

**LEGAL NOTICE  
CAPITAL WORKFORCE PARTNERS, INC.  
REQUEST FOR PROPOSALS  
&  
BIDDER'S CONFERENCE**

**SUMMER YOUTH EMPLOYMENT & LEARNING PROGRAM**

Capital Workforce Partners, Inc. (CWP) is seeking qualified organizations with expertise in workforce development to provide career pathway development and paid work experience to eligible youth ages 14 – 21 during the summer of 2020.

**The RFP will be released on November 19, 2019. The RFP will be available for download on the CWP website at [www.capitalworkforce.org](http://www.capitalworkforce.org) by 1:00 p.m. EST on November 19, 2019 through the proposal due date.** CWP may change scheduled due dates if it is to the advantage of CWP to do so. Please check our website periodically for updates.

Potential proposers must submit a Letter of Intent to bid by December 10, 2019 5:00 p.m. and must attend a mandatory Bidders Conference on December 12, 2019 in order to be considered responsive to the RFP. CWP reserves the right to extend the deadline for Letters of Intent should it deem the response insufficient. **The final proposal is due on January 3, 2020 at 5:00 p.m. EST.**

Key Dates:

- Mandatory Letter of Intent: December 10, 2019 by 5:00 p.m. EST
- Mandatory Bidders Conference: December 12, 2019
- Proposal Due Date: January 3, 2020 by 5:00 p.m. EST

The release of this RFP does not constitute an acceptance of any offer, nor does such release in any way obligate CWP to execute a contract with any offeror. CWP reserves the right to accept or reject any or all proposals received or portions thereof.