



**GREATER HARTFORD TRANSIT DISTRICT  
REQUEST FOR QUOTES  
GHTD RFQ #03-020  
REPAIRS AND IMPROVEMENTS  
TO PROPARK - SOUTH WING  
AT ONE UNION PLACE**

## **INTRODUCTION**

Greater Hartford Transit District ("the District") is seeking price quotations from a qualified firm or general contractor to provide various repairs and improvements for the South Wing at the Hartford Union Station Transportation Center Complex located at One Union Place, Hartford, CT 06103.

The Greater Hartford Transit District is a quasi-municipal corporation operating under the authority of Chapter 103a of the Connecticut General Statutes. There are currently sixteen member towns represented by appointees who collectively form the Board of Directors, the policy making body of the District. The District has broad powers to acquire, operate, finance, plan, develop, maintain and otherwise provide all forms of land transportation and related services including the development or renewal of transportation centers and parking facilities.

The District is eligible and authorized under state and local law to request, receive, and manage Federal Transit Administration (FTA) funds and to execute and administer FTA-funded projects. The District provides a variety of services in support of public transportation in the Capitol Region of Connecticut.

Price quotations shall be submitted to LaShaunda Drake, Greater Hartford Transit District, One Union Place, Hartford, CT. 06103, on or before **2:30 p.m. on Thursday, November 7, 2019**. Quotations received after the deadline will not be considered and will be returned to the Proposer unopened. Any changes, or any requests for changes in the specifications, will not be recognized after sealed proposals are submitted to the District. Please do not contact the District to inquire if an award has been made. The District will notify all proposers/bidders when an award has been made.

All proposers must attend the **MANDATORY pre-proposal Conference and Walk-Through on Tuesday, October 22 at 10 AM** at the Greater Hartford Transit District Offices at Hartford Union Station, One Union Place, Hartford, CT. The conference will start at 10 AM. The walk-through once the pre-proposal conference is complete. If you are late for the walk-through you may not be able to participate. Additional site visits may be scheduled at the discretion of Greater Hartford Transit District.

Please submit questions in writing to LaShaunda Drake at [ldrake@ghtd.org](mailto:ldrake@ghtd.org).

All Proposers will be required to certify that they are not on the Comptroller General's list of ineligible contractors. Further, the contractor will be required to comply with all applicable equal employment opportunity laws and regulations.

The District does not discriminate on the basis of race, color, sex or national origin in consideration for an award. Small and minority businesses are encouraged to apply.

Insurance will be required, including worker's compensation.

Davis Bacon Wage Rates apply (current wage rates are attached to this RFQ.)

The District reserves the right to reject any or all proposals as submitted in response to this Request for Quotes and to waive informalities and irregularities, as it deems in its best interest.

NOTE: The District is tax-exempt.

## **SCOPE OF WORK**

Greater Hartford Transit District ("the District") is seeking price quotations from a qualified firm or general contractor to provide various repairs and improvements to the South Wing of the Hartford Union Station Transportation Center Complex depicted on the attached and located at One Union Place, Hartford, CT 06103 (hereinafter referred to as the "South Wing") for the purposes of converting a previously developed restaurant into office space.

Davis Bacon Wage Rates apply (current rates are attached to this RFQ.)

Work may be done on weekdays starting and on weekends.

Please provide quotes on the base bid AND all options listed below. A contract may be awarded on the base bid alone; on the base bid and all options, or on the base bid and some (but not all) of the options.

### **Base Bid: Demolition**

- Demo bar in Greenhouse;
- Demo employee bathroom in Greenhouse;
- Remove clay tiles on floor of Greenhouse;
- Demo rock wall closet and stage on steps;
- Demo mid height-wall going down middle of Middle Main Room;
- Demo rock mid-height bar wall in front of stove hood in Middle Main Room;
- Remove stage floor on north-side Middle Main Room;
- Remove wall in front of vestibule area in Conference Room;
- Remove tiles on floors in Conference Room and adjoining Back Office.
- Clean up and disposal of all dust, dirt, debris, etc.

**\*Provide Cost of Demolition (indicate cost of each Labor and Materials separately)**

**\*Provide Cost of disposal of any and all debris**

**\*Provide recommendation on proposed repairs/process**

See attached floor layouts (current and proposed)

**Options:**

Provide a quote on each option listed below. Provide recommendations on proposed improvements, repairs, process and associated costs where requested. The District will review quotes and determine which option(s), if any, to include in contract with base bid.

**Option 1: Buildout**

- Sheetrock Back Bar Wall and Corner Kitchen;
- Install white oak 2" thick chair rails along back bar wall and side glass wall in Greenhouse corner kitchen area buildout;
- Install white oak steps from Greenhouse upstairs;
- Install red oak flooring on all floors Greenhouse, Middle Main Room, Conference Room and Back Office;
- Install six glass offices in Middle Main Room;
- Install six work station cubicles along new wall in Middle Main Room;
- Install new double wide solid hardwood doors into Conference Room from Middle Main Room;
- Install new solid hardwood door from Conference Room into Back Office;
- Sheetrock ceiling in Conference Room;
- Sheetrock glass wall area in Conference Room;
- Open up doorway from back vestibule area into Back Office and install new solid hardwood door.

**\*Provide Cost (Labor and Materials)**

**\*Provide recommendation on proposed repairs/process**

See attached floor layouts (current and proposed)

**Option 2: Electrical**

- Remove hanging chandeliers in Greenhouse and return to Owner; and replace with fixtures to be provided by Owner;
- Install electrical for kitchen area;
- Install two sets of quad plugs on floor for middle island in Greenhouse;
- Install double plugs and UBS outlets every 4 feet along all perimeter walls in Greenhouse and below chair rail;
- Install plugs and UBS outlets in all six glass offices and six cubicle work spaces;
- Replace can lights in ceiling in Middle Main Room and replace with dimmable LED canister fixtures;
- Replace can lights in ceiling in Conference Room and replace with dimmable LED canister fixtures;
- Install 20 plugs and UBS outlets on floor in Conference room.
- Disposal off all debris and un-needed lights, etc.

**\*Provide Cost (Labor and Materials)**

**\*Provide recommendation on proposed repairs/process**

See attached floor layout (current and proposed)

### **Option 3: Painting**

- Paint all walls in Greenhouse, Middle Main Room, halls, Conference Room, vestibules, bathrooms and Back Office area;
- Paint ceilings in Greenhouse kitchen area Middle Main Room, bathrooms and Conference Room;
- Paint outside black area over Chango Rosa logos

**\*Provide Cost (Labor and Materials)**

**\*Provide recommendation on proposed repairs/process**

See attached floor layout (current and proposed)

## **EXHIBITS**

Exhibit A Required Insurance Coverage

Exhibit B Sample Contract

Exhibit C General Information Form

Exhibit D References

Exhibit E Cost Proposal Form

Exhibit F Certificate of Eligibility

Exhibit G Floor Layout

Exhibit H Current Davis-Bacon Wage Rates

Exhibit I DBE Participation

Any items omitted from this specification which are clearly necessary for the successful completion of the required services shall be considered a portion of the services although not directly named in these specifications.

## **FORMAT OF QUOTE**

The RFQ submission shall also include the following information:

1. Completed General Information Form. (Exhibit C)
2. A description of the firm's experience in similar sized contracts, including references (at least three). References must include name of reference, contact person, telephone number, and description of contract work. The Contractor must have a minimum of three (3) years of experience with this type of work. The contractor shall demonstrate it has the ability to fulfill the obligations of this contract; in particular, citing examples of work done in similar contracts. (Exhibit D)
3. Provide price quotes for the base bid and all options listed. Provide recommended repairs where requested. (See scope of work.) The price to be quoted shall include all items of labor, equipment, materials, disposal and other costs necessary to fully provide the services. (Exhibit E)
4. A completed Certification of Eligibility. (Exhibit F)
5. Completed DBE forms/certificates. (Exhibit I)

Quotes and all required information shall be submitted no later than **2:30 p.m. on Thursday, November 7, 2019. Responses shall be marked:**

***Repairs and Improvements to Pro-Park South Wing***

Attention:

LaShaunda Drake  
Procurement and Contract Coordinator  
Greater Hartford Transit District  
One Union Place  
Hartford, CT 06103

For questions or concerns please contact LaShaunda Drake:  
[ldrake@ghtd.org](mailto:ldrake@ghtd.org)  
860.247.5329 Ext. 3090

## **EXHIBIT A**

### **INSURANCE REQUIREMENTS**

Contractor shall obtain and maintain throughout the term of this Contract (or such longer period as may be specified below, if any) the following insurance:

#### **Commercial General Liability**

Commercial General Liability Insurance, including a broad form comprehensive general liability endorsement and coverage against claims for personal injury, bodily injury, death or property damage, to be on the so-called "occurrence" form with a combined limit of not less than Two Million Dollars (\$2,000,000) in the aggregate and One Million Dollars (\$1,000,000) per occurrence, and to cover at least the following hazards: (1) premises and operations; (2) products and completed operations on an "if any" basis; (3) independent contractors; (4) blanket contractual liability for all insured contracts; and (5) contractual liability covering the indemnities in this Contract.

#### **Workers' Compensation Insurance**

With respect to all services the Contractor performs and all those performed for the Contractor by its subcontractors, the Contractor and its subcontractor(s) shall carry Workers' Compensation Insurance and, as applicable, insurance required in accordance with the U.S. Longshore and Harbor Workers' Compensation Act, in accordance with the requirements of the laws of the State of Connecticut, and of the laws of the United States, respectively.

#### **Business Automobile Insurance**

Business Automobile Liability Insurance, to cover the use of all owned, hired, and non-owned vehicles, providing for the following minimum liability limits: One Million Dollars (\$1,000,000) for all damages arising out of bodily injuries to or death of all persons in any one accident or occurrence, and for all damages arising out of injury to or destruction of property in any one accident or occurrence. In cases where the insurance policy shows an aggregate limit as part of the automobile liability coverage, the aggregate limit must be at least Two Million Dollars (\$2,000,000).

#### **Certificate of Insurance**

All insurance provided for above shall be obtained under valid and enforceable policies, and issued by financially sound and responsible insurance companies authorized to do business in the State of Connecticut and having a general policy rating of A- or better and a financial class of VIII or better, each as determined by AM Best Company, Inc.. Prior to commencing any work under this Contract and at least ten (10) days prior to the expiration dates of any insurance required hereunder, Contractor shall deliver to the District certificates of insurance evidencing such coverage and any renewal or successor policies. If the Contractor engages any subcontractor to perform any of its obligations under this Contract, the Contractor shall also deliver to the District certificates of insurance from such subcontractor evidencing such coverage and any renewal or successor policies. All policies of insurance required hereunder shall name the District (and such other persons or entities designated by the District) as an additional insured (except the workers compensation insurance). For the Workers' Compensation Insurance

## **EXHIBIT A**

and, as applicable, U.S. Longshore and Harbor Workers' Compensation Act coverage, the policy number(s) and term of the policy (ies) shall be indicated on the certificate. Each insurance policy shall state that the insurance company agrees to investigate and defend the insured against all claims for damages, even if groundless. All insurance policies provided for above shall contain clauses or endorsements to the effect that: (i) no act or negligence of the Contractor, or anyone acting for the Contractor, or failure to comply with the provisions of any policy, which might otherwise result in a forfeiture of the insurance or any part thereof, shall in any way affect the validity or enforceability of the insurance insofar as the District is concerned; (ii) no such policies shall be canceled without at least thirty (30) days' notice to the District (10 days for non-payment of premium); (iii) shall contain a waiver of subrogation in favor of the District, and (iv) shall provide that such coverage is primary and non-contributory.

### **INDEMNIFICATION**

To the fullest extent permitted by law, the Contractor shall indemnify, defend and hold harmless the District and its officers, directors, employees and agents (collectively "Indemnified Parties") from and against all claims, damages, demands, losses, expenses, fines, penalties, causes of action, suits or other liabilities (including all costs of reasonable attorneys' fees, consequential damages, and punitive damages), arising out of, related to, in connection with or resulting from, or alleged to arise out of or arise from, Contractor's negligence, performance, breach or failure to perform under the Contract or the violation of any applicable law or regulation, and whether done directly, or by or through Contractor's subcontractors or anyone directly or indirectly employed by Contractor or by Contractor's subcontractors or anyone for whose acts any of them may be responsible or liable and whether or not such claim, damage, demand, loss, expense, fine, penalty, cause of action, suit or other liability is attributable to bodily injury, personal injury, sickness, disease or death, or to injury to or destruction of tangible property, including the loss of use resulting therefrom. This indemnity shall be effective regardless of whether or not such claim, damage, loss or expense is caused in part by any of the Indemnified Parties (but the indemnity shall not cover liability to the extent resulting from gross negligence or willful misconduct of the Indemnified Party). Such indemnity obligation shall not be in derogation or limitation of any other obligation or liability of the Contractor or the rights of the District contained in this Contract or otherwise. This indemnification shall not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable by or for the Contractor under any workers' compensation acts, disability benefit acts or other employee benefits acts and includes any loss or injury suffered by an employee of Contractor. This indemnification shall survive the completion of the Work or the termination of the Contract.

The Contractor shall further assume all liability for loss by reason of neglect or violations of federal, state or local laws, ordinances or regulations, and shall do and perform all work necessary to conform to such laws, ordinances and regulations.

**EXHIBIT B**

**SAMPLE CONTRACT**  
**GREATER HARTFORD TRANSIT DISTRICT**  
**REPAIRS AND IMPROVEMENTS TO PROPARK SOUTH WING**

This AGREEMENT is made as of the \_\_\_\_ day of \_\_\_\_\_, 2019 by and between XXXXXX, a corporation licensed to do business in Connecticut with offices XXXXXX (“Contractor”) and The Greater Hartford Transit District, with offices at One Union Place, Hartford, CT 06103 (“District”).

WHEREAS, the District desires to engage the Contractor to provide repairs and improvements to convert a former restaurant space to an office area for the ProPark South Wing located at Hartford Union Station, One Union Place, Hartford, CT 06103 (“Premises”) and Contractor agrees to perform the services and deliverables specified herein in accordance with all other terms and conditions set forth herein.

NOW, THEREFORE, in consideration of the mutual promises in this Contract and other good and valuable consideration, Contractor and District agree as follows:

**1. Engagement**

District hereby engages Contractor and Contractor accepts such engagement to perform those services (“Services”) specified in detail by District in a Request for Quotes #03-020 for Repairs and Improvements to ProPark South Wing, as amended by Addenda, and in the Response provided by the contractor, which comprise the Statement of Work (“SOW”) set forth on Schedule 1, attached hereto and incorporated herein.

**2. Services To be Performed**

The Services to be performed under this Agreement by Contractor shall be in conformity with the description of services and District requirements as set forth on the SOW. If District requires additional services or desires to change the services specified on the SOW, District shall request a modification from Contractor and the parties will agree in writing to any amendment or modification to the SOW.

**3. Contract Documents**

This Agreement is funded in part under a financial assistance agreement between the District and the FTA (“FTA Agreement”), a copy of which may be obtained upon written request directed to the District’s Executive Director (“Executive Director”). This Agreement is subject to all provisions prescribed for third party contracts by the FTA Agreement, which is incorporated herein by reference, including, but not limited to, the provisions of the Federally Required Contract Clauses, attached hereto as Schedule 3 and made a part hereof. In addition, the District’s Request for Quotes entitled GHTD Request for Quotes #03-020 (the “RFQ”) and the Contractor’s response thereto (the “Response”) are hereby incorporated herein by reference. The Contractor is bound to this Agreement, the FTA Agreement, Federally Required Contract Clauses, RFP and Response, all of which constitute the “Contract Documents.” In the event of any conflict or inconsistency between or among the individual Contract Documents, the terms of



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the following individual Contract Documents shall control in accordance with the following order of precedence:

- A. Agreement.
- B. FTA Agreement.
- C. Federally Required Contract Clauses.
- D. RFQ.
- E. Response.

In all other instances where the above order of precedence does not resolve any inconsistency or conflict, the terms that require the greater quantity or better quality of services of the Contractor shall control.

### **3. Term**

This Agreement shall commence on the Effective Date of XXXX and shall expire on XXXXXXXX.

### **4. Contractor's Personnel**

Contractor shall furnish District with Contractor employees to make the repairs ("Contractor's Personnel") as requested by District to perform the Services. Contractor shall be responsible for the direct supervision of all Contractor's Personnel through designated representatives who will be available at reasonable times to consult with District or its designated representative. Contractor will remove from service any Contractor's Personnel who, in District's reasonable opinion, are not qualified to perform the Services or for rules violation or misconduct. All Contractor's Personnel furnished to District are the employees of the Contractor. The Contractor shall pay the wages, taxes, and other expenses relating to each of its employees. The Contractor shall hire, train, and supervise all of its employees to meet industry standards and the requirements of the District. Contractor will use reasonable efforts to provide additional Contractor's Personnel as may be requested by District to perform additional services. Notwithstanding anything in this Agreement to the contrary, the District is solely responsible for determining the Scope of Service the District requires for the appropriate appearance and cleanliness of the Premises and the necessity of any changes thereto.

### **5. Equipment and Materials**

Contractor shall, furnish all equipment and materials required to carry out the Services as specified in the SOW and as included in the Request for Quotes. The Contractor shall supply all materials necessary to perform the Services. Such materials and supplies shall be suitable for carrying out the requirements of the SOW.

### **6. Compensation**

The District shall compensate the Contractor in accordance with the rates listed in Schedule 2 attached hereto and incorporated herein for the term of the contract. Compensation for any additional services, if requested, shall be mutually agreed upon in writing and signed by District

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and Contractor prior to the provision of any additional services. Some additional service rates have been outlined in Schedule 2.

### **7. Rate Changes**

The rates set forth on Schedule 2 will remain in effect for the initial term and option years. The District reserves the right to renegotiate the terms of the option years within a month of the District's notice to exercise its option to extend the Agreement. The Rates will remain subject to negotiation between the Parties.

### **8. Federal, State, Local Changes of Law.**

In the event that any change in Federal, State or Local law, rule or ordinance ("Legal Change") directly and solely causes a material increase in Contractor's costs of procuring insurance, employee benefits, an increase in the minimum wage, Contractor may make a written request for additional compensation on account of the same. Any such written request must be made within fourteen days from the date of such change, or the Contractor's right to make such request shall be irrevocably waived. If the Contractor makes a timely written request and proves to the satisfaction of the District that there has been a Legal Change, and such change has directly and solely caused a material increase in the Contractor's costs, the District and Contractor will in good faith negotiate a reasonable increase in the Contractor's compensation.

### **9. Changes.**

It is recognized that the Project is subject to modification as the Services are performed. Accordingly, the District shall have the right to request changes within the general scope of work to be performed by the Contractor consistent with the objectives of the Project and the Contractor shall exercise all reasonable efforts to agree to perform such requested changes in as timely a manner as possible.

In the event that any such change causes an increase or decrease in the cost of performing any of the Contractor's Services, the parties shall agree upon an equitable adjustment of the schedule, maximum payment amount, and line-item costs to the extent that they are affected by such change.

### **10. Invoices**

By the fifth working day after each month in which services were accomplished by the Contractor, the Contractor shall furnish the District an invoice in a format approved by the District for the cost of Services rendered by the Contractor for such month. Invoices will be mailed or delivered to such office as the District may direct, provided that absent written notice from District, invoices will be directed to the District address set forth above. Invoices are payable upon receipt. All invoices shall be paid by District within thirty (30) day of the invoice date.

### **11. Insurance and Indemnification**

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Contractor shall obtain and maintain throughout the term of this Contract (or such longer period as may be specified below, if any) the following insurance:

### Commercial General Liability

Commercial General Liability Insurance, including a broad form comprehensive general liability endorsement and coverage against claims for personal injury, bodily injury, death or property damage, to be on the so-called "occurrence" form with a combined limit of not less than Two Million Dollars (\$2,000,000) in the aggregate and One Million Dollars (\$1,000,000) per occurrence, and to cover at least the following hazards: (1) premises and operations; (2) products and completed operations on an "if any" basis; (3) independent contractors; (4) blanket contractual liability for all insured contracts; and (5) contractual liability covering the indemnities in this Contract.

### Workers' Compensation Insurance

With respect to all services the Contractor performs and all those performed for the Contractor by its subcontractors, the Contractor and its subcontractor(s) shall carry Workers' Compensation Insurance and, as applicable, insurance required in accordance with the U.S. Longshore and Harbor Workers' Compensation Act, in accordance with the requirements of the laws of the State of Connecticut, and of the laws of the United States, respectively.

### Business Automobile Insurance

Business Automobile Liability Insurance, to cover the use of all owned, hired, and non-owned vehicles, providing for the following minimum liability limits: One Million Dollars (\$1,000,000) for all damages arising out of bodily injuries to or death of all persons in any one accident or occurrence, and for all damages arising out of injury to or destruction of property in any one accident or occurrence. In cases where the insurance policy shows an aggregate limit as part of the automobile liability coverage, the aggregate limit must be at least Two Million Dollars (\$2,000,000).

Professional Liability Insurance. If the Contractor or any of its subcontractors are providing design, architectural or engineering services with respect to this Contract, the Contractor and such subcontractors shall carry Professional Liability Insurance Policy in an annual aggregate amount not less than Two Million Dollars (\$2,000,000), which coverage shall be maintained in force for a period of not less than three (3) years after the completion of the work under this Contract.

