

**PREQUALIFICATION CLARIFICATION #1**

**October 24, 2019**

**DUE DATE:** October 29, 2019  
**TIME:** 2:00 p.m.  
**PROJECT:** Student Housing Master Plan  
**PROJECT NO:** 300019  
**LOCATION:** University of Connecticut  
Capital Projects & Facilities Procurement  
3 Discovery Drive  
Storrs, CT 06269  
Attn: Lynn Lesniak

**Please note the following information must be incorporated into your prequalification for the above referenced project:**

- 1. RFI Log is enclosed.**

**University of Connecticut  
Lynn Lesniak,  
Director, Capital Projects and Facilities Procurement**

**RFI Log for RFQ #300019 - Student Housing Master Plan**

<b>RFI No.</b>	<b>Question</b>	<b>Response</b>
1	Is there an estimated value attached to this project?	Since the scope of work at this time is only a study, there is no established estimated value for the future project.
2	Is there a project budget?	Since the scope of work at this time is only a study, there is no established estimated budget for the future project.
3	Do all team members need to be located within 100 miles of Storrs, CT, or just the primary Applicant?	There is not a requirement that a firm (or team members) be located within 100 miles of Storrs, CT. Per the language in the RFQ, we ask you to provide the driving distance from the Applicant's primary office to Storrs, CT. The driving distance would therefore be from the primary Applicant's location.
4	What is the level/scope of architectural analysis required as part of the master plan: reconfigurations of existing buildings, new site selection, massing/bulk analysis, etc.?	The detailed scope of work will be provided with the Request for Proposal, but the architectural analysis associated with the housing capital plan will be limited to conceptual planning and high level master planning, and will not require detailed architectural documents.
5	Please clarify the level of detail UConn is looking for with regards to facility assessments as they relate to existing housing (assess condition, code compliance, efficiency, life expectancy, future repair/upgrade costs) and whether assessments must be prepared for all 100 residence halls. Will our team need to include MEP sub-consultants?	The detailed scope of work will be provided with the Request for Proposal, but in general, the University has an overall understanding of the quality and condition of its housing stock, and will be looking to the consultant to independently confirm the conditions and assessment, particularly as it relates to a strategic plan for future housing renovations and expenditures. It is not the intent to conduct full conditions assessments on all existing residence halls. A MEP subconsultant on the survey team would likely be valuable in assessing the relative value and overall conditions of the existing housing stock.
6	Does UConn intend to conclude this project with a defined student housing project, i.e. with massing/concept or schematic design?	Similar to the answer to Question #4, the University's goal is to attain a strategic plan for future housing projects, but not a specific design of a single project
7	Is Greek housing to be included in the existing / future housing analysis?	Greek housing is generally hosted on University property, so Greek housing will be included in the present and future housing analysis
8	Will the housing master plan encompass ancillary facilities such as dining and recreation?	The detailed scope of work will be provided with the Request for Proposal, but the focus of the study will be on current and future student housing, and dining and recreation will only be included to the extent that they are amenities for student housing (and will not be separately studied)
9	If the desire is to work with a developer to build new housing, would UConn aim to enter into a solicitation process within this scope?	Similar to the answer to Question #4, the University's goal is to attain a strategic plan for future housing projects, but not a specific design or solicitation of a single housing project
10	Can UConn provide enrollment projections for undergraduates and graduates for the next 10 years, post 2020?	Projected enrollment figures will be provided to the successful consultant for the housing study. In general, at the Storrs campus, the University is projecting nearly zero enrollment growth over the next five years, followed by a five-year period of modest enrollment growth.
11	Does UCONN anticipate that we will engage with student stakeholders via interviews, focus groups or surveys?	The detailed scope of work will be provided with the Request for Proposal, but there will definitely be the requirement for interviews, focus groups, surveys and student feedback as part of the housing study
12	Tab 2 – Qualifications of Consulting Firms and Sub-Consultants: Please confirm that this section of the document can be in a format of our choosing.	Yes, Tab 2 can be in a format of your choosing.
13	Tab 3 – Completed GSA Form: Should we ONLY provide SF 330 Resumes in this tab, or are you looking for the SF330 document filled out in it's entirety? Section F of the SF 330 form requires relevant work, which would have been highlighted in Tab 2, as well as an Org Chart and Additional information – all of which are provided in separate Sections of the document.	Please complete all sections of the GSA Form, even if it appears that information is duplicative between tabs
14	Tab 7 – the RFP states that we are to Acknowledge that we have reviewed the contract, however it is stated that the contract will be provided in an Addendum. When will the Addendum be posted?	The draft contract will be provided to the short-listed firms during the Request for Proposal stage.