subcontractor, supplier, and other entity concerned with current progress or involved in planning, coordination, or performance of future activities shall be represented at these meetings. All participants at the meeting shall be familiar with Project and authorized to conclude matters relating to the Work.
3. Agenda: Review and correct or approve minutes of previous progress meeting. Review other items of significance that could affect progress. Include topics for discussion as appropriate to status of Project.
   a. Contractor's Construction Schedule: Review progress since the last meeting. Determine whether each activity is on time, ahead of schedule, or behind schedule, in relation to Contractor's construction schedule. Determine how construction behind schedule will be expedited; secure commitments from parties involved to do so. Discuss whether schedule revisions are required to ensure that current and subsequent activities will be completed within the Contract Time.
      1) Review schedule for next period.
   b. Review present and future needs of each entity present, including the following:
      1) Interface requirements.
      2) Sequence of operations.
      3) Status of submittals.
      4) Deliveries.
      5) Off-site fabrication.
      6) Access.
      7) Site utilization.
      8) Temporary facilities and controls.
      9) Progress cleaning.
10) Quality and work standards.
11) Status of correction of deficient items.
12) Field observations.
13) Status of RFIs.
14) Status of proposal requests.
15) Pending changes.
16) Status of Change Orders.
17) Pending claims and disputes.
18) Documentation of information for payment requests.

4. Minutes: Entity responsible for conducting the meeting will record and distribute the meeting minutes to each party present and to parties requiring information.

   a. Schedule Updating: Revise Contractor's construction schedule after each progress meeting where revisions to the schedule have been made or recognized. Issue revised schedule concurrently with the report of each meeting.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION 013100
SECTION 013200 - CONSTRUCTION PROGRESS DOCUMENTATION

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes administrative and procedural requirements for documenting the progress of construction during performance of the Work, including the following:

1. Contractor's construction schedule.
2. Daily construction reports.
3. Material location reports.
4. Field condition reports.

B. Related Sections:

1. Section 013300 "Submittal Procedures" for submitting schedules and reports.
2. Section 014000 "Quality Requirements" for submitting a schedule of tests and inspections.

1.3 DEFINITIONS

A. Activity: A discrete part of a project that can be identified for planning, scheduling, monitoring, and controlling the construction project. Activities included in a construction schedule consume time and resources.

1. Critical Activity: An activity on the critical path that must start and finish on the planned early start and finish times.
2. Predecessor Activity: An activity that precedes another activity in the network.
3. Successor Activity: An activity that follows another activity in the network.

B. Cost Loading: The allocation of the schedule of values for the completion of an activity as scheduled. The sum of costs for all activities must equal the total Contract Sum, unless otherwise approved by Architect.

C. Critical Path: The longest connected chain of interdependent activities through the network schedule that establishes the minimum overall Project duration and contains no float.

D. Event: The starting or ending point of an activity.

E. Float: The measure of leeway in starting and completing an activity.

1. Float time is not for the exclusive use or benefit of either Owner or Contractor, but is a jointly owned, expiring Project resource available to both parties as needed to meet schedule milestones and Contract completion date.
2. Free float is the amount of time an activity can be delayed without adversely affecting the early start of the successor activity.
3. Total float is the measure of leeway in starting or completing an activity without adversely affecting the planned Project completion date.

F. Resource Loading: The allocation of manpower and equipment necessary for the completion of an activity as scheduled.

1.4 INFORMATIONAL SUBMITTALS

A. Format for Submittals: Submit required submittals in the following format:
   1. PDF electronic file.

B. Contractor's Construction Schedule: Initial schedule, of size required to display entire schedule for entire construction period.
   1. Submit a working electronic copy of schedule, using software indicated, and labeled to comply with requirements for submittals. Include type of schedule (initial or updated) and date on label.

C. Daily Construction Reports: Submit at weekly intervals.

D. Material Location Reports: Submit at weekly intervals.

E. Field Condition Reports: Submit at time of discovery of differing conditions.

1.5 QUALITY ASSURANCE

A. Prescheduling Conference: Conduct conference at Project site to comply with requirements in Section 013100 "Project Management and Coordination." Review methods and procedures related to the Contractor's construction schedule, including, but not limited to, the following:

   1. Review software limitations and content and format for reports.
   2. Discuss constraints, including phasing, work stages and area separations.
   4. Review schedule for work of Owner's separate contracts.
   5. Review time required for review of submittals and resubmittals.
   6. Review requirements for tests and inspections by independent testing and inspecting agencies.
   7. Review time required for completion and startup procedures.
   8. Review and finalize list of construction activities to be included in schedule.
   9. Review submittal requirements and procedures.
   10. Review procedures for updating schedule.

1.6 COORDINATION

A. Coordinate preparation and processing of schedules and reports with performance of construction activities and with scheduling and reporting of separate contractors.
B. Coordinate Contractor's construction schedule with the schedule of values, list of subcontracts, submittal schedule, progress reports, payment requests, and other required schedules and reports.

1. Secure time commitments for performing critical elements of the Work from entities involved.
2. Coordinate each construction activity in the network with other activities and schedule them in proper sequence.

PART 2 - PRODUCTS

2.1 CONTRACTOR'S CONSTRUCTION SCHEDULE, GENERAL

A. Time Frame: Extend schedule from date established for the Notice to Proceed to date of Substantial Completion.

1. Contract completion date shall not be changed by submission of a schedule that shows an early completion date, unless specifically authorized by Change Order.

B. Activities: Treat each story or separate area as a separate numbered activity for each principal element of the Work. Comply with the following:

1. Activity Duration: Define activities so no activity is longer than twenty (20) days, unless specifically allowed by Architect.
2. Procurement Activities: Include procurement process activities for the following long lead items and major items, requiring a cycle of more than sixty (60) days, as separate activities in schedule. Procurement cycle activities include, but are not limited to, submittals, approvals, purchasing, fabrication, and delivery.
4. Startup and Testing Time: Include not less than fifteen (15) days for startup and testing.
5. Substantial Completion: Indicate completion in advance of date established for Substantial Completion, and allow time for Architect's administrative procedures necessary for certification of Substantial Completion.
6. Punch List and Final Completion: Include not more than thirty (30) days for punch list and final completion.

C. Constraints: Include constraints and work restrictions indicated in the Contract Documents and as follows in schedule, and show how the sequence of the Work is affected.

1. Phasing: Arrange list of activities on schedule by phase.
2. Work Restrictions: Show the effect of the following items on the schedule:
   a. Coordination with existing construction.
   b. Uninterruptible services.
   c. Use of premises restrictions.
   e. Seasonal variations.
   f. Environmental control.
3. Work Stages: Indicate important stages of construction for each major portion of the Work, including, but not limited to, the following:
   a. Subcontract awards.
   b. Submittals.
   c. Purchases.
   d. Fabrication.
   e. Sample testing.
   f. Deliveries.
   g. Installation.
   h. Tests and inspections.
   i. Adjusting.
   j. Startup and placement into final use and operation.

4. Construction Areas: Identify each major area of construction for each major portion of the Work. Indicate where each construction activity within a major area must be sequenced or integrated with other construction activities to provide for the following:
   a. Completion of mechanical installation.
   b. Completion of electrical installation.
   c. Substantial Completion.

D. Milestones: Include milestones indicated in the Contract Documents in schedule, including, but not limited to, the Notice to Proceed, Substantial Completion, and final completion.

E. Cost Correlation: At the head of schedule, provide a cost correlation line, indicating planned and actual costs. On the line, show dollar volume of the Work performed as of dates used for preparation of payment requests.
   1. Refer to Section 012900 "Payment Procedures" for cost reporting and payment procedures.

F. Upcoming Work Summary: Prepare summary report indicating activities scheduled to occur or commence prior to submittal of next schedule update. Summarize the following issues:
   1. Unresolved issues.
   2. Unanswered RFIs.
   3. Rejected or unreturned submittals.
   4. Notations on returned submittals.

G. Recovery Schedule: When periodic update indicates the Work is fourteen (14) or more calendar days behind the current approved schedule, submit a separate recovery schedule indicating means by which Contractor intends to regain compliance with the schedule. Indicate changes to working hours, working days, crew sizes, and equipment required to achieve compliance, and date by which recovery will be accomplished.

H. Computer Scheduling Software: Prepare schedules using current version of a program that has been developed specifically to manage construction schedules.
2.2 CONTRACTOR'S CONSTRUCTION SCHEDULE (GANTT CHART)

A. Gantt-Chart Schedule: Submit a comprehensive, fully developed, horizontal Gantt-chart-type, Contractor's construction schedule within seven (7) days of date established for the Notice to Proceed.

B. Preparation: Indicate each significant construction activity separately. Identify first workday of each week with a continuous vertical line.

1. For construction activities that require three months or longer to complete, indicate an estimated completion percentage in ten percent (10%) increments within time bar.

2.3 REPORTS

A. Daily Construction Reports: Prepare a daily construction report recording the following information concerning events at Project site:

1. List of subcontractors at Project site.
2. List of separate contractors at Project site.
3. Approximate count of personnel at Project site.
4. Equipment at Project site.
5. Material deliveries.
6. High and low temperatures and general weather conditions, including presence of rain or snow.
7. Accidents.
8. Meetings and significant decisions.
9. Stoppages, delays, shortages, and losses.
10. Meter readings and similar recordings.
11. Emergency procedures.
12. Orders and requests of authorities having jurisdiction.
13. Change Orders received and implemented.
14. Construction Change Directives received and implemented.
15. Services connected and disconnected.
16. Equipment or system tests and startups.
17. Partial completions and occupancies.
18. Substantial Completions authorized.

B. Material Location Reports: At weekly intervals, prepare and submit a comprehensive list of materials delivered to and stored at Project site. List shall be cumulative, showing materials previously reported plus items recently delivered. Include with list a statement of progress on and delivery dates for materials or items of equipment fabricated or stored away from Project site.

C. Field Condition Reports: Immediately on discovery of a difference between field conditions and the Contract Documents, prepare and submit a detailed report. Submit with a Request for Information. Include a detailed description of the differing conditions, together with recommendations for changing the Contract Documents.
PART 3 - EXECUTION

3.1 CONTRACTOR'S CONSTRUCTION SCHEDULE

A. Contractor's Construction Schedule Updating: At monthly intervals, update schedule to reflect actual construction progress and activities. Issue schedule one (1) week before each regularly scheduled progress meeting.

1. Revise schedule immediately after each meeting or other activity where revisions have been recognized or made. Issue updated schedule concurrently with the report of each such meeting.
2. Include a report with updated schedule that indicates every change, including, but not limited to, changes in logic, durations, actual starts and finishes, and activity durations.
3. As the Work progresses, indicate final completion percentage for each activity.

B. Distribution: Distribute copies of approved schedule to Architect, Construction Administrator, Owner, separate contractors, testing and inspecting agencies, and other parties identified by Contractor with a need-to-know schedule responsibility.

1. Post copies in Project meeting rooms and temporary field offices.
2. When revisions are made, distribute updated schedules to the same parties and post in the same locations. Delete parties from distribution when they have completed their assigned portion of the Work and are no longer involved in performance of construction activities.

END OF SECTION 013200
SECTION 013233 - PHOTOGRAPHIC DOCUMENTATION

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes administrative and procedural requirements for the following:
   1. Periodic construction photographs.

B. Related Sections:
   1. Section 013300 "Submittal Procedures" for submitting photographic documentation.
   2. Section 017700 "Closeout Procedures" for submitting photographic documentation as project record documents at Project closeout.

PART 2 - PRODUCTS

2.1 PHOTOGRAPHIC MEDIA

A. Digital Images: Provide images in JPG format, produced by a digital camera with minimum sensor size of eight (8) megapixels, and at an image resolution of not less than 1600 by 1200 pixels and 400 dpi.

PART 3 - EXECUTION

3.1 CONSTRUCTION PHOTOGRAPHS

A. General: Take photographs using the maximum range of depth of field, and that are in focus, to clearly show the Work. Photographs with blurry or out-of-focus areas will not be accepted.

   1. Maintain key plan with each set of construction photographs that identifies each photographic location.

B. Digital Images: Submit digital images exactly as originally recorded in the digital camera, without alteration, manipulation, editing, or modifications using image-editing software.

   1. Date and Time: Include date and time in file name for each image.
   2. Field Office Images: Maintain one set of images accessible in the field office at Project site, available at all times for reference. Identify images in the same manner as those submitted to Architect.
C. Periodic Construction Photographs: Take eighteen to twenty (18-20) photographs weekly, with timing each month adjusted to coincide with the cutoff date associated with each Application for Payment. Select vantage points to show status of construction and progress since last photographs were taken.

D. Additional Photographs: Architect may request photographs in addition to periodic photographs specified.

1. In emergency situations, take additional photographs within twenty-four (24) hours of request.

2. Circumstances that could require additional photographs include, but are not limited to, the following:

   a. Immediate follow-up when on-site events result in construction damage or losses.
   b. Substantial Completion of a major phase or component of the Work.

END OF SECTION 013233
SECTION 013300 - SUBMITTAL PROCEDURES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes requirements for the submittal schedule and administrative and procedural requirements for submitting Shop Drawings, Product Data, Samples, and other submittals.

B. Related Sections:

1. Section 012900 "Payment Procedures" for submitting Applications for Payment and the schedule of values.
2. Section 013200 "Construction Progress Documentation" for submitting schedules and reports, including Contractor's construction schedule.
3. Section 017823 "Operation and Maintenance Data" for submitting operation and maintenance manuals.
4. Section 017839 "Project Record Documents" for submitting record Drawings, record Specifications, and record Product Data.

1.3 DEFINITIONS

A. Action Submittals: Written and graphic information and physical samples that require Architect's responsive action. Action submittals are those submittals indicated in individual Specification Sections as action submittals.

B. Informational Submittals: Written and graphic information and physical samples that do not require Architect's responsive action. Submittals may be rejected for not complying with requirements. Informational submittals are those submittals indicated in individual Specification Sections as informational submittals.

C. File Transfer Protocol (FTP): Communications protocol that enables transfer of files to and from another computer over a network and that serves as the basis for standard Internet protocols. An FTP site is a portion of a network located outside of network firewalls within which internal and external users are able to access files.


1.4 ACTION SUBMITTALS

A. Submittal Schedule: Submit a schedule of submittals, arranged in chronological order by dates required by construction schedule. Include time required for review, ordering, manufacturing, fabrication, and delivery when establishing dates. Include additional time required for making
corrections or modifications to submittals noted by the Architect and additional time for handling and reviewing submittals required by those corrections.

1. Coordinate submittal schedule with list of subcontracts, the schedule of values, and Contractor's construction schedule.

2. Submit concurrently with Contractor’s construction schedule. Include submittals required during the first sixty (60) days of construction. List those submittals required to maintain orderly progress of the Work and those required early because of long lead time for manufacture or fabrication.

3. Format: Arrange the following information in a tabular format:
   a. Scheduled date for first submittal.
   b. Specification Section number and title.
   c. Submittal Category: Action, informational.
   d. Name of subcontractor.
   e. Description of the Work covered.
   f. Scheduled date for Architect's final release or approval.
   g. Scheduled dates for purchasing.
   h. Scheduled dates for installation.

1.5 SUBMITTAL ADMINISTRATIVE REQUIREMENTS

A. Architect's Digital Data Files: Electronic copies of CAD Drawings of the Contract Drawings will not be provided by Architect for Contractor's use in preparing submittals unless requested and Architect’s user agreement properly completed.

B. Coordination: Coordinate preparation and processing of submittals with performance of construction activities.

   1. Coordinate each submittal with fabrication, purchasing, testing, delivery, other submittals, and related activities that require sequential activity.

   2. Submit all submittal items required for each Specification Section concurrently unless partial submittals for portions of the Work are indicated on approved submittal schedule.

   3. Submit action submittals and informational submittals required by the same Specification Section as separate packages under separate transmittals.

   4. Coordinate transmittal of different types of submittals for related parts of the Work so processing will not be delayed because of need to review submittals concurrently for coordination.

      a. Architect reserve the right to withhold action on a submittal requiring coordination with other submittals until related submittals are received.

C. Processing Time: Allow time for submittal review, including time for resubmittals, as follows. Time for review shall commence on Architect's receipt of submittal. No extension of the Contract Time will be authorized because of failure to transmit submittals enough in advance of the Work to permit processing, including resubmittals.

   1. Initial Review: Allow seven (7) days for initial review of each submittal. Allow additional time if coordination with subsequent submittals is required. Architect will advise Contractor when a submittal being processed must be delayed for coordination.
2. Resubmittal Review: Allow five (5) days for review of each resubmittal.
3. Sequential Review: Where sequential review of submittals by Architect's consultants, Owner, or other parties is indicated, allow seven (7) days for initial review of each submittal.

D. Identification and Information: Place a permanent label or title block on each paper copy submittal item for identification.

1. Indicate name of firm or entity that prepared each submittal on label or title block.
2. Provide a space on label or beside title block to record Contractor's review and approval markings and action taken by Architect.
3. Include the following information for processing and recording action taken:
   a. Project name.
   b. Date.
   c. Name of Architect.
   d. Name of Contractor.
   e. Name of subcontractor.
   f. Name of supplier.
   g. Name of manufacturer.
   h. Submittal number or other unique identifier, including revision identifier.

   1) Submittal number shall use Specification Section number followed by a decimal point and then a sequential number (e.g., 061000.01). Resubmittals shall include an alphabetic suffix after another decimal point (e.g., 061000.01.A).

   i. Number and title of appropriate Specification Section.
   j. Drawing number and detail references, as appropriate.
   k. Location(s) where product is to be installed, as appropriate.
   l. Other necessary identification.

E. Identification and Information: Identify and incorporate information in each electronic submittal file as follows:

1. Assemble complete submittal package into a single indexed file with links enabling navigation to each item.
2. Name file with submittal number or other unique identifier, including revision identifier.

   a. File name shall use project identifier and Specification Section number followed by a decimal point and then a sequential number (e.g., LNHS-061000.01). Resubmittals shall include an alphabetic suffix after another decimal point (e.g., LNHS-061000.01.A).

3. Provide means for insertion to permanently record Contractor's review and approval markings and action taken by Architect.
4. Include the following information on an inserted cover sheet:
   a. Project name.
   b. Date.
   c. Name and address of Architect.
SUBMITTAL PROCEDURES

d. Name of Contractor.
e. Name of firm or entity that prepared submittal.
f. Name of subcontractor.
g. Name of supplier.
h. Name of manufacturer.
i. Number and title of appropriate Specification Section.
j. Drawing number and detail references, as appropriate.
k. Location(s) where product is to be installed, as appropriate.
l. Related physical samples submitted directly.
m. Other necessary identification.

5. Include the following information as keywords in the electronic file metadata:

a. Project name.
b. Number and title of appropriate Specification Section.
c. Manufacturer name.
d. Product name.

F. Options: Identify options requiring selection by the Architect.

G. Deviations: Identify deviations from the Contract Documents on submittals.

H. Additional Paper Copies: Unless additional copies are required for final submittal, and unless Architect observes noncompliance with provisions in the Contract Documents, initial submittal may serve as final submittal.

I. Transmittal: Assemble each submittal individually and appropriately for transmittal and handling. Transmit each submittal using a transmittal form. Architect will return submittals, without review received from sources other than Contractor.

1. Transmittal Form: Provide locations on form for the following information:

a. Project name.
b. Date.
c. Destination (To:).
d. Source (From:).
e. Names of subcontractor, manufacturer, and supplier.
f. Category and type of submittal.
g. Submittal purpose and description.
h. Specification Section number and title.
i. Indication of full or partial submittal.
j. Drawing number and detail references, as appropriate.
k. Transmittal number, numbered consecutively.
l. Submittal and transmittal distribution record.
m. Remarks.
n. Signature of transmitter.

2. On an attached separate sheet, prepared on Contractor's letterhead, record relevant information, requests for data, revisions other than those requested by Architect on previous submittals, and deviations from requirements in the Contract Documents,
including minor variations and limitations. Include same identification information as related submittal.

J. Resubmittals: Make resubmittals in same form and number of copies as initial submittal.
   1. Note date and content of previous submittal.
   2. Note date and content of revision in label or title block and clearly indicate extent of revision.
   3. Resubmit submittals until they are marked with approval notation from Architect's action stamp.

K. Distribution: Furnish copies of final submittals to manufacturers, subcontractors, suppliers, fabricators, installers, authorities having jurisdiction, and others as necessary for performance of construction activities. Show distribution on transmittal forms.

L. Use for Construction: Use only final submittals that are marked with approval notation from Architect's action stamp.

PART 2 - PRODUCTS

2.1 SUBMITTAL PROCEDURES

A. General Submittal Procedure Requirements: Prepare and submit submittals required by individual Specification Sections. Types of submittals are indicated in individual Specification Sections.

   1. Submit electronic submittals via email as PDF electronic files.

   2. Closeout Submittals and Maintenance Material Submittals: Comply with requirements specified in Section 017700 "Closeout Procedures."

   3. Certificates and Certifications Submittals: Provide a statement that includes signature of entity responsible for preparing certification. Certificates and certifications shall be signed by an officer or other individual authorized to sign documents on behalf of that entity.
      a. Provide a digital signature with digital certificate on electronically submitted certificates and certifications where indicated.
      b. Provide a notarized statement on original paper copy certificates and certifications where indicated.

   4. Test and Inspection Reports Submittals: Comply with requirements specified in Section 014000 "Quality Requirements."

B. Product Data: Collect information into a single submittal for each element of construction and type of product or equipment.
1. If information must be specially prepared for submittal because standard published data are not suitable for use, submit as Shop Drawings, not as Product Data.

2. Mark each copy of each submittal to show which products and options are applicable.

3. Include the following information, as applicable:
   a. Manufacturer's catalog cuts.
   b. Manufacturer's product specifications.
   c. Standard color charts.
   d. Statement of compliance with specified referenced standards.
   e. Testing by recognized testing agency.
   f. Application of testing agency labels and seals.
   g. Notation of coordination requirements.
   h. Availability and delivery time information.

4. For equipment, include the following in addition to the above, as applicable:
   a. Wiring diagrams showing factory-installed wiring.
   b. Printed performance curves.
   c. Operational range diagrams.
   d. Clearances required to other construction, if not indicated on accompanying Shop Drawings.

5. Submit Product Data before or concurrent with Samples.

C. Shop Drawings: Prepare Project-specific information, drawn accurately to scale. Do not base Shop Drawings on reproductions of the Contract Documents or standard printed data.

1. Preparation: Fully illustrate requirements in the Contract Documents. Include the following information, as applicable:
   a. Identification of products.
   b. Schedules.
   c. Compliance with specified standards.
   d. Notation of coordination requirements.
   e. Notation of dimensions established by field measurement.
   f. Relationship and attachment to adjoining construction clearly indicated.
   g. Seal and signature of professional engineer if specified.

2. Sheet Size: Except for templates, patterns, and similar full-size drawings, submit Shop Drawings on sheets at least 8½ by 11 inches but no larger than 30 by 42 inches.

D. Samples: Submit Samples for review of kind, color, pattern, and texture for a check of these characteristics with other elements and for a comparison of these characteristics between submittal and actual component as delivered and installed.

1. Transmit Samples that contain multiple, related components such as accessories together in one (1) submittal package.
2. Identification: Attach label on unexposed side of Samples that includes the following:
   a. Generic description of Sample.
   b. Product name and name of manufacturer.
c. Sample source.
d. Number and title of applicable Specification Section.

3. Disposition: Maintain sets of approved Samples at Project site, available for quality-control comparisons throughout the course of construction activity. Sample sets may be used to determine final acceptance of construction associated with each set.

   a. Samples that may be incorporated into the Work are indicated in individual Specification Sections. Such Samples must be in an undamaged condition at time of use.
   b. Samples not incorporated into the Work, or otherwise designated as Owner's property, are the property of Contractor.

E. Product Schedule: As required in individual Specification Sections, prepare a written summary indicating types of products required for the Work and their intended location. Include the following information in tabular form:

   1. Type of product. Include unique identifier for each product indicated in the Contract Documents.
   2. Manufacturer and product name, and model number if applicable.
   3. Number and name of room or space.
   4. Location within room or space.

F. Contractor's Construction Schedule: Comply with requirements specified in Section 013200 "Construction Progress Documentation."

G. Application for Payment: Comply with requirements specified in Section 012900 "Payment Procedures."

H. Schedule of Values: Comply with requirements specified in Section 012900 "Payment Procedures."

I. Subcontract List: Prepare a written summary identifying individuals or firms proposed for each portion of the Work, including those who are to furnish products or equipment fabricated to a special design. Include the following information in tabular form:

   1. Name, address, and telephone number of entity performing subcontract or supplying products.
   2. Number and title of related Specification Section(s) covered by subcontract.
   3. Drawing number and detail references, as appropriate, covered by subcontract.

J. Qualification Data: Prepare written information that demonstrates capabilities and experience of firm or person. Include lists of completed projects with project names and addresses, contact information of Architects and Owners, and other information specified.

L. Installer Certificates: Submit written statements on manufacturer's letterhead certifying that Installer complies with requirements in the Contract Documents and, where required, is authorized by manufacturer for this specific Project.

M. Manufacturer Certificates: Submit written statements on manufacturer's letterhead certifying that manufacturer complies with requirements in the Contract Documents. Include evidence of manufacturing experience where required.

N. Product Certificates: Submit written statements on manufacturer's letterhead certifying that product complies with requirements in the Contract Documents.

O. Material Certificates: Submit written statements on manufacturer's letterhead certifying that material complies with requirements in the Contract Documents.

P. Material Test Reports: Submit reports written by a qualified testing agency, on testing agency's standard form, indicating and interpreting test results of material for compliance with requirements in the Contract Documents.

Q. Product Test Reports: Submit written reports indicating current product produced by manufacturer complies with requirements in the Contract Documents. Base reports on evaluation of tests performed by manufacturer and witnessed by a qualified testing agency, or on comprehensive tests performed by a qualified testing agency.

R. Research Reports: Submit written evidence, from a model code organization acceptable to authorities having jurisdiction, that product complies with building code in effect for Project. Include the following information:

1. Name of evaluation organization.
2. Date of evaluation.
3. Time period when report is in effect.
4. Product and manufacturers' names.
5. Description of product.
6. Test procedures and results.
7. Limitations of use.

S. Schedule of Tests and Inspections: Comply with requirements specified in Section 014000 "Quality Requirements."

T. Preconstruction Test Reports: Submit reports written by a qualified testing agency, on testing agency's standard form, indicating and interpreting results of tests performed before installation of product, for compliance with performance requirements in the Contract Documents.

U. Compatibility Test Reports: Submit reports written by a qualified testing agency, on testing agency's standard form, indicating and interpreting results of compatibility tests performed before installation of product. Include written recommendations for primers and substrate preparation needed for adhesion.

V. Field Test Reports: Submit reports indicating and interpreting results of field tests performed either during installation of product or after product is installed in its final location, for compliance with requirements in the Contract Documents.
W. Maintenance Data: Comply with requirements specified in Section 017823 "Operation and Maintenance Data."

PART 3 - EXECUTION

3.1 CONTRACTOR'S REVIEW

A. Action and Informational Submittals: Review each submittal and check for coordination with other Work of the Contract and for compliance with the Contract Documents. Note corrections and field dimensions. Mark with approval stamp before submitting to Architect.

B. Project Closeout and Maintenance/Material Submittals: Refer to requirements in Section 017700 "Closeout Procedures."

C. Approval Stamp: Stamp each submittal with a uniform, approval stamp. Include Project name and location, submittal number, Specification Section title and number, name of reviewer, date of Contractor's approval, and statement certifying that submittal has been reviewed, checked, and approved for compliance with the Contract Documents.

3.2 ARCHITECT'S ACTION

A. General: Architect will not review submittals that do not bear Contractor's approval stamp and will return them without action.

B. Action Submittals: Architect will review each submittal, make marks to indicate corrections or modifications required, and return it. Architect will stamp each submittal with an action stamp and will mark stamp appropriately to indicate action.

C. Informational Submittals: Architect will review each submittal and will not return it, or will return it if it does not comply with requirements. Architect will forward each submittal to appropriate party.

D. Partial submittals prepared for a portion of the Work will be reviewed when use of partial submittals has received prior approval from Architect.

E. Incomplete submittals are not acceptable, will be considered nonresponsive, and will be returned without review.

F. Submittals not required by the Contract Documents may not be reviewed and may be discarded.

END OF SECTION 013300
PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes administrative and procedural requirements for quality assurance and quality control.

B. Testing and inspecting services are required to verify compliance with requirements specified or indicated. These services do not relieve Contractor of responsibility for compliance with the Contract Document requirements.

1. Specific quality-assurance and control requirements for individual work results are specified in their respective Specification Sections. Requirements in individual Sections may also cover production of standard products.

2. Specified tests, inspections, and related actions do not limit Contractor's other quality-assurance and quality-control procedures that facilitate compliance with the Contract Document requirements.

3. Requirements for Contractor to provide quality-assurance and quality-control services required by Architect, Owner, or authorities having jurisdiction are not limited by provisions of this Section.

C. Related Sections:

1. Divisions 02 through 49 Sections for specific test and inspection requirements.

1.3 DEFINITIONS

A. Quality-Assurance Services: Activities, actions, and procedures performed before and during execution of the Work to guard against defects and deficiencies and substantiate that proposed construction will comply with requirements.

B. Quality-Control Services: Tests, inspections, procedures, and related actions during and after execution of the Work to evaluate that actual products incorporated into the Work and completed construction comply with requirements. Contractor’s quality-control services do not include contract enforcement activities performed by Architect.

C. Preconstruction Testing: Tests and inspections performed specifically for the Project before products and materials are incorporated into the Work, to verify performance or compliance with specified criteria.

D. Product Tests: Tests and inspections that are performed by a nationally recognized testing laboratory (NRTL) according to 29 CFR 1910.7, by a testing agency accredited according to NIST’s National Voluntary Laboratory Accreditation Program (NVLAP), or by a testing agency
qualified to conduct product testing and acceptable to authorities having jurisdiction, to establish product performance and compliance with specified requirements.

E. Source Quality-Control Tests: Tests and inspections that are performed at the source; for example, plant, mill, factory, or shop.

F. Field Quality-Control Tests: Tests and inspections that are performed on-site for installation of the Work and for completed Work.

G. Testing Agency: An entity engaged to perform specific tests, inspections, or both. Testing laboratory shall mean the same as testing agency.

H. Installer/Applicator/Erector: Contractor or another entity engaged by Contractor as an employee, Subcontractor, or Sub-subcontractor, to perform a particular construction operation, including installation, erection, application, and similar operations.

1. Use of trade-specific terminology in referring to a trade or entity does not require that certain construction activities be performed by accredited or unionized individuals, or that requirements specified apply exclusively to specific trade or trades.

I. Experienced: When used with an entity or individual, "experienced" unless otherwise further described means having successfully completed a minimum of five (5) previous projects similar in nature, size, and extent to this Project; being familiar with special requirements indicated; and having complied with requirements of authorities having jurisdiction.

1.4 DELEGATED-DESIGN SERVICES

A. Performance and Design Criteria: Where professional design services or certifications by a design professional are specifically required of Contractor by the Contract Documents, provide products and systems complying with specific performance and design criteria indicated.

1. If criteria indicated are not sufficient to perform services or certification required, submit a written request for additional information to Architect.

1.5 CONFLICTING REQUIREMENTS

A. Conflicting Standards and Other Requirements: If compliance with two (2) or more standards or requirements are specified and the standards or requirements establish different or conflicting requirements for minimum quantities or quality levels, comply with the most stringent requirement. Refer conflicting requirements that are different, but apparently equal, to Architect for direction before proceeding.

B. Minimum Quantity or Quality Levels: The quantity or quality level shown or specified shall be the minimum provided or performed. The actual installation may comply exactly with the minimum quantity or quality specified, or it may exceed the minimum within reasonable limits. To comply with these requirements, indicated numeric values are minimum or maximum, as appropriate, for the context of requirements. Refer uncertainties to Architect for a decision before proceeding.
1.6 ACTION SUBMITTALS

A. Delegated-Design Services Submittal: In addition to Shop Drawings, Product Data, and other required submittals, submit a statement signed and sealed by the responsible design professional, for each product and system specifically assigned to Contractor to be designed or certified by a design professional, indicating that the products and systems are in compliance with performance and design criteria indicated. Include list of codes, loads, and other factors used in performing these services.

1.7 INFORMATIONAL SUBMITTALS

A. Contractor's Statement of Responsibility: When required by authorities having jurisdiction, submit copy of written statement of responsibility submitted to authorities having jurisdiction before starting work on the following systems.

1. Seismic-force-resisting system, designated seismic system, or component listed in the Statement of Special Inspections.
2. Main wind-force-resisting system or a wind-resisting component listed in the Statement of Special Inspections.

B. Testing Agency Qualifications: For testing agencies specified in "Quality Assurance" Article to demonstrate their capabilities and experience. Include proof of qualifications in the form of a recent report on the inspection of the testing agency by a recognized authority.

C. Schedule of Tests and Inspections: Prepare in tabular form and include the following:

1. Specification Section number and title.
2. Entity responsible for performing tests and inspections.
3. Description of test and inspection.
4. Identification of applicable standards.
5. Identification of test and inspection methods.
6. Number of tests and inspections required.
7. Time schedule or time span for tests and inspections.
8. Requirements for obtaining samples.
9. Unique characteristics of each quality-control service.

D. Reports: Prepare and submit certified written reports and documents as specified.

E. Permits, Licenses, and Certificates: For Owner's record, submit copies of permits, licenses, certifications, inspection reports, releases, jurisdictional settlements, notices, receipts for fee payments, judgments, correspondence, records, and similar documents established for compliance with standards and regulations bearing on performance of the Work.

1.8 REPORTS AND DOCUMENTS

A. Test and Inspection Reports: Prepare and submit certified written reports specified in other Sections. Include the following:

1. Date of issue.
2. Project title and number.
3. Name, address, and telephone number of testing agency.
QUALITY REQUIREMENTS

4. Dates and locations of samples and tests or inspections.
5. Names of individuals making tests and inspections.
6. Description of the Work and test and inspection method.
8. Complete test or inspection data.
9. Test and inspection results and an interpretation of test results.
10. Record of temperature and weather conditions at time of sample taking and testing and inspecting.
11. Comments or professional opinion on whether tested or inspected Work complies with the Contract Document requirements.
12. Name and signature of laboratory inspector.
13. Recommendations on retesting and reinspecting.

B. Manufacturer's Technical Representative's Field Reports: Prepare written information documenting manufacturer's technical representative's tests and inspections specified in other Sections. Include the following:

1. Name, address, and telephone number of technical representative making report.
2. Statement on condition of substrates and their acceptability for installation of product.
3. Statement that products at Project site comply with requirements.
4. Summary of installation procedures being followed, whether they comply with requirements and, if not, what corrective action was taken.
5. Results of operational and other tests and a statement of whether observed performance complies with requirements.
6. Statement whether conditions, products, and installation will affect warranty.
7. Other required items indicated in individual Specification Sections.

C. Factory-Authorized Service Representative's Reports: Prepare written information documenting manufacturer's factory-authorized service representative's tests and inspections specified in other Sections. Include the following:

1. Name, address, and telephone number of factory-authorized service representative making report.
2. Statement that equipment complies with requirements.
3. Results of operational and other tests and a statement of whether observed performance complies with requirements.
4. Statement whether conditions, products, and installation will affect warranty.
5. Other required items indicated in individual Specification Sections.

1.9 QUALITY ASSURANCE

A. General: Qualifications paragraphs in this article establish the minimum qualification levels required; individual Specification Sections specify additional requirements.

B. Manufacturer Qualifications: A firm experienced in manufacturing products or systems similar to those indicated for this Project and with a record of successful in-service performance, as well as sufficient production capacity to produce required units. As applicable, procure products from manufacturers able to meet qualification requirements, warranty requirements, and technical or factory-authorized service representative requirements.
C. Fabricator Qualifications: A firm experienced in producing products similar to those indicated for this Project and with a record of successful in-service performance, as well as sufficient production capacity to produce required units.

D. Installer Qualifications: A firm or individual experienced in installing, erecting, applying, or assembling work similar in material, design, and extent to that indicated for this Project, whose work has resulted in construction with a record of successful in-service performance.

E. Professional Engineer Qualifications: A professional engineer who is legally qualified to practice in jurisdiction where Project is located and who is experienced in providing engineering services of the kind indicated. Engineering services are defined as those performed for installations of the system, assembly, or product that are similar in material, design, and extent to those indicated for this Project.

F. Specialists: Certain Specification Sections require that specific construction activities shall be performed by entities who are recognized experts in those operations. Specialists shall satisfy qualification requirements indicated and shall be engaged for the activities indicated.

1. Requirements of authorities having jurisdiction shall supersede requirements for specialists.

G. Testing Agency Qualifications: An NRTL, an NVLAP, or an independent agency with the experience and capability to conduct testing and inspecting indicated, as documented according to ASTM E 329; and with additional qualifications specified in individual Sections; and where required by authorities having jurisdiction, that is acceptable to authorities.

H. Manufacturer's Technical Representative Qualifications: An authorized representative of manufacturer who is trained and approved by manufacturer to observe and inspect installation of manufacturer's products that are similar in material, design, and extent to those indicated for this Project.

I. Factory-Authorized Service Representative Qualifications: An authorized representative of manufacturer who is trained and approved by manufacturer to inspect installation of manufacturer's products that are similar in material, design, and extent to those indicated for this Project.

1.10 QUALITY CONTROL

A. Owner Responsibilities: Where quality-control services are indicated as Owner's responsibility, Owner will engage a qualified testing agency to perform these services.

1. Owner will furnish Contractor with names, addresses, and telephone numbers of testing agencies engaged and a description of types of testing and inspecting they are engaged to perform.
2. Costs for retesting and reinspecting construction that replaces or is necessitated by work that failed to comply with the Contract Documents will be charged to Contractor, and the Contract Sum will be adjusted by Change Order.
3. Costs for testing that is cancelled will be charged to the Contractor, and the Contract Sum will be adjusted by Change Order.
B. Contractor Responsibilities: Tests and inspections not explicitly assigned to Owner are Contractor's responsibility. Perform additional quality-control activities, whether specified or not, to verify that the Work complies with requirements.

1. Unless otherwise indicated, provide quality-control services specified and those required by authorities having jurisdiction. Perform quality-control services required of Contractor by authorities having jurisdiction, whether specified or not.
2. Engage a qualified testing agency to perform these quality-control services.
   a. Contractor shall not employ same entity engaged by Owner, unless agreed to in writing by Owner.
3. Notify testing agencies at least 24 hours in advance of time when Work that requires testing or inspecting will be performed.
4. Where quality-control services are indicated as Contractor's responsibility, submit a certified written report, in duplicate, of each quality-control service.
5. Testing and inspecting requested by Contractor and not required by the Contract Documents are Contractor's responsibility.
6. Submit additional copies of each written report directly to authorities having jurisdiction, when they so direct.

C. Manufacturer's Field Services: Where indicated, engage a factory-authorized service representative to inspect field-assembled components and equipment installation, including service connections. Report results in writing as specified in Section 013300 "Submittal Procedures."

D. Manufacturer's Technical Services: Where indicated, engage a manufacturer's technical representative to observe and inspect the Work. Manufacturer's technical representative's services include participation in preinstallation conferences, examination of substrates and conditions, verification of materials, observation of Installer activities, inspection of completed portions of the Work, and submittal of written reports.

E. Retesting/Reinspecting: Regardless of whether original tests or inspections were Contractor's responsibility, provide quality-control services, including retesting and reinspecting, for construction that replaced Work that failed to comply with the Contract Documents.


1. Notify Architect and Contractor promptly of irregularities or deficiencies observed in the Work during performance of its services.
2. Determine the location from which test samples will be taken and in which in-situ tests are conducted.
3. Conduct and interpret tests and inspections and state in each report whether tested and inspected work complies with or deviates from requirements.
4. Submit a certified written report, in duplicate, of each test, inspection, and similar quality-control service through Contractor.
5. Do not release, revoke, alter, or increase the Contract Document requirements or approve or accept any portion of the Work.
6. Do not perform any duties of Contractor.
G. Associated Contractor Services: Cooperate with agencies and representatives performing required tests, inspections, and similar quality-control services, and provide reasonable auxiliary services as requested. Notify agency sufficiently in advance of operations to permit assignment of personnel. Provide the following:

1. Access to the Work.
2. Incidental labor and facilities necessary to facilitate tests and inspections.
3. Adequate quantities of representative samples of materials that require testing and inspection. Assist agency in obtaining samples.
4. Facilities for storage and field curing of test samples.
5. Delivery of samples to testing agencies.
6. Preliminary design mix proposed for use for material mixes that require control by testing agency.
7. Security and protection for samples and for testing and inspecting equipment at Project site.

H. Coordination: Coordinate sequence of activities to accommodate required quality-assurance and quality-control services with a minimum of delay and to avoid necessity of removing and replacing construction to accommodate testing and inspecting.

1. Schedule times for tests, inspections, obtaining samples, and similar activities.

1.11 SPECIAL TESTS AND INSPECTIONS

A. Special Tests and Inspections: Conducted by a qualified testing agency as required by authorities having jurisdiction, as indicated in individual Specification Sections, and as follows:

1. Verifying that manufacturer maintains detailed fabrication and quality-control procedures and reviewing the completeness and adequacy of those procedures to perform the Work.
2. Notifying Architect and Contractor promptly of irregularities and deficiencies observed in the Work during performance of its services.
3. Submitting a certified written report of each test, inspection, and similar quality-control service to Architect, Contractor and to authorities having jurisdiction.
4. Submitting a final report of special tests and inspections at Substantial Completion, which includes a list of unresolved deficiencies.
5. Interpreting tests and inspections and stating in each report whether tested and inspected work complies with or deviates from the Contract Documents.
6. Retesting and reinspecting corrected work.
3. Date test or inspection results were transmitted to Architect.
4. Identification of testing agency or special inspector conducting test or inspection.

B. Maintain log at Project site. Post changes and modifications as they occur. Provide access to test and inspection log for Architect’s reference during normal working hours.
   1. Submit log at Project closeout as part of Project Record Documents.

3.2 REPAIR AND PROTECTION

A. General: On completion of testing, inspecting, sample taking, and similar services, repair damaged construction and restore substrates and finishes.
   1. Provide materials and comply with installation requirements specified in other Specification Sections or matching existing substrates and finishes. Restore patched areas and extend restoration into adjoining areas with durable seams that are as invisible as possible. Comply with the Contract Document requirements for cutting and patching in Section 017300 "Execution."

B. Protect construction exposed by or for quality-control service activities.

C. Repair and protection are Contractor's responsibility, regardless of the assignment of responsibility for quality-control services.

END OF SECTION 014000
REFERENCES

SECTION 014200 - REFERENCES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 DEFINITIONS

A. General: Basic Contract definitions are included in the Conditions of the Contract.

B. "Approved": When used to convey Architect's action on Contractor's submittals, applications, and requests, "approved" is limited to Architect's duties and responsibilities as stated in the Conditions of the Contract.

C. "Directed": A command or instruction by Architect. Other terms including "requested," "authorized," "selected," "required," and "permitted" have the same meaning as "directed."

D. "Indicated": Requirements expressed by graphic representations or in written form on Drawings, in Specifications, and in other Contract Documents. Other terms including "shown," "noted," "scheduled," and "specified" have the same meaning as "indicated."

E. "Regulations": Laws, ordinances, statutes, and lawful orders issued by authorities having jurisdiction, and rules, conventions, and agreements within the construction industry that control performance of the Work.

F. "Furnish": Supply and deliver to Project site, ready for unloading, unpacking, assembly, installation, and similar operations.

G. "Install": Operations at Project site including unloading, temporarily storing, unpacking, assembling, erecting, placing, anchoring, applying, working to dimension, finishing, curing, protecting, cleaning, and similar operations.

H. "Provide": Furnish and install, complete and ready for the intended use.

I. "Project Site": Space available for performing construction activities. The extent of Project site is shown on Drawings and may or may not be identical with the description of the land on which Project is to be built.

1.3 INDUSTRY STANDARDS

A. Applicability of Standards: Unless the Contract Documents include more stringent requirements, applicable construction industry standards have the same force and effect as if bound or copied directly into the Contract Documents to the extent referenced. Such standards are made a part of the Contract Documents by reference.

B. Publication Dates: Comply with standards in effect as of date of the Contract Documents unless otherwise indicated.
C. Copies of Standards: Each entity engaged in construction on Project should be familiar with industry standards applicable to its construction activity. Copies of applicable standards are not bound with the Contract Documents.

1. Where copies of standards are needed to perform a required construction activity, obtain copies directly from publication source.

1.4 ABBREVIATIONS AND ACRONYMS

A. Industry Organizations: Where abbreviations and acronyms are used in Specifications or other Contract Documents, they shall mean the recognized name of the entities in the following list. Names, telephone numbers, and Web sites are subject to change and are believed to be accurate and up-to-date as of the date of the Contract Documents.

<table>
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<tr>
<th>Abbreviation</th>
<th>Name of Organization</th>
<th>Telephone Number</th>
<th>Web Site</th>
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<td>AA</td>
<td>Aluminum Association, Inc. (The)</td>
<td>(703) 358-2960</td>
<td><a href="http://www.aluminum.org">www.aluminum.org</a></td>
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<tr>
<td>AABC</td>
<td>Associated Air Balance Council</td>
<td>(202) 737-0202</td>
<td><a href="http://www.aabchq.com">www.aabchq.com</a></td>
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<tr>
<td>AAMA</td>
<td>American Architectural Manufacturers Association</td>
<td>(847) 303-5664</td>
<td><a href="http://www.aamanet.org">www.aamanet.org</a></td>
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<tr>
<td>AASHTO</td>
<td>American Association of State Highway and Transportation Officials</td>
<td>(202) 624-5800</td>
<td><a href="http://www.transportation.org">www.transportation.org</a></td>
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<tr>
<td>ACI</td>
<td>American Concrete Institute</td>
<td>(248) 848-3700</td>
<td><a href="http://www.concrete.org">www.concrete.org</a></td>
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<td>AGA</td>
<td>American Gas Association</td>
<td>(202) 824-7000</td>
<td><a href="http://www.aga.org">www.aga.org</a></td>
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<td>AHA</td>
<td>American Hardboard Association (Now part of CPA)</td>
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<td>AI</td>
<td>Asphalt Institute</td>
<td>(859) 288-4960</td>
<td><a href="http://www.asphaltinstitute.org">www.asphaltinstitute.org</a></td>
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<tr>
<td>AIA</td>
<td>American Institute of Architects (The)</td>
<td>(800) 242-3837</td>
<td><a href="http://www.aia.org">www.aia.org</a></td>
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<tr>
<td>AISC</td>
<td>American Institute of Steel Construction</td>
<td>(800) 644-2400</td>
<td><a href="http://www.aisc.org">www.aisc.org</a></td>
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<td>AISI</td>
<td>American Iron and Steel Institute</td>
<td>(202) 452-7100</td>
<td><a href="http://www.steel.org">www.steel.org</a></td>
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<tr>
<td>ALSC</td>
<td>American Lumber Standard Committee, Incorporated</td>
<td>(301) 972-1700</td>
<td><a href="http://www.alsc.org">www.alsc.org</a></td>
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<tr>
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<td>ANSI</td>
<td>American National Standards Institute <a href="http://www.ansi.org">www.ansi.org</a></td>
<td>(202) 293-8020</td>
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<tr>
<td>APA</td>
<td>APA - The Engineered Wood Association <a href="http://www.apawood.org">www.apawood.org</a></td>
<td>(253) 565-6600</td>
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<tr>
<td>ARI</td>
<td>Air-Conditioning &amp; Refrigeration Institute <a href="http://www.ari.org">www.ari.org</a></td>
<td>(703) 524-8800</td>
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<td>ARMA</td>
<td>Asphalt Roofing Manufacturers Association <a href="http://www.asphaltroofing.org">www.asphaltroofing.org</a></td>
<td>(202) 207-0917</td>
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<tr>
<td>ASCE</td>
<td>American Society of Civil Engineers <a href="http://www.asce.org">www.asce.org</a></td>
<td>(800) 548-2723 (703) 295-6300</td>
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<tr>
<td>ASCE/SEI</td>
<td>American Society of Civil Engineers/Structural Engineering Institute (See ASCE)</td>
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<td>ASHRAE</td>
<td>American Society of Heating, Refrigerating and Air-Conditioning Engineers <a href="http://www.ashrae.org">www.ashrae.org</a></td>
<td>(800) 527-4723 (404) 636-8400</td>
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<tr>
<td>ASME</td>
<td>ASME International (American Society of Mechanical Engineers International) <a href="http://www.asme.org">www.asme.org</a></td>
<td>(800) 843-2763 (973) 882-1170</td>
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<tr>
<td>ASSE</td>
<td>American Society of Sanitary Engineering <a href="http://www.asse-plumbing.org">www.asse-plumbing.org</a></td>
<td>(440) 835-3040</td>
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<td>AWI</td>
<td>Architectural Woodwork Institute <a href="http://www.awinet.org">www.awinet.org</a></td>
<td>(571) 323-3636</td>
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<td>AWPA</td>
<td>American Wood Protection Association (Formerly: American Wood Preservers' Association) <a href="http://www.awpa.com">www.awpa.com</a></td>
<td>(205) 733-4077</td>
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<td>AWS</td>
<td>American Welding Society <a href="http://www.aws.org">www.aws.org</a></td>
<td>(800) 443-9353 (305) 443-9353</td>
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<td>AWWA</td>
<td>American Water Works Association <a href="http://www.awwa.org">www.awwa.org</a></td>
<td>(800) 926-7337 (303) 794-7711</td>
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<td>BHMA</td>
<td>Builders Hardware Manufacturers Association <a href="http://www.buildershardware.com">www.buildershardware.com</a></td>
<td>(212) 297-2122</td>
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<td>Acronym</td>
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<td>BICSI</td>
<td>BICSI, Inc.</td>
<td>(800) 242-7405</td>
<td><a href="http://www.bicsi.org">www.bicsi.org</a></td>
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<tr>
<td>CDA</td>
<td>Copper Development Association</td>
<td>(800) 232-3282</td>
<td><a href="http://www.copper.org">www.copper.org</a></td>
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<tr>
<td>CGA</td>
<td>Compressed Gas Association</td>
<td>(703) 788-2700</td>
<td><a href="http://www.cganet.com">www.cganet.com</a></td>
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<tr>
<td>CISCA</td>
<td>Ceilings &amp; Interior Systems Construction Association</td>
<td>(630) 584-1919</td>
<td><a href="http://www.cisca.org">www.cisca.org</a></td>
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<td>CISPI</td>
<td>Cast Iron Soil Pipe Institute</td>
<td>(423) 892-0137</td>
<td><a href="http://www.cispi.org">www.cispi.org</a></td>
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<tr>
<td>CPPA</td>
<td>Corrugated Polyethylene Pipe Association</td>
<td>(800) 510-2772</td>
<td><a href="http://www.cppa-info.org">www.cppa-info.org</a></td>
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<td>CRI</td>
<td>Carpet and Rug Institute (The)</td>
<td>(800) 882-8846</td>
<td><a href="http://www.carpet-rug.com">www.carpet-rug.com</a></td>
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<td>CRSI</td>
<td>Concrete Reinforcing Steel Institute</td>
<td>(847) 517-1200</td>
<td><a href="http://www.crsi.org">www.crsi.org</a></td>
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<td>CSA</td>
<td>CSA International</td>
<td>(866) 797-4272</td>
<td><a href="http://www.csa-international.org">www.csa-international.org</a></td>
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<td>CSI</td>
<td>Construction Specifications Institute (The)</td>
<td>(800) 689-2900</td>
<td><a href="http://www.csinet.org">www.csinet.org</a></td>
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<td>DHI</td>
<td>Door and Hardware Institute</td>
<td>(703) 222-2010</td>
<td><a href="http://www.dhi.org">www.dhi.org</a></td>
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<td>EIA</td>
<td>Electronic Industries Alliance</td>
<td>(703) 907-7500</td>
<td><a href="http://www.eia.org">www.eia.org</a></td>
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<td>EJMA</td>
<td>Expansion Joint Manufacturers Association, Inc.</td>
<td>(914) 332-0040</td>
<td><a href="http://www.ejma.org">www.ejma.org</a></td>
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<td>ESD</td>
<td>ESD Association</td>
<td>(315) 339-6937</td>
<td><a href="http://www.esda.org">www.esda.org</a></td>
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<tr>
<td>FM Approvals</td>
<td>FM Approvals LLC</td>
<td>(781) 762-4300</td>
<td><a href="http://www.fmglobal.com">www.fmglobal.com</a></td>
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<td>FM Global</td>
<td>FM Global</td>
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<td>FSA</td>
<td>Fluid Sealing Association</td>
<td><a href="http://www.fluidsealing.com">www.fluidsealing.com</a></td>
<td>(610) 971-4850</td>
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<td>FSC</td>
<td>Forest Stewardship Council</td>
<td><a href="http://www.fsc.org">www.fsc.org</a></td>
<td>49 228 367 66 0</td>
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<tr>
<td>GA</td>
<td>Gypsum Association</td>
<td><a href="http://www.gypsum.org">www.gypsum.org</a></td>
<td>(202) 289-5440</td>
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<tr>
<td>GANA</td>
<td>Glass Association of North America</td>
<td><a href="http://www.glasswebsite.com">www.glasswebsite.com</a></td>
<td>(785) 271-0208</td>
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<td>HI</td>
<td>Hydraulic Institute</td>
<td><a href="http://www.pumps.org">www.pumps.org</a></td>
<td>(973) 267-9700</td>
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<td>HMMA</td>
<td>Hollow Metal Manufacturers Association (Part of NAAMM)</td>
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<td>HPVA</td>
<td>Hardwood Plywood &amp; Veneer Association</td>
<td><a href="http://www.hpva.org">www.hpva.org</a></td>
<td>(703) 435-2900</td>
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<td>ICEA</td>
<td>Insulated Cable Engineers Association, Inc.</td>
<td><a href="http://www.icea.net">www.icea.net</a></td>
<td>(770) 830-0369</td>
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<td>IEC</td>
<td>International Electrotechnical Commission</td>
<td><a href="http://www.iec.ch">www.iec.ch</a></td>
<td>41 22 919 02 11</td>
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<td>IEEE</td>
<td>Institute of Electrical and Electronics Engineers, Inc. (The)</td>
<td><a href="http://www.ieee.org">www.ieee.org</a></td>
<td>(212) 419-7900</td>
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<td>IESNA</td>
<td>Illuminating Engineering Society of North America</td>
<td><a href="http://www.iesna.org">www.iesna.org</a></td>
<td>(212) 248-5000</td>
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<td>IGCC</td>
<td>Insulating Glass Certification Council</td>
<td><a href="http://www.igcc.org">www.igcc.org</a></td>
<td>(315) 646-2234</td>
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<td>IGMA</td>
<td>Insulating Glass Manufacturers Alliance</td>
<td><a href="http://www.igmaonline.org">www.igmaonline.org</a></td>
<td>(613) 233-1510</td>
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<td>ISO</td>
<td>International Organization for Standardization</td>
<td><a href="http://www.iso.ch">www.iso.ch</a></td>
<td>41 22 749 01 11</td>
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<td><a href="http://www.ansi.org">www.ansi.org</a></td>
<td>(202) 293-8020</td>
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<td>MFMA</td>
<td>Metal Framing Manufacturers Association, Inc.</td>
<td><a href="http://www.metalframingmfg.org">www.metalframingmfg.org</a></td>
<td>(312) 644-6610</td>
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<td>MPI</td>
<td>Master Painters Institute</td>
<td><a href="http://www.paintinfo.com">www.paintinfo.com</a></td>
<td>(888) 674-8937, (604) 298-7578</td>
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<td>MSS</td>
<td>Manufacturers Standardization Society of The Valve and Fittings Industry Inc.</td>
<td>(703) 281-6613</td>
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<td><a href="http://www.mss-hq.com">www.mss-hq.com</a></td>
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<td>NAAMM</td>
<td>National Association of Architectural Metal Manufacturers</td>
<td>(630) 942-6591</td>
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<td>NACE</td>
<td>NACE International (National Association of Corrosion Engineers International)</td>
<td>(800) 797-6623</td>
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<td><a href="http://www.nace.org">www.nace.org</a></td>
<td>(281) 228-6200</td>
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<tr>
<td>NADCA</td>
<td>National Air Duct Cleaners Association</td>
<td>(202) 737-2926</td>
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<td><a href="http://www.nadca.com">www.nadca.com</a></td>
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<tr>
<td>NAIMA</td>
<td>North American Insulation Manufacturers Association</td>
<td>(703) 684-0084</td>
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<td><a href="http://www.naima.org">www.naima.org</a></td>
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<tr>
<td>NCMA</td>
<td>National Concrete Masonry Association</td>
<td>(703) 713-1900</td>
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<td><a href="http://www.ncma.org">www.ncma.org</a></td>
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<td>NEBB</td>
<td>National Environmental Balancing Bureau</td>
<td>(301) 977-3698</td>
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<td><a href="http://www.nebb.org">www.nebb.org</a></td>
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<td>NECA</td>
<td>National Electrical Contractors Association</td>
<td>(301) 657-3110</td>
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<td><a href="http://www.necanet.org">www.necanet.org</a></td>
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<td>NeLMA</td>
<td>Northeastern Lumber Manufacturers' Association</td>
<td>(207) 829-6901</td>
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<td><a href="http://www.nelma.org">www.nelma.org</a></td>
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<td>NEMA</td>
<td>National Electrical Manufacturers Association</td>
<td>(703) 841-3200</td>
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<td><a href="http://www.nema.org">www.nema.org</a></td>
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<td>NETA</td>
<td>InterNational Electrical Testing Association</td>
<td>(888) 300-6382</td>
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<td><a href="http://www.netaworld.org">www.netaworld.org</a></td>
<td>(269) 488-6382</td>
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<tr>
<td>NFPA</td>
<td>NFPA (National Fire Protection Association)</td>
<td>(800) 344-3555</td>
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<td><a href="http://www.nfpa.org">www.nfpa.org</a></td>
<td>(617) 770-3000</td>
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<tr>
<td>NFRC</td>
<td>National Fenestration Rating Council</td>
<td>(301) 589-1776</td>
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<td><a href="http://www.nfrc.org">www.nfrc.org</a></td>
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<td>NHLA</td>
<td>National Hardwood Lumber Association</td>
<td>(800) 933-0318</td>
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<td></td>
<td><a href="http://www.nathardwood.org">www.nathardwood.org</a></td>
<td>(901) 377-1818</td>
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<tr>
<td>NLGA</td>
<td>National Lumber Grades Authority</td>
<td>(604) 524-2393</td>
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<td><a href="http://www.nlga.org">www.nlga.org</a></td>
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<tr>
<td>NRCA</td>
<td>National Roofing Contractors Association</td>
<td>(800) 323-9545</td>
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<tr>
<td></td>
<td><a href="http://www.nrca.net">www.nrca.net</a></td>
<td>(847) 299-9070</td>
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<tr>
<td>Acronym</td>
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<tr>
<td>NRMCA</td>
<td>National Ready Mixed Concrete Association</td>
<td>(888) 846-7622</td>
<td><a href="http://www.nrmca.org">www.nrmca.org</a></td>
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<td></td>
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<td>(301) 587-1400</td>
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<tr>
<td>NSF</td>
<td>NSF International (National Sanitation Foundation International)</td>
<td>(800) 673-6275</td>
<td><a href="http://www.nsf.org">www.nsf.org</a></td>
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<td></td>
<td></td>
<td>(734) 769-8010</td>
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<td>NWDDA</td>
<td>National Wood Window and Door Association (Now WDMA)</td>
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<tr>
<td>PDI</td>
<td>Plumbing &amp; Drainage Institute</td>
<td>(800) 589-8956</td>
<td><a href="http://www.pdionline.org">www.pdionline.org</a></td>
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<td></td>
<td></td>
<td>(978) 557-0720</td>
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<tr>
<td>PGI</td>
<td>PVC Geomembrane Institute</td>
<td>(217) 333-3929</td>
<td><a href="http://pgi-tp.ce.uiuc.edu">http://pgi-tp.ce.uiuc.edu</a></td>
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<tr>
<td>RCSC</td>
<td>Research Council on Structural Connections</td>
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<td><a href="http://www.boltcouncil.org">www.boltcouncil.org</a></td>
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<tr>
<td>RFCI</td>
<td>Resilient Floor Covering Institute</td>
<td>(301) 340-8580</td>
<td><a href="http://www.rfci.com">www.rfci.com</a></td>
</tr>
<tr>
<td>RIS</td>
<td>Redwood Inspection Service</td>
<td>(888) 225-7339</td>
<td><a href="http://www.redwoodinspection.com">www.redwoodinspection.com</a></td>
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<td>(415) 382-0662</td>
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<td>SDI</td>
<td>Steel Door Institute</td>
<td>(440) 899-0010</td>
<td><a href="http://www.steeldoor.org">www.steeldoor.org</a></td>
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<tr>
<td>SEI/ASCE</td>
<td>Structural Engineering Institute/American Society of Civil Engineers</td>
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<td>(See ASCE)</td>
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<td>SIGMA</td>
<td>Sealed Insulating Glass Manufacturers Association (Now IGMA)</td>
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<td>SMA</td>
<td>Screen Manufacturers Association</td>
<td>(561) 533-0991</td>
<td><a href="http://www.smacentral.org">www.smacentral.org</a></td>
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<tr>
<td>SMACNA</td>
<td>Sheet Metal and Air Conditioning Contractors' National Association</td>
<td>(703) 803-2980</td>
<td><a href="http://www.smacna.org">www.smacna.org</a></td>
</tr>
<tr>
<td>SPIB</td>
<td>Southern Pine Inspection Bureau (The)</td>
<td>(850) 434-2611</td>
<td><a href="http://www.spib.org">www.spib.org</a></td>
</tr>
<tr>
<td>SSINA</td>
<td>Specialty Steel Industry of North America</td>
<td>(800) 982-0355</td>
<td><a href="http://www.ssina.com">www.ssina.com</a></td>
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<td></td>
<td></td>
<td>(202) 342-8630</td>
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<tr>
<td>SSPC</td>
<td>SSPC: The Society for Protective Coatings</td>
<td>(877) 281-7772</td>
<td><a href="http://www.sspc.org">www.sspc.org</a></td>
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<td>(412) 281-2331</td>
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<td>Code</td>
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<td>STI</td>
<td>Steel Tank Institute</td>
<td><a href="http://www.steeltank.com">www.steeltank.com</a></td>
<td>(847) 438-8265</td>
</tr>
<tr>
<td>TCA</td>
<td>Tile Council of America, Inc. (Now TCNA)</td>
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<tr>
<td>TIA/EIA</td>
<td>Telecommunications Industry Association/Electronic Industries Alliance</td>
<td><a href="http://www.tiaonline.org">www.tiaonline.org</a></td>
<td>(703) 907-7700</td>
</tr>
<tr>
<td>TMS</td>
<td>The Masonry Society</td>
<td><a href="http://www.masonrysociety.org">www.masonrysociety.org</a></td>
<td>(303) 939-9700</td>
</tr>
<tr>
<td>TPI</td>
<td>Truss Plate Institute, Inc.</td>
<td><a href="http://www.tpinst.org">www.tpinst.org</a></td>
<td>(703) 683-1010</td>
</tr>
<tr>
<td>UL</td>
<td>Underwriters Laboratories Inc.</td>
<td><a href="http://www.ul.com">www.ul.com</a></td>
<td>(877) 854-3577</td>
</tr>
<tr>
<td>UNI</td>
<td>Uni-Bell PVC Pipe Association</td>
<td><a href="http://www.uni-bell.org">www.uni-bell.org</a></td>
<td>(972) 243-3902</td>
</tr>
<tr>
<td>USGBC</td>
<td>U.S. Green Building Council</td>
<td><a href="http://www.usgbc.org">www.usgbc.org</a></td>
<td>(800) 795-1747</td>
</tr>
<tr>
<td>WCLIB</td>
<td>West Coast Lumber Inspection Bureau</td>
<td><a href="http://www.wclib.org">www.wclib.org</a></td>
<td>(800) 283-1486</td>
</tr>
<tr>
<td>WCMA</td>
<td>Window Covering Manufacturers Association</td>
<td><a href="http://www.wcmanet.org">www.wcmanet.org</a></td>
<td>(212) 297-2122</td>
</tr>
<tr>
<td>WDMA</td>
<td>Window &amp; Door Manufacturers Association (Formerly: NWWDA - National Wood Window and Door Association)</td>
<td><a href="http://www.wdma.com">www.wdma.com</a></td>
<td>(800) 223-2301</td>
</tr>
<tr>
<td>WWPA</td>
<td>Western Wood Products Association</td>
<td><a href="http://www.wwpa.org">www.wwpa.org</a></td>
<td>(503) 224-3930</td>
</tr>
</tbody>
</table>

B. Code Agencies: Where abbreviations and acronyms are used in Specifications or other Contract Documents, they shall mean the recognized name of the entities in the following list. Names, telephone numbers, and Web sites are subject to change and are believed to be accurate and up-to-date as of the date of the Contract Documents.

<table>
<thead>
<tr>
<th>Code</th>
<th>Name</th>
<th>Website</th>
<th>Phone</th>
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<tr>
<td>IAPMO</td>
<td>International Association of Plumbing and Mechanical Officials</td>
<td><a href="http://www.iapmo.org">www.iapmo.org</a></td>
<td>(909) 472-4100</td>
</tr>
<tr>
<td>ICC</td>
<td>International Code Council</td>
<td><a href="http://www.iccsafe.org">www.iccsafe.org</a></td>
<td>(888) 422-7233</td>
</tr>
</tbody>
</table>
C. Federal Government Agencies: Where abbreviations and acronyms are used in Specifications or other Contract Documents, they shall mean the recognized name of the entities in the following list. Names, telephone numbers, and Web sites are subject to change and are believed to be accurate and up-to-date as of the date of the Contract Documents.

CE
Army Corps of Engineers
www.usace.army.mil
(202) 761-0011

DOC
Department of Commerce
www.commerce.gov
(202) 482-2000

DOE
Department of Energy
www.energy.gov
(202) 586-9220

EPA
Environmental Protection Agency
www.epa.gov
(202) 272-0167

FDA
Food and Drug Administration
www.fda.gov
(888) 463-6332

GSA
General Services Administration
www.gsa.gov
(800) 488-3111

LBL
Lawrence Berkeley National Laboratory
www.lbl.gov
(510) 486-4000

NIST
National Institute of Standards and Technology
www.nist.gov
(301) 975-6478

OSHA
Occupational Safety & Health Administration
www.osha.gov
(800) 321-6742
(202) 693-1999

SD
State Department
www.state.gov
(202) 647-4000

USDA
Department of Agriculture
www.usda.gov
(202) 720-2791

D. Standards and Regulations: Where abbreviations and acronyms are used in Specifications or other Contract Documents, they shall mean the recognized name of the standards and regulations in the following list. Names, telephone numbers, and Web sites are subject to change and are believed to be accurate and up-to-date as of the date of the Contract Documents.
<table>
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<tr>
<th>REFERENCE</th>
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<tr>
<td>FED-STD</td>
<td>Federal Standard (See FS)</td>
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<td>FTMS</td>
<td>Federal Test Method Standard (See FS)</td>
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<td>MIL</td>
<td>(See MILSPEC)</td>
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<tr>
<td>MIL-STD</td>
<td>(See MILSPEC)</td>
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<tr>
<td>UFAS</td>
<td>Uniform Federal Accessibility Standards Available from Access Board <a href="http://www.access-board.gov">www.access-board.gov</a></td>
<td>(800) 872-2253 (202) 272-0080</td>
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</tbody>
</table>

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION 014200
TEMPORARY FACILITIES AND CONTROLS

SECTION 015000 - TEMPORARY FACILITIES AND CONTROLS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes requirements for temporary support, security and protection facilities.

B. Related Requirements:

1. Section 011000 "Summary of Work" for work restrictions and limitations on utility interruptions.

1.3 USE CHARGES

A. General: Installation and removal of and use charges for temporary facilities shall be included in the Contract Sum unless otherwise indicated. Allow other entities to use temporary services and facilities without cost, including, but not limited to, Architect, testing agencies, and authorities having jurisdiction.

B. Water and Sewer Service from Existing System: Water from Owner's existing water system is available for use without metering and without payment of use charges. Provide connections and extensions of services as required for construction operations.

C. Electric Power Service from Existing System: Electric power from Owner's existing system is available for use without metering and without payment of use charges. Provide connections and extensions of services as required for construction operations.

1.4 INFORMATIONAL SUBMITTALS

A. Site Plan: Show temporary facilities, utility hookups, staging areas, and parking areas for construction personnel.

B. Project Identification and Temporary Signs: Show fabrication and installation details, including plans, elevations, details, layouts, typestyles, graphic elements, and message content.

1.5 QUALITY ASSURANCE

A. Electric Service: Comply with NECA, NEMA, and UL standards and regulations for temporary electric service. Install service to comply with NFPA 70.
PART 2 - PRODUCTS

2.1 TEMPORARY FACILITIES

A. Field Offices, General: Prefabricated or mobile units with serviceable finishes, temperature controls, and foundations adequate for normal loading, if required. Unit must be large enough for regular job meetings, plan review areas, submittal storage and other job file and administrative functions.

B. Storage and Fabrication Sheds: Provide sheds sized, furnished, and equipped to accommodate materials and equipment for construction operations.
   1. Sheds to be metal box storage units or have wood floors raised above the ground.
   2. Store combustible materials apart from building.

