



Town of Fairfield

Sullivan Independence Hall
725 Old Post Road

Fairfield, Connecticut 06824
Purchasing Department

(203) 256-3060
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ADDENDUM #1 BID #2020-08 Cleaning Supplies

15th October, 2019 – It is intended that this Addendum incorporating the following corrections, revisions, additions, deletions and clarifications become part of the Contract Documents, including pricing as submitted.

Response to Questions:

1. **Is this bid historically awarded to one or multiple vendors?**

Response: The previous bid was awarded to two (2) individual vendors.

2. **Can you provide us with the award pricing and winning vendors from the previous bid, or if this is the first time you are going out to bid on these items, can you provide us with the current pricing and vendors, specifically for the can liners, trash bin liners and nitrile exam gloves listed in the bid?**

Response: The previous bid results can be access through the following link: [Bid Results: 2014-39 Cleaning Supplies](#)

3. **What is your approximate annual expenditure for the can liners and trash bin liners listed in the bid?**

Response: The Town does not track the annual expenditures for either of these items.

4. **What is your approximate annual expenditure for the nitrile exam gloves listed in the bid?**

Response: The Town does not track the annual expenditures for this item.

5. **Are you requesting powdered or powder free gloves?**

Response: Powder free gloves.

6. **What is the color and dimensions being requested for the Heritage LLDPE Trash Bin Liners?**

Response: The color of the LLDPE Trash Bin Liners should be black and the dimensions for the 12-16 gallon bags are 24"Width x 32" Length x .70 mil (18 Micron) Thickness.

7. **Regarding the liners and gloves listed in the bid, are you requesting brand name only or can we submit pricing on our own brands, which are an exact equal?**

Response: Product alternates will be considered. Please include Material Safety Data (MSD) sheets and product literature for each suggested alternate product.

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8. **Based on previous ordering history, can you tell us about how often orders are placed for the liners (monthly, quarterly or other?) and what is an approximate case order?**

Response: The Town cannot provide estimated quantities for the supplies. Unit pricing shall be the only required figure to be included on the bid proposal form. These supplies are ordered on an as needed basis.

9. **Based on previous ordering history, can you tell us about how often orders are placed for the gloves (monthly, quarterly or other?) and what is an approximate case order?**

Response: The Town cannot provide estimated quantities for the supplies. Unit pricing shall be the only required figure to be included on the bid proposal form. These supplies are ordered on an as needed basis.

10. **Can we add product alternates and supply MSD sheets and product literature?**

Response: Yes. Product alternates will be considered. Please include Material Safety Data (MSD) sheets and product literature for each suggested alternate product.

11. **Can you please provide me with the previous award information and tabulations?**

Response: The previous bid results can be access through the following link: [Bid Results: 2014-39 Cleaning Supplies](#)

12. **How many locations will be utilizing this contract?**

Response: The delivery of the ordered cleaning supplies will be to approximately ten (10) different Town building locations.

13. **Are locations equipped with a loading dock? If not, is there a forklift available to assist with unloading?**

Response: There are no loading docks at any of the Town building locations. Current deliveries are conducted using the current vendors own pallet jack. The Town does not have a fork lift operator available all of the time, but we do have a fork lift.

14. **What are the receiving hours?**

Response: Deliveries are accepted Monday through Friday, from 7 am – 3 pm.

15. **Is there any usage data on the cleaning products?**

Response: The Town cannot provide estimated quantities for the supplies. Unit pricing shall be the only required figure to be included on the bid proposal form. These supplies are ordered on an as needed basis.

16. **In reviewing the items we find no estimated usage. Can you supply us with a quantity for each item requested?**

Response: The Town cannot provide estimated quantities for the supplies. Unit pricing shall be the only required figure to be included on the bid proposal form. These supplies are ordered on an as needed basis.

End of Addendum #1

Company: _____ Name: _____ Signature: _____ Date: _____