### Certificate of Insurance

All insurance provided for above shall be obtained under valid and enforceable policies, and issued by financially sound and responsible insurance companies authorized to do business in the State of Connecticut and having a general policy rating of A- or better and a financial class of VIII or better, each as determined by AM Best Company, Inc.. Prior to commencing any work under this Contract and at least ten (10) days prior to the expiration dates of any insurance required hereunder, Contractor shall deliver to the District certificates of insurance evidencing such coverage and any renewal or successor policies. If the Contractor engages any subcontractor to perform any of its obligations under this Contract, the Contractor shall also deliver to the District certificates of insurance from such subcontractor evidencing such coverage and any renewal or successor policies. All policies of insurance required hereunder shall name the District (and such other persons or entities designated by the District) as an additional insured (except the workers compensation insurance). For the Workers' Compensation Insurance and, as applicable, U.S. Longshore and Harbor Workers' Compensation Act coverage, the policy number(s) and term of the policy (ies) shall be indicated on the certificate. Each insurance policy shall state that the insurance company agrees to investigate and defend the insured against all claims for damages, even if groundless. All insurance policies provided for above shall contain clauses or endorsements to the effect that: (i) no act or negligence of the Contractor, or anyone acting for the Contractor, or failure to comply with the provisions of any policy, which might otherwise result in a

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forfeiture of the insurance or any part thereof, shall in any way affect the validity or enforceability of the insurance insofar as the District is concerned; (ii) no such policies shall be canceled without at least thirty (30) days' notice to the District (10 days for non-payment of premium); (iii) shall contain a waiver of subrogation in favor of the District, and (iv) shall provide that such coverage is primary and non-contributory.

Such insurance shall protect the District against all claims, liabilities, suits, actions, damages, or costs resulting from or arising out of the ownership, lease, operation, maintenance, repairs, or use in any way of any project equipment for the purposes of the program covered by this Contract and for any other purpose. No project equipment shall be delivered to the Contractor, or operated by the Contractor until the Contractor has delivered the certificate(s) of insurance required hereunder. Prior to the annual renewal of a motor vehicle registration, the Contractor shall submit to the District a certificate of insurance for the project equipment. This Section shall not prevent the District from contracting for such required insurance coverage at any time, and in such event the Contractor shall pay the District for all costs of such insurance.

### **INDEMNIFICATION**

To the fullest extent permitted by law, the Contractor shall indemnify, defend and hold harmless the District and its officers, directors, employees and agents (collectively "Indemnified Parties") from and against all claims, damages, demands, losses, expenses, fines, penalties, causes of action, suits or other liabilities (including all costs of reasonable attorneys' fees, consequential damages, and punitive damages), arising out of, related to, in connection with or resulting from, or alleged to arise out of or arise from, Contractor's negligence, performance, breach or failure to perform under the Contract or the violation of any applicable law or regulation, and whether done directly, or by or through Contractor's subcontractors or anyone directly or indirectly employed by Contractor or by Contractor's subcontractors or anyone for whose acts any of them may be responsible or liable and whether or not such claim, damage, demand, loss, expense, fine, penalty, cause of action, suit or other liability is attributable to bodily injury, personal injury, sickness, disease or death, or to injury to or destruction of tangible property, including the loss of use resulting therefrom. This indemnity shall be effective regardless of whether or not such claim, damage, loss or expense is caused in part by any of the Indemnified Parties (but the indemnity shall not cover liability to the extent resulting from gross negligence or willful misconduct of the Indemnified Party). Such indemnity obligation shall not be in derogation or limitation of any other obligation or liability of the Contractor or the rights of the District contained in this Contract or otherwise. This indemnification shall not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable by or for the Contractor under any workers' compensation acts, disability benefit acts or other employee benefits acts and includes any loss or injury suffered by an employee of Contractor. This indemnification shall survive the completion of the Work or the termination of the Contract.

The Contractor shall further assume all liability for loss by reason of neglect or violations of federal, state or local laws, ordinances or regulations, and shall do and perform all work necessary to conform to such laws, ordinances and regulations.

## **12. Force Majeure**

Except for the payment of monies when due and owing, for the period and to the extent that either party hereto is prevented from fulfilling, in whole or in part, its obligations hereunder, where such disability arises by reason of any law or governmental regulations or other governmental act, or flood, war, fire, explosion, or other natural catastrophe or act of God ("Force Majeure Event") such party shall be temporarily excused from its obligations to the extent so prevented until the abatement of such Force Majeure Event. The term of this

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Agreement shall be extended by the period of duration of the Force Majeure Event. Written notice of any disability and any abatement shall be forthwith given to the other party by the party claiming same. If a Force Majeure Event prevents Contractor from providing Services in whole or in part for a period of ten (10) or more consecutive business days, District may thereafter on notice to Contractor terminate this Agreement with respect to the affected part or, if all Services are prevented, in whole.

### **13. Termination**

Termination for Convenience. The District may terminate this Agreement, in whole or in part, for its convenience and without cause with at least thirty (30) days written notice to the Contractor. If this Agreement is terminated for convenience, the District shall be liable only for payment under the payment provisions of this Agreement for services satisfactorily rendered before the effective date of termination.

Termination for Cause. If the Contractor fails, in the sole discretion of the District, to perform its services in accordance with any of the terms of the Contract Documents, the District may terminate this Agreement for cause by giving written notice to the Contractor. Such termination shall be effective immediately, unless the District states otherwise in its notice of termination. In such event, the Contractor shall be paid only for services performed to the satisfaction of the District, subject to the District's withholding of the value of any damages sustained by the District due to any default by the Contractor. In the event that any termination made pursuant to this paragraph is subsequently shown to have been without cause, such termination shall be deemed and constitute a termination for convenience and shall therefore not be deemed and shall not constitute a breach of contract by the District.

### **14. Subcontractors**

No portions of this work may be subcontracted, unless the District has given prior approval to such subcontract in writing and all of the terms, covenants, conditions and provisions of this Agreement shall have been incorporated in such subcontract. Further, the Contractor will remove from service any subcontractor or subcontractor's employee who, in District's reasonable opinion, are not qualified to perform the Services or for rules violation or misconduct.

### **15. Prohibited Financial Interests**

No director, officer or employee of the District, a constituent municipality of the District, or a local public body during his or her tenure or one year thereafter shall have any interest, direct or indirect, in this Agreement of the proceeds thereof.

### **16. Independent Contractor**

Contractor's relationship with District is that of an independent contractor, and nothing in this Agreement shall be construed to designate Contractor, or any of its employees, as employees, agents, joint venturers, or partners of District. Contractor shall exercise its own discretion over the method and manner of performing its duties and District will not exercise control over

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Contractor, its employees, equipment or facilities except insofar as may be necessary to ensure performance and compliance with this Agreement.

### **17. Dispute Resolution**

The parties hereby agree that only for disputes that arise between Contractor and District concerning a claim for breach of the obligation to pay fees such disputes be submitted to final and binding arbitration before a single arbitrator pursuant to the Commercial Arbitration rules of the American Arbitration Association, such arbitration proceeding to be held in Connecticut. The submission for arbitration shall be made by either party not later than the sixtieth (60<sup>th</sup>) day following the filing of a claim by Contractor or District. The parties shall share the costs of such arbitration proceeding equally and they agree that any arbitration award shall be final and binding.

### **18. Compliance with Laws and Regulations**

Contractor agrees to comply with all federal, state, county, municipal, and other local laws, rules and regulations which are now or may in the future become applicable to Contractor.

### **19. Non-Discrimination in Employment and Affirmative Action.**

In connection with the carrying out of the SOW, the Contractor shall not discriminate against any employee or applicant for employment because of age, race, color, religion, sex or national origin. The Contractor shall take affirmative action to ensure that applicants are employed, and that employees are treated during their reemployment, without regard to their age, race, color, religion, sex or national origin. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff, or termination; rates of pay, or other forms of compensation; and selection for training, including apprenticeship. The provisions of Executive Order No. 11246 of September 21, 1965, as amended, and all rules, regulations and orders of the Federal government issued pursuant thereto are incorporated herein by reference and made a part hereof. The Contractor agrees to comply with Title VI of the Civil Rights Act of 1964 (42 U.S.C. '2000d-4) and all requirements imposed by Title 49 C.F.R. part 21 and other pertinent directives of the federal government to the end that no person shall on the grounds of race, color, sex or national origin be excluded from participation in, or be denied the benefits of, or be otherwise subjected to discrimination under the Services.

### **20. Assignment**

This Agreement is not assignable by District or Contractor without the prior written consent of the other, such consent not to be unreasonably withheld. Any attempt to assign this Agreement without consent shall be void.

### **21. Authority**

## **EXHIBIT B**

Each person signing this Agreement on behalf of a party hereto represents and warrants that such person has full authority to enter into this Agreement on behalf of that party. District acknowledges that Contractor's sales representatives do not have the authority to enter into this Agreement.

### **22. Severability**

In case any one or more provisions set forth in this Agreement shall for any reason be held invalid, illegal, or unenforceable in any respect, the parties agree to negotiate in good faith to modify this agreement so as to effectuate their original intent.

### **23. Notices**

All notices required to be given pursuant to the terms of this Agreement shall be in writing and shall be sent by first class mail or hand delivered or sent via a recognized national overnight delivery service to:

If to Contractor:

XXXXXXXXXX

If to District:

Vicki Shotland  
Greater Hartford Transit District  
One Union Place  
Hartford, CT 06103  
Attn: Vicki L. Shotland, Executive Director

### **24. Jury Trial Waiver**

District and Contractor hereby irrevocably waive all rights to a trial by jury in any action, proceeding, or counterclaim instituted by or against Contractor or District brought in connection with this Agreement.

### **25. Governing Law**

This Agreement shall be governed by and construed according to the internal laws of the State of Connecticut. Except for disputes governed by Paragraph 17 hereof, the parties agree that the courts of Connecticut shall have exclusive jurisdiction over any dispute arising hereunder.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals on the day and year indicated below.

**EXHIBIT B**

WITNESSES:

GREATERT HARTFORD TRANSIT DISTRICT

\_\_\_\_\_  
Signature Witness

By: \_\_\_\_\_  
Vicki L. Shotland, Executive Director

\_\_\_\_\_  
Printed Name Witness

Date: \_\_\_\_\_

CONTRACTOR

\_\_\_\_\_  
Signature Witness

By: \_\_\_\_\_  
XXXXXXXXXX

\_\_\_\_\_  
Printed Name Witness

Date: \_\_\_\_\_



**EXHIBIT B**

Schedule 1

Statement of Work  
RFQ #03-020 as modified by Addenda XXX  
Contractors Proposal

SCHEDULE 2

Schedule 2  
Rates and Service Hours

**EXHIBIT B**

Schedule 3  
Federally Required Contract Clauses

**EXHIBIT C**

**General Information Form**

Name of Organization: \_\_\_\_\_

Organization's Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Years in Business: \_\_\_\_\_

Company Federal taxpayer identification number \_\_\_\_\_

Organization is (check one):

Corporation       Partnership       Association  
 Joint Venture       Sole Proprietorship       Public Agency  
 Quasi-Public Agency      Other: (Explain): \_\_\_\_\_

If the organization is a corporation, indicate the following:

Date of Incorporation: \_\_\_\_\_

State of Incorporation: \_\_\_\_\_

President's Name: \_\_\_\_\_

If the organization is an individual or a partnership indicate the following:

Date of Organization: \_\_\_\_\_

Name and address of all partners: \_\_\_\_\_

**Organization's Authorized Representatives:**

Contact for Questions about Proposal: Name \_\_\_\_\_

Title: \_\_\_\_\_ Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Officer responsible for Contract Performance: Name \_\_\_\_\_

Title: \_\_\_\_\_ Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Acknowledgment of received Addenda No(s): \_\_\_\_\_

The undersigned, being cognizant of the pages, documents and attachments concerned herewith agrees to provide the District with the services described in the Request for Quotes. The stated Proposal shall be firm for 60 days from the due date for this Proposal.

The Contractor hereby affirms that this Proposal is genuine, not a sham or collusive, and is not made in the interest of any person not therein named.

Authorized Signature: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

**EXHIBIT D**

**REFERENCES**

List at least three references for similar contracts. References must include name of reference, contact person, telephone number, and description of contract work. Attach additional sheets as needed.

1. Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Telephone number: \_\_\_\_\_

Brief Description of work: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

2. Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Telephone number: \_\_\_\_\_

Brief Description of work: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

3. Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Telephone number: \_\_\_\_\_

Brief Description of work: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**EXHIBIT E: COST PROPOSAL FORM**

**COST PROPOSAL FORM  
GHTD REQUEST FOR QUOTES #03-020  
REPAIRS AND IMPROVEMENTS TO PROPARK SOUTH WING**

Provide quotes for base bid and ALL options.

**Base Bid**

<b>Demolition</b>	
Materials Cost	
Labor Cost	
Disposal Costs	
<b>Total Cost</b>	

**Option 1: Buildout**

<b>See Scope of Work for Details</b>	
Materials Cost	
Labor Cost	
<b>Total Cost</b>	

**Recommendation on Proposed Repairs/Process:**

--



**EXHIBIT F**

**Certificate of Eligibility**

\_\_\_\_\_ hereby certifies that neither  
(Name of Proposer)  
it nor its “principals” is included on the U.S. Comptroller General’s Debarred Proposers  
List.

Signature: \_\_\_\_\_

Firm: \_\_\_\_\_

The Proposer certifies to the best of its knowledge and belief that it and its principals

Are not presently debarred, suspended, proposed for debarment, declared ineligible or  
voluntarily excluded from participating in this transaction by any Federal department or  
agency.

Have not, within a three-year period preceding the date of this Proposal, been convicted  
of or had a civil judgment rendered against it for commission of fraud or a criminal  
offense in connection with obtaining, attempting to obtain, or performing a public  
(Federal, State or local) transaction or contract under a public transaction, violation of  
Federal or State anti-trust statues or commission of embezzlement, theft, forgery, bribery,  
falsification or destruction of records, making false statement, or receiving stolen  
property.

Are not presently indicted for or otherwise criminally or civilly charged by a  
governmental entity (Federal, State or local) with commission of any of the offenses  
enumerated in Paragraph B of this Certification.

Have not, within a three-year period preceding the date of this Proposal, had one or more  
public transactions (Federal, State or local) terminated for cause or default.

Where the Proposer is unable to certify to any of the statements in this certification, such  
Proposer shall include an explanation in such regard with its Proposal.

(Check One)

\_\_\_\_\_ I DO CERTIFY

\_\_\_\_\_ I DO NOT CERTIFY

SIGNATURE: \_\_\_\_\_

TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_



**EXHIBIT G**

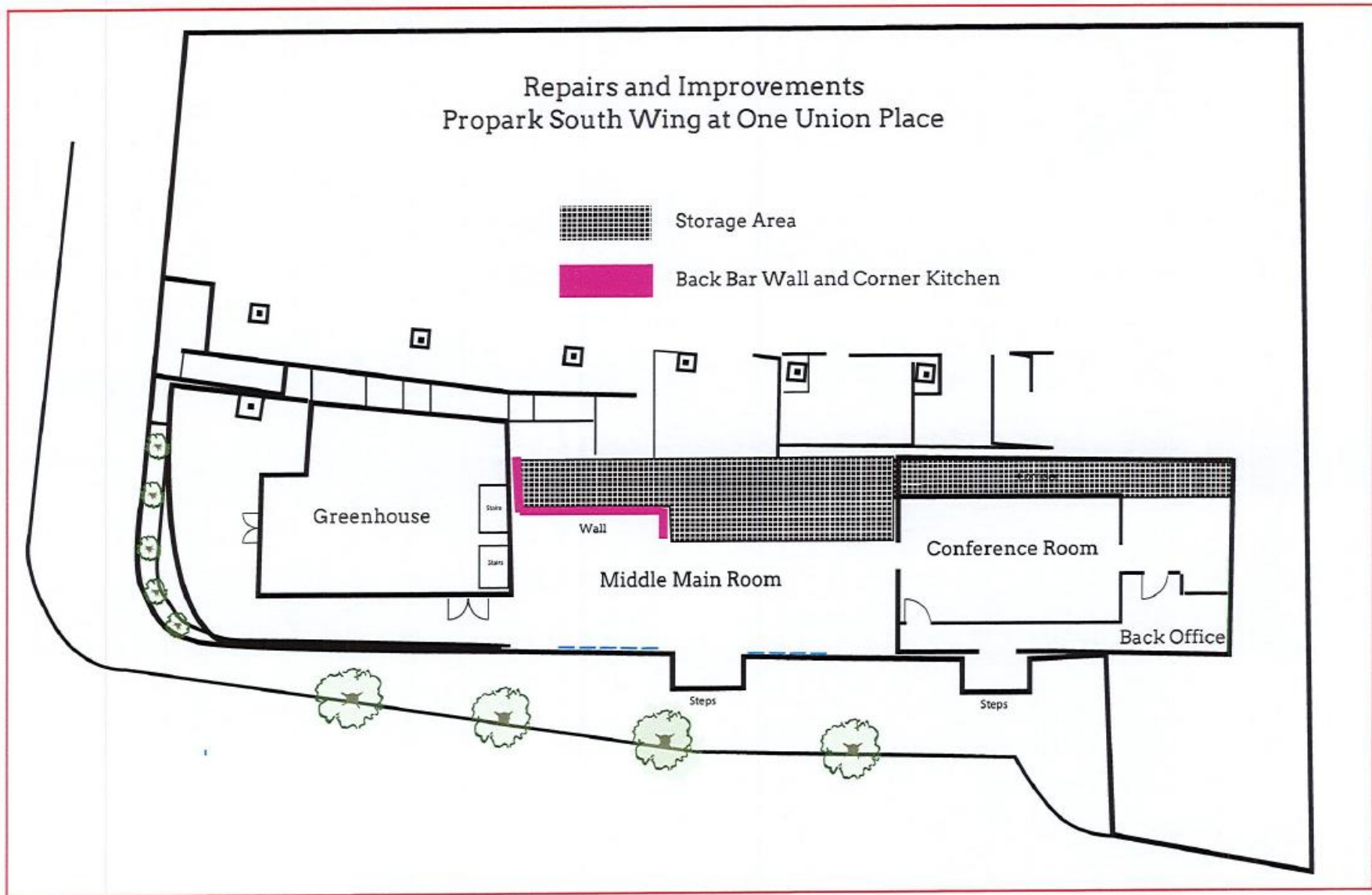


Exhibit G: Floor Layout

**EXHIBIT G**

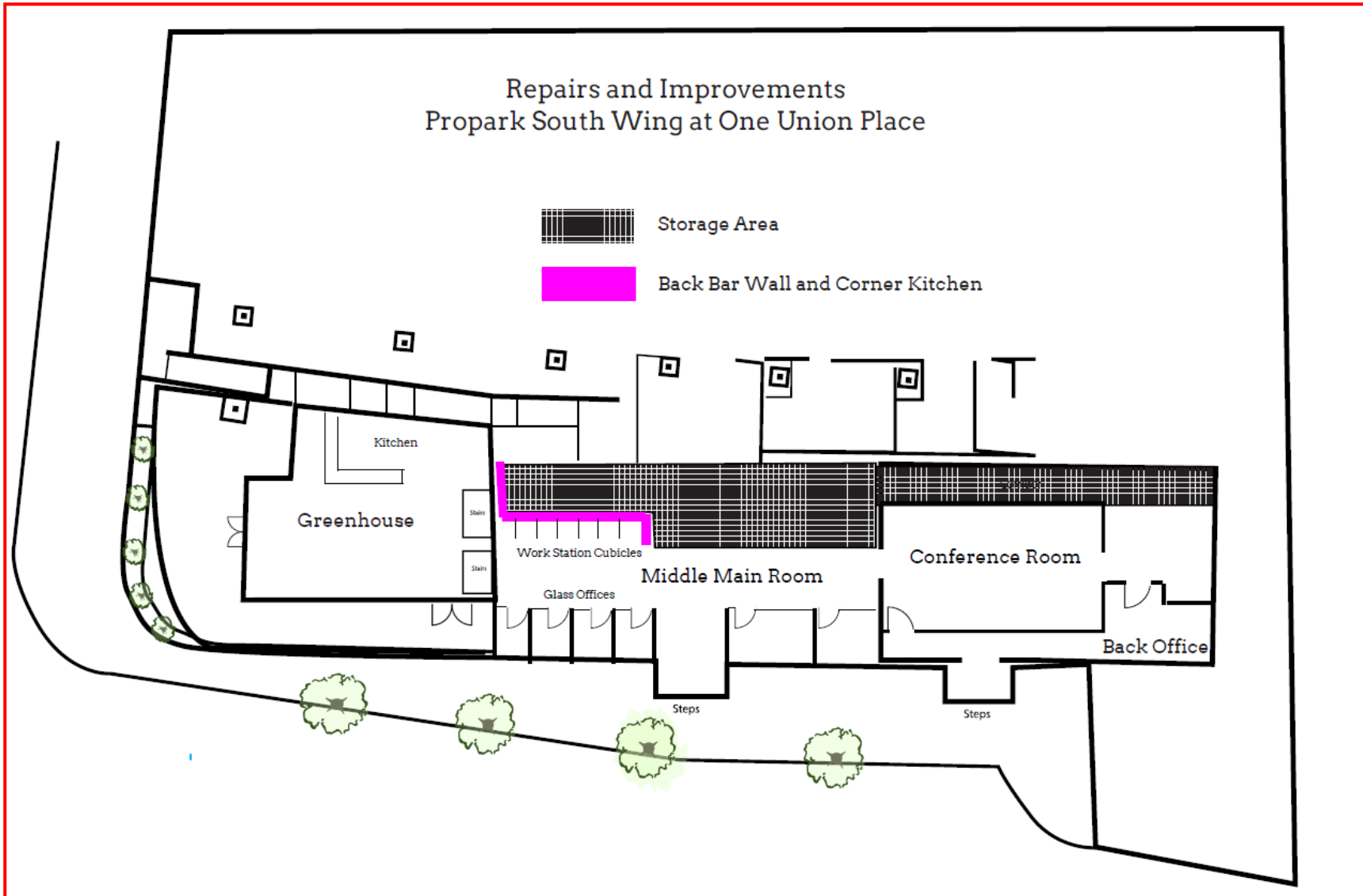


Exhibit G: Floor Layout

**EXHIBIT H**



## Prevailing Wage Rates System Annual Adjusted July 1st Rates

### Building Rates

County	Town	Classification	Hourly Rate	Hourly Benefit
Hartford	Hartford	1a) Asbestos Worker/Insulator (Includes application of insulating materials, protective coverings, coatings, & finishes to all types of mechanical systems; application of firestopping material for wall openings & penetrations in walls, floors, ceilings	\$38.25	27.96
Hartford	Hartford	1b) Asbestos/Toxic Waste Removal Laborers: Asbestos removal and encapsulation (except its removal from mechanical systems which are not to be scrapped), toxic waste removers, blasters.**See Laborers Group 7**		
Hartford	Hartford	1c) Asbestos Worker/Heat and Frost Insulator	\$40.21	29.30
Hartford	Hartford	2) Boilermaker	\$38.34	26.01
Hartford	Hartford	3a) Bricklayer, Cement Mason, Concrete Finisher (including caulking), Stone Masons	\$34.72	32.55 + a
Hartford	Hartford	3b) Tile Setter	\$34.90	25.87
Hartford	Hartford	3c) Terrazzo Mechanics and Marble Setters	\$31.69	22.35

As of: July 1, 2019

**EXHIBIT H**

**Building Rates**

County	Town	Classification	Hourly Rate	Hourly Benefit
Hartford	Hartford	3d) Tile, Marble & Terrazzo Finishers	\$26.70	21.75
Hartford	Hartford	3e) Plasterer	\$33.48	32.06
Hartford	Hartford	-----LABORERS-----		
Hartford	Hartford	4) Group 1: Laborers (common or general), acetylene burners, carpenter tenders, concrete specialists, wrecking laborers, fire watchers.	\$30.75	20.84
Hartford	Hartford	4a) Group 2: Mortar mixers, plaster tender, power buggy operators, powdermen, fireproofers/mixer/nozzleman (Person running mixer and spraying fireproof only).	\$31.00	20.84
Hartford	Hartford	4b) Group 3: Jackhammer operators/pavement breaker, mason tender (brick), mason tender (cement/concrete), forklift operators and forklift operators (masonry).	\$31.25	20.84
Hartford	Hartford	4c) **Group 4: Pipelayers (Installation of water, storm drainage or sewage lines outside of the building line with P6, P7 license) (the pipelayer rate shall apply only to one or two employees of the total crew who primary task is to actually perform the mating of pipe sections) P6 and P7 rate is \$26.80.	\$31.75	20.84
Hartford	Hartford	4d) Group 5: Air track operator, sand blaster and hydraulic drills.	\$31.50	20.84
Hartford	Hartford	4e) Group 6: Blasters, nuclear and toxic waste removal.	\$33.75	20.84
Hartford	Hartford	4f) Group 7: Asbestos/lead removal and encapsulation (except it's removal from mechanical systems which are not to be scrapped).	\$31.75	20.84
Hartford	Hartford	4g) Group 8: Bottom men on open air caisson, cylindrical work and boring crew.	\$29.03	20.84
Hartford	Hartford	4h) Group 9: Top men on open air caisson, cylindrical work and boring crew.	\$28.49	20.84
Hartford	Hartford	4i) Group 10: Traffic Control Signalman	\$18.00	20.84
Hartford	Hartford	5) Carpenter, Acoustical Ceiling Installation, Soft Floor/Carpet Laying, Metal Stud Installation, Form Work and Scaffold Building, Drywall Hanging, Modular-Furniture Systems Installers, Lathers, Piledrivers, Resilient Floor Layers.	\$33.53	25.66
Hartford	Hartford	5a) Millwrights	\$34.04	26.09
Hartford	Hartford	6) Electrical Worker (including low voltage wiring) (Trade License required: E1,2 L-5,6 C-5,6 T-1,2 L-1,2 V-1,2,7,8,9)	\$40.00	27.67+3% of gross wage

As of: July 1, 2019

**EXHIBIT H**

**Building Rates**

County	Town	Classification	Hourly Rate	Hourly Benefit
Hartford	Hartford	7a) Elevator Mechanic (Trade License required: R-1,2,5,6)	\$53.37	33.705+a+b
Hartford	Hartford	----LINE CONSTRUCTION----		
Hartford	Hartford	Groundman	\$26.50	6.5% + 9.00
Hartford	Hartford	Linemen/Cable Splicer	\$48.19	6.5% + 22.00
Hartford	Hartford	8) Glazier (Trade License required: FG-1,2)	\$37.18	21.05 + a
Hartford	Hartford	9) Ironworker, Ornamental, Reinforcing, Structural, and Precast Concrete Erection	\$36.67	35.77
Hartford	Hartford	----OPERATORS----		
Hartford	Hartford	Group 1: Crane handling or erecting structural steel or stone, hoisting engineer 2 drums or over, front end loader (7 cubic yards or over), work boat 26 ft. and over and Tunnel Boring Machines. (Trade License Required)	\$40.97	24.80 + a
Hartford	Hartford	Group 2: Cranes (100 ton rate capacity and over); Excavator over 2 cubic yards; Piledriver (\$3.00 premium when operator controls hammer); Bauer Drill/Caisson. (Trade License Required)	\$40.64	24.80 + a
Hartford	Hartford	Group 3: Excavator; Backhoe/Excavator under 2 cubic yards; Cranes (under 100 ton rated capacity), Grader/Blade; Master Mechanic; Hoisting Engineer (all types of equipment where a drum and cable are used to hoist or drag material regardless of motive power of operation), Rubber Tire Excavator (Drott-1085 or similar); Grader Operator; Bulldozer Fine Grade. (slopes, shaping, laser or GPS, etc.). (Trade License Required)	\$39.88	24.80 + a
Hartford	Hartford	Group 4: Trenching Machines; Lighter Derrick; Concrete Finishing Machine; CMI Machine or Similar; Koehring Loader (Skooper).	\$39.48	24.80 + a
Hartford	Hartford	Group 5: Specialty Railroad Equipment; Asphalt Paver; Asphalt Reclaiming Machine; Line Grinder; Concrete Pumps; Drills with Self Contained Power Units; Boring Machine; Post Hole Digger; Auger; Pounder; Well Digger; Milling Machine (over 24	\$38.87	24.80 + a
Hartford	Hartford	Group 5 continued: Side Boom; Combination Hoe and Loader; Directional Driller; Pile Testing Machine.	\$38.87	24.80 + a
Hartford	Hartford	Group 6: Front End Loader (3 up to 7 cubic yards); Bulldozer (rough grade dozer).	\$38.55	24.80 + a
Hartford	Hartford	Group 7: Asphalt roller, concrete saws and cutters (ride on types), vermeer concrete cutter, Stump Grinder; Scraper; Snooper;	\$38.20	24.80 + a

As of: July 1, 2019

**EXHIBIT H**

**Building Rates**

County	Town	Classification	Hourly Rate	Hourly Benefit
		Skidder; Milling Machine (24)		
Hartford	Hartford	Group 8: Mechanic, grease truck operator, hydroblaster; barrier mover; power stone spreader; welding; work boat under 26 ft.; transfer machine.	\$37.79	24.80 + a
Hartford	Hartford	Group 9: Front end loader (under 3 cubic yards), skid steer loader regardless of attachments, (Bobcat or Similar): forklift, power chipper; landscape equipment (including Hydroseeder).	\$37.34	24.80 + a
Hartford	Hartford	Group 10: Vibratory hammer; ice machine; diesel and air, hammer, etc.	\$35.24	24.80 + a
Hartford	Hartford	Group 11: Conveyor, earth roller, power pavement breaker (whiphammer), robot demolition equipment.	\$35.24	24.80 + a
Hartford	Hartford	Group 12: Wellpoint operator.	\$35.18	24.80 + a
Hartford	Hartford	Group 13: Compressor battery operator.	\$34.58	24.80 + a
Hartford	Hartford	Group 14: Elevator operator; tow motor operator (solid tire no rough terrain).	\$33.41	24.80 + a
Hartford	Hartford	Group 15: Generator Operator; Compressor Operator; Pump Operator; Welding Machine Operator; Heater Operator.	\$32.99	24.80 + a
Hartford	Hartford	Group 16: Maintenance Engineer/Oiler.	\$32.32	24.80 + a
Hartford	Hartford	Group 17: Portable asphalt plant operator; portable crusher plant operator; portable concrete plant operator.	\$36.76	24.80 + a
Hartford	Hartford	Group 18: Power safety boat; vacuum truck; zim mixer; sweeper; (Minimum for any job requiring a CDL license).	\$34.26	24.80 + a
Hartford	Hartford	-----PAINTERS (Including Drywall Finishing)-----		
Hartford	Hartford	10a) Brush and Roller	\$33.62	21.05
Hartford	Hartford	10b) Taping Only/Drywall Finishing	\$34.37	21.05
Hartford	Hartford	10c) Paperhanger and Red Label	\$34.12	21.05
Hartford	Hartford	10e) Blast and Spray	\$36.62	21.05
Hartford	Hartford	11) Plumber (excluding HVAC pipe installation) (Trade License required: P-1,2,6,7,8,9 J-1,2,3,4 SP-1,2)	\$43.62	32.06
Hartford	Hartford	12) Well Digger, Pile Testing Machine	\$37.26	24.05 + a

As of July 1, 2010



**EXHIBIT H**

**Building Rates**

County	Town	Classification	Hourly Rate	Hourly Benefit
Hartford	Hartford	13) Roofer (composition)	\$36.70	19.85
Hartford	Hartford	14) Roofer (slate & tile)	\$37.20	19.85
Hartford	Hartford	15) Sheetmetal Worker (Trade License required for HVAC and Ductwork: SM-1,SM-2,SM-3,SM-4,SM-5,SM-6)	\$37.50	36.79
Hartford	Hartford	16) Pipefitter (Including HVAC work) (Trade License required: S-1,2,3,4,5,6,7,8 B-1,2,3,4 D-1,2,3,4, G-1, G-2, G-8 & G-9)	\$43.62	32.06
Hartford	Hartford	-----TRUCK DRIVERS-----		
Hartford	Hartford	17a) 2 Axle	\$29.51	24.52 + a
Hartford	Hartford	17b) 3 Axle, 2 Axle Ready Mix	\$29.62	24.52 + a
Hartford	Hartford	17c) 3 Axle Ready Mix	\$29.67	24.52 + a
Hartford	Hartford	17d) 4 Axle, Heavy Duty Trailer up to 40 tons	\$29.72	24.52 + a
Hartford	Hartford	17e) 4 Axle Ready Mix	\$29.77	24.52 + a
Hartford	Hartford	17f) Heavy Duty Trailer (40 Tons and Over)	\$29.98	24.52 + a
Hartford	Hartford	17g) Specialized Earth Moving Equipment (Other Than Conventional Type on-the-Road Trucks and Semi-Trailers, Including Euclids)	\$29.77	24.52 + a
Hartford	Hartford	18) Sprinkler Fitter (Trade License required: F-1,2,3,4)	\$43.92	15.84 + a
Hartford	Hartford	19) Theatrical Stage Journeyman	\$25.76	7.34

**EXHIBIT I**

**CERTIFICATION FOR DISADVANTAGED BUSINESS ENTERPRISE**

It is the policy of the Greater Hartford Transit District that disadvantaged business enterprises as defined in 49 C.F.R. Part 26 shall have the maximum opportunity to participate in the performance of contracts financed in whole or in part with Federal funds under this agreement. Consequently, the DBE requirements of 49 C.F.R. Part 26 apply to this agreement.

The supplier or Proposer agrees to ensure that disadvantaged business enterprises as defined in 49 C.F.R. Part 26 have the maximum opportunity to participate in the performance of contracts and subcontracts financed in whole or in part with Federal funds provided under this agreement. In this regard all recipients or Proposers shall take necessary and reasonable steps in accordance with 49 C.F.R. Part 26 to ensure that disadvantaged business enterprises have the maximum opportunity to compete and perform contracts. Recipients and their Proposers shall not discriminate on the basis of race, creed, color, national origin, age or sex in the award of federal assisted contracts.

The undersigned bidder/offeror has satisfied the requirements of the bid specification in the following manner (please check the appropriate space):

\_\_\_\_\_ The bidder/offeror is committed to a minimum of \_\_\_\_\_ % DBE utilization on this contract.

Name of bidder/offeror's firm: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

NAME: \_\_\_\_\_

FIRM: \_\_\_\_\_

TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_

Please attach the names and addresses of any and all DBE eligible sub-Proposers who will perform work on this project, and the approximate dollar amounts to be paid to them using the form on the following page. One form per DBE eligible sub proposer must be provided.



**EXHIBIT I**

**DBE GOOD FAITH EFFORTS DOCUMENTATION FORM  
ANNUAL DBE GOAL: 5%**

If Contractor has indicated on the DBE Participation Form that it does not meet the DBE goal, proposer must submit this form with its DBE Participation Form as documentation of its good faith efforts to meet the goal. Failure to submit this form with its proposer may render this proposal non-responsive. The Greater Hartford Transit District may require that proposer provide additional substantiation of good faith efforts.

Date: \_\_\_\_\_

Area of Expertise: \_\_\_\_\_

Name: \_\_\_\_\_

Company Name: \_\_\_\_\_

Response: \_\_\_\_\_

---

Date: \_\_\_\_\_

Area of Expertise: \_\_\_\_\_

Name: \_\_\_\_\_

Company Name: \_\_\_\_\_

Response: \_\_\_\_\_

---

Date: \_\_\_\_\_

Area of Expertise: \_\_\_\_\_

Name: \_\_\_\_\_

Company Name: \_\_\_\_\_

Response: \_\_\_\_\_

---

**EXHIBIT I**

**DBE LETTER OF INTENT**

Name of bidder/offeror's firm: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Name of DBE firm: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_

Description of work to be performed by DBE firm:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

The bidder/offeror is committed to utilizing the above-named DBE firm for the work described above. The estimated dollar value of this work is \$ \_\_\_\_\_

**Affirmation**

The above-named DBE firm affirms that it will perform the portion of the contract for the estimated dollar value as stated above and that the firm is DBE certified to perform the specific trades.

By \_\_\_\_\_ Date: \_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Title)

**If the bidder/offeror does not receive award of the prime contract, any and all representations in this Letter of Intent and Affirmation shall be null and void.**

**EXHIBIT I**

**CONTRACTOR'S STATEMENT ON SUB-CONTRACTORS**

1. There are NO sub-Contractors associated with this proposal.

Authorized Signee: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: Date: \_\_\_\_\_

For (Company): \_\_\_\_\_

OR

2. Listed below are sub-Contractors associated with this proposal. Additional sheets are attached as required. I \_\_\_\_\_ have also attached appropriate Disadvantage Business Certifications.

Name of Company: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Telephone #: \_\_\_\_\_

E-mail: \_\_\_\_\_

Name of Company: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Telephone #: \_\_\_\_\_

E-mail: \_\_\_\_\_