2.2 EQUIPMENT

A. Fire Extinguishers: Portable, UL rated; with class and extinguishing agent as required by locations and classes of fire exposures.

PART 3 - EXECUTION

3.1 INSTALLATION, GENERAL

A. Locate facilities where they will serve Project adequately and result in minimum interference with performance of the Work. Relocate and modify facilities as required by progress of the Work.

B. Provide each facility ready for use when needed to avoid delay. Do not remove until facilities are no longer needed or are replaced by authorized use of completed permanent facilities.

3.2 TEMPORARY UTILITY INSTALLATION

A. General: Install temporary service or connect to existing service.
   1. Arrange with utility company, Owner, and existing users for time when service can be interrupted, if necessary, to make connections for temporary services.

B. Water Service: Connect to Owner's existing water service facilities. Clean and maintain water service facilities in a condition acceptable to Owner. At Substantial Completion, restore these facilities to condition existing before initial use.

C. Sanitary Facilities: Provide temporary toilets, wash facilities, and drinking water for use of construction personnel. Comply with requirements of authorities having jurisdiction for type, number, location, operation, and maintenance of fixtures and facilities.

D. Electric Power Service: Connect to Owner's existing electric power service. Maintain equipment in a condition acceptable to Owner.
E. Telephone Service: The Contractor shall maintain at his expense a job telephone, not a "Pay Telephone". The job telephone shall be available to the Architect, the Owner's staff, Municipal Officials or Inspectors and all subcontractors. All calls shall be paid for by the Contractor.

3.3 SUPPORT FACILITIES INSTALLATION

A. General: Comply with the following:
   1. Provide construction for temporary sheds located within construction area or within 30 feet of building lines that is noncombustible according to ASTM E 136. Comply with NFPA 241.
   2. Maintain support facilities until Architect schedules Substantial Completion inspection. Remove before Substantial Completion. Personnel remaining after Substantial Completion will be permitted to use permanent facilities, under conditions acceptable to Owner.

B. Traffic Controls: Comply with requirements of authorities having jurisdiction.
   1. Protect existing site improvements to remain including curbs, pavement, and utilities.
   2. Maintain access for fire-fighting equipment and access to fire hydrants.

C. Parking: Provide temporary parking areas for construction personnel.

D. Project Signs: Provide Project signs as required by local, state or federal regulations. Unauthorized signs are not permitted.
   1. Identification Signs: Provide Project identification signs.
   2. Temporary Signs: Provide other signs as required to inform public and individuals seeking entrance to Project.
      a. Provide temporary, directional signs for construction personnel and visitors.
   3. Maintain and touch up signs so they are legible at all times.

E. Waste Disposal Facilities: Provide waste-collection containers in sizes adequate to handle waste from construction operations. Comply with requirements of authorities having jurisdiction. Comply with progress cleaning requirements in Section 017300 "Execution."

F. Lifts and Hoists: Provide facilities necessary for hoisting materials and personnel.
   1. Truck cranes and similar devices used for hoisting materials are considered "tools and equipment" and not temporary facilities.

3.4 SECURITY AND PROTECTION FACILITIES INSTALLATION

A. Protection of Existing Facilities: Protect existing vegetation, equipment, structures, utilities, and other improvements at Project site and on adjacent properties, except those indicated to be removed or altered. Repair damage to existing facilities.

B. Environmental Protection: Provide protection, operate temporary facilities, and conduct construction as required to comply with environmental regulations and that minimize possible air, waterway, and subsoil contamination or pollution or other undesirable effects.
C. Barricades, Warning Signs, and Lights: Comply with requirements of authorities having jurisdiction for erecting structurally adequate barricades, including warning signs and lighting.

D. Temporary Egress: Maintain temporary egress from existing occupied facilities as indicated and as required by authorities having jurisdiction.

E. Temporary Enclosures: Provide temporary enclosures for protection of construction, in progress and completed, from exposure, foul weather, other construction operations, and similar activities. Provide temporary weathertight enclosure for building exterior.

3.5 OPERATION, TERMINATION, AND REMOVAL

A. Temporary Facility Changeover: Do not change over from using temporary security and protection facilities to permanent facilities until Substantial Completion.

B. Termination and Removal: Remove each temporary facility when need for its service has ended, when it has been replaced by authorized use of a permanent facility, or no later than Substantial Completion. Complete or, if necessary, restore permanent construction that may have been delayed because of interference with temporary facility. Repair damaged Work, clean exposed surfaces, and replace construction that cannot be satisfactorily repaired.

1. Materials and facilities that constitute temporary facilities are property of Contractor. Owner reserves right to take possession of Project identification signs.

2. At Substantial Completion, repair, renovate, and clean permanent facilities used during construction period. Comply with final cleaning requirements specified in Section 017700 "Closeout Procedures."

END OF SECTION 015000
SECTION 016000 - PRODUCT REQUIREMENTS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes administrative and procedural requirements for selection of products for use in Project; product delivery, storage, and handling; manufacturers' standard warranties on products; special warranties; and comparable products.

B. Related Sections:

1. Section 012500 "Substitution Procedures" for requests for substitutions.
2. Section 014200 "References" for applicable industry standards for products specified.

1.3 DEFINITIONS

A. Products: Items obtained for incorporating into the Work, whether purchased for Project or taken from previously purchased stock. The term "product" includes the terms "material," "equipment," "system," and terms of similar intent.

1. Named Products: Items identified by manufacturer's product name, including make or model number or other designation shown or listed in manufacturer's published product literature, that is current as of date of the Contract Documents.
2. New Products: Items that have not previously been incorporated into another project or facility. Products salvaged or recycled from other projects are not considered new products.
3. Comparable Product: Product that is demonstrated and approved through submittal process to have the indicated qualities related to type, function, dimension, in-service performance, physical properties, appearance, and other characteristics that equal or exceed those of specified product.

B. Basis-of-Design Product Specification: A specification in which a specific manufacturer's product is named and accompanied by the words "basis-of-design product," including make or model number or other designation, to establish the significant qualities related to type, function, dimension, in-service performance, physical properties, appearance, and other characteristics for purposes of evaluating comparable products of additional manufacturers named in the specification.

1.4 ACTION SUBMITTALS

A. Comparable Product Requests: Submit request for consideration of each comparable product. Identify product or fabrication or installation method to be replaced. Include Specification Section number and title and Drawing numbers and titles.
1. Include data to indicate compliance with the requirements specified in "Comparable Products" Article.
2. Architect's Action: If necessary, Architect will request additional information or documentation for evaluation within one (1) week of receipt of a comparable product request. Architect will notify Contractor of approval or rejection of proposed comparable product request within seven (7) days of receipt of request, or seven (7) days of receipt of additional information or documentation, whichever is later.
   a. Form of Approval: As specified in Section 013300 "Submittal Procedures."
   b. Use product specified if Architect does not issue a decision on use of a comparable product request within time allocated.


1.5 QUALITY ASSURANCE

A. Compatibility of Options: If Contractor is given option of selecting between two (2) or more products for use on Project, select product compatible with products previously selected, even if previously selected products were also options.
   1. Each contractor is responsible for providing products and construction methods compatible with products and construction methods of other contractors.
   2. If a dispute arises between contractors over concurrently selectable but incompatible products, Architect will determine which products shall be used.

1.6 PRODUCT DELIVERY, STORAGE, AND HANDLING

A. Deliver, store, and handle products using means and methods that will prevent damage, deterioration, and loss, including theft and vandalism. Comply with manufacturer's written instructions.

B. Delivery and Handling:
   1. Schedule delivery to minimize long-term storage at Project site and to prevent overcrowding of construction spaces.
   2. Coordinate delivery with installation time to ensure minimum holding time for items that are flammable, hazardous, easily damaged, or sensitive to deterioration, theft, and other losses.
   3. Deliver products to Project site in an undamaged condition in manufacturer's original sealed container or other packaging system, complete with labels and instructions for handling, storing, unpacking, protecting, and installing.
   4. Inspect products on delivery to determine compliance with the Contract Documents and to determine that products are undamaged and properly protected.

C. Storage:
   1. Store products to allow for inspection and measurement of quantity or counting of units.
   2. Store materials in a manner that will not endanger Project structure.
   3. Store products that are subject to damage by the elements, under cover in a weathertight enclosure above ground, with ventilation adequate to prevent condensation.
4. Store foam plastic from exposure to sunlight, except to extent necessary for period of installation and concealment.
5. Comply with product manufacturer's written instructions for temperature, humidity, ventilation, and weather-protection requirements for storage.
6. Protect stored products from damage and liquids from freezing.
7. Provide a secure location and enclosure at Project site for storage of materials and equipment by Owner's construction forces. Coordinate location with Owner.

1.7 PRODUCT WARRANTIES

A. Warranties specified in other Sections shall be in addition to, and run concurrent with, other warranties required by the Contract Documents. Manufacturer's disclaimers and limitations on product warranties do not relieve Contractor of obligations under requirements of the Contract Documents.

1. Manufacturer's Warranty: Written warranty furnished by individual manufacturer for a particular product and specifically endorsed by manufacturer to Owner.
2. Special Warranty: Written warranty required by the Contract Documents to provide specific rights for Owner.

B. Special Warranties: Prepare a written document that contains appropriate terms and identification, ready for execution.

1. Manufacturer's Standard Form: Modified to include Project-specific information and properly executed.
2. Specified Form: When specified forms are included with the Specifications, prepare a written document using indicated form properly executed.
3. Refer to Divisions 02 through 49. Sections for specific content requirements and particular requirements for submitting special warranties.

PART 2 - PRODUCTS

2.1 PRODUCT SELECTION PROCEDURES

A. General Product Requirements: Provide products that comply with the Contract Documents, are undamaged and, unless otherwise indicated, are new at time of installation.

1. Provide products complete with accessories, trim, finish, fasteners, and other items needed for a complete installation and indicated use and effect.
2. Standard Products: If available, and unless custom products or nonstandard options are specified, provide standard products of types that have been produced and used successfully in similar situations on other projects.
3. Owner reserves the right to limit selection to products with warranties not in conflict with requirements of the Contract Documents.
4. Where products are accompanied by the term "as selected," Architect will make selection.
6. Or Equal: For products specified by name and accompanied by the term "or equal," or "or approved equal," or "or approved," comply with requirements in "Comparable Products" Article to obtain approval for use of an unnamed product.

B. Product Selection Procedures:

1. Product: Where Specifications name a single manufacturer and product, provide the named product that complies with requirements. Comparable products or substitutions for Contractor's convenience will not be considered.

2. Manufacturer/Source: Where Specifications name a single manufacturer or source, provide a product by the named manufacturer or source that complies with requirements. Comparable products or substitutions for Contractor's convenience will not be considered.

3. Products:
   a. Restricted List: Where Specifications include a list of names of both manufacturers and products, provide one (1) of the products listed that complies with requirements. Comparable products or substitutions for Contractor's convenience will be considered, unless otherwise indicated.
   b. Non-Restricted List: Where Specifications include a list of names of both available manufacturers and products, provide one (1) of the products listed, or an unnamed product, that complies with requirements. Comply with requirements in "Comparable Products" Article for consideration of an unnamed product.

4. Manufacturers:
   a. Restricted List: Where Specifications include a list of manufacturers' names, provide a product by one (1) of the manufacturers listed that complies with requirements. Comparable products or substitutions for Contractor's convenience will be considered, unless otherwise indicated.
   b. Non-Restricted List: Where Specifications include a list of available manufacturers, provide a product by one (1) of the manufacturers listed, or a product by an unnamed manufacturer, that complies with requirements. Comply with requirements in "Comparable Products" Article for consideration of an unnamed manufacturer's product.

5. Basis-of-Design Product: Where Specifications name a product, or refer to a product indicated on Drawings, and include a list of manufacturers, provide the specified or indicated product or a comparable product by one (1) of the other named manufacturers. Drawings and Specifications indicate sizes, profiles, dimensions, and other characteristics that are based on the product named. Comply with requirements in "Comparable Products" Article for consideration of an unnamed product by one (1) of the other named manufacturers.

C. Visual Matching Specification: Where Specifications require "match Architect's sample", provide a product that complies with requirements and matches Architect's sample. Architect's decision will be final on whether a proposed product matches.

1. If no product available within specified category matches and complies with other specified requirements, comply with requirements in Section 012500 "Substitution Procedures" for proposal of product.
D. Visual Selection Specification: Where Specifications include the phrase "as selected by Architect from manufacturer's full range" or similar phrase, select a product that complies with requirements. Architect will select color, gloss, pattern, density, or texture from manufacturer's product line that includes both standard and premium items.

2.2 COMPARABLE PRODUCTS

A. Conditions for Consideration: Architect will consider Contractor's request for comparable product when the following conditions are satisfied. If the following conditions are not satisfied, Architect may return requests without action, except to record noncompliance with these requirements:

1. Evidence that the proposed product does not require revisions to the Contract Documents, that it is consistent with the Contract Documents and will produce the indicated results, and that it is compatible with other portions of the Work.
2. Detailed, SIDE-BY-SIDE comparison of significant qualities of proposed product with those named in the Specifications. Significant qualities include attributes such as performance, weight, size, durability, visual effect, and specific features and requirements indicated.
3. Evidence that proposed product provides specified warranty.
4. List of similar installations for completed projects with project names and addresses and names and addresses of architects and owners, if requested.
5. Samples, if requested.

PART 3 - EXECUTION (Not Used)

END OF SECTION 016000
SECTION 017300 - EXECUTION

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes general administrative and procedural requirements governing execution of the Work including, but not limited to, the following:

1. Installation of the Work.
2. Cutting and patching.
3. Progress cleaning.
4. Starting and adjusting.
5. Protection of installed construction.
6. Correction of the Work.

B. Related Sections:

1. Section 013300 "Submittal Procedures" for submitting surveys.

1.3 DEFINITIONS

A. Cutting: Removal of in-place construction necessary to permit installation or performance of other work.

B. Patching: Fitting and repair work required to restore construction to original conditions after installation of other work.

1.4 INFORMATIONAL SUBMITTALS

A. Landfill Receipts: Submit copy of receipts issued by a landfill facility, licensed to accept hazardous materials, for hazardous waste disposal.

1.5 QUALITY ASSURANCE

A. Cutting and Patching: Comply with requirements for and limitations on cutting and patching of construction elements.

1. Structural Elements: When cutting and patching structural elements, notify Architect of locations and details of cutting and await directions from the Architect before proceeding. Shore, brace, and support structural element during cutting and patching. Do not cut and patch structural elements in a manner that could change their load-carrying capacity or increase deflection.
EXECUTION

2. Operational Elements: Do not cut and patch operating elements and related components in a manner that results in reducing their capacity to perform as intended or that results in increased maintenance or decreased operational life or safety.

3. Other Construction Elements: Do not cut and patch other construction elements or components in a manner that could change their load-carrying capacity, that results in reducing their capacity to perform as intended, or that results in increased maintenance or decreased operational life or safety.

4. Visual Elements: Do not cut and patch construction in a manner that results in visual evidence of cutting and patching. Do not cut and patch exposed construction in a manner that would, in Architect's opinion, reduce the building's aesthetic qualities. Remove and replace construction that has been cut and patched in a visually unsatisfactory manner.

B. Manufacturer's Installation Instructions: Obtain and maintain on-site manufacturer's written recommendations and instructions for installation of products and equipment.

1.6 WARRANTY

A. Existing Warranties: Remove, replace, patch, and repair materials and surfaces cut or damaged during installation or cutting and patching operations, by methods and with materials so as not to void existing warranties.

PART 2 - PRODUCTS

2.1 MATERIALS

A. General: Comply with requirements specified in other Sections.

B. In-Place Materials: Use materials for patching identical to in-place materials. For exposed surfaces, use materials that visually match in-place adjacent surfaces to the fullest extent possible.

1. If identical materials are unavailable or cannot be used, use materials that, when installed, will provide a match acceptable to the Architect for the visual and functional performance of in-place materials.

PART 3 - EXECUTION

3.1 EXAMINATION

A. Examination and Acceptance of Conditions: Before proceeding with each component of the Work, examine substrates, areas, and conditions, with Installer or Applicator present where indicated, for compliance with requirements for installation tolerances and other conditions affecting performance. Record observations.

1. Written Report: Where a written report listing conditions detrimental to performance of the Work is required by other Sections, include the following:

a. Description of the Work.

b. List of detrimental conditions, including substrates.
c. List of unacceptable installation tolerances.
   d. Recommended corrections.

2. Verify compatibility with and suitability of substrates, including compatibility with existing finishes or primers.
3. Examine roughing-in for mechanical and electrical systems to verify actual locations of connections before equipment and fixture installation.
4. Examine walls, floors, and roofs for suitable conditions where products and systems are to be installed.
5. Proceed with installation only after unsatisfactory conditions have been corrected. Proceeding with the Work indicates acceptance of surfaces and conditions.

3.2 PREPARATION

A. Field Measurements: Take field measurements as required to fit the Work properly. Recheck measurements before installing each product. Where portions of the Work are indicated to fit to other construction, verify dimensions of other construction by field measurements before fabrication. Coordinate fabrication schedule with construction progress to avoid delaying the Work.

B. Space Requirements: Verify space requirements and dimensions of items shown diagrammatically on Drawings.

C. Review of Contract Documents and Field Conditions: Immediately on discovery of the need for clarification of the Contract Documents caused by differing field conditions outside the control of the Contractor, submit a request for information to Architect according to requirements in Section 013100 "Project Management and Coordination."

3.3 INSTALLATION

A. General: Locate the Work and components of the Work accurately, in correct alignment and elevation, as indicated.
   1. Make vertical work plumb and make horizontal work level.
   2. Where space is limited, install components to maximize space available for maintenance and ease of removal for replacement.
   3. Conceal pipes, ducts, and wiring in finished areas, unless otherwise indicated.

B. Comply with manufacturer's written instructions and recommendations for installing products in applications indicated.

C. Install products at the time and under conditions that will ensure the best possible results. Maintain conditions required for product performance until Substantial Completion.

D. Conduct construction operations so no part of the Work is subjected to damaging operations or loading in excess of that expected during normal conditions of occupancy.

E. Tools and Equipment: Do not use tools or equipment that produce harmful noise levels.
F. Templates: Obtain and distribute to the parties involved templates for work specified to be factory prepared and field installed. Check Shop Drawings of other work to confirm that adequate provisions are made for locating and installing products to comply with indicated requirements.

G. Attachment: Provide blocking and attachment plates and anchors and fasteners of adequate size and number to securely anchor each component in place, accurately located and aligned with other portions of the Work. Where size and type of attachments are not indicated, verify size and type required for load conditions.

1. Mounting Heights: Where mounting heights are not indicated, mount components at heights directed by Architect.
2. Allow for building movement, including thermal expansion and contraction.
3. Coordinate installation of anchorages. Furnish setting drawings, templates, and directions for installing anchorages, including sleeves, concrete inserts, anchor bolts, and items with integral anchors, that are to be embedded in concrete or masonry. Deliver such items to Project site in time for installation.

H. Joints: Make joints of uniform width. Where joint locations in exposed work are not indicated, arrange joints for the best visual effect. Fit exposed connections together to form hairline joints.

I. Hazardous Materials: Use products, cleaners, and installation materials that are not considered hazardous.

3.4 CUTTING AND PATCHING

A. Cutting and Patching, General: Employ skilled workers to perform cutting and patching. Proceed with cutting and patching at the earliest feasible time, and complete without delay.

1. Cut in-place construction to provide for installation of other components or performance of other construction, and subsequently patch as required to restore surfaces to their original condition.

B. Temporary Support: Provide temporary support of work to be cut.

C. Protection: Protect in-place construction during cutting and patching to prevent damage. Provide protection from adverse weather conditions for portions of Project that might be exposed during cutting and patching operations.

D. Adjacent Occupied Areas: Where interference with use of adjoining areas or interruption of free passage to adjoining areas is unavoidable, coordinate cutting and patching.

E. Existing Utility Services: Where existing services are required to be removed, relocated, or abandoned, bypass such systems before cutting to minimize interruption to occupied areas.

F. Cutting: Cut in-place construction by sawing, drilling, breaking, chipping, grinding, and similar operations, including excavation, using methods least likely to damage elements retained or adjoining construction. If possible, review proposed procedures with original Installer; comply with original Installer's written recommendations.
1. In general, use hand or small power tools designed for sawing and grinding, not hammering and chopping. Cut holes and slots neatly to minimum size required, and with minimum disturbance of adjacent surfaces. Temporarily cover openings when not in use.
2. Finished Surfaces: Cut or drill from the exposed or finished side into concealed surfaces.
3. Concrete and Masonry: Cut using a cutting machine, such as an abrasive saw or a diamond-core drill.
4. Mechanical and Electrical Services: Cut off pipe or conduit in walls or partitions to be removed. Cap, valve, or plug and seal remaining portion of pipe or conduit to prevent entrance of moisture or other foreign matter after cutting.
5. Proceed with patching after construction operations requiring cutting are complete.

G. Patching: Patch construction by filling, repairing, refinishing, closing up, and similar operations following performance of other work. Patch with durable seams that are as invisible as practicable. Provide materials and comply with installation requirements specified in other Sections, where applicable.

1. Inspection: Where feasible, test and inspect patched areas after completion to demonstrate physical integrity of installation.
2. Exposed Finishes: Restore exposed finishes of patched areas and extend finish restoration into retained adjoining construction in a manner that will minimize evidence of patching and refinishing.
   a. Clean piping, conduit, and similar features before applying paint or other finishing materials.
   b. Restore damaged pipe covering to its original condition.
3. Ceilings: Patch, repair, or rehang in-place ceilings as necessary to provide an even-plane surface of uniform appearance.
4. Exterior Building Enclosure: Patch components in a manner that restores enclosure to a weathertight condition.

H. Cleaning: Clean areas and spaces where cutting and patching are performed. Remove paint, mortar, oils, putty, and similar materials from adjacent finished surfaces.

3.5 PROGRESS CLEANING

A. General: Clean Project site and work areas daily, including common areas with dumpsters emptied weekly. Enforce requirements strictly. Dispose of materials lawfully.

2. Do not hold waste materials more than seven (7) days during normal weather or three (3) days if the temperature is expected to rise above 80 deg F (27 deg C).
3. Containerize hazardous and unsanitary waste materials separately from other waste. Mark containers appropriately and dispose of legally, according to regulations.
   a. Utilize containers intended for holding waste materials of type to be stored.
4. Coordinate progress cleaning for joint-use areas where more than one (1) installer has worked.
B. Site: Maintain Project site free of waste materials and debris.

C. Work Areas: Clean areas where work is in progress to the level of cleanliness necessary for proper execution of the Work.
   1. Remove liquid spills promptly.
   2. Where dust would impair proper execution of the Work, broom-clean or vacuum the entire work area, as appropriate.

D. Installed Work: Keep installed work clean. Clean installed surfaces according to written instructions of manufacturer or fabricator of product installed, using only cleaning materials specifically recommended. If specific cleaning materials are not recommended, use cleaning materials that are not hazardous to health or property and that will not damage exposed surfaces.

E. Concealed Spaces: Remove debris from concealed spaces before enclosing the space.

F. Exposed Surfaces in Finished Areas: Clean exposed surfaces and protect as necessary to ensure freedom from damage and deterioration at time of Substantial Completion.

G. Waste Disposal: Do not bury or burn waste materials on-site. Do not wash waste materials down sewers or into waterways. Comply with waste disposal requirements in Section 015000 "Temporary Facilities and Controls."

H. During handling and installation, clean and protect construction in progress and adjoining materials already in place. Apply protective covering where required to ensure protection from damage or deterioration at Substantial Completion.

I. Clean and provide maintenance on completed construction as frequently as necessary through the remainder of the construction period. Adjust and lubricate operable components to ensure operability without damaging effects.

J. Limiting Exposures: Supervise construction operations to assure that no part of the construction, completed or in progress, is subject to harmful, dangerous, damaging, or otherwise deleterious exposure during the construction period.

3.6 STARTING AND ADJUSTING

A. Start equipment and operating components to confirm proper operation. Remove malfunctioning units, replace with new units, and retest.

B. Adjust equipment for proper operation. Adjust operating components for proper operation without binding.

C. Test each piece of equipment to verify proper operation. Test and adjust controls and safeties. Replace damaged and malfunctioning controls and equipment.

D. Manufacturer's Field Service: Comply with qualification requirements in Section 014000 "Quality Requirements."
3.7 PROTECTION OF INSTALLED CONSTRUCTION

A. Provide final protection and maintain conditions that ensure installed Work is without damage or deterioration at time of Substantial Completion.

B. Comply with manufacturer's written instructions for temperature and relative humidity.

3.8 CORRECTION OF THE WORK

A. Repair or remove and replace defective construction. Restore damaged substrates and finishes.

   1. Repairing includes replacing defective parts, refinishing damaged surfaces, touching up with matching materials, and properly adjusting operating equipment.

B. Restore permanent facilities used during construction to their specified condition.

C. Remove and replace damaged surfaces that are exposed to view if surfaces cannot be repaired without visible evidence of repair.

D. Repair components that do not operate properly. Remove and replace operating components that cannot be repaired.

E. Remove and replace chipped, scratched, and broken glass or reflective surfaces.

END OF SECTION 017300
SECTION 017700 - CLOSEOUT PROCEDURES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes administrative and procedural requirements for contract closeout, including, but not limited to, the following:

1. Substantial Completion procedures.
2. Final completion procedures.
3. Warranties.

B. Related Sections:

1. Section 017300 "Execution" for progress cleaning of Project site.
2. Section 017823 "Operation and Maintenance Data" for operation and maintenance manual requirements.
3. Section 017839 "Project Record Documents" for submitting Record Drawings, Record Specifications, and Record Product Data.
4. Section 017900 "Demonstration and Training" for requirements for instructing Owner's personnel.
5. Divisions 02 through 49 Sections for specific closeout and special cleaning requirements for the Work in those Sections.

1.3 SUBSTANTIAL COMPLETION

A. Preliminary Procedures: Before requesting inspection for determining date of Substantial Completion, complete the following. List items below that are incomplete with request.

1. Prepare a list of items to be completed and corrected (punch list), the value of items on the list, and reasons why the Work is not complete.
2. Advise Owner of pending insurance changeover requirements.
3. Submit specific warranties, workmanship bonds, maintenance service agreements, final certifications, and similar documents.
4. Obtain and submit releases permitting Owner unrestricted use of the Work and access to services and utilities. Include occupancy permits, operating certificates, and similar releases.
5. Prepare and submit Project Record Documents, operation and maintenance manuals, final completion construction photographic documentation, damage or settlement surveys, and similar final record information.
6. Deliver tools, spare parts, extra materials, and similar items to location designated by Owner. Label with manufacturer's name and model number where applicable.
7. Make final changeover of permanent locks and deliver keys to Owner. Advise Owner's personnel of changeover in security provisions.
8. Complete startup testing of systems.
10. Terminate and remove temporary facilities from Project site, along with construction tools and similar elements.
11. Advise Owner of changeover in heat and other utilities.
12. Submit changeover information related to Owner's occupancy, use, operation, and maintenance.
13. Complete final cleaning requirements, including touchup painting.
14. Touch up and otherwise repair and restore marred exposed finishes to eliminate visual defects.

B. Inspection: Submit a written request for inspection for Substantial Completion. On receipt of request, Architect will either proceed with inspection or notify Contractor of unfulfilled requirements. Architect will prepare the Certificate of Substantial Completion after inspection or will notify Contractor of items, either on Contractor's list or additional items identified by Architect, that must be completed or corrected before certificate will be issued.

1. Reinspection: Request reinspection when the Work identified in previous inspections as incomplete is completed or corrected.
2. Results of completed inspection will form the basis of requirements for final completion.

1.4 FINAL COMPLETION

A. Preliminary Procedures: Before requesting final inspection for determining final completion, complete the following:

1. Submit a final Application for Payment according to Section 012900 "Payment Procedures."
2. Submit certified copy of Architect's Substantial Completion inspection list of items to be completed or corrected (punch list), endorsed and dated by Architect. The certified copy of the list shall state that each item has been completed or otherwise resolved for acceptance.
3. Submit evidence of final, continuing insurance coverage complying with insurance requirements.
4. Submit pest-control final inspection report and warranty.
5. Instruct Owner's personnel in operation, adjustment, and maintenance of products, equipment, and systems.
6. Secure and provide both temporary and final Certificate of Occupancy from the Building Official, meeting all local and state permit closeout requirements.

B. Inspection: Submit a written request for final inspection for acceptance. On receipt of request, Architect will either proceed with inspection or notify Contractor of unfulfilled requirements. Architect will prepare a final Certificate for Payment after inspection or will notify Contractor of construction that must be completed or corrected before certificate will be issued.

1. Reinspection: Request reinspection when the Work identified in previous inspections as incomplete is completed or corrected.
1.5 LIST OF INCOMPLETE ITEMS (PUNCH LIST)

A. Organization of List: Include name and identification of each space and area affected by construction operations for incomplete items and items needing correction including, if necessary, areas disturbed by Contractor that are outside the limits of construction. Use CSI Form 14.1A or comparable form.

1. Organize list of spaces in sequential order, starting with exterior areas first and proceeding from lowest floor to highest floor.
2. Organize items applying to each space by major element, including categories for ceiling, individual walls, floors, equipment, and building systems.
3. Include the following information at the top of each page:
   a. Project name.
   b. Date.
   c. Name of Architect.
   d. Name of Contractor.
   e. Page number.

4. Submit list of incomplete items in the following format:

1.6 WARRANTIES

A. Submittal Time: Submit written warranties on request of Architect for designated portions of the Work where commencement of warranties other than date of Substantial Completion is indicated.

B. Partial Occupancy: Submit properly executed warranties within fifteen (15) days of completion of designated portions of the Work that are completed and occupied or used by Owner during construction period by separate agreement with Contractor.

C. Organize warranty documents into an orderly sequence based on the table of contents of the Project Manual.

1. Bind warranties and bonds in heavy-duty, three-ring, vinyl-covered, loose-leaf binders, thickness as necessary to accommodate contents, and sized to receive 8½-by-11-inch paper.
2. Provide heavy paper dividers with plastic-covered tabs for each separate warranty. Mark tab to identify the product or installation. Provide a typed description of the product or installation, including the name of the product and the name, address, and telephone number of Installer.
3. Identify each binder on the front and spine with the typed or printed title "WARRANTIES," Project name, and name of Contractor.
4. Scan warranties and bonds and assemble complete warranty and bond submittal package into a single indexed electronic PDF file with links enabling navigation to each item. Provide table of contents at beginning of document.

D. Provide additional copies of each warranty to include in operation and maintenance manuals.
PART 2 - PRODUCTS

2.1 MATERIALS

A. Cleaning Agents: Use cleaning materials and agents recommended by manufacturer or fabricator of the surface to be cleaned. Do not use cleaning agents that are potentially hazardous to health or property or that might damage finished surfaces.

PART 3 - EXECUTION (Not Used)

END OF SECTION 017700
PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes administrative and procedural requirements for preparing operation and maintenance manuals, including the following:

1. Operation and maintenance documentation directory.
2. Emergency manuals.
3. Operation manuals for systems, subsystems, and equipment.
4. Product maintenance manuals.
5. Systems and equipment maintenance manuals.

B. Related Sections:

1. Section 013300 "Submittal Procedures" for submitting copies of submittals for operation and maintenance manuals.
2. Divisions 02 through 49 Sections for specific operation and maintenance manual requirements for the Work in those Sections.

1.3 DEFINITIONS

A. System: An organized collection of parts, equipment, or subsystems united by regular interaction.

B. Subsystem: A portion of a system with characteristics similar to a system.

1.4 CLOSEOUT SUBMITTALS

A. Manual Content: Operations and maintenance manual content is specified in individual specification sections to be reviewed at the time of Section submittals. Submit reviewed manual content formatted and organized as required by this Section.

1. Where applicable, clarify and update reviewed manual content to correspond to modifications and field conditions.

B. Format: Submit operations and maintenance manuals in the following format:

1. Three (3) paper copies. Include a complete operation and maintenance directory. Enclose title pages and directories in clear plastic sleeves. Architect will return two (2) copies.
C. Initial Manual Submittal: Submit draft copy of each manual at least thirty (30) days before commencing demonstration and training. Architect will comment on whether general scope and content of manual are acceptable.

D. Final Manual Submittal: Submit each manual in final form prior to requesting inspection for Substantial Completion and at least fifteen (15) days before commencing demonstration and training. Architect will return copy with comments.

1. Correct or modify each manual to comply with Architect's comments. Submit copies of each corrected manual within fifteen (15) days of receipt of Architect's comments and prior to commencing demonstration and training.

PART 2 - PRODUCTS

2.1 OPERATION AND MAINTENANCE DOCUMENTATION DIRECTORY

A. Organization: Include a section in the directory for each of the following:

1. List of documents.
2. List of systems.
3. List of equipment.
4. Table of contents.

B. List of Systems and Subsystems: List systems alphabetically. Include references to operation and maintenance manuals that contain information about each system.

C. List of Equipment: List equipment for each system, organized alphabetically by system. For pieces of equipment not part of system, list alphabetically in separate list.

D. Tables of Contents: Include a table of contents for each emergency, operation, and maintenance manual.

E. Identification: In the documentation directory and in each operation and maintenance manual, identify each system, subsystem, and piece of equipment with same designation used in the Contract Documents. If no designation exists, assign a designation according to ASHRAE Guideline 4, "Preparation of Operating and Maintenance Documentation for Building Systems."

2.2 REQUIREMENTS FOR EMERGENCY, OPERATION, AND MAINTENANCE MANUALS

A. Organization: Unless otherwise indicated, organize each manual into a separate section for each system and subsystem, and a separate section for each piece of equipment not part of a system. Each manual shall contain the following materials, in the order listed:

1. Title page.
2. Table of contents.

B. Title Page: Include the following information:

1. Subject matter included in manual.
2. Name and address of Project.
3. Name and address of Owner.
4. Date of submittal.
5. Name and contact information for Contractor.
6. Name and contact information for Architect.
7. Names and contact information for major consultants to the Architect that designed the systems contained in the manuals.
8. Cross-reference to related systems in other operation and maintenance manuals.

C. Table of Contents: List each product included in manual, identified by product name, indexed to the content of the volume, and cross-referenced to Specification Section number in Project Manual.

1. If operation or maintenance documentation requires more than one (1) volume to accommodate data, include comprehensive table of contents for all volumes in each volume of the set.

D. Manual Contents: Organize into sets of manageable size. Arrange contents alphabetically by system, subsystem, and equipment. If possible, assemble instructions for subsystems, equipment, and components of one (1) system into a single binder.

E. Manuals, Paper Copy: Submit manuals in the form of hard copy, bound and labeled volumes.

1. Binders: Heavy-duty, three-ring, vinyl-covered, loose-leaf binders, in thickness necessary to accommodate contents, sized to hold 8½-by-11-inch paper; with clear plastic sleeve on spine to hold label describing contents and with pockets inside covers to hold folded oversize sheets.
   a. If two (2) or more binders are necessary to accommodate data of a system, organize data in each binder into groupings by subsystem and related components. Cross-reference other binders if necessary to provide essential information for proper operation or maintenance of equipment or system.
   b. Identify each binder on front and spine, with printed title "OPERATION AND MAINTENANCE MANUAL," Project title or name, and subject matter of contents. Indicate volume number for multiple-volume sets.

2. Dividers: Heavy-paper dividers with plastic-covered tabs for each section of the manual. Mark each tab to indicate contents. Include typed list of products and major components of equipment included in the section on each divider, cross-referenced to Specification Section number and title of Project Manual.

3. Protective Plastic Sleeves: Transparent plastic sleeves designed to enclose diagnostic software storage media for computerized electronic equipment.


5. Drawings: Attach reinforced, punched binder tabs on drawings and bind with text.
   a. If oversize drawings are necessary, fold drawings to same size as text pages and use as foldouts.
   b. If drawings are too large to be used as foldouts, fold and place drawings in labeled envelopes and bind envelopes in rear of manual. At appropriate locations in manual, insert typewritten pages indicating drawing titles, descriptions of contents, and drawing locations.
2.3 EMERGENCY MANUALS

A. Content: Organize manual into a separate section for each of the following:
   
   1. Type of emergency.
   2. Emergency instructions.
   3. Emergency procedures.

B. Type of Emergency: Where applicable for each type of emergency indicated below, include instructions and procedures for each system, subsystem, piece of equipment, and component:
   
   1. Fire.
   2. Flood.
   5. Power failure.
   7. System, subsystem, or equipment failure.
   8. Chemical release or spill.

C. Emergency Instructions: Describe and explain warnings, trouble indications, error messages, and similar codes and signals. Include responsibilities of Owner's operating personnel for notification of Installer, supplier, and manufacturer to maintain warranties.

D. Emergency Procedures: Include the following, as applicable:
   
   1. Instructions on stopping.
   2. Shutdown instructions for each type of emergency.
   3. Operating instructions for conditions outside normal operating limits.
   4. Required sequences for electric or electronic systems.
   5. Special operating instructions and procedures.

2.4 OPERATION MANUALS

A. Content: In addition to requirements in this Section, include operation data required in individual Specification Sections and the following information:

   2. Performance and design criteria if Contractor is delegated design responsibility.
   3. Operating standards.
   4. Operating procedures.
   5. Operating logs.
   6. Wiring diagrams.
   7. Control diagrams.
   8. Piped system diagrams.
   9. Precautions against improper use.
   10. License requirements including inspection and renewal dates.

B. Descriptions: Include the following:
1. Product name and model number. Use designations for products indicated on Contract Documents.
2. Manufacturer's name.
3. Equipment identification with serial number of each component.
4. Equipment function.
5. Operating characteristics.
6. Limiting conditions.
7. Performance curves.
8. Engineering data and tests.
9. Complete nomenclature and number of replacement parts.

C. Operating Procedures: Include the following, as applicable:

1. Startup procedures.
2. Equipment or system break-in procedures.
3. Routine and normal operating instructions.
4. Regulation and control procedures.
5. Instructions on stopping.
7. Seasonal and weekend operating instructions.
8. Required sequences for electric or electronic systems.
9. Special operating instructions and procedures.

D. Systems and Equipment Controls: Describe the sequence of operation, and diagram controls as installed.

E. Piped Systems: Diagram piping as installed, and identify color-coding where required for identification.

2.5 PRODUCT MAINTENANCE MANUALS

A. Content: Organize manual into a separate section for each product, material, and finish. Include source information, product information, maintenance procedures, repair materials and sources, and warranties and bonds, as described below.

B. Source Information: List each product included in manual, identified by product name and arranged to match manual's table of contents. For each product, list name, address, and telephone number of Installer or supplier and maintenance service agent, and cross-reference Specification Section number and title in Project Manual and drawing or schedule designation or identifier where applicable.

C. Product Information: Include the following, as applicable:

1. Product name and model number.
2. Manufacturer's name.
3. Color, pattern, and texture.
5. Reordering information for specially manufactured products.

D. Maintenance Procedures: Include manufacturer's written recommendations and the following:
1. Inspection procedures.
2. Types of cleaning agents to be used and methods of cleaning.
3. List of cleaning agents and methods of cleaning detrimental to product.
4. Schedule for routine cleaning and maintenance.
5. Repair instructions.

E. Repair Materials and Sources: Include lists of materials and local sources of materials and related services.

F. Warranties and Bonds: Include copies of warranties and bonds and lists of circumstances and conditions that would affect validity of warranties or bonds.

1. Include procedures to follow and required notifications for warranty claims.

2.6 SYSTEMS AND EQUIPMENT MAINTENANCE MANUALS

A. Content: For each system, subsystem, and piece of equipment not part of a system, include source information, manufacturers' maintenance documentation, maintenance procedures, maintenance and service schedules, spare parts list and source information, maintenance service contracts, and warranty and bond information, as described below.

B. Source Information: List each system, subsystem, and piece of equipment included in manual, identified by product name and arranged to match manual's table of contents. For each product, list name, address, and telephone number of installer or supplier and maintenance service agent, and cross-reference Specification Section number and title in Project Manual and drawing or schedule designation or identifier where applicable.

C. Manufacturers' Maintenance Documentation: Manufacturers' maintenance documentation including the following information for each component part or piece of equipment:

1. Standard maintenance instructions and bulletins.
2. Drawings, diagrams, and instructions required for maintenance, including disassembly and component removal, replacement, and assembly.
3. Identification and nomenclature of parts and components.
4. List of items recommended to be stocked as spare parts.

D. Maintenance Procedures: Include the following information and items that detail essential maintenance procedures:

1. Test and inspection instructions.
2. Troubleshooting guide.
3. Precautions against improper maintenance.
4. Disassembly; component removal, repair, and replacement; and reassembly instructions.
5. Aligning, adjusting, and checking instructions.

E. Maintenance and Service Schedules: Include service and lubrication requirements, list of required lubricants for equipment, and separate schedules for preventive and routine maintenance and service with standard time allotment.

1. Scheduled Maintenance and Service: Tabulate actions for daily, weekly, monthly, quarterly, semiannual, and annual frequencies.
2. Maintenance and Service Record: Include manufacturers' forms for recording maintenance.

F. Spare Parts List and Source Information: Include lists of replacement and repair parts, with parts identified and cross-referenced to manufacturers' maintenance documentation and local sources of maintenance materials and related services.

G. Maintenance Service Contracts: Include copies of maintenance agreements with name and telephone number of service agent.

H. Warranties and Bonds: Include copies of warranties and bonds and lists of circumstances and conditions that would affect validity of warranties or bonds.

1. Include procedures to follow and required notifications for warranty claims.

PART 3 - EXECUTION

3.1 MANUAL PREPARATION

A. Emergency Manual: Assemble a complete set of emergency information indicating procedures for use by emergency personnel and by Owner's operating personnel for types of emergencies indicated.

B. Product Maintenance Manual: Assemble a complete set of maintenance data indicating care and maintenance of each product, material, and finish incorporated into the Work.

C. Operation and Maintenance Manuals: Assemble a complete set of operation and maintenance data indicating operation and maintenance of each system, subsystem, and piece of equipment not part of a system.

1. Engage a factory-authorized service representative to assemble and prepare information for each system, subsystem, and piece of equipment not part of a system.
2. Prepare a separate manual for each system and subsystem, in the form of an instructional manual for use by Owner's operating personnel.

D. Manufacturers' Data: Where manuals contain manufacturers' standard printed data, include only sheets pertinent to product or component installed. Mark each sheet to identify each product or component incorporated into the Work. If data include more than one (1) item in a tabular format, identify each item using appropriate references from the Contract Documents. Identify data applicable to the Work and delete references to information not applicable.

1. Prepare supplementary text if manufacturers' standard printed data are not available and where the information is necessary for proper operation and maintenance of equipment or systems.

E. Drawings: Prepare drawings supplementing manufacturers' printed data to illustrate the relationship of component parts of equipment and systems and to illustrate control sequence and flow diagrams. Coordinate these drawings with information contained in record Drawings to ensure correct illustration of completed installation.
1. Do not use original project record documents as part of operation and maintenance manuals.
2. Comply with requirements of newly prepared record Drawings in Section 017839 "Project Record Documents."

F. Comply with Section 017700 "Closeout Procedures" for schedule for submitting operation and maintenance documentation.

END OF SECTION 017823
SECTION 017839 - PROJECT RECORD DOCUMENTS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes administrative and procedural requirements for project record documents, including the following:
   1. Record Drawings.
   2. Record Specifications.
   3. Record Product Data.
   4. Miscellaneous record submittals.

B. Related Sections:
   1. Section 017700 "Closeout Procedures" for general closeout procedures.
   2. Section 017823 "Operation and Maintenance Data" for operation and maintenance manual requirements.
   3. Divisions 02 through 49 Sections for specific requirements for project record documents of the Work in those Sections.

1.3 CLOSEOUT SUBMITTALS

A. Record Drawings: Comply with the following:
   1. Number of Copies: Submit one (1) set(s) of marked-up record prints.

B. Record Specifications: Submit one (1) paper copy of Project's Specifications, including addenda and contract modifications.

C. Record Product Data: Submit one (1) paper copy of each submittal.
   1. Where record Product Data are required as part of operation and maintenance manuals, submit duplicate marked-up Product Data as a component of manual.

PART 2 - PRODUCTS

2.1 RECORD DRAWINGS

A. Record Prints: Maintain one (1) set of marked-up paper copies of the Contract Drawings and Shop Drawings.
1. Preparation: Mark record prints to show the actual installation where installation varies from that shown originally. Require individual or entity who obtained record data, whether individual or entity is Installer, subcontractor, or similar entity, to provide information for preparation of corresponding marked-up record prints.
   
a. Give particular attention to information on concealed elements that would be difficult to identify or measure and record later.
b. Accurately record information in an acceptable drawing technique.
c. Record data as soon as possible after obtaining it.
d. Record and check the markup before enclosing concealed installations.
e. Cross-reference record prints to corresponding archive photographic documentation.

2. Content: Types of items requiring marking include, but are not limited to, the following:
   
a. Dimensional changes to Drawings.
b. Revisions to details shown on Drawings.
c. Revisions to routing of piping and conduits.
d. Revisions to electrical circuitry.
e. Actual equipment locations.
f. Duct size and routing.
g. Locations of concealed internal utilities.
h. Changes made by Change Order or Construction Change Directive.
i. Changes made following Architect's written orders.
j. Details not on the original Contract Drawings.
k. Field records for variable and concealed conditions.
l. Record information on the Work that is shown only schematically.

3. Mark the Contract Drawings and Shop Drawings completely and accurately. Utilize personnel proficient at recording graphic information in production of marked-up record prints.

4. Mark record sets with erasable, red-colored pencil. Use other colors to distinguish between changes for different categories of the Work at same location.

5. Mark important additional information that was either shown schematically or omitted from original Drawings.

6. Note Construction Change Directive numbers, alternate numbers, Change Order numbers, and similar identification, where applicable.

B. Format: Identify and date each record Drawing; include the designation "PROJECT RECORD DRAWING" in a prominent location.

1. Record Prints: Organize record prints and newly prepared record Drawings into manageable sets. Bind each set with durable paper cover sheets. Include identification on cover sheets.


3. Identification: As follows:
   
a. Project name.
b. Date.
c. Designation "PROJECT RECORD DRAWINGS."
d. Name of Architect.
e. Name of Contractor.

2.2 RECORD SPECIFICATIONS

A. Preparation: Mark Specifications to indicate the actual product installation where installation varies from that indicated in Specifications, addenda, and contract modifications.

1. Give particular attention to information on concealed products and installations that cannot be readily identified and recorded later.
2. Mark copy with the proprietary name and model number of products, materials, and equipment furnished, including substitutions and product options selected.
3. Record the name of manufacturer, supplier, Installer, and other information necessary to provide a record of selections made.
4. For each principal product, indicate whether record Product Data has been submitted in operation and maintenance manuals instead of submitted as record Product Data.
5. Note related Change Orders, record Product Data, and record Drawings where applicable.

B. Format: Submit record Specifications as paper copy.

2.3 RECORD PRODUCT DATA

A. Preparation: Mark Product Data to indicate the actual product installation where installation varies substantially from that indicated in Product Data submittal.

1. Give particular attention to information on concealed products and installations that cannot be readily identified and recorded later.
2. Include significant changes in the product delivered to Project site and changes in manufacturer's written instructions for installation.
3. Note related Change Orders, record Specifications, and record Drawings where applicable.

B. Format: Submit record Product Data as paper copy.

1. Include record Product Data directory organized by specification section number and title, electronically linked to each item of record Product Data.

PART 3 - EXECUTION

3.1 RECORDING AND MAINTENANCE

A. Recording: Maintain one (1) copy of each submittal during the construction period for project record document purposes. Post changes and modifications to project record documents as they occur; do not wait until the end of Project.

B. Maintenance of Record Documents and Samples: Store record documents and Samples in the field office apart from the Contract Documents used for construction. Do not use project record documents for construction purposes. Maintain record documents in good order and in a clean, dry, legible condition, protected from deterioration and loss. Provide access to project record documents for Architect's reference during normal working hours.
END OF SECTION 017839
SECTION 017900 - DEMONSTRATION AND TRAINING

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes administrative and procedural requirements for instructing Owner's personnel, including the following:

1. Demonstration of operation of systems, subsystems, and equipment.
2. Training in operation and maintenance of systems, subsystems, and equipment.

B. Related Sections:

1. Divisions 02 through 49 Sections for specific requirements for demonstration and training for products in those Sections.

1.3 INFORMATIONAL SUBMITTALS

A. Instruction Program: Submit outline of instructional program for demonstration and training, including a list of training modules and a schedule of proposed dates, times, length of instruction time, and instructors' names for each training module. Include learning objective and outline for each training module.

1. Indicate proposed training modules utilizing manufacturer-produced demonstration for systems, equipment, and products in lieu of video recording of live instructional module.

B. Attendance Record: For each training module, submit list of participants and length of instruction time.

C. Evaluations: For each participant and for each training module, submit results and documentation of performance-based test.

D. Provide one full business day of training for HVAC systems and Fire Protection System

1.4 QUALITY ASSURANCE

A. Facilitator Qualifications: A firm or individual experienced in training or educating maintenance personnel in a training program similar in content and extent to that indicated for this Project, and whose work has resulted in training or education with a record of successful learning performance.

B. Instructor Qualifications: A factory-authorized service representative, complying with requirements in Section 014000 "Quality Requirements," experienced in operation and maintenance procedures and training.
C. Preinstruction Conference: Conduct conference at Project site to comply with requirements in Section 013100 "Project Management and Coordination." Review methods and procedures related to demonstration and training including, but not limited to, the following:

1. Inspect and discuss locations and other facilities required for instruction.
2. Review and finalize instruction schedule and verify availability of educational materials, instructors' personnel, audiovisual equipment, and facilities needed to avoid delays.
3. Review required content of instruction.
4. For instruction that must occur outside, review weather and forecasted weather conditions and procedures to follow if conditions are unfavorable.

1.5 COORDINATION

A. Coordinate instruction schedule with Owner's operations. Adjust schedule as required to minimize disrupting Owner's operations.

B. Coordinate instructors, including providing notification of dates, times, length of instruction time, and course content.

C. Coordinate content of training modules with content of approved emergency, operation, and maintenance manuals. Do not submit instruction program until operation and maintenance data has been reviewed and approved by Architect.

PART 2 - PRODUCTS

2.1 INSTRUCTION PROGRAM

A. Program Structure: Develop an instruction program that includes individual training modules for each system and for equipment not part of a system, as required by individual Specification Sections.

B. Training Modules: Develop a learning objective and teaching outline for each module. Include a description of specific skills and knowledge that participant is expected to master. For each module, include instruction for the following as applicable to the system, equipment, or component:

1. Basis of System Design, Operational Requirements, and Criteria: Include the following:
   a. System, subsystem, and equipment descriptions.
   b. Performance and design criteria if Contractor is delegated design responsibility.
   c. Operating standards.
   d. Regulatory requirements.
   e. Equipment function.
   f. Operating characteristics.
   g. Limiting conditions.
   h. Performance curves.

2. Documentation: Review the following items in detail:
   a. Emergency manuals.
b. Operations manuals.
c. Maintenance manuals.
d. Project record documents.
e. Identification systems.
f. Warranties and bonds.
g. Maintenance service agreements and similar continuing commitments.

3. Emergencies: Include the following, as applicable:
   a. Instructions on meaning of warnings, trouble indications, and error messages.
   b. Instructions on stopping.
   c. Shutdown instructions for each type of emergency.
   d. Operating instructions for conditions outside of normal operating limits.
   e. Sequences for electric or electronic systems.
   f. Special operating instructions and procedures.

4. Operations: Include the following, as applicable:
   a. Startup procedures.
   b. Equipment or system break-in procedures.
   c. Routine and normal operating instructions.
   d. Regulation and control procedures.
   e. Control sequences.
   f. Safety procedures.
   g. Instructions on stopping.
   h. Normal shutdown instructions.
   i. Operating procedures for emergencies.
   j. Operating procedures for system, subsystem, or equipment failure.
   k. Seasonal and weekend operating instructions.
   l. Required sequences for electric or electronic systems.
   m. Special operating instructions and procedures.

5. Adjustments: Include the following:
   a. Alignments.
   b. Checking adjustments.
   c. Noise and vibration adjustments.
   d. Economy and efficiency adjustments.

6. Troubleshooting: Include the following:
   a. Diagnostic instructions.
   b. Test and inspection procedures.

7. Maintenance: Include the following:
   a. Inspection procedures.
   b. Types of cleaning agents to be used and methods of cleaning.
   c. List of cleaning agents and methods of cleaning detrimental to product.
   d. Procedures for routine cleaning.
   e. Procedures for preventive maintenance.
PART 3 - EXECUTION

3.1 PREPARATION

A. Assemble educational materials necessary for instruction, including documentation and training module. Assemble training modules into a training manual organized in coordination with requirements in Section 017823 "Operations and Maintenance Data."

B. Set up instructional equipment at instruction location.

3.2 INSTRUCTION

A. Facilitator: Engage a qualified facilitator to prepare instruction program and training modules, to coordinate instructors, and to coordinate between Contractor and Owner for number of participants, instruction times, and location.

B. Engage qualified instructors to instruct Owner's personnel to adjust, operate, and maintain systems, subsystems, and equipment not part of a system.

1. Architect will furnish an instructor to describe basis of system design, operational requirements, criteria, and regulatory requirements.

2. Owner will furnish Contractor with names and positions of participants.

C. Scheduling: Provide instruction at mutually agreed on times. For equipment that requires seasonal operation, provide similar instruction at start of each season.

1. Schedule training with Owner with at least seven (7) days advance notice.

D. Evaluation: At conclusion of each training module, assess and document each participant's mastery of module by use of a demonstration performance-based test and ask Owner to sign-off on for acceptance.

E. Cleanup: Collect used and leftover educational materials and give to Owner. Remove instructional equipment. Restore systems and equipment to condition existing before initial training use.

END OF SECTION 017900
SECTION 024119 - SELECTIVE DEMOLITION

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section Includes:
   1. Demolition and removal of selected portions of building or structure.
   2. Salvage of existing items to be reused or recycled.

B. Related Requirements:
   1. Section 011000 "Summary of Work" for restrictions on use of the premises, Owner-occupancy requirements, and phasing requirements.
   2. Section 017300 "Execution" for cutting and patching procedures.

1.3 DEFINITIONS

A. Remove: Detach items from existing construction and dispose of them off-site unless indicated to be salvaged or reinstalled.

B. Remove and Salvage: Detach items from existing construction, in a manner to prevent damage, and deliver to Owner ready for reuse.

C. Remove and Reinstall: Detach items from existing construction, in a manner to prevent damage, prepare for reuse, and reinstall where indicated.

D. Remove and Replace: Detach items from existing construction and dispose of them off-site unless indicated to be salvaged or reinstalled. Provide and install new items as specified.

E. Existing to Remain: Leave existing items that are not to be removed and that are not otherwise indicated to be salvaged or reinstalled.

F. Dismantle: To remove by disassembling or detaching an item from a surface, using gentle methods and equipment to prevent damage to the item and surfaces; disposing of items unless indicated to be salvaged or reinstalled.

1.4 MATERIALS OWNERSHIP

A. Unless otherwise indicated, demolition waste becomes property of Contractor.

B. Historic items, relics, antiques, and similar objects including, but not limited to, cornerstones and their contents, commemorative plaques and tablets, and other items of interest or value to Owner that may be uncovered during demolition remain the property of Owner.
1. Carefully salvage in a manner to prevent damage and promptly return to Owner.

1.5 PREINSTALLATION MEETINGS

A. Predemolition Conference: Conduct conference at Project site.
   1. Inspect and discuss condition of construction to be selectively demolished.
   2. Review structural load limitations of existing structure.
   3. Review and finalize selective demolition schedule and verify availability of materials, demolition personnel, equipment, and facilities needed to make progress and avoid delays.
   4. Review requirements of work performed by other trades that rely on substrates exposed by selective demolition operations.
   5. Review areas where existing construction is to remain and requires protection.

1.6 INFORMATIONAL SUBMITTALS

A. Qualification Data: For refrigerant recovery technician.

B. Proposed Protection Measures: Submit report, including Drawings, that indicates the measures proposed for protecting individuals and property, for environmental protection, for dust control and for noise control. Indicate proposed locations and construction of barriers.

C. Schedule of Selective Demolition Activities: Indicate the following:
   1. Detailed sequence of selective demolition and removal work, with starting and ending dates for each activity. Ensure Owner's on-site operations are uninterrupted.
   2. Interruption of utility services. Indicate how long utility services will be interrupted.
   3. Coordination for shutoff, capping, and continuation of utility services.
   4. Use of elevator and stairs.
   5. Coordination of Owner's continuing occupancy of portions of existing building and of Owner's partial occupancy of completed Work.

D. Predemolition Photographs: Show existing conditions of adjoining construction, including finish surfaces, that might be misconstrued as damage caused by demolition operations. Comply with Section 013233 "Photographic Documentation." Submit before Work begins.

E. Statement of Refrigerant Recovery: Signed by refrigerant recovery technician responsible for recovering refrigerant, stating that all refrigerant that was present was recovered and that recovery was performed according to EPA regulations. Include name and address of technician and date refrigerant was recovered.

F. Warranties: Documentation indicating that existing warranties are still in effect after completion of selective demolition.

1.7 CLOSEOUT SUBMITTALS

A. Inventory: Submit a list of items that have been removed and salvaged.

B. Landfill Records: Indicate receipt and acceptance of hazardous wastes by a landfill facility licensed to accept hazardous wastes.
1.8 QUALITY ASSURANCE

A. Refrigerant Recovery Technician Qualifications: Certified by an EPA-approved certification program.

1.9 FIELD CONDITIONS

A. Owner will occupy portions of building immediately adjacent to selective demolition area. Conduct selective demolition so Owner's operations will not be disrupted.

B. Conditions existing at time of inspection for bidding purpose will be maintained by Owner as far as practical.

C. Notify Architect of discrepancies between existing conditions and Drawings before proceeding with selective demolition.

D. Hazardous Materials: Present in buildings and structures to be selectively demolished. A report on the presence of hazardous materials will be provided is included elsewhere in the Contract Documents for review and use. Examine report to become aware of locations where hazardous materials are present.
   1. Hazardous material remediation is specified elsewhere in the Contract Documents.
   2. Do not disturb hazardous materials or items suspected of containing hazardous materials except under procedures specified elsewhere in the Contract Documents.

E. Storage or sale of removed items or materials on-site is not permitted.

F. Utility Service: Maintain existing utilities indicated to remain in service and protect them against damage during selective demolition operations.
   1. Maintain fire-protection facilities in service during selective demolition operations.

1.10 WARRANTY

A. Existing Warranties: Remove, replace, patch, and repair materials and surfaces cut or damaged during selective demolition, by methods and with materials and using approved contractors so as not to void existing warranties. Notify warrantor before proceeding. Existing warranties include the following:
   1. Built-up roofing by Mule-Hide Products Co., Inc.

B. Notify warrantor on completion of selective demolition, and obtain documentation verifying that existing system has been inspected and warranty remains in effect. Submit documentation at Project closeout.

1.11 COORDINATION

A. Arrange selective demolition schedule so as not to interfere with Owner's operations.
PART 2 - PRODUCTS

2.1 PERFORMANCE REQUIREMENTS

A. Regulatory Requirements: Comply with governing EPA notification regulations before beginning selective demolition. Comply with hauling and disposal regulations of authorities having jurisdiction.

B. Standards: Comply with ASSE A10.6 and NFPA 241.

PART 3 - EXECUTION

3.1 EXAMINATION

A. Verify that utilities have been disconnected and capped before starting selective demolition operations.

B. Review Project Record Documents of existing construction or other existing condition and hazardous material information provided by Owner. Owner does not guarantee that existing conditions are same as those indicated in Project Record Documents.

1. When unanticipated mechanical, electrical, or structural elements that conflict with intended function or design are encountered, investigate and measure the nature and extent of conflict. Promptly submit a written report to Architect.

C. Survey of Existing Conditions: Record existing conditions by use of measured drawings and preconstruction photographs.

1. Comply with requirements specified in Section 013233 "Photographic Documentation."
2. Inventory and record the condition of items to be removed and salvaged. Provide photographs of conditions that might be misconstrued as damage caused by salvage operations.

3.2 PREPARATION

A. Refrigerant: Before starting demolition, remove refrigerant from mechanical equipment according to 40 CFR 82 and regulations of authorities having jurisdiction.

3.3 UTILITY SERVICES AND MECHANICAL/ELECTRICAL SYSTEMS

A. Existing Services/Systems to Remain: Maintain services/systems indicated to remain and protect them against damage.

B. Existing Services/Systems to Be Removed, Relocated, or Abandoned: Locate, identify, disconnect, and seal or cap off utility services and mechanical/electrical systems serving areas to be selectively demolished.

1. Owner will arrange to shut off indicated services/systems when requested by Contractor.
2. If services/systems are required to be removed, relocated, or abandoned, provide temporary services/systems that bypass area of selective demolition and that maintain continuity of services/systems to other parts of building.
3. Disconnect, demolish, and remove fire-suppression systems, plumbing, and HVAC systems, equipment, and components indicated on Drawings to be removed.
   a. Piping to Be Removed: Remove portion of piping indicated to be removed and cap or plug remaining piping with same or compatible piping material.
   b. Piping to Be Abandoned in Place: Drain piping and cap or plug piping with same or compatible piping material and leave in place.
   c. Equipment to Be Removed: Disconnect and cap services and remove equipment.
   d. Equipment to Be Removed and Reinstalled: Disconnect and cap services and remove, clean, and store equipment; when appropriate, reinstall, reconnect, and make equipment operational.
   e. Equipment to Be Removed and Salvaged: Disconnect and cap services and remove equipment and deliver to Owner.
   f. Ducts to Be Removed: Remove portion of ducts indicated to be removed and plug remaining ducts with same or compatible ductwork material.
   g. Ducts to Be Abandoned in Place: Cap or plug ducts with same or compatible ductwork material and leave in place.

3.4 PROTECTION

A. Temporary Protection: Provide temporary barricades and other protection required to prevent injury to people and damage to adjacent buildings and facilities to remain.
   1. Provide protection to ensure safe passage of people around selective demolition area and to and from occupied portions of building.
   2. Provide temporary weather protection, during interval between selective demolition of existing construction on exterior surfaces and new construction, to prevent water leakage and damage to structure and interior areas.
   3. Protect walls, ceilings, floors, and other existing finish work that are to remain or that are exposed during selective demolition operations.
   4. Cover and protect furniture, furnishings, and equipment that have not been removed.
   5. Comply with requirements for temporary enclosures, dust control, heating, and cooling specified in Section 015000 "Temporary Facilities and Controls."

B. Remove temporary barricades and protections where hazards no longer exist.

3.5 SELECTIVE DEMOLITION, GENERAL

A. General: Demolish and remove existing construction only to the extent required by new construction and as indicated. Use methods required to complete the Work within limitations of governing regulations and as follows:
   1. Proceed with selective demolition systematically, from higher to lower level. Complete selective demolition operations above each floor or tier before disturbing supporting members on the next lower level.
   2. Neatly cut openings and holes plumb, square, and true to dimensions required. Use cutting methods least likely to damage construction to remain or adjoining construction. Use hand tools or small power tools designed for sawing or grinding, not hammering and chopping. Temporarily cover openings to remain.
   3. Cut or drill from the exposed or finished side into concealed surfaces to avoid marring existing finished surfaces.
4. Do not use cutting torches until work area is cleared of flammable materials. At concealed spaces, such as duct and pipe interiors, verify condition and contents of hidden space before starting flame-cutting operations. Maintain portable fire-suppression devices during flame-cutting operations.

5. Maintain adequate ventilation when using cutting torches.

6. Remove decayed, vermin-infested, or otherwise dangerous or unsuitable materials and promptly dispose of off-site.

7. Remove structural framing members and lower to ground by method suitable to avoid free fall and to prevent ground impact or dust generation.

8. Locate selective demolition equipment and remove debris and materials so as not to impose excessive loads on supporting walls, floors, or framing.

9. All removed materials and rubbish shall be constantly sprinkled with water or other dusting agent to mitigate dust. Provide drop cloths or other type of coverings to prevent infiltration of dust to other parts of the existing building.

10. Dispose of demolished items and materials promptly.

B. Removed and Salvaged Items:

1. Clean salvaged items.

2. Pack or crate items after cleaning. Identify contents of containers.

3. Store items in a secure area until delivery to Owner.

4. Transport items to Owner's storage area designated by Owner.

5. Protect items from damage during transport and storage.

C. Removed and Reinstalled Items:

1. Clean and repair items to functional condition adequate for intended reuse.

2. Pack or crate items after cleaning and repairing. Identify contents of containers.

3. Protect items from damage during transport and storage.

4. Reinstall items in locations indicated. Comply with installation requirements for new materials and equipment. Provide connections, supports, and miscellaneous materials necessary to make item functional for use indicated.

D. Existing Items to Remain: Protect construction indicated to remain against damage and soiling during selective demolition. When permitted by Architect, items may be removed to a suitable, protected storage location during selective demolition and cleaned and reinstalled in their original locations after selective demolition operations are complete.

3.6 SELECTIVE DEMOLITION PROCEDURES FOR SPECIFIC MATERIALS

A. Masonry: Demolish in small sections. Cut masonry at junctures with construction to remain, using power-driven saw, and then remove masonry between saw cuts.

B. Concrete Slabs-on-Grade: Saw-cut perimeter of area to be demolished, and then break up and remove.

C. Resilient Floor Coverings: Remove floor coverings and adhesive according to recommendations in RFCI's "Recommended Work Practices for the Removal of Resilient Floor Coverings."
3.7 DISPOSAL OF DEMOLISHED MATERIALS

A. Remove demolition waste materials from Project site and dispose of them in an EPA-approved construction and demolition waste landfill acceptable to authorities having jurisdiction.

   1. Do not allow demolished materials to accumulate on-site.
   2. Remove and transport debris in a manner that will prevent spillage on adjacent surfaces and areas.
   3. Remove debris from elevated portions of building by chute, hoist, or other device that will convey debris to grade level in a controlled descent.

B. Burning: Do not burn demolished materials.

3.8 CLEANING

A. Clean adjacent structures and improvements of dust, dirt, and debris caused by selective demolition operations. Return adjacent areas to condition existing before selective demolition operations began.

END OF SECTION 024119
SECTION 02 82 13 – ASBESTOS ABATEMENT

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. General Provisions of Contract, including General Supplementary Conditions shall apply to this Section.


C. Lead Paint Awareness Section 02 83 19.

D. Handling of Lighting Ballasts and Lamps Containing PCBs and Mercury Section 02 84 16.


1.2 CONSULTANT

A. The Owner and/or Architect shall retain a Consultant for the purposes of project management and monitoring during Asbestos Abatement activities. At the discretion of the Owner, the Consultant will represent the Owner during the abatement project. The Asbestos Abatement Contractor (the “Contractor”) will regard the Consultant's direction as authoritative and binding as provided herein, in matters particularly, but not limited to the following:

1. Approval of work areas
2. Review of monitoring results
3. Completion of the various segments of work
4. Final completion of the abatement
5. Submission of data
6. Daily field punch list items

B. The State of Connecticut-licensed Asbestos Consultant – Project Designer for this project is Eduardo Miguel Marques (License No. 000312).

1.3 SCOPE OF WORK

A. Work outlined in this Section includes all work necessary for the removal, packaging, transporting, and disposing of asbestos-containing materials (ACM) and asbestos impacted materials during the Alterations and Upgrades Project (the “Work”) at the Roger Sherman Elementary School located at 250 Fern Street in Fairfield, Connecticut (the “Site”).

B. This scope of work includes necessary selective demolition to access ACM scheduled for abatement.
1.4 USE OF THE CONTRACT DOCUMENTS

A. It shall be incumbent upon the Contractor to visit the Site and determine what exists, its condition, and what will be required to accomplish the Work intended by the Contract Documents. No increase in the Contract Sum will be permitted as a result of the Contractor's failure to visit the Site and understand the existing conditions.

B. All work shall comply with the Contract Documents and with applicable codes, laws, regulations, and ordinances wherever applicable. The most stringent of all the foregoing shall govern the Work.

C. It is not intended that the Specifications and drawings show every detail of the Work, but the Contractor shall be required to furnish within the Contract Sum all material and labor necessary for the completion of the Work in accordance with the intent of these Specifications.

D. In case of ambiguity among the Contract documents, the more stringent requirement as determined by the Consultant shall prevail.

E. The Work of this Contract includes making modifications as necessary, subject to approval by the Owner in consultation with the Consultant to correct any conflicts.

F. All items not specifically mentioned in the Specifications, but implied by trade practices to complete the Work, shall be included.

1.5 SITE EXAMINATION

A. It is understood that the Contractor has examined the Site and made their own estimates of the facilities and difficulties attending the execution of the Work, and has based their price thereon.

B. Except for unforeseeable concealed conditions as determined by the Consultant, the Contractor shall make no claim for additional cost due to the existing conditions at the Site.

1.6 CONTRACTOR QUALIFICATIONS

A. All bidders shall submit a record of prior experience in asbestos abatement projects, listing no less than three completed projects in the past year, with all projects of similar size and scope. The Contractor shall list the experience and training of the project foremen and all on-site personnel. The information that should be included is as follows:

1. Project Name and Address
2. Owner's Name and Address
3. Architect/Consultant
4. Contract Amount
5. Date of Completion
6. Extras and Changes

B. The Contractor selected must appear on the approved list of Asbestos Abatement Contractors on file at the State of Connecticut Department of Public Health (CTDPH) and hold a valid license for asbestos abatement within the State of Connecticut.
C. Submit a written statement regarding whether the Contractor has ever been cited for non-compliance with federal, state, or local asbestos and/or lead regulations pertaining to worker protection, removal, transport, or disposal.

1.7 TESTING LABORATORY SERVICES

A. The Contractor shall submit to the Consultant the name; address and qualifications of proposed laboratories intended to be utilized for sample analysis as required by this Section.

1.8 ADDITIONAL GENERAL REQUIREMENTS

A. The Contractor shall employ a competent CTDPH-licensed Asbestos Abatement Supervisor with at least three years of experience on projects of similar scope and magnitude who shall be responsible for all work involving asbestos abatement as described in the specifications and defined in applicable regulations, and have full-time daily supervision of the same. The Supervisor shall be the competent person as defined by Occupational Safety and Health Administration (OSHA) regulations.

B. If required by federal, state, local, and any other authorities having jurisdiction over such work, the Contractor shall allow the work of this contract to be inspected. The Contractor shall immediately notify the Owner and Consultant and shall maintain written evidence of such inspection for review by the Owner and Consultant.

C. The Contractor shall incur the cost of all fines resulting from regulatory non-compliance as issued by federal, state, and local agencies. The Contractor shall incur the cost of all work requirements mandated by federal, state, and local agencies as a result of regulatory non-compliance or negligence.

D. The Contractor shall immediately notify the Owner and Consultant of the delivery of all permits, licenses, certificates of inspection, of approval, or occupancy, etc., and any other such instruments required under codes by authorities having jurisdiction, regardless of who issued, and shall cause them to be displayed to the Owner and Consultant for verification and recording.

1.9 PROJECT DESCRIPTION

A. The base bid includes the removal, packaging, transporting, and disposing of all ACM as identified herein conducted by workers meeting the requirements of OSHA Title 29 CFR, Part 1926.1101 for Class 1 and 2 work. This shall include all necessary demolition to access the ACM for abatement.

B. Materials as discovered outside of those listed (either above or below) will be measured and paid or credited by unit prices. The quantities are estimates only and should be verified by the Contractor.
C. The base bid includes the following ACM:

<table>
<thead>
<tr>
<th>LOCATION</th>
<th>MATERIAL TYPE</th>
<th>ESTIMATED QUANTITY</th>
<th>NOTES</th>
</tr>
</thead>
<tbody>
<tr>
<td>Storage 049 - Storage 041 - Boys and Girls Bathrooms</td>
<td>White Pipe Fitting Insulation</td>
<td>100 EA</td>
<td>1, 2</td>
</tr>
<tr>
<td>Stage - Stage Storage/Mechanical Rooms on Duct System</td>
<td>White Duct Flex Connector</td>
<td>20 SF</td>
<td>1, 3</td>
</tr>
<tr>
<td>Cafeteria Exterior Vent Original Caulking under Gray Caulking</td>
<td>White Vent Caulking</td>
<td>50 LF</td>
<td>1, 4</td>
</tr>
<tr>
<td>Stage Lower Storages 041 and 049 and Stage Stair Landings</td>
<td>Floor Tiles and Mastic</td>
<td>120 SF</td>
<td>1, 5</td>
</tr>
<tr>
<td>Exterior Wall behind Brick Façade</td>
<td>Damp-Proofing Barrier</td>
<td>4 SF</td>
<td>1, 6</td>
</tr>
<tr>
<td>Boys and Girls Bathrooms Behind Mirrors</td>
<td>Mirror Glue Daubs</td>
<td>6 SF</td>
<td>1, 7</td>
</tr>
<tr>
<td>Stage Lighting</td>
<td>Stage Light Wiring Insulation</td>
<td>100 LF</td>
<td>1, 8</td>
</tr>
<tr>
<td>Throughout School and Boys and Girls Bathrooms</td>
<td>Sub-Slab Vapor Barrier associated with Foundation Floor Slab</td>
<td>144 SF</td>
<td>1, 9</td>
</tr>
</tbody>
</table>

Notes:

1. Quantities shall be verified by Contractor during the time of the walk-through. Discrepancies of amounts and/or locations of ACM shall be addressed prior to bidding the work to the Owner and Consultant.
2. Pipe and pipe fitting insulation is assumed to exist in chases and behind walls, above ceilings, and any other inaccessible areas. The Contractor is responsible for selective demolition in areas of renovation in order to trace asbestos insulated pipe fittings for proper removal and disposal as ACM. The Contractor is responsible for tracing all piping throughout the building renovation areas for abatement and to assure the piping has been included for removal within the work areas. The pipe locations shall be reviewed with the Consultant.
3. The white duct flex connector shall be removed intact and disposed as ACM.
4. Vent caulking shall be removed using wet methods for disposal as ACM. Includes multiple layers of caulking.
5. All layers of flooring including tiles, adhesives, underlayment, floor levelers, etc. shall be removed and disposed of as ACM.
6. Damp-proofing was assumed to exist behind the exterior brick veneer. Removal shall be limited to areas of proposed impact. Substrate shall be left in a stabilized/intact condition for other trades to resume work.
7. Glue daubs associated with the mirrors was assumed to be ACM. The mirror and associated glue (if present) shall be removed and disposed as ACM.
8. Stage light wiring insulation was assumed to be ACM. The materials shall be removed intact and disposed of as ACM.
9. Sub-slab vapor barrier was assumed to be ACM and exist beneath the concrete slab floor. Removal shall be limited to areas of proposed impact. Substrate shall be left in a stabilized/intact condition for other trades to resume work.

D. Some of the Work will be performed in multiple mobilizations, at different periods of time, in conjunction with other trades (i.e., other trades work, demolition work, etc.).

E. Safety Data Sheets (SDS) for chemicals to be used during the project must be submitted to the Consultant prior to site delivery.

F. Encapsulants applied to any surface that will receive a new finish that requires an adhesive must be compatible with the application of the new finish.

G. The Contractor shall be responsible for providing temporary water, power, and heat as needed at the Site to perform the work required. Temporary lighting within the work areas must be connected to Ground Fault Circuit Interrupter (GFCI) power panels installed by a State of Connecticut-licensed electrician, permitted as required, and located outside of the work areas.

1.10 DEFINITIONS

A. The following definitions relative to asbestos abatement apply:

1. **Abatement**: Procedures to control fiber release from ACM; includes removal, encapsulation, and enclosure.
2. **Air Monitoring**: The process of measuring the total airborne fiber concentration of an area, or a person.
3. **Amended Water**: Water to which a surfactant (wetting agent) has been added.
4. **Architect**: a person or firm professionally engaged in the design of certain large constructions other than buildings and the like.
5. **Asbestos**: The name given to a number of naturally occurring fibrous silicates. This includes the serpentine forms and the amphiboles, and includes chrysotile, amosite, crocidolite, tremolite, anthophyllite, and actinolite, or any of these forms, which have been chemically-altered.
6. **Asbestos-Containing Materials**: For the purpose of this project design, an asbestos containing material is any building material categorized by EPA as a surfacing material, thermal system insulation, or miscellaneous that contains any amount of asbestos (as defined above) based on the analytical methodology adopted by the project designer for application to subject building materials at the Site.
7. **Asbestos Felt**: A product made by saturating felted asbestos with asphalt, or other suitable bindery, such as a synthetic elastomer.
8. **Asbestos Fibers**: Those particles with a length greater than five (5) microns and a length to diameter ratio of 3:1 or greater.
9. **Asbestos Project Designer**: The State of Connecticut-licensed Asbestos Consultant – Project Designer for this project is Eduardo Miguel Marques (License No. 000312).
10. **Asbestos Work Area**: A regulated area as defined by OSHA Title 29 CFR, Part 1926.1101 where asbestos abatement operations are performed, which is isolated by physical barriers to prevent the spread of asbestos dust, fibers, or debris. The regulated area shall comply with requirements of regulated area for demarcation, access, respirators, prohibited activities, competent persons and exposure assessments and monitoring.
11. **Caulking**: Resilient mastic compound often having a silicone bituminous or rubber base; used to seal cracks, fill joints, and prevent leakage. Typical applications: around windows, and doors. Caulking is at joints between two dissimilar materials. (i.e., masonry to wood, masonry to steel).

12. **Clean Room**: An uncontaminated area or room, which is a part of the worker decontamination enclosure with provisions for storage of worker street clothes and protective equipment.

13. **Clearance Sampling**: Final air sampling performed aggressively after the completion of the abatement project in a regulated area. Air samples collected by the air sampling professional having a total airborne fiber concentration of less than 0.010 fibers per cubic centimeter of air (fibers/cc) in each of five (5) samples collected inside the containment will denote acceptable clearance sampling by Phase Contrast Microscopy (PCM), or five air samples collected inside the containment by the air sampling professional having an average asbestos concentration of less than 70 structures per square millimeter (s/mm²) of air will denote acceptable clearance sampling for Transmission Electron Microscopy (TEM).

14. **Competent Person**: As defined by OSHA Title 29 CFR, Part 1926.1101, a representative of the Abatement Contractor who is capable of identifying existing asbestos hazards in the workplace and selecting the appropriate control strategy for asbestos exposure. The Competent Person has authority to take prompt corrective measures, and to eliminate such hazards during asbestos removal. The Competent Person shall be properly trained in accordance with EPA's Model Accreditation Plan (MAP).

15. **Consultant**: Fuss & O’Neil, Inc.: A company retained by the Owner with State of Connecticut-licensed asbestos designer and asbestos project monitors to provide services enumerated in this section during asbestos abatement.

16. **Containment**: An enclosure within the building which establishes a contaminated area and surrounds the location where ACM and/or other toxic or hazardous substance removal is conducted, and establishes a Control Work Area.

17. **Curtained Doorway**: A device to allow ingress and egress from one area to another while permitting minimal air movement between the areas. Two curtained doorways spaced a minimum of six feet apart can form an airlock.

18. **Dampproofing**: Application of a water impervious material to surface (such as a wall) to prevent penetration of moisture, typically at foundation or below grade surface.

19. **Decontamination Enclosure System**: A series of connected areas, with curtained doorways between any two adjacent areas, for the decontamination of workers and equipment. A decontamination enclosure system always contains at least one airlock and is adjacent and connected to the regulated area, where possible.

20. **Encapsulant**: A liquid material which can be applied to ACM, which controls the possible release of asbestos fibers from the materials either by creating a membrane over the surface (bridging encapsulant), or penetrating the material and binding its components together (penetrating encapsulant).

21. **Equipment Room**: Any contaminated area or a room that is part of the worker decontamination enclosure with provisions for storage of contaminated clothing and equipment.

22. **Fixed Object**: Unit of equipment or furniture in the work areas that cannot be removed from the work area.

23. **Friable Asbestos Materials**: Any material that contains more than 1% asbestos by weight, that can be crumbled, pulverized or reduced to powder by hand pressure.
24. **Glazing Compound**: Any compound used to hold window glass in place, also referred to as putty, or glazier’s putty. Is not field-applied, usually installed during manufacture of windows.


26. **HEPA Vacuum Equipment**: Vacuum equipment fitted with a HEPA filter system for filtering the effluent air from the unit.

27. **Movable Object**: Unit of equipment of furniture in the work area that can be removed from the work area.

28. **Negative Air Pressure Equipment**: A portable local exhaust system equipped with HEPA filtration used to create negative pressure in a regulated area (negative with respect to adjacent unregulated areas), and capable of maintaining a constant, low velocity air flow into regulated areas from adjacent unregulated areas.

29. **NESHAP**: National Emission Standards for Hazardous Air Pollutants regulations enforced by the EPA.

30. **Owner**: An employee or executive who has the principle responsibility for a process, program, or project.

31. **Permissible Exposure Limit (PEL)**: The maximum total airborne fiber concentration to which an employee is allowed to be exposed. The new limit established by OSHA Title 29 CFR, Part 1926.1101 is 0.1 fibers per cubic centimeter (fibers/cc) as an eight (8)-hour time-weighted average (TWA), and 1.0 fibers/cc averaged over a sampling period of 30 minutes as an Excursion Limit. The Contractor shall be responsible for maintaining work areas in a manner that this standard is not exceeded.

32. **Project Monitor**: A professional capable of conducting air monitoring and analysis of schemes. This individual should be an industrial hygienist, an environmental scientist, or a Consultant with experience in asbestos air monitoring and worker protection equipment and procedures. This individual should have demonstrated proficiency in conducting air sample collection in accordance with OSHA Title 29 CFR, Parts 1910.1001 and 1926.1101.


34. **Regulated Area**: An area established by the employer to demarcate where Class I, II, and III asbestos work is conducted and any adjoining area where debris and waste from such asbestos work accumulate, and a work area within which total airborne fiber concentrations exceed, or there is a reasonable possibility that they may exceed the PEL.

35. **Shower Room**: A room between the clean room and the equipment room in the work decontamination enclosure with hot and cold running water and suitably arranged for employee showering during decontamination. The shower room is located in an airlock between the contaminated area and the clean area.

36. **Totally Enclosed Manner**: A manner that will ensure no exposure of human beings or the environment to a concentration of asbestos.

37. **Transport Vehicle**: A motor vehicle or rail car used for the transportation of cargo by any mode. Each cargo-carrying body (e.g., trailer, railroad freight car) is a separate transport vehicle.

38. **Waterproofing**: Material, usually a membrane or applied compound (tar/mastic), used to make a surface impervious to water, includes concealed conditions (applications around doors, windows, and in wall cavities). Sometimes combined with felts.
1.11 SUBMITTALS

A. The Contractor shall submit the following to the Consultant in one complete package prior to the pre-construction meeting, and no later than 10 business days prior to the anticipated start of the Work:

1. Submit copies of all notifications, permits, applications, licenses, and like documents required by federal, state, or local regulations obtained or submitted in proper fashion.
2. Submit a schedule to the Owner and the Consultant that defines a timetable for executing and completing the project, including work area preparations, removal, cleanup, decontamination, and final clearance air monitoring (if applicable).
3. Submit the current valid State of Connecticut Asbestos Abatement Contractor license and certificate of insurance.
4. Submit the name and address of the hauling contractor and landfill to be used. Also submit current valid operating permits and certificates of insurance for the transporter and landfill.
5. Submit the plans and construction details for the construction of the decontamination systems and the isolation of the work areas as may be necessary for compliance with this specification and applicable regulations.
6. Submit the CTDPH license, training, medical, and respirator fit test records of each employee who may be on the Site.
7. If the Contractor’s CTDPH-licensed Asbestos Abatement Supervisor is not conducting OSHA required employee exposure monitoring, submit the qualifications of the air sampling professional that the Contractor proposes to use for this project for this task.
8. Submit detailed product information on all materials and equipment proposed for asbestos abatement work on this project. This includes Safety Data Sheets (SDS) on all products and chemicals that may be used on the project.
9. Submit pertinent information regarding the qualifications of the Project Supervisor (competent person) for this project, as well as a list of past projects completed.
10. Submit a chain-of-command for the project.
11. Submit a site-specific Emergency Action Plan for the project. The Plan may include emergency procedures to be followed by Contractor personnel to evacuate the building, hospital name, phone number, and most direct transportation route from the Site, emergency telephone numbers, etc.
12. Submit a written site-specific Respiratory Protection Program for employees for the Work, including make, model and National Institute of Occupational Safety and Health (NIOSH) approval numbers of respirators to be used at the Site (if applicable).
13. Proposed electrical safeguards to be implemented by a qualified Electrical Contractor, including but not limited to: location of transformers, GFCI outlets, lighting, and power panels necessary to safely perform the project, including a description of electrical hazards and a safety plan for common practices in the work area. This may also include safety plan for temporary lighting, extension cord and other powered equipment used in the work area (locations, daily inspections, etc.).
14. Submit the proposed worker orientation plan that at a minimum includes a description of asbestos hazards and abatement methodologies, a review of worker protection requirements, and the outline of safety procedures.
15. No work on the Site will be allowed to begin until the Owner/Architect and the Consultant as listed herein approve the Pre-Construction Submittals. Any delay caused by the Contractor’s refusal or inability to submit this documentation in a timely manner does not constitute a cause for change order or a time extension.
B. The Contractor shall submit the following to the Consultant during the Work:

1. Copies of personal air sampling results (Consultant will not review or provide any direction or advice regarding results). The Contractor shall be responsible for proper sample analytical review and personal protective equipment (PPE) selection and use. Records are retained solely for project record.
2. Copies of training, CTDPH certifications, fit test records, and medical records for new employees to start work (24-hours in advance) and prior to the new employee arriving at the Site.
3. Carbon copies from waste shipment record, waste manifest records, bill of lading or other waste tracking record for all specified materials.

C. The Contractor shall submit the following to the Consultant at the completion of the Work. The Owner reserves right to retain payment(s) until all items are received in completion:

1. Original final completed copies of the waste shipment records, signed by all transporters and the designated disposal site owner/operator.
2. Original final completed copies of bill of laden, weight tickets, recycling tickets, and manifests for all specified materials.
3. Contractor’s logs (daily activity logs, daily sign in sheets, containment sign-in sheets), and all worker training, CTDPH certifications, medical records and respirator fit test records.
4. Copies of all OSHA personal monitoring results.

1.12 REGULATIONS AND STANDARDS

A. The Contractor shall be solely responsible for conducting this project and supervising all work in a manner that will be in conformance with all federal, state, and local regulations and guidelines pertaining to asbestos abatement. Specifically, the Contractor shall comply with the requirements of the following:

1. EPA National Emission Standards for Hazardous Air Pollutants (NESHAP) Regulations (Title 40 CFR, Part 61, Subpart M);
2. EPA Asbestos Hazards Emergency Response Act (AHERA) Regulations (Title 40 CFR, Part 763, Subpart E);
3. OSHA Asbestos Regulations (Title 29 CFR, Parts 1910.1001 and 1926.1101); and
4. Department of Transportation (DOT) Hazardous Waste Transportation Regulations (Title 49 CFR, Parts 170 – 180);
5. Connecticut Department of Energy and Environmental Protection (CTDEEP) Regulations (Section 22a-209-8(i) and Section 22a-220 of the Connecticut General Statutes);
6. CTDPH Standards for Asbestos Abatement (Sections 19a-332a-1 to 19a-332a-16);
7. CTDPH Licensing and Training Requirements for Persons Engaged in Asbestos Abatement and Asbestos Consultant Services (Sections 20-440-1 to 20-440-9 and Section 20-441);
9. Life Safety Code, National Fire Protection Association (NFPA);
10. Local health and safety codes, ordinances or regulations pertaining to asbestos remediation and all national codes and standards including American Society of Testing and Materials...
1.13 EXEMPTIONS

A. Any deviations from these specifications require the written approval and authorization from the Owner and Consultant. Any deviations that may impact the bid cost shall be delineated with the bid for the Architect/Owner to review.

B. Any modifications from the standard work practices identified in the CTDPH Standards for Asbestos Abatement, Sections 19a-332a-1 to 19a-332a-16 must be requested in writing and approved in writing by the CTDPH. The Consultant shall develop the Alternative Work Practice (AWP) application on behalf of the Owner. If the Contractor intends to request an AWP for this project, the nature of the AWP shall be disclosed in the bid documents and the cost savings associated with said AWP shall be provided for the Owner’s consideration. An AWP shall not be filed without prior Owner’s and Consultant’s approval.

1.14 FINAL RE-OCCUPANCY AIR CLEARANCE

A. Following the completion of the encapsulation phase of the work, the Consultant shall collect final re-occupancy clearance air samples inside the work area per CTDPH Standards for Asbestos Abatement (19a-332-1 to 19a-332-16).

B. The Owner shall be responsible for payment of the sampling and analysis of the initial final air clearance samples only. The Contractor shall be responsible for payment of all costs associated with the collection and analysis of additional final clearance air samples if the first set of samples fail to satisfy the clearance criteria.

C. Contractor shall not conduct demolition or other removal activities during final re-occupancy air clearance sampling.

1.15 NOTIFICATIONS, POSTINGS, SUBMITTALS, AND PERMITS

A. The Contractor shall make the following notifications and provide the submittals to the following agency prior to the start of work. The CTDPH notification is required 10 calendar days prior to start of the abatement project and the EPA notification is required 10 business days prior to the start of the abatement project.

1. Connecticut Department of Public Health
   410 Capitol Avenue
   MS #51 AIR
   P.O. Box 340308
   Hartford, CT 06134-0308

2. United States Environmental Protection Agency (USEPA)
   Jordan Alves (alves.jordan@epa.gov)
   Region 1- New England (OEP05-2)
   5 Post Office Square, Suite 100
   Boston, MA 02109-3912
B. The minimum information included in the notification to these agencies includes:

1. Name and address of building Owner/Operator
2. Building location
3. Building size, age, and use
4. Amount of asbestos to be removed
5. Work schedule, including proposed start and completion date
6. Asbestos removal procedures to be used
7. Name and location of disposal site for generated asbestos waste, residue, and debris

1.16 WORK SITE SAFETY PLAN

A. The Contractor shall establish a set of emergency procedures and shall post them in a conspicuous place at the Site. The safety plan should include provisions for the following:

1. Evacuation of injured workers.
2. Emergency and fire exit routes from all work areas.
4. Local telephone numbers for emergency services including ambulance, fire, and police.
5. A method to notify occupants of the building in the event of a fire or other emergency requiring evacuation of the building.

B. The Contractor shall be responsible for training all workers in these procedures.

1.17 INDEPENDENT AIR SAMPLING AND ASBESTOS ABATEMENT MONITORING

A. This Section describes independent air sampling work being performed on behalf of the Owner. This work is not in the Contract Sum. This Section describes air monitoring conducted by the Consultant to verify that the building beyond the work area and the outside environment remains uncontaminated. (Personal air monitoring required by OSHA is work to be performed by the Contractor and is within the Contract Sum). Negative exposure assessments will not be reviewed and/or approved by the Consultant. It shall be the Contractor’s responsibility to determine its validity.

B. The purpose of the Consultant’s air monitoring is to verify proper engineering controls in the work area:

1. Contamination of the building outside of the work area by airborne fibers.
2. Failure of filtration or rupture in the differential pressure system.
3. Contamination of air outside the building envelope by airborne fibers.

C. Should any of the above occur, the Contractor shall immediately cease asbestos abatement activities until the fault is corrected. Do not recommence work until authorized by the Consultant.

D. The Consultant may monitor total airborne fiber concentrations in the work area. The purpose of this air monitoring will be to detect total airborne fiber concentrations, which may challenge the ability of the Work Area isolation procedures to protect the balance of the building or outside of the building from contamination by airborne fibers.
E. To determine if the elevated total airborne fiber concentrations encountered during abatement operations have been reduced to an acceptable level, the Consultant will sample and analyze air in accordance with clearance air sampling requirements.

F. The Consultant may perform on-site monitoring throughout the project, as follows:

1. All work procedures shall be continuously monitored by the Consultant to assure that areas outside the designated work locations in the buildings will not be contaminated.
2. Prior to work on any given day, the Contractor’s designated “competent person” shall discuss the day's work schedule with the Consultant to evaluate job tasks with respect to safety procedures and requirements specified to prevent contamination of the building or the employees. This includes a visual work area inspection and the building or the employee decontamination. This includes a visual inspection of the work area and the decontamination enclosure systems.

1.18 CONTRACTOR'S AIR SAMPLING RESPONSIBILITY

A. The Contractor shall independently retain an air sampling professional or the CTDPH-licensed Asbestos Abatement Supervisor shall monitor total airborne fiber concentrations in the worker breathing zones, and to establish conditions and work procedures for maintaining compliance with OSHA Title 29 CFR, Parts 1910.1001 and 1926.1101.

B. The Contractor’s air sampling professional shall document all air sampling results and provide a report to the Consultant within 48-hours after sample collection.

C. All air sampling shall be conducted in accordance with methods described in OSHA Title 29 CFR, Parts 1910.1001 and 1926.1101.

1.19 PROPER WORKER PROTECTION

A. This Section describes the equipment and procedures required for protecting workers against asbestos contamination and other workplace hazards except for respiratory protection.

B. All workers are to be accredited as Abatement Workers as required by the EPA AHERA Title 40 CFR, Parts 763 Appendix C to Subpart E, February 3, 1994.

C. The Contractor is required to be certified and accredited as required by CTDPH.

D. In accordance with OSHA Title 29 CFR, Part 1926, all workers shall receive a training course covering the dangers inherent in handling asbestos, the dangers of breathing asbestos dust, proper work procedures, and proper worker protective measures. This course must include, but is not limited to the following:

1. Methods of recognizing asbestos
2. Health effects associated with asbestos
3. Relationship between smoking and asbestos in producing lung cancer
4. Nature of operations that could result in exposure to asbestos
5. Importance of and instruction in the use of necessary protective controls, practices and procedures to minimize exposure including:
   a. Engineering controls
   b. Work Practices
   c. Respirators
   d. Housekeeping procedures
   e. Hygiene facilities
   f. Protective clothing
   g. Decontamination procedures
   h. Emergency procedures
   i. Waste disposal procedures

6. Purpose, proper use, fitting, instructions, and limitations of respirators as required by OSHA Title 29 CFR, Part 1910.134

7. Appropriate work practices for the work

8. Requirements of medical surveillance program

9. Review of OSHA Title 29 CFR, Part 1926

10. Pressure Differential Systems

11. Work practices including hands on or on job training

12. Personal Decontamination procedures

13. Air monitoring, personal and area

E. The Contractor shall provide medical examinations for all workers who may encounter a total airborne fiber concentration of 0.1 fibers/cc or greater for an 8-hour TWA. In the absence of specific airborne fiber data provide medical examinations for all workers who will enter the work area for any reason. Examination shall, at a minimum, meet OSHA requirements as set forth in Title 29 CFR, Part 1926. In addition, provide an evaluation of the individual’s ability to work in environments capable of producing heat stress in the worker.

F. Submit the following to the Consultant for review. The Contractor shall not start work until these submittals are returned with Consultant action stamp indicating that they are approved.

1. Submit copies of certificates from an EPA approved AHERA Abatement Workers course for each worker as evidence that each asbestos Abatement Worker is accredited as required by the AHERA Regulation Title 40 CFR, Part 763 Appendix C to Subpart E, February 3, 1994.

2. Submit evidence that the Contractor is certified to perform asbestos abatement work by the CTDPH.

3. Submit documents verifying that each worker has had a medical examination within the last 12 months as part of compliance with OSHA medical surveillance requirements. Submit, at a minimum, for each worker the following:
   a. Name and Social Security Number (minimum last 4 digits)
   b. Physician’s written opinion from examining physician including at a minimum the following:
      1) Whether worker has any detected medical conditions that would place the worker at an increased risk of material health impairment from exposure to asbestos.
      2) Any recommended limitations on the worker or on the use of PPE such as respirators.
3) Statement that the worker has been informed by the physician of the results of the medical examination and of any medical conditions that may result from asbestos exposure.

4. Copy of information that was provided to physician in compliance with OSHA Title 29 CFR, Part 1926.

5. Statement that worker is able to wear and use the type of respiratory protection proposed for the project, and is able to work safely in an environment capable of producing heat stress in the worker.

6. Effective June 4, 2000, submit copies of certificates for the site supervisor and the workers issued by CTDPH.

G. Submit certification signed by an officer of the abatement-contracting firm and notarized that exposure measurement, medical surveillance, and worker training records are being kept in conformance with OSHA Title 29 CFR, Part 1926.

H. The Contractor shall maintain control of and be responsible for access to all work areas to ensure the following requirements:

1. Non-essential personnel are prohibited from entering the area.

2. All authorized personnel entering the work area shall read the “Worker Protection Procedures” that are posted at the entry points to the enclosure system, and shall be equipped with properly fitted respirators and protective clothing.

3. All personnel who are exiting from the decontamination enclosure system shall be properly decontaminated.

4. Asbestos waste that is removed from the work area must be properly bagged and labeled in accordance with these Specifications. The surface of the bags shall be decontaminated. Asbestos waste removed from the NPE must be immediately transported off-site or immediately placed in locked, posted temporary storage on-site, and removed within 24-hours of the project conclusion.

5. Any material, equipment, or supplies that are removed from the decontamination enclosure system shall be thoroughly cleaned and decontaminated by wet cleaning and/or HEPA vacuuming of all surfaces.

PART 2 - PRODUCTS

2.1 MATERIALS

A. Deliver all materials in the original packages, containers, or bundles bearing the name of the manufacturer and the brand name and product technical description.

B. Damaged or deteriorating materials shall not be used and shall be removed from the premises. Material that becomes contaminated with asbestos shall be decontaminated or disposed as asbestos waste.

C. Polyethylene (poly) sheeting in a roll size to minimize the frequency of joints shall be delivered to the Site with factory label indicating 6-mil.
D. Poly disposable bags shall be 6-mil with OSHA-required pre-printed label (29 CFR, Part 1926.1101(k)(8)(iii)). Tie wraps for bags shall be plastic, five-inches long (minimum), pointed and looped to secure filled plastic bags.

E. Tape or adhesive spray will be capable of sealing joints in adjacent poly sheets and for attachment of poly sheet to finished or unfinished surfaces of dissimilar materials and capable of adhering under both dry and wet conditions, including use of amended water.

F. Surfactant (wetting agent), shall consist of 50 percent polyoxyethylene ether and 50 percent polyoxyethylene ester, or equivalent, and shall be mixed with water to provide a concentration of one ounce surfactant to five gallons of water or as directed by manufacturer.

G. Removal encapsulant shall be non-flammable factory prepared penetrating chemical encapsulant deemed acceptable to Consultant. Usage shall be in accordance with manufacturer’s printed technical data.

H. The Contractor shall have available spray equipment capable of mixing wetting agent with water and capable of generating sufficient pressure and volume and having sufficient hose length to reach all areas with asbestos.

I. Impermeable containers are to be used to received and retain any asbestos-containing or contaminated materials until disposal at an acceptable disposal site. The containers shall be labeled in accordance with OSHA Title 29 CFR, Part 1926.1101(k)(8)(iii) [June 1, 2015 requirements]. Containers must be both air and watertight.

J. Labels and signs, as required by OSHA Title 29 CFR, Part 1926.1101, will be used.

K. Encapsulant shall be bridging or penetrating type which has been deemed acceptable to the Consultant. Usage shall be in accordance with manufacturer's printed technical data.

L. HEPA filtered local exhaust ventilation shall be utilized during the installation of enclosures and supports where ACM may be disturbed.

2.2 TOOLS AND EQUIPMENT

A. The Contractor shall provide all clean tools and equipment necessary for asbestos removal, encapsulation, and enclosure.

B. The Contractor’s air monitoring professional or Abatement Supervisor shall have air-monitoring equipment of type and quantity to monitor operations and conduct personnel exposure surveillance per OSHA requirements. The equipment shall function properly, and air samples shall be calibrated with a recently calibrated (within 6 calendar months) rotometer.

C. The Contractor shall have available sufficient inventory or dated purchase orders for materials necessary for the job including protective clothing, respirators, filter cartridges, poly sheeting of proper size and thickness, tape and air filters.
D. The Contractor shall provide (as needed) temporary electrical power panels, electrical power cables, and electrical power sources (such as generators). Any electrical connection work affecting the building electrical power system shall be performed by a State of Connecticut-licensed electrician.

E. The Contractor shall be responsible for coordinating electrical and water services and shall pay for these services for the duration of the project, if applicable.

F. The Contractor shall assist the Consultant by providing necessary tools and equipment (e.g., coveralls, ladders, extension cords, lighting, etc.) for the Consultant to conduct inspections, final visual inspections, and final air clearance monitoring. The Consultant reserves the right to reject such items that are deemed unsafe and/or do not function properly and request items be replaced with adequate replacements. The work areas shall be safe to enter/occupy by the Consultant.

G. The Contractor shall have available shower stalls and plumbing to support same to include sufficient hose length and drain system or an acceptable alternate.

H. Exhaust air filtration system units shall contain HEPA filter(s) capable of sufficient air exhaust to create negative air pressure of -0.02 inches of water column within enclosure with respect to outside area. Digital monometers shall be supplied for Class 1 work. Equipment shall be checked for proper operation by smoke tubes or differential pressure gauge before the start of each shift and at least twice during the shift. Adequate exhaust air shall be provided for a minimum of four (4) air changes per hour within the NPE. No air movement system or air filtering equipment shall discharge unfiltered air outside. The Contractor will have reserve units so that the station system will operate continuously.

I. Vacuum units, of suitable size and capacities for the project, shall have HEPA filter(s) capable of trapping and retaining at least 99.97 percent of all mono-dispersed particles of 0.3 micrometers in diameter or larger.

PART 3 - EXECUTION

3.1 PRE-CONSTRUCTION MEETING

A. At least one week prior to the start of work, a Pre-Construction meeting will be scheduled and must be attended by the Contractor and any Sub-Contractors. The assigned Contractor Site Supervisor must also attend this meeting.

B. The Contractor shall present a detailed project schedule and project submittals at the Pre-Construction Meeting. Variations, amendments, and corrections to the presented schedule will be discussed, and the Owner and the Consultant will inform the Contractor of any scheduling adjustments for this project.

C. Following the Pre-Construction meeting, the Contractor shall submit a revised schedule (if needed) no later than one week after the meeting.
3.2 WORK AREA PREPARATION FOR INTERIOR ABATEMENT

A. Where necessary, deactivate electrical power, including receptacles and light fixtures. Under no circumstances during the decontamination procedures will lighting fixtures be permitted to be operating when amended water spray may contact the fixture. Provide GFCI devices, temporary power, and temporary lighting installed in compliance with the applicable electrical codes. All installations are to be made by a State of Connecticut-licensed electrician, permitted as required, and located outside the work areas.

B. Temporary power shall be continuous power. Portable generators for use during asbestos abatement are not authorized.

C. Deactivate and/or isolate heating, ventilation, and air conditioning (HVAC) air systems or zones to prevent contamination and fiber dispersal to other areas of the building or structure. During the work, vents within the work area shall be covered with two layers of 6-mil poly, and completely sealed with duct tape.

D. The Contractor shall be responsible for removing furniture, equipment and any other materials to be salvaged from the work areas. Contractor shall be responsible for removing all solid waste within the work areas (if applicable). The Contractor shall pre-clean moveable objects within the proposed work areas using HEPA-filtered vacuum equipment and/or wet cleaning methods as appropriate and remove such objects from work areas. Non-porous materials (i.e., metal) shall be cleaned, visually inspected by a project monitor prior to removal from the work areas and recycling/disposal as solid waste.

E. Completely seal all openings, including, but not limited to: windows, corridors, doorways, skylights, ducts, grills, diffusers, and any other penetration of the work areas, with poly sheeting a minimum of 6-mil thick, and sealed with duct tape. This includes doorways and corridors that will not be used for passage during work areas and occupied areas.

F. Pre-clean fixed objects within the work areas, using HEPA vacuum equipment and/or wet cleaning methods as appropriate, and enclose with a minimum 6-mil poly sheeting completely sealed with duct tape.

G. Clean the proposed work areas using HEPA vacuum equipment or wet cleaning methods as appropriate. Do not use methods that raise dust, such as dry sweeping or vacuuming with equipment not equipped with HEPA filters.

H. After HEPA vacuum cleaning, cover fixed walls and floors. All seams and joints shall be sealed with tape or equivalent. Floor covering shall consist of at least two layers of 6 mil polyethylene and must cover at least the bottom 12 inches of adjoining wall. Wall covering shall consist of a minimum of two layers of 4 mil polyethylene sheet which shall overlap the floor covering to prevent leaks. There shall be no seams in the polyethylene sheet at the wall-to-floor joints.

I. Maintain emergency and fire exits from the work areas, or establish alternate exits satisfactory to fire officials.

J. Clean and remove ceiling mounted objects, such as lights and other items not sealed-off, which interfere with asbestos abatement. Use hand-held amended water spraying or HEPA vacuuming equipment during fixture removal to reduce settled fiber dispersal.
K. Create pressure differential between work areas and uncontaminated areas by the use of acceptable negative air pressure equipment sufficient to provide four air changes per hour and create negative air pressure of -0.02 inches of water column within enclosure with respect to outside area as measured on a water gauge.

3.3 DECONTAMINATION SYSTEM

A. The Contractor shall establish contiguous to the work area, a decontamination system consisting of equipment room, shower room, and clean room, in series. The only access between contaminated and uncontaminated areas shall be through this decontamination enclosure. If it is not feasible to erect a contiguous decontamination system, the Contractor shall establish a remote decontamination unit in as close proximity to the work area as is feasible. For exterior work, the Contractor shall establish a remote decontamination system at the perimeter of the regulated work area.

B. Access between rooms in the decontamination system shall be through double-flap curtained openings. The clean room, shower and equipment room within the decontamination enclosure, shall be completely sealed ensuring that the sole source of airflow through this area originates from uncontaminated areas outside the work area.

C. The Contractor shall establish contiguous with the work area an equipment decontamination enclosure consisting of two totally enclosed chambers divided by a double-flapped curtained opening. This enclosure must be constructed so as to ensure no personnel enter or exit through this unit.

D. Occupied areas and/or building space not within the work areas shall be separated from asbestos abatement work areas by means of airtight barriers.

E. Construct the decontamination enclosure system with wood or metal framing, cover both sides with a double layer of 6-mil poly sheeting, completely sealed with spray adhesive, and taped at the joints.

F. If a Consultant is retained for pre-abatement services, the Contractor and the Consultant shall visually inspect the barriers several times daily to assure effective seal and the Contractor shall repair defects immediately.

3.4 ASBESTOS REMOVAL PROCEDURE - GENERAL

A. The Contractor shall have a designated “competent person” on the Site at all times to ensure establishment of a proper enclosure system and proper work practices throughout project.

B. Abatement work will not commence until authorized by the Consultant.

C. The Contractor shall properly coordinate abatement work with other trades, new construction and Site use. The Contractor shall be responsible for addressing any concerns by the Owner and/or Consultant.

D. With a fine mist, spray ACM with amended water using airless spray equipment or apply approved removal wetting agent to reduce the release of fibers during removal operation.
E. To maintain indoor asbestos concentrations to the minimum, the wet asbestos must be removed in manageable sections. Material drop shall not exceed eight feet. For heights up to 15-feet, provide inclined chutes or scaffolding to intercept drop.

F. Remove ACM as appropriate by standard methods. Fill disposal containers as removal proceeds; seal filled containers and clean containers before removal to equipment decontamination enclosure system. Wet clean each container thoroughly, double bag and apply caution label. Ensure that workers do not exit the work area thorough the equipment decontamination enclosure.

G. After completion of stripping work, all surfaces from which asbestos has been removed shall be wet brushed, using a nylon brush, wet wiped, and sponged or cleaned by an equivalent method to remove all visible material (wire brushes are prohibited). During this work, the surfaces being cleaned shall be kept wet.

H. Remove and containerize all visible accumulations of asbestos-containing and/or asbestos-contaminated debris. During cleanup, utilize brooms, rubber dustpan, and rubber squeegees to minimize damage to floor covering.

I. Sealed disposal containers, and all equipment used in the work area, shall be included in the cleanup and shall be removed from work areas via the equipment decontamination enclosure at an appropriate time in the cleaning sequence. All asbestos waste in 6-mil poly disposal bags shall be double-bagged in the equipment decontamination enclosure before removal from the Site.

J. At any time during asbestos removal, should the Consultant suspect contamination of areas outside the work area(s), they shall cause all abatement work to stop until the Contractor takes the necessary steps to decontaminate these areas, and eliminate the causes of such contamination. Unprotected individuals shall be prohibited from entering suspected contaminated areas until air sampling and visual inspections certify decontamination.

K. After completion of the initial final cleaning procedure including removal of the inner layers of poly sheeting, but prior to encapsulation, a pre-sealant inspection shall be conducted by the Consultant. The pre-sealant inspection shall verify that ACM and residual dust has been removed from the work area.

3.5 ASBESTOS REMOVAL PROCEDURES FOR EXTERIOR NON-FRIABLE MATERIALS

A. Exterior non-friable materials which are not Regulated Asbestos Containing Material (RACM) as defined by the EPA and CTDPH are not required to be removed within a contained negative-pressure work area in the State of Connecticut. This applies as long as the proposed methods of removal will not render the non-friable materials RACM during proposed removal operations.

B. The Contractor shall have a designated "competent person" on the job at all times to ensure proper work practices throughout the project.

C. The Contractor shall regulate the work area as required for compliance with OSHA regulation Title 29 CFR, Part 1926.1101 to prohibit non-trained workers from entering areas where ACM are to be removed.

D. The Contractor shall establish worker decontamination unit remote from the work area.
E. The Contractor shall spray ACM with amended water using airless spray equipment, or apply approved removal wetting agent to ensure no visible emissions during removal of non-friable materials.

F. After completion of stripping/removal work, all surfaces from which ACM has been removed shall be wet cleaned or cleaned by an equivalent method to remove all visible suspect ACM (wire brushes are prohibited). During this work, the surfaces being cleaned shall be kept adequately wet, without causing a safety hazard or creating puddles or runoff.

G. Remove and containerize all visible accumulations of asbestos-containing and/or asbestos-contaminated debris. Waste shall be containerized in labeled and signed 6-mil poly disposable bags. Tie wraps for bags shall be plastic, 5-inches long (minimum), pointed and looped to secure filled plastic bags.

H. At any time during asbestos abatement should the Consultant suspect contamination of areas outside the work area(s), they shall issue a stop work order until the Contractor takes required steps to decontaminate these areas, and to eliminate the causes of such contamination. Unprotected individuals shall be prohibited from entering suspected contaminated areas until air sampling and visual inspections indicate acceptable decontamination.

I. The Consultant shall conduct a final visual inspection of the work area. If residual suspect ACM debris is identified during the course of the final inspection, the Contractor shall comply with the Consultant’s request to render the area clean of all residual ACM.

3.6 CONSULTANT’S RESPONSIBILITIES

A. Air sampling may be conducted by the Consultant to ascertain the integrity of the controls that protect the building from asbestos contamination. Independently, the Contractor shall monitor air quality within the work area to ascertain the protection of employees, and to comply with OSHA regulations.

B. The Consultant’s project monitor may collect and analyze air samples during the following period:

1. Abatement Period. If required, or retained for this service, the Consultant's project monitor shall collect samples on a daily basis during the work period. A sufficient number of area samples shall be collected outside of the work area, at the exhaust of the negative pressure system, and outside of the building to evaluate the degree of cleanliness or contamination of the building during removal. At the discretion of the Asbestos Project Monitor, additional air samples may be collected inside the work area and decontamination enclosure system.

   a. If the Consultant’s Asbestos Project Monitor determines that the building air quality has become contaminated from the abatement project, they shall immediately inform the Contractor to cease all removal operations and implement a work stoppage clean-up procedure. The Contractor, via their Asbestos Abatement Contractor, shall conduct a thorough clean-up of the building areas designated by the Consultant. No further removal work may occur until the Asbestos Project Monitor has determined through air sample collection and analysis that the airborne fiber concentrations are at or below the CTDPH re-occupancy standard.
C. The Consultant's project monitor shall collect and analyze air samples during the following period:

1. **Post-Abatement Period.** If required, the Asbestos Project Monitor shall conduct air sampling following the final clean-up phase of the project, once the "no visible residue" criterion, as established by the Asbestos Project Monitor, has been met and the work area has been encapsulated by the Contractor. Five air samples shall be collected inside the work area utilizing aggressive methods to comply with the CTDPH Standards for Asbestos Abatement Section 19a-332a-12.
   a. Final re-occupancy air clearance sampling shall be conducted by the Asbestos Project Monitor in accordance with the CTDPH requirements using one of the following methods:
      1) Transmission Electron Microscopy (TEM) method with an average limit of less than 70 s/mm² of filter surface.
      2) Phase Contrast Microscopy (PCM) with a total airborne fiber concentration limit of less than or equal to 0.010 fibers/cc.

D. The Owner shall be responsible for payment for the initial final clearance air sampling performance only. If the first set of samples fail to satisfy the re-occupancy criteria, the Contractor shall be responsible for payment of all costs associated with the additional final clearance air sampling and analysis.

E. The Asbestos Project Monitor shall provide continual evaluation of the air quality of the building during removal, using their best professional judgment in respect to the CTDPH guideline of 0.010 fibers/cc, and the background air quality established during the pre-abatement period.

F. Pre-abatement and abatement air samples shall be collected as required to obtain a volume of 1,200 liters. Samples shall be analyzed by PCM NIOSH 7400 Method.

### 3.7 CONSULTANT'S INSPECTION RESPONSIBILITIES

A. The Consultant shall conduct inspections throughout the progress of the abatement project. Inspections shall be conducted to document the abatement work progress, as well as the procedures and practices employed by the abatement Contractor.

B. The Consultant may perform the following inspections during the abatement activities:

1. **Pre-commencement Inspection.** Pre-commencement inspections shall be performed at the time requested by the Contractor. The Consultant shall be informed 12-hours prior to the time the inspection is needed. If deficiencies are noted during the pre-commencement inspection, the Contractor shall perform the necessary adjustments to obtain compliance.

2. **Work Area Inspections.** Work area inspections shall be conducted on a daily basis at the discretion of the Consultant. During the work inspections, the Consultant shall observe the Contractor's removal procedures, verify barrier integrity, monitor negative air filtration devices, assess project progress, and if deficiencies are noted, inform the abatement Contractor of specific remedial activities.
C. The Consultant shall perform the following inspections during the abatement activities:

1. **Pre-sealant Inspection.** Upon the request of the Contractor, the Consultant shall conduct a pre-sealant inspection. The Consultant shall be informed 12-hours prior the time that the inspection is needed. The pre-sealant inspection shall be conducted after completion of the initial cleaning procedures, but prior to encapsulation. The pre-sealant inspection shall verify that all ACM and residual debris have been removed from the work area. If the Consultant identifies residual dust or debris during the pre-sealant inspection, the Contractor shall comply with the request of the Consultant to render the area “dust free”.

2. **Final Visual Inspection.** Upon request of the abatement Contractor, the Consultant shall conduct a final visual inspection. Following the removal of the inner layer of poly sheeting, but prior to final air clearance, the Consultant shall conduct a final visual inspection inside the work area. If residual dust or debris is identified during the final inspection, the Contractor shall comply with the request of the Consultant to render the area “dust free”.

3.8 **RE-OCCUPANCY AIR CLEARANCE AIR TESTING**

A. After the visual inspection is completed and all surfaces in the abatement area have dried, the Consultant shall conduct final re-occupancy air clearance sampling. Aggressive air monitoring will be used. Selection of location and of samples shall be the responsibility of the Consultant. Air monitoring volumes shall be sufficient to provide a detection limit of 0.010 fibers/cc using PCM NIOSH Method 7400, or a detection limit of 70 s/mm² utilizing TEM analysis as required.

B. Areas that do not comply with the Standard for Cleaning for Initial Clearance shall continue to be cleaned by, and at, the Contractor's expense until the specified Standard of Cleaning is achieved, as evidenced by results of air testing results, as previously specified. This shall include all Consultant-based costs.

C. The Contractor shall properly schedule abatement work and other site activities at appropriate times and locations to prevent cross contamination and/or dust in areas where the Asbestos Project Monitor will conduct air sampling.

3.9 **ASBESTOS DISPOSAL**

A. Asbestos-containing and/or asbestos-contaminated material disposal must be in compliance with requirements of, and authorized by the EPA, CTDEEP, and the State of Connecticut.

B. Disposal approvals shall be obtained before commencing asbestos removal.

C. A copy of approved disposal authorization shall be provided to the Owner and the Consultant, and any required federal, state, or local agencies.

D. Copies of all fully-executed Waste Shipment Records (WSR) will be retained by the Consultant as part of the project file. The Contractor shall document the specific amount of waste on each WSR, portion/location of the Site building it was generated from, and the type of waste. Upon receipt of the ACM waste, the landfill operator will sign the WSR, and the quantity of asbestos debris leaving the Site, and arriving at the landfill is documented for the Owner.
E. All asbestos debris shall be transported in covered, sealed vans, boxes, or dumpsters, which are physically isolated from the driver by an airtight barrier. All vehicles must be properly-licensed to meet DOT requirements.

F. Any vehicles used to store or transport ACM will either be removed from the Site at night, or securely locked and posted to prevent disturbance.

G. Any incident and/or accident that may result in spilling or exposure of asbestos waste outside the containment, on and off the property, and all related issues shall be the sole responsibility of the Contractor.

END OF SECTION 02 82 13
SECTION 028319 - LEAD PAINT AWARENESS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. General Provisions of Contract, including General Supplementary Conditions shall apply to this Section.


C. Unit Price Section 01 22 00.

D. Asbestos Abatement Section 02 82 13.

E. Handling of Lighting Ballasts and Lamps Containing PCBs and Mercury Section 02 84 16.


1.2 SUMMARY OF WORK

A. Work of this Section includes requirements for worker protection and waste disposal for work involving identified lead containing paint on building components and surfaces associated with the Alterations and Upgrades Project (the “Work”) at the Roger Sherman Elementary School located at 250 Fern Street in Fairfield, Connecticut (the “Site”).

B. The building components anticipated to be impacted by the Work have been tested and were determined to not contain toxic levels of lead by XRF (greater than or equal to 1.0 mg/cm²) with exception to the green metal duct associated with Air Handler in Storage Room 049. This component shall be removed and recycled at facility accepting LBP. The flex connector and/or the section of duct with the asbestos-containing flex connector shall be removed and disposed of as ACM. Refer to the Limited Hazardous Building Materials Inspection Report for further detail on which building components have been tested by XRF. If a specific component or surface is not identified as having been tested it should be presumed to contain LBP.

C. The repair/replacement work may impact lead containing paint which may result in dust and debris exposing workers to levels of lead above the Occupational Safety and Health Administration’s (OSHA) Action Level. Worker protection, training, and engineering controls referenced herein shall be strictly followed, until completion of exposure assessment with results indicating exposures below the “Action Level”. This Section does not involve lead abatement, but identified worker protection requirements for trades involved in the demolition and disposal procedures if lead is involved in the demolition waste stream. The duct shall be removed intact. It is assumed LBP will not be impacted by the Work and therefore would not require a Renovation, Repair and Painting (RRP) certified contractor.

D. Construction activities disturbing surfaces with lead containing paint that are likely to be employed, such as demolition, sanding, grinding, welding, cutting and burning, have been known to expose workers to levels of lead in excess of the OSHA Permissible Exposure Limit (PEL).
All work specified in the technical sections of the Contract Documents shall also be in conformance with this specification.

1.3 DEFINITIONS

A. The following definitions relative to lead paint as used in this Section are offered:

1. ACTION LEVEL (AL): The allowable employee exposure, without regard to use of respiratory protection, to an airborne concentration of lead over an eight (8) hour time weighted average (TWA), as defined by OSHA. The current action level is thirty micrograms per cubic meter of air (30 µg/m³).

2. AREA MONITORING: The sampling of lead concentrations, which is representative of the airborne lead concentrations that may reach the breathing zone of personnel potentially exposed to lead.

3. BIOLOGICAL MONITORING: The analysis of a person's blood and/or urine, to determine the level of lead concentration in the body.

4. CHANGE ROOM: An area provided with separate facilities for clean protective work clothing and equipment and for street clothes which prevents cross-contamination.

5. COMPETENT PERSON: A person employed by the Contractor who is capable of identifying existing and predictable lead hazards in the surroundings or working conditions, and who has authorization to take prompt corrective measures to eliminate them as defined by OSHA.

6. EXPOSURE ASSESSMENT: An assessment conducted by an employer to determine if any employee may be exposed to lead at or above the action level.

7. "HIGH EFFICIENCY PARTICULATE AIR" (HEPA): A type of filtering system capable of filtering out particles of 0.3 microns diameter from a body of air at 99.97% efficiency or greater.

8. LEAD: Refers to metallic lead, inorganic lead compounds and organic lead soaps. Excluded from this definition are other organic lead compounds.

9. LEAD WORK AREA: An area enclosed in a manner to prevent the spread of lead dust, paint chips, or debris resulting from lead-containing paint disturbance.

10. LEAD PAINT: Refers to paints, glazes, and other surface coverings containing a toxic level of lead.

11. PERMISSIBLE EXPOSURE LIMIT (PEL): The maximum allowable limit of exposure to an airborne concentration of lead over an eight (8) hour time weighted average (TWA), as defined by OSHA. The current PEL is fifty micrograms per cubic meter of air (50 µg/m³). Extended workdays lower the PEL by the formula: PEL equals 400 divided by the number of hours of work.

12. PERSONAL MONITORING: Sampling of lead concentrations within the breathing zone of an employee to determine the 8-hour time weighted average concentration in accordance with 29 CFR 1926.62 and 29 CFR 1910.1025. Samples shall be representative of the employee's work tasks. Breathing zone shall be considered an area within a sphere with a radius of 18 inches and centered at the nose or mouth of an employee.

13. RESOURCE CONSERVATION RECOVERY ACT (RCRA): RCRA establishes regulatory levels of hazardous chemicals. There are eight (8) heavy metals of concern for disposal: arsenic, barium, cadmium, chromium, lead, mercury, selenium, and silver. Six (6) of the metals are typically found in paints, excluding selenium and silver.

14. TOXIC LEVEL OF LEAD: A level of lead, when present in dried paint or plaster, contains a level of lead greater than or equal to than 0.50% by dry weight as measured by atomic absorption spectrophotometry (AAS) or 1.0 mg/cm² as measured by on-site testing.
utilizing an x-ray fluorescence analyzer. (Term is specific to CTDPH regulations and HUD guidelines only).

15. **TOXICITY CHARACTERISTIC LEACHING PROCEDURE (TCLP):** The U.S. Environmental Protection Agency (EPA) required sample preparation and analysis for determining the hazard characteristics of a waste material.

### 1.4 REGULATIONS AND STANDARDS

**A.** The following regulations, standards, and ordinances of federal, state, and local agencies are applicable and made a part of this specification by reference:

1. American National Standards Institute (ANSI)
   a. ANSI 288.2 - 1980 Respiratory Protection

   a. 29 CFR 1910.134 - Respiratory Protection
   b. 29 CFR 1910.1025 - Lead
   c. 29 CFR 1926.62 - Lead in Construction Interim Final Rule
   d. 29 CFR 1910.1200 - Hazard Communication
   e. 29 CFR 1926.59 - Hazard Communication in Construction
   f. 29 CFR 1926.55 - Gases, Vapors, Fumes, Dusts, and Mists
   g. 29 CFR 1926.57 - Ventilation
   h. 40 CFR 260 - Hazardous Waste Management Systems: General
   i. 40 CFR 261 - Identification and Listing of Hazardous Waste
   j. 40 CFR 262 - Generators of Hazardous Waste
   k. 40 CFR 263 - Transporters of Hazardous Waste
   l. 40 CFR 264 - Owner and Operators of Hazardous Waste Treatment, Storage, and Disposal Facilities
   m. 40 CFR 265 - Interim Statutes for Owner and Operators of Hazardous Waste Treatment, Storage, and Disposal Facilities
   n. 40 CFR 268 - Lead Disposal Restrictions
   o. 40 CFR 172 - Hazardous Materials Tables and Communication Regulations
   p. 40 CFR 178 - Shipping Container Specifications
   q. 40 CFR 270 and 124 - Hazardous Waste Permits
   r. Underwriters Laboratories, Inc. (UL)
   s. UL586 - 1990 High Efficiency Particulate Air Filter Units

### 1.5 QUALITY ASSURANCE

A. **Hazard Communication Program:** The Contractor shall establish and implement a Hazard Communication Program as required by 29 CFR 1926.59.

B. **Compliance Plan (Site Specific):** The contractor shall establish a written compliance plan, which is specific to the project site, to include the following:

1. Methods of engineering controls to be used to control lead exposure.
2. The proposed technology the Contractor will implement in meeting the PEL.
3. Air monitoring data documenting the source of lead emissions.
4. A detailed schedule for implementing the program, including documentation of appropriate supply of equipment, etc.
5. Proposed work practice, which establishes proper protective work clothing, hygiene facilities, and practices.
6. Worker rotation schedule, if proposed, to reduce TWA.

C. Medical Examinations:

2. The examination shall not be required if adequate records show that employees have been examined as required by 29 CFR 1926.62 within the last year.
3. Medical examination shall include, at a minimum, approval to wear respiratory protection and biological monitoring.

D. Training: The Contractor shall ensure that workers are trained to perform lead paint disturbing activities and disposal operations prior to the start of work in accordance with 29 CFR 1926.62.

E. Respiratory Protection Program:

1. The Contractor shall furnish each employee required to wear a negative pressure respirator with a respirator fit test at the time of initial fitting and at least once every six (6) months thereafter as required by 29 CFR 1926.62.

1.6 SUBMITTALS

A. The Contractor shall submit to the Owner and Consultant the following submittals prior to start of work:

1. Copies of medical records for each employee to be used on the project, including results of biological monitoring and a notarized statement by the examining physician that such an examination took place.
2. Copies of workers' training certificates.
3. Submit record of successful respirator fit testing performed by a qualified individual within the previous six (6) months, for each employee to be used on this project with the employee's name and social security number with each record.
4. The name and address of Contractor's blood lead testing lab, OSHA-Center for Disease Control and Prevention (CDC) listing, and Certification in the State of Connecticut.
5. The name and address of Contractor's personal air monitoring and waste disposal lead testing laboratory/ies.
6. Name, address, and ID number of the hazardous waste hauler, waste transfer route, and proposed disposal site.

B. The Contractor shall submit to the Owner and Consultant the following submittals during the job:

1. Results from personal air samples.
2. Medicals, certificates, and fit test 24 hours in advance of any new employee starting on the project.

C. The Contractor shall submit to the Owner and Consultant the following submittals upon completion of the work:
1. Copies of manifests and receipts acknowledging disposal of all hazardous waste material from the project showing delivery date, quantity, and appropriate signature of landfill's authorized representative.

### 1.7 PERSONAL PROTECTION

**A. Exposure Assessment:**

1. The Contractor shall determine if any worker will be exposed to lead at or above the action level.
2. The exposure assessment shall identify the level of exposure a worker would be subjected to without respiratory protection.
3. The exposure assessment shall be achieved by obtaining personal monitoring samples representative of a full shift at least (8-hour TWA).
4. During the period of the exposure assessment, the Contractor shall institute the following procedures for protection of workers:
   a. Protective clothing shall be utilized
   b. Respiratory protection
   c. Change areas shall be provided
   d. Hand washing facilities and shower
   e. Biological monitoring
   f. Training of workers

**B. Respiratory Protection:**

1. The Contractor shall furnish appropriate respirators approved by National Institute of Occupational Safety and Health (NIOSH)/Mine Safety and Health Administration (MSHA) for use in atmospheres containing lead dust.
2. Respirators shall comply with the requirements of 29 CFR 1926.62.
3. Workers shall be instructed in all aspects of respiratory protection.
4. The Contractor shall have an adequate supply of HEPA filter elements and spare parts on site for all types of respirators in use.
5. The following minimum respirator protection for use during paint removal or demolition of components and surfaces with lead paint shall be the 1/2 face mask air purifying respirator with high efficiency filters for exposures (not in excess of 500 up/m³ or 10 x PEL).

**C. Protective Clothing:**

1. Personal protective clothing shall be provided for all workers, supervisors, and authorized visitors entering the work area.
2. Each worker shall be provided with a minimum of two (2) complete disposable coverall suits.
3. Removal workers shall not be limited to two (2) suits, and the Contractor shall supply additional suits as necessary.
4. Under no circumstances shall anyone entering the abatement area be allowed to re-use a contaminated disposable suit.
5. Disposable suits, such as TYVEK™ suits, and other personal protective equipment (PPE) shall be donned prior to entering the lead control area. A change room shall be provided for workers to put on suits and other personal protective equipment with separate areas to store their street clothes.
6. Eye protection for personnel engaged in lead operations shall be furnished when the use of a full-face respirator is not required.
7. Goggles with side shields shall be worn when working with power tools or a material that may splash or fragment, or if protective eye wear is specified on the Safety Data Sheet (SDS) for a particular product to be used on the project.

1.8 PERSONAL MONITORING

A. General. The Contractor is required to perform the personal air sampling activities during lead paint disturbing work. The results of such sampling shall be posted, provided to individual workers, and submitted to the Owner as described herein.

B. Sampling. Samples shall be taken for the duration of the work shift or for eight hours, whichever is less. Personal samples need not be taken every day after the first day if working conditions remain unchanged, but must be taken every time there is a change in removal operations, either in terms of the location or the type of work. Sampling will be used to determine eight-hour Time-weighted averages (TWA). The Contractor is responsible for personal sampling as outlined in OSHA Standard 29 CFR 1926.62 and 29 CFR 1910.1025.

C. Sampling Results. Air sampling results shall be reported to individual workers in written form no more than forty-eight (48) hours after the completion of a sampling cycle. The reporting document shall list each sample's result, sampling time and date, personnel monitored and their social security numbers, flow rate, sample duration, sample yield, cassette size, and analysts' name and company, and shall include an interpretation of the results. Air sample analysis results will be reported in micrograms/cubic meter (µg/m³).

D. Testing Laboratory. The Contractor's testing lab shall be participating in American Industrial Hygiene Association (AIHA)'s Environmental Lead Laboratory Accreditation Program (ELLAP).

PART 2 – PRODUCTS

2.1 GENERAL

A. Any substitution in materials, equipment, or methods to those specified shall be approved by the Owner prior to use. Any requests for substitution shall be provided in writing to the Owner. The request shall clearly state the rationale for the substitution.

B. Submit to the Owner product data of all materials and equipment and samples of all materials to be considered as an alternate.

C. Product data shall consist of manufacturer; catalog sheets, brochures, diagrams, schedules, performance charts, illustrations, SDS, and other standard descriptive data. Submittal data shall be clearly marked to identify pertinent materials, products or equipment and show performance characteristics and capacities.

D. Samples shall be of sufficient size and quantity to clearly illustrate the functional characteristics of the product or material with integrally related parts and attachment devices.
2.2 MATERIALS AND PRODUCTS

A. Deliver all materials in the original packages, containers, or bundles bearing the name of the manufacturer and the brand name and product technical description.

B. Damaged or deteriorating materials shall not be used and shall be removed from the premises.

C. The Contractor shall have available sufficient inventory or dated purchase orders for materials necessary for the job including protective clothing, respirators, filter cartridges, polyethylene sheeting of proper size and thickness, tape, and air filters.

D. Materials:

1. Polyethylene sheet in a roll size to minimize the frequency of joints shall be delivered to job site with factory label indicating 6 mil.
2. Polyethylene disposable bags shall be six (6) mil. Tie wraps for bags shall be plastic, five (5) inches long (minimum), pointed, and looped to secure filled plastic bags.
3. Tape or adhesive spray will be capable of sealing joints in adjacent polyethylene sheets and for attachment of polyethylene sheet to finished or unfinished surfaces of dissimilar materials and capable of adhering under both dry and wet conditions, including use of amended water.
4. Impermeable containers are to be used to receive and retain any lead containing or contaminated materials until disposal at an acceptable disposal site. (The containers shall be labeled in accordance with EPA and DOT standards.)
5. HEPA filtered exhaust systems shall be used during powered dust generating abatement operations. The use of powered equipment without HEPA exhausts is prohibited.

2.3 TOOLS AND EQUIPMENT

A. Provide suitable tools for all lead disturbing operations.

B. The Contractor shall have available power cables or sources such as generators (where required).

C. Vacuum units, of suitable size and capacities for the project, shall have HEPA filter(s) capable of trapping and retaining 99.97% of all monodispersed particles of 0.3 micrometers in diameter.

PART 3 – EXECUTION

3.1 WORKER PROTECTION/TRAINING

A. The Contractor shall provide appropriate training, respiratory and other personal protection, and biological monitoring for each worker and ensure proper usage during potential lead exposure and the initial exposure assessment.

3.2 CONTRACTOR'S RESPONSIBILITIES

A. The Contractor is responsible for establishing and maintaining controls referenced herein to prevent dispersal of lead contamination from the lead work area.
B. The Contractor is also responsible for conducting work with applicable federal, state, and local regulations as referenced herein.

3.3 WORKER HYGIENE PRACTICES

A. Required during initial exposure assessment and if results of air sampling are above OSHA Action Level.

B. Work Area Entry. Workers shall don personal protective equipment prior to entering work area, including respiratory protection, disposable coveralls, gloves, headgear, and footwear.

C. Work Area Departure. While leaving respirators on, workers shall remove all gross contamination, debris, and dust from disposable coveralls and proceed to change room and remove coveralls and footwear and place in hazardous waste disposal container.

D. Hand washing Facilities. All workers must wash their hands and faces upon leaving the work area.

E. Equipment. All equipment used by workers inside the work area shall be wet wiped or bagged for later decontamination before removal from the work area.

F. Prohibited Activities. Under no circumstances shall workers eat, drink, smoke, chew gum, or tobacco, or remove their respirators in the work area.

G. Shock Hazards. The Contractor is responsible for using safe procedures to avoid electrical hazards. All temporary electrical wiring will be protected by a ground fault circuit interrupter (GFCI).

3.4 LEAD WORK AREA

A. The Contractor shall place signs and other barriers or other appropriate means necessary to ensure the security of the Work Area. Warning signs shall be posted in accordance with 29 CFR 1926.62 at all entrances and exits from the work area. Signage shall be a minimum of 20" x 14" and shall state the following:

DANGER

LEAD WORK AREA

MAY DAMAGE FERTILITY OR THE UNBORN CHILD

CAUSES DAMAGE TO THE CENTRAL NERVOUS SYSTEM

DO NOT EAT, DRINK OR SMOKE IN THE AREA

B. The Contractor shall designate a change room as specified in this Section. The change room shall consist of two (2) layers of sheeting on the floor surface adjacent to the lead work area. The change room shall have separate storage facilities for street clothes to avoid cross contamination.

C. The Contractor shall provide potable water for hand and face washing and provide a portable shower unit.

D. The Contractor shall place 6- mil poly drop cloths on floor/ground surfaces prior to beginning removal work to facilitate clean-up.
3.5 WORK AREA CLEAN UP

A. The Contractor shall remove all loose chips and debris from floor surfaces and place in hazardous waste disposal bags.

B. The Contractor shall clean using a HEPA-filter equipped vacuum the adjacent surfaces to remove dust and debris.

C. Poly drop cloths shall be cleaned and properly disposed of general construction and demolition waste.

3.6 WASTE DISPOSAL

A. The Contractor's contractual liability shall be the proper disposal of all non-hazardous and hazardous wastes generated at the Site in accordance with all applicable federal, state, and local regulations as referenced herein.

B. The EPA Resource Conservation and Recovery Act (RCRA) defines toxic concentrations for lead which is commonly identified in paint to be greater than 5.0 milligrams per liter (mg/L), or parts per million (ppm). TCLP analysis is necessary to satisfy landfill requirements for waste characterization. Fuss & O’Neill collected a composite sample of the anticipated waste stream for TCLP analysis for waste disposal characterization. The analytical result of the TCLP analysis was < 5.0 mg/L and therefore, the waste is considered to be non-hazardous. The green metal duct associated with Air Handler in Storage Room 049 was not included in the TCLP composite sample. This component shall be recycled at a facility accepting LBP. The flex connector and/or the section of duct with the asbestos-containing flex connector shall be disposed of as ACM.

END OF SECTION 028319
SECTION 02 84 16 - HANDLING OF LIGHTING BALLASTS AND LAMPS CONTAINING PCBs AND MERCURY

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. General Provisions of Contract, including General Supplementary Conditions shall apply to this Section.


C. Asbestos Abatement Section 02 82 13.

D. Lead Paint Awareness Section 02 83 19.


1.2 SUMMARY OF WORK

A. The abatement scope of work is work necessary to facilitate existing lighting fixtures specified to be demolished as part of the Alterations and Upgrades Project (the “Work”) at the Roger Sherman Elementary School located at 250 Fern Street in Fairfield, Connecticut (the “Site”).

B. Fluorescent Light Ballasts: Work of this Section includes, but is not necessarily limited to: all that is necessary for complete removal and disposal of PCB or Non-PCB diethylhexyl phthalate (DEHP)-containing ballasts. Work shall be performed related to the Work as necessary to facilitate building renovations. Ballasts that are to be removed shall be recycled/disposed as non-PCB containing if they have “No PCBs” labels.

C. Fluorescent Lamps and Mercury Equipment: Work of this Section includes, but is not necessarily limited to: all that is necessary for complete removal and disposal/recycling/reclamation of presumed mercury-containing fluorescent lamps and mercury equipment, which includes thermostats, switches and devices that exist in the building to be renovated. Fluorescent lamps that are to be removed shall be recycled/disposed as universal wastes.

D. The renovation scope of work is specified elsewhere in these Contract Documents. The Contractor shall coordinate this Section with other Sections for the actual quantities of the work required. Only those ballasts on light fixtures proposed for demolition require removal.

E. The Contractor shall be responsible for verification of actual quantities of the abovementioned items requiring removal and disposal. This verification shall include an on-site walk-through of the work areas and visually inspecting ballasts for the presence of labels indicating “No PCBs”. Ballasts without a label indicating “No PCBs” shall be disposed/recycled as presumed PCB-containing.
1.3 REGULATIONS AND STANDARDS

A. The following regulations and standards of federal and state agencies apply to the disposal of ballasts, and are made part of this Specification by reference.

1. Toxic Substance Control Act (TSCA) (Title 40 CFR, Part 761).
3. Department of Transportation (DOT) Regulations - DOT regulation HM-181 regulates transportation of hazardous materials, including PCBs.
4. Occupational Safety and Health Administration (OSHA). OSHA regulates workers' safety and exposure to a variety of chemicals including PCBs.
5. Resource Conservation and Recovery Act (RCRA). RCRA regulates wastes which fail Toxicity Characteristic Leaching Procedure (TCLP) and which contain PCBs at concentrations greater than 50 parts per million (ppm).

B. The following regulations and standards of federal and state agencies apply to the disposal of universal waste (fluorescent lamps), and mercury-containing equipment are made part of this Specification by reference.

1. EPA RCRA Regulations Title 40 CFR, Part 261, Subpart C.
3. CERCLA (Superfund Law).
4. DOT Regulations - Pipeline and Hazardous Materials Safety Administration regulation DOT Title 49 CFR, Parts 100-185, as applicable.
5. OSHA Regulations Title 29 CFR, Parts 1910.1200 Hazard Communications and 1926.65.

1.4 PRE-CONSTRUCTION SUBMITTALS

A. The Contractor shall submit to the Consultant the following submittals prior to start of the Work:

1. Proposed transporter for PCB and non-PCB wastes generated as part of the project, including licenses as required, and insurance certificate.
2. Proposed disposal/recycling facility proposed for PCB and non-PCB waste generated as part of the project, operating permit, and insurance certificate.
3. Proposed transporter for mercury-containing universal wastes generated as part of the project, including licenses as required.
4. Proposed disposal/recycling/reclamation facility proposed for mercury-containing waste generated as part of this project, operating permit, and insurance certificate.

PART 2 - PRODUCTS

2.1 MATERIALS AND EQUIPMENT

A. Deliver all materials in the original packages, containers, or bundles bearing the name of the manufacturer and the brand name and product technical description.

B. Disposal drums shall be DOT 17-C or 17-H.
C. Light tube and lamp boxes shall be provided by the reclamation facility. Only new boxes shall be used.

PART 3 - EXECUTION

3.1 BALLAST REMOVAL AND PACKAGING

A. The Contractor shall remove all ballasts from light fixtures with care.

B. The Contractor shall pack all ballasts in appropriately sized containers or drums with care, so as not to cause ballasts to leak as a direct result of removal and packing.

C. The Contractor shall segregate all leaking ballasts from non-leaking ballasts, separately package leaking ballasts in plastic bags, and individually drum.

D. The Contractor shall label all drums properly. The Contractor shall supply labels. Labels shall contain the following information:
   1. Drum contents
   2. DOT description
   3. Name, address, and telephone number of the Owner (i.e., the Generator)
   4. Emergency telephone numbers
   5. Date on which drum was filled with ballasts
   6. Class 9 label

E. The Contractor shall ensure that no other material or waste is contained in the drums except the ballasts from fluorescent light fixtures.

F. The Contractor shall not load drum with more than 750 pounds of gross weight.

G. The Contractor shall not use any absorbent material to pack ballasts in drums.

H. The Contractor shall not use any plastic liners in drums.

I. Each drum shall be sealed and stored in a secure area to minimize inadvertent damage or vandalism.

J. The ballasts will be removed by personnel wearing chemically resistant gloves, eye protection, and proper respiratory protection.

3.2 BALLAST DISPOSAL

A. At the completion of the removal phase of the project, a transporter licensed to haul either PCB or non-PCB waste shall be contracted for disposal of the waste generated by the project work. Chain of custody records shall be maintained which include the date of pickup, number of drums, name of the transporter, and destination of waste for disposal. The Contractor shall be responsible for all disposal costs associated with the waste generated during this project.
B. The Contractor shall provide a Certificate of Recycling and Disposal (CRD) pursuant to EPA Title 40 CFR, Part 761, Subpart K.

C. The Contractor shall provide waste shipment records and disposal manifests for all PCB and non-PCB wastes generated and disposed from the project site. The Owner shall be provided sufficient time to identify agent for signatures on waste documentation. Contractor shall provide waste manifest to generation and destination state as required and provide Owner (Generator copy to agent signing manifests).

3.3 COLLECTION AND CONTAINMENT OF MERCURY LAMPS AND DEVICES

A. All fluorescent lamps and devices to be removed are to be considered mercury-containing. Lamps are to be handled by personnel wearing gloves and eye protection for protection against glass breakage, and proper respiratory protection. Lamps are to be stored unbroken in DOT-approved waste containers that protect the lamps against breakage.

3.4 STORAGE AND DISPOSAL/RECYCLING OF MERCURY LAMPS AND DEVICES

A. Each container shall be sealed and stored in a secure area to minimize inadvertent damage or vandalism. Each lamp or a container or package in which such lamps are contained must be labeled or marked clearly with one of the following phrases: “Universal Waste -- Lamp(s),” or “Waste Lamp(s),” or “Used Lamp(s).”

B. At the completion of the mercury removal phase of the project, a transporter licensed to haul mercury-containing waste shall be contracted for disposal/recycling of the mercury waste. Chain-of-custody records shall be maintained which include the date of pickup, number of containers, name of mercury transporter, and destination of mercury waste disposal. The Contractor shall be responsible for all disposal/recycling costs associated with the mercury waste generated during this project.

C. The Owner shall be provided a minimum of 72-hour notice of requirement for signature to identify agent for signatures on waste documentation. Contractor shall provide waste manifest to generation and destination state as required and provide Owner (Generator copy to agent signing manifests) and the Consultant.

END OF SECTION 02 84 16
Limited Hazardous Building Materials Inspection
October 28, 2019
Roger Sherman Elementary School
250 Fern Street
Fairfield, CT

Town of Fairfield
Fairfield, CT

November 6, 2019

FUSS & O’NEILL
56 Quarry Road
Trumbull, CT 06611
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Town of Fairfield

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1 Introduction

On October 28, 2019, Fuss & O’Neill, Inc. (Fuss & O’Neill) representative Ms. Sandra Guzman performed a limited hazardous building materials inspection in response to the proposed Alterations and Upgrades Project at the Roger Sherman Elementary School located at 250 Fern Street in Fairfield, Connecticut (the “Site”). The work was conducted for the Town of Fairfield (the “Client”) in accordance with our written scope of services dated September 9, 2019 and is subject to the limitations included in Appendix A.

The limited inspection included the following:

- asbestos-containing material (ACM) inspection; and
- lead-based paint (LBP) determination.

This limited hazardous building materials inspection was performed in response to the proposed Alterations and Upgrades Project for the Site as detailed in the renovation drawings dated August 16, 2019, designed by Silver/Petrucelli + Associates and provided to Fuss & O’Neill by Colliers International.

This inspection was limited to non-invasive and discrete sampling techniques. Specific areas that were not inspected include the following:

- Areas and materials not to be impacted by the alterations and upgrades;
- Beneath and behind window and door frames;
- Within mechanical equipment;
- Spaces above fixed ceilings, solid walls and between and beneath floors; and
- Concealed pipe chases and other chases.

We have excluded collection and analysis of building materials for polychlorinated biphenyls (PCBs). Sampling for PCBs is presently not mandated by the Environmental Protection Agency (EPA); however, significant liability risk for disposing of PCB-containing wastes exists. Recent knowledge of PCBs within these matrices has become more prevalent, especially with remediation contractors, waste haulers, and disposal facilities. Many property Owners have become subject to large changes in schedule, scope, and costs as a result of failure to identify this possible contaminant prior to renovation or demolition.

1.1 Building and Mechanical System Description

The building structure includes one story with no basement, and was reportedly constructed in 1963. The building encompasses approximately 52,714 square feet (SF) of total floor area. The building is heated by gas and hot water/steam/radiant heat.
2 Asbestos Inspection

A property owner must ensure that a thorough ACM inspection is performed prior to possible disturbance of suspect ACM during renovation or demolition activities. This is a requirement of the Environmental Protection Agency (EPA) National Emission Standards for Hazardous Air Pollutants (NESHAP) regulation located at Title 40 CFR, Part 61, Subpart M.

On October 28, 2019, Ms. Sandra Guzman of Fuss & O’Neill conducted the limited inspection. Ms. Guzman is a State of Connecticut Department of Public Health (CTDPH - licensed Asbestos Inspector Refer to Appendix B for the Asbestos Inspector license and accreditations.

2.1 Methodology

The limited inspection was conducted by visually inspecting for suspect ACM and touching each of the suspect materials that will be impacted by the alterations and upgrades. The suspect materials were categorized into three EPA NESHAP groups: friable and non-friable Category I and Category II type ACM.

- A Friable Material is defined as material that contains greater than 1 percent (> 1%) asbestos that when dry can be crumbled, pulverized, or reduced to powder by hand pressure.
- A Category I Non-Friable Material refers to material that contains > 1% asbestos (i.e., packings, gaskets, resilient floor coverings, and asphalt roofing products) that when dry cannot be crumbled, pulverized, or reduced to powder by hand pressure.
- A Category II Non-Friable Material refers to any non-friable material excluding Category I materials that contain > 1% asbestos that when dry, cannot be crumbled, pulverized, or reduced to powder by hand pressure.

The suspect ACM were also categorized into their applications including Thermal System Insulation (TSI), Surfacing ACM (S), and Miscellaneous ACM (M). TSI includes those materials used to prevent heat loss/gain or water condensation on mechanical systems. Examples of TSI are pipe insulation, boiler insulation, duct insulation, and mudded pipe fitting insulations. Surfacing ACM includes those ACM that are applied by spray, trowel, or otherwise applied to an existing surface. Surfacing ACM is commonly used for fireproofing, decorative, and acoustical applications. Miscellaneous materials include those ACM not listed as thermal or surfacing, such as linoleum, vinyl asbestos flooring, ceiling tiles, caulking, glues, construction adhesives, etc.

The EPA recommends collecting suspect ACM samples in a manner sufficient to determine asbestos content and to segregate each suspect type of homogenous (similar in color, texture, and date of application) materials. The EPA NESHAP regulation does not specifically identify a minimum number of samples to be collected for each homogeneous material, but the NESHAP regulation does recommend the use of sampling protocols included in Title 40 CFR, Part 763, Subpart E: Asbestos Hazard Emergency Response Act (AHERA).
The EPA AHERA regulation requires a specific number of samples be collected based on the type of material and quantity present. This regulation includes the following protocol:

1. Surfacing Materials (S) (i.e., plasters, spray-applied fireproofing’s, etc.) must be collected in a randomly distributed manner representing each homogenous area based on the overall quantity represented by the sampling as follows:
   a. Three (3) samples collected from each homogenous area that is less than or equal to 1,000 square feet.
   b. Five (5) samples collected from each homogenous area that is greater than 1,000 square feet but less than or equal to 5,000 square feet.
   c. Seven (7) samples collected from each homogenous area that is greater than 5,000 square feet.

2. Thermal System Insulation (TSI) (i.e., pipe insulations, tank insulations, etc.) must be collected in a randomly distributed manner representing each homogenous area. Three (3) samples must be collected from each material. Also, a minimum of one (1) sample of any patching materials applied to TSI presuming the patched area is less than 6 linear or square feet should be collected.

3. Miscellaneous materials (M) (i.e., floor tile, gaskets, construction mastics, etc.) should have a minimum of two (2) samples collected for each type of homogenous material. Sample collection was conducted in a manner sufficient to determine asbestos content of the homogenous material as determined by the inspector.

The inspector collected samples of those suspect ACM anticipated to be disturbed by proposed alterations and upgrades activities, and prepared a proper chain of custody form for transmission of the samples to EMSL Analytical, Inc. for analysis. EMSL is a State of Connecticut-licensed and American Industrial Hygiene Association (AIHA)-accredited asbestos laboratory. The sample locations, material type, sample identification, and asbestos content are identified by bulk sample analysis in Table 1 attached hereto. Suspect ACM not listed in the table that may be identified at a later date at the Site, should be assumed to be ACM until sample collection and analysis indicate otherwise. Initial asbestos sample analysis was conducted using the EPA Interim Method for the Determination of Asbestos in Bulk Building Materials (EPA/600/R-93/116) via Polarized Light Microscopy with Dispersion Staining (PLM/DS).

If samples of suspect materials could not be collected or were inaccessible but observed elsewhere, these materials were assumed to contain asbestos and the inspectors approximated quantities. The exterior and roof were included in the scope of work for this inspection. Fuss & O’Neill performed the subsequent roof patch/repair. Also, intrusive or destructive investigative techniques were not performed at the Site to access and observe concealed areas that may have had suspect ACMs that were hidden or obstructed from normal view. Hard enclosures or obstructed areas typically include, but are not limited to, the following:

- wall cavities;
- pipe chases;
• spaces above fixed ceilings;
• foundation walls;
• spaces behind the brick façade;
• areas behind equipment (including freezers and refrigeration units);
• behind mirrors, blackboards and signage; and
• vapor/moisture barrier under floors or on concrete foundations.

Subsurface investigations including, but not limited to, concrete foundations were not performed. Also, Fuss & O’Neill did not conduct subsurface investigations to identify suspect cementitious pipe or other subgrade materials throughout the Site.

2.2 Results

Utilizing the EPA protocol and criteria, the following materials were determined to contain asbestos:

• White Pipe Fitting Insulation;
• White Duct Flex Connector;
• Exterior White Vent Caulking; and
• 9”x9” Floor Tile and associated Mastic

The following materials were assumed to exist and are anticipated to be impacted by renovation activities:

• Damp-proofing - Exterior Wall behind Brick Façade
• Mirror Glue Daubs - Boys and Girls Bathrooms behind Mirrors
• Stage Light Wiring Insulation - Stage Lighting
• Sub-slab vapor barrier - Boys and Girls bathrooms.

Refer to Table 1 for a complete list of ACM and non-ACM sampled as part of this limited inspection. Refer to Table 2 attached hereto for the ACM inventory. Refer to Appendix C for the asbestos laboratory report and chain of custody form. Refer to Appendix D for Site photographs.

2.3 Discussion

The EPA, the Occupational Safety and Health Administration (OSHA), and the CTDPH define a material that contains greater than one percent (> 1%) asbestos, utilizing PLM/DS, as being an ACM. Materials that are identified as "none detected" are specified as not containing asbestos.

2.4 Conclusions and Recommendations

Based on visual observations, sample collection, and laboratory analysis, asbestos is present at the Site.
Prior to disturbance, ACM that would likely be impacted by the proposed alterations and upgrades activities must first be abated by a state-licensed Asbestos Abatement Contractor. This is a requirement of CTDPH, and EPA NESHAP regulations governing asbestos abatement.

Suspect materials encountered during the Alterations and Upgrades Project that are not identified in this report as being non-ACM should be presumed to be ACM until sample collection and laboratory analysis indicate otherwise. Prior to alterations and upgrades that may disturb hidden/inaccessible areas, we recommend conducting a supplemental asbestos inspection of these areas and spaces.

This report is not intended to be utilized as a bidding document or as a project specification document. The report is designed to aid the Client in locating identified ACM.

3 Lead-Based Paint Determination

On October 28, 2019, Ms. Sandra Guzman of Fuss & O’Neill performed a lead-based paint (LBP) determination associated with coated building components at the Site that may be disturbed during alterations and upgrades activities. An X-ray fluorescence (XRF) analyzer was used to perform the LBP determination.

3.1 Methodology

A Radiation Monitoring Device Model LPA-1, serial number 3241R, was utilized for the LBP determination. The instrument was checked for proper calibration prior to use as detailed by the manufacturer and the Performance Characteristic Sheet (PCS) developed for the instruments.

For the purpose of this LBP determination, representative building components were tested as part of this pre-renovation study. Individual repainting efforts are not discoverable in such a limited program. LBP issues involving properties that are not residential are regulated to a limited degree for worker protection relating to paint-disturbing work activities and waste disposal.

Worker protection is regulated by OSHA regulations, as well as CTDPH regulations. These regulations involve air monitoring of workers to determine exposure levels when disturbing lead-containing paint. An LBP determination cannot determine a safe level of lead, but is intended to provide guidance for implementing industry standards for lead in paint at identified locations. Contractors may then better determine exposure of workers to airborne lead by understanding the different concentrations of LBP activities that disturb paint on representative surfaces.

The EPA Resource Conservation and Recovery Act (RCRA), as well as the Connecticut Department of Energy and Environmental Protection (CTDEEP), regulate disposal of lead-containing waste. Lead-containing materials that will be impacted during renovation or demolition activities, and result in waste for disposal must either be analyzed using the Toxicity Characteristic Leaching Procedure (TCLP) analysis if lead is determined to be present in non-residential buildings, or be presumed as a hazardous waste. A TCLP sample is a representative sample of the intended waste stream. The results are compared to a threshold value of 5.0 milligrams per liter (mg/L); a result exceeding this value is
considered hazardous lead waste. If the result is below the established level, the material is not considered hazardous and may be disposed as general construction debris.

A level of LBP equal to or exceeding 1.0 milligrams of lead per square centimeter (mg/cm²) is considered toxic or dangerous for compliance with residential standards. For purpose of this LBP determination the level of 1.0 mg/cm² has been utilized as a threshold for areas where possible worker exposures may occur.

### 3.2 XRF Determination Results

The LBP determination indicated consistent painting trends associated with representative building components that may be impacted by potential alterations and upgrades. The following building component was determined to contain levels of lead (equal to or greater than 1.0 mg/cm²):

- Green Metal Duct/Air handler Storage 049

Refer to Appendix E for the XRF lead determination field data sheet.

A TCLP sample to characterize the expected waste that may result from possible selective demolition and/or renovation work was collected as part of this limited inspection.

### 3.3 Conclusion and Recommendations

Based on our LBP determination results, LBP is present in the paint associated with green metal dust/air handler Storage 049 located in the building.

Contractors must be made aware that OSHA has not established a level of lead in a material below which Title 29 CFR, Part 1926.62 does not apply. Contractors shall comply with exposure assessment criteria, interim worker protection, and other requirements of the regulation as necessary to protect workers during any alterations and upgrades work that will impact lead paint.

If disturbed by renovation or demolition activities, LBP-coated building components should be segregated from the general waste stream for sample collection and analysis by TCLP to determine proper off-site waste disposal. Fuss & O’Neill collected a representative sample for TCLP analysis; refer to Section 4. If disturbed and managed off-site, non-porous LBP-coated building materials (i.e., metals) may be segregated and recycled as scrap metal. Metal LBP-coated building components cannot be subject to grinding, sawing, drilling, sanding, or torch cutting.

The building is considered a “child-occupied facility” and therefore, it is subject to lead safe renovation requirements.

If a specific component or surface is not identified as having been tested it should be presumed to contain lead/lead paint unless tested.
For purposes of complying with the U.S. Environmental Protection Agency's Renovation, Repair and Painting Rule (RRP) (40 CFR 745.80 through 92) a Comprehensive Lead Inspection of the entire structure or targeted areas scheduled for renovation is necessary to determine if the RRP rule is applicable. A Comprehensive Lead Inspection includes testing representative coated surfaces of each building component in each room or room equivalent for Lead-Based paint content. Other types of lead surveys, such as lead paint screening and risk assessments, do not include testing all coated surfaces for Lead-Based paint and typically do not satisfy the Lead-Based paint testing requirements of the RRP rule. Since the testing performed was not a comprehensive inspection, the testing will not satisfy applicability requirements of the RRP for any untested surfaces. The testing was performed for surfaces targeted for renovation or demolition as described by the architect. Only the results for those specific surfaces and locations tested within this targeted testing can be utilized to determine applicability requirements for RRP. Reliance on this report for determining RRP applicability for any other surfaces than those tested is not authorized by Fuss & O’Neill Fuss & O’Neill, LLC.

Those surfaces which contain LBP are subject to RRP work practice and training requirements if more than de-minimus amounts are disturbed in renovation or for projects involving window replacement. Those surfaces which do not contain LBP are not subject to the RRP requirements. If a specific component or surface is not identified as having been tested it should be presumed to contain lead paint unless tested. Contractor's should be aware that the threshold limit of 1.0 mg/cm² for purposes of RRP requirements is not recognized by OSHA and workers exposures are still subject to lead in construction regulation 29 CFR 1926.62 regardless of paint testing results.

4 Lead Waste Characterization

A waste is a solid or liquid material that serves no further purpose. A waste is defined by EPA to be hazardous if it contains certain properties that could pose dangers to human health and the environment after it is discarded. Wastes that are ignitable, corrosive, reactive, or toxic are regulated under the Hazardous Waste Regulations. TCLP is a method that extracts the compounds of interest in a standard way simulating landfill conditions (EPA Title 40 CFR, Part 261).

4.1 Sample Collection Methodology

Ms. Sandra Guzman collected representative aliquots of various lead-based paint-containing and lead-containing building components throughout the building. Material substrates such as brick, concrete, and wood were segregated in accordance with LBP determination data. Representative aliquots were collected of the individual substrates/surfaces and composited based on their respective quantities into a single sample. The composite sample did not include the green painted metal as this component shall be recycled at a facility accepting LBP.

Complete Environmental Testing, Inc. of Stratford, CT analyzed the composite sample. Complete Environmental Testing is a Connecticut-certified laboratory. The sample was analyzed using EPA Method SW-846 (Extraction Method 1311).
4.2 Results

One composite sample was collected and analyzed. RCRA defines toxic concentrations for lead which is commonly identified in paint to be equal to or greater than 5.0 milligrams per liter (mg/L), or parts per million (ppm).

The analytical results of the representative composite sample indicates the waste leaches lead at less than 5.0 mg/L (none detect, reporting limit 0.013 mg/L) and is therefore, not classified as a hazardous waste. Refer to Appendix F for the Lead Waste Characterization Laboratory Report and Chain of Custody Form.

4.3 Conclusion

Based on the TCLP laboratory analytical results of the representative waste stream composite sample, the representative materials would not be classified by EPA or CTDEEP as hazardous waste.

Report prepared by Senior Environmental Technician, Sandra Guzman.

Reviewed by:

Eduardo Miguel Marques  
Senior Environmental Analyst

Kathleen C. Pane  
Associate
# Table 1

Summary of Suspect Asbestos-Containing Materials  
Roger Sherman Elementary School  
Fairfield, Connecticut  
October 28, 2019

<table>
<thead>
<tr>
<th>Sample No.</th>
<th>Sample Location</th>
<th>NESHAP Category</th>
<th>Material Type</th>
<th>Asbestos Content</th>
<th>Analysis Method</th>
</tr>
</thead>
<tbody>
<tr>
<td>20191028-SG-01A</td>
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<td>20 % Chrysotile</td>
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<td>Black Roof Build-up</td>
<td>Non-ACM</td>
<td>PLM</td>
<td></td>
</tr>
<tr>
<td>20191028-SG-28B-Tar Felt</td>
<td>Gym Roof Field</td>
<td>Black Roof Build-up</td>
<td>Non-ACM</td>
<td>PLM</td>
<td></td>
</tr>
<tr>
<td>20191028-SG-28B-Tar Paper</td>
<td>Gym Roof Field</td>
<td>Black Roof Build-up</td>
<td>Non-ACM</td>
<td>PLM</td>
<td></td>
</tr>
<tr>
<td>20191028-SG-28B-Insulation</td>
<td>Gym Roof Field</td>
<td>Black Roof Build-up</td>
<td>Non-ACM</td>
<td>PLM</td>
<td></td>
</tr>
</tbody>
</table>

Cat 1 NF = Category I Non-Friable Material  
Cat 2 NF = Category II Non-Friable Material  
NA/Pos Stop = Not Analyzed/ Positive Stop  
ND = None Detected
### Table 2
**Summary of Asbestos-Containing Materials and Assumed Asbestos-Containing Materials**

**Inventory**
Roger Sherman Elementary School  
Fairfield, Connecticut  
October 28, 2019

<table>
<thead>
<tr>
<th>Location</th>
<th>Material Type</th>
<th>Asbestos Content</th>
<th>Estimated Total Quantity</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Storage 049 - Storage 041 - Boys and Girls Bathrooms</td>
<td>White Pipe Fitting Insulation</td>
<td>20 % Chrysotile</td>
<td>100 EA</td>
<td>Material is assumed to Exist above Hard Ceilings and Wall Cavities</td>
</tr>
<tr>
<td>Stage - Stage Storages on Duct System</td>
<td>White Duct Flex Connector</td>
<td>30 % Chrysotile</td>
<td>20 SF</td>
<td>Material is assumed to Exist above Hard Ceilings and Wall Cavities</td>
</tr>
<tr>
<td>Cafeteria Exterior Vent Original Caulking under Gray Caulking</td>
<td>White Vent Caulking</td>
<td>3 % Chrysotile</td>
<td>50 LF</td>
<td>Cafeteria Wall Vents on Main Roof</td>
</tr>
<tr>
<td>Stage Lower Storages 041 and 049 and Stage Stair Landings</td>
<td>Floor Tiles and Mastic</td>
<td>Assumed</td>
<td>120 SF</td>
<td>Material Previously removed as ACM in Hallways</td>
</tr>
<tr>
<td>Exterior Wall behind Brick Façade</td>
<td>Damp-proofing Barrier</td>
<td>Assumed</td>
<td>4 SF</td>
<td>Assumed to exist behind all Brick Façade - Estimated Material Corresponds to Areas to be impacted during the renovation</td>
</tr>
<tr>
<td>Boys and Girls Bathrooms Behind Mirrors</td>
<td>Mirror Glue Daubs</td>
<td>Assumed</td>
<td>6 SF</td>
<td>Material Assumed to Exist Behind Mirrors</td>
</tr>
<tr>
<td>Stage Lighting</td>
<td>Stage Light Wiring Insulation</td>
<td>Assumed</td>
<td>100 LF</td>
<td>Material Assumed to Exist Associated with Stage Lighting</td>
</tr>
<tr>
<td>Location</td>
<td>Material Type</td>
<td>Asbestos Content</td>
<td>Estimated Total Quantity</td>
<td>Comments</td>
</tr>
<tr>
<td>----------</td>
<td>---------------</td>
<td>------------------</td>
<td>--------------------------</td>
<td>----------</td>
</tr>
<tr>
<td>Concrete Foundation Slab whole school and Boys and Girls bathrooms</td>
<td>Sub-slab vapor barrier</td>
<td>Assumed</td>
<td>144 SF</td>
<td>Material Assumed to Exit under Concrete Slab - Estimated Material Corresponds to Areas to be impacted during the renovation</td>
</tr>
</tbody>
</table>

LF = Linear Feet  
SF = Square Feet  
EA = Each
Appendix A

Limitations
APPENDIX A

Site:
Roger Sherman Elementary School
250 Fern Street
Fairfield, CT

1. This limited inspection report has been prepared for the exclusive use of the Town of Fairfield, (the “Client”) and is subject to, and is issued in connection with the terms and conditions of the original Agreement and all of its provisions. Any use or reliance upon information provided in this report, without the specific written authorization of the Client and Fuss & O’Neill, Inc. (Fuss & O’Neill) shall be at the User's individual risk. This report should not be used as an abatement specification. All quantities of materials identified during this limited inspection are approximate.

2. Fuss & O’Neill has obtained and relied upon information from multiple sources to form certain conclusions regarding likely environmental issues at and in the vicinity of the Site in conducting this limited inspection. Except as otherwise noted, no attempt has been made to verify the accuracy or completeness of such information or verify compliance by any party with federal, state or local laws or regulations.

3. Fuss & O’Neill has obtained and relied upon laboratory analytical results in conducting the limited inspection. This information was used to form conclusions regarding the types and quantities of ACM and LBP that must be managed prior to renovation or demolition activities that may disturb these materials at the Site. Fuss & O’Neill has not performed an independent review of the reliability of this laboratory data.

4. Unless otherwise noted, only suspect hazardous materials associated within or located on the building (aboveground) were included in this limited inspection. Suspect hazardous materials may exist below the ground surface that were not included in the scope of work of this limited inspection. Fuss & O’Neill cannot guarantee all asbestos or suspect hazardous materials were identified within the areas included in the scope of work. Only visible and accessible areas were included in the scope of work for this limited inspection.

5. The findings, observations and conclusions presented in this report are limited by the scope of services outlined in our original Agreement September 9, 2019, which reflects schedule and budgetary constraints imposed by Client. Furthermore, the assessment has been conducted in accordance with generally accepted environmental practices. No other warranty, expressed or implied, is made.

6. The conclusions presented in this report are based solely upon information gathered by Fuss & O’Neill to date. Should further environmental or other relevant information be discovered at a later date, the Client should immediately bring the information to the Fuss & O’Neill’s attention. Based upon an evaluation and assessment of relevant information, Fuss & O’Neill may modify the letter report and its conclusions.
Appendix B

Fuss & O’Neill Inspector License and Accreditations
Dear SANDRA L GUZMAN,

Attached you will find your validated certificate for the coming year. Should you have any questions about your certificate renewal, please do not hesitate to write or call:

Department of Public Health
P.O. Box 340308
M.S.#12MQA
Hartford, CT 06134-308

(860) 509-7603
oplc.dph@ct.gov
www.ct.gov/dph/license

Sincerely,

RENEE D. COLEMAN-MITCHELL, MPH, COMMISSIONER
DEPARTMENT OF PUBLIC HEALTH

STATE OF CONNECTICUT
DEPARTMENT OF PUBLIC HEALTH
Pursuant to the provisions of the General Statutes of Connecticut
The individual named below is certified by this Department as a
ASBESTOS CONSULTANT-INSPECTION/PLANNING

SANDRA L GUZMAN

CERTIFICATE NO.
000335
CURRENT THROUGH
08/31/20

VALIDATION NO.
03-768352

INSTRUCTIONS:
1. Detach and sign each of the cards on this form.
2. Display the large card in a prominent place in your office or place of business.
3. The wallet card is for you to carry on your person. If you do not wish to carry the wallet card, place it in a secure place.
4. The employer's copy is for persons who must demonstrate current licensure/certification in order to retain employment or privileges. The employer's card is to be presented to the employer and kept by them as a part of your personnel file. Only one copy of this card can be supplied to you.
ATC GROUP SERVICES LLC
104 East 25th Street, New York, NY 10010
(212) 353-8280

Sandra Guzman

Has Successfully Completed the Accredited 4 Hour EPA-AHERA/ASHARA under 40 CFR 763 and the New York State Department of Health Approved Course for

Asbestos Inspector Refresher

On

November 14, 2018

** Please note that the official record of successful completion is the DOH 2832 Certificate of Asbestos Safety Training. **

This course meets the requirements of TSCA Title II

Certificate#: NYS –RHIIR-21969 Exam date: 11-14-18 Expiration Date: 11-14-19
Course Location: 21 West 38th Street New York, NY

Signed: [Signature]
Fitzroy N. Scott, Director of Training
Dear SANDRA L GUZMAN,

Attached you will find your validated certificate for the coming year. Should you have any questions about your certificate renewal, please do not hesitate to write or call:

Department of Public Health
P.O. Box 340308
M.S.#12MQA
Hartford, CT 06134-0308

(860) 509-7603
oplc.dph@ct.gov
www.ct.gov/dph/license

Sincerely,

RENEE D. COLEMAN-MITCHELL, MPH, COMMISSIONER
DEPARTMENT OF PUBLIC HEALTH

STATE OF CONNECTICUT
DEPARTMENT OF PUBLIC HEALTH
PURSUANT TO THE PROVISIONS OF THE GENERAL STATUTES OF CONNECTICUT
THE INDIVIDUAL NAMED BELOW IS CERTIFIED BY THIS DEPARTMENT AS A
LEAD INSPECTOR

SANDRA L GUZMAN

CERTIFICATE NO. 002210
CURRENT THROUGH 08/31/20
VALIDATION NO. 03-767992

INSTRUCTIONS:
1. Detach and sign each of the cards on this form.
2. Display the large card in a prominent place in your office or place of business.
3. The wallet card is for you to carry on your person. If you do not wish to carry the wallet card, place it in a secure place.
4. The employer’s copy is for persons who must demonstrate current licensure/certification in order to retain employment or privileges. The employer’s card is to be presented to the employer and kept by them as a part of your personnel file. Only one copy of this card can be supplied to you.
CERT#: L-500-257

CHEMSCOPE TRAINING DIVISION

LEAD INSPECTOR REFRESHER

8HOUR TRAINING CERTIFICATE

Sandra Guzman

146 Hartford Road, Manchester CT

Has attended an 8hour course on the subject discipline in English on

1/28/2019 & 1/29/2019 and has passed a written examination.

The above individual has successfully completed the above training course approved in accordance with the Department of Public Health Standards established pursuant to Section 20-477 of the Connecticut General Statutes.

Course syllabus includes all required topics of State of Connecticut DPH and EPA.

Under civil and criminal penalties of law for the making or submission of false or fraudulent statements or representations (U.S.C. 1001 and 15 U.S. C. 2615), I certify that this training complies with all applicable requirements of Title IV of TSCA, 40 CFR part 745 and any other applicable Federal, State or local requirements.

Examination Score: 95%
Exam Date: 1/29/2019
Expiration Date: 1/29/2020

Ronald D. Arena
Training Manager

Chem Scope, Inc.
15 Moulthrop Street
North Haven CT 06473
Phone: 203.865.5605
www.chem-scope.com
Appendix C

Asbestos Laboratory Report and Chain of Custody Form
ASBESTOS BULK SAMPLE CHAIN OF CUSTODY FORM

Project Name: Rogers Sherman Elementary School
Project No.: 20180955.A40
Date: 10/29/2019

Site Address: 250 Fern Street, Fairfield CT
Building Name/Number: Project Manager: F Marques

<table>
<thead>
<tr>
<th>Sample ID</th>
<th>Sample Location</th>
<th>Type of Material</th>
</tr>
</thead>
<tbody>
<tr>
<td>20191028-SG-01A</td>
<td>Storage 049</td>
<td>White Pipe Fitting Insulation</td>
</tr>
<tr>
<td>20191028-SG-01B</td>
<td>Storage 041 Pipe</td>
<td>White Pipe Fitting Insulation</td>
</tr>
<tr>
<td>20191028-SG-01C</td>
<td>Boys Bathroom by Gym</td>
<td>White Pipe Fitting Insulation</td>
</tr>
<tr>
<td>20191028-SG-02A</td>
<td>Storage 049</td>
<td>Tan Fabric Pipe Wrapping on Fiber Glass Insulation</td>
</tr>
<tr>
<td>20191028-SG-02B</td>
<td>Storage 041</td>
<td>Tan Fabric Pipe Wrapping on Fiber Glass Insulation</td>
</tr>
<tr>
<td>20191028-SG-02C</td>
<td>Storage 041</td>
<td>Tan Fabric Pipe Wrapping on Fiber Glass Insulation</td>
</tr>
<tr>
<td>20191028-SG-03A</td>
<td>Storage 049</td>
<td>Tan/Black/Silver Pipe Wrapping on Fiber Glass Insulation</td>
</tr>
<tr>
<td>20191028-SG-03B</td>
<td>Storage 049</td>
<td>Tan/Black/Silver Pipe Wrapping on Fiber Glass Insulation</td>
</tr>
<tr>
<td>20191028-SG-03C</td>
<td>Storage 049</td>
<td>Tan/Black/Silver Pipe Wrapping on Fiber Glass Insulation</td>
</tr>
<tr>
<td>20191028-SG-04A</td>
<td>Boys Bathroom</td>
<td>White/Silver Pipe Wrapping Fiber on Glass Insulation</td>
</tr>
<tr>
<td>20191028-SG-04B</td>
<td>Girls Bathroom</td>
<td>White/Silver Pipe Wrapping Fiber on Glass Insulation</td>
</tr>
<tr>
<td>20191028-SG-04C</td>
<td>Boys Bathroom</td>
<td>White/Silver Pipe Wrapping Fiber on Glass Insulation</td>
</tr>
<tr>
<td>20191028-SG-05A</td>
<td>Storage 041</td>
<td>White Duct Flex Connector</td>
</tr>
<tr>
<td>20191028-SG-05B</td>
<td>Storage 049</td>
<td>White Duct Flex Connector</td>
</tr>
<tr>
<td>20191028-SG-05C</td>
<td>Storage 041</td>
<td>White Duct Flex Connector</td>
</tr>
<tr>
<td>20191028-SG-06A</td>
<td>Room 6</td>
<td>White/Tan Duct Wrapping on Fiber Glass Insulation</td>
</tr>
<tr>
<td>20191028-SG-06B</td>
<td>Room 19</td>
<td>White/Tan Duct Wrapping on Fiber Glass Insulation</td>
</tr>
<tr>
<td>20191028-SG-06C</td>
<td>Room 5</td>
<td>White/Tan Duct Wrapping on Fiber Glass Insulation</td>
</tr>
<tr>
<td>20191028-SG-07A</td>
<td>Boys Bathroom Drop Ceiling</td>
<td>White 2'x 4' Ceiling Tiles</td>
</tr>
<tr>
<td>20191028-SG-07B</td>
<td>Room 6 Drop Ceiling</td>
<td>White 2'x 4' Ceiling Tiles</td>
</tr>
<tr>
<td>20191028-SG-08A</td>
<td>Storage 041 Wall</td>
<td>Gray CMU</td>
</tr>
<tr>
<td>20191028-SG-08B</td>
<td>Storage 049 Wall</td>
<td>Gray CMU</td>
</tr>
<tr>
<td>20191028-SG-09A</td>
<td>Storage 041 Wall</td>
<td>Gray CMU Grout</td>
</tr>
<tr>
<td>20191028-SG-09B</td>
<td>Storage 049 Wall</td>
<td>Gray CMU Grout</td>
</tr>
<tr>
<td>20191028-SG-10A</td>
<td>Girls Bathroom</td>
<td>Red Brick</td>
</tr>
<tr>
<td>20191028-SG-10B</td>
<td>Girls Bathroom</td>
<td>Red Brick</td>
</tr>
<tr>
<td>20191028-SG-11A</td>
<td>Girls Bathroom</td>
<td>Gray Brick Grout</td>
</tr>
<tr>
<td>Sample ID</td>
<td>Sample Location</td>
<td>Type of Material</td>
</tr>
<tr>
<td>------------</td>
<td>----------------------------</td>
<td>--------------------------------------------</td>
</tr>
<tr>
<td>2019028-SG-11B</td>
<td>Girls Bathroom Wall</td>
<td>Gray Brick Grout</td>
</tr>
<tr>
<td>2019028-SG-12A</td>
<td>Room 6 Duct Cover</td>
<td>White Gypsum Board</td>
</tr>
<tr>
<td>2019028-SG-12B</td>
<td>Room 19 Duct Cover</td>
<td>White Gypsum Board</td>
</tr>
<tr>
<td>2019028-SG-13A</td>
<td>Room 6 Division Wall</td>
<td>White/Gray Wall Panel</td>
</tr>
<tr>
<td>2019028-SG-13B</td>
<td>Room 19 Division Wall</td>
<td>White/Gray Wall Panel</td>
</tr>
<tr>
<td>2019028-SG-14A</td>
<td>Stage</td>
<td>Gray Concrete Floor</td>
</tr>
<tr>
<td>2019028-SG-14B</td>
<td>Stage</td>
<td>Gray Concrete Floor</td>
</tr>
<tr>
<td>2019028-SG-15A</td>
<td>Cafeteria</td>
<td>Black Felt Under Hard Wood Floor</td>
</tr>
<tr>
<td>2019028-SG-15B</td>
<td>Cafeteria</td>
<td>Black Felt Under Hard Wood Floor</td>
</tr>
<tr>
<td>2019028-SG-16A</td>
<td>Boys Bathroom</td>
<td>Tan/Gray Ceramic floor Tile Thin Set</td>
</tr>
<tr>
<td>2019028-SG-16B</td>
<td>Girls Bathroom</td>
<td>Tan/Gray Ceramic floor Tile Thin Set</td>
</tr>
<tr>
<td>2019028-SG-17A</td>
<td>Boys Bathroom</td>
<td>Gray Ceramic Floor Tile Grout</td>
</tr>
<tr>
<td>2019028-SG-17B</td>
<td>Girls Bathroom</td>
<td>Gray Ceramic Floor Tile Grout</td>
</tr>
<tr>
<td>2019028-SG-18A</td>
<td>Boys Bathroom</td>
<td>White 1” X 1” Ceramic Floor Tiles</td>
</tr>
<tr>
<td>2019028-SG-18B</td>
<td>Girls Bathroom</td>
<td>White 1” X 1” Ceramic Floor Tiles</td>
</tr>
<tr>
<td>2019028-SG-19A</td>
<td>Girls Bathroom</td>
<td>Yellow Ceramic Cove Base Glue</td>
</tr>
<tr>
<td>2019028-SG-19B</td>
<td>Boys Bathroom</td>
<td>Yellow Ceramic Cove Base Glue</td>
</tr>
<tr>
<td>2019028-SG-20A</td>
<td>Girls Bathroom</td>
<td>6” White Ceramic Cove Base</td>
</tr>
<tr>
<td>2019028-SG-20B</td>
<td>Boys Bathroom</td>
<td>6” White Ceramic Cove Base</td>
</tr>
<tr>
<td>2019028-SG-21A</td>
<td>Cafeteria Roof</td>
<td>Green Roof Shingles</td>
</tr>
<tr>
<td>2019028-SG-21B</td>
<td>Cafeteria Roof</td>
<td>Green Roof Shingles</td>
</tr>
<tr>
<td>2019028-SG-22A</td>
<td>Cafeteria Roof</td>
<td>Black Roof Base Sheet</td>
</tr>
<tr>
<td>2019028-SG-22B</td>
<td>Cafeteria Roof</td>
<td>Black Roof Base Sheet</td>
</tr>
<tr>
<td>2019028-SG-23A</td>
<td>Cafeteria Exterior Vent at roof</td>
<td>Gray Vent Caulking</td>
</tr>
<tr>
<td>2019028-SG-23B</td>
<td>Cafeteria Exterior Vent at roof</td>
<td>Gray Vent Caulking</td>
</tr>
<tr>
<td>2019028-SG-24A</td>
<td>Cafeteria Exterior Vent at roof</td>
<td>White Vent Caulking</td>
</tr>
<tr>
<td>2019028-SG-24B</td>
<td>Cafeteria Exterior Vent at roof</td>
<td>White Vent Caulking</td>
</tr>
<tr>
<td>2019028-SG-25A</td>
<td>Media Center Roof</td>
<td>Gray Caulking on Seams and Flashing</td>
</tr>
<tr>
<td>2019028-SG-25B</td>
<td>Gym Roof</td>
<td>Gray Caulking on Seams and Flashing</td>
</tr>
<tr>
<td>2019028-SG-26A</td>
<td>Media Center Roof</td>
<td>Black Caulking on Seams and Flashing</td>
</tr>
<tr>
<td>2019028-SG-26B</td>
<td>Gym Roof</td>
<td>Black Caulking on Seams and Flashing</td>
</tr>
<tr>
<td>2019028-SG-27A</td>
<td>Media Center Edge</td>
<td>Black Build Up</td>
</tr>
<tr>
<td>Sample ID</td>
<td>Sample Location</td>
<td>Type of Material</td>
</tr>
<tr>
<td>-----------------</td>
<td>-------------------</td>
<td>------------------------</td>
</tr>
<tr>
<td>2019028-SG-27B</td>
<td>Gym Roof Edge</td>
<td>Black Build Up</td>
</tr>
<tr>
<td>2019028-SG-28A</td>
<td>Media Center Roof Field</td>
<td>Black Roof Build Up</td>
</tr>
<tr>
<td>2019028-SG-28B</td>
<td>Gym Roof Field</td>
<td>Black Roof Build Up</td>
</tr>
</tbody>
</table>

Analysis Method: ☑ PLM  ☐ TEM  ☐ Other
Turnaround Time: 72 Hours

Based on the turnaround time indicated above, analyses are due to EnviroScience on or before this date: November 2, 2019. Please call EnviroScience if analyses will not be completed for requested TAT at (203) 374 - 3748.

Email Results to: LabResults@fando.com and emarques@fando.com

Total # of Samples: 62 Samples

Special Instructions: Stop analysis on first positive sample in each homogeneous set of samples unless otherwise noted. Do not layer samples unless indicated. Do Not Point Count. No NOB analysis per client request.

Samples collected by: Sandia Guzman  Silva
Date: 10/28/2019  Time: 2:00 pm to 9:00 pm.

Samples sent by: Sandia Guzman  Silva
Date: 10/29/2019  Time: 11:00 am

Samples received by:  
Date: 11/10/2019  Time: 9:34

Shipped To: ☑ EMSL  State: NJ  ☐ Other

Method of Shipment: ☑ FedEx  ☐ Lab Drop Off  ☐ Other
# Test Report: Asbestos Analysis of Bulk Materials via EPA 600/R-93/116 Method using Polarized Light Microscopy

<table>
<thead>
<tr>
<th>Sample</th>
<th>Description</th>
<th>Appearance</th>
<th>Non-Asbestos %</th>
<th>Non-Fibrous (Other) %</th>
<th>Asbestos %</th>
<th>Type</th>
</tr>
</thead>
<tbody>
<tr>
<td>20191028-SG-01A</td>
<td>Storage 049 - White Pipe Fitting Insulation</td>
<td>White Fibrous Homogeneous</td>
<td>80%</td>
<td>20% Chrysotile</td>
<td></td>
<td></td>
</tr>
<tr>
<td>20191028-SG-01B</td>
<td>Storage 041 Pipe - White Pipe Fitting Insulation</td>
<td>Positive Stop (Not Analyzed)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>20191028-SG-01C</td>
<td>Boys Bathroom by Gym - White Pipe Fitting Insulation</td>
<td>Positive Stop (Not Analyzed)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>20191028-SG-02A</td>
<td>Storage 049 - Tan Fabric Pipe Wrapping on Fiber Glass Insulation</td>
<td>Tan Fibrous Homogeneous</td>
<td>30% Cellulose</td>
<td>10% Non-fibrous (Other)</td>
<td>None Detected</td>
<td></td>
</tr>
<tr>
<td>20191028-SG-02B</td>
<td>Storage 041 - Tan Fabric Pipe Wrapping on Fiber Glass Insulation</td>
<td>Tan Fibrous Homogeneous</td>
<td>30% Cellulose</td>
<td>10% Non-fibrous (Other)</td>
<td>None Detected</td>
<td></td>
</tr>
<tr>
<td>20191028-SG-02C</td>
<td>Storage 041 - Tan Fabric Pipe Wrapping on Fiber Glass Insulation</td>
<td>Tan Fibrous Homogeneous</td>
<td>75% Cellulose</td>
<td>5% Non-fibrous (Other)</td>
<td>None Detected</td>
<td></td>
</tr>
<tr>
<td>20191028-SG-03A</td>
<td>Storage 049 - Tan/Black/Silver Pipe Wrapping on Fiber Glass Insulation</td>
<td>Tan/Black/Silver Fibrous Homogeneous</td>
<td>50% Cellulose</td>
<td>50% Non-fibrous (Other)</td>
<td>None Detected</td>
<td></td>
</tr>
<tr>
<td>20191028-SG-03B</td>
<td>Storage 049 - Tan/Black/Silver Pipe Wrapping on Fiber Glass Insulation</td>
<td>Tan/Black/Silver Fibrous Homogeneous</td>
<td>50% Cellulose</td>
<td>50% Non-fibrous (Other)</td>
<td>None Detected</td>
<td></td>
</tr>
<tr>
<td>20191028-SG-03C</td>
<td>Storage 049 - Tan/Black/Silver Pipe Wrapping on Fiber Glass Insulation</td>
<td>Tan/Black/Silver Fibrous Homogeneous</td>
<td>65% Cellulose</td>
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<td>Boys Bathroom - White/Silver Pipe Wrapping on Fiber Glass Insulation</td>
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<td>40% Cellulose</td>
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</table>
**Test Report: Asbestos Analysis of Bulk Materials via EPA 600/R-93/116 Method using Polarized Light Microscopy**

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<th>Sample</th>
<th>Description</th>
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<th>% Fibrous</th>
<th>% Non-Fibrous</th>
<th>Asbestos % Type</th>
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<tbody>
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<td>Girls Bathroom - White/Silver Pipe Wrapping on Fiber Glass Insulation</td>
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<td>20191028-SG-04C</td>
<td>Boys Bathroom - White/Silver Pipe Wrapping on Fiber Glass Insulation</td>
<td>White/Silver Fibrous Homogeneous</td>
<td>30% Cellulose 15% Glass</td>
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<td>20191028-SG-05A</td>
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## Test Report: Asbestos Analysis of Bulk Materials via EPA 600/R-93/116 Method using Polarized Light Microscopy

<table>
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<th>% Non-Fibrous</th>
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<td>20191028-SG-12A</td>
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<td>Room 19 - Duct Cover - White Gypsum Board</td>
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<td>20191028-SG-16A</td>
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# Test Report: Asbestos Analysis of Bulk Materials via EPA 600/R-93/116 Method using Polarized Light Microscopy

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<th>Sample</th>
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<th>% Type</th>
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</table>

**Analyst(s)**

Garret Vliet (25)
Tyler Hurwitt (32)

Samantha Rundstrom, Laboratory Manager or Other Approved Signatory

EMSL maintains liability limited to cost of analysis. The above analyses were performed in general compliance with Appendix E to Subpart E of 40 CFR (previously EPA 600/M4-82-020 "Interim Method"), but augmented with procedures outlined in the 1993 ("final") version of the method. This report relates only to the samples reported above, and may not be reproduced, except in full, without written approval by EMSL. EMSL bears no responsibility for sample collection activities or analytical method limitations. Interpretation and use of test results are the responsibility of the client. All samples received in acceptable condition unless otherwise noted. This report must not be used by the client to claim product certification, approval, or endorsement by NVLAP. NIST or any agency of the federal government. EMSL recommends gravimetric reduction for all non-friable organically bound materials prior to analysis. Estimation of uncertainty is available on request. Samples analyzed by EMSL Analytical, Inc. Cinnaminson, NJ NVLAP Lab Code 101048-0, AIHA-LAP, LLC-IHLAP Lab 100194, NYS ELAP 10872, NJ DEP 03036, PA ID# 68-00367, LA #04127

Appendix D

Site Photographs
Unit Storage 049 ACM Pipe Fitting Insulation, Duct Flex Connector
And Lead Green Metal Duct/Air Handler

Stage – ACM Duct Flex Connectors

Storage E - 9”x 9” Floor Tiles
Main and Cafeteria Roof

Gym Roof Air Handler
Appendix E

XRF Lead Determination Field Data Sheets
## XRF Lead Determination Field Data Sheet

**Inspector Name:** Sandie Bremer  
**Inspector License #:**

**Date:** 10-28-2019  
**XRF Model:** 2PA-18  
**Serial:** 3241R

**Project Name:** Roger Sherman Elementary School  
**Project Number:** 20180955 A40

**Address:** 250 Fairview St, Fairfield, CT  
**Project PM:** Eduardo Harque

### XRF Calibration Check - RMD (0.7 to 1.3 mg/cm² inclusive)

<table>
<thead>
<tr>
<th>Hour</th>
<th>First Reading</th>
<th>Second Reading</th>
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### Side | Surface/Component | Substrate/Color | XRF Reading | Positive (°) | Comments/Notes |
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<tr>
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<td>CHU / Brown</td>
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<td>-</td>
<td>Stage</td>
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<tr>
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<td>-</td>
<td>11</td>
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<tr>
<td>B. Wall</td>
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<tr>
<td>C. Door Casing</td>
<td>Metal / Brown</td>
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<td>-</td>
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<tr>
<td>C. Door</td>
<td>Wood / Brown</td>
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<td>-</td>
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<tr>
<td>C. Door Jamb</td>
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<tr>
<td>C. Green Metal Duct/Handler</td>
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<td>Room above stage, 049</td>
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<td>A. Duct</td>
<td>Metal / Beige</td>
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<td>Storage L</td>
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<tr>
<td>C. Division Wall/Door</td>
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*Substrate Type: Metal = M, Wood = W, Plaster = P, Sheetrock = S, Concrete = C, Brick = B
N/A: Not Accessible; N/C: Not Coated; COV: Covered; VR = Vinyl Replacement
Appendix F

Lead Waste Characterization Laboratory Report and Chain of Custody Form
Client: Mr. Miguel Marques
Fuss & O'Neill Inc
58 Quarry Rd.
Trumbull, CT 06611

Analytical Report
CET# 9100929

Report Date: November 04, 2019
Project: Roger Sherman Elementary School
Project Number: 20180955.A40
PO Number: 20180955.A40
SAMPLE SUMMARY

The sample(s) were received at 16.3°C.

This report contains analytical data associated with following samples only.

<table>
<thead>
<tr>
<th>Sample ID</th>
<th>Laboratory ID</th>
<th>Matrix</th>
<th>Collection Date/Time</th>
<th>Receipt Date</th>
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<tr>
<td>20191028SG-1</td>
<td>9100929-01</td>
<td>Solid</td>
<td>10/28/2019 20:00</td>
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**Analyte: TCLP Lead [EPA 6020A]**  
**Prep: EPA 3005A-1311**  
**Analyst: CED**  
**Matrix: Extract**

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<tr>
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<th>Client Sample ID</th>
<th>Result</th>
<th>RL</th>
<th>Units</th>
<th>Dilution</th>
<th>Batch</th>
<th>Prepared</th>
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<tr>
<td>9100929-01</td>
<td>20191028SG-1</td>
<td>ND</td>
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<td>mg/L</td>
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<td>B9K0119</td>
<td>11/01/2019</td>
<td>11/01/2019 14:33</td>
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</table>
All questions related to this report should be directed to David Ditta, Timothy Fusco, or Robert Blake at 203-377-9984.

Sincerely,

David Ditta
Laboratory Director

This technical report was reviewed by Robert Blake

Project Manager

Report Comments:

Sample Result Flags:
E- The result is estimated, above the calibration range.
H- The surrogate recovery is above the control limits.
L- The surrogate recovery is below the control limits.
B- The compound was detected in the laboratory blank.
P- The Relative Percent Difference (RPD) of dual column analyses exceeds 40%.
D- The RPD between the sample and the sample duplicate is high. Sample Homogeneity may be a problem.
+ - The Surrogate was diluted out.
*C1- The Continuing Calibration did not meet method specifications and was biased low for this analyte. Increased uncertainty is associated with the reported value which is likely to be biased low.
*C2- The Continuing Calibration did not meet method specifications and was biased high for this analyte. Increased uncertainty is associated with the reported value which is likely to be biased high.
*F1- The Laboratory Control Sample recovery is outside of control limits. Reported value for this analyte is likely to be biased on the low side.
*F2- The Laboratory Control Sample recovery is outside of control limits. Reported value for this analyte is likely to be biased on the high side.
*I- Analyte exceeds method limits from second source standard in Initial Calibration Verification (ICV). No directional bias.

All results met standard operating procedures unless indicated by a data qualifier next to a sample result, or a narration in the QC report.

For Percent Solids, if any of the following prep methods (3050B, 3540C, 3545A, 3550C, 5035 and 9013A) were used for samples pertaining to this report, the percent solids procedure is within that prep method.

Complete Environmental Testing is only responsible for the certified testing and is not directly responsible for the integrity of the sample before laboratory receipt.

ND is None Detected at or above the specified reporting limit
Reporting Limit (RL) is the limit of detection for an analyte after any adjustment made for dilution or percent moisture.
All analyses were performed in house unless a Reference Laboratory is listed.
Samples will be disposed of 30 days after the report date.
CERTIFICATIONS

Certified Analyses included in this Report

<table>
<thead>
<tr>
<th>Analyte</th>
<th>Certifications</th>
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<tr>
<td>EPA 6020A in Water</td>
<td>Lead</td>
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Complete Environmental Testing operates under the following certifications and accreditations:

<table>
<thead>
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<th>Code</th>
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<tbody>
<tr>
<td>CT</td>
<td>Connecticut Public Health</td>
<td>PH0116</td>
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## Chain-of-Custody Record

**Project Name:** Roger Sherman Elementary School  
**Report To:** labresults@fondo.com  
**Invoice To:** Sarah Owens  
**P.O. No.:** 20180955.A40  
**Sampler's Signature:** Shaebe - Sandra Giammo  
**Date:** 10-24-19  

**Source Codes:**  
- MW=Monitoring Well  
- PW=Potable Water  
- T=Treatment Facility  
- S=Soil  
- B=Sediment  
- W=Waste  
- A=Air  
- C=Concrete  
- X=Other  

**Container:** TCP lead Thane, NH  
**Analysis Request:**  

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<th>Item No.</th>
<th>Transfer Check</th>
<th>Sample Number</th>
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**Additional Comments:** 16.3°
SECTION 035416 - HYDRAULIC CEMENT UNDERLAYMENT

PART 1 - GENERAL

1.1 RELATED DOCUMENTS
A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY
A. Section includes polymer-modified, self-leveling, hydraulic cement underlayment.

1.3 ACTION SUBMITTALS
A. Product Data: For each type of product.
B. Shop Drawings: Include plans indicating substrates, locations, and average depths of underlayment based on survey of substrate conditions.

1.4 INFORMATIONAL SUBMITTALS
A. Qualification Data: For Installer.

1.5 QUALITY ASSURANCE
A. Installer Qualifications: Installer who is approved by manufacturer for application of underlayment products required for this Project.

1.6 DELIVERY, STORAGE, AND HANDLING
A. Store materials to comply with manufacturer's written instructions to prevent deterioration from moisture or other detrimental effects.

1.7 FIELD CONDITIONS
A. Environmental Limitations: Comply with manufacturer's written instructions for substrate temperature, ventilation, ambient temperature and humidity, and other conditions affecting underlayment performance.
   1. Place hydraulic cement underlayments only when ambient temperature and temperature of substrates are between 50 and 80 deg F (10 and 27 deg C).

PART 2 - PRODUCTS

2.1 PERFORMANCE REQUIREMENTS
A. Fire-Resistance Ratings: Comply with ASTM E 119; testing by a qualified testing agency. Identify products with appropriate markings of applicable testing agency.
1. Indicate design designations from UL's "Fire Resistance Directory" or from the listings of another qualified testing agency.

2.2 HYDRAULIC CEMENT UNDERLAYMENTS

A. Hydraulic Cement Underlayment: Polymer-modified, self-leveling, hydraulic cement product that can be applied in minimum uniform thickness of ¼-inch and that can be feathered at edges to match adjacent floor elevations.

1. Basis-of-Design:
   a. Ardex Americas; Ardex K 520

2. Acceptable Manufacturers: Subject to compliance with requirements, available products that may be incorporated into the Work include, but are not limited to, the following:
   a. Euclid Chemical Company (The)
   b. Maxxon Corporation
   c. USG Corporation
   d. Substitutions: Under provisions of Section 012500 “Substitution Procedures”.

3. Cement Binder: ASTM C 150, Portland cement, or hydraulic or blended hydraulic cement as defined by ASTM C 219.

4. Compressive Strength: Not less than 6000 psi at twenty-eight (28) days when tested according to ASTM C 109.

B. Aggregate: Well-graded, washed gravel, 1/8- to ¼-inch; or coarse sand as recommended by underlayment manufacturer.

1. Provide aggregate when recommended in writing by underlayment manufacturer for underlayment thickness required.

C. Water: Potable and at a temperature of not more than 70 deg F (21 deg C).

D. Primer: Product of underlayment manufacturer recommended in writing for substrate, conditions, and application indicated.

E. Surface Sealer: Designed to reduce porosity as recommended by manufacturer for type of floor covering to be applied to underlayment.

PART 3 - EXECUTION

3.1 EXAMINATION

A. Examine substrates, with Installer present, for conditions affecting performance of the Work.

B. Proceed with application only after unsatisfactory conditions have been corrected.

3.2 PREPARATION

A. General: Prepare and clean substrate according to manufacturer's written instructions.
1. Treat nonmoving substrate cracks according to manufacturer's written instructions to prevent cracks from telegraphing (reflecting) through underlayment.
2. Fill substrate voids to prevent underlayment from leaking.

B. Concrete Substrates: Mechanically remove, according to manufacturer's written instructions, laitance, glaze, efflorescence, curing compounds, form-release agents, dust, dirt, grease, oil, and other contaminants that might impair underlayment bond.
   1. Moisture Testing: Perform anhydrous calcium chloride test, ASTM F 1869. Proceed with installation only after substrates do not exceed a maximum moisture-vapor-emission rate of 3 lb of water/1000 sq. ft. in 24 hours.

C. Adhesion Tests: After substrate preparation, test substrate for adhesion with underlayment according to manufacturer's written instructions.

3.3 APPLICATION

A. General: Mix and apply underlayment components according to manufacturer's written instructions.
   1. Close areas to traffic during underlayment application and for time period after application recommended in writing by manufacturer.
   2. Coordinate application of components to provide optimum adhesion to substrate and between coats.
   3. At substrate expansion, isolation, and other moving joints, allow joint of same width to continue through underlayment.

B. Apply primer over prepared substrate at manufacturer's recommended spreading rate.

C. Apply underlayment to produce uniform, level surface.
   1. Apply a final layer without aggregate to product surface.
   2. Feather edges to match adjacent floor elevations.

D. Cure underlayment according to manufacturer's written instructions. Prevent contamination during application and curing processes.

E. Do not install floor coverings over underlayment until after time period recommended in writing by underlayment manufacturer.

F. Apply surface sealer at rate recommended by manufacturer.

G. Remove and replace underlayment areas that evidence lack of bond with substrate, including areas that emit a "hollow" sound when tapped.

3.4 PROTECTION

A. Protect underlayment from concentrated and rolling loads for remainder of construction period.
SECTION 042200 - CONCRETE UNIT MASONRY

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section Includes:
   1. Concrete masonry units.
   2. Mortar and grout.
   3. Steel reinforcing bars.
   5. Miscellaneous masonry accessories.

1.3 DEFINITIONS

A. CMU(s): Concrete masonry unit(s).

B. Reinforced Masonry: Masonry containing reinforcing steel in grouted cells.

1.4 PREINSTALLATION MEETINGS

A. Preinstallation Conference: Conduct conference at Project site.

1.5 ACTION SUBMITTALS

A. Product Data: For each type of product.

B. Shop Drawings: For the following:
   1. Masonry Units: Show sizes, profiles, coursing, and locations of special shapes.
   2. Reinforcing Steel: Detail bending, lap lengths, and placement of unit masonry reinforcing bars. Comply with ACI 315.

1.6 INFORMATIONAL SUBMITTALS

A. Qualification Data: For testing agency.

B. Material Certificates: For each type and size of the following:
   1. Masonry units.
      a. Include material test reports substantiating compliance with requirements.
   2. Cementitious materials. Include name of manufacturer, brand name, and type.
3. Preblended, dry mortar mixes. Include description of type and proportions of ingredients.
4. Grout mixes. Include description of type and proportions of ingredients.
5. Reinforcing bars.
7. Anchors, ties, and metal accessories.

C. Mix Designs: For each type of mortar and grout. Include description of type and proportions of ingredients.
   1. Include test reports for mortar mixes required to comply with property specification. Test according to ASTM C 109 for compressive strength, ASTM C 1506 for water retention, and ASTM C 91 for air content.
   2. Include test reports, according to ASTM C 1019, for grout mixes required to comply with compressive strength requirement.

D. Cold-Weather and Hot-Weather Procedures: Detailed description of methods, materials, and equipment to be used to comply with requirements.

1.7 QUALITY ASSURANCE
   A. Testing Agency Qualifications: Qualified according to ASTM C 1093 for testing indicated.

1.8 DELIVERY, STORAGE, AND HANDLING
   A. Store masonry units on elevated platforms in a dry location. If units are not stored in an enclosed location, cover tops and sides of stacks with waterproof sheeting, securely tied. If units become wet, do not install until they are dry.
   B. Store cementitious materials on elevated platforms, under cover, and in a dry location. Do not use cementitious materials that have become damp.
   C. Store aggregates where grading and other required characteristics can be maintained and contamination avoided.
   D. Deliver preblended, dry mortar mix in moisture-resistant containers. Store preblended, dry mortar mix in delivery containers on elevated platforms in a dry location or in covered weatherproof dispensing silos.
   E. Store masonry accessories, including metal items, to prevent corrosion and accumulation of dirt and oil.

1.9 FIELD CONDITIONS
   A. Do not apply uniform floor or roof loads for at least 12 hours and concentrated loads for at least three (3) days after building masonry walls or columns.
   B. Stain Prevention: Prevent grout, mortar, and soil from staining the face of masonry to be left exposed or painted. Immediately remove grout, mortar, and soil that come in contact with such masonry.
1. Protect base of walls from mortar splatter by spreading coverings on ground and over wall surface.
2. Protect sills, ledges, and projections from mortar droppings.
3. Protect surfaces of window and door frames, as well as similar products with painted and integral finishes, from mortar droppings.

C. Cold-Weather Requirements: Do not use frozen materials or materials mixed or coated with ice or frost. Do not build on frozen substrates. Remove and replace unit masonry damaged by frost or by freezing conditions. Comply with cold-weather construction requirements contained in TMS 602/ACI 530.1/ASCE 6.

1. Cold-Weather Cleaning: Use liquid cleaning methods only when air temperature is 40 deg F (4 deg C) and higher and will remain so until masonry has dried, but not less than seven days after completing cleaning.


PART 2 - PRODUCTS

2.1 MANUFACTURERS

A. Source Limitations for Masonry Units: Obtain exposed masonry units of a uniform texture and color, or a uniform blend within the ranges accepted for these characteristics, from single source from single manufacturer for each product required.

B. Source Limitations for Mortar Materials: Obtain mortar ingredients of a uniform quality, including color for exposed masonry, from single manufacturer for each cementitious component and from single source or producer for each aggregate.

2.2 UNIT MASONRY, GENERAL

A. Masonry Standard: Comply with TMS 602/ACI 530.1/ASCE 6 except as modified by requirements in the Contract Documents.

B. Defective Units: Referenced masonry unit standards may allow a certain percentage of units to contain chips, cracks, or other defects exceeding limits stated. Do not use units where such defects are exposed in the completed Work.

C. Fire-Resistance Ratings: Comply with requirements for fire-resistance-rated assembly designs indicated.

1. Where fire-resistance-rated construction is indicated, units shall be listed and labeled by a qualified testing agency acceptable to authorities having jurisdiction.

2.3 CONCRETE MASONRY UNITS

A. Shapes: Provide shapes indicated and as follows, with exposed surfaces matching exposed faces of adjacent units unless otherwise indicated.
1. Provide special shapes for lintels, corners, jambs, sashes, movement joints, headers, bonding, and other special conditions.

2. Provide bullnose units for outside corners unless otherwise indicated.

B. CMUs: ASTM C 90.
   1. Density Classification: Normal weight.
   2. Size (Width): Manufactured to dimensions 3/8-inch less-than-nominal dimensions.
   3. Exposed Faces: Provide color and texture matching the range represented by Architect's sample.

2.4 MASONRY LINTELS

A. Masonry Lintels: Prefabricated or built-in-place masonry lintels made from bond beam CMUs matching adjacent CMUs in color, texture, and density classification, with reinforcing bars placed as indicated and filled with coarse grout. Cure precast lintels before handling and installing. Temporarily support built-in-place lintels until cured.

2.5 MORTAR AND GROUT MATERIALS

A. Portland Cement: ASTM C 150, Type I or II, except Type III may be used for cold-weather construction. Provide natural color or white cement as required to produce mortar color indicated.
   1. Alkali content shall not be more than 0.1 percent when tested according to ASTM C 114.

B. Hydrated Lime: ASTM C 207, Type S.

C. Aggregate for Mortar: ASTM C 144.
   1. For mortar that is exposed to view, use washed aggregate consisting of natural sand or crushed stone.
   2. For joints less than ¼-inch-thick, use aggregate graded with one hundred percent (100%) passing the No. 16 sieve.
   3. White-Mortar Aggregates: Natural white sand or crushed white stone.
   4. Colored-Mortar Aggregates: Natural sand or crushed stone of color necessary to produce required mortar color.


E. Water: Potable.

2.6 REINFORCEMENT

A. Uncoated Steel Reinforcing Bars: ASTM A 615 or ASTM A 996, Grade 60.

B. Masonry-Joint Reinforcement, General: Ladder type complying with ASTM A 951.
   1. Interior Walls: Hot-dip galvanized carbon steel.
   2. Wire Size for Side Rods: 0.148-inch diameter.
   4. Spacing of Cross Rods: Not more than 16 inches o.c.
5. Provide in lengths of not less than 10 feet, with prefabricated corner and tee units.

2.7 TIES AND ANCHORS

A. General: Ties and anchors shall extend at least 1½ inches into masonry but with at least a 5/8-inch cover on outside face.

B. Materials: Provide ties and anchors specified in this article that are made from materials that comply with the following unless otherwise indicated:

1. Stainless-Steel Wire: ASTM A 580, Type 304.
2. Stainless-Steel Sheet: ASTM A 240 or ASTM A 666, Type 304.

C. Partition Top Anchors: 0.105-inch-thick metal plate with a 3/8-inch-diameter metal rod 6 inches long welded to plate and with closed-end plastic tube fitted over rod that allows rod to move in and out of tube. Fabricate from stainless-steel.

2.8 MISCELLANEOUS MASONRY ACCESSORIES

A. Preformed Control-Joint Gaskets: Made from styrene-butadiene-rubber compound, complying with ASTM D 2000, Designation M2AA-805 or PVC, complying with ASTM D 2287, Type PVC-65406 and designed to fit standard sash block and to maintain lateral stability in masonry wall; size and configuration as indicated.

B. Bond-Breaker Strips: Asphalt-saturated felt complying with ASTM D 226, Type I (No. 15 asphalt felt).

2.9 MORTAR AND GROUT MIXES

A. General: Do not use admixtures, including pigments, air-entraining agents, accelerators, retarders, water-repellent agents, antifreeze compounds, or other admixtures unless otherwise indicated.

1. Do not use calcium chloride in mortar or grout.
2. Use Portland cement-lime mortar unless otherwise indicated.

B. Preblended, Dry Mortar Mix: Furnish dry mortar ingredients in form of a preblended mix. Measure quantities by weight to ensure accurate proportions, and thoroughly blend ingredients before delivering to Project site.

C. Mortar for Unit Masonry: Comply with ASTM C 270, Property Specification. Provide the following types of mortar for applications stated unless another type is indicated.

1. For reinforced masonry, use Type S.
2. For exterior, above-grade, load-bearing and non-load-bearing walls and parapet walls; for interior load-bearing walls; for interior non-load-bearing partitions; and for other applications where another type is not indicated, use Type N.
3. For interior non-load-bearing partitions, Type O may be used instead of Type N.

D. Grout for Unit Masonry: Comply with ASTM C 476.
1. Use grout of type indicated or, if not otherwise indicated, of type (fine or coarse) that will comply with TMS 602/ACI 530.1/ASCE 6 for dimensions of grout spaces and pour height.
2. Proportion grout in accordance with ASTM C 476, Table 1.
3. Provide grout with a slump of 8 to 11 inches as measured according to ASTM C 143.

PART 3 - EXECUTION

3.1 EXAMINATION

A. Examine conditions, with Installer present, for compliance with requirements for installation tolerances and other conditions affecting performance of the Work.

1. For the record, prepare written report, endorsed by Installer, listing conditions detrimental to performance of the Work.
2. Verify that foundations are within tolerances specified.
3. Verify that reinforcing dowels are properly placed.
4. Verify that substrates are free of substances that would impair mortar bond.

B. Before installation, examine rough-in and built-in construction for piping systems to verify actual locations of piping.

C. Proceed with installation only after unsatisfactory conditions have been corrected.

3.2 INSTALLATION, GENERAL

A. Build chases and recesses to accommodate items specified in this and other Sections.

B. Leave openings for equipment to be installed before completing masonry. After installing equipment, complete masonry to match construction immediately adjacent to opening.

C. Use full-size units without cutting if possible. If cutting is required to provide a continuous pattern or to fit adjoining construction, cut units with motor-driven saws; provide clean, sharp, unchipped edges. Allow units to dry before laying unless wetting of units is specified. Install cut units with cut surfaces and, where possible, cut edges concealed.

3.3 TOLERANCES

A. Dimensions and Locations of Elements:

1. For dimensions in cross section or elevation, do not vary by more than plus ½-inch or minus ¼-inch.
2. For location of elements in plan, do not vary from that indicated by more than plus or minus ½-inch.
3. For location of elements in elevation, do not vary from that indicated by more than plus or minus ¼-inch in a story height or ½-inch total.

B. Lines and Levels:

1. For bed joints and top surfaces of bearing walls do not vary from level by more than ¼-inch in 10 feet, or ½-inch maximum.
2. For conspicuous horizontal lines, such as lintels, sills, parapets, and reveals, do not vary from level by more than 1/8-inch in 10 feet, ¼-inch in 20 feet, or ½-inch maximum.
3. For vertical lines and surfaces do not vary from plumb by more than ¼-inch in 10 feet, 3/8-inch in 20 feet, or ½-inch maximum.
4. For conspicuous vertical lines, such as external corners, door jambs, reveals, and expansion and control joints, do not vary from plumb by more than 1/8-inch in 10 feet, ¼-inch in 20 feet, or ½-inch maximum.
5. For lines and surfaces do not vary from straight by more than ¼-inch in 10 feet, 3/8-inch in 20 feet, or ½-inch maximum.
6. For vertical alignment of exposed head joints, do not vary from plumb by more than ¼-inch in 10 feet, or ½-inch maximum.

C. Joints:

1. For bed joints, do not vary from thickness indicated by more than plus or minus 1/8-inch, with a maximum thickness limited to ½-inch.
2. For exposed bed joints, do not vary from bed-joint thickness of adjacent courses by more than 1/8-inch.
3. For head and collar joints, do not vary from thickness indicated by more than plus 3/8-inch or minus ¼-inch.
4. For exposed head joints, do not vary from thickness indicated by more than plus or minus 1/8-inch. Do not vary from adjacent bed-joint and head-joint thicknesses by more than 1/8-inch.

3.4 LAYING MASONRY WALLS

A. Lay out walls in advance for accurate spacing of surface bond patterns with uniform joint thicknesses and for accurate location of openings, movement-type joints, returns, and offsets. Avoid using less-than-half-size units, particularly at corners, jambs, and, where possible, at other locations.

B. Bond Pattern for Exposed Masonry: Unless otherwise indicated, lay exposed masonry in running bond; do not use units with less-than-nominal 4-inch horizontal face dimensions at corners or jambs.

C. Lay concealed masonry with all units in a wythe in running bond or bonded by lapping not less than 4 inches. Bond and interlock each course of each wythe at corners. Do not use units with less-than-nominal 4-inch horizontal face dimensions at corners or jambs.

D. Stopping and Resuming Work: Stop work by stepping back units in each course from those in course below; do not tooth. When resuming work, clean masonry surfaces that are to receive mortar, remove loose masonry units and mortar, and wet brick if required before laying fresh masonry.

E. Built-in Work: As construction progresses, build in items specified in this and other Sections. Fill in solidly with masonry around built-in items.

F. Fill space between steel frames and masonry solidly with mortar unless otherwise indicated.

G. Fill cores in hollow CMUs with grout 24 inches under bearing plates, beams, lintels, posts, and similar items unless otherwise indicated.
H. Build non-load-bearing interior partitions full height of story to underside of solid floor or roof structure above unless otherwise indicated.

1. Install compressible filler in joint between top of partition and underside of structure above.
2. Fasten partition top anchors to structure above and build into top of partition. Grout cells of CMUs solidly around plastic tubes of anchors and push tubes down into grout to provide \( \frac{1}{2} \)-inch clearance between end of anchor rod and end of tube. Space anchors 48 inches o.c. unless otherwise indicated.
3. Wedge non-load-bearing partitions against structure above with small pieces of tile, slate, or metal. Fill joint with mortar after dead-load deflection of structure above approaches final position.
4. At fire-rated partitions, treat joint between top of partition and underside of structure.

3.5 MORTAR BEDDING AND JOINTING

A. Lay hollow CMUs as follows:

1. Bed face shells in mortar and make head joints of depth equal to bed joints.
2. Bed webs in mortar in all courses of piers, columns, and pilasters.
3. Bed webs in mortar in grouted masonry, including starting course on footings.
4. Fully bed entire units, including areas under cells, at starting course on footings where cells are not grouted.

B. Lay solid CMUs with completely filled bed and head joints; butter ends with sufficient mortar to fill head joints and shove into place. Do not deeply furrow bed joints or slush head joints.

C. Tool exposed joints slightly concave when thumbprint hard, using a jointer larger than joint thickness unless otherwise indicated.

D. Cut joints flush where indicated to receive waterproofing unless otherwise indicated.

3.6 MASONRY-JOINT REINFORCEMENT

A. General: Install entire length of longitudinal side rods in mortar with a minimum cover of 5/8-inch on exterior side of walls, ½-inch elsewhere. Lap reinforcement a minimum of 6 inches.

1. Space reinforcement not more than 16 inches o.c.
2. Provide reinforcement not more than 8 inches above and below wall openings and extending 12 inches beyond openings in addition to continuous reinforcement.

B. Interrupt joint reinforcement at control and expansion joints unless otherwise indicated.

C. Provide continuity at wall intersections by using prefabricated T-shaped units.

D. Provide continuity at corners by using prefabricated L-shaped units.

E. Cut and bend reinforcing units as directed by manufacturer for continuity at returns, offsets, column fireproofing, pipe enclosures, and other special conditions.
3.7 CONTROL AND EXPANSION JOINTS
   A. General: Install control- and expansion-joint materials in unit masonry as masonry progresses. Do not allow materials to span control and expansion joints without provision to allow for in-plane wall or partition movement.
   B. Form control joints in concrete masonry as follows:
      1. Install preformed control-joint gaskets designed to fit standard sash block.

3.8 LINTELS
   A. Provide masonry lintels where shown and where openings of more than 12 inches for brick-size units and 24 inches for block-size units are shown without structural steel or other supporting lintels.
   B. Provide minimum bearing of 8 inches at each jamb unless otherwise indicated.

3.9 REINFORCED UNIT MASONRY INSTALLATION
   A. Placing Reinforcement: Comply with requirements in TMS 602/ACI 530.1/ASCE 6.
   B. Grouting: Do not place grout until entire height of masonry to be grouted has attained enough strength to resist grout pressure.
      1. Comply with requirements in TMS 602/ACI 530.1/ASCE 6 for cleanouts and for grout placement, including minimum grout space and maximum pour height.
      2. Limit height of vertical grout pours to not more than 60 inches.

3.10 FIELD QUALITY CONTROL
   A. Testing and Inspecting: Owner will engage special inspectors to perform tests and inspections and prepare reports. Allow inspectors access to scaffolding and work areas as needed to perform tests and inspections. Retesting of materials that fail to comply with specified requirements shall be done at Contractor's expense.
   B. Inspections: Special inspections according to Level C in TMS 402/ACI 530/ASCE 5.
      1. Begin masonry construction only after inspectors have verified proportions of site-prepared mortar.
      2. Place grout only after inspectors have verified compliance of grout spaces and of grades, sizes, and locations of reinforcement.
      3. Place grout only after inspectors have verified proportions of site-prepared grout.
   C. Testing Frequency: One (1) set of tests for each 5000-sq. ft. of wall area or portion thereof.
   D. Concrete Masonry Unit Test: For each type of unit provided, according to ASTM C 140 for compressive strength.
   E. Mortar Test (Property Specification): For each mix provided, according to ASTM C 780. Test mortar for mortar air content and compressive strength.
F. Grout Test (Compressive Strength): For each mix provided, according to ASTM C 1019.

3.11 CLEANING

A. In-Progress Cleaning: Clean unit masonry as work progresses by dry brushing to remove mortar fins and smears before tooling joints.

B. Final Cleaning: After mortar is thoroughly set and cured, clean exposed masonry as follows:

1. Remove large mortar particles by hand with wooden paddles and nonmetallic scrape hoes or chisels.
2. Test cleaning methods on sample wall panel; leave one-half of panel uncleaned for comparison purposes. Obtain Architect's approval of sample cleaning before proceeding with cleaning of masonry.
3. Clean concrete masonry by applicable cleaning methods indicated in NCMA TEK 8-4A.

3.12 MASONRY WASTE DISPOSAL

A. Salvageable Materials: Unless otherwise indicated, excess masonry materials are Contractor's property. At completion of unit masonry work, remove from Project site.

END OF SECTION 042200
SECTION 055000 - METAL FABRICATIONS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS
A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY
A. Section Includes:
   1. Steel framing and supports for applications where framing and supports are not specified in other Sections.
B. Products furnished, but not installed, under this Section include the following:
   1. Loose steel lintels.

1.3 COORDINATION
A. Coordinate installation of metal fabrications that are anchored to or that receive other work. Furnish setting drawings, templates, and directions for installing anchorages, including sleeves, concrete inserts, anchor bolts, and items with integral anchors, that are to be embedded in concrete or masonry. Deliver such items to Project site in time for installation.

1.4 ACTION SUBMITTALS
A. Product Data: For the following:
   1. Fasteners.
B. Shop Drawings: Show fabrication and installation details. Include plans, elevations, sections, and details of metal fabrications and their connections. Show anchorage and accessory items. Provide Shop Drawings for the following:
   1. Steel framing and supports for applications where framing and supports are not specified in other Sections.

1.5 INFORMATIONAL SUBMITTALS
A. Welding certificates.
B. Research Reports: For post-installed anchors.

1.6 QUALITY ASSURANCE
A. Welding Qualifications: Qualify procedures and personnel in accordance with the following:
1. AWS D1.1, "Structural Welding Code - Steel."

1.7 FIELD CONDITIONS

A. Field Measurements: Verify actual locations of walls, floor slabs, decks, and other construction contiguous with metal fabrications by field measurements before fabrication.

PART 2 - PRODUCTS

2.1 PERFORMANCE REQUIREMENTS

A. Thermal Movements: Allow for thermal movements from ambient and surface temperature changes acting on exterior metal fabrications by preventing buckling, opening of joints, overstressing of components, failure of connections, and other detrimental effects.

1. Temperature Change: 120 deg F, ambient; 180 deg F, material surfaces.

2.2 METALS

A. Metal Surfaces, General: Provide materials with smooth, flat surfaces unless otherwise indicated. For metal fabrications exposed to view in the completed Work, provide materials without seam marks, roller marks, rolled trade names, or blemishes.

B. Steel Plates, Shapes, and Bars: ASTM A 36.

2.3 FASTENERS

A. General: Unless otherwise indicated, provide Type 304 stainless-steel fasteners for exterior use and zinc-plated fasteners with coating complying with ASTM B633 or ASTM F 1941, Class Fe/Zn 5, at exterior walls. Select fasteners for type, grade, and class required.

B. Steel Bolts and Nuts: Regular hexagon-head bolts, ASTM A 307, Grade A; with hex nuts, ASTM A 563; and, where indicated, flat washers.

C. Stainless Steel Bolts and Nuts: Regular hexagon-head annealed stainless steel bolts, ASTM F 593; with hex nuts, ASTM F 594; and, where indicated, flat washers; Alloy Group 1.

D. Anchor Bolts: ASTM F1554, Grade 36, of dimensions indicated; with nuts, ASTM A 563; and, where indicated, flat washers.

1. Hot-dip galvanize or provide mechanically deposited, zinc coating where item being fastened is indicated to be galvanized.

E. Anchors, General: Capable of sustaining, without failure, a load equal to six (6) times the load imposed when installed in unit masonry and four (4) times the load imposed when installed in concrete, as determined by testing in accordance with ASTM E 488, conducted by a qualified independent testing agency.

F. Post-Installed Anchors: Torque-controlled expansion anchors.
1. Material for Interior Locations: Carbon-steel components zinc plated to comply with ASTM B 633 or ASTM F 1941, Class Fe/Zn 5, unless otherwise indicated.

2.4 MISCELLANEOUS MATERIALS

A. Galvanizing Repair Paint: High-zinc-dust-content paint complying with SSPC-Paint 20 and compatible with paints specified to be used over it.

2.5 FABRICATION, GENERAL

A. Shop Assembly: Preassemble items in the shop to greatest extent possible. Disassemble units only as necessary for shipping and handling limitations. Use connections that maintain structural value of joined pieces. Clearly mark units for reassembly and coordinated installation.

B. Cut, drill, and punch metals cleanly and accurately. Remove burrs and ease edges to a radius of approximately 1/32-inch unless otherwise indicated. Remove sharp or rough areas on exposed surfaces.

C. Form bent-metal corners to smallest radius possible without causing grain separation or otherwise impairing work.

D. Form exposed work with accurate angles and surfaces and straight edges.

E. Weld corners and seams continuously to comply with the following:

1. Use materials and methods that minimize distortion and develop strength and corrosion resistance of base metals.
2. Obtain fusion without undercut or overlap.
3. Remove welding flux immediately.
4. At exposed connections, finish exposed welds and surfaces smooth and blended so no roughness shows after finishing and contour of welded surface matches that of adjacent surface.

F. Form exposed connections with hairline joints, flush and smooth, using concealed fasteners or welds where possible. Where exposed fasteners are required, use Phillips flat-head (countersunk) fasteners unless otherwise indicated. Locate joints where least conspicuous.

G. Fabricate seams and other connections that are exposed to weather in a manner to exclude water. Provide weep holes where water may accumulate.

H. Cut, reinforce, drill, and tap metal fabrications as indicated to receive finish hardware, screws, and similar items.

I. Provide for anchorage of type indicated; coordinate with supporting structure. Space anchoring devices to secure metal fabrications rigidly in place and to support indicated loads.

2.6 MISCELLANEOUS FRAMING AND SUPPORTS

A. General: Provide steel framing and supports not specified in other Sections as needed to complete the Work.
B. Fabricate units from steel shapes, plates, and bars of welded construction unless otherwise indicated. Fabricate to sizes, shapes, and profiles indicated and as necessary to receive adjacent construction.

2.7 LOOSE STEEL LINTELS

A. Fabricate loose steel lintels from steel angles and shapes of size indicated for openings and recesses in masonry walls and partitions at locations indicated. Fabricate in single lengths for each opening unless otherwise indicated. Weld adjoining members together to form a single unit where indicated.

B. Size loose lintels to provide bearing length at each side of openings equal to 1/12 of clear span, but not less than 8 inches unless otherwise indicated.

C. Galvanize and prime loose steel lintels.

2.8 GENERAL FINISH REQUIREMENTS

A. Finish metal fabrications after assembly.

B. Finish exposed surfaces to remove tool and die marks and stretch lines, and to blend into surrounding surface.

2.9 STEEL AND IRON FINISHES

A. Galvanizing: Hot-dip galvanize items as indicated to comply with ASTM A 153 for steel and iron hardware and with ASTM A 123 for other steel and iron products.

1. Do not quench or apply post galvanizing treatments that might interfere with paint adhesion.

B. Preparation for Shop Priming Galvanized Items: After galvanizing, thoroughly clean galvanized surfaces of grease, dirt, oil, flux, and other foreign matter, and treat with metallic phosphate process.

C. Shop prime iron and steel items unless they are to be embedded in concrete, sprayed-on fireproofing, or masonry, or unless otherwise indicated.

D. Preparation for Shop Priming: Prepare surfaces to comply with SSPC-SP 3, "Power Tool Cleaning."

E. Shop Priming: Apply shop primer to comply with SSPC-PA 1, "Paint Application Specification No. 1: Shop, Field, and Maintenance Painting of Steel," for shop painting.

1. Stripe paint corners, crevices, bolts, welds, and sharp edges.
PART 3 - EXECUTION

3.1 INSTALLATION, GENERAL

A. Cutting, Fitting, and Placement: Perform cutting, drilling, and fitting required for installing metal fabrications. Set metal fabrications accurately in location, alignment, and elevation; with edges and surfaces level, plumb, true, and free of rack; and measured from established lines and levels.

B. Fit exposed connections accurately together to form hairline joints. Weld connections that are not to be left as exposed joints but cannot be shop welded because of shipping size limitations. Do not weld, cut, or abrade surfaces of exterior units that have been hot-dip galvanized after fabrication and are for bolted or screwed field connections.

C. Field Welding: Comply with the following requirements:

1. Use materials and methods that minimize distortion and develop strength and corrosion resistance of base metals.
2. Obtain fusion without undercut or overlap.
3. Remove welding flux immediately.
4. At exposed connections, finish exposed welds and surfaces smooth and blended so no roughness shows after finishing and contour of welded surface matches that of adjacent surface.

D. Fastening to In-Place Construction: Provide anchorage devices and fasteners where metal fabrications are required to be fastened to in-place construction. Provide threaded fasteners for use with concrete and masonry inserts, toggle bolts, through bolts, lag screws, wood screws, and other connectors.

E. Provide temporary bracing or anchors in formwork for items that are to be built into concrete, masonry, or similar construction.

3.2 INSTALLATION OF MISCELLANEOUS FRAMING AND SUPPORTS

A. General: Install framing and supports to comply with requirements of items being supported, including manufacturers' written instructions and requirements indicated on Shop Drawings.

3.3 REPAIRS

A. Galvanized Surfaces: Clean field welds, bolted connections, and abraded areas and repair galvanizing to comply with ASTM A 780.

END OF SECTION 055000
SECTION 055213 - PIPE AND TUBE RAILINGS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section Includes:
   1. Steel pipe railings.

1.3 ACTION SUBMITTALS

A. Shop Drawings: Include plans, elevations, sections, details, and attachments to other work.

B. Samples: For each type of exposed finish required.
   1. Sections of each distinctly different linear railing member, including handrails, top rails, posts, and balusters.
   2. Fittings and brackets.

C. Third-Party Review Submittal: For railings, including analysis data signed and sealed by the qualified professional engineer responsible for their preparation.

1.4 INFORMATIONAL SUBMITTALS

A. Qualification Data: For testing agency.

B. Welding certificates.

C. Product Test Reports: For pipe and tube railings, for tests performed by a qualified testing agency, according to ASTM E 894 and ASTM E 935.

D. Evaluation Reports: For post-installed anchors, from ICC-ES.

1.5 QUALITY ASSURANCE

A. Welding Qualifications: Qualify procedures and personnel according to the following:
   1. AWS D1.1, "Structural Welding Code - Steel."

1.6 FIELD CONDITIONS

A. Field Measurements: Verify actual locations of walls and other construction contiguous with metal fabrications by field measurements before fabrication.
PART 2 - PRODUCTS

2.1 PERFORMANCE REQUIREMENTS

A. Third-Party Review: Engage a qualified professional engineer, as defined in Section 014000 "Quality Requirements," to review load calculations of the railing assemblies, including attachment to building construction.

B. Structural Performance: Railings, including attachment to building construction, shall withstand the effects of gravity loads and the following loads and stresses within limits and under conditions indicated:

1. Handrails and Top Rails of Guards:
   a. Uniform load of 50 lbf/ft. applied in any direction.
   b. Concentrated load of 200 lbf applied in any direction.
   c. Uniform and concentrated loads need not be assumed to act concurrently.

2. Infill of Guards:
   a. Concentrated load of 50 lbf applied horizontally on an area of 1 sq. ft.
   b. Infill load and other loads need not be assumed to act concurrently.

C. Thermal Movements: Allow for thermal movements from ambient and surface temperature changes.

   1. Temperature Change: 120 deg F (67 deg C), ambient; 180 deg F (100 deg C, material surfaces).

2.2 METALS, GENERAL

A. Metal Surfaces, General: Provide materials with smooth surfaces, without seam marks, roller marks, rolled trade names, stains, discolorations, or blemishes.

B. Brackets, Flanges, and Anchors: Cast or formed metal of same type of material and finish as supported rails unless otherwise indicated.

2.3 STEEL AND IRON

A. Pipe: ASTM A 53, Type F or Type S, Grade A, Standard Weight (Schedule 40), unless another grade and weight are required by structural loads.

   1. Provide galvanized finish for exterior installations and where indicated.

B. Plates, Shapes, and Bars: ASTM A 36.

2.4 FASTENERS

A. General: Provide the following:

   1. Hot-Dip Galvanized Railings: Type 304 stainless-steel or hot-dip zinc-coated steel fasteners complying with ASTM A 153 or ASTM F 2329 for zinc coating.
2. Provide exposed fasteners with finish matching appearance, including color and texture, of railings.

B. Fasteners for Anchoring Railings to Other Construction: Select fasteners of type, grade, and class required to produce connections suitable for anchoring railings to other types of construction indicated and capable of withstanding design loads.

C. Fasteners for Interconnecting Railing Components:
   1. Provide concealed fasteners for interconnecting railing components and for attaching them to other work, unless exposed fasteners are unavoidable or are the standard fastening method for railings indicated.
   2. Provide Phillips tamper-resistant flat-head machine screws for exposed fasteners unless otherwise indicated.

D. Post-Installed Anchors: Torque-controlled expansion anchors or chemical anchors capable of sustaining, without failure, a load equal to six (6) times the load imposed when installed in unit masonry and four (4) times the load imposed when installed in concrete, as determined by testing according to ASTM E 488, conducted by a qualified independent testing agency.

2.5 MISCELLANEOUS MATERIALS

A. Welding Rods and Bare Electrodes: Select according to AWS specifications for metal alloy welded.
   1. For railings, provide type and alloy as recommended by producer of metal to be welded and as required for color match, strength, and compatibility in fabricated items.

B. Etching Cleaner for Galvanized Metal: Complying with MPI#25.

C. Galvanizing Repair Paint: High-zinc-dust-content paint complying with SSPC-Paint 20 and compatible with paints specified to be used over it.

2.6 FABRICATION

A. General: Fabricate railings to comply with requirements indicated for design, dimensions, member sizes and spacing, details, finish, and anchorage, but not less than that required to support structural loads.

B. Shop assemble railings to greatest extent possible to minimize field splicing and assembly. Disassemble units only as necessary for shipping and handling limitations. Clearly mark units for reassembly and coordinated installation. Use connections that maintain structural value of joined pieces.

C. Cut, drill, and punch metals cleanly and accurately. Remove burrs and ease edges to a radius of approximately 1/32-inch unless otherwise indicated. Remove sharp or rough areas on exposed surfaces.
D. Form work true to line and level with accurate angles and surfaces.

E. Fabricate connections that are exposed to weather in a manner that excludes water. Provide weep holes where water may accumulate.

F. Cut, reinforce, drill, and tap as indicated to receive finish hardware, screws, and similar items.

G. Connections: Fabricate railings with welded connections unless otherwise indicated.

H. Welded Connections: Cope components at connections to provide close fit, or use fittings designed for this purpose. Weld all around at connections, including at fittings.
   1. Use materials and methods that minimize distortion and develop strength and corrosion resistance of base metals.
   2. Obtain fusion without undercut or overlap.
   3. Remove flux immediately.
   4. At exposed connections, finish exposed surfaces smooth and blended so no roughness shows after finishing and welded surface matches contours of adjoining surfaces.

I. Form Changes in Direction as Follows:
   1. As detailed.

J. For changes in direction made by bending, use jigs to produce uniform curvature for each repetitive configuration required. Maintain cross section of member throughout entire bend without buckling, twisting, cracking, or otherwise deforming exposed surfaces of components.

K. Brackets, Flanges, Fittings, and Anchors: Provide wall brackets, flanges, miscellaneous fittings, and anchors to interconnect railing members to other work unless otherwise indicated.

2.7 STEEL AND IRON FINISHES

A. Galvanized Railings:
   1. Hot-dip galvanize exterior steel railings, including hardware, after fabrication.
   2. Comply with ASTM A 123 for hot-dip galvanized railings.
   4. Fill vent and drain holes that are exposed in the finished Work, unless indicated to remain as weep holes, by plugging with zinc solder and filing off smooth.

B. For galvanized railings, provide hot-dip galvanized fittings, brackets, fasteners, sleeves, and other ferrous components.

PART 3 - EXECUTION

3.1 INSTALLATION, GENERAL

A. Fit exposed connections together to form tight, hairline joints.

B. Perform cutting, drilling, and fitting required for installing railings. Set railings accurately in location, alignment, and elevation; measured from established lines and levels and free of rack.
1. Do not weld, cut, or abrade surfaces of railing components that are coated or finished after fabrication and that are intended for field connection by mechanical or other means without further cutting or fitting.
2. Set posts plumb within a tolerance of 1/16-inch in 3 feet.
3. Align rails so variations from level for horizontal members and variations from parallel with rake of steps and ramps for sloping members do not exceed ¼-inch in 12 feet.

C. Control of Corrosion: Prevent galvanic action and other forms of corrosion by insulating metals and other materials from direct contact with incompatible materials.

D. Adjust railings before anchoring to ensure matching alignment at abutting joints.

E. Fastening to In-Place Construction: Use anchorage devices and fasteners where necessary for securing railings and for properly transferring loads to in-place construction.

3.2 RAILING CONNECTIONS

A. Welded Connections: Use fully welded joints for permanently connecting railing components. Comply with requirements for welded connections in "Fabrication" Article whether welding is performed in the shop or in the field.

B. Expansion Joints: Install expansion joints at locations indicated but not farther apart than required to accommodate thermal movement. Provide slip-joint internal sleeve extending 2 inches beyond joint on either side, fasten internal sleeve securely to one side, and locate joint within 6 inches of post.

3.3 ANCHORING POSTS

A. Use metal collars for installing posts.

B. Anchor posts to metal surfaces with oval flanges, angle type, or floor type as required by conditions, connected to posts and to metal supporting members as follows:

1. For steel pipe railings, weld flanges to post and bolt to metal supporting surfaces.

3.4 ADJUSTING AND CLEANING

A. Galvanized Surfaces: Clean field welds, bolted connections, and abraded areas, and repair galvanizing to comply with ASTM A 780.

3.5 PROTECTION

A. Protect finishes of railings from damage during construction period with temporary protective coverings approved by railing manufacturer. Remove protective coverings at time of Substantial Completion.

END OF SECTION 055213
SECTION 061000 - ROUGH CARPENTRY

PART 1 - GENERAL

1.1 RELATED DOCUMENTS
   A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY
   A. Section Includes:
      1. Wood blocking and nailers.
      2. Plywood backing panels.

1.3 DEFINITIONS
   A. Boards or Strips: Lumber of less than 2 inches nominal size in least dimension.
   B. Lumber grading agencies, and the abbreviations used to reference them, include the following:
      2. NLGA: National Lumber Grades Authority.
      3. WCLIB: West Coast Lumber Inspection Bureau.
      4. WWPA: Western Wood Products Association.

1.4 ACTION SUBMITTALS
   A. Product Data: For each type of process and factory-fabricated product. Indicate component materials and dimensions and include construction and application details.
      1. Include data for wood-preservative treatment from chemical treatment manufacturer and certification by treating plant that treated materials comply with requirements. Indicate type of preservative used and net amount of preservative retained.
      2. Include data for fire-retardant treatment from chemical treatment manufacturer and certification by treating plant that treated materials comply with requirements. Include physical properties of treated materials based on testing by a qualified independent testing agency.
      3. For fire-retardant treatments, include physical properties of treated lumber both before and after exposure to elevated temperatures, based on testing by a qualified independent testing agency according to ASTM D 5664.
      4. Include copies of warranties from chemical treatment manufacturers for each type of treatment.

1.5 INFORMATIONAL SUBMITTALS
   A. Evaluation Reports: For the following, from ICC-ES:
      1. Wood-preservative-treated wood.
ROUGH CARPENTRY

2. Fire-retardant-treated wood.
4. Post-installed anchors.

1.6 QUALITY ASSURANCE

A. Testing Agency Qualifications: For testing agency providing classification marking for fire-retardant treated material, an inspection agency acceptable to authorities having jurisdiction that periodically performs inspections to verify that the material bearing the classification marking is representative of the material tested.

1.7 DELIVERY, STORAGE, AND HANDLING

A. Stack wood products flat with spacers beneath and between each bundle to provide air circulation. Protect lumber from weather by covering with waterproof sheeting, securely anchored. Provide for air circulation around stacks and under coverings.

PART 2 - PRODUCTS

2.1 WOOD PRODUCTS, GENERAL

A. Lumber: DOC PS 20 and applicable rules of grading agencies indicated. If no grading agency is indicated, provide lumber that complies with the applicable rules of any rules-writing agency certified by the ALSC Board of Review. Provide lumber graded by an agency certified by the ALSC Board of Review to inspect and grade lumber under the rules indicated.

1. Factory mark each piece of lumber with grade stamp of grading agency.

B. Maximum Moisture Content of Lumber: Fifteen percent (15%) unless otherwise indicated.

2.2 WOOD-PRESERVATIVE-TREATED LUMBER

A. Preservative Treatment by Pressure Process: AWPA U1; Use Category UC2 for interior construction not in contact with the ground, Use Category UC3b for exterior construction not in contact with the ground, and Use Category UC4a for items in contact with the ground.

1. Preservative Chemicals: Acceptable to authorities having jurisdiction and containing no arsenic or chromium.

B. Kiln-dry lumber after treatment to a maximum moisture content of fifteen percent (15%). Do not use material that is warped or that does not comply with requirements for untreated material.

C. Mark lumber with treatment quality mark of an inspection agency approved by the ALSC Board of Review.

D. Application: Treat items indicated on Drawings, and the following:

1. Wood sills, sleepers, blocking, furring, stripping and similar concealed members in contact with masonry or concrete.
2.3 FIRE-RETARDANT-TREATED MATERIALS

A. General: Where fire-retardant-treated materials are indicated, materials shall comply with requirements in this article, that are acceptable to authorities having jurisdiction, and with fire-test-response characteristics specified as determined by testing identical products per test method indicated by a qualified testing agency.

B. Fire-Retardant-Treated Lumber and Plywood by Pressure Process: Products with a flame spread index of 25 or less when tested according to ASTM E 84, and with no evidence of significant progressive combustion when the test is extended an additional 20 minutes, and with the flame front not extending more than 10.5 feet beyond the centerline of the burners at any time during the test.

   1. Treatment shall not promote corrosion of metal fasteners.
   2. Treated materials shall comply with requirements specified above for fire-retardant-treated lumber and plywood by pressure process after being subjected to accelerated weathering according to ASTM D 2898. Use for all locations and where indicated.
   3. Design Value Adjustment Factors: Treated lumber shall be tested according ASTM D 5664 and design value adjustment factors shall be calculated according to ASTM D 6841. For enclosed roof framing, framing in attic spaces, and where high temperature fire-retardant treatment is indicated, provide material with adjustment factors of not less than 0.85 modulus of elasticity and 0.75 for extreme fiber in bending for Project's climatological zone.

C. Kiln-dry lumber and plywood after treatment to a maximum moisture content of fifteen percent (15%).

D. Identify fire-retardant-treated wood with appropriate classification marking of qualified testing agency.

E. Application: Treat all rough carpentry unless otherwise indicated.

2.4 MISCELLANEOUS LUMBER

A. General: Provide miscellaneous lumber indicated and lumber for support or attachment of other construction, including the following:

   1. Blocking.
   2. Nailers.

B. Dimension Lumber Items: Standard, Stud, or No. 3 grade lumber of any of the following species:

   1. Hem-fir (north); NLGA.
   2. Hem-fir; WCLIB or WWPA.
   3. Spruce-pine-fir (south); NeLMA, WCLIB, or WWPA.

C. For blocking not used for attachment of other construction, Utility, Stud, or No. 3 grade lumber of any species may be used provided that it is cut and selected to eliminate defects that will interfere with its attachment and purpose.
D. For blocking and nailers used for attachment of other construction, select and cut lumber to eliminate knots and other defects that will interfere with attachment of other work.

2.5 PLYWOOD BACKING PANELS

A. Equipment Backing Panels: DOC PS 1, Exposure 1, C-D Plugged, fire-retardant treated, in thickness indicated or, if not indicated, not less than ¾-inch nominal thickness.

2.6 FASTENERS

A. General: Fasteners shall be of size and type indicated and shall comply with requirements specified in this article for material and manufacture.

1. Where rough carpentry is exposed to weather, in ground contact, pressure-preservative treated, or in area of high relative humidity, provide fasteners of Type 304 stainless-steel.

B. Nails, Brads, and Staples: ASTM F 1667.

C. Power-Driven Fasteners: Fastener systems with an evaluation report acceptable to authorities having jurisdiction, based on ICC-ES AC70.

D. Post-Installed Anchors: Fastener systems with an evaluation report acceptable to authorities having jurisdiction, based on ICC-ES AC01 or ICC-ES AC193 as appropriate for the substrate.

1. Material: Stainless-steel with bolts and nuts complying with ASTM F 593 and ASTM F 594, Alloy Group 1 or 2.

PART 3 - EXECUTION

3.1 INSTALLATION, GENERAL

A. Framing Standard: Comply with AF&PA's WCD 1, "Details for Conventional Wood Frame Construction," unless otherwise indicated.

B. Set rough carpentry to required levels and lines, with members plumb, true to line, cut, and fitted. Fit rough carpentry accurately to other construction; scribe and cope as needed for accurate fit. Locate nailers, blocking, and similar supports to comply with requirements for attaching other construction.

C. Install plywood backing panels by fastening to studs; coordinate locations with utilities requiring backing panels. Install fire-retardant treated plywood backing panels with classification marking of testing agency exposed to view.

D. Do not splice structural members between supports unless otherwise indicated.

E. Provide blocking and framing as indicated and as required to support facing materials, fixtures, specialty items, and trim.

F. Sort and select lumber so that natural characteristics will not interfere with installation or with fastening other materials to lumber. Do not use materials with defects that interfere with
function of member or pieces that are too small to use with minimum number of joints or optimum joint arrangement.

G. Comply with AWPA M4 for applying field treatment to cut surfaces of preservative-treated lumber.
   1. Use copper naphthenate for items not continuously protected from liquid water.

H. Securely attach rough carpentry work to substrate by anchoring and fastening as indicated, complying with the following:
   2. ICC-ES evaluation report for fastener.

I. Use steel common nails unless otherwise indicated. Select fasteners of size that will not fully penetrate members where opposite side will be exposed to view or will receive finish materials. Make tight connections between members. Install fasteners without splitting wood. Drive nails snug but do not countersink nail heads unless otherwise indicated.

3.2 WOOD BLOCKING AND NAILER INSTALLATION

A. Install where indicated and where required for attaching other work. Form to shapes indicated and cut as required for true line and level of attached work. Coordinate locations with other work involved.

B. Attach items to substrates to support applied loading. Recess bolts and nuts flush with surfaces unless otherwise indicated.

END OF SECTION 061000
SECTION 062023 - INTERIOR FINISH CARPENTRY

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section Includes:

1. Interior casings, etc.

B. Related Requirements:

1. Section 099300 “Staining and Transparent Finishing” for staining and finishing of interior finish carpentry.

1.3 COORDINATION

A. Coordinate sizes and locations of framing, blocking, furring, reinforcements, and other related units of Work specified in other Sections to ensure that interior architectural woodwork can be supported and installed as indicated.

1.4 ACTION SUBMITTALS

A. Product Data: For each type of process and factory-fabricated product. Indicate component materials, dimensions, profiles, textures, and colors and include construction and application details.

B. Shop Drawings: For interior architectural woodwork.

1. Include plans, elevations, sections, and attachment details.
2. Show large-scale details.
3. Show locations and sizes of furring, blocking, and hanging strips, including blocking and reinforcement concealed by construction and specified in other Sections.
4. Show locations and sizes of cutouts and holes for items installed in architectural woodwork.

C. Samples: For each type of product involving selection of colors, profiles, or textures and the following:

1. For each species and cut of lumber with non-factory-applied finish, with ½ of exposed surface finished, 50 sq. in.

1.5 INFORMATIONAL SUBMITTALS

A. Qualification Data: For fabricator.
B. Sample Warranty: For manufacturer’s warranty.

1.6 QUALITY ASSURANCE

A. Fabricator Qualifications: Shop that employs skilled workers who custom fabricate products similar to those required for this Project and whose products have a record of successful in-service performance.

1.7 DELIVERY, STORAGE, AND HANDLING

A. Stack lumber, plywood, and other panels flat with spacers between each bundle to provide air circulation. Protect materials from weather by covering with waterproof sheeting, securely anchored. Provide for air circulation around stacks and under coverings.

B. Deliver interior finish carpentry materials only when environmental conditions meet requirements specified for installation areas. If interior finish carpentry materials must be stored in other than installation areas, store only where environmental conditions comply with requirements specified for installation areas.

1.8 FIELD CONDITIONS

A. Environmental Limitations: Do not deliver or install interior finish carpentry materials until building is enclosed and weatherproof, wet work in space is completed and nominally dry, and HVAC system is operating and maintaining temperature and relative humidity at occupancy levels during the remainder of the construction period.

B. Do not install finish carpentry materials that are wet, moisture damaged, or mold damaged.

1. Indications that materials are wet or moisture damaged include, but are not limited to, discoloration, sagging, or irregular shape.

2. Indications that materials are mold damaged include, but are not limited to, fuzzy or splotchy surface contamination and discoloration.

PART 2 - PRODUCTS

2.1 INTERIOR ARCHITECTURAL WOODWORK, GENERAL

A. Quality Standard: Unless otherwise indicated, comply with the "Architectural Woodwork Standards" for grades of interior architectural woodwork indicated for construction, finishes, installation, and other requirements.

2.2 MATERIALS, GENERAL

A. Lumber: DOC PS 20 and applicable rules of grading agencies indicated. If no grading agency is indicated, comply with the applicable rules of any rules-writing agency certified by the American Lumber Standard Committee's Board of Review. Grade lumber by an agency certified by the American Lumber Standard Committee's Board of Review to inspect and grade lumber under the rules indicated.

1. Factory mark each piece of lumber with grade stamp of grading agency.
2. For exposed lumber, mark grade stamp on end or back of each piece, or omit grade stamp and provide certificates of grade compliance issued by inspection agency.

2.3 INTERIOR WOODWORK

A. Hardwood Lumber for Transparent Finish (Stain or Clear Finish):

1. Species and Grade: White maple; NHLA A Finish as a minimum, but to match existing.
2. Maximum Moisture Content: Ten percent (10%).
6. Face Surface: Surfaced (smooth).
7. Matching: Selected for compatible grain and color.

2.4 MISCELLANEOUS MATERIALS

A. Fasteners for Interior Finish Carpentry: Nails, screws, and other anchoring devices of type, size, material, and finish required for application indicated to provide secure attachment, concealed where possible.

B. Adhesives: Do not use adhesives that contain urea formaldehyde.

1. Multipurpose Construction Adhesive: Formulation complying with ASTM D 3498 that is recommended for indicated use by adhesive manufacturer.
   a. Adhesive shall have a VOC content of 70 g/L or less when calculated according to 40 CFR 59, Subpart D (EPA Method 24).

2.5 FABRICATION

A. Back out or kerf backs of the following members except those with ends exposed in finished work:

1. Interior standing and running trim.

B. Ease edges of lumber less than 1-inch in nominal thickness to 1/16-inch radius and edges of lumber 1-inch or more in nominal thickness to 1/8-inch radius.

PART 3 - EXECUTION

3.1 EXAMINATION

A. Examine substrates, with Installer present, for compliance with requirements for installation tolerances and other conditions affecting performance.

B. Examine finish carpentry materials before installation. Reject materials that are wet, moisture damaged, and mold damaged.

C. Proceed with installation only after unsatisfactory conditions have been corrected.
3.2 PREPARATION

A. Clean substrates of projections and substances detrimental to application.

B. Before installing interior finish carpentry, condition materials to average prevailing humidity in installation areas for a minimum of 24 hours.

3.3 INSTALLATION, GENERAL

A. Do not use materials that are unsound, warped, improperly treated or finished, inadequately seasoned, too small to fabricate with proper jointing arrangements, or with defective surfaces, sizes, or patterns.

B. Install interior finish carpentry level, plumb, true, and aligned with adjacent materials. Use concealed shims where necessary for alignment.

1. Scribe and cut interior finish carpentry to fit adjoining work. Refinish and seal cuts as recommended by manufacturer.

2. Where face fastening is unavoidable, countersink fasteners, fill surface flush, and sand unless otherwise indicated.

3. Install to tolerance of 1/8-inch in 96 inches for level and plumb. Install adjoining interior finish carpentry with 1/32-inch maximum offset for flush installation and 1/16-inch maximum offset for reveal installation.

4. Coordinate interior finish carpentry with materials and systems in or adjacent to it. Provide cutouts for mechanical and electrical items that penetrate interior finish carpentry.

3.4 STANDING AND RUNNING TRIM INSTALLATION

A. Install with minimum number of joints practical, using full-length pieces from maximum lengths of lumber available. Do not use pieces less than 24 inches long, except where necessary. Stagger joints in adjacent and related standing and running trim. Miter at returns, miter at outside corners, and cope at inside corners to produce tight-fitting joints with full-surface contact throughout length of joint. Use scarf joints for end-to-end joints. Plane backs of casings to provide uniform thickness across joints where necessary for alignment.

1. Install trim after gypsum-board joint finishing operations are completed.

2. Install without splitting; drill pilot holes before fastening where necessary to prevent splitting. Fasten to prevent movement or warping. Countersink fastener heads on exposed carpentry work and fill holes.

3.5 ADJUSTING

A. Replace interior finish carpentry that is damaged or does not comply with requirements. Interior finish carpentry may be repaired or refinished if work complies with requirements and shows no evidence of repair or refinishing. Adjust joinery for uniform appearance.

3.6 CLEANING

A. Clean interior finish carpentry on exposed and semi-exposed surfaces. Restore damaged or soiled areas and touch up factory-applied finishes, if any.
3.7 PROTECTION

A. Protect installed products from damage from weather and other causes during construction.

B. Remove and replace finish carpentry materials that are wet, moisture damaged, and mold damaged.

1. Indications that materials are wet or moisture damaged include, but are not limited to, discoloration, sagging, or irregular shape.
2. Indications that materials are mold damaged include, but are not limited to, fuzzy or splocthy surface contamination and discoloration.

END OF SECTION 062023
SECTION 076200 - SHEET METAL FLASHING AND TRIM

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section Includes:

1. Formed low-slope roof sheet metal fabrications.
2. Formed wall sheet metal fabrications.

B. Related Requirements:

1. Section 061000 "Rough Carpentry" for wood nailers, curbs, and blocking.
2. Section 077200 "Roof Accessories" for equipment supports, vents, and other manufactured roof accessory units.

1.3 COORDINATION

A. Coordinate sheet metal flashing and trim layout and seams with sizes and locations of penetrations to be flashed, and joints and seams in adjacent materials.

B. Coordinate sheet metal flashing and trim installation with adjoining roofing and wall materials, joints, and seams to provide leak-proof, secure, and noncorrosive installation.

1.4 ACTION SUBMITTALS

A. Product Data: For each type of product.

1. Include construction details, material descriptions, dimensions of individual components and profiles, and finishes for each manufactured product and accessory.

B. Shop Drawings: For sheet metal flashing and trim.

1. Include plans, elevations, sections, and attachment details.
2. Detail fabrication and installation layouts, expansion-joint locations, and keyed details. Distinguish between shop- and field-assembled work.
3. Include identification of material, thickness, weight, and finish for each item and location in Project.
4. Include details for forming, including profiles, shapes, seams, and dimensions.
5. Include details for joining, supporting, and securing, including layout and spacing of fasteners, cleats, clips, and other attachments. Include pattern of seams.
6. Include details of termination points and assemblies.
7. Include details of expansion joints and expansion-joint covers, including showing direction of expansion and contraction from fixed points.
8. Include details of roof-penetration flashing.
9. Include details of special conditions.
10. Include details of connections to adjoining work.
11. Detail formed flashing and trim at scale of not less than 3 inches per 12 inches (1:5).

C. Samples: For each type of sheet metal and accessory indicated with factory-applied finishes.

1.5 INFORMATIONAL SUBMITTALS

A. Qualification Data: For fabricator.
B. Product Test Reports: For each product, for tests performed by a qualified testing agency.
C. Sample Warranty: For special warranty.

1.6 CLOSEOUT SUBMITTALS

A. Maintenance Data: For sheet metal flashing and trim, and its accessories, to include in maintenance manuals.

1.7 QUALITY ASSURANCE

A. Fabricator Qualifications: Employs skilled workers who custom fabricate sheet metal flashing and trim similar to that required for this Project and whose products have a record of successful in-service performance.

1.8 DELIVERY, STORAGE, AND HANDLING

A. Do not store sheet metal flashing and trim materials in contact with other materials that might cause staining, denting, or other surface damage. Store sheet metal flashing and trim materials away from uncured concrete and masonry.

B. Protect strippable protective covering on sheet metal flashing and trim from exposure to sunlight and high humidity, except to extent necessary for period of sheet metal flashing and trim installation.

1.9 WARRANTY

A. Special Warranty on Finishes: Manufacturer agrees to repair finish or replace sheet metal flashing and trim that shows evidence of deterioration of factory-applied finishes within specified warranty period.

1. Exposed Panel Finish: Deterioration includes, but is not limited to, the following:
   a. Color fading more than 5 Hunter units when tested according to ASTM D 2244.
   b. Chalking in excess of a No. 8 rating when tested according to ASTM D 4214.
   c. Cracking, checking, peeling, or failure of paint to adhere to bare metal.

2. Finish Warranty Period: Twenty (20) years from date of Substantial Completion.
PART 2 - PRODUCTS

2.1 PERFORMANCE REQUIREMENTS

A. General: Sheet metal flashing and trim assemblies shall withstand wind loads, structural movement, thermally induced movement, and exposure to weather without failure due to defective manufacture, fabrication, installation, or other defects in construction. Completed sheet metal flashing and trim shall not rattle, leak, or loosen, and shall remain watertight.

B. Sheet Metal Standard for Flashing and Trim: Comply with NRCA's "The NRCA Roofing Manual" and SMACNA's "Architectural Sheet Metal Manual" requirements for dimensions and profiles shown unless more stringent requirements are indicated.

C. Thermal Movements: Allow for thermal movements from ambient and surface temperature changes to prevent buckling, opening of joints, overstressing of components, failure of joint sealants, failure of connections, and other detrimental effects. Base calculations on surface temperatures of materials due to both solar heat gain and nighttime-sky heat loss.

1. Temperature Change: 120 deg F (67 deg C), ambient; 180 deg F (100 deg C), material surfaces.

2.2 SHEET METALS

A. General: Protect mechanical and other finishes on exposed surfaces from damage by applying strippable, temporary protective film before shipping.

B. Aluminum Sheet: ASTM B 209, alloy as standard with manufacturer for finish required, with temper as required to suit forming operations and performance required; with smooth, flat surface.

1. Exposed Coil-Coated Finish:
   a. Two-Coat Fluoropolymer: AAMA 620. Fluoropolymer finish containing not less than seventy percent (70%) PVDF resin by weight in color coat. Prepare, pretreat, and apply coating to exposed metal surfaces to comply with coating and resin manufacturers' written instructions.

2. Color: As selected by Architect and Owner from manufacturer's full range, to match existing.

2.3 UNDERLAYMENT MATERIALS

A. Felt: ASTM D 226, Type II (No. 30), asphalt-saturated organic felt; nonperforated.

B. Slip Sheet: Rosin-sized building paper, 3 lb/100 sq. ft. minimum.

2.4 MISCELLANEOUS MATERIALS

A. General: Provide materials and types of fasteners, protective coatings, sealants, and other miscellaneous items as required for complete sheet metal flashing and trim installation and as recommended by manufacturer of primary sheet metal unless otherwise indicated.
B. Fasteners: Wood screws, annular threaded nails, self-tapping screws, self-locking rivets and bolts, and other suitable fasteners designed to withstand design loads and recommended by manufacturer of primary sheet metal.

1. General: Blind fasteners or self-drilling screws, gasketed, with hex-washer head.
   a. Exposed Fasteners: Heads matching color of sheet metal using plastic caps or factory-applied coating. Provide metal-backed EPDM or PVC sealing washers under heads of exposed fasteners bearing on weather side of metal.
   b. Blind Fasteners: High-strength aluminum or stainless-steel rivets suitable for metal being fastened.

2. Fasteners for Aluminum Sheet: Aluminum or Series 300 stainless-steel.

C. Sealant Tape: Pressure-sensitive, one hundred percent (100%) solids, polyisobutylene compound sealant tape with release-paper backing. Provide permanently elastic, non-sag, nontoxic, non-staining tape ½-inch-wide and 1/8-inch-thick.

D. Elastomeric Sealant: ASTM C 920, elastomeric polysulfide polymer sealant; of type, grade, class, and use classifications required to seal joints in sheet metal flashing and trim and remain watertight.

E. Butyl Sealant: ASTM C 1311, single-component, solvent-release butyl rubber sealant; polyisobutylene plasticized; heavy bodied for hooked-type expansion joints with limited movement.

F. Bituminous Coating: Cold-applied asphalt emulsion according to ASTM D 1187.


2.5 FABRICATION, GENERAL

A. General: Custom fabricate sheet metal flashing and trim to comply with details shown and recommendations in cited sheet metal standard that apply to design, dimensions, geometry, metal thickness, and other characteristics of item required. Fabricate sheet metal flashing and trim in shop to greatest extent possible.

1. Fabricate sheet metal flashing and trim in thickness or weight needed to comply with performance requirements, but not less than that specified for each application and metal.
2. Obtain field measurements for accurate fit before shop fabrication.
3. Form sheet metal flashing and trim to fit substrates without excessive oil canning, buckling, and tool marks; true to line, levels, and slopes; and with exposed edges folded back to form hems.
4. Conceal fasteners and expansion provisions where possible. Do not use exposed fasteners on faces exposed to view.

B. Fabrication Tolerances: Fabricate sheet metal flashing and trim that is capable of installation to a tolerance of ¼-inch in 20 feet on slope and location lines indicated on Drawings and within 1/8-inch offset of adjoining faces and of alignment of matching profiles.

C. Expansion Provisions: Form metal for thermal expansion of exposed flashing and trim.
1. Form expansion joints of intermeshing hooked flanges, not less than 1-inch-deep, filled with butyl sealant concealed within joints.
2. Use lapped expansion joints only where indicated on Drawings.

D. Sealant Joints: Where movable, nonexpansion-type joints are required, form metal to provide for proper installation of elastomeric sealant according to cited sheet metal standard.

E. Fabricate cleats and attachment devices from same material as accessory being anchored or from compatible, noncorrosive metal.

F. Fabricate cleats and attachment devices of sizes as recommended by cited sheet metal standard for application, but not less than thickness of metal being secured.

G. Seams: Fabricate nonmoving seams with flat-lock seams. Form seams and seal with elastomeric sealant unless otherwise recommended by sealant manufacturer for intended use.

H. Do not use graphite pencils to mark metal surfaces.

2.6 LOW-SLOPE ROOF SHEET METAL FABRICATIONS

A. Roof Caps and Other Exposed Flashings: Fabricate in minimum 96-inch-long, but not exceeding 12-foot-long sections. Furnish with 6-inch-wide, joint cover plates.

2. Fabricate from the following materials:
   a. Aluminum: 0.050-inch-thick.

B. Base Flashing: Fabricate from the following materials:

1. Aluminum: 0.040-inch-thick.

C. Counterflashing: Shop fabricate interior and exterior corners. Fabricate from the following materials:

1. Aluminum: 0.032-inch-thick.

2.7 WALL SHEET METAL FABRICATIONS

A. Opening/Through-Wall Flashings: Fabricate head, sill, jamb, and similar flashings to extend 4 inches beyond wall openings. Form head and sill flashing with 2-inch-high, end dams. Fabricate from the following materials:

1. Aluminum: 0.032-inch-thick, hemmed.
PART 3 - EXECUTION

3.1 EXAMINATION

A. Examine substrates, areas, and conditions, with Installer present, for compliance with requirements for installation tolerances, substrate, and other conditions affecting performance of the Work.

1. Verify compliance with requirements for installation tolerances of substrates.
2. Verify that substrate is sound, dry, smooth, clean, sloped for drainage, and securely anchored.

B. Proceed with installation only after unsatisfactory conditions have been corrected.

3.2 UNDERLAYMENT INSTALLATION

A. Felt Underlayment: Install felt underlayment, wrinkle free, using adhesive to minimize use of mechanical fasteners under sheet metal flashing and trim. Apply in shingle fashion to shed water, with lapped joints of not less than 2 inches.

B. Apply slip sheet, wrinkle free, directly on substrate before installing sheet metal flashing and trim.

3.3 INSTALLATION, GENERAL

A. General: Anchor sheet metal flashing and trim and other components of the Work securely in place, with provisions for thermal and structural movement. Use fasteners, protective coatings, separators, sealants, and other miscellaneous items as required to complete sheet metal flashing and trim system.

1. Install sheet metal flashing and trim true to line, levels, and slopes. Provide uniform, neat seams with minimum exposure of solder, welds, and sealant.
2. Install sheet metal flashing and trim to fit substrates and to result in watertight performance. Verify shapes and dimensions of surfaces to be covered before fabricating sheet metal.
3. Space cleats not more than 12 inches apart. Attach each cleat with at least two (2) fasteners. Bend tabs over fasteners.
4. Install exposed sheet metal flashing and trim with limited oil canning, and free of buckling and tool marks.
5. Torch cutting of sheet metal flashing and trim is not permitted.
6. Do not use graphite pencils to mark metal surfaces.

B. Metal Protection: Where dissimilar metals contact each other, or where metal contacts pressure-treated wood or other corrosive substrates, protect against galvanic action or corrosion by painting contact surfaces with bituminous coating or by other permanent separation as recommended by sheet metal manufacturer or cited sheet metal standard.

1. Coat concealed side of sheet metal flashing and trim with bituminous coating where flashing and trim contact wood, ferrous metal, or cementitious construction.
2. Underlayment: Where installing sheet metal flashing and trim directly on cementitious or wood substrates, install underlayment and cover with slip sheet.
C. Expansion Provisions: Provide for thermal expansion of exposed flashing and trim. Space movement joints at maximum of 10 feet with no joints within 24 inches of corner or intersection.

   1. Form expansion joints of intermeshing hooked flanges, not less than 1 inch deep, filled with sealant concealed within joints.
   2. Use lapped expansion joints only where indicated on Drawings.

D. Fasteners: Use fastener sizes that penetrate wood blocking or sheathing not less than 1¼ inches for nails and not less than ¾ inch for wood screws.

E. Conceal fasteners and expansion provisions where possible in exposed work and locate to minimize possibility of leakage. Cover and seal fasteners and anchors as required for a tight installation.

F. Seal joints as required for watertight construction.

   1. Use sealant-filled joints unless otherwise indicated. Embed hooked flanges of joint members not less than 1-inch into sealant. Form joints to completely conceal sealant. When ambient temperature at time of installation is between 40 and 70 deg F (4 and 21 deg C), set joint members for fifty percent (50%) movement each way. Adjust setting proportionately for installation at higher ambient temperatures. Do not install sealant-type joints at temperatures below 40 deg F (4 deg C).
   2. Prepare joints and apply sealants to comply with requirements in Section 079200 "Joint Sealants."

G. Rivets: Rivet joints in uncoated aluminum and zinc where indicated and where necessary for strength.

3.4 ROOF FLASHING INSTALLATION

A. General: Install sheet metal flashing and trim to comply with performance requirements and cited sheet metal standard. Provide concealed fasteners where possible, and set units true to line, levels, and slopes. Install work with laps, joints, and seams that are permanently watertight and weather resistant.

B. Cap and Other Exposed Flashings: Anchor to resist uplift and outward forces according to recommendations in cited sheet metal standard unless otherwise indicated. Interlock bottom edge of roof edge flashing with continuous cleat anchored to substrate at staggered 3-inch centers.

C. Pipe or Post Counterflashing: Install counterflashing umbrella with close-fitting collar with top edge flared for elastomeric sealant, extending minimum of 4 inches over base flashing. Install stainless-steel draw band and tighten.

D. Counter Flashing: End counter flashing at termination bars as indicated on Drawings. Seal termination bar with sealant as specified in Section 079200 “Sealants”.

E. Roof-Penetration Flashing: Coordinate installation of roof-penetration flashing with installation of roofing and other items penetrating roof. Seal with elastomeric sealant and clamp flashing to pipes that penetrate roof.
3.5 WALL FLASHING INSTALLATION

A. General: Install sheet metal wall flashing to intercept and exclude penetrating moisture according to cited sheet metal standard unless otherwise indicated. Coordinate installation of wall flashing with installation of wall-opening components such as windows, doors, and louvers.

B. Opening Flashings: Install continuous head, sill, jamb, and similar flashings to extend 4 inches beyond wall openings.

3.6 ERECTION TOLERANCES

A. Installation Tolerances: Shim and align sheet metal flashing and trim within installed tolerance of ¼-inch in 20 feet on slope and location lines indicated on Drawings and within 1/8-inch offset of adjoining faces and of alignment of matching profiles.

3.7 CLEANING AND PROTECTION

A. Clean exposed metal surfaces of substances that interfere with uniform oxidation and weathering.

B. Clean off excess sealants.

C. Remove temporary protective coverings and strippable films as sheet metal flashing and trim are installed unless otherwise indicated in manufacturer's written installation instructions. On completion of sheet metal flashing and trim installation, remove unused materials and clean finished surfaces as recommended by sheet metal flashing and trim manufacturer. Maintain sheet metal flashing and trim in clean condition during construction.

D. Replace sheet metal flashing and trim that have been damaged or that have deteriorated beyond successful repair by finish touchup or similar minor repair procedures.

END OF SECTION 076200
SECTION 077200 - ROOF ACCESSORIES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS
A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY
A. Section Includes:
   1. Roof curbs.
   2. Pipe supports.
B. Related Sections:
   1. Section 076200 "Sheet Metal Flashing and Trim" for shop- and field-formed metal flashing, roof-drainage systems, roof expansion-joint covers, and miscellaneous sheet metal trim and accessories.

1.3 COORDINATION
A. Coordinate layout and installation of roof accessories with roofing membrane and base flashing and interfacing and adjoining construction to provide a leakproof, weathertight, secure, and noncorrosive installation.
B. Coordinate dimensions with rough-in information or Shop Drawings of equipment to be supported.

1.4 ACTION SUBMITTALS
A. Product Data: For each type of roof accessory.
   1. Include construction details, material descriptions, dimensions of individual components and profiles, and finishes.
B. Shop Drawings: For roof accessories.
   1. Include plans, elevations, keyed details, and attachments to other work. Indicate dimensions, loadings, and special conditions. Distinguish between plant- and field-assembled work.
C. Samples: For each exposed product and for each color and texture specified, prepared on Samples of size to adequately show color.
1.5 INFORMATIONAL SUBMITTALS

A. Coordination Drawings: Roof plans, drawn to scale, and coordinating penetrations and roof-mounted items. Show the following:

1. Size and location of roof accessories specified in this Section.
2. Method of attaching roof accessories to roof or building structure.
3. Other roof-mounted items including mechanical and electrical equipment, ductwork, piping, and conduit.
4. Required clearances.

B. Sample Warranties: For manufacturer’s special warranties.

1.6 CLOSEOUT SUBMITTALS

A. Operation and Maintenance Data: For roof accessories to include in operation and maintenance manuals.

1.7 WARRANTY

A. Special Warranty on Painted Finishes: Manufacturer’s standard form in which manufacturer agrees to repair finishes or replace roof accessories that show evidence of deterioration of factory-applied finishes within specified warranty period.

1. Fluoropolymer Finish: Deterioration includes, but is not limited to, the following:
   a. Color fading more than 5 Hunter units when tested according to ASTM D 2244.
   b. Chalking in excess of a No. 8 rating when tested according to ASTM D 4214.
   c. Cracking, checking, peeling, or failure of paint to adhere to bare metal.

2. Finish Warranty Period: Twenty (20) years from date of Substantial Completion.

PART 2 - PRODUCTS

2.1 PERFORMANCE REQUIREMENTS

A. General Performance: Roof accessories shall withstand exposure to weather and resist thermally induced movement without failure, rattling, leaking, or fastener disengagement due to defective manufacture, fabrication, installation, or other defects in construction.

2.2 ROOF CURBS

A. Roof Curbs: Internally reinforced roof-curb units capable of supporting superimposed live and dead loads, including equipment loads and other construction indicated on Drawings, bearing continuously on roof structure, and capable of meeting performance requirements; with welded or mechanically fastened and sealed corner joints, straight sides, and integrally formed deck-mounting flange at perimeter bottom.

1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:
ROOF ACCESSORIES

a. Marley Engineered Products
b. Roof Products and Systems (RPS); a division of Hart & Cooley, Inc.
c. Thybar Corporation
d. Substitutions: Under provisions of Section 012500 “Substitution Procedures”.

B. Size: As required by mechanical equipment or to match existing.

C. Supported Load Capacity: As required by mechanical equipment or to match existing.

D. Material: Aluminum sheet, minimum 0.090-inch-thick.
   1. Finish: Mill.

E. Construction:
   1. Curb Profile: Profile as indicated on Drawings compatible with roofing system.
   2. On ribbed or fluted metal roofs, form deck-mounting flange at perimeter bottom to conform to roof profile.
   3. Fabricate curbs to minimum height of 12 inches above roofing surface unless otherwise indicated.
   4. Top Surface: Level top of curb, with roof slope accommodated by sloping deck-mounting flange.
   5. Sloping Roofs: Where roof slope exceeds 1:48, fabricate curb with perimeter curb height tapered to accommodate roof slope so that top surface of perimeter curb is level. Equip unit with water diverter or cricket on side that obstructs water flow.
   7. Liner: Same material as curb, of manufacturer's standard thickness and finish.
   9. Wind Restraint Straps and Base Flange Attachment: Provide wind restraint straps, welded strap connectors, and base flange attachment to roof structure at perimeter of curb, of size and spacing required to meet wind uplift requirements.
   10. Metal Counterflashing: Manufacturer's standard, removable, fabricated of same metal and finish as curb.

2.3 PIPE SUPPORTS

A. Rubber Pipe Support Curbs: Provide manufacturer's standard low-profile rubber pipe support curbs.
   1. Basis-of-Design Product:
      a. Advanced Support Products; EcoCurb REC 9S
   2. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:
      a. MIFAB, Inc.
      b. Rugger Triangle Co. (The)
      c. Substitutions: Under provisions of Section 012500 “Substitution Procedures”.

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2.4 METAL MATERIALS

A. Aluminum Sheet: ASTM B 209, manufacturer's standard alloy for finish required, with temper to suit forming operations and performance required.

1. Exposed Coil-Coated Finish: Prepare, pretreat, and apply coating to exposed metal surfaces to comply with coating and resin manufacturers' written instructions.

   a. Two-Coat Fluoropolymer Finish: AAMA 620. System consisting of primer and fluoropolymer color topcoat containing not less than seventy percent (70%) PVDF resin by weight.

2. Concealed Finish: Pretreat with manufacturer's standard white or light-colored acrylic or polyester-backer finish consisting of prime coat and wash coat, with a minimum total dry film thickness of 0.5 mil.

B. Aluminum Extrusions and Tubes: ASTM B 221, manufacturer's standard alloy and temper for type of use, finished to match assembly where used; otherwise mill finished.

2.5 MISCELLANEOUS MATERIALS

A. General: Provide materials and types of fasteners, protective coatings, sealants, and other miscellaneous items required by manufacturer for a complete installation.

B. Glass-Fiber Board Insulation: ASTM C 726, thickness as indicated.

C. Wood Nailers: Softwood lumber, pressure treated with waterborne preservatives for aboveground use, acceptable to authorities having jurisdiction, containing no arsenic or chromium, and complying with AWPA C2; not less than 1½ inches thick.

D. Bituminous Coating: Cold-applied asphalt emulsion complying with ASTM D 1187.

E. Underlayment:

   1. Felt: ASTM D 226, Type II (No. 30), asphalt-saturated organic felt, non-perforated.

F. Fasteners: Roof accessory manufacturer's recommended fasteners suitable for application and metals being fastened. Match finish of exposed fasteners with finish of material being fastened. Provide non-removable fastener heads to exterior exposed fasteners. Furnish the following unless otherwise indicated:

   1. Fasteners for Aluminum Sheet: Aluminum or Series 300 stainless-steel.

G. Gaskets: Manufacturer's standard tubular or fingered design of neoprene, EPDM, PVC, or silicone or a flat design of foam rubber, sponge neoprene, or cork.

H. Elastomeric Sealant: ASTM C 920, elastomeric polymer sealant as recommended by roof accessory manufacturer for installation indicated; low modulus; of type, grade, class, and use classifications required to seal joints and remain watertight.
I. Butyl Sealant: ASTM C 1311, single-component, solvent-release butyl rubber sealant; polyisobutylene plasticized; heavy bodied for expansion joints with limited movement.


2.6 GENERAL FINISH REQUIREMENTS

A. Comply with NAAMM's "Metal Finishes Manual for Architectural and Metal Products" for recommendations for applying and designating finishes.

B. Appearance of Finished Work: Noticeable variations in same piece are not acceptable. Variations in appearance of adjoining components are acceptable if they are within the range of approved Samples and are assembled or installed to minimize contrast.

PART 3 - EXECUTION

3.1 EXAMINATION

A. Examine substrates, areas, and conditions, with Installer present, to verify actual locations, dimensions, and other conditions affecting performance of the Work.

B. Verify that substrate is sound, dry, smooth, clean, sloped for drainage, and securely anchored.

C. Verify dimensions of roof openings for roof accessories.

D. Proceed with installation only after unsatisfactory conditions have been corrected.

3.2 INSTALLATION

A. General: Install roof accessories according to manufacturer's written instructions.

   1. Install roof accessories level, plumb, true to line and elevation, and without warping, jogs in alignment, excessive oil canning, buckling, or tool marks.
   2. Anchor roof accessories securely in place so they are capable of resisting indicated loads.
   3. Use fasteners, separators, sealants, and other miscellaneous items as required to complete installation of roof accessories and fit them to substrates.
   4. Install roof accessories to resist exposure to weather without failing, rattling, leaking, or loosening of fasteners and seals.

B. Metal Protection: Protect metals against galvanic action by separating dissimilar metals from contact with each other or with corrosive substrates by painting contact surfaces with bituminous coating or by other permanent separation as recommended by manufacturer.

   1. Coat concealed side of uncoated aluminum roof accessories with bituminous coating where in contact with wood, ferrous metal, or cementitious construction.
   2. Underlayment: Where installing roof accessories directly on cementitious or wood substrates, install a course of felt underlayment and cover with a slip sheet, or install a course of polyethylene sheet.
   4. roof accessories for waterproof performance.
C. Roof Curb Installation: Install each roof curb so top surface is level.

D. Seal joints with elastomeric or butyl sealant as required by roof accessory manufacturer.

3.3 REPAIR AND CLEANING

A. Clean exposed surfaces according to manufacturer's written instructions.

B. Clean off excess sealants.

C. Replace roof accessories that have been damaged or that cannot be successfully repaired by finish touchup or similar minor repair procedures.

END OF SECTION 077200
SECTION 078413 - PENETRATION FIRESTOPPING

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section Includes:

1. Fireproof firestopping and firesafing materials and accessories.

1.3 PERFORMANCE REQUIREMENTS

A. Fireproofing Materials: ASTM E 119 and ASTM E 814 to achieve a fire rating as noted on Drawings.

B. Surface Burning: ASTM E 84 with a flame spread/fuel contributed/smoke developed rating of 5/0/0.

1.4 SUBMITTALS

A. Product Data: For each type of product indicated provide characteristics, performance and limitation criteria.

B. Manufacturer's Installation Instructions: Indicate preparation and installation instructions.

C. Manufacturer's Certificate: Certify that products meet or exceed specified requirements.

1.5 QUALIFICATIONS

A. Manufacturer: Company specializing in manufacturing the products specified in this Section with minimum three (3) years documented experience.

B. Applicator: Company specializing in performing the work of this Section with minimum five (5) years documented experience.

1.6 REGULATORY REQUIREMENTS

A. Conform to applicable State Building code for fire resistance ratings and surface burning characteristics.

B. UL Classifications for these systems shall be (all two (2) hours or more):

1. Duct Penetrations: C-AJ-7027
2. Pipe Penetrations: C-AJ-1079
3. Cable Penetrations: C-AJ-1079
4. Conduit Penetrations: C-AJ-1079

1.7 MOCK-UP
A. Provide mock-up of applied firestopping material.
B. Apply 1 lineal ft to a representative substrate surface.
C. If accepted, mock-up will demonstrate minimum standard for the Work.

1.8 ENVIRONMENTAL REQUIREMENTS
A. Do not apply materials when temperature of substrate material and ambient air is below 60 degrees F.
B. Maintain this minimum temperature before, during and for three (3) days after installation of materials.
C. Provide ventilation in areas to receive solvent cured materials.

1.9 SEQUENCING
A. Sequence Work to permit firestopping materials to be installed after adjacent and surrounding work is complete.

PART 2 - PRODUCTS

2.1 MANUFACTURERS
A. Thermal Ceramics; Firemaster Putty, Bulk and Blankets
B. Tremco Incorporated; Fyre-shield and Cerablanket FS Hilti, Inc.
C. United States Gypsum; Thermafiber Safing Insulation and FIRECODE compound
D. Substitutions: Under provisions of Section 016310 “Equals and Substitutions”.

2.2 MATERIALS
A. Firestopping Material: Single component silicone elastomeric compounds; conforming to the following:
   1. Elongation & Shrinkage: Five percent (5%).
   2. Tensile Strength: 300 psi.
   3. Density: 8 lb/cu ft.
   4. Surface Durability: 35 (Shore Hardness).
   5. Durability and Longevity: Permanent.
   7. Long Term Side Effects: None.
B. Primer: Type recommended by firestopping manufacturer for specific substrate surfaces.
C. Firesafing Blankets: ASTM C 665; 4 psf nominal density firesafing insulation.

D. Putty Pads: UL CLIV; acoustic, intumescent pad; 3.2mm thickness.

2.3 ACCESSORIES

A. Dam Material: Mineral fiber matting, permanent.

B. Retainers: Stainless clips to support mineral fiber matting

2.4 FINISHES

A. Color: Dark gray or manufacturer’s standard color.

PART 3 - EXECUTION

3.1 EXAMINATION

A. Examine substrates and conditions, with Installer present, for compliance with requirements for opening configurations, penetrating items, substrates, and other conditions affecting performance of the Work.

B. Proceed with installation only after unsatisfactory conditions have been corrected.

3.2 PREPARATION

A. Surface Cleaning: Clean out openings immediately before installing penetration firestopping to comply with manufacturer's written instructions and with the following requirements:

1. Remove from surfaces of opening substrates and from penetrating items foreign materials that could interfere with adhesion of penetration firestopping.

2. Clean opening substrates and penetrating items to produce clean, sound surfaces capable of developing optimum bond with penetration firestopping. Remove loose particles remaining from cleaning operation.

3. Remove laitance and form-release agents from concrete.

B. Install backing materials to arrest liquid material leakage.

3.3 INSTALLATION

A. General: Install penetration firestopping to comply with manufacturer's written installation instructions and published drawings for products and applications indicated.

B. Apply firestopping material to all wall and floor penetrations through rated assemblies. These penetrations include electrical conduit and raceways, plumbing and heating system penetrations, ducts and other system chases.

C. Apply primer and materials in accordance with manufacturer's instructions.

D. Apply firestopping material in sufficient thickness to achieve rating to a density of fifty percent (50%) to uniform density and texture.
E. Install material at walls or partition openings which contain penetrating sleeves, piping, ductwork, conduit and other items requiring firestopping.

F. Remove dam material after firestopping material has cured.

3.4 CLEANING AND PROTECTION

A. Clean off excess materials adjacent to openings as the Work progresses by methods and with cleaning materials that are approved in writing by penetration firestopping manufacturers and that do not damage materials in which openings occur.

B. Provide final protection and maintain conditions during and after installation that ensure that penetration firestopping is without damage or deterioration at time of Substantial Completion. If, despite such protection, damage or deterioration occurs, immediately cut out and remove damaged or deteriorated penetration firestopping and install new materials to produce systems complying with specified requirements.

3.5 SCHEDULE

A. See Construction Documents for rating information and construction details and conditions.

B. Firesafe all penetrations through new and existing masonry and gypsum board construction in the project work areas, equal to the one (1) or two (2) hour rating of the appropriate spaces.

END OF SECTION 078413
SECTION 079200 - JOINT SEALANTS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section Includes:
   1. Silicone joint sealants.
   2. Latex joint sealants.

1.3 ACTION SUBMITTALS

A. Product Data: For each joint-sealant product indicated.

B. Samples: Manufacturer's color charts consisting of strips of cured sealants showing the full range of colors available for each product exposed to view.

C. Joint-Sealant Schedule: Include the following information:
   1. Joint-sealant application, joint location, and designation.
   2. Joint-sealant manufacturer and product name.

1.4 INFORMATIONAL SUBMITTALS

A. Qualification Data: For qualified Installer.

B. Product Certificates: For each kind of joint sealant and accessory, from manufacturer.

C. Product Test Reports: Based on evaluation of comprehensive tests performed by a qualified testing agency, indicating that sealants comply with requirements.

D. Warranties: Sample of special warranties.

1.5 QUALITY ASSURANCE

A. Installer Qualifications: Manufacturer's authorized representative who is trained and approved for installation of units required for this Project.

B. Source Limitations: Obtain each kind of joint sealant from single source from single manufacturer.

C. Product Testing: Test joint sealants using a qualified testing agency.
1. Testing Agency Qualifications: An independent testing agency qualified according to ASTM C 1021 to conduct the testing indicated.

1.6 PROJECT CONDITIONS

A. Do not proceed with installation of joint sealants under the following conditions:

1. When ambient and substrate temperature conditions are outside limits permitted by joint-sealant manufacturer or are below 40 deg F (5 deg C).
2. When joint substrates are wet.
3. Where joint widths are less than those allowed by joint-sealant manufacturer for applications indicated.
4. Where contaminants capable of interfering with adhesion have not yet been removed from joint substrates.

1.7 WARRANTY

A. Special Installer's Warranty: Manufacturer's standard form in which Installer agrees to repair or replace joint sealants that do not comply with performance and other requirements specified in this Section within specified warranty period.

1. Warranty Period: Five (5) years from date of Substantial Completion.

B. Special warranties specified in this article exclude deterioration or failure of joint sealants from the following:

1. Movement of the structure caused by structural settlement or errors attributable to design or construction resulting in stresses on the sealant exceeding sealant manufacturer's written specifications for sealant elongation and compression.
2. Disintegration of joint substrates from natural causes exceeding design specifications.
3. Mechanical damage caused by individuals, tools, or other outside agents.
4. Changes in sealant appearance caused by accumulation of dirt or other atmospheric contaminants.

PART 2 - PRODUCTS

2.1 MATERIALS, GENERAL

A. Compatibility: Provide joint sealants, backings, and other related materials that are compatible with one another and with joint substrates under conditions of service and application, as demonstrated by joint-sealant manufacturer, based on testing and field experience.

B. VOC Content of Sealants: Sealants and sealant primers used as part of the weatherproofing system shall comply with the following:

1. Interior: VOC content of 50 g/L or less.
2. Exterior: VOC content of 100 g/L or less.
C. Liquid-Applied Joint Sealants: Comply with ASTM C 920 and other requirements indicated for each liquid-applied joint sealant specified, including those referencing ASTM C 920 classifications for type, grade, class, and uses related to exposure and joint substrates.

D. Stain-Test-Response Characteristics: Where sealants are specified to be non-staining to porous substrates, provide products that have undergone testing according to ASTM C 1248 and have not stained porous joint substrates indicated for Project.

E. Colors of Exposed Joint Sealants: As selected by Architect and Owner from manufacturer's full range, to match adjacent where required.

2.2 SILICONE JOINT SEALANTS

A. Silicone, Non-Staining: Non-Staining, single-component, non-sag, plus fifty percent (+50%) and minus fifty percent (-50%) movement capability, non-traffic-use, neutral-curing silicone joint sealant; ASTM C 920, Type S, Grade NS, Class 50, Use NT.

1. Products:
   a. Dow Corning Corporation
   b. Master Bond, Inc.
   c. Pecora Corporation
   d. Tremco Incorporated
   e. Substitutions: Under provisions of Section 012500 “Substitution Procedures”.

B. Mildew-Resistant, Single-Component, Non-sag, Neutral-Curing Silicone Joint Sealant: ASTM C 920, Type S, Grade NS, Class 25, for Use NT.

1. Products:
   a. BASF Building Systems; Omniplus
   b. Dow Corning Corporation; 786 Mildew Resistant
   c. Tremco Incorporated; Tremasil 200 Sanitary
   d. Substitutions: Under provisions of Section 012500 “Substitution Procedures”.

2.3 LATEX JOINT SEALANTS

A. Latex Joint Sealant: Acrylic latex or siliconized acrylic latex, ASTM C 834, Type OP, Grade NF.

1. Products: Subject to compliance with requirements, available products that may be incorporated into the Work include, but are not limited to, the following:

   a. BASF Building Systems; Sonolac
   b. Bostik, Inc.; Chem-Calk 600
   c. Pecora Corporation; AC-20+
   d. Tremco Incorporated; Tremflex 834
   e. Substitutions: Under provisions of Section 012500 “Substitution Procedures”.
2.4 JOINT SEALANT BACKING

A. General: Provide sealant backings of material that are non-staining; are compatible with joint substrates, sealants, primers, and other joint fillers; and are approved for applications indicated by sealant manufacturer based on field experience and laboratory testing.

B. Cylindrical Sealant Backings: ASTM C 1330, Type B (bi-cellular material with a surface skin), and of size and density to control sealant depth and otherwise contribute to producing optimum sealant performance.

C. Bond-Breaker Tape: Polyethylene tape or other plastic tape recommended by sealant manufacturer for preventing sealant from adhering to rigid, inflexible joint-filler materials or joint surfaces at back of joint. Provide self-adhesive tape where applicable.

2.5 MISCELLANEOUS MATERIALS

A. Primer: Material recommended by joint-sealant manufacturer where required for adhesion of sealant to joint substrates indicated, as determined from preconstruction joint-sealant-substrate tests and field tests.

B. Cleaners for Nonporous Surfaces: Chemical cleaners acceptable to manufacturers of sealants and sealant backing materials, free of oily residues or other substances capable of staining or harming joint substrates and adjacent nonporous surfaces in any way, and formulated to promote optimum adhesion of sealants to joint substrates.

C. Masking Tape: Non-staining, nonabsorbent material compatible with joint sealants and surfaces adjacent to joints.

PART 3 - EXECUTION

3.1 EXAMINATION

A. Examine joints indicated to receive joint sealants, with Installer present, for compliance with requirements for joint configuration, installation tolerances, and other conditions affecting joint-sealant performance.

B. Proceed with installation only after unsatisfactory conditions have been corrected.

3.2 PREPARATION

A. Surface Cleaning of Joints: Clean out joints immediately before installing joint sealants to comply with joint-sealant manufacturer's written instructions and the following requirements:

1. Remove all foreign material from joint substrates that could interfere with adhesion of joint sealant, including dust, paints (except for permanent, protective coatings tested and approved for sealant adhesion and compatibility by sealant manufacturer), old joint sealants, oil, grease, waterproofing, water repellents, water, surface dirt, and frost.

2. Clean porous joint substrate surfaces by brushing, grinding, mechanical abrading, or a combination of these methods to produce a clean, sound substrate capable of developing optimum bond with joint sealants. Remove loose particles remaining after cleaning.
operations above by vacuuming or blowing out joints with oil-free compressed air. Porous joint substrates include the following:

a. Concrete.
b. Masonry.

3. Remove laitance and form-release agents from concrete.

4. Clean nonporous joint substrate surfaces with chemical cleaners or other means that do not stain, harm substrates, or leave residues capable of interfering with adhesion of joint sealants. Nonporous joint substrates include the following:

a. Metal.
b. Glass.
c. Porcelain enamel.
d. Glazed surfaces of ceramic tile.

B. Joint Priming: Prime joint substrates where recommended by joint-sealant manufacturer or prior experience. Apply primer to comply with joint-sealant manufacturer's written instructions. Confine primers to areas of joint-sealant bond; do not allow spillage or migration onto adjoining surfaces.

C. Masking Tape: Use masking tape where required to prevent contact of sealant or primer with adjoining surfaces that otherwise would be permanently stained or damaged by such contact or by cleaning methods required to remove sealant smears. Remove tape immediately after tooling without disturbing joint seal.

3.3 INSTALLATION OF JOINT SEALANTS

A. General: Comply with joint-sealant manufacturer's written installation instructions for products and applications indicated, unless more stringent requirements apply.

B. Sealant Installation Standard: Comply with recommendations in ASTM C 1193 for use of joint sealants as applicable to materials, applications, and conditions indicated.

C. Install sealant backings of kind indicated to support sealants during application and at position required to produce cross-sectional shapes and depths of installed sealants relative to joint widths that allow optimum sealant movement capability.

1. Do not leave gaps between ends of sealant backings.
2. Do not stretch, twist, puncture, or tear sealant backings.
3. Remove absorbent sealant backings that have become wet before sealant application and replace them with dry materials.

D. Install bond-breaker tape behind sealants where sealant backings are not used between sealants and backs of joints.

E. Install sealants using proven techniques that comply with the following and at the same time backings are installed:

1. Place sealants so they directly contact and fully wet joint substrates.
2. Completely fill recesses in each joint configuration.
3. Produce uniform, cross-sectional shapes and depths relative to joint widths that allow optimum sealant movement capability.

F. Tooling of Non-Sag Sealants: Immediately after sealant application and before skinning or curing begins, tool sealants according to requirements specified in subparagraphs below to form smooth, uniform beads of configuration indicated; to eliminate air pockets; and to ensure contact and adhesion of sealant with sides of joint.

1. Remove excess sealant from surfaces adjacent to joints.
2. Use tooling agents that are approved in writing by sealant manufacturer and that do not discolor sealants or adjacent surfaces.
3. Provide concave joint profile per Figure 8A in ASTM C 1193, unless otherwise indicated.
4. Provide flush joint profile where indicated per Figure 8B in ASTM C 1193.
5. Provide recessed joint configuration of recess depth and at locations indicated per Figure 8C in ASTM C 1193.
   a. Use masking tape to protect surfaces adjacent to recessed tooled joints.

3.4 CLEANING

A. Clean off excess sealant or sealant smears adjacent to joints as the Work progresses by methods and with cleaning materials approved in writing by manufacturers of joint sealants and of products in which joints occur.

3.5 PROTECTION

A. Protect joint sealants during and after curing period from contact with contaminating substances and from damage resulting from construction operations or other causes so sealants are without deterioration or damage at time of Substantial Completion. If, despite such protection, damage or deterioration occurs, cut out and remove damaged or deteriorated joint sealants immediately so installations with repaired areas are indistinguishable from original work.

3.6 JOINT-SEALANT SCHEDULE

A. Joint-Sealant Application: Exterior joints in vertical surfaces and horizontal non-traffic surfaces.
   1. Joint Locations:
      a. Control and expansion joints in unit masonry.
      b. Joints between metal panels.
      c. Joints between different materials listed above.
      d. Perimeter joints between materials listed above and frames of doors, windows and louvers.
      e. Other joints as indicated.
   2. Joint Sealant: Silicone, non-staining, S, NS, 50, NT.

B. Joint-Sealant Application: Interior joints in vertical surfaces and horizontal non-traffic surfaces.
   1. Joint Locations:
a. Control and expansion joints on exposed interior surfaces of exterior walls.
b. Perimeter joints of exterior openings where indicated.
c. Vertical joints on exposed surfaces of interior unit masonry and concrete walls and partitions.
d. Perimeter joints between interior wall surfaces and frames of interior doors, windows and elevator entrances.
e. Other joints as indicated.


C. Joint-Sealant Application: Mildew-resistant interior joints in vertical surfaces and horizontal non-traffic surfaces.

1. Joint Sealant Location:
   a. Joints between plumbing fixtures and adjoining walls, floors, and counters.
   b. Tile control and expansion joints where indicated.
   c. Other joints as indicated.

2. Joint Sealant: Mildew resistant, single component, non-sag, neutral curing, silicone.

END OF SECTION 079200
SECTION 081113 - HOLLOW METAL DOORS AND FRAMES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS
   A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY
   A. Section includes hollow-metal work.
   B. Related Requirements:
      1. Section 087100 “Door Hardware” for door hardware for hollow-metal frames.

1.3 DEFINITIONS
   A. Minimum Thickness: Minimum thickness of base metal without coatings according to NAAMM-HMMA 803 or SDI A250.8.

1.4 COORDINATION
   A. Coordinate anchorage installation for hollow-metal frames. Furnish setting drawings, templates, and directions for installing anchorages, including sleeves, concrete inserts, anchor bolts, and items with integral anchors. Deliver such items to Project site in time for installation.
   B. Coordinate requirements for installation of door hardware, electrified door hardware, and access control and security systems.

1.5 ACTION SUBMITTALS
   A. Product Data: For each type of product.
      1. Include construction details, material descriptions, core descriptions, and finishes.
   B. Shop Drawings: Include the following:
      1. Frame details for each frame type, including dimensioned profiles and metal thicknesses.
      2. Locations of reinforcement and preparations for hardware.
      3. Details of each different wall opening condition.
      4. Details of anchorages, joints, field splices, and connections.
      5. Details of accessories.
   C. Samples: For units with factory-applied color finishes.
   D. Product Schedule: For hollow-metal work prepared by or under the supervision of supplier, using same reference numbers for details and openings as those on Drawings. Coordinate with final Door Hardware Schedule.
1.6 DELIVERY, STORAGE, AND HANDLING

A. Deliver hollow-metal work palletized, packaged, or crated to provide protection during transit and Project-site storage. Do not use non-vented plastic.

B. Deliver welded frames with two (2) removable spreader bars across bottom of frames, tack welded to jambs and mullions.

C. Store hollow-metal work vertically under cover at Project site with head up. Place on minimum 4-inch-high wood blocking. Provide minimum ¼-inch space between each stacked door to permit air circulation.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

A. Basis of Design:
   1. Steelcraft; an Allegion company

B. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:
   1. Ceco Door Products; an Assa Abloy Group company
   2. Curries Company; an Assa Abloy Group company
   3. Substitutions: Under provisions of Section 012500 “Substitution Procedures”.

C. Source Limitations: Obtain hollow-metal work from single source from single manufacturer.

2.2 INTERIOR DOORS AND FRAMES

A. Construct interior frames to comply with the standards indicated for materials, fabrication, hardware locations, hardware reinforcement, tolerances, and clearances, and as specified.

   1. Physical Performance: Level A according to SDI A250.4.
   2. Frames:
      b. Construction: Face welded.

2.3 FRAME ANCHORS

A. Jamb Anchors:
   1. Type: Anchors of minimum size and type required by applicable door and frame standard, and suitable for performance level indicated.
2. Quantity: Minimum of three (3) anchors per jamb, with one additional anchor for frames with no floor anchor. Provide one (1) additional anchor for each 24 inches of frame height above 7 feet.

3. Postinstalled Expansion Anchor: Minimum 3/8-inch-diameter bolts with expansion shields or inserts, with manufacturer’s standard pipe spacer.

B. Floor Anchors: Provide floor anchors for each jamb and mullion that extends to floor.

C. Floor Anchors for Concrete Slabs with Underlayment: Adjustable-type anchors with extension clips, allowing not less than 2-inch height adjustment. Terminate bottom of frames at top of underlayment.

D. Material: ASTM A 879, Commercial Steel (CS), 04Z coating designation; mill phosphatized.
   1. For anchors built into exterior walls, steel sheet complying with ASTM A 1008 or ASTM A 1011; hot-dip galvanized according to ASTM A 153, Class B.

2.4 MATERIALS

A. Cold-Rolled Steel Sheet: ASTM A 1008, Commercial Steel (CS), Type B; suitable for exposed applications.

B. Inserts, Bolts, and Fasteners: Hot-dip galvanized according to ASTM A 153.

C. Power-Actuated Fasteners in Concrete: Fastener system of type suitable for application indicated, fabricated from corrosion-resistant materials, with clips or other accessory devices for attaching hollow-metal frames of type indicated.

D. Grout: ASTM C 476, except with a maximum slump of 4 inches, as measured according to ASTM C 143.

E. Bituminous Coating: Cold-applied asphalt mastic, compounded for 15-mil dry film thickness per coat. Provide inert-type noncorrosive compound free of asbestos fibers, sulfur components, and other deleterious impurities.

2.5 FABRICATION

A. Fabricate hollow-metal work to be rigid and free of defects, warp, or buckle. Accurately form metal to required sizes and profiles, with minimum radius for metal thickness. Where practical, fit and assemble units in manufacturer's plant. To ensure proper assembly at Project site, clearly identify work that cannot be permanently factory assembled before shipment.

B. Hollow-Metal Frames: Where frames are fabricated in sections due to shipping or handling limitations, provide alignment plates or angles at each joint, fabricated of same thickness metal as frames.
   1. Provide countersunk, flat- or oval-head exposed screws and bolts for exposed fasteners unless otherwise indicated.
   2. Grout Guards: Weld guards to frame at back of hardware mortises in frames to be grouted.
3. Floor Anchors: Weld anchors to bottoms of jambs with at least four (4) spot welds per anchor; however, for slip-on drywall frames, provide anchor clips or countersunk holes at bottoms of jambs.

4. Jamb Anchors: Provide spacing of anchors as follows:
   a. Masonry Type: Locate anchors not more than 16 inches from top and bottom of frame. Space anchors not more than 32 inches o.c., to match coursing.

5. Door Silencers: Except on weather-stripped frames, drill stops to receive door silencers as follows. Keep holes clear during construction.
   a. Single-Door Frames: Drill stop in strike jamb to receive three (3) door silencers.

C. Fabricate concealed stiffeners and edge channels from either cold- or hot-rolled steel sheet.

D. Hardware Preparation: Factory prepare hollow-metal work to receive templated mortised hardware; include cutouts, reinforcement, mortising, drilling, and tapping according to SDI A250.6, the Door Hardware Schedule, and templates.
   1. Reinforce frames to receive non-templated, mortised, and surface-mounted door hardware.
   2. Comply with applicable requirements in SDI A250.6 and BHMA A156.115 for preparation of hollow-metal work for hardware.

2.6 STEEL FINISHES

A. Prime Finish: Clean, pretreat, and apply manufacturer's standard primer.
   1. Shop Primer: Manufacturer's standard, fast-curing, lead- and chromate-free primer complying with SDI A250.10; recommended by primer manufacturer for substrate; compatible with substrate and field-applied coatings despite prolonged exposure.

2.7 ACCESSORIES

A. Grout Guards: Formed from same material as frames, not less than 0.016-inch-thick.

PART 3 - EXECUTION

3.1 EXAMINATION

A. Examine substrates, areas, and conditions, with Installer present, for compliance with requirements for installation tolerances and other conditions affecting performance of the Work.

B. Examine roughing-in for embedded and built-in anchors to verify actual locations before frame installation.

C. Proceed with installation only after unsatisfactory conditions have been corrected.
3.2 PREPARATION

A. Remove welded-in shipping spreaders installed at factory. Restore exposed finish by grinding, filling, and dressing, as required to make repaired area smooth, flush, and invisible on exposed faces.

B. Drill and tap doors and frames to receive non-templated, mortised, and surface-mounted door hardware.

3.3 INSTALLATION

A. General: Install hollow-metal work plumb, rigid, properly aligned, and securely fastened in place. Comply with Drawings and manufacturer's written instructions.

B. Hollow-Metal Frames: Install hollow-metal frames for doors, transoms, sidelites, borrowed lites, and other openings, of size and profile indicated. Comply with SDI A250.11 or NAAMM-HMMA 840 as required by standards specified.

1. Set frames accurately in position; plumbed, aligned, and braced securely until permanent anchors are set. After wall construction is complete, remove temporary braces, leaving surfaces smooth and undamaged.

   a. Where frames are fabricated in sections because of shipping or handling limitations, field splice at approved locations by welding face joint continuously; grind, fill, dress, and make splice smooth, flush, and invisible on exposed faces.
   b. Install door silencers in frames before grouting.
   c. Remove temporary braces necessary for installation only after frames have been properly set and secured.
   d. Check plumb, square, and twist of frames as walls are constructed. Shim as necessary to comply with installation tolerances.
   e. Field apply bituminous coating to backs of frames that will be filled with grout containing anti-freezing agents.

2. Floor Anchors: Provide floor anchors for each jamb and mullion that extends to floor, and secure with postinstalled expansion anchors.

   a. Floor anchors may be set with power-actuated fasteners instead of postinstalled expansion anchors if so indicated and approved on Shop Drawings.

3. Masonry Walls: Coordinate installation of frames to allow for solidly filling space between frames and masonry with grout.

4. Installation Tolerances: Adjust hollow-metal door frames for squareness, alignment, twist, and plumb to the following tolerances:

   a. Squareness: Plus or minus 1/16-inch, measured at door rabbet on a line 90 degrees from jamb perpendicular to frame head.
   b. Alignment: Plus or minus 1/16-inch, measured at jambs on a horizontal line parallel to plane of wall.
   c. Twist: Plus or minus 1/16-inch, measured at opposite face corners of jambs on parallel lines, and perpendicular to plane of wall.
   d. Plumbness: Plus or minus 1/16-inch, measured at jambs at floor.
3.4 ADJUSTING AND CLEANING

A. Final Adjustments: Check and readjust operating hardware items immediately before final inspection. Leave work in complete and proper operating condition. Remove and replace defective work, including hollow-metal work that is warped, bowed, or otherwise unacceptable.

B. Remove grout and other bonding material from hollow-metal work immediately after installation.

C. Prime-Coat Touchup: Immediately after erection, sand smooth rusted or damaged areas of prime coat and apply touchup of compatible air-drying, rust-inhibitive primer.

END OF SECTION 081113
SECTION 081416 - FLUSH WOOD DOORS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section Includes:

1. Solid-core doors with wood-veneer faces.
2. Factory finishing flush wood doors.
3. Factory fitting flush wood doors to frames and factory machining for hardware.

1.3 ACTION SUBMITTALS

A. Product Data: For each type of door. Include details of core and edge construction and trim for openings. Include factory-finishing specifications.

B. Shop Drawings: Indicate location, size, and hand of each door; elevation of each kind of door; construction details not covered in Product Data; and the following:

1. Dimensions and locations of blocking.
2. Dimensions and locations of mortises and holes for hardware.
3. Dimensions and locations of cutouts.
4. Undercuts.
5. Requirements for veneer matching.
6. Doors to be factory finished and finish requirements.

C. Samples:

1. Corner sections of doors, approximately 8 by 10 inches, with door faces and edges representing actual materials to be used.
   a. Provide Samples for each species of veneer and solid lumber required.
   b. Finish veneer-faced door Samples with same materials proposed for factory-finished doors.

1.4 INFORMATIONAL SUBMITTALS

A. Sample Warranty: For special warranty.

1.5 DELIVERY, STORAGE, AND HANDLING

A. Comply with requirements of referenced standard and manufacturer's written instructions.

B. Package doors individually in plastic bags or cardboard cartons.
C. Mark each door on top and bottom rail with opening number used on Shop Drawings.

1.6 FIELD CONDITIONS

A. Environmental Limitations: Do not deliver or install doors until spaces are enclosed and weathertight, wet work in spaces is complete and dry, and HVAC system is operating and maintaining ambient temperature and humidity conditions at occupancy levels during remainder of construction period.

1.7 WARRANTY

A. Special Warranty: Manufacturer agrees to repair or replace doors that fail in materials or workmanship within specified warranty period.

1. Failures include, but are not limited to, the following:
   a. Warping (bow, cup, or twist) more than ¼ inch in a 42-by-84-inch section.
   b. Telegraphing of core construction in face veneers exceeding 0.01 inch in a 3-inch span.

2. Warranty shall also include installation and finishing that may be required due to repair or replacement of defective doors.


PART 2 - PRODUCTS

2.1 MANUFACTURERS

A. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:

1. Marshfield-Algoma, a Masonite Architectural company
2. Eggers Industries
3. Graham Wood Doors; an ASSA ABLOY Group company
4. Substitutions: Under provisions of Section 012500 “Substitution Procedures”.

B. Source Limitations: Obtain flush wood doors and transom panels from single manufacturer.

2.2 FLUSH WOOD DOORS, GENERAL

A. Quality Standard: In addition to requirements specified, comply with AWI's "Architectural Woodwork Standards."

2.3 VENEER-FACED DOORS FOR TRANSPARENT FINISH

A. Interior Solid-Core Doors:

1. Grade: **Premium**, with Grade AA faces.
2. Species: Select clear maple as a minimum, but to match existing.
5. Assembly of Veneer Leaves on Door Faces: Balance match.
6. Room Match: Match door faces within each separate room or area of building. Corridor-door faces do not need to match where they are separated by 10 feet or more.
7. Exposed Vertical and Top Edges: Same species as faces - edge Type A.
9. Construction: Five (5) or seven (7) plies. Stiles and rails are bonded to core, then entire unit is abrasive planed before veneering.

2.4 FABRICATION

A. Factory fit doors to suit frame-opening sizes indicated. Comply with clearance requirements of referenced quality standard for fitting unless otherwise indicated.

B. Factory machine doors for hardware that is not surface applied. Locate hardware to comply with DHI-WDHS-3. Comply with final hardware schedules, door frame Shop Drawings, BHMA-156.115-W, and hardware templates.

1. Coordinate with hardware mortises in metal frames to verify dimensions and alignment before factory machining.

2.5 FACTORY FINISHING

A. General: Comply with referenced quality standard for factory finishing. Complete fabrication, including fitting doors for openings and machining for hardware that is not surface applied, before finishing.

1. Finish faces, all four (4) edges, edges of cutouts, and mortises. Stains and fillers may be omitted on bottom edges, edges of cutouts and mortises.

B. Factory finish doors.

C. Transparent Finish:

1. Grade: **Premium**.
3. Staining: As selected by Architect and Owner from manufacturer's full range, to match existing.
4. Effect: Filled finish.
5. Sheen: Satin.

PART 3 - EXECUTION

3.1 EXAMINATION

A. Examine doors and installed door frames, with Installer present, before hanging doors.

1. Verify that installed frames comply with indicated requirements for type, size, location, and swing characteristics and have been installed with level heads and plumb jambs.
2. Reject doors with defects.
B. Proceed with installation only after unsatisfactory conditions have been corrected.

3.2 INSTALLATION

A. Hardware: For installation, see Section 087100 "Door Hardware."

B. Installation Instructions: Install doors to comply with manufacturer's written instructions and referenced quality standard, and as indicated.

C. Factory-Fitted Doors: Align in frames for uniform clearance at each edge.

D. Factory-Finished Doors: Restore finish before installation if fitting or machining is required at Project site.

3.3 ADJUSTING

A. Operation: Rehang or replace doors that do not swing or operate freely.

B. Finished Doors: Replace doors that are damaged or that do not comply with requirements. Doors may be repaired or refinished if Work complies with requirements and shows no evidence of repair or refinishing.

END OF SECTION 081416
SECTION 083113 - ACCESS DOORS AND FRAMES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS
A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY
A. Section Includes:
   1. Access doors and frames for walls.

B. Related Requirements:
   1. Section 233300 "Air Duct Accessories" for heating and air-conditioning duct access doors.

1.3 ACTION SUBMITTALS
A. Product Data: For each type of product.
   1. Include construction details, materials, individual components and profiles, and finishes.

B. Samples: For each type of access door and frame and for each finish specified, complete assembly minimum 6 by 6 inches in size.

C. Product Schedule: For access door and frame schedule.

PART 2 - PRODUCTS

2.1 ACCESS DOORS AND FRAMES
A. Basis-of-Design Product:
   1. J. L. Industries, Inc.; Div. of Activar Construction Products Group

B. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following
   1. Babcock-Davis
   2. Larsen's Manufacturing Company
   3. Milcor Inc.
   4. Substitutions: Under provisions of Section 012500 “Substitution Procedures”.

C. Source Limitations: Obtain each type of access door and frame from single source from single manufacturer.
D. Flush Access Doors with Exposed Flanges:
   1. Basis-of-Design Product: **Model TM**
   2. Description: Face of door flush with frame, with exposed flange and concealed hinge.
   3. Locations: Wall.
   4. Uncoated Steel Sheet for Door: Nominal 0.060-inch, 16-gauge.
   5. Frame Material: Same material, thickness, and finish as door.
   6. Latch and Lock: Cam latch, key operated.

2.2 MATERIALS

A. Steel Plates, Shapes, and Bars: ASTM A 36.

B. Steel Sheet: Uncoated or electrolytic zinc coated, ASTM A 879, with cold-rolled steel sheet substrate complying with ASTM A 1008, Commercial Steel (CS), exposed.

C. Frame Anchors: Same type as door face.

D. Inserts, Bolts, and Anchor Fasteners: Hot-dip galvanized steel according to ASTM A 153 or ASTM F 2329.

2.3 FABRICATION

A. General: Provide access door and frame assemblies manufactured as integral units ready for installation.

B. Metal Surfaces: For metal surfaces exposed to view in the completed Work, provide materials with smooth, flat surfaces without blemishes. Do not use materials with exposed pitting, seam marks, roller marks, rolled trade names, or roughness.

C. Doors and Frames: Grind exposed welds smooth and flush with adjacent surfaces. Furnish mounting holes, attachment devices and fasteners of type required to secure access doors to types of supports indicated.

D. Latching and Lock Hardware:
   1. Quantity: Furnish number of latches and locks required to hold doors tightly closed.
   2. Keys: Furnish two (2) keys per lock and key all locks alike.

2.4 FINISHES

A. Comply with NAAMM’s "Metal Finishes Manual for Architectural and Metal Products" for recommendations for applying and designating finishes.

B. Protect mechanical finishes on exposed surfaces from damage by applying a strippable, temporary protective covering before shipping.
C. Appearance of Finished Work: Noticeable variations in same piece are not acceptable. Variations in appearance of adjoining components are acceptable if they are within the range of approved Samples and are assembled or installed to minimize contrast.

D. Painted Finishes: Comply with coating manufacturer's written instructions for cleaning, conversion coating, and applying and baking finish.

   1. Factory Primed: Apply manufacturer's standard, lead- and chromate-free, universal primer immediately after surface preparation and pretreatment.

PART 3 - EXECUTION

3.1 EXAMINATION

   A. Examine substrates for compliance with requirements for installation tolerances and other conditions affecting performance of the Work.

   B. Proceed with installation only after unsatisfactory conditions have been corrected.

3.2 INSTALLATION

   A. Comply with manufacturer's written instructions for installing access doors and frames.

3.3 ADJUSTING

   A. Adjust doors and hardware, after installation, for proper operation.

END OF SECTION 083113
SECTION 087100 - DOOR HARDWARE

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes:

1. Mechanical door hardware for the following:
   a. Swinging doors.

B. Related Sections:

1. Section 081113 "Hollow Metal Doors and Frames" for door silencers provided as part of hollow-metal frames.

1.3 COORDINATION

A. Installation Templates: Distribute for doors, frames, and other work specified to be factory prepared. Check Shop Drawings of other work to confirm that adequate provisions are made for locating and installing door hardware to comply with indicated requirements.

B. Existing Openings: Where hardware components are scheduled for application to existing construction or where modifications to existing door hardware are required, field verify existing conditions and coordinate installation of door hardware to suit opening conditions and to provide proper door operation.

1.4 PREINSTALLATION MEETINGS

A. Preinstallation Conference: Conduct conference at Project site.

1. Review and finalize construction schedule and verify availability of materials, Installer's personnel, equipment, and facilities needed to make progress and avoid delays.
2. Inspect and discuss preparatory work performed by other trades.
3. Review required testing, inspecting, and certifying procedures.

B. Keying Conference: Conduct conference at Project site.

1. Conference participants shall also include Installer's Architectural Hardware Consultant.
2. Incorporate conference decisions into keying schedule after reviewing door hardware keying system including, but not limited to, the following:
   a. Flow of traffic and degree of security required.
   b. Preliminary key system schematic diagram.
c. Requirements for key control system.
d. Requirements for access control.
e. Address for delivery of keys.

1.5 ACTION SUBMITTALS

A. Product Data: For each type of product.
   1. Include construction details, material descriptions, dimensions of individual components and profiles, and finishes.

B. Samples: For each exposed product in each finish specified, in manufacturer's standard size.
   1. Tag Samples with full product description to coordinate Samples with door hardware schedule.

C. Door Hardware Schedule: Prepared by or under the supervision of Installer. Coordinate door hardware schedule with doors, frames, and related work to ensure proper size, thickness, hand, function, and finish of door hardware.
   1. Submittal Sequence: Submit door hardware schedule concurrent with submissions of Product Data, Shop Drawings, and Samples. Coordinate submission of door hardware schedule with scheduling requirements of other work to facilitate the fabrication of other work that is critical in Project construction schedule.
   2. Format: Use same scheduling sequence and format and use same door numbers as in the door hardware schedule in the Contract Documents.
   3. Content: Include the following information:
      a. Identification number, location, hand, fire rating, size, and material of each door and frame.
      b. Locations of each door hardware set, cross-referenced to Drawings on floor plans and to door and frame schedule.
      c. Complete designations, including name and manufacturer, type, style, function, size, quantity, function, and finish of each door hardware product.
      d. Fastenings and other pertinent information.
      e. Explanation of abbreviations, symbols, and designations contained in door hardware schedule.
      f. Mounting locations for door hardware.
      g. List of related door devices specified in other Sections for each door and frame.

D. Keying Schedule: Prepared by or under the supervision of Installer, detailing Owner's final keying instructions for locks. Include schematic keying diagram and index each key set to unique door designations that are coordinated with the Contract Documents.

1.6 INFORMATIONAL SUBMITTALS

A. Qualification Data: For Installer.

B. Product Test Reports: For compliance with accessibility requirements, for tests performed by manufacturer and witnessed by a qualified testing agency, for door hardware on doors located in accessible routes.
C. Sample Warranty: For special warranty.

1.7 CLOSEOUT SUBMITTALS

A. Maintenance Data: For each type of door hardware to include in maintenance manuals.

B. Schedules: Final door hardware and keying schedule.

1.8 QUALITY ASSURANCE

A. Installer Qualifications: Supplier of products and an employer of workers trained and approved by product manufacturers who is available during the course of the Work to consult with Contractor, Architect, and Owner about door hardware and keying.

1. Warehousing Facilities: In Project's vicinity.
2. Scheduling Responsibility: Preparation of door hardware and keying schedules.

1.9 DELIVERY, STORAGE, AND HANDLING

A. Inventory door hardware on receipt and provide secure lock-up for door hardware delivered to Project site.

B. Tag each item or package separately with identification coordinated with the final door hardware schedule, and include installation instructions, templates, and necessary fasteners with each item or package.

C. Deliver keys to Owner by registered mail or overnight package service.

1.10 WARRANTY

A. Special Warranty: Manufacturer's agrees to repair or replace components of door hardware that fail in materials or workmanship within specified warranty period.

1. Failures include, but are not limited to, the following:
   a. Structural failures including excessive deflection, cracking, or breakage.
   b. Faulty operation of doors and door hardware.
   c. Deterioration of metals, metal finishes, and other materials beyond normal weathering and use.

2. Warranty Period: Three (3) years from date of Substantial Completion, unless otherwise indicated.
   a. Manual Closers: Ten (10) years from date of Substantial Completion.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

A. Source Limitations: Obtain each type of door hardware from single manufacturer.
2.2 PERFORMANCE REQUIREMENTS

A. Means of Egress Doors: Latches do not require more than 15 lbf to release the latch. Locks do not require use of a key, tool, or special knowledge for operation.

B. Accessibility Requirements: For door hardware on doors in an accessible route, comply with ICC/ANSI A117.1.
   1. Provide operating devices that do not require tight grasping, pinching, or twisting of the wrist and that operate with a force of not more than 5 lbf.
   2. Comply with the following maximum opening-force requirements:
      a. Interior, Non-Fire-Rated Hinged Doors: 5 lbf applied perpendicular to door.
   3. Adjust door closer sweep periods so that, from an open position of 90 degrees, the door will take at least 5 seconds to move to a point 3 inches (12 degrees) from the latch.

2.3 SCHEDULED DOOR HARDWARE

A. Provide door hardware for each door as scheduled in Part 3 "Door Hardware Schedule" Article to comply with requirements in this Section.
   1. Door Hardware Sets: Provide quantity, item, size, finish or color indicated, and products equivalent in function and comparable in quality to named products, where allowed.

B. Designations: Requirements for design, grade, function, finish, size, and other distinctive qualities of each type of door hardware are indicated in Part 3 "Door Hardware Schedule" Article. Products are identified by using door hardware designations, as follows:
   1. Named Manufacturers' Products: Manufacturer and product designation are listed for each door hardware type required for the purpose of establishing minimum requirements. Manufacturers' names are abbreviated in Part 3 "Door Hardware Schedule" Article.

2.4 HINGES

A. Hinges: BHMA A156.1. Provide template-produced hinges for hinges installed on hollow-metal doors and hollow-metal frames
   1. Basis of Design:
      a. Stanley Commercial Hardware; a division of Stanley Security Solutions; CB179
   2. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:
      a. Hager Companies
      b. McKinney Products Company; an ASSA ABLOY Group company
      c. Substitutions: Under provisions of Section 012500 “Substitution Procedures”.
2.5 MECHANICAL LOCKS AND LATCHES

A. Lock Functions: As indicated in Part 3 “Door Hardware Schedule”.

B. Lock Throw: Comply with testing requirements for length of bolts required for labeled fire doors, and as follows:

C. Lock Backset: 2¼ inches, unless otherwise indicated.

D. Lock Trim:
   1. Levers: Cast.
   2. Escutcheons (Roses): Wrought.
   3. Dummy Trim: Match lever lock trim and escutcheons.

E. Strikes: Provide manufacturer's standard strike for each lock bolt or latchbolt complying with requirements indicated for applicable lock or latch and with strike box and curved lip extended to protect frame; finished to match lock or latch.
   1. Flat-Lip Strikes: For locks with three-piece antifriction latchbolts, as recommended by manufacturer.
   2. Extra-Long-Lip Strikes: For locks used on frames with applied wood casing trim.

F. Bored Locks: BHMA A156.2; Grade 1 and 2; Series 4000.
   2. Basis of Design:
      a. Schlage Commercial Lock Division; an Allegion company; ND Series – Rhodes, Vandlgard functions
   2. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:
      a. Corbin Russwin Architectural Hardware; an ASSA ABLOY Group Company
      b. Medeco Security Locks, Inc.; an ASSA ABLOY Group company
      c. SARGENT Manufacturing Company; an ASSA ABLOY Group company
      d. Substitutions: Under provisions of Section 012500 “Substitution Procedures”.

2.6 MANUAL FLUSH BOLTS

A. Manual Flush Bolts: BHMA A156.16; minimum ¾-inch throw.
   1. Basis-of-Design Product:
      a. Door Controls International, Inc.; 790F, designed for mortising into door edge
2. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:
   a. Glynn-Johnson; an Allegion company
   b. IVES Hardware; an Allegion company
   c. Substitutions: Under provisions of Section 012500 “Substitution Procedures”.

2.7 LOCK CYLINDERS

   A. Lock Cylinders: Tumbler type, constructed from brass or bronze, stainless-steel, or nickel silver.
      1. Manufacturer: Same manufacturer as for locking devices.

   B. Standard Lock Cylinders: BHMA A156.5; Grade 1; permanent cores that are removable; face finished to match lockset.

   C. Construction Cores: Provide construction cores that are replaceable by permanent cores. Provide ten (10) construction master keys.

2.8 KEYING

      1. Great-Grand Master Key System: Change keys, a master key, a grand master key, and a great-grand master key operate cylinders to match existing keying system.

   B. Keys: Brass.
      1. Stamping: Permanently inscribe each key with a visual key control number and include the following notation:
         a. Notation: "DO NOT DUPLICATE."

      2. Quantity: In addition to one (1) extra key blank for each lock, provide the following:

2.9 SURFACE CLOSERS

   A. Surface Closers: BHMA A156.4; rack-and-pinion hydraulic type with adjustable sweep and latch speeds controlled by key-operated valves and forged-steel main arm. Comply with manufacturer's written recommendations for size of door closers depending on size of door, exposure to weather, and anticipated frequency of use. Provide factory-sized closers, adjustable to meet field conditions and requirements for opening force.

      1. Basis-of-Design Product:
         a. LCN; an Allegion company; 4040XP Series
2. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:

   a. SARGENT Manufacturing Company; an ASSA ABLOY Group company
   b. Substitutions: Under provisions of Section 012500 “Substitution Procedures”.

B. Door closers to have delayed action cylinder, sized to the door leaf size.

   1. Marked closer, shall be Smoothie series.

C. Door closers are to be mounted on the least conspicuous side of the door. The hardware supplier shall consult with the Architect to verify applications and note mounting locations on the hardware schedule.

2.10 MECHANICAL STOPS AND HOLDERS

A. Wall- and Floor-Mounted Stops: BHMA A156.16; polished cast brass, bronze, or aluminum base metal.

   1. Basis-of-Design Product:

      a. IVES Hardware; an Allegion company; 407 and 436 or 438

         1) Provide wall bumpers wherever possible. Provide floor stops where the use of wall bumpers is not feasible, provided the location of the stop is not a stumbling hazard or would cause the door to rack at the hinges.

   2. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:

      a. Glynn-Johnson; an Allegion company
      b. Door Controls International, Inc.
      c. Substitutions: In accordance with Section 012500 “Substitution Procedures”.

2.11 METAL PROTECTIVE TRIM UNITS

A. Metal Protective Trim Units: BHMA A156.6; fabricated from 0.050-inch-thick stainless-steel; with manufacturer's standard machine or self-tapping screw fasteners.

   1. Basis-of-Design Product:

      a. Burns Manufacturing Incorporated; KP50-B4E

   2. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:

      a. IVES Hardware; an Allegion company
      b. Rockwood Manufacturing Company
      c. Substitutions: In accordance with Section 012500 “Substitution Procedures”.

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B. All plates are 2 inches less width of door on single doors, 1-inch less width of door on pairs.


2.12 AUXILIARY DOOR HARDWARE

A. Auxiliary Hardware: BHMA A156.16.

   1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:

      a. Hager Companies
      b. Rockwood Manufacturing Company
      c. Stanley Commercial Hardware; Div. of The Stanley Works
      d. Substitutions: In accordance with Section 012500 “Substitution Procedures”.

2.13 FABRICATION

A. Base Metals: Produce door hardware units of base metal indicated, fabricated by forming method indicated, using manufacturer's standard metal alloy, composition, temper, and hardness. Furnish metals of a quality equal to or greater than that of specified door hardware units and BHMA A156.18.

B. Fasteners: Provide door hardware manufactured to comply with published templates prepared for machine, wood, and sheet metal screws. Provide screws that comply with commercially recognized industry standards for application intended, except aluminum fasteners are not permitted. Provide Phillips flat-head screws with finished heads to match surface of door hardware, unless otherwise indicated.

   1. Concealed Fasteners: For door hardware units that are exposed when door is closed, except for units already specified with concealed fasteners. Do not use through bolts for installation where bolt head or nut on opposite face is exposed unless it is the only means of securely attaching the door hardware. Where through bolts are used on hollow door and frame construction, provide sleeves for each through bolt.

2.14 FINISHES

A. Provide finishes complying with BHMA A156.18. Unless otherwise specified in the hardware sets or specification, materials and finishes for the buildings shall be as follows:

   1. BHMA 626 or 630.

B. Protect mechanical finishes on exposed surfaces from damage by applying a strippable, temporary protective covering before shipping.

C. Appearance of Finished Work: Variations in appearance of abutting or adjacent pieces are acceptable if they are within one-half of the range of approved Samples. Noticeable variations in the same piece are not acceptable. Variations in appearance of other components are acceptable if they are within the range of approved Samples and are assembled or installed to minimize contrast.
PART 3 - EXECUTION

3.1 EXAMINATION

A. Examine doors and frames, with Installer present, for compliance with requirements for installation tolerances, labeled fire-rated door assembly construction, wall and floor construction, and other conditions affecting performance.

B. Proceed with installation only after unsatisfactory conditions have been corrected.

3.2 PREPARATION

A. Steel Frames: For surface-applied door hardware, drill and tap frames according to ANSI/SDI A250.6.

B. Wood Doors: Comply with door and hardware manufacturers' written instructions.

3.3 INSTALLATION

A. Mounting Heights: Mount door hardware units at heights to comply with the following unless otherwise indicated or required to comply with governing regulations.

2. Wood Doors: DHI's "Recommended Locations for Architectural Hardware for Wood Flush Doors."

B. Install each door hardware item to comply with manufacturer's written instructions. Where cutting and fitting are required to install door hardware onto or into surfaces that are later to be painted or finished in another way, coordinate removal, storage, and reinstallation of surface protective trim units with finishing work. Do not install surface-mounted items until finishes have been completed on substrates involved.

1. Set units level, plumb, and true to line and location. Adjust and reinforce attachment substrates as necessary for proper installation and operation.
2. Drill and countersink units that are not factory prepared for anchorage fasteners. Space fasteners and anchors according to industry standards.

C. Hinges: Install types and in quantities indicated in door hardware schedule but not fewer than the number recommended by manufacturer for application indicated or one (1) hinge for every 30 inches of door height, whichever is more stringent, unless other equivalent means of support for door, such as spring hinges or pivots, are provided.

D. Lock Cylinders: Install construction cores to secure building and areas during construction period.

1. Replace construction cores with permanent cores as indicated in keying schedule.

E. Stops: Provide wall or floor stops for doors unless other type stops are indicated in door hardware schedule. Do not mount floor stops where they will impede traffic.
3.4 ADJUSTING

A. Initial Adjustment: Adjust and check each operating item of door hardware and each door to ensure proper operation or function of every unit. Replace units that cannot be adjusted to operate as intended. Adjust door control devices to compensate for final operation of heating and ventilating equipment and to comply with referenced accessibility requirements.

1. Door Closers: Adjust sweep period to comply with accessibility requirements and requirements of authorities having jurisdiction.

3.5 CLEANING AND PROTECTION

A. Clean adjacent surfaces soiled by door hardware installation.

B. Clean operating items as necessary to restore proper function and finish.

C. Provide final protection and maintain conditions that ensure that door hardware is without damage or deterioration at time of Substantial Completion.

3.6 MAINTENANCE SERVICE

A. Maintenance Tools and Instructions: Furnish a complete set of specialized tools and maintenance instructions for Owner's continued adjustment, maintenance, and removal and replacement of door hardware.

B. Maintenance Service: Beginning at Substantial Completion, provide 6 months' full maintenance by skilled employees of door hardware Installer. Include quarterly preventive maintenance, repair or replacement of worn or defective components, lubrication, cleaning, and adjusting as required for proper door and door hardware operation. Provide parts and supplies that are the same as those used in the manufacture and installation of original products.

3.7 DOOR HARDWARE SCHEDULE

A. Provide hardware as specified in the previous articles in sets according to the following schedule and as indicated in the Door Schedule on the Drawings.

B. The hardware supplier shall meet with the Architect and/or Owner to determine lock functions and keying requirements.

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<td>BUTTS</td>
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<tr>
<td>1 PRIVACY LOCKSET</td>
<td>1 STOREROOM LOCKSET</td>
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<td>1 CLOSER</td>
<td>2 STOPS</td>
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<td>1 STOP</td>
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<td>DOORS: 080, 081</td>
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HW-3

EACH TO HAVE:
1 STOREROOM LOCKSET
BALANCE OF HDWR TO REMAIN

DOORS: 041A, 049A

END OF SECTION 087100
SECTION 092216 - NON-STRUCTURAL METAL FRAMING

PART 1 - GENERAL

1.1 RELATED DOCUMENTS
    A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY
    A. Section Includes:
       1. Non-load-bearing steel framing for interior partitions.

1.3 ACTION SUBMITTALS
    A. Product Data: For each type of product.

PART 2 - PRODUCTS

2.2 FRAMING SYSTEMS
    A. Framing Members, General: Comply with ASTM C 754 for conditions indicated.
       1. Steel Sheet Components: Comply with ASTM C 645 requirements for metal unless otherwise indicated.
       2. Protective Coating: ASTM A 653, G60, hot-dip galvanized unless otherwise indicated.
    E. Flat Strap and Backing Plate: Steel sheet for blocking and bracing in length and width indicated.
       1. Minimum Base-Metal Thickness: 0.018-inch.
    F. Hat-Shaped, Rigid Furring Channels: ASTM C 645.
       1. Minimum Base-Metal Thickness: 0.018-inch.

2.3 AUXILIARY MATERIALS
    A. General: Provide auxiliary materials that comply with referenced installation standards.
       1. Fasteners for Metal Framing: Of type, material, size, corrosion resistance, holding power, and other properties required to fasten steel members to substrates.
PART 3 - EXECUTION

3.1 EXAMINATION

A. Examine areas and substrates, with Installer present, and including welded hollow-metal frames, cast-in anchors, and structural framing, for compliance with requirements and other conditions affecting performance of the Work.

B. Proceed with installation only after unsatisfactory conditions have been corrected.

3.2 INSTALLATION, GENERAL

A. Installation Standard: ASTM C 754.

1. Gypsum Board Assemblies: Also comply with requirements in ASTM C 840 that apply to framing installation.

B. Install framing and accessories plumb, square, and true to line, with connections securely fastened.

C. Install supplementary framing, and blocking to support fixtures, equipment services, heavy trim, grab bars, toilet accessories, furnishings, or similar construction.

D. Install bracing at terminations in assemblies.

E. Do not bridge building control and expansion joints with non-load-bearing steel framing members. Frame both sides of joints independently.

3.3 INSTALLING FRAMED ASSEMBLIES

A. Install framing system components according to spacings indicated, but not greater than spacings required by referenced installation standards for assembly types.

B. Direct Furring:

1. Attach to concrete or masonry with stub nails, screws designed for masonry attachment, or powder-driven fasteners spaced 24 inches o.c.

C. Installation Tolerance: Install each framing member so fastening surfaces vary not more than 1/8-inch from the plane formed by faces of adjacent framing.

END OF SECTION 092216
SECTION 092900 - GYPSUM BOARD

PART 1 - GENERAL

1.1 RELATED DOCUMENTS
   A. Drawings and general provisions of the Contract, including General and Supplementary
      Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY
   A. Section Includes:
      1. Interior gypsum board.
   B. Related Requirements:
      1. Section 092216 "Non-Structural Metal Framing" for non-structural framing and
         suspension systems that support gypsum board panels.

1.3 ACTION SUBMITTALS
   A. Product Data: For each type of product.
   B. Samples: For the following products:
      1. Trim Accessories: Full-size Sample in 12-inch-long length for each trim accessory
         indicated.

1.4 DELIVERY, STORAGE AND HANDLING
   A. Store materials inside under cover and keep them dry and protected against weather,
      condensation, direct sunlight, construction traffic, and other potential causes of damage. Stack
      panels flat and supported on risers on a flat platform to prevent sagging.

1.5 FIELD CONDITIONS
   A. Environmental Limitations: Comply with ASTM C 840 requirements or gypsum board
      manufacturer's written recommendations, whichever are more stringent.
   B. Do not install paper-faced gypsum panels until installation areas are enclosed and conditioned.
   C. Do not install panels that are wet, those that are moisture damaged, and those that are mold
      damaged.
      1. Indications that panels are wet or moisture damaged include, but are not limited to,
         discoloration, sagging, or irregular shape.
      2. Indications that panels are mold damaged include, but are not limited to, fuzzy or
         splotchy surface contamination and discoloration.
PART 2 - PRODUCTS

2.1 GYPSUM BOARD, GENERAL

A. Size: Provide maximum lengths and widths available that will minimize joints in each area and that correspond with support system indicated.

2.2 INTERIOR GYPSUM BOARD

A. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:

1. Georgia-Pacific Gypsum LLC
2. National Gypsum Company
3. USG Corporation
4. Substitutions: Under provisions of Section 012500 “Substitution Procedures”.

B. Abuse-Resistant Gypsum Board: ASTM C 1629.

1. Core: As indicated on Drawings.
2. Surface Abrasion: Meets or exceeds Level 3 requirements.
3. Surface Indentation: Meets or exceeds Level 1 requirements.
4. Single-Drop Soft-Body Impact: Meets or exceeds Level 1 requirements.
5. Long Edges: Tapered.
6. Mold Resistance: ASTM D 3273, score of 10 as rated according to ASTM D 3274.

2.3 TRIM ACCESSORIES

A. Interior Trim: ASTM C 1047.

1. Material: Galvanized or aluminum-coated steel sheet or rolled zinc.
2. Shapes:
   a. Cornerbead.
   b. Bullnose bead.
   c. LC-Bead: J-shaped; exposed long flange receives joint compound.
   d. L-Bead: L-shaped; exposed long flange receives joint compound.
   e. U-Bead: J-shaped; exposed short flange does not receive joint compound.
   f. Expansion (control) joint.

2.4 JOINT TREATMENT MATERIALS

A. General: Comply with ASTM C 475.

B. Joint Tape:

1. Interior Gypsum Board: Paper.

C. Joint Compound for Interior Gypsum Board: For each coat use formulation that is compatible with other compounds applied on previous or for successive coats.
1. Prefilling: At open joints, rounded or beveled panel edges, and damaged surface areas, use setting-type taping compound.
2. Embedding and First Coat: For embedding tape and first coat on joints, fasteners, and trim flanges, use drying-type, all-purpose compound.
3. Fill Coat: For second coat, use drying-type, all-purpose compound.
4. Finish Coat: For third coat, use drying-type, all-purpose compound.
5. Skim Coat: For final coat of Level 5 finish, use drying-type, all-purpose compound.

2.5 AUXILIARY MATERIALS

A. General: Provide auxiliary materials that comply with referenced installation standards and manufacturer's written recommendations.

B. Steel Drill Screws: ASTM C 1002, unless otherwise indicated.

C. Acoustical Joint Sealant: Manufacturer's standard non-sag, paintable, non-staining latex sealant complying with ASTM C 834. Product effectively reduces airborne sound transmission through perimeter joints and openings in building construction as demonstrated by testing representative assemblies according to ASTM E 90.

1. Products: Subject to compliance with requirements, available products that may be incorporated into the Work include, but are not limited to, the following:
   a. Pecora Corporation; AC-20 FTR
   b. Specified Technologies, Inc.; Smoke N Sound Acoustical Sealant
   c. USG Corporation; SHEETROCK Acoustical Sealant
   d. Substitutions: Under provisions of Section 012500 “Substitution Procedures”.

2. Acoustical joint sealant shall have a VOC content of 250 g/L or less when calculated according to 40 CFR 59, Subpart D (EPA Method 24).

PART 3 - EXECUTION

3.1 EXAMINATION

A. Examine areas and substrates including welded hollow-metal frames and framing, with Installer present, for compliance with requirements and other conditions affecting performance.

B. Examine panels before installation. Reject panels that are wet, moisture damaged, and mold damaged.

C. Proceed with installation only after unsatisfactory conditions have been corrected.

3.2 APPLYING AND FINISHING PANELS, GENERAL

A. Comply with ASTM C 840.

B. Install panels with face side out. Butt panels together for a light contact at edges and ends with not more than 1/16-inch of open space between panels. Do not force into place.
C. Locate edge and end joints over supports. Do not place tapered edges against cut edges or ends. Stagger vertical joints on opposite sides of partitions. Do not make joints other than control joints at corners of framed openings.

D. Form control and expansion joints with space between edges of adjoining gypsum panels.

E. Cover both faces of support framing with gypsum panels in concealed spaces (above ceilings, etc.), except in chases braced internally.

   1. Unless concealed application is indicated or required for sound, fire, air, or smoke ratings, coverage may be accomplished with scraps of not less than 8 sq. ft. in area.
   2. Fit gypsum panels around ducts, pipes, and conduits.
   3. Where partitions intersect structural members projecting below underside of floor/roof slabs and decks, cut gypsum panels to fit profile formed by structural members; allow ¼- to 3/8-inch-wide joints to install sealant.

F. Isolate perimeter of gypsum board applied to non-load-bearing partitions at structural abutments, except floors. Provide ¼- to ½-inch-wide spaces at these locations and trim edges with edge trim where edges of panels are exposed. Seal joints between edges and abutting structural surfaces with acoustical sealant.

G. Attachment to Steel Framing: Attach panels so leading edge or end of each panel is attached to open (unsupported) edges of stud flanges first.

3.3 APPLYING INTERIOR GYPSUM BOARD

A. Install interior gypsum board where indicated on Drawings.

B. Single-Layer Application:

   1. On partitions/walls, apply gypsum panels in most economical direction, with ends and edges occurring over firm bearing unless otherwise indicated or required by fire-resistance-rated assembly, and minimize end joints.

      a. Stagger abutting end joints not less than one framing member in alternate courses of panels.

   2. Fastening Methods: Apply gypsum panels to supports with steel drill screws.

3.4 INSTALLING TRIM ACCESSORIES

A. General: For trim with back flanges intended for fasteners, attach to framing with same fasteners used for panels. Otherwise, attach trim according to manufacturer's written instructions.

B. Control Joints: Install control joints according to ASTM C 840 and in specific locations approved by Architect for visual effect.

C. Interior Trim: Install in the following locations:

   1. Cornerbead: Use at outside corners, unless otherwise indicated.
   2. Bullnose Bead: Use at outside corners.
3. LC-Bead: Use at exposed panel edges.
4. L-Bead: Use where indicated.
5. U-Bead: Use at exposed panel edges.

3.5 FINISHING GYPSUM BOARD

A. General: Treat gypsum board joints, interior angles, edge trim, control joints, penetrations, fastener heads, surface defects, and elsewhere as required to prepare gypsum board surfaces for decoration. Promptly remove residual joint compound from adjacent surfaces.

B. Prefill open joints, rounded or beveled edges, and damaged surface areas.

C. Apply joint tape over gypsum board joints, except for trim products specifically indicated as not intended to receive tape.

D. Gypsum Board Finish Levels: Finish panels to levels indicated below and according to ASTM C 840:
   1. Level 5: At panel surfaces that will be exposed to view, receiving eggshell, gloss and semi-gloss enamels.
      a. Primer and its application to surfaces are specified in Section 099123 "Interior Painting."

3.6 PROTECTION

A. Protect adjacent surfaces from drywall compound and promptly remove from floors and other non-drywall surfaces. Repair surfaces stained, marred, or otherwise damaged during drywall application.

B. Protect installed products from damage from weather, condensation, direct sunlight, construction, and other causes during remainder of the construction period.

C. Remove and replace panels that are wet, moisture damaged, and mold damaged.
   1. Indications that panels are wet or moisture damaged include, but are not limited to, discoloration, sagging, or irregular shape.
   2. Indications that panels are mold damaged include, but are not limited to, fuzzy or splotchy surface contamination and discoloration.

END OF SECTION 092900
SECTION 093000 - TILING

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section Includes:

1. Ceramic mosaic tile.
2. Stone thresholds.
3. Crack isolation membrane.

B. Related Sections:

1. Section 079200 "Joint Sealants" for sealing of expansion, contraction, control, and isolation joints in tile surfaces.

1.3 DEFINITIONS

A. General: Definitions in the ANSI A108 series of tile installation standards and in ANSI A137.1 apply to Work of this Section unless otherwise specified.


1.4 PREINSTALLATION MEETINGS

A. Preinstallation Conference: Conduct conference at Project site.

1. Review requirements in ANSI A108.01 for substrates and for preparation by other trades.

1.5 ACTION SUBMITTALS

A. Product Data: For each type of product.

B. Samples:

1. Full-size units of each type and composition of tile and for each color and finish required. For ceramic mosaic tile in color blend patterns, provide full sheets of each color blend.
2. Full-size units of each type of trim and accessory for each color and finish required.
1.6 INFORMATIONAL SUBMITTALS
   A. Qualification Data: For Installer.
   B. Product Test Reports: For tile-setting and -grouting products.

1.7 MAINTENANCE MATERIAL SUBMITTALS
   A. Furnish extra materials that match and are from same production runs as products installed and that are packaged with protective covering for storage and identified with labels describing contents.
      1. Tile and Trim Units: Furnish quantity of full-size units equal to three percent (3%) of amount installed for each type, composition, color, pattern, and size indicated.
      2. Grout: Furnish quantity of grout equal to three percent (3%) of amount installed for each type, composition, and color indicated.

1.8 QUALITY ASSURANCE
   A. Installer Qualifications:
      1. Installer employs installers recognized by the U.S. Department of Labor as Journeyman Tile Layers.

1.9 DELIVERY, STORAGE, AND HANDLING
   A. Deliver and store packaged materials in original containers with seals unbroken and labels intact until time of use. Comply with requirements in ANSI A137.1 for labeling tile packages.
   B. Store tile and cementitious materials on elevated platforms, under cover, and in a dry location.
   C. Store aggregates where grading and other required characteristics can be maintained and contamination can be avoided.
   D. Store liquid materials in unopened containers and protected from freezing.

1.10 FIELD CONDITIONS
   A. Environmental Limitations: Do not install tile until construction in spaces is complete and ambient temperature and humidity conditions are maintained at the levels indicated in referenced standards and manufacturer's written instructions.

PART 2 - PRODUCTS

2.1 MANUFACTURERS
   A. Source Limitations for Tile: Obtain tile of each type and color or finish from single source or producer.
      1. Obtain tile of each type and color or finish from same production run and of consistent quality in appearance and physical properties for each contiguous area.
B. Source Limitations for Setting and Grouting Materials: Obtain ingredients of a uniform quality for each mortar, adhesive, and grout component from single manufacturer and each aggregate from single source or producer.

1. Obtain setting and grouting materials, except for unmodified Portland cement and aggregate, from single manufacturer.
2. Obtain crack isolation membrane, except for sheet products, from manufacturer of setting and grouting materials.

C. Source Limitations for Other Products: Obtain each of the following products specified in this Section from a single manufacturer for each product:

1. Stone thresholds.
2. Crack isolation membrane.

2.2 PRODUCTS, GENERAL

A. ANSI Tile Standard: Provide tile that complies with Standard grade requirements for types, compositions, and other characteristics indicated.


B. ANSI Standards for Tile Installation Materials: Provide materials complying with ANSI A108.02, ANSI standards referenced in other Part 2 articles, ANSI standards referenced by TCNA installation methods specified in tile installation schedules, and other requirements specified.

C. Factory Blending: For tile exhibiting color variations within ranges, blend tile in factory and package so tile units taken from one (1) package show same range in colors as those taken from other packages and match approved Samples.

D. Mounting: For factory-mounted tile, provide back- or edge-mounted tile assemblies as standard with manufacturer unless otherwise indicated.

1. Where tile is indicated for installation in wet areas, do not use back- or edge-mounted tile assemblies unless tile manufacturer specifies in writing that this type of mounting is suitable for installation indicated and has a record of successful in-service performance.

2.3 TILE PRODUCTS

A. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:

1. American Olean; Division of Dal-Tile International Inc.
2. Crossville, Inc.
3. Daltile; Division of Dal-Tile International Inc.
4. Substitutions: Under provisions of Section 012500 “Substitution Procedures”.

B. Tile Type (CFT): Factory-mounted unglazed ceramic mosaic tile.

1. Basis-of-Design Product:
2.4 THRESHOLDS

A. General: Fabricate to sizes and profiles indicated or required to provide transition between adjacent floor finishes.

1. Bevel edges at 1:2 slope, with lower edge of bevel aligned with or up to 1/16-inch above adjacent floor surface. Finish bevel to match top surface of threshold. Limit height of threshold to 1/2-inch or less above adjacent floor surface.

B. Marble Thresholds: ASTM C 503, with a minimum abrasion resistance of 10 per ASTM C 1353 or ASTM C 241 and with honed finish.

1. Description: Uniform, fine- to medium-grained stone in color as selected by Architect and Owner, to match existing.

2.5 CRACK ISOLATION MEMBRANE

A. General: Manufacturer's standard product that complies with ANSI A118.12 for standard performance and is recommended by the manufacturer for the application indicated. Include reinforcement and accessories recommended by manufacturer.

B. Chlorinated Polyethylene Sheet: Non-plasticized, chlorinated polyethylene faced on both sides with nonwoven polyester fabric; 0.030-inch nominal thickness.

1. Products: Subject to compliance with requirements, available products that may be incorporated into the Work include, but are not limited to, the following:

   a. Noble Company (The); Nobleseal CIS
   b. Substitutions: Under provisions of Section 012500 “Substitution Procedures”.

2.6 SETTING MATERIALS

A. Latex-Portland Cement Mortar (Thin Set): ANSI A118.4; white unless otherwise indicated.
1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:
   a. Bostik, Inc.
   b. Custom Building Products
   c. Laticrete International, Inc.
   d. MAPEI Corporation
   e. Substitutions: Under provisions of Section 012500 “Substitution Procedures”.

2. Provide prepackaged, dry-mortar mix containing dry, redispersible, vinyl acetate or acrylic additive to which only water must be added at Project site.

2.7 GROUT MATERIALS

A. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:

   1. Bostik, Inc.
   2. Custom Building Products
   3. Laticrete International, Inc.
   4. MAPEI Corporation
   5. Substitutions: Under provisions of Section 012500 “Substitution Procedures”.

B. Water-Cleanable Epoxy Grout: ANSI A118.3.

   1. Provide product capable of withstanding continuous and intermittent exposure to temperatures of up to 140 deg F (60 deg C) and 212 deg F (100 deg C), respectively, and certified by manufacturer for intended use.
   2. Colors: In two (2) colors, as selected by Architect and Owner from manufacturer’s entire range.

2.8 MISCELLANEOUS MATERIALS

A. Trowelable Underlayments and Patching Compounds: Latex-modified, Portland cement-based formulation provided or approved by manufacturer of tile-setting materials for installations indicated.

B. Tile Cleaner: A neutral cleaner capable of removing soil and residue without harming tile and grout surfaces, specifically approved for materials and installations indicated by tile and grout manufacturers.

C. Grout Sealer: Manufacturer's standard silicone product for sealing grout joints and that does not change color or appearance of grout.

   1. Products: Subject to compliance with requirements, available products that may be incorporated into the Work include, but are not limited to, the following:

      a. Bostik, Inc.; CeramaSeal Grout & Tile Sealer
      b. Custom Building Products; Surfaceguard Sealer
2.9 MIXING MORTARS AND GROUT

A. Mix mortars and grouts to comply with referenced standards and mortar and grout manufacturers' written instructions.

B. Add materials, water, and additives in accurate proportions.

C. Obtain and use type of mixing equipment, mixer speeds, mixing containers, mixing time, and other procedures to produce mortars and grouts of uniform quality with optimum performance characteristics for installations indicated.

PART 3 - EXECUTION

3.1 EXAMINATION

A. Examine substrates, areas, and conditions where tile will be installed, with Installer present, for compliance with requirements for installation tolerances and other conditions affecting performance of installed tile.

1. Verify that substrates for setting tile are firm, dry, clean, free of coatings that are incompatible with tile-setting materials including curing compounds and other substances that contain soap, wax, oil, or silicone; and comply with flatness tolerances required by ANSI A108.01 for installations indicated.

2. Verify that concrete substrates for tile floors installed with thin-set mortar comply with surface finish requirements in ANSI A108.01 for installations indicated.

   a. Verify that surfaces that received a steel trowel finish have been mechanically scarified.

   b. Verify that protrusions, bumps, and ridges have been removed by sanding or grinding.

3. Verify that installation of grounds, anchors, recessed frames, electrical and mechanical units of work, and similar items located in or behind tile has been completed.

4. Verify that joints and cracks in tile substrates are coordinated with tile joint locations; if not coordinated, adjust joint locations in consultation with Architect.

B. Proceed with installation only after unsatisfactory conditions have been corrected.

3.2 PREPARATION

A. Fill cracks, holes, and depressions in concrete substrates for tile floors installed with thin-set mortar with trowelable leveling and patching compound specifically recommended by tile-setting material manufacturer. Expect and include in the Base Bid the requirement to apply and machine level at least three (3) coats of leveler in all spaces.
B. Blending: For tile exhibiting color variations, verify that tile has been factory blended and packaged so tile units taken from one (1) package show same range of colors as those taken from other packages and match approved Samples. If not factory blended, either return to manufacturer or blend tiles at Project site before installing.

3.3 TILE INSTALLATION

A. Comply with TCNA's "Handbook for Ceramic, Glass, and Stone Tile Installation" for TCNA installation methods specified in tile installation schedules. Comply with parts of the ANSI A108 Series "Specifications for Installation of Ceramic Tile" that are referenced in TCNA installation methods, specified in tile installation schedules, and apply to types of setting and grouting materials used.

B. Extend tile work into recesses and under or behind equipment and fixtures to form complete covering without interruptions unless otherwise indicated. Terminate work neatly at obstructions, edges, and corners without disrupting pattern or joint alignments.

C. Accurately form intersections and returns. Perform cutting and drilling of tile without marring visible surfaces. Carefully grind cut edges of tile abutting trim, finish, or built-in items for straight aligned joints. Fit tile closely to electrical outlets, piping, fixtures, and other penetrations so plates, collars, or covers overlap tile.

D. Provide manufacturer's standard trim shapes where necessary to eliminate exposed tile edges.

E. Where accent tile differs in thickness from field tile, vary setting-bed thickness so that tiles are flush.

F. Jointing Pattern: Lay tile in grid pattern unless otherwise indicated. Lay out tile work and center tile fields in both directions in each space or on each wall area. Lay out tile work to minimize the use of pieces that are less than half of a tile. Provide uniform joint widths unless otherwise indicated.

1. For tile mounted in sheets, make joints between tile sheets same width as joints within tile sheets so joints between sheets are not apparent in finished work.

2. Where adjoining tiles on floor, base, walls, or trim are specified or indicated to be same size, align joints.

3. Where tiles are specified or indicated to be whole integer multiples of adjoining tiles on floor, base, walls, or trim, align joints unless otherwise indicated.

G. Joint Widths: Unless otherwise indicated, install tile with the following joint widths:


H. Expansion Joints: Provide expansion joints and other sealant-filled joints, including control, contraction, and isolation joints, where indicated. Form joints during installation of setting materials, mortar beds, and tile. Do not saw-cut joints after installing tiles.

1. Where joints occur in concrete substrates, locate joints in tile surfaces directly above them.
I. Stone Thresholds: Install stone thresholds in same type of setting bed as adjacent floor unless otherwise indicated.

   1. Do not extend crack isolation membrane under thresholds set in latex-Portland cement mortar. Fill joints between such thresholds and adjoining tile set on crack isolation membrane with elastomeric sealant.

J. Grout Sealer: Apply grout sealer to grout joints according to grout-sealer manufacturer's written instructions. As soon as grout sealer has penetrated grout joints, remove excess sealer and sealer from tile faces by wiping with soft cloth.

3.4 TILE BACKING PANEL INSTALLATION

   A. Install panels and treat joints according to ANSI A108.11 and manufacturer's written instructions for type of application indicated. Use latex-Portland cement mortar for bonding material unless otherwise directed in manufacturer's written instructions.

3.5 CRACK ISOLATION MEMBRANE INSTALLATION

   A. Install crack isolation membrane to comply with ANSI A108.17 and manufacturer's written instructions to produce membrane of uniform thickness and bonded securely to substrate.

   B. Allow crack isolation membrane to cure before installing tile or setting materials over it.

3.6 CLEANING AND PROTECTING

   A. Remove and replace tile that is damaged or that does not match adjoining tile. Provide new matching units, installed as specified and in a manner to eliminate evidence of replacement.

   B. Cleaning: On completion of placement and grouting, clean all tile surfaces so they are free of foreign matter.

      1. Remove grout residue from tile as soon as possible.

      2. Clean grout smears and haze from tile according to tile and grout manufacturer's written instructions but no sooner than ten (10) days after installation. Use only cleaners recommended by tile and grout manufacturers and only after determining that cleaners are safe to use by testing on samples of tile and other surfaces to be cleaned. Protect metal surfaces and plumbing fixtures from effects of cleaning. Flush surfaces with clean water before and after cleaning.

   C. Protect installed tile work with Kraft paper or other heavy covering during construction period to prevent staining, damage, and wear. If recommended by tile manufacturer, apply coat of neutral protective cleaner to completed tile walls and floors.

   D. Prohibit foot and wheel traffic from tiled floors for at least seven (7) days after grouting is completed.

   E. Before final inspection, remove protective coverings and rinse neutral protective cleaner from tile surfaces.
3.7  INTERIOR CERAMIC TILE INSTALLATION SCHEDULE

A.  Interior Floor Installations, Concrete Subfloor:

   b.  Grout: Water-cleanable epoxy grout.

END OF SECTION 093000
SECTION 095113 - ACOUSTICAL PANEL CEILINGS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes acoustical panels and exposed suspension systems for ceilings.

B. Products furnished, but not installed under this Section, include anchors, clips, and other ceiling attachment devices to be cast in concrete.

1.3 ACTION SUBMITTALS

A. Product Data: For each type of product.

B. Samples: For each exposed product and for each color and texture specified, 6 inches in size.

1.4 INFORMATIONAL SUBMITTALS

A. Coordination Drawings: Reflected ceiling plans, drawn to scale, on which the following items are shown and coordinated with each other, using input from installers of the items involved:

1. Suspended ceiling components.
2. Structural members to which suspension systems will be attached.
3. Size and location of initial access modules for acoustical panels.
4. Items penetrating finished ceiling including the following:
   a. Lighting fixtures.
   b. Air outlets and inlets.
   c. Speakers.
   d. Sprinklers.
   e. Access panels.
5. Perimeter moldings.

B. Product Test Reports: For each acoustical panel ceiling, for tests performed by a qualified testing agency.

C. Evaluation Reports: For each acoustical panel ceiling suspension system and anchor and fastener type, from ICC-ES.

1.5 CLOSEOUT SUBMITTALS

A. Maintenance Data: For finishes to include in maintenance manuals.
1.6 MAINTENANCE MATERIAL SUBMITTALS

A. Furnish extra materials that match products installed and that are packaged with protective covering for storage and identified with labels describing contents.

1. Acoustical Ceiling Panels: Full-size panels equal to two percent (2%) of each type of quantity installed.
2. Suspension-System Components: Quantity of each exposed component equal to two percent (2%) of quantity installed.

1.7 DELIVERY, STORAGE, AND HANDLING

A. Deliver acoustical panels, suspension-system components, and accessories to Project site in original, unopened packages and store them in a fully enclosed, conditioned space where they will be protected against damage from moisture, humidity, temperature extremes, direct sunlight, surface contamination, and other causes.

B. Before installing acoustical panels, permit them to reach room temperature and a stabilized moisture content.

C. Handle acoustical panels carefully to avoid chipping edges or damaging units in any way.

1.8 FIELD CONDITIONS

A. Environmental Limitations: Do not install acoustical panel ceilings until spaces are enclosed and weatherproof, wet work in spaces is complete and dry, work above ceilings is complete, and ambient temperature and humidity conditions are maintained at the levels indicated for Project when occupied for its intended use.

1. Pressurized Plenums: Operate ventilation system for not less than forty-eight (48) hours before beginning acoustical panel ceiling installation.

PART 2 - PRODUCTS

2.1 PERFORMANCE REQUIREMENTS

A. Seismic Performance: Acoustical ceiling shall withstand the effects of earthquake motions determined according to ASCE/SEI 7.

B. Surface-Burning Characteristics: Comply with ASTM E 84; testing by a qualified testing agency. Identify products with appropriate markings of applicable testing agency.

1. Flame-Spread Index: Comply with ASTM E 1264 for Class A materials.
2. Smoke-Developed Index: Fifty (50) or less.

C. Fire-Resistance Ratings: Comply with ASTM E 119; testing by a qualified testing agency. Identify products with appropriate markings of applicable testing agency.

1. Indicate design designations from UL's "Fire Resistance Directory" or from the listings of another qualified testing agency.
2.2 ACOUSTICAL PANELS, GENERAL

A. Source Limitations:

1. Acoustical Ceiling Panel: Obtain each type from single source from single manufacturer.
2. Suspension System: Obtain each type from single source from single manufacturer.

B. Acoustical Panel Standard: Provide manufacturer's standard panels of configuration indicated that comply with ASTM E 1264 classifications as designated by types, patterns, acoustical ratings, and light reflectances unless otherwise indicated.

1. Mounting Method for Measuring NRC: Type E-400; plenum mounting in which face of test specimen is 15¾ inches away from test surface according to ASTM E 795.

C. Acoustical Panel Colors and Patterns: Match appearance characteristics indicated for each product type.

1. Where appearance characteristics of acoustical panels are indicated by referencing pattern designations in ASTM E 1264 and not manufacturers' proprietary product designations, provide products selected by Architect from each manufacturer's full range that comply with requirements indicated for type, pattern, color, light reflectance, acoustical performance, edge detail, and size.

2.3 ACOUSTICAL PANEL MANUFACTURERS

A. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:

1. Armstrong World Industries, Inc.
2. CertainTeed Corp.
3. USG Interiors, Inc.; Subsidiary of USG Corporation.
4. Substitutions: Under provisions of Section 012500 “Substitution Procedures”.

2.4 ACOUSTICAL PANELS

A. Basis-of-Design Product (ACT):

1. Armstrong World Industries, Inc.; Ceramaguard Fine Fissured
2. Classification: Provide panels complying with ASTM E 1264 for type, form, and pattern as follows:

   a. Type and Form: Type XX, other types; described as high-density, ceramic- and mineral-base panels with scrubbable finish, resistant to heat, moisture, and corrosive fumes.
   b. Pattern: CE (perforated, small holes and lightly textured).

4. LR: Not less than 0.82.
5. NRC: Not less than 0.55.
6. CAC: Not less than 38.
7. Edge/Joint Detail: Square Lay-In.
8. Thickness: 5/8 inch.


B. Broad Spectrum Antimicrobial Fungicide and Bactericide Treatment: Provide acoustical panels treated with manufacturer's standard antimicrobial formulation that inhibits fungus, mold, mildew, and gram-positive and gram-negative bacteria and showing no mold, mildew, or bacterial growth when tested according to ASTM D 3273 and evaluated according to ASTM D 3274 or ASTM G 21.

2.5 METAL SUSPENSION SYSTEMS, GENERAL

A. Metal Suspension-System Standard: Provide manufacturer's standard direct-hung metal suspension systems of types, structural classifications, and finishes indicated that comply with applicable requirements in ASTM C 635.

1. High-Humidity Finish: Comply with ASTM C 635 requirements for "Coating Classification for Severe Environment Performance" where high-humidity finishes are indicated.

B. Attachment Devices: Size for five (5) times the design load indicated in ASTM C 635, Table 1, "Direct Hung," unless otherwise indicated. Comply with seismic design requirements.

C. Wire Hangers, Braces, and Ties: Provide wires complying with the following requirements:

1. Zinc-Coated, Carbon-Steel Wire: ASTM A 641, Class 1 zinc coating, soft temper.

2. Size: Select wire diameter so its stress at three (3) times hanger design load (ASTM C 635, Table 1, "Direct Hung") will be less than yield stress of wire, but provide not less than 0.106-inch-diameter wire.

D. Seismic Stabilizer Bars: Manufacturer's standard perimeter stabilizers designed to accommodate seismic forces.

E. Seismic Struts: Manufacturer's standard compression struts designed to accommodate seismic forces.

F. Seismic Clips: Manufacturer's standard seismic clips designed and spaced to secure acoustical panels in place.

2.6 METAL SUSPENSION SYSTEM

A. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:

1. Armstrong World Industries, Inc.
2. CertainTeed Corp.
3. USG Interiors, Inc.; Subsidiary of USG Corporation.
4. Substitutions: Under provisions of Section 012500 “Substitution Procedures”.

B. Wide-Face, Double-Web, Hot-Dip Galvanized, Steel Suspension System: Main and cross runners roll formed from cold-rolled steel sheet; hot-dip galvanized according to ASTM A 653; with prefinished, cold-rolled, 15/16-inch-wide flanges.
1. **Basis-of-Design Product:**
   a. Armstrong World Industries, Inc.; **Prelude XL 15/16-Inch Exposed Tee System**

2. **Structural Classification:** Heavy-duty system.
3. **Face Design:** Flat, flush.
4. **Finish:** Painted white.

### 2.7 METAL EDGE MOLDINGS AND TRIM

#### A. Manufacturers:
Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:

1. Armstrong World Industries, Inc.
2. CertainTeed Corp.
3. USG Interiors, Inc.; Subsidiary of USG Corporation.
4. **Substitutions:** Under provisions of Division 01 Section “Substitution Procedures”.

#### B. Roll-Formed, Sheet-Metal Edge Moldings:
Type and profile indicated or, if not indicated, manufacturer's standard moldings for edges and penetrations that comply with seismic design requirements; formed from sheet metal of same material, finish, and color as that used for exposed flanges of suspension-system runners.

1. Provide manufacturer's standard edge moldings that fit acoustical panel edge details and suspension systems indicated and that match width and configuration of exposed runners unless otherwise indicated.
2. For circular penetrations of ceiling, provide edge moldings fabricated to diameter required to fit penetration exactly.

### 2.8 ACOUSTICAL SEALANT

#### A. Products:
Subject to compliance with requirements, available products that may be incorporated into the Work include, but are not limited to, the following:

1. **Acoustical Sealant for Exposed and Concealed Joints:**
   a. Pecora Corporation; **AC-20 FTR Acoustical and Insulation Sealant**
   b. USG Corporation; **SHEETROCK Acoustical Sealant**
   c. **Substitutions:** Under provisions of Division 01 Section “Substitution Procedures”.

#### B. Acoustical Sealant:
Manufacturer's standard sealant complying with ASTM C 834 and effective in reducing airborne sound transmission through perimeter joints and openings in building construction as demonstrated by testing representative assemblies according to ASTM E 90.

1. Exposed and Concealed Joints: Non-sag, paintable, non-staining latex sealant.
2. Acoustical sealant shall have a VOC content of 250 g/L or less when calculated according to 40 CFR 59, Subpart D (EPA Method 24).
PART 3 - EXECUTION

3.1 EXAMINATION

A. Examine substrates, areas, and conditions, including structural framing to which acoustical panel ceilings attach or abut, with Installer present, for compliance with requirements specified in this and other Sections that affect ceiling installation and anchorage and with requirements for installation tolerances and other conditions affecting performance of acoustical panel ceilings.

B. Examine acoustical panels before installation. Reject acoustical panels that are wet, moisture damaged, or mold damaged.

C. Proceed with installation only after unsatisfactory conditions have been corrected.

3.2 PREPARATION

A. Measure each ceiling area and establish layout of acoustical panels to balance border widths at opposite edges of each ceiling. Avoid using less-than-half-width panels at borders, and comply with layout shown on reflected ceiling plans.

3.3 INSTALLATION

A. General: Install acoustical panel ceilings to comply with ASTM C 636 and seismic design requirements indicated, according to manufacturer's written instructions and CISCA's "Ceiling Systems Handbook."

1. Fire-Rated Assembly: Install fire-rated ceiling systems according to tested fire-rated design.

B. Suspend ceiling hangers from building's structural members and as follows:

1. Install hangers plumb and free from contact with insulation or other objects within ceiling plenum that are not part of supporting structure or of ceiling suspension system.
2. Splay hangers only where required to miss obstructions; offset resulting horizontal forces by bracing, countersplaying, or other equally effective means.
3. Where width of ducts and other construction within ceiling plenum produces hanger spacings that interfere with location of hangers at spacings required to support standard suspension-system members, install supplemental suspension members and hangers in form of trapezes or equivalent devices.
4. Secure wire hangers to ceiling-suspension members and to supports above with a minimum of three (3) tight turns. Connect hangers directly either to structures or to inserts, eye screws, or other devices that are secure and appropriate for substrate and that will not deteriorate or otherwise fail due to age, corrosion, or elevated temperatures.
5. When steel framing does not permit installation of hanger wires at spacing required, install carrying channels or other supplemental support for attachment of hanger wires.
6. Do not attach hangers to steel roof deck. Attach hangers to structural members.
7. Space hangers not more than 48 inches o.c. along each member supported directly from hangers unless otherwise indicated; provide hangers not more than 8 inches from ends of each member.
8. Size supplemental suspension members and hangers to support ceiling loads within performance limits established by referenced standards and publications.

C. Secure bracing wires to ceiling suspension members and to supports with a minimum of four (4) tight turns. Suspend bracing from building's structural members as required for hangers, without attaching to permanent metal forms, steel deck, or steel deck tabs. Fasten bracing wires into concrete with cast-in-place or postinstalled anchors.

D. Install edge moldings and trim of type indicated at perimeter of acoustical ceiling area and where necessary to conceal edges of acoustical panels.

1. Apply acoustical sealant in a continuous ribbon concealed on back of vertical legs of moldings before they are installed.
2. Screw attach moldings to substrate at intervals not more than 16 inches o.c. and not more than 3 inches from ends, leveling with ceiling suspension system to a tolerance of 1/8 inch in 12 feet. Miter corners accurately and connect securely.
3. Do not use exposed fasteners, including pop rivets, on moldings and trim.

E. Install suspension-system runners so they are square and securely interlocked with one another. Remove and replace dented, bent, or kinked members.

F. Install acoustical panels with undamaged edges and fit accurately into suspension-system runners and edge moldings. Scribe and cut panels at borders and penetrations to provide a neat, precise fit.

1. For square-edged panels, install panels with edges fully hidden from view by flanges of suspension-system runners and moldings.
2. Paint cut edges of panel remaining exposed after installation; match color of exposed panel surfaces using coating recommended in writing for this purpose by acoustical panel manufacturer.
3. Protect lighting fixtures and air ducts to comply with requirements indicated for fire-resistance-rated assembly.

3.4 CLEANING

A. Clean exposed surfaces of acoustical panel ceilings, including trim, edge moldings, and suspension-system members. Comply with manufacturer's written instructions for cleaning and touchup of minor finish damage. Remove and replace ceiling components that cannot be successfully cleaned and repaired to permanently eliminate evidence of damage.

END OF SECTION 095113
PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section Includes:

1. Resilient base.

1.3 ACTION SUBMITTALS

A. Product Data: For each type of product.

B. Samples: For each exposed product and for each color and texture specified, not less than 12 inches long.

C. Product Schedule: For resilient base and accessory products. Use same designations indicated on Drawings.

1.4 MAINTENANCE MATERIAL SUBMITTALS

A. Furnish extra materials that match products installed and that are packaged with protective covering for storage and identified with labels describing contents.

1. Furnish not less than 10 linear feet for every 500 linear feet or fraction thereof, of each type, color, pattern, and size of resilient product installed.

1.5 DELIVERY, STORAGE, AND HANDLING

A. Store resilient products and installation materials in dry spaces protected from the weather, with ambient temperatures maintained within range recommended by manufacturer, but not less than 50 deg F or more than 90 deg F.

1.6 FIELD CONDITIONS

A. Maintain ambient temperatures within range recommended by manufacturer, but not less than 70 deg F or more than 95 deg F, in spaces to receive resilient products during the following time periods:

1. 48 hours before installation.
2. During installation.
3. 48 hours after installation.
B. After installation and until Substantial Completion, maintain ambient temperatures within range recommended by manufacturer, but not less than 55 deg F or more than 95 deg F.

C. Install resilient products after other finishing operations, including painting, have been completed.

1.7 WARRANTY

A. Provide manufacturer's written limited warranties against defects in materials and against premature wear prior to warranty expiration for the materials as follows:

1. Resilient Base: Two (2) years.

PART 2 - PRODUCTS

2.1 REGULATORY REQUIREMENTS

A. Conform to Class I rating with a flame spread of 0 to 25 in accordance with the requirements of Class A material in accordance with ASTM E 84. Rubber products shall be Class I, 0.45 watts/sq. cm in accordance with ASTM E 648 and NFPA 255.

2.2 THERMOPLASTIC-RUBBER BASE

A. Basis of Design:

1. Johnsonite; A Tarkett Company; Traditional

B. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:

1. Burke Mercer Flooring Products, Division of Burke Industries Inc.
2. Mannington Mills, Inc.
3. Roppe Corporation, USA
4. Substitutions: Under provisions of Section 012500 “Substitution Procedures”.

C. Product Standard: ASTM F 1861, Type TP (rubber, thermoplastic).

2. Style: B, Cove.

D. Thickness: 0.125-inch.

E. Height: 6 inches.

F. Lengths: Cut lengths 48 inches long or coils in manufacturer's standard length.

G. Outside and Inside Corners: Preformed.

H. Colors: RB, as selected by Architect and Owner from manufacturer’s entire range.
2.3 INSTALLATION MATERIALS

A. Trowelable Leveling and Patching Compounds: Latex-modified, Portland cement based or blended hydraulic-cement-based formulation provided or approved by resilient-product manufacturer for applications indicated.

B. Adhesives: Water-resistant type recommended by resilient-product manufacturer for resilient products and substrate conditions indicated.

1. Adhesives shall have a VOC content of 50 g/L or less except that adhesive for rubber stair treads shall have a VOC content of 60 g/L or less.

PART 3 - EXECUTION

3.1 EXAMINATION

A. Examine substrates, with Installer present, for compliance with requirements for maximum moisture content and other conditions affecting performance of the Work.

1. Verify that finishes of substrates comply with tolerances and other requirements specified in other Sections and that substrates are free of cracks, ridges, depressions, scale, and foreign deposits that might interfere with adhesion of resilient products.

B. Proceed with installation only after unsatisfactory conditions have been corrected.

1. Installation of resilient products indicates acceptance of surfaces and conditions.

3.2 PREPARATION

A. Prepare substrates according to manufacturer's written instructions to ensure adhesion of resilient products.

B. Fill cracks, holes, and depressions in substrates with trowelable leveling and patching compound; remove bumps and ridges to produce a uniform and smooth substrate.

C. Do not install resilient products until they are the same temperature as the space where they are to be installed.

1. At least 48 hours in advance of installation, move resilient products and installation materials into spaces where they will be installed.

D. Immediately before installation, sweep and vacuum clean substrates to be covered by resilient products.

3.3 RESILIENT BASE INSTALLATION

A. Comply with manufacturer's written instructions for installing resilient base.

B. Apply resilient base to walls, columns, pilasters, casework and cabinets in toe spaces, and other permanent fixtures in rooms and areas where base is required.
C. Install resilient base in lengths as long as practical without gaps at seams and with tops of adjacent pieces aligned.

D. Tightly adhere resilient base to substrate throughout length of each piece, with base in continuous contact with horizontal and vertical substrates.

E. Do not stretch resilient base during installation.

F. On masonry surfaces or other similar irregular substrates, fill voids along top edge of resilient base with manufacturer's recommended adhesive filler material.

G. Preformed Corners: Install preformed corners before installing straight pieces.

3.4 CLEANING AND PROTECTION

A. Comply with manufacturer's written instructions for cleaning and protecting resilient products.

B. Perform the following operations immediately after completing resilient-product installation:
   1. Remove adhesive and other blemishes from exposed surfaces.

C. Protect resilient products from mars, marks, indentations, and other damage from construction operations and placement of equipment and fixtures during remainder of construction period.

D. Cover resilient products subject to wear and foot traffic until Substantial Completion.

END OF SECTION 096513
SECTION 096519 - RESILIENT TILE FLOORING

PART 1 - GENERAL

1.1 RELATED DOCUMENTS
A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY
A. Section Includes:
   1. Vinyl composition floor tile.

1.3 ACTION SUBMITTALS
A. Product Data: For each type of product.
B. Shop Drawings: For each type of floor tile.
   1. Include floor tile layouts, edges, columns, doorways, enclosing partitions, built-in furniture, cabinets, and cutouts.
   2. Show details of special patterns.
C. Samples: Full-size units of each color and pattern of floor tile required.
D. Product Schedule: For floor tile. Use same designations indicated on Drawings.

1.4 INFORMATIONAL SUBMITTALS
A. Qualification Data: For Installer.

1.5 CLOSEOUT SUBMITTALS
A. Maintenance Data: For each type of floor tile to include in maintenance manuals.

1.6 MAINTENANCE MATERIAL SUBMITTALS
A. Furnish extra materials, from the same product run, that match products installed and that are packaged with protective covering for storage and identified with labels describing contents.
   1. Floor Tile: Furnish one (1) box for every fifty (50) boxes or fraction thereof, of each type, color, and pattern of floor tile installed.

1.7 QUALITY ASSURANCE
A. Installer Qualifications: An entity that employs installers and supervisors who are competent in techniques required by manufacturer for floor tile installation and seaming method indicated.
1. Engage an installer who employs workers for this Project who are trained or certified by floor tile manufacturer for installation techniques required.

1.8 DELIVERY, STORAGE, AND HANDLING

A. Store floor tile and installation materials in dry spaces protected from the weather, with ambient temperatures maintained within range recommended by manufacturer, but not less than 50 deg F (10 deg C) or more than 90 deg F (32 deg C). Store floor tiles on flat surfaces.

1.9 FIELD CONDITIONS

A. Maintain ambient temperatures within range recommended by manufacturer, but not less than 70 deg F (21 deg C) or more than 95 deg F (35 deg C), in spaces to receive floor tile during the following time periods:
   1. 48 hours before installation.
   2. During installation.
   3. 48 hours after installation.

B. After installation and until Substantial Completion, maintain ambient temperatures within range recommended by manufacturer, but not less than 55 deg F (13 deg C) or more than 95 deg F (35 deg C).

C. Close spaces to traffic during floor tile installation.

D. Close spaces to traffic for 48 hours after floor tile installation.

E. Install floor tile after other finishing operations, including painting, have been completed.

PART 2 - PRODUCTS

2.1 PERFORMANCE REQUIREMENTS

A. Fire-Test-Response Characteristics: For resilient floor tile, as determined by testing identical products according to ASTM E 648 or NFPA 253 by a qualified testing agency.
   1. Critical Radiant Flux Classification: Class I, not less than 0.45 W/sq. cm.

2.2 VINYL COMPOSITION FLOOR TILE

A. Basis of Design:
   1. Armstrong World Industries, Inc; **Standard EXCELON Imperial Texture**

B. Products: Subject to compliance with requirements, available products that may be incorporated into the Work include, but are not limited to, the following:
   1. Mannington Mills, Inc
   2. Tarkett, Inc.
   3. Substitutions: Under provision of Section 012500 “Substitution Procedures”.
RESILIENT TILE FLOORING

C. Tile Standard: ASTM F 1066, Class 1, solid-color tile.

D. Wearing Surface: Smooth.
   1. Slip resistant with a Coefficient of Friction of 0.6 on level surface (dry).

E. Thickness: 0.125-inch.

F. Size: 12 by 12 inches.

G. Colors and Patterns: As selected by Architect and Owner from manufacturer’s full range, to match existing where required.

2.3 INSTALLATION MATERIALS

A. Trowelable Leveling and Patching Compounds: Latex-modified, Portland cement based or blended hydraulic-cement-based formulation provided or approved by floor tile manufacturer for applications indicated.

B. Adhesives: Water-resistant type recommended by floor tile and adhesive manufacturers to suit floor tile and substrate conditions indicated.
   1. Adhesives shall comply with the following limits for VOC content:
      a. Tile Adhesives: 50 g/L or less.

C. Floor Polish: Provide protective, liquid floor-polish products recommended by floor tile manufacturer.

PART 3 - EXECUTION

3.1 EXAMINATION

A. Examine substrates, with Installer present, for compliance with requirements for maximum moisture content and other conditions affecting performance of the Work.
   1. Verify that finishes of substrates comply with tolerances and other requirements specified in other Sections and that substrates are free of cracks, ridges, depressions, scale, and foreign deposits that might interfere with adhesion of floor tile.

B. Proceed with installation only after unsatisfactory conditions have been corrected.

3.2 PREPARATION

A. Prepare substrates according to floor tile manufacturer's written instructions to ensure adhesion of resilient products.

B. Concrete Substrates: Prepare according to ASTM F 710.
   1. Verify that substrates are dry and free of curing compounds, sealers, and hardeners.
2. Remove substrate coatings and other substances that are incompatible with adhesives and that contain soap, wax, oil, or silicone, using mechanical methods recommended by floor tile manufacturer. Do not use solvents.

3. Alkalinity and Adhesion Testing: Perform tests recommended by floor tile manufacturer. Proceed with installation only after substrate alkalinity falls within range on pH scale recommended by manufacturer in writing, but not less than 7 or more than 9.9 pH.

4. Moisture Testing: Perform tests so that each test area does not exceed 1000 sq. ft., and perform no fewer than three (3) tests in each installation area and with test areas evenly spaced in installation areas.

   a. Relative Humidity Test: Using in-situ probes, ASTM F 2170. Proceed with installation only after substrates have a maximum ninety percent (90%) relative humidity level measurement.

C. Fill cracks, holes, and depressions in substrates with trowelable leveling and patching compound; remove bumps and ridges to produce a uniform and smooth substrate. Expect and include in the Base Bid the requirement to apply and machine level at least three (3) coats of leveler in all spaces.

D. Do not install floor tiles until they are the same temperature as the space where they are to be installed.

   1. At least 48 hours in advance of installation, move resilient floor tile and installation materials into spaces where they will be installed.

E. Immediately before installation, sweep and vacuum clean substrates to be covered by resilient floor tile.

3.3 FLOOR TILE INSTALLATION

A. Comply with manufacturer's written instructions for installing floor tile.

B. Lay out floor tiles from center marks established with principal walls, discounting minor offsets, so tiles at opposite edges of room are of equal width. Adjust as necessary to avoid using cut widths that equal less than one-half tile at perimeter.

   1. Lay tiles in pattern indicated.

C. Match floor tiles for color and pattern by selecting tiles from cartons in the same sequence as manufactured and packaged, if so numbered. Discard broken, cracked, chipped, or deformed tiles.

   1. Lay tiles in pattern of colors and sizes indicated.

D. Scribe, cut, and fit floor tiles to butt neatly and tightly to vertical surfaces and permanent fixtures including built-in furniture, cabinets, pipes, outlets, and door frames.

E. Extend floor tiles into toe spaces, door reveals, closets, and similar openings. Extend floor tiles to center of door openings.
F. Maintain reference markers, holes, and openings that are in place or marked for future cutting by repeating on floor tiles as marked on substrates. Use chalk or other nonpermanent marking device.

G. Adhere floor tiles to flooring substrates using a full spread of adhesive applied to substrate to produce a completed installation without open cracks, voids, raising and puckering at joints, telegraphing of adhesive spreader marks, and other surface imperfections.

3.4 CLEANING AND PROTECTION

A. Comply with manufacturer's written instructions for cleaning and protecting floor tile.

B. Perform the following operations immediately after completing floor tile installation:
   1. Remove adhesive and other blemishes from exposed surfaces.
   2. Sweep and vacuum surfaces thoroughly.
   3. Damp-mop surfaces to remove marks and soil.

C. Protect floor tile from mars, marks, indentations, and other damage from construction operations and placement of equipment and fixtures during remainder of construction period.

D. Floor Polish: Remove soil, adhesive, and blemishes from polyester resin composition floor tile surfaces before applying liquid floor polish.
   1. Apply a minimum of five (5) coats, where floor polish is required by manufacturer.

E. Cover floor tile until Substantial Completion.

END OF SECTION 096519
SECTION 099123 - INTERIOR PAINTING

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes surface preparation and the application of paint systems on the following interior substrates:
   1. Steel and iron.
   2. Galvanized metal.

B. Related Requirements:
   1. Section 099600 "High-Performance Coatings" for high-performance and special-use coatings.

1.3 DEFINITIONS

A. Gloss Level 1: Not more than 5 units at 60 degrees and 10 units at 85 degrees, according to ASTM D 523.

B. Gloss Level 3: 10 to 25 units at 60 degrees and 10 to 35 units at 85 degrees, according to ASTM D 523.

1.4 ACTION SUBMITTALS

A. Product Data: For each type of product. Include preparation requirements and application instructions.
   1. Include Printout of current "MPI Approved Products List" for each product category specified, with the proposed product highlighted.
   2. Indicate VOC content.

B. Samples: For each type of paint system and in each color and gloss of topcoat.
   1. Submit Samples on rigid backing, 8 inches square.
   2. Apply coats on Samples to show each coat required for system.
   3. Label each coat of each Sample.
   4. Label each Sample for location and application area.

C. Product List: Cross-reference to paint system and locations of application areas. Use same designations indicated on Drawings and in schedules. Include color designations.
1.5 MAINTENANCE MATERIAL SUBMITTALS

A. Furnish extra materials, from the same product run, that match products installed and that are packaged with protective covering for storage and identified with labels describing contents.

1. Paint: Five percent (5%), but not less than 1 gal. of each material and color applied.

1.6 DELIVERY, STORAGE, AND HANDLING

A. Store materials not in use in tightly covered containers in well-ventilated areas with ambient temperatures continuously maintained at not less than 45 deg F (7 deg C).

1. Maintain containers in clean condition, free of foreign materials and residue.
2. Remove rags and waste from storage areas daily.

1.7 FIELD CONDITIONS

A. Apply paints only when temperature of surfaces to be painted and ambient air temperatures are between 50 and 95 deg F (10 and 35 deg C).

B. Do not apply paints when relative humidity exceeds eighty-five percent (85%); at temperatures less than 5 deg F (3 deg C) above the dew point; or to damp or wet surfaces.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

A. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:

1. Benjamin Moore & Co.
2. ICI Paints
3. Sherwin-Williams Company (The)
4. Substitutions: Under provisions of Section 012500 “Substitution Procedures”.

2.2 PAINT, GENERAL

A. MPI Standards: Provide products that comply with MPI standards indicated and that are listed in its "MPI Approved Products List."

B. Material Compatibility:

1. Provide materials for use within each paint system that are compatible with one another and substrates indicated, under conditions of service and application as demonstrated by manufacturer, based on testing and field experience.
2. For each coat in a paint system, provide products recommended in writing by manufacturers of topcoat for use in paint system and on substrate indicated.

C. VOC Content: Products shall comply with VOC limits of authorities having jurisdiction and, for interior paints and coatings applied at Project site, the following VOC limits, exclusive of
colorants added to a tint base, when calculated according to 40 CFR 59, Subpart D (EPA Method 24).

1. Flat Paints and Coatings: 50 g/L.
2. Non-Flat Paints and Coatings: 150 g/L.
3. Dry-Fog Coatings: 400 g/L.
4. Primers, Sealers, and Undercoaters: 200 g/L.
5. Anticorrosive and Antirust Paints Applied to Ferrous Metals: 250 g/L.
7. Pretreatment Wash Primers: 420 g/L.
8. Floor Coatings: 100 g/L.
9. Shellacs, Clear: 730 g/L.
10. Shellacs, Pigmented: 550 g/L.

D. Colors: As selected by Architect and Owner from manufacturer’s full range, to match existing where required.

2.3 SOURCE QUALITY CONTROL

A. Testing of Paint Materials: Owner reserves the right to invoke the following procedure:

1. Owner will engage the services of a qualified testing agency to sample paint materials. Contractor will be notified in advance and may be present when samples are taken. If paint materials have already been delivered to Project site, samples may be taken at Project site. Samples will be identified, sealed, and certified by testing agency.
2. Testing agency will perform tests for compliance with product requirements.
3. Owner may direct Contractor to stop applying coatings if test results show materials being used do not comply with product requirements. Contractor shall remove noncomplying paint materials from Project site, pay for testing, and repaint surfaces painted with rejected materials. Contractor will be required to remove rejected materials from previously painted surfaces if, on repainting with complying materials, the two (2) paints are incompatible.

PART 3 - EXECUTION

3.1 EXAMINATION

A. Examine substrates and conditions, with Applicator present, for compliance with requirements for maximum moisture content and other conditions affecting performance of the Work.

B. Maximum Moisture Content of Substrates: When measured with an electronic moisture meter as follows:

1. Gypsum Board: Twelve percent (12%).

C. Gypsum Board Substrates: Verify that finishing compound is sanded smooth.

D. Verify suitability of substrates, including surface conditions and compatibility with existing finishes and primers.
E. Proceed with coating application only after unsatisfactory conditions have been corrected.
   1. Application of coating indicates acceptance of surfaces and conditions.

3.2 PREPARATION

A. Comply with manufacturer's written instructions and recommendations in "MPI Manual" applicable to substrates indicated.

B. Remove hardware, covers, plates, and similar items already in place that are removable and are not to be painted. If removal is impractical or impossible because of size or weight of item, provide surface-applied protection before surface preparation and painting.
   1. After completing painting operations, use workers skilled in the trades involved to reinstall items that were removed. Remove surface-applied protection if any.

C. Clean substrates of substances that could impair bond of paints, including dust, dirt, oil, grease, and incompatible paints and encapsulants.
   1. Remove incompatible primers and reprime substrate with compatible primers or apply tie coat as required to produce paint systems indicated.

D. Steel Substrates: Remove rust, loose mill scale, and shop primer, if any. Clean using methods recommended in writing by paint manufacturer but not less than the following:
   1. SSPC-SP 2, "Hand Tool Cleaning."
   2. SSPC-SP 3, "Power Tool Cleaning."

E. Shop-Primed Steel Substrates: Clean field welds, bolted connections, and abraded areas of shop paint, and paint exposed areas with the same material as used for shop priming to comply with SSPC-PA 1 for touching up shop-primed surfaces.

F. Galvanized-Metal Substrates: Remove grease and oil residue from galvanized sheet metal by mechanical methods to produce clean, lightly etched surfaces that promote adhesion of subsequently applied paints.

3.3 APPLICATION

A. Apply paints according to manufacturer's written instructions and to recommendations in "MPI Manual."
   1. Use applicators and techniques suited for paint and substrate indicated.
   2. Paint surfaces behind movable equipment and furniture same as similar exposed surfaces. Before final installation, paint surfaces behind permanently fixed equipment or furniture with prime coat only.
   3. Paint front and backsides of access panels, removable or hinged covers, and similar hinged items to match exposed surfaces.
   4. Do not paint over labels of independent testing agencies or equipment name, identification, performance rating, or nomenclature plates.
   5. Primers specified in painting schedules may be omitted on items that are factory primed or factory finished if acceptable to topcoat manufacturers.
B. Tint each undercoat a lighter shade to facilitate identification of each coat if multiple coats of same material are to be applied. Tint undercoats to match color of topcoat, but provide sufficient difference in shade of undercoats to distinguish each separate coat.

C. If undercoats or other conditions show through topcoat, apply additional coats until cured film has a uniform paint finish, color, and appearance.

D. Apply paints to produce surface films without cloudiness, spotting, holidays, laps, brush marks, roller tracking, runs, sags, ropiness, or other surface imperfections. Cut in sharp lines and color breaks.

E. Painting Fire Suppression, Plumbing, HVAC, Electrical, Communication, and Electronic Safety and Security Work:

1. Paint the following work where exposed in equipment rooms, unless factory-finished:
   a. Equipment, including panelboards.
   b. Uninsulated metal piping.
   c. Uninsulated plastic piping.
   d. Pipe hangers and supports.
   e. Metal conduit.
   f. Plastic conduit.
   g. Tanks that do not have factory-applied final finishes.
   h. Duct, equipment, and pipe insulation having cotton or canvas insulation covering or other paintable jacket material.

2. Paint the following work where exposed in occupied spaces, unless factory-finished:
   a. Equipment, including panelboards.
   b. Uninsulated metal piping.
   c. Uninsulated plastic piping.
   d. Pipe hangers and supports.
   e. Metal conduit.
   f. Plastic conduit.
   g. Duct, equipment, and pipe insulation having cotton or canvas insulation covering or other paintable jacket material.
   h. Other items as directed by Architect.

3. Paint portions of internal surfaces of metal ducts, without liner, behind air inlets and outlets that are visible from occupied spaces.

3.4 FIELD QUALITY CONTROL

A. Dry Film Thickness Testing: Owner may engage the services of a qualified testing and inspecting agency to inspect and test paint for dry film thickness.

1. Contractor shall touch up and restore painted surfaces damaged by testing.
2. If test results show that dry film thickness of applied paint does not comply with paint manufacturer's written recommendations, Contractor shall pay for testing and apply additional coats as needed to provide dry film thickness that complies with paint manufacturer's written recommendations.
3.5 CLEANING AND PROTECTION

A. At end of each workday, remove rubbish, empty cans, rags, and other discarded materials from Project site.

B. After completing paint application, clean spattered surfaces. Remove spattered paints by washing, scraping, or other methods. Do not scratch or damage adjacent finished surfaces.

C. Protect work of other trades against damage from paint application. Correct damage to work of other trades by cleaning, repairing, replacing, and refinishing, as approved by Architect, and leave in an undamaged condition.

D. At completion of construction activities of other trades, touch up and restore damaged or defaced painted surfaces.

3.6 INTERIOR PAINTING SCHEDULE

A. Steel Substrates:

1. Institutional Low-Odor/VOC Latex System:
   c. Topcoat: Latex, interior, institutional low odor/VOC, eggshell (Gloss Level 3), MPI #145.

B. Galvanized-Metal Substrates:

1. Institutional Low-Odor/VOC Latex System:
   a. Prime Coat: Primer, galvanized, water based, MPI #134.
   c. Topcoat: Latex, interior, institutional low odor/VOC, flat (Gloss Level 1), MPI #143, at exposed ductwork.

C. Gypsum Board Substrates:

1. Latex System:
   a. Prime Coat: Primer sealer, latex, interior, MPI #50.
   c. Topcoat: Latex, interior, eggshell, (Gloss Level 3), MPI #52.

END OF SECTION 099123
SECTION 099300 - STAINING AND TRANSPARENT FINISHING

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes surface preparation and application of wood finishes.

1.3 DEFINITIONS

A. Gloss Level 4: 20 to 35 units at 60 degrees and not less than 35 units at 85 degrees, according to ASTM D 523.

1.4 ACTION SUBMITTALS

A. Product Data: For each type of product. Include preparation requirements and application instructions.
   1. Include printout of current "MPI Approved Products List" for each product category specified in Part 2, with the product proposed for use highlighted.
   2. Indicate VOC content.

   B. Samples: For each type of finish system and in each color and gloss of finish indicated.
      1. Submit Samples on representative samples of actual wood substrates, 8 inches long.
      2. Label each Sample for location and application area.

   C. Product List: Cross-reference to finish system and locations of application areas. Use same designations indicated on Drawings and in schedules.

1.5 MAINTENANCE MATERIAL SUBMITTALS

A. Furnish extra materials, from the same product run, that match products installed and that are packaged with protective covering for storage and identified with labels describing contents.
   1. Stains and Transparent Finishes: Five percent (5%), but not less than 1 gallon of each material and color applied.

1.6 DELIVERY, STORAGE, AND HANDLING

A. Store materials not in use in tightly covered containers in well-ventilated areas with ambient temperatures continuously maintained at not less than 45 deg F (7 deg C).
   1. Maintain containers in clean condition, free of foreign materials and residue.
   2. Remove rags and waste from storage areas daily.
1.7 FIELD CONDITIONS

A. Apply finishes only when temperature of surfaces to be finished and ambient air temperatures are between 50 and 95 deg F (10 and 35 deg C).

B. Do not apply finishes when relative humidity exceeds eighty-five percent (85%); at temperatures less than 5 deg F (3 deg C) above the dew point; or to damp or wet surfaces.

C. Do not apply exterior finishes in snow, rain, fog, or mist.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

A. Manufacturers: available manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:

1. Benjamin Moore & Co.
2. Cabot
3. Pratt & Lambert
4. Sherwin-Williams Company (The)
5. Substitutions: Under provisions of Section 012500 “Substitution Procedures”.

2.2 MATERIALS, GENERAL

A. MPI Standards: Provide products that comply with MPI standards indicated and that are listed in its "MPI Approved Products List."

B. Material Compatibility:

1. Materials for use within each finish system that are compatible with one another and substrates indicated, under conditions of service and application as demonstrated by manufacturer, based on testing and field experience.
2. For each coat in a finish system, provide products recommended in writing by manufacturers of topcoat for use in finish system and on substrate indicated.

C. VOC Content: Products shall comply with VOC limits of authorities having jurisdiction and, for interior stains and finishes applied at project site, the following VOC limits, exclusive of colorants added to a tint base, when calculated according to 40 CFR 59, Subpart D (EPA Method 24).

1. Clear Wood Finishes, Varnishes: VOC not more than 350 g/L.
2. Shellacs, Clear: VOC not more than 730 g/L.
3. Stains: VOC not more than 250 g/L.

D. Colors: As selected by Architect and Owner from manufacturer’s entire range, to match existing.
PART 3 - EXECUTION

3.1 EXAMINATION

A. Examine substrates and conditions, with Applicator present, for compliance with requirements for maximum moisture content and other conditions affecting performance of the Work.

B. Maximum Moisture Content of Interior Wood Substrates: Fifteen percent (15%), when measured with an electronic moisture meter.

C. Verify suitability of substrates, including surface conditions and compatibility with existing finishes and primers.

D. Proceed with finish application only after unsatisfactory conditions have been corrected.
   1. Beginning finish application constitutes Contractor's acceptance of substrates and conditions.

3.2 PREPARATION

A. Comply with manufacturer's written instructions and recommendations in "MPI Architectural Painting Specification Manual" applicable to substrates indicated.

B. Remove hardware, covers, plates, and similar items already in place that are removable. If removal is impractical or impossible because of size or weight of item, provide surface-applied protection before surface preparation and finishing.
   1. After completing finishing operations, use workers skilled in the trades involved to reinstall items that were removed. Remove surface-applied protection if any.

C. Clean and prepare surfaces to be finished according to manufacturer's written instructions for each particular substrate condition and as specified.
   1. Remove dust, dirt, oil, and grease by washing with a detergent solution; rinse thoroughly with clean water and allow to dry. Remove grade stamps and pencil marks by sanding lightly. Remove loose wood fibers by brushing.

D. Interior Wood Substrates:
   1. Refer to AWI recommendations.
   2. Scrape and clean knots and apply coat of knot sealer.
   3. Apply wood filler paste to open-grain woods, as defined in "MPI Architectural Painting Specification Manual," to produce smooth, glasslike finish.
   4. Sand surfaces that will be exposed to view and dust off.

3.3 APPLICATION

A. Apply finishes according to manufacturer's written instructions and recommendations in "MPI Architectural Painting Specification Manual."
   1. Use applicators and techniques suited for finish and substrate indicated.
2. Finish surfaces behind movable equipment and furniture same as similar exposed surfaces.
3. Do not apply finishes over labels of independent testing agencies or equipment name, identification, performance rating, or nomenclature plates.

B. Apply finishes to produce surface films without cloudiness, holidays, lap marks, brush marks, runs, ropiness, or other surface imperfections.

3.4 CLEANING AND PROTECTION

A. At end of each workday, remove rubbish, empty cans, rags, and other discarded materials from Project site.

B. After completing finish application, clean spattered surfaces. Remove spattered materials by washing, scraping, or other methods. Do not scratch or damage adjacent finished surfaces.

C. Protect work of other trades against damage from finish application. Correct damage by cleaning, repairing, replacing, and refinishing, as approved by Architect, and leave in an undamaged condition.

D. At completion of construction activities of other trades, touch up and restore damaged or defaced finished wood surfaces.

3.5 INTERIOR WOOD-FINISH-SYSTEM SCHEDULE

A. Wood substrates, non-traffic surfaces.

1. Polyurethane Varnish over Stain System:
   a. Stain Coat: Stain, semi-transparent, for interior wood, MPI #90.
   c. Topcoat: Varnish, polyurethane, oil-modified, satin (Gloss Level 4), MPI #128 as a minimum.

END OF SECTION 099300
SECTION 099600 - HIGH-PERFORMANCE COATINGS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes surface preparation and application of high-performance coating systems on the following substrates:

   1. Interior Substrates:
      a. Concrete masonry units (CMUs).
      b. Gypsum board.

B. Related Requirements:

   1. Section 099123 "Interior Painting" for general field painting.

1.3 DEFINITIONS

A. Gloss Level 3: 10 to 25 units at 60 degrees and 10 to 35 units at 85 degrees, according to ASTM D 523.

1.4 ACTION SUBMITTALS

A. Product Data: For each type of product indicated. Include preparation requirements and application instructions.

   1. Include printout of current "MPI Approved Products List" for each product category specified, with the proposed product highlighted.
   2. Indicate VOC content.

B. Samples: For each type of coating system and in each color and gloss of topcoat indicated.

   1. Submit Samples on rigid backing, 8 inches square.
   2. Apply coats on Samples to show each coat required for system.
   3. Label each coat of each Sample.
   4. Label each Sample for location and application area.

C. Product List: Cross-reference to coating system and locations of application areas. Use same designations indicated on Drawings and in schedules. Include color designations.
1.5 MAINTENANCE MATERIAL SUBMITTALS

A. Furnish extra materials, from the same product run, that match products installed and that are packaged with protective covering for storage and identified with labels describing contents.

1. Coatings: Five percent (5%), but not less than 1 gal. of each material and color applied.

1.6 DELIVERY, STORAGE, AND HANDLING

A. Store materials not in use in tightly covered containers in well-ventilated areas with ambient temperatures continuously maintained at not less than 45 deg F (7 deg C).

1. Maintain containers in clean condition, free of foreign materials and residue.
2. Remove rags and waste from storage areas daily.

1.7 FIELD CONDITIONS

A. Apply coatings only when temperature of surfaces to be coated and surrounding air temperatures are between 50 and 95 deg F (10 and 35 deg C).

B. Do not apply coatings when relative humidity exceeds eighty-five percent (85%); at temperatures less than 5 deg F (3 deg C) above the dew point; or to damp or wet surfaces.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

A. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:

1. Benjamin Moore & Co.
2. ICI Paints
3. Sherwin-Williams Company (The)
4. Substitutions: Under provisions of Section 012500 “Substitution Procedures”.

2.2 HIGH-PERFORMANCE COATINGS, GENERAL

A. MPI Standards: Provide products that comply with MPI standards indicated and are listed in "MPI Approved Products List."

B. Material Compatibility:

1. Provide materials for use within each coating system that are compatible with one another and substrates indicated, under conditions of service and application as demonstrated by manufacturer, based on testing and field experience.
2. For each coat in a coating system, provide products recommended in writing by manufacturers of topcoat for use in coating system and on substrate indicated.
3. Provide products of same manufacturer for each coat in a coating system.
C. VOC Content: Products shall comply with VOC limits of authorities having jurisdiction and, for interior coatings applied at Project site, the following VOC limits, exclusive of colorants added to a tint base:

1. Flat Paints and Coatings: 50 g/L.
2. Non-Flat Paints and Coatings: 150 g/L.
3. Primers, Sealers, and Undercoaters: 200 g/L.
4. Anti-Corrosive and Anti-Rust Paints Applied to Ferrous Metals: 250 g/L.
6. Pretreatment Wash Primers: 420 g/L.
7. Floor Coatings: 100 g/L.
8. Shellacs, Clear: 730 g/L.
9. Shellacs, Pigmented: 550 g/L.

D. Colors: As selected by Architect and Owner from manufacturer’s entire range, to match existing where required.

2.3 SOURCE QUALITY CONTROL

A. Testing of Paint Materials: Owner reserves the right to invoke the following procedure:

1. Owner will engage the services of a qualified testing agency to sample paint materials. Contractor will be notified in advance and may be present when samples are taken. If paint materials have already been delivered to Project site, samples may be taken at Project site. Samples will be identified, sealed, and certified by testing agency.
2. Testing agency will perform tests for compliance with product requirements.
3. Owner may direct Contractor to stop applying coatings if test results show materials being used do not comply with product requirements. Contractor shall remove noncomplying paint materials from Project site, pay for testing, and repaint surfaces painted with rejected materials. Contractor will be required to remove rejected materials from previously painted surfaces if, on repainting with complying materials, the two (2) paints are incompatible.

PART 3 - EXECUTION

3.1 EXAMINATION

A. Examine substrates and conditions, with Applicator present, for compliance with requirements for maximum moisture content and other conditions affecting performance of the Work.

B. Maximum Moisture Content of Substrates: When measured with an electronic moisture meter as follows:

1. Masonry (Clay and CMUs): Twelve percent (12%).
2. Gypsum Board: Twelve percent (12%).

C. Gypsum Board Substrates: Verify that finishing compound is sanded smooth.

D. Verify suitability of substrates, including surface conditions and compatibility with existing finishes and primers.
E. Proceed with coating application only after unsatisfactory conditions have been corrected.
   1. Application of coating indicates acceptance of surfaces and conditions.

3.2 PREPARATION

A. Comply with manufacturer's written instructions and recommendations in "MPI Architectural Painting Specification Manual" applicable to substrates indicated.

B. Remove hardware, covers, plates, and similar items already in place that are removable and are not to be painted. If removal is impractical or impossible because of size or weight of item, provide surface-applied protection before surface preparation and painting.
   1. After completing painting operations, use workers skilled in the trades involved to reinstall items that were removed. Remove surface-applied protection.

C. Clean substrates of substances that could impair bond of coatings, including dust, dirt, oil, grease, and incompatible paints and encapsulants.
   1. Remove incompatible primers and reprime substrate with compatible primers or apply tie coat as required to produce coating systems indicated.

D. Masonry Substrates: Remove efflorescence and chalk. Do not coat surfaces if moisture content, alkalinity of surfaces, or alkalinity of mortar joints exceeds that permitted in manufacturer's written instructions.

3.3 APPLICATION

A. Apply high-performance coatings according to manufacturer's written instructions and recommendations in "MPI Architectural Painting Specification Manual."
   1. Use applicators and techniques suited for coating and substrate indicated.
   2. Coat surfaces behind movable equipment and furniture same as similar exposed surfaces. Before final installation, coat surfaces behind permanently fixed equipment or furniture with prime coat only.
   3. Coat back sides of access panels, removable or hinged covers, and similar hinged items to match exposed surfaces.
   4. Do not apply coatings over labels of independent testing agencies or equipment name, identification, performance rating, or nomenclature plates.

B. Tint each undercoat a lighter shade to facilitate identification of each coat if multiple coats of the same material are to be applied. Tint undercoats to match color of finish coat, but provide sufficient difference in shade of undercoats to distinguish each separate coat.

C. If undercoats or other conditions show through final coat, apply additional coats until cured film has a uniform coating finish, color, and appearance.

D. Apply coatings to produce surface films without cloudiness, spotting, holidays, laps, brush marks, runs, sags, ropiness, or other surface imperfections. Produce sharp glass lines and color breaks.
3.4 FIELD QUALITY CONTROL

   A. Dry Film Thickness Testing: Owner will engage the services of a qualified testing and inspecting agency to inspect and test coatings for dry film thickness.

      1. Contractor shall touch up and restore coated surfaces damaged by testing.
      2. If test results show that dry film thickness of applied coating does not comply with coating manufacturer's written recommendations, Contractor shall pay for testing and apply additional coats as needed to provide dry film thickness that complies with coating manufacturer's written recommendations.

3.5 CLEANING AND PROTECTION

   A. At end of each workday, remove rubbish, empty cans, rags, and other discarded materials from Project site.

   B. After completing coating application, clean spattered surfaces. Remove spattered coatings by washing, scraping, or other methods. Do not scratch or damage adjacent finished surfaces.

   C. Protect work of other trades against damage from coating operation. Correct damage by cleaning, repairing, replacing, and recoating, as approved by Architect, and leave in an undamaged condition.

   D. At completion of construction activities of other trades, touch up and restore damaged or defaced coated surfaces.

3.6 INTERIOR HIGH-PERFORMANCE COATING SCHEDULE

   A. CMU Substrates:

      1. High Performance Institutional Low-Odor/VOC Epoxy System:

         b. Topcoat: Epoxy, interior, eggshell (Gloss Level 3), MPI #254.

   B. Gypsum Board/Plaster Substrates:

      1. High Performance Institutional Low-Odor/VOC Epoxy System:

         a. Prime Coat: Primer sealer, latex, interior, MPI #50.
         c. Topcoat: Epoxy, interior, eggshell (Gloss Level 3), MPI #254.

END OF SECTION 099600
SECTION 101400 - SIGNAGE

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. This Section includes the following:

1. Panel signs.

B. Related Sections include the following:

1. Section 015000 "Temporary Facilities and Controls" for temporary information and directional signs.
2. Section 220553 "Identification for Plumbing Piping and Equipment" for labels, tags, and nameplates for plumbing systems and equipment.
3. Section 230553 "Identification for HVAC Piping and Equipment" for labels, tags, and nameplates for HVAC systems and equipment.
4. Section 260553 "Identification for Electrical Systems" for labels, tags, and nameplates for electrical equipment.

1.3 ACTION SUBMITTALS

A. Product Data: For each type of product indicated.

B. Shop Drawings: Show fabrication and installation details for signs.

1. Show sign mounting heights, locations of supplementary supports to be provided by others, and accessories.
2. Provide message list, typestyles, graphic elements, including tactile characters and Braille, and layout for each sign.

C. Samples: Manufacturer's color charts consisting of actual units or sections of units showing the full range of colors available for the following:

1. Acrylic Sheet: Full-size Sample for each color required.

D. Sign Schedule: Use same designations indicated on Drawings or as listed in special schedule.

1.4 INFORMATIONAL SUBMITTALS

A. Qualification Data: For fabricator.

B. Warranty: Special warranty specified in this Section.
1.5 CLOSEOUT SUBMITTALS

A. Maintenance Data: For signs to include in maintenance manuals.

1.6 QUALITY ASSURANCE

A. Fabricator Qualifications: Shop that employs skilled workers who custom-fabricate products similar to those required for this Project and whose products have a record of successful in-service performance.

B. Source Limitations for Signs: Obtain each sign type indicated from one (1) source from a single manufacturer.


1.7 WARRANTY

A. Special Warranty: Manufacturer's standard form in which manufacturer agrees to repair or replace components of signs that fail in materials or workmanship within specified warranty period.

   1. Failures include, but are not limited to, the following:

      a. Deterioration of metal finishes beyond normal weathering.
      b. Deterioration of embedded graphic image colors and sign lamination.

   2. Warranty Period: Five (5) years from date of Substantial Completion.

PART 2 - PRODUCTS

2.1 PERFORMANCE REQUIREMENTS


B. Sign finish shall comply with the following performance requirements:

   1. Durability: Sign finish shall show no effect after repeated use of cleaners.

2.2 MATERIALS

A. Acrylic Sheet: ASTM D 4802, Category A-1 (cell-cast sheet), Type UVA (UV absorbing).

2.3 PANEL SIGNS

A. Manufacturers: Subject to compliance with requirements, provide products by one (1) of the following:

   1. Best Sign Systems, Inc.
2. Bayuk Graphic Systems, Inc.
3. Intelligent Signage, Inc.
4. Seton Identification Products.
5. Substitutions: Under provisions of Section 012500 “Substitution Procedures”.

B. Interior Panel Signs: Provide smooth sign panel surfaces constructed to remain flat under installed conditions within a tolerance of plus or minus 1/16-inch measured diagonally from corner to corner.

C. Interior Signs: Provide matte finish plaques in sizes to accommodate the message indicated in the Signage Schedule on the Door Schedule and the Signage Details drawing in the Construction Documents. Fabricate of acrylic plastic conforming to ASTM D 709, Type NDP minimum 3/16-inch for non-slotted and 1/8-inch for slotted signs. Provide with rounded corners.

1. Graphics Application:
   a. Raised Letters: Chemically weld 1/16-inch-thick acrylic message letters to front surface of plaque prior to application of background color to rear of sheet. These shall comply with Section 703.2.3 (not italic, oblique, script or decorative) and 703.2.4 (1-inch character height) of the ICC/ANSI A117.1 Code.
   b. Pictogram: Each sign shall be provided with an international symbol of accessibility per Section 4.30.7 (Figure 43 a and b) of the Americans with Disabilities Act. The raised image pictogram shall be placed within the limits of the sign panel insert and to the right of the text.
   c. Messages:
      1) Typeface: Helvetica Medium, with accompanying Grade 2 Braille message.
      2) Type Size: 1-inch large and small case, with width, height and stroke complying with the requirements of Section 703.2.5 (maximum stroke width fifteen percent (15%) of the height of each letter at the top surface of the character and thirty percent (30%) maximum of the height of each letter at the base; character spacing 1/8-inch minimum and four (4) times the tactile character stroke width maximum and spacing between lines shall be between one hundred thirty-five percent (135%) and one hundred seventy percent (170%) of the tactile character height) of the ICC/ANSI A117.1 Code.
      3) Background Color: In color selected by Architect and Owner from manufacturer's full range, to match existing, except for accessibility pictogram background, which will be blue. Message Color: White.

2.4 FABRICATION

A. General: Provide manufacturer's standard signs of configurations indicated.

1. Mill joints to tight, hairline fit. Form joints exposed to weather to exclude water penetration.
2. Preassemble signs in the shop to greatest extent possible. Disassemble signs only as necessary for shipping and handling limitations. Clearly mark units for reassembly and installation, in location not exposed to view after final assembly.
2.5 FINISHES, GENERAL

A. Appearance of Finished Work: Variations in appearance of abutting or adjacent pieces are acceptable if they are within one-half of the range of approved Samples. Noticeable variations in the same piece are not acceptable. Variations in appearance of other components are acceptable if they are within the range of approved Samples and are assembled or installed to minimize contrast.

2.6 ACRYLIC SHEET FINISHES

A. Colored Coatings for Acrylic Sheet: For copy and background colors, provide colored coatings, including inks, dyes, and paints, that are recommended by acrylic manufacturers for optimum adherence to acrylic surface and that are UV and water resistant for five (5) years for application intended.

PART 3 - EXECUTION

3.1 EXAMINATION

A. Examine substrates, areas, and conditions, with Installer present, for compliance with requirements for installation tolerances and other conditions affecting performance of work.

B. Proceed with installation only after unsatisfactory conditions have been corrected.

3.2 INSTALLATION

A. Locate signs and accessories where indicated, using mounting methods of types described and complying with manufacturer's written instructions.

1. Install signs level, plumb, and at heights indicated, with sign surfaces free of distortion and other defects in appearance.

2. Interior Wall Signs: Install signs on walls adjacent to latch side of door where applicable. Where not indicated or possible, such as double doors, install signs on nearest adjacent walls. Locate to allow approach within 3 inches of sign without encountering protruding objects or standing within swing of door.

B. Wall-Mounted Signs: Comply with sign manufacturer's written instructions except where more stringent requirements apply.

1. Silicone-Adhesive Mounting: Attach signs to irregular, porous, or vinyl-covered surfaces.

3.3 CLEANING AND PROTECTION

A. Remove and replace damaged or deformed signs and signs that do not comply with specified requirements. Replace signs with damaged or deteriorated finishes or components that cannot be successfully repaired by finish touchup or similar minor repair procedures.

B. Remove temporary protective coverings and strippable films as signs are installed.
C. On completion of installation, clean exposed surfaces of signs according to manufacturer's written instructions and touch up minor nicks and abrasions in finish. Maintain signs in a clean condition during construction and protect from damage until acceptance by Owner.

END OF SECTION 101400
SECTION 102600 - WALL AND DOOR PROTECTION

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section Includes:
   1. Impact-resistant wall coverings.

B. Related Requirements:
   1. Section 087100 "Door Hardware" for metal armor, kick, mop, and push plates.

1.3 ACTION SUBMITTALS

A. Product Data: For each type of product.
   1. Include construction details, material descriptions, impact strength, dimensions of individual components and profiles, and finishes.

B. Shop Drawings: For each type of wall and door protection showing locations and extent.
   1. Include plans, elevations, sections, and attachment details.

C. Samples: For each type of exposed finish required, prepared on Samples of size indicated below.
   1. Impact-Resistant Wall Covering: 6 by 6 inches square.

1.4 INFORMATIONAL SUBMITTALS

A. Material Certificates: For each type of exposed plastic material.

B. Sample Warranty: For special warranty.

1.5 CLOSEOUT SUBMITTALS

A. Maintenance Data: For each type of wall and door protection product to include in maintenance manuals.

1.6 DELIVERY, STORAGE, AND HANDLING

A. Store wall and door protection in original undamaged packages and containers inside well-ventilated area protected from weather, moisture, soiling, extreme temperatures, and humidity.
1. Maintain room temperature within storage area at not less than 70 deg F (21 deg C) during the period plastic materials are stored.
2. Keep plastic materials out of direct sunlight.
3. Store plastic wall and door protection components for a minimum of 72 hours, or until plastic material attains a minimum room temperature of 70 deg F (21 deg C).

1.7 WARRANTY

A. Special Warranty: Manufacturer agrees to repair or replace components of impact-resistant wall protection units that fail in materials or workmanship within specified warranty period.

1. Failures include, but are not limited to, the following:
   a. Structural failures including detachment of components from each other or from the substrates, delamination, and permanent deformation beyond normal use.
   b. Deterioration of metals, metal finishes, plastics, and other materials beyond normal use.

2. Warranty Period: Five (5) years from date of Substantial Completion.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

A. Source Limitations: Obtain wall and door protection products of each type from single source from single manufacturer.

2.2 PERFORMANCE REQUIREMENTS

A. Surface Burning Characteristics: Comply with ASTM E 84 or UL 723; testing by a qualified testing agency. Identify products with appropriate markings of applicable testing agency.

1. Flame-Spread Index: 25 or less.
2. Smoke-Developed Index: 450 or less.

2.3 IMPACT-RESISTANT WALL COVERINGS (FRP)

A. Impact-Resistant Sheet Wall Covering: Fabricated from semi-rigid, plastic sheet wall-covering material.

1. Basis of Design:
   a. Marlite, Inc., a division of Nudo Products, Inc.

2. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:
   a. IPC Door and Wall Protection Systems; Division of InPro Corporation
   b. Korogard Wall Protection Systems; a division of RJF International Corporation
   c. Pawling Corporation
d. Substitutions: Under provisions of Section 012500 “Substitution Procedures”.

4. Sheet Thickness: 0.125 inch.
5. Color and Texture: As selected by Architect and Owner from manufacturer’s full range.
6. Height: Full wall, unless otherwise indicated.
7. Trim and Joint Moldings: Extruded rigid plastic that matches sheet wall covering color.

2.4 MATERIALS

A. Plastic Materials: Chemical- and stain-resistant, high-impact-resistant plastic with integral color throughout; extruded and sheet material as required, thickness as indicated.

B. Fasteners: Aluminum, nonmagnetic stainless-steel, or other noncorrosive metal screws, bolts, and other fasteners compatible with items being fastened. Use security-type fasteners where exposed to view.

C. Adhesive: As recommended by impact-resistant plastic wall protection manufacturer and with a VOC content of 70 g/L or less when calculated according to 40 CFR 59, Subpart D (EPA Method 24).

PART 3 - EXECUTION

3.1 EXAMINATION

A. Examine substrates and wall areas, with Installer present, for compliance with requirements for installation tolerances, and other conditions affecting performance of work.

B. Examine walls to which impact-resistant wall protection will be attached for blocking, grounds, and other solid backing that have been installed in the locations required for secure attachment of support fasteners.

1. For wall and door protection attached with adhesive, verify compatibility with and suitability of substrates, including compatibility with existing finishes or primers.

C. Proceed with installation only after unsatisfactory conditions have been corrected.

3.2 PREPARATION

A. Complete finishing operations, including painting, before installing wall and door protection.

B. Before installation, clean substrate to remove dust, debris, and loose particles.

3.3 INSTALLATION

A. Installation Quality: Install wall and door protection according to manufacturer's written instructions, level, plumb, and true to line without distortions. Do not use materials with chips, cracks, voids, stains, or other defects that might be visible in the finished Work.
B. General: Install wall and door protection products level, plumb, and true to line without distortions. Do not use materials with chips, cracks, voids, stains, or other defects that might be visible in the finished Work.

C. Impact-Resistant Wall Covering: Install top and edge moldings, corners, and divider bars as required for a complete installation.

3.4 CLEANING

A. Immediately after completion of installation, clean using a standard, ammonia-based, household cleaning agent.

B. Remove excess adhesive using methods and materials recommended in writing by manufacturer.

END OF SECTION 102600
SECTION 210517 - SLEEVES AND SLEEVE SEALS FOR FIRE-SUPPRESSION PIPING

PART 1 - GENERAL

1.1 RELATED DOCUMENTS
   A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.
   B. Sleeves shall be in accordance with NFPA 13

1.2 SUMMARY
   A. Section Includes:
      1. Sleeves.
      2. Sleeve-seal systems.

1.3 ACTION SUBMITTALS
   A. Product Data: For each type of product indicated.

PART 2 - PRODUCTS

2.1 SLEEVES
   A. Cast-Iron Wall Pipes: Cast or fabricated of cast or ductile iron and equivalent to ductile-iron pressure pipe, with plain ends and integral waterstop unless otherwise indicated.
   B. Galvanized-Steel Wall Pipes: ASTM A 53, Schedule 40, with plain ends and welded steel collar; zinc coated.
   C. Galvanized-Steel-Pipe Sleeves: ASTM A 53, Type E, Grade B, Schedule 40, zinc coated, with plain ends.
   D. Galvanized-Steel-Sheet Sleeves: 0.0239-inch minimum thickness; round tube closed with welded longitudinal joint.

2.2 SLEEVE-SEAL SYSTEMS
   A. Manufacturers: Subject to compliance with requirements, provide products by one (1) of the following:
      1. Advance Products & Systems, Inc.
      2. CALPICO, Inc.
      3. GPT; an EnPro Industries company
      4. Metraflex Company (The)
5. Proco Products, Inc.

B. Description: Modular sealing-element unit, designed for field assembly, for filling annular space between piping and sleeve.

   1. Sealing Elements: EPDM-rubber interlocking links shaped to fit surface of pipe. Include type and number required for pipe material and size of pipe.
   2. Pressure Plates: Stainless-steel.
   3. Connecting Bolts and Nuts: Stainless-steel of length required to secure pressure plates to sealing elements.

2.3 SLEEVE-SEAL FITTINGS

A. Manufacturers: Subject to compliance with requirements, provide products by one (1) of the following:

   1. Advance Products & Systems, Inc.
   2. CALPICO, Inc.
   3. GPT; an EnPro Industries company
   4. Metraflex Company (The)
   5. Proco Products, Inc.

B. Description: Manufactured plastic, sleeve-type, waterstop assembly made for imbedding in concrete slab or wall. Unit has plastic or rubber waterstop collar with center opening to match piping OD.

2.4 GROUT


B. Characteristics: Non-shrink; recommended for interior and exterior applications.

C. Design Mix: 5000-psi, 28-day compressive strength.

D. Packaging: Premixed and factory packaged.

PART 3 - EXECUTION

3.1 SLEEVE INSTALLATION

A. Install sleeves for piping passing through penetrations in floors, partitions, roofs, and walls.

B. For sleeves that will have sleeve-seal system installed, select sleeves of size large enough to provide 1-inch annular clear space between piping and concrete slabs and walls.

   1. Sleeves are not required for core-drilled holes.

C. Install sleeves in concrete floors, concrete roof slabs, and concrete walls as new slabs and walls are constructed.
1. Cut sleeves to length for mounting flush with both surfaces.
   a. Exception: Extend sleeves installed in floors of mechanical equipment areas or other wet areas 2 inches above finished floor level.

2. Using grout, seal the space outside of sleeves in slabs and walls without sleeve-seal system.

D. Install sleeves for pipes passing through interior partitions.
   1. Cut sleeves to length for mounting flush with both surfaces.
   2. Install sleeves that are large enough to provide ¼-inch annular clear space between sleeve and pipe or pipe insulation.
   3. Seal annular space between sleeve and piping or piping insulation; use joint sealants appropriate for size, depth, and location of joint. Comply with requirements for sealants specified in Section 079200 "Joint Sealants."

E. Fire-Barrier Penetrations: Maintain indicated fire rating of walls, partitions, ceilings, and floors at pipe penetrations. Seal pipe penetrations with firestop materials. Comply with requirements for firestopping specified in Section 078413 "Penetration Firestopping." Fire Seal shall be UL listed, approved and tested fire and/or smoke sealing material installed in all fire and/or smoke rated floor and partitions in accordance with NFPA, local code and manufacturers recommendations.

3.2 SLEEVE-SEAL-SYSTEM INSTALLATION
   A. Install sleeve-seal systems in sleeves in exterior concrete walls and slabs-on-grade at service piping entries into building.
   
   B. Select type, size, and number of sealing elements required for piping material and size and for sleeve ID or hole size. Position piping in center of sleeve. Center piping in penetration, assemble sleeve-seal system components, and install in annular space between piping and sleeve. Tighten bolts against pressure plates that cause sealing elements to expand and make a watertight seal.

3.3 SLEEVE-SEAL-FITTING INSTALLATION
   A. Install sleeve-seal fittings in new walls and slabs as they are constructed.
   
   B. Assemble fitting components of length to be flush with both surfaces of concrete slabs and walls. Position waterstop flange to be centered in concrete slab or wall.
   
   C. Secure nailing flanges to concrete forms.
   
   D. Using grout, seal the space around outside of sleeve-seal fittings.

3.4 SLEEVE AND SLEEVE-SEAL SCHEDULE
   A. Use sleeves and sleeve seals for the following piping-penetration applications:
      1. Exterior Concrete Walls above Grade:
a. Piping Smaller than NPS 6: Galvanized-steel wall sleeves with sleeve-seal fittings.
b. Piping NPS 6 and Larger: Galvanized-steel wall sleeves with sleeve-seal fittings.

2. Exterior Concrete Walls below Grade:

a. Piping Smaller than NPS 6: Galvanized-steel wall sleeves with sleeve-seal system.
   1) Select sleeve size to allow for 1-inch annular clear space between piping and sleeve for installing sleeve-seal system.

b. Piping NPS 6 and Larger: Galvanized-steel wall sleeves with sleeve-seal system.
   1) Select sleeve size to allow for 1-inch annular clear space between piping and sleeve for installing sleeve-seal system.

3. Concrete Slabs-on-Grade:

a. Piping Smaller than NPS 6: Galvanized-steel wall sleeves with sleeve-seal system.
   1) Select sleeve size to allow for 1-inch annular clear space between piping and sleeve for installing sleeve-seal system.

b. Piping NPS 6 and Larger: Galvanized-steel wall sleeves with sleeve-seal system.
   1) Select sleeve size to allow for 1-inch annular clear space between piping and sleeve for installing sleeve-seal system.

4. Concrete Slabs above Grade:

a. Piping Smaller than NPS 6: Galvanized-steel-pipe sleeves or Sleeve-seal fittings.
b. Piping NPS 6 and Larger: Galvanized-steel-pipe sleeves or Sleeve-seal fittings

5. Interior Partitions:


END OF SECTION 210517
SECTION 210518 - ESCUTCHEONS FOR FIRE-SUPPRESSION PIPING

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section Includes:
   1. Escutcheons.
   2. Floor plates.

1.3 ACTION SUBMITTALS

A. Product Data: For each type of product indicated.

PART 2 - PRODUCTS

2.1 ESCUTCHEONS

A. One-Piece, Cast-Brass Type: With polished, chrome-plated and rough-brass finish and setscrew fastener.

B. One-Piece, Deep-Pattern Type: Deep-drawn, box-shaped brass with chrome-plated finish and spring-clip fasteners.

C. One-Piece, Stamped-Steel Type: With chrome-plated finish and spring-clip fasteners.

D. Split-Casting Brass Type: With polished, chrome-plated and rough-brass finish and with concealed hinge and setscrew.

E. Split-Plate, Stamped-Steel Type: With chrome-plated finish, concealed hinge, and spring-clip fasteners.

2.2 FLOOR PLATES

A. One-Piece Floor Plates: Cast-iron flange with holes for fasteners.

B. Split-Casting Floor Plates: Cast brass with concealed hinge.
PART 3 - EXECUTION

3.1 INSTALLATION

A. Install escutcheons for piping penetrations of walls, ceilings, and finished floors.

B. Install escutcheons with ID to closely fit around pipe, tube, and insulation of piping and with OD that completely covers opening.

1. Escutcheons for New Piping:
   a. Piping with Fitting or Sleeve Protruding from Wall: One-piece, deep-pattern type.
   b. Chrome-Plated Piping: One-piece, cast-brass type with polished, chrome-plated finish.
   c. Insulated Piping: One-piece, stamped-steel type.
   d. Bare Piping at Wall and Floor Penetrations in Finished Spaces: One-piece, cast-brass type with polished, chrome-plated finish.
   e. Bare Piping at Wall and Floor Penetrations in Finished Spaces: One-piece, stamped-steel type.
   f. Bare Piping at Ceiling Penetrations in Finished Spaces: One-piece, cast-brass type with polished, chrome-plated finish.
   g. Bare Piping at Ceiling Penetrations in Finished Spaces: One-piece, stamped-steel type.
   h. Bare Piping in Unfinished Service Spaces: One-piece, cast-brass type with rough-brass finish.
   i. Bare Piping in Unfinished Service Spaces: One-piece, stamped-steel type.
   j. Bare Piping in Equipment Rooms: One-piece, cast-brass type with rough-brass finish.
   k. Bare Piping in Equipment Rooms: One-piece, stamped-steel type.

2. Escutcheons for Existing Piping:
   a. Chrome-Plated Piping: Split-casting brass type with polished, chrome-plated finish.
   b. Insulated Piping: Split-plate, stamped-steel type with concealed hinge.
   c. Bare Piping at Wall and Floor Penetrations in Finished Spaces: Split-casting brass type with polished, chrome-plated finish.
   d. Bare Piping at Wall and Floor Penetrations in Finished Spaces: Split-plate, stamped-steel type with concealed hinge.
   e. Bare Piping at Ceiling Penetrations in Finished Spaces: Split-casting brass type with polished, chrome-plated finish.
   f. Bare Piping at Ceiling Penetrations in Finished Spaces: Split-plate, stamped-steel type with concealed hinge.
   g. Bare Piping in Unfinished Service Spaces: Split-casting brass type with rough-brass finish.
   h. Bare Piping in Unfinished Service Spaces: Split-plate, stamped-steel type with concealed hinge.
   i. Bare Piping in Equipment Rooms: Split-casting brass type with rough-brass finish.
   j. Bare Piping in Equipment Rooms: Split-plate, stamped-steel type with concealed hinge.
C. Install floor plates for piping penetrations of equipment-room floors.

D. Install floor plates with ID to closely fit around pipe, tube, and insulation of piping and with OD that completely covers opening.

1. New Piping: One-piece, floor-plate type.
2. Existing Piping: Split-casting, floor-plate type.

3.2 FIELD QUALITY CONTROL

A. Replace broken and damaged escutcheons and floor plates using new materials.

END OF SECTION 210518
SECTION 210523 - GENERAL-DUTY VALVES FOR WATER-BASED FIRE-SUPPRESSION PIPING

PART 1 - GENERAL

1.1 RELATED DOCUMENTS
   A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY
   A. Section Includes:
      1. Iron butterfly valves with indicators.
      2. Check valves.
      3. Iron OS&Y gate valves.
      4. Trim and drain valves.

1.3 DEFINITIONS
   A. NBR: Acrylonitrile-butadiene, Buna-N, or nitrile rubber.
   B. NRS: Non-rising stem.
   C. OS&Y: Outside screw and yoke.
   D. SBR: Styrene-butadiene rubber.

1.4 ACTION SUBMITTALS
   A. Product Data: For each type of valve.

1.5 DELIVERY, STORAGE, AND HANDLING
   A. Prepare valves for shipping as follows:
      1. Protect internal parts against rust and corrosion.
      2. Protect threads, flange faces, and weld ends.
   
   B. Use the following precautions during storage:
      1. Maintain valve end protection.
      2. Store valves indoors and maintain at higher than ambient dew point temperature. If outdoor storage is necessary, store valves off the ground in watertight enclosures.
   
   C. Use sling to handle large valves; rig sling to avoid damage to exposed parts. Do not use operating handles or stems as lifting or rigging points.
D. Protect flanges and specialties from moisture and dirt.

PART 2 - PRODUCTS

2.1 GENERAL REQUIREMENTS FOR VALVES

A. UL Listed: Valves shall be listed in UL's "Online Certifications Directory" under the headings listed below and shall bear UL mark:

1. Main Level: HAMV - Fire Main Equipment.
   a. Level 1: HCBZ - Indicator Posts, Gate Valve.
   b. Level 1: HLOT - Valves.
      1) Level 3: HLUG - Ball Valves, System Control.
      2) Level 3: HLXS - Butterfly Valves.
      3) Level 3: HMER - Check Valves.
      4) Level 3: HMRZ - Gate Valves.

   a. Level 1: VQGU - Valves, Trim and Drain.

B. FM Global Approved: Valves shall be listed in its "Approval Guide," under the headings listed below:

1. Automated Sprinkler Systems:
   a. Indicator posts.
   b. Valves.
      1) Gate valves.
      2) Check valves.
         a) Single check valves.
      3) Miscellaneous valves.

C. Source Limitations for Valves: Obtain valves for each valve type from single manufacturer.

D. ASME Compliance:
   1. ASME B16.1 for flanges on iron valves.
   2. ASME B1.20.1 for threads for threaded-end valves.
   3. ASME B31.9 for building services piping valves.

E. AWWA Compliance: Comply with AWWA C606 for grooved-end connections.

F. NFPA Compliance: Comply with NFPA 24 for valves.
G. Valve Pressure Ratings: Not less than the minimum pressure rating indicated or higher as required by system pressures.

H. Valve Sizes: Same as upstream piping unless otherwise indicated.

I. Valve Actuator Types:
   1. Worm-gear actuator with handwheel for quarter-turn valves, except for trim and drain valves.
   2. Handwheel: For other than quarter-turn trim and drain valves.
   3. Handlever: For quarter-turn trim and drain valves NPS 2 and smaller.

2.2 IRON BUTTERFLY VALVES WITH INDICATORS

A. Manufacturers: Subject to compliance with requirements, provide products by one (1) of the following:
   1. Anvil International
   2. NIBCO INC.
   3. Tyco Fire Products LP
   4. Victaulic Company
   5. Zurn Industries, LLC

B. Description:
   1. Standard: UL 1091 and FM Global standard for indicating valves, (butterfly or ball type), Class Number 112.
   3. Body Material: Cast or ductile iron with nylon, EPDM, epoxy, or polyamide coating.
   4. Seat Material: EPDM.
   6. Disc: Ductile iron, and EPDM or SBR coated.
   7. Actuator: Worm gear or traveling nut.
   8. Supervisory Switch: Internal or external.

2.3 CHECK VALVES

A. Manufacturers: Subject to compliance with requirements, provide products by one (1) of the following:
   1. Anvil International
   2. NIBCO INC.
   3. Reliable Automatic Sprinkler Co., Inc. (The)
   4. Tyco Fire Products LP
   5. Victaulic Company

B. Description:
3. Type: Single swing check.
4. Body Material: Cast iron, ductile iron, or bronze.
5. Clapper: Bronze, ductile iron, or stainless-steel with elastomeric seal.
6. Clapper Seat: Brass, bronze, or stainless-steel.
7. Hinge Shaft: Bronze or stainless-steel.

2.4 IRON OS&Y GATE VALVES

A. Manufacturers: Subject to compliance with requirements, provide products by one (1) of the following:

1. Hammond Valve
2. NIBCO INC.
3. Victaulic Company
4. Watts; a Watts Water Technologies company
5. Zurn Industries, LLC

B. Description:

3. Body and Bonnet Material: Cast or ductile iron.
4. Wedge: Cast or ductile iron, or bronze with elastomeric coating.
5. Wedge Seat: Cast or ductile iron, or bronze with elastomeric coating.
6. Stem: Brass or bronze.
7. Packing: Non-asbestos PTFE.
8. Supervisory Switch: External.
9. End Connections: Flanged, grooved or threaded.

2.5 TRIM AND DRAIN VALVES

A. Ball Valves:

1. Manufacturers: Subject to compliance with requirements, provide products by one (1) of the following:

   a. Apollo Valves; Conbraco Industries, Inc.
   b. Milwaukee Valve Company
   c. NIBCO INC.
   d. Potter Roemer LLC
   e. Tyco Fire Products LP

2. Description:

   c. Body Material: Forged brass or bronze.
   d. Port size: Full or standard.
e. Seats: PTFE.
f. Stem: Bronze or stainless-steel.
g. Ball: Chrome-plated brass.
h. Actuator: Handlever.
i. End Connections for Valves NPS 1 through NPS 2: Threaded ends.
j. End Connections for Valves NPS 2-1/2 and larger: Grooved ends.

PART 3 - EXECUTION

3.1 EXAMINATION

A. Examine valve interior for cleanliness, freedom from foreign matter, and corrosion. Remove special packing materials, such as blocks, used to prevent disc movement during shipping and handling.

B. Operate valves in positions from fully open to fully closed. Examine guides and seats made accessible by such operations.

C. Examine threads on valve and mating pipe for form and cleanliness.

D. Examine mating flange faces for conditions that might cause leakage. Check bolting for proper size, length, and material. Verify that gasket is of proper size, that its material composition is suitable for service, and that it is free from defects and damage.

E. Do not attempt to repair defective valves; replace with new valves.

3.2 GENERAL REQUIREMENTS FOR VALVE INSTALLATION

A. Install listed fire-protection shutoff valves supervised-open, located to control sources of water supply except from fire-department connections.

B. Install check valve in each water-supply connection. Install backflow preventers instead of check valves in potable-water-supply sources.

C. Install valves having threaded connections with unions at each piece of equipment arranged to allow easy access, service, maintenance, and equipment removal without system shutdown. Provide separate support where necessary.

D. Install valves in horizontal piping with stem at or above the pipe center.

E. Install valves in position to allow full stem movement.

F. Comply with requirements in Section 210553 "Identification for Fire-Suppression Piping and Equipment" for valve tags and schedules and signs on surfaces concealing valves; and the NFPA standard applying to the piping system in which valves are installed. Install permanent identification signs indicating the portion of system controlled by each valve.

END OF SECTION 210523
VIBRATION AND SEISMIC CONTROLS FOR FIRE-SUPPRESSION PIPING AND EQUIPMENT

SECTION 210548 - VIBRATION AND SEISMIC CONTROLS FOR FIRE-SUPPRESSION PIPING AND EQUIPMENT

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section Includes:

1. Elastomeric isolation pads.
2. Elastomeric isolation mounts.
3. Restrained elastomeric isolation mounts.
4. Pipe-riser resilient supports.
5. Resilient pipe guides.
6. Elastomeric hangers.
7. Snubbers.
8. Restraint channel bracings.
10. Mechanical anchor bolts.
11. Adhesive anchor bolts.

1.3 DEFINITIONS

C. OSHPD: Office of Statewide Health Planning & Development (for the State of California).

1.4 ACTION SUBMITTALS

A. Product Data: For each type of product.

1. Include rated load, rated deflection, and overload capacity for each vibration isolation device.
2. Illustrate and indicate style, material, strength, fastening provision, and finish for each type and size of vibration isolation device and seismic-restraint component required.

   a. Tabulate types and sizes of seismic restraints, complete with report numbers and rated strength in tension and shear as evaluated by an agency acceptable to authorities having jurisdiction.
   b. Annotate to indicate application of each product submitted and compliance with requirements.
3. Interlocking Snubbers: Include ratings for horizontal, vertical, and combined loads.

B. Delegated-Design Submittal: For each vibration isolation and seismic-restraint device.

1. Include design calculations and details for selecting vibration isolators and seismic restraints complying with performance requirements, design criteria, and analysis data signed and sealed by the qualified professional engineer responsible for their preparation.

2. Design Calculations: Calculate static and dynamic loading due to equipment weight and operation, due to seismic forces required to select vibration isolators, and due to seismic restraints.

3. Riser Supports: Include riser diagrams and calculations showing anticipated expansion and contraction at each support point, initial and final loads on building structure, spring deflection changes, and seismic loads. Include certification that riser system was examined for excessive stress and that none exists.

4. Seismic-Restraint Details:
   a. Design Analysis: To support selection and arrangement of seismic restraints. Include calculations of combined tensile and shear loads.
   b. Details: Indicate fabrication and arrangement. Detail attachments of restraints to the restrained items and to the structure. Show attachment locations, methods, and spacings. Identify components, list their strengths, and indicate directions and values of forces transmitted to the structure during seismic events. Indicate association with vibration isolation devices.
   c. Coordinate seismic-restraint and vibration isolation details with wind-restraint details required for equipment mounted outdoors. Comply with requirements in other Sections for equipment mounted outdoors.
   d. Preapproval and Evaluation Documentation: By an agency acceptable to authorities having jurisdiction, showing maximum ratings of restraint items and the basis for approval (tests or calculations).

1.5 INFORMATIONAL SUBMITTALS

A. Coordination Drawings: Show coordination of vibration isolation device installation and seismic bracing for fire-suppression piping and equipment with other systems and equipment in the vicinity, including other supports and restraints, if any.

B. Qualification Data: For professional engineer and testing agency.

C. Welding certificates.

D. Field quality-control reports.

1.6 QUALITY ASSURANCE

A. Testing Agency Qualifications: An independent agency, with the experience and capability to conduct the testing indicated, that is an NRTL as defined by OSHA in 29 CFR 1910.7 and that is acceptable to authorities having jurisdiction.

B. Comply with seismic-restraint requirements of the Connecticut State Building Code, unless requirements in this Section are more stringent.
C. Welding Qualifications: Qualify procedures and personnel according to AWS D1.1, "Structural Welding Code - Steel."

D. Seismic-restraint devices shall have horizontal and vertical load testing and analysis and shall bear anchorage preapproval OPA number from OSHPD, preapproval by ICC-ES, or preapproval by another agency acceptable to authorities having jurisdiction, showing maximum seismic-restraint ratings. Ratings based on independent testing are preferred to ratings based on calculations. If preapproved ratings are unavailable, submittals based on independent testing are preferred. Calculations (including combining shear and tensile loads) to support seismic-restraint designs must be signed and sealed by a qualified professional engineer.

PART 2 - PRODUCTS

2.1 PERFORMANCE REQUIREMENTS

A. Seismic-Restraint Loading:
   1. Site Class as Defined in the IBC: D.
   2. Assigned Seismic Use Group or Building Category as Defined in the IBC: III.
   3. Design Spectral Response Acceleration at Short Periods (0.2 Second): 0.230.
   4. Design Spectral Response Acceleration at 1.0-Second Period: 0.104.
   5. Rated strengths, features, and applications shall be as defined in reports by an agency acceptable to authorities having jurisdiction.
      a. Structural Safety Factor: Allowable strength in tension, shear, and pullout force of components shall be at least four (4) times the maximum seismic forces to which they are subjected.

2.2 ELASTOMERIC ISOLATION PADS

A. Elastomeric Isolation Pads:
   1. Manufacturers: Subject to compliance with requirements, provide products by one (1) of the following:
      a. Ace Mountings Co., Inc.
      b. California Dynamics Corporation
      c. Isolation Technology, Inc.
      d. Kinetics Noise Control, Inc.
      e. Mason Industries, Inc.
      f. Novia; A Division of C&P  
      g. Vibration Eliminator Co., Inc.
      h. Vibration Isolation
      i. Vibration Mountings & Controls, Inc.

   2. Fabrication: Single or multiple layers of sufficient durometer stiffness for uniform loading over pad area.
   3. Size: Factory or field cut to match requirements of supported equipment.
   4. Pad Material: Oil and water resistant with elastomeric properties.
   5. Surface Pattern: Ribbed or waffle pattern.
6. Infused nonwoven cotton or synthetic fibers.
7. Load-bearing metal plates adhered to pads.
8. Sandwich-Core Material: Resilient and/or elastomeric.
   a. Surface Pattern: Ribbed and/or waffle pattern.
   b. Infused nonwoven cotton or synthetic fibers.

2.3 ELASTOMERIC ISOLATION MOUNTS

A. Double-Deflection, Elastomeric Isolation Mounts:

1. Manufacturers: Subject to compliance with requirements, provide products by one (1) of the following:
   a. Ace Mountings Co., Inc.
   b. California Dynamics Corporation
   c. Isolation Technology, Inc.
   d. Kinetics Noise Control, Inc.
   e. Mason Industries, Inc.
   f. Novia; A Division of C&P
   g. Vibration Eliminator Co., Inc.
   h. Vibration Isolation
   i. Vibration Mountings & Controls, Inc.

2. Mounting Plates:
   a. Top Plate: Encapsulated steel load transfer top plates, factory drilled and threaded.
   b. Baseplate: Encapsulated steel bottom plates with holes provided for anchoring to support structure.

3. Elastomeric Material: Molded, oil-resistant rubber, neoprene, or other elastomeric material.

2.4 RESTRAINED ELASTOMERIC ISOLATION MOUNTS

A. Restrained Elastomeric Isolation Mounts.

1. Manufacturers: Subject to compliance with requirements, provide products by one (1) of the following:
   a. Ace Mountings Co., Inc.
   b. California Dynamics Corporation
   c. Isolation Technology, Inc.
   d. Kinetics Noise Control, Inc.
   e. Mason Industries, Inc.
   f. Novia; A Division of C&P
   g. Vibration Eliminator Co., Inc.
   h. Vibration Isolation
   i. Vibration Mountings & Controls, Inc.
VIBRATION AND SEISMIC CONTROLS FOR FIRE-SUPPRESSION PIPING AND EQUIPMENT

2. Description: All-directional isolator with seismic restraints containing two (2) separate and opposing elastomeric elements that prevent central threaded element and attachment hardware from contacting the housing during normal operation.

   a. Housing: Cast-ductile iron or welded steel.
   b. Elastomeric Material: Molded, oil-resistant rubber, neoprene or other elastomeric material.

2.5 PIPE-RISER RESILIENT SUPPORT

A. Description: All-directional, acoustical pipe anchor consisting of two (2) steel tubes separated by a minimum ½-inch-thick neoprene.

   1. Vertical-Limit Stops: Steel and neoprene vertical-limit stops arranged to prevent vertical travel in both directions.
   2. Maximum Load Per Support: 500 psig on isolation material providing equal isolation in all directions.

2.6 RESILIENT PIPE GUIDES

A. Description: Telescopic arrangement of two (2) steel tubes or post-and-sleeve arrangement separated by a minimum ½-inch-thick neoprene.

   1. Factory-Set Height Guide with Shear Pin: Shear pin shall be removable and reinsertable to allow for selection of pipe movement. Guides shall be capable of motion to meet location requirements.

2.7 ELASTOMERIC HANGERS

A. Elastomeric Mount in a Steel Frame with Upper and Lower Steel Hanger Rods:

   1. Manufacturers: Subject to compliance with requirements, provide products by one (1) of the following:

      a. Ace Mountings Co., Inc.
      b. California Dynamics Corporation
      c. Isolation Technology, Inc.
      d. Kinetics Noise Control, Inc.
      e. Mason Industries, Inc.
      f. Vibration Eliminator Co., Inc.
      g. Vibration Mountings & Controls, Inc.

   2. Frame: Steel, fabricated with a connection for an upper threaded hanger rod and an opening on the underside to allow for a maximum of 30 degrees of angular lower hanger-rod misalignment without binding or reducing isolation efficiency.

   3. Dampening Element: Molded, oil-resistant rubber, neoprene, or other elastomeric material with a projecting bushing for the underside opening preventing steel to steel contact.
2.8 SNUBBERS

A. Manufacturers: Subject to compliance with requirements, provide products by one (1) of the following:
   1. Kinetics Noise Control, Inc.
   2. Mason Industries, Inc.
   3. Vibration Mountings & Controls, Inc.

B. Description: Factory fabricated using welded structural-steel shapes and plates, anchor bolts, and replaceable resilient isolation washers and bushings.
   1. Anchor bolts for attaching to concrete shall be seismic-rated, drill-in, and stud-wedge or female-wedge type.
   2. Resilient Isolation Washers and Bushings: Oil- and water-resistant neoprene.
   3. Maximum ¼-inch air gap, and minimum ¼-inch-thick resilient cushion.

2.9 RESTRAINT CHANNEL BRACINGS

A. Manufacturers: Subject to compliance with requirements, provide products by one (1) of the following:
   1. B-line, an Eaton business
   2. Hilti, Inc.
   3. Mason Industries, Inc.
   4. Unistrut; Part of Atkore International

B. Description: MFMA-4, shop- or field-fabricated bracing assembly made of slotted steel channels with accessories for attachment to braced component at one end and to building structure at the other end and other matching components and with corrosion-resistant coating; rated in tension, compression, and torsion forces.

2.10 SEISMIC-RESTRAINT ACCESSORIES

A. Manufacturers: Subject to compliance with requirements, provide products by one (1) of the following:
   1. B-line, an Eaton business
   2. Kinetics Noise Control, Inc.
   3. Mason Industries, Inc.
   4. TOLCO
   5. Vibration & Seismic Technologies, LLC

B. Hanger-Rod Stiffener: Steel tube or steel slotted-support-system sleeve with internally bolted connections to hanger rod.

C. Hinged and Swivel Brace Attachments: Multifunctional steel connectors for attaching hangers to rigid channel bracings.

D. Bushings for Floor-Mounted Equipment Anchor Bolts: Neoprene bushings designed for rigid equipment mountings, and matched to type and size of anchor bolts and studs.
E. Bushing Assemblies for Wall-Mounted Equipment Anchorage: Assemblies of neoprene elements and steel sleeves designed for rigid equipment mountings, and matched to type and size of attachment devices used.

F. Resilient Isolation Washers and Bushings: One-piece, molded, oil- and water-resistant neoprene, with a flat washer face.

2.11 MECHANICAL ANCHOR BOLTS

A. Manufacturers: Subject to compliance with requirements, provide products by one (1) of the following:
   1. B-line, an Eaton business
   2. Hilti, Inc.
   4. Mason Industries, Inc.

B. Mechanical Anchor Bolts: Drilled-in and stud-wedge or female-wedge type in zinc-coated steel for interior applications and stainless steel for exterior applications. Select anchor bolts with strength required for anchor and as tested according to ASTM E 488.

PART 3 - EXECUTION

3.1 EXAMINATION

A. Examine areas and equipment to receive vibration isolation and seismic-control devices for compliance with requirements for installation tolerances and other conditions affecting performance of the Work.

B. Examine roughing-in of reinforcement and cast-in-place anchors to verify actual locations before installation.

C. Proceed with installation only after unsatisfactory conditions have been corrected.

3.2 APPLICATIONS

A. Multiple Pipe Supports: Secure pipes to trapeze member with clamps approved for application by an agency acceptable to authorities having jurisdiction.

B. Hanger-Rod Stiffeners: Install hanger-rod stiffeners where indicated or scheduled on Drawings to receive them and where required to prevent buckling of hanger rods due to seismic forces.

C. Strength of Support and Seismic-Restraint Assemblies: Where not indicated, select sizes of components so strength is adequate to carry present and future static and seismic loads within specified loading limits.

3.3 VIBRATION CONTROL AND SEISMIC-RESTRAINT DEVICE INSTALLATION

A. Coordinate the location of embedded connection hardware with supported equipment attachment and mounting points.
B. Installation of vibration isolators must not cause any change of position of equipment, piping, or ductwork resulting in stresses or misalignment.

C. Equipment Restraints:
   1. Install seismic snubbers on fire-suppression equipment mounted on vibration isolators. Locate snubbers as close as possible to vibration isolators and bolt to equipment base and supporting structure.
   2. Install resilient bolt isolation washers on equipment anchor bolts where clearance between anchor and adjacent surface exceeds 0.125-inch.
   3. Install seismic-restraint devices using methods approved by an agency acceptable to authorities having jurisdiction that provides required submittals for component.

D. Piping Restraints:
   1. Comply with requirements in MSS SP-127.
   2. Space lateral supports a maximum of 40 feet o.c., and longitudinal supports a maximum of 80 feet o.c.
   3. Brace a change of direction longer than 12 feet.

E. Install seismic-restraint devices using methods approved by an agency acceptable to authorities having jurisdiction that provides required submittals for component.

F. Install bushing assemblies for anchor bolts for floor-mounted equipment, arranged to provide resilient media between anchor bolt and mounting hole in concrete base.

G. Install bushing assemblies for mounting bolts for wall-mounted equipment, arranged to provide resilient media where equipment or equipment-mounting channels are attached to wall.

H. Attachment to Structure: If specific attachment is not indicated, anchor bracing to structure at flanges of beams, at upper truss chords of bar joists, or at concrete members.

I. Drilled-in Anchors:
   1. Identify position of reinforcing steel and other embedded items prior to drilling holes for anchors. Do not damage existing reinforcing or embedded items during coring or drilling. Notify the Engineer if reinforcing steel or other embedded items are encountered during drilling. Locate and avoid prestressed tendons, electrical and telecommunications conduit, and gas lines.
   2. Do not drill holes in concrete or masonry until concrete, mortar, or grout has achieved full design strength.
   3. Wedge Anchors: Protect threads from damage during anchor installation. Heavy-duty sleeve anchors shall be installed with sleeve fully engaged in the structural element to which anchor is to be fastened.
   4. Set anchors to manufacturer's recommended torque, using a torque wrench.
   5. Install zinc-coated steel anchors for interior and stainless-steel anchors for exterior applications.
3.4 ACCOMMODATION OF DIFFERENTIAL SEISMIC MOTION

A. Install flexible connections in piping where they cross seismic joints, where adjacent sections or branches are supported by different structural elements, and where the connections terminate with connection to equipment that is anchored to a different structural element from the one supporting the connections as they approach equipment. Comply with requirements in Section 211313 "Wet-Pipe Sprinkler Systems" for piping flexible connections.

3.5 FIELD QUALITY CONTROL

A. Perform tests and inspections.

B. Tests and Inspections:

1. Provide evidence of recent calibration of test equipment by a testing agency acceptable to authorities having jurisdiction.
2. Schedule test with Owner, through Architect, before connecting anchorage device to restrained component (unless post-connection testing has been approved), and with at least seven (7) days' advance notice.
4. Test at least four (4) of each type and size of installed anchors and fasteners selected by Architect.
5. Test to ninety percent (90%) of rated proof load of device.
7. Measure isolator deflection.
8. Verify snubber minimum clearances.

C. Remove and replace malfunctioning units and retest as specified above.

D. Prepare test and inspection reports.

END OF SECTION 210548
SECTION 210553 - IDENTIFICATION FOR FIRE-SUPPRESSION PIPING AND EQUIPMENT

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section Includes:
   1. Equipment labels.
   2. Warning signs and labels.
   3. Pipe labels.
   4. Valve tags.
   5. Warning tags.

1.3 ACTION SUBMITTALS

A. Product Data: For each type of product.

B. Samples: For color, letter style, and graphic representation required for each identification material and device.

C. Equipment-Label Schedule: Include a listing of all equipment to be labeled and the proposed content for each label.

D. Valve Schedules: Valve numbering scheme.

1.4 CLOSEOUT SUBMITTALS

A. Maintenance Data: For each piping system to include in maintenance manuals.

PART 2 - PRODUCTS

2.1 EQUIPMENT LABELS

A. Metal Labels for Equipment:
   1. Material and Thickness: Brass, 0.032-inch-thick, with predrilled holes for attachment hardware.
   2. Letter Color: Red.
   4. Minimum Label Size: Length and width vary for required label content, but not less than 2½-by-¾-inch.
   5. Minimum Letter Size: ¼-inch for name of units if viewing distance is less than 24 inches, ½-inch for viewing distances up to 72 inches, and proportionately larger lettering.
for greater viewing distances. Include secondary lettering two-thirds to three-fourths the size of principal lettering.


7. Adhesive: Contact-type permanent adhesive, compatible with label and with substrate.

B. Label Content: Include equipment's Drawing designation or unique equipment number, Drawing numbers where equipment is indicated (plans, details, and schedules), and the Specification Section number and title where equipment is specified.

C. Equipment-Label Schedule: For each item of equipment to be labeled, on 8½-by-11-inch bond paper. Tabulate equipment identification number and identify Drawing numbers where equipment is indicated (plans, details, and schedules) and the Specification Section number and title where equipment is specified. Equipment schedule shall be included in operation and maintenance data.

2.2 WARNING SIGNS AND LABELS

A. Material and Thickness: Multilayer, multicolor, plastic labels for mechanical engraving, 1/8-inch-thick, with predrilled holes for attachment hardware.

B. Letter Color: Black.

C. Background Color: Yellow.

D. Maximum Temperature: Able to withstand temperatures up to 160 deg F (71 deg C).

E. Minimum Label Size: Length and width vary for required label content, but not less than 2½-by-¾-inch.

F. Minimum Letter Size: ¼-inch for name of units if viewing distance is less than 24 inches, ½-inch for viewing distances up to 72 inches, and proportionately larger lettering for greater viewing distances. Include secondary lettering two-thirds to three-fourths the size of principal lettering.

G. Fasteners: Stainless-steel rivets or self-tapping screws.

H. Adhesive: Contact-type permanent adhesive, compatible with label and with substrate.

I. Label Content: Include caution and warning information, plus emergency notification instructions.

2.3 PIPE LABELS

A. General Requirements for Manufactured Pipe Labels: Preprinted, color-coded, with lettering indicating service and showing flow direction.

B. Pretensioned Pipe Labels: Precoiled, semirigid plastic formed to cover full circumference of pipe and to attach to pipe without fasteners or adhesive.

C. Self-Adhesive Pipe Labels: Printed plastic with contact-type, permanent-adhesive backing.
D. Pipe-Label Contents: Include identification of piping service using same designations or abbreviations as used on Drawings; pipe size; and an arrow indicating flow direction.

1. Flow-Direction Arrows: Integral with piping-system service lettering to accommodate both directions, or as separate unit on each pipe label to indicate flow direction.
2. Lettering Size: At least 1½ inches high.

E. Pipe-Label Colors:

1. Background Color: Red.

2.4 VALVE TAGS

A. Valve Tags: Stamped or engraved with ¼-inch letters for piping-system abbreviation and ½-inch numbers.

1. Tag Material: Brass, 0.032-inch-thick, with predrilled holes for attachment hardware.
2. Fasteners: Brass wire-link chain, beaded chain or S-hook.

B. Valve Schedules: For each piping system, on 8½-by-11-inch (A4) bond paper. Tabulate valve number, piping system, system abbreviation (as shown on valve tag), location of valve (room or space), normal-operating position (open, closed, or modulating), and variations for identification. Mark valves for emergency shutoff and similar special uses.

1. Valve-tag schedule shall be included in operation and maintenance data.

2.5 WARNING TAGS

A. Warning Tags: Preprinted or partially preprinted, accident-prevention tags, of plasticized card stock with matte finish suitable for writing.

1. Size: Approximately 4 by 7 inches.
2. Fasteners: Brass grommet and wire.
3. Nomenclature: Large-size primary caption such as "DANGER," "CAUTION," or "DO NOT OPERATE."

PART 3 - EXECUTION

3.1 PREPARATION

A. Clean piping and equipment surfaces of substances that could impair bond of identification devices, including dirt, oil, grease, release agents, and incompatible primers, paints, and encapsulants.
3.2 LABEL INSTALLATION

A. Coordinate installation of identifying devices with completion of covering and painting of surfaces where devices are to be applied.

B. Coordinate installation of identifying devices with locations of access panels and doors.

C. Install or permanently fasten labels on each major item of mechanical equipment.

D. Locate equipment labels where accessible and visible.

E. Piping Color-Coding: Painting of piping is specified in Section 099123 "Interior Painting."

F. Pipe-Label Locations: Locate pipe labels where piping is exposed or above accessible ceilings in finished spaces; machine rooms; accessible maintenance spaces such as shafts, tunnels, and plenums; and exterior exposed locations as follows:
   1. Near each valve and control device.
   2. Near each branch connection excluding short takeoffs. Where flow pattern is not obvious, mark each pipe at branch.
   3. Near penetrations through walls, floors, ceilings, and inaccessible enclosures.
   4. At access doors, manholes, and similar access points that permit view of concealed piping.
   5. Near major equipment items and other points of origination and termination.
   6. Spaced at maximum intervals of 50 feet along each run. Reduce intervals to 25 feet in areas of congested piping and equipment.

3.3 VALVE-TAG INSTALLATION

A. Install tags on valves and control devices in piping systems. List tagged valves in a valve-tag schedule.

B. Valve-Tag Application Schedule: Tag valves according to size, shape, and with captions similar to those indicated in "Valve-Tag Size and Shape" Subparagraph below:

   1. Valve-Tag Size and Shape:
      a. Wet-Pipe Sprinkler System: 2 inches round.

3.4 WARNING-TAG INSTALLATION

A. Write required message on, and attach warning tags to, equipment and other items where required.

END OF SECTION 210553
SECTION 211119 - FIRE-DEPARTMENT CONNECTIONS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section Includes:
   1. Exposed-type fire-department connections.

1.3 ACTION SUBMITTALS

A. Product Data: For each type of product.
   1. Include construction details, material descriptions, dimensions of individual components and profiles, and finishes for each fire-department connection.

PART 2 - PRODUCTS

2.1 EXPOSED WALL-TYPE WALL FIRE-DEPARTMENT CONNECTION

A. Exposed Wall-Type Fire Department Connection:

   1. Manufacturers: Subject to compliance with requirements (including but not limited to required UL listing), provide products by one (1) of the following:
      a. Lansdale International.
      b. Kochek Co.Inc.
      c. Fire-End & Croker Corporation.
      d. Guardian Fire Equipment, Inc.
      e. Potter-Roemer Fire Protection Equipment

   3. Type: For wall mounting.
   4. Rated pressure: 175 psig (minimum).
   5. Body Material: forged aluminum or forged steel.
   7. Inlet: Storz type coupling, 5-inch Storz x 4-inch NPT, with lever lock.
   8. Number of Inlets: One (1).
   10. Powder-coat finish color shall be selected by Architect.
   13. Outlet Location: Back.
a. Mounting Height: Minimum 24 inches; exact elevation above finished grade as selected by Fairfield Fire Department.

   a. Escutcheon Identification Plate Marking: Similar to “AUTO SPKR”.

15. Connection Finish: Powder-coated; finish color shall be selected by Architect.
16. Provide a durable sign (plastic or rustproof metal), with background and lettering in contrasting colors, located 10 to 12 feet above grade, centered above or immediately left or right of fire department connection, reading “FIRE DEPT. CONNECTION”. Letters shall be a minimum of 3 inches in height.

PART 3 - EXECUTION

3.1 EXAMINATION
   A. Examine conditions, with Installer present, for compliance with requirements for installation tolerances and other conditions affecting performance of fire-department connections.
   B. Proceed with installation only after unsatisfactory conditions have been corrected.

3.2 INSTALLATION
   A. Install exposed wall-type fire-department connections and accessories.
   B. Install automatic (ball-drip) drain valve at each check valve for fire-department connection.

END OF SECTION 211119
SECTION 211313 - WET-PIPE SPRINKLER SYSTEMS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section Includes:

1. Pipes, fittings, and specialties.
2. Specialty valves.
4. Sprinklers.
5. Alarm devices.
6. Pressure gages.

1.3 DEFINITIONS

A. Standard-Pressure Sprinkler Piping: Wet-pipe sprinkler system piping designed to operate at working pressure of 175-psig maximum.

1.4 ACTION SUBMITTALS

A. Product Data: For each type of product.

1. Include rated capacities, operating characteristics, electrical characteristics, and furnished specialties and accessories.

B. Shop Drawings: For wet-pipe sprinkler systems.

1. Include plans, elevations, sections, and attachment details.
2. Include diagrams for power, signal, and control wiring.

C. Delegated-Design Submittal: For wet-pipe sprinkler systems indicated to comply with performance requirements and design criteria, including analysis data signed and sealed by the qualified professional engineer responsible for their preparation.

1.5 INFORMATIONAL SUBMITTALS

A. Coordination Drawings: Sprinkler systems, drawn to scale, on which the following items are shown and coordinated with each other, using input from installers of the items involved:

1. Domestic water piping.
2. HVAC hydronic piping.
3. HVAC ductwork.
4. HVAC equipment.
5. Items penetrating or attached to finished ceiling, including but not limited to the following:
   a. Lighting fixtures.
   b. Air outlets and inlets.
   c. Speakers, motion sensors, smoke and or heat detectors, etc.

B. Qualification Data: For qualified Installer and professional engineer.

C. Approved Sprinkler Piping Drawings: Working plans, prepared according to NFPA 13, that have been approved by authorities having jurisdiction, including hydraulic calculations if applicable.

D. Welding certificates.

E. Fire-hydrant flow test report.

F. Field Test Reports and Certificates: Indicate and interpret test results for compliance with performance requirements and as described in NFPA 13. Include "Contractor's Material and Test Certificate for Aboveground Piping."

G. Field quality-control reports.

1.6 CLOSEOUT SUBMITTALS

A. Operation and Maintenance Data: For wet-pipe sprinkler systems and specialties to include in emergency, operation, and maintenance manuals.

1.7 MAINTENANCE MATERIAL SUBMITTALS

A. Furnish extra materials that match products installed and that are packaged with protective covering for storage and identified with labels describing contents.

   1. Sprinkler Cabinets: Finished, wall-mounted, steel cabinet with hinged cover, and with space for minimum of six (6) spare sprinklers plus sprinkler wrench. Include number of sprinklers required by NFPA 13 and sprinkler wrench. Include separate cabinet with sprinklers and wrench for each type of sprinkler used on Project.

1.8 QUALITY ASSURANCE

A. Installer Qualifications:

   1. Installer's responsibilities include designing, fabricating, and installing sprinkler systems and providing professional engineering services needed to assume engineering responsibility. Base calculations on results of fire-hydrant flow test.

      a. Engineering Responsibility: Preparation of working plans, calculations, and field test reports by a qualified professional engineer.

B. Welding Qualifications: Qualify procedures and operators according to 2010 ASME Boiler and Pressure Vessel Code.
1.9 FIELD CONDITIONS

A. Interruption of Existing Sprinkler Service: Do not interrupt sprinkler service to facilities occupied by Owner or others unless permitted under the following conditions and then only after arranging to provide temporary sprinkler service according to requirements indicated:

1. Notify Construction Manager and Owner’s Director of Construction and Security no fewer than two (2) days in advance of proposed interruption of sprinkler service.
2. Do not proceed with interruption of sprinkler service without Owner's Director of Construction and Security’s written permission.

PART 2 - PRODUCTS

2.1 PERFORMANCE REQUIREMENTS

A. Sprinkler system equipment, specialties, accessories, installation, and testing shall comply with the following:


B. Standard-Pressure Piping System Component: Listed for 175-psig minimum working pressure.

C. Delegated Design: Engage a qualified professional engineer, as defined in Section 014000 "Quality Requirements," to design wet-pipe sprinkler systems.

1. Available fire-hydrant flow test records indicate the following conditions:
   a. Date: July 9, 2019.
   b. Time: 9:38 p.m.
   d. Location of Residual Fire Hydrant R: #0865, Birch Road at Fern Street.
   e. Location of Flow Fire Hydrant F: #1070, Fern Street #205 at Beach Road.
   f. Static Pressure at Residual Fire Hydrant R: 93 psig.
   h. Residual Pressure at Residual Fire Hydrant R: 57 psig.

2. Sprinkler system design shall be approved by authorities having jurisdiction.
   a. Margin of Safety for Available Water Flow and Pressure: Ten percent (10%) or 10 psi, whichever is greater, including losses through water-service piping, valves, and backflow preventers.
   b. Sprinkler Occupancy Hazard Classifications:
      1) Office and Public Areas: Light Hazard.
      2) Cafeteria and Gymnasium Areas: Light Hazard.
      3) Libraries except Large Stack Areas: Light Hazard.
      4) Commercial Kitchen Areas: Ordinary Hazard, Group 1.
      5) Building Service Areas: Ordinary Hazard, Group 1.
      6) Mechanical Equipment Rooms: Ordinary Hazard, Group 1.
      7) Electrical Equipment Rooms: Ordinary Hazard, Group 1.
9) Libraries-Large Stack Areas: Ordinary Hazard, Group 2.

3. Minimum Density for Automatic-Sprinkler Piping Design:
   a. Light-Hazard Occupancy: 0.10 gpm over 1500-sq. ft. area.
   b. Ordinary-Hazard, Group 1 Occupancy: 0.15 gpm over 1500-sq. ft. area.
   c. Ordinary-Hazard, Group 2 Occupancy: 0.20 gpm over 1500-sq. ft. area.

4. Maximum Protection Area per Sprinkler: According to UL listing.

5. Maximum Protection Area per Sprinkler:
   a. Light Hazard Areas: 225 sq. ft. (if all NFPA 13 requirements are met).
   b. Ordinary Hazard Areas: 130 sq. ft.

D. Seismic Performance: Sprinkler piping shall withstand the effects of earthquake motions determined according to NFPA 13 and the Connecticut State Building Code.

2.2 STEEL PIPE AND FITTINGS

A. Standard-Weight, Galvanized- and Black-Steel Pipe: ASTM A 53, Type E, Grade B. Pipe ends may be factory or field formed to match joining method.

B. Schedule 40, Galvanized and Black-Steel Pipe: ASTM A 53; Schedule 40 in NPS 2 and smaller.

C. Schedule 10, Black-Steel Pipe: ASTM A 135 or ASTM A 795, Schedule 10 in NPS 2-1/2 to NPS 5, plain end.


E. Galvanized- and Uncoated-Steel Couplings: ASTM A 865, threaded.


H. Malleable- or Ductile-Iron Unions: UL 860.


J. Steel Flanges and Flanged Fittings: ASME B16.5, Class 150.
      b. Class 150 and Class 300, Ductile-Iron or Steel, Raised-Face Flanges: Ring-type gaskets.
   2. Metal, Pipe-Flange Bolts and Nuts: Carbon steel unless otherwise indicated.
   1. Welding Filler Metals: Comply with AWS D10.12 for welding materials appropriate for wall thickness and chemical analysis of steel pipe being welded.

L. Grooved-Joint, Steel-Pipe Appurtenances:
   1. Manufacturers: Subject to compliance with requirements, provide products by one (1) of the following:
      a. Anvil International
      b. Tyco Fire Products LP
      c. Victaulic Company
   4. Grooved-End-Pipe Couplings for Steel Piping: AWWA C606 and UL 213 rigid pattern, unless otherwise indicated, for steel-pipe dimensions. Include ferrous housing sections, EPDM-rubber gasket, and bolts and nuts.

2.3 SPECIALTY VALVES

A. Listed in UL's "Fire Protection Equipment Directory" or FM Global's "Approval Guide."

B. Pressure Rating:

C. Body Material: Cast or ductile iron.

D. Size: Same as connected piping.

E. End Connections: Flanged or grooved.

F. Alarm Valves:
   1. Manufacturers: Subject to compliance with requirements, provide products by one (1) of the following:
      a. Reliable Automatic Sprinkler Co., Inc. (The)
      b. Tyco Fire Products LP
      c. Victaulic Company
   3. Design: For horizontal or vertical installation.
   4. Include trim sets for bypass, drain, electrical sprinkler alarm switch, pressure gages, retarding chamber, and fill-line attachment with strainer.
   5. Drip Cup Assembly: Pipe drain without valves and separate from main drain piping.
   6. Electrical Components, Devices, and Accessories: Listed and labeled as defined in NFPA 70, by a qualified testing agency, and marked for intended location and application.
WET-PIPE SPRINKLER SYSTEMS

G. Automatic (Ball Drip) Drain Valves:

1. Manufacturers: Subject to compliance with requirements, provide products by one (1) of the following:
   a. Reliable Automatic Sprinkler Co., Inc. (The)
   b. Tyco Fire Products LP

4. Type: Automatic draining, ball check.

2.4 BACKFLOW PREVENTER

A. Double-Check, Backflow-Prevention Assemblies:

1. Subject to compliance with requirements, provide product by one (1) of the following:
   a. Ames Fire & Waterworks
   b. FEBCO
   c. Watts; a Watts Water Technology Company

2. Standards: ASSE 1015
3. Operation: Continuous-pressure applications unless otherwise indicated.
4. Pressure Loss: 8 psig maximum, through middle third of flow range.
5. Size: 6-inch NPS.
6. Design Flow Rate: 300 gpm. (Wet-Pipe System, Ordinary Hazard Group 2-Storage, 0.20 GPM/1500 SF).
   a. Note: Water demand in excess of this minimum design flow, known as “overage”, is expected; the actual amount of overage will be determined from Contractor’s hydraulic calculations generated from working shop drawings.

7. Selected Unit Flow Range Limits: 0 to 1400 gpm.
8. Pressure Loss at Design Flow Rate: 6.5 psig for Basis of Design model and specified size.
9. Body: Cast iron with interior lining that complies with AWWA C550 or that is FDA approved or stainless steel for NPS 2-1/2 and larger.
10. End Connections: Flanged for NPS 2-1/2 and larger.
11. Configuration: Designed for horizontal, straight-through flow.
12. Accessories:
   a. Valves NPS 2-1/2 and Larger: Outside-screw and yoke-gate type with flanged ends on inlet and outlet.

16. Configuration: Designed for horizontal, straight through flow.
17. Accessories:
   a. Listed OS&Y gate valves with flanged ends and supervisory switches on inlet and outlet.
   b. Detector Assembly to monitor unauthorized use of water from the fire protection service/system; metered bypass detector branch shall have backflow preventer type matching main backflow preventer, that is: a double check valve assembly.


2.5 SPRINKLER PIPING SPECIALTIES

A. Branch Outlet Fittings:
   1. Manufacturers: Subject to compliance with requirements, provide products by one (1) of the following:
      a. Anvil International
      b. Tyco Fire Products LP
      c. Victaulic Company
   5. Type: Mechanical-tee and -cross fittings.
   6. Configurations: Snap-on and strapless, ductile-iron housing with branch outlets.
   7. Size: Of dimension to fit onto sprinkler main and with outlet connections as required to match connected branch piping.
   8. Branch Outlets: Grooved, plain-end pipe, or threaded.

B. Flow Detection and Test Assemblies:
   1. Manufacturers: Subject to compliance with requirements, provide products by one (1) of the following:
      a. Reliable Automatic Sprinkler Co., Inc. (The)
      b. Tyco Fire Products LP
      c. Victaulic Company
   4. Body Material: Cast- or ductile-iron housing with orifice, sight glass, and integral test valve.
   5. Size: Same as connected piping.
   6. Inlet and Outlet: Threaded or grooved.

C. Sprinkler Inspector's Test Fittings:
   1. Manufacturers: Subject to compliance with requirements, provide products by one (1) of the following:
2.6 SPRINKLERS

A. Manufacturers: Subject to compliance with requirements, provide products by one (1) of the following:
   1. Reliable Automatic Sprinkler Co., Inc. (The)
   2. Tyco Fire Products LP
   3. Victaulic Company

B. Listed in UL's "Fire Protection Equipment Directory" or FM Global's "Approval Guide."

C. Pressure Rating for Automatic Sprinklers: 175-psig minimum.

D. Automatic Sprinklers with Heat-Responsive Element shall meet the following criteria:
   1. Nonresidential Applications: UL 199.
   2. Quick Response.
   3. Characteristics: Nominal ½-inch orifice with Discharge Coefficient K of 5.6, and for "Ordinary" temperature classification rating unless otherwise indicated or required by application.

E. Sprinkler Finishes: Chrome plated, bronze and painted.
F. Sprinkler Escutcheons: Materials, types, and finishes for the following sprinkler mounting applications. Escutcheons for concealed, flush, and recessed-type sprinklers are specified with sprinklers.

1. Ceiling Mounting: Chrome-plated steel, one-piece, flat.
2. Sidewall Mounting: Chrome-plated steel, one-piece, flat.

G. Sprinkler Guards:

1. Manufacturers: Subject to compliance with requirements, provide products by one (1) of the following:
   a. Reliable Automatic Sprinkler Co., Inc. (The)
   b. Tyco Fire Products LP
   c. Victaulic Company

2. Standard: UL 199.
3. Type: Wire cage with fastening device for attaching to sprinkler.

2.7 ALARM DEVICES

A. Alarm-device types shall match piping and equipment connections.

B. Electrically Operated Alarm Bell:

1. Manufacturers: Subject to compliance with requirements, provide products by one (1) of the following:
   a. Fire-Lite Alarms, Inc.; a Honeywell International company
   b. Notifier
   c. Potter Electric Signal Company, LLC

3. Type: Vibrating, metal alarm bell.
5. Finish: Red-enamel factory finish, suitable for outdoor use.
6. Electrical Components, Devices, and Accessories: Listed and labeled as defined in NFPA 70, by a qualified testing agency, and marked for intended location and application. Coordinate required electrical voltage characteristics with project electrician.

C. Water-Flow Indicators:

1. Manufacturers: Subject to compliance with requirements, provide products by one (1) of the following:
   a. Potter Electric Signal Company, LLC
   b. System Sensor
   c. Watts; a Watts Water Technologies company

4. Components: Two (2) single-pole, double-throw circuit switches for isolated alarm and auxiliary contacts, 7 A, 125-V ac and 0.25 A, 24-V dc; complete with factory-set, field-adjustable retard element to prevent false signals and tamperproof cover that sends signal if removed.
5. Type: Paddle operated.
7. Design Installation: Horizontal or vertical.

D. Pressure Switches:
1. Manufacturers: Subject to compliance with requirements, provide products by one (1) of the following:
   a. Potter Electric Signal Company, LLC
   b. System Sensor
   c. Tyco Fire Products LP
3. Type: Electrically supervised water-flow switch with retard feature.
5. Design Operation: Rising pressure signals water flow.

E. Valve Supervisory Switches:
1. Manufacturers: Subject to compliance with requirements, provide products by one (1) of the following:
   a. Fire-Lite Alarms, Inc.; a Honeywell International company
   b. Kennedy Valve Company; a division of McWane, Inc.
   c. Potter Electric Signal Company, LLC
   d. System Sensor
3. Type: Electrically supervised.
5. Design: Signals that controlled valve is in other than fully open position.
6. Electrical Components, Devices, and Accessories: Listed and labeled as defined in NFPA 70, by a qualified testing agency, and marked for intended location and application.

2.8 PRESSURE GAGES

A. Manufacturers: Subject to compliance with requirements, provide products by one (1) of the following:
1. AGF Manufacturing Inc.
2. AMETEK, Inc.
3. Ashcroft Inc.
4. Brecco Corporation
5. WIKA Instrument Corporation
B. Standard: UL 393.

C. Dial Size: 3½- to 4½-inch diameter.

D. Pressure Gage Range: 0- to 250-psig minimum.

E. Label: Include "WATER" label on dial face.

PART 3 - EXECUTION

3.1 PREPARATION

A. Perform new fire-hydrant flow test according to NFPA 13 and NFPA 291, if existing area flow test results are more than one (1) calendar year prior to project start. Use results for system design calculations required in "Quality Assurance" Article. All associated flow test costs shall be included in the Bid.

B. Report test results promptly and in writing.

3.2 SERVICE-ENTRANCE PIPING

A. Connect sprinkler piping to existing fire-service piping in tunnel for service entrance to project school building.

B. Install (above main floor level) shutoff valve, backflow preventer, pressure gage, drain, and other accessories indicated at connection to existing fire service piping. Install shutoff valve, check valve, pressure gage, and drain at connection to water service.

C. Install shutoff valve, check valve, pressure gage, and drain at connection to water supply.

3.3 PIPING INSTALLATION

A. Locations and Arrangements: Drawing plans, schematics, and diagrams indicate general location and arrangement of piping. Install piping as indicated on approved working plans.

1. Deviations from approved working plans for piping require written approval from authorities having jurisdiction. File written approval with Architect before deviating from approved working plans.

2. Coordinate layout and installation of sprinklers with other construction that penetrates ceilings, including light fixtures, HVAC equipment, and partition assemblies.

B. Piping Standard: Comply with NFPA 13 requirements for installation of sprinkler piping.

C. Install seismic restraints on piping. Comply with NFPA 13 requirements for seismic-restraint device materials and installation.

D. Use listed fittings to make changes in direction, branch takeoffs from mains, and reductions in pipe sizes.

E. Install unions adjacent to each valve in pipes NPS 2 and smaller.
F. Install flanges, flange adapters, or couplings for grooved-end piping on valves, apparatus, and equipment having NPS 2-1/2 and larger end connections.

G. Install "Inspector's Test Connections" in sprinkler system piping, complete with shutoff valve, and sized and located according to NFPA 13.

H. Install sprinkler piping with drains for complete system drainage.

I. Install sprinkler piping so as to minimize the number of auxiliary low point drains required and so as to minimize quantity and sizes of structural steel penetrations. Notify of proposed and coordinate locations of new steel penetrations in Contractor's shop drawings with the Engineer, await direction and comply with his requirements for such penetrations.

J. Install sprinkler control valves, test assemblies, and drain risers adjacent to standpipes when sprinkler piping is connected to standpipes.

K. Install automatic (ball drip) drain valve at each check valve for fire-department connection, to drain piping between fire-department connection and check valve. Install drain piping to and spill over floor drain or to outside building.

L. Install alarm devices in piping systems.

M. Install hangers and supports for sprinkler system piping according to NFPA 13. Comply with requirements for hanger materials in NFPA 13. In seismic-rated areas, refer to Section 210548 "Vibration and Seismic Controls for Fire-Suppression Piping and Equipment."

N. Install pressure gages on riser or feed main, at each sprinkler test connection, and at top of each standpipe. Include pressure gages with connection not less than NPS 1/4 and with soft-metal seated globe valve, arranged for draining pipe between gage and valve. Install gages to permit removal, and install where they are not subject to freezing.

O. Fill sprinkler system piping with water.

P. Install sleeves for piping penetrations of walls, ceilings, and floors. Comply with requirements for sleeves specified in Section 210517 "Sleeves and Sleeve Seals for Fire-Suppression Piping."

Q. Install sleeve seals for piping penetrations of concrete walls and slabs. Comply with requirements for sleeve seals specified in Section 210517 "Sleeves and Sleeve Seals for Fire-Suppression Piping."

R. Install escutcheons for exposed piping penetrations of walls, ceilings, and floors. Comply with requirements for escutcheons specified in Section 210518 "Escutcheons for Fire-Suppression Piping."

3.4 JOINT CONSTRUCTION

A. Install couplings, flanges, flanged fittings, unions, nipples, and transition and special fittings that have finish and pressure ratings same as or higher than system's pressure rating for aboveground applications unless otherwise indicated.

B. Install unions adjacent to each valve in pipes NPS 2 and smaller.
C. Install flanges, flange adapters, or couplings for grooved-end piping on valves, apparatus, and equipment having NPS 2-1/2 and larger end connections.

D. Ream ends of pipes and tubes and remove burrs. Bevel plain ends of steel pipe.

E. Remove scale, slag, dirt, and debris from inside and outside of pipes, tubes, and fittings before assembly.

F. Flanged Joints: Select appropriate gasket material in size, type, and thickness suitable for water service. Join flanges with gasket and bolts according to ASME B31.9.

G. Threaded Joints: Thread pipe with tapered pipe threads according to ASME B1.20.1. Cut threads full and clean using sharp dies. Ream threaded pipe ends to remove burrs and restore full ID. Join pipe fittings and valves as follows:
   1. Apply appropriate tape or thread compound to external pipe threads.
   2. Damaged Threads: Do not use pipe or pipe fittings with threads that are corroded or damaged.

H. Welded Joints: Construct joints according to AWS D10.12, using qualified processes and welding operators according to "Quality Assurance" Article.
   1. Shop weld pipe joints where welded piping is indicated. Do not use welded joints for galvanized-steel pipe.

I. Steel-Piping, Roll-Grooved Joints: Roll rounded-edge groove in end of pipe according to AWWA C606. Assemble coupling with housing, gasket, lubricant, and bolts. Join steel pipe and grooved-end fittings according to AWWA C606 for steel-pipe grooved joints.

J. Dissimilar-Material Piping Joints: Make joints using adapters compatible with materials of both piping systems.

3.5 VALVE AND SPECIALTIES INSTALLATION

A. Install listed fire-protection valves, trim and drain valves, specialty valves and trim, controls, and specialties according to NFPA 13 and authorities having jurisdiction.

B. Install listed fire-protection shutoff valves supervised open, located to control sources of water supply except from fire-department connections. Install permanent identification signs indicating portion of system controlled by each valve.

C. Install check valve in each water-supply connection. Install backflow preventers instead of check valves in potable-water-supply sources.

D. Specialty Valves:
   1. Install valves in vertical position for proper direction of flow, in main supply to system.
   2. Install alarm valves with bypass check valve and retarding chamber drain-line connection.
3.6 SPRINKLER INSTALLATION
   A. Install sprinklers in suspended ceilings in center of acoustical ceiling panels, unless specifically noted otherwise on the Drawings.
   B. Install dry-type sprinklers with water supply from heated space. Do not install pendent or sidewall, wet-type sprinklers in areas subject to freezing.
   C. Install sprinklers into flexible, sprinkler hose fittings, and install hose into bracket on ceiling grid.

3.7 IDENTIFICATION
   A. Install labeling and pipe markers on equipment and piping according to requirements in NFPA 13.
   B. Identify system components, wiring, cabling, and terminals. Comply with requirements for identification specified in Section 260553 "Identification for Electrical Systems."

3.8 FIELD QUALITY CONTROL
   A. Perform the following tests and inspections with the assistance of a factory-authorized service representative:
      1. Leak Test: After installation, charge systems and test for leaks. Repair leaks and retest until no leaks exist.
      2. Test and adjust controls and safety. Replace damaged and malfunctioning controls and equipment.
      3. Flush, test, and inspect sprinkler systems according to NFPA 13, "Systems Acceptance" Chapter.
      4. Energize circuits to electrical equipment and devices.
      5. Coordinate with fire-alarm tests. Operate as required.
      6. Verify that equipment hose threads are same as local fire department equipment.
   B. Sprinkler piping system will be considered defective if it does not pass tests and inspections.
   C. Prepare test and inspection reports.

3.9 CLEANING
   A. Clean dirt and debris from sprinklers.
   B. Only sprinklers with their original factory finish are acceptable. Remove and replace any sprinklers that are painted or have any other finish than their original factory finish.

3.10 DEMONSTRATION
   A. Engage a factory-authorized service representative to train Owner's maintenance personnel to adjust, operate, and maintain specialty valves.
3.11 PIPING SCHEDULE

A. Piping between Fire Department Connections and Check Valves: Galvanized, standard-weight steel pipe with grooved ends, grooved-end fittings, grooved-end-pipe couplings, and grooved joints.

B. Sprinkler specialty fittings may be used, downstream of control valves, instead of specified fittings.

C. Standard-pressure, wet-pipe sprinkler system, NPS 2 and smaller, shall be one (1) of the following:
   1. Standard-weight, black-steel pipe with threaded ends; uncoated, gray-iron threaded fittings; and threaded joints.
   2. Standard-weight, galvanized-steel pipe with threaded ends; galvanized, gray-iron threaded fittings; and threaded joints.
   3. Standard-weight, black-steel pipe with plain ends; steel welding fittings; and welded joints.

D. Standard-pressure, wet-pipe sprinkler system, NPS 2-1/2 and larger, shall be one (1) of the following:
   1. Standard-weight, black-steel pipe with threaded ends; uncoated, gray-iron threaded fittings; and threaded joints.
   2. Standard-weight, galvanized-steel pipe with threaded ends; galvanized, gray-iron threaded fittings; and threaded joints.
   3. Standard-weight, black-steel pipe with roll-grooved ends; uncoated, grooved-end fittings for steel piping; grooved-end-pipe couplings for steel piping; and grooved joints.
   4. Standard-weight, black-steel pipe with plain ends; steel welding fittings; and welded joints.
   5. Schedule 10 black-steel pipe with roll-grooved ends; uncoated, grooved-end fittings for steel piping; grooved-end-pipe couplings for steel piping; and grooved joints.
   6. Schedule 10 black-steel pipe with plain ends; welding fittings; and welded joints.

3.12 SPRINKLER SCHEDULE

A. Use sprinkler types in subparagraphs below for the following applications:
   1. Rooms without Ceilings: Upright sprinklers.
   2. Rooms with Suspended Ceilings: Pendent sprinklers; standard, recessed, and concealed, as indicated.
   4. Spaces Subject to Freezing: Upright, pendent, dry sprinklers; and sidewall, dry sprinklers as indicated.
   5. Special Applications: Extended-coverage sprinklers where indicated.

B. Provide sprinkler types in subparagraphs below with finishes indicated.
   1. Concealed Pendent Sprinklers: Rough brass, with factory-painted white cover plate.
   2. Recessed Pendent Sprinklers: Bright chrome, with bright chrome escutcheon.
3. Upright, Pendent and Sidewall Sprinklers: Chrome plated in finished spaces exposed to view; rough bronze in unfinished spaces not exposed to view.

END OF SECTION 211313