

**STATE OF CONNECTICUT**  
*DEPARTMENT OF ADMINISTRATIVE SERVICES*  
**PROCUREMENT DIVISION**  
450 Columbus Boulevard, Hartford, CT 06103

BID NO.:  
**19PSX0244**

Bid Due Date:

7 November 2019

Date Addendum Issued:

4 November 2019

**PLEASE NOTE:**

This document has been marked as "Returnable". Electronic submittal of this document indicates that your company has read and accepted any modifications to the bid that are contained in this Addendum.

**BID ADDENDUM #1**

DESCRIPTION:

Custodial Services for DSS's facility at 699 East Middle Turnpike, Manchester

FOR:

Department of Social Services

**BIDDERS NOTE:**

**A. Meeting discussion: Regarding the temporary custodial services**

1. The most recent contract (06PSX0053) has expired. To view the contract online, bidders must select the "expired" button.
2. The Department of Social Services has obtained temporary custodial services with Coastal Cleaning LLC. In regards to worker retention, bidders are asked to email [knoon@coastalcleaning.net](mailto:knoon@coastalcleaning.net) for a seniority list.

**B. Q&A's:**

1. Do we have to retain current staff? **A: Yes**
2. Consumables to be supplied by bidder: Please supply the dispenser types throughout the building and/or the specific product name and item numbers along with annual or monthly usages. **A: It is the bidder's responsibility during the pre-bid meeting to look at the dispenser types and the products currently used throughout the building. The consumables were purchased by the previous contractor therefore the State isn't familiar with the annual or monthly usages.**
3. This bid replaces contract #06PSX0053: I have searched BizNet and this contract number is not coming up. Please provide name & contact information for the current supplier as well as the current contract price. **A: As described in section A1 (above), contract 06PSX0053 has expired. Here is the link to the expired contract: [https://biznet.ct.gov/SCP\\_Search/ContractDetail.aspx?ID=8174](https://biznet.ct.gov/SCP_Search/ContractDetail.aspx?ID=8174) Open the contract award document (on the contract summary page) scroll to Exhibit B for access to the pricing.**
4. Is this a Union staffed site? **A: Bidders may contact the Service Employees International Union (SEIU) Representative, at 860-560-8674 for this information.**

5. Are the cleaners at this site designated as “Cleaner, Heavy”, or “Cleaner, Light”, according to the Standard Wage Rates Determination document? **A: Refer to section A2 of this addendum; bidders may reach out to Coastal Cleaning for a seniority list which contains employment occupation classification of each person currently employed at the Facility.**
5. What is the population of the building? **A: With new hires at the facility; the employee count at this facility is between 70-80 people.**
6. The day porter working hours are listed on the price schedule as being 40 hours per week. However, the evening cleaner work hours on the same price schedule are not listed. Can you provide your evening work hour’s requirement? **A: The evening hours listed in Exhibit A, Section 14(A) is a window of time when the Services shall be done. Each bidder shall generate their own schedule based on this window of time.**
7. I am asking the following question as the expired contract ended rather abruptly and since we are required to hire the current staff and to compete against the past vendor (The alliance) info on this would be helpful.
  - a. Why was the prior vendors’ contract terminated? **A: The Contract was terminated for convenience.**
  - b. Are they allowed to bid on this contract? **A: Yes**
8. Please provide the number of employees stationed at this facility and the estimated number of guests each day. **A: On busy days like first and last weeks of the month the Department of Social Services may get an estimate of 100 clients a day; the rest of the month is about 80 clients per day.**
9. As stated in the pre-bid meeting, there is a chance that night cleaning may not be part of the contract and if so, the contract value will fall below the annual standard wage threshold of \$49,999.99. Therefore, exhibit B should be modified to include an additional price line for 40 hour day cleaning only. **A: There is a separate line item; refer to Exhibit B, Price Schedule, line item 1.**
10. Is there currently night service being performed by another vendor? **A: No**