



Parks & Recreation

TOWN OF MANSFIELD
Parks and Recreation Department
Request for Proposal (RFP)

Custodial Services for Lenard Hall Community School of the Arts

TO: Prospective Bid Proposers:

This Addendum forms part of the "Request for Proposal - Custodial Services for Lenard Hall" and modifies or clarifies the original "Request for Proposal - Custodial Services for Lenard Hall" dated October 11, 2019. Prospective Bid Proposers shall acknowledge receipt of the addendum and submit with their bid. Failure to do so may subject the Bid Proposers to disqualification.

DATE: October 6, 2019

Questions

Q1: Regarding the current RFP Mansfield has out for Custodial Services for Lenard Hall, can you please clarify the hours during the week that on site work services can be conducted.

A1: There was a typo in the original RFP (11pm should be 11am). Additionally, further clarification of acceptable work hours is identified here.

Contractors have a choice of completing daily work as follows; Monday, Tuesday, Wednesday, Thursday, Friday with work starting no earlier than 6:00am and concluding no later than 11:00am or starting no earlier than 8:00pm and concluding no later than 1:00am. On Saturday's starting no earlier than 6:00am and concluding no later than 8:00am or starting no earlier than 3:00pm and concluding no later than 1:00am.

Or a mutually agreed up combination of mornings (6:00am-11am) or evenings (8:00pm-1am) with the objective to provide a neat and clean facility each day of patron and staff use; Monday-Saturday with occasional changes to the schedule due to holidays and special events.

Q2: Regarding insurance requirements identified in the RFP for Custodial Services at Lenard Hall, can the limits of (B) Automobile Liability Coverage and/or (D) Umbrella/Excess Liability coverage be reduced?

A2: No. These are standard coverage requirements for the Town of Mansfield.

This addendum must be signed and returned with your Bid.

Authorized Signature of Bidder

Company Name