

**EXHIBIT A**

**DESCRIPTION OF GOODS & SERVICES AND ADDITIONAL TERMS & CONDITIONS**

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**DESCRIPTION OF GOODS AND SERVICES:**

**1. Year 2020/2021-Dog and Kