



## INVITATION TO RESPOND

Dear Sir/Madam:

The City of Hartford (the City) invites responses for:

<b>RFR #: 5937</b>	<b>SOLICITATION DATE: October 1, 2019</b>
<b>SOLICITATION TITLE: Colt Park – Phase 1 Improvements</b>	
<b>SOLICITATION DESCRIPTION: The Project consists of Park improvements including renovations to seven fields, new walks, pavilion and shade structures, fencing, planting and other work indicated in the Contract Documents</b>	
<b>SITE LOCATION (if applicable): Colt Park – 106 Wethersfield Avenue, Hartford, CT</b>	
<b>RESPONSE DATE: Thursday, October 24, 2019</b>	<b>RESPONSE TIME: 2:00 p.m.</b>
<b>DEPT. ASSIGNED CONTRACT #: DPW 20-01</b>	<b>EST. COST OF CONSTRUCTION: \$1,500,000.00</b>

A PRE-BID / RESPONSE CONFERENCE HAS BEEN SCHEDULED FOR **Tuesday, October 8, 2019 at 10:30AM at Colt Park, Hartford, CT. We'll meet in the parking lot near the Concessions Building at the Roberto Clemente Field.**

This pre-bid conference is:  **Not Applicable**  
 **Mandatory** (All prospective bidders are REQUIRED to attend to discuss specifications)  
 **Non-mandatory** (All prospective bidders are encouraged to attend to discuss specifications)

This solicitation contains the following sections:

### Invitation to Respond

#### Standard Instructions

**Project Site Location** – (for construction projects only)

**Table of Contents** – (for construction projects only)

### Section 1 – Response Forms

#### 1.1 Response Information & Signature Form

##### Contract Compliance

- Affirmative Action / Equal Employment Opportunity Requirements – See Section 3.6
- Surety Bond Requirements       Bid Bond       Performance & Payment Bonds
- Insurance Requirements – see exhibits below
- Set Aside – Ord. Section 2-660       MWBE       Small Contractor
- City-Based Small Business Bid Preference – Ord. Section 2-661
- 15% Minority Utilization (City of Hartford Certified MWBE) – Ord. Section 2-682
- State of Connecticut DAS Prequalification (Public Construction Project > \$500,000)
- OSHA Compliance (Public Works Project > \$100,000)
- Wage Requirements – Complete & attach Wage Certification Form

#### 1.2 Response Pricing

#### 1.3 Statement of Qualifications

#### 1.4 Subcontractor Information

### Section 2 – Specifications/Scope of Services

- Special Instructions / Conditions included

### Section 3 – General Information for Preparation and Delivery of a Response

### Section 4 – Terms and Conditions / Living Wage Ordinance

#### Exhibits

- Plans & Drawings included

Sincerely,

Susan Sheppard

Procurement Specialist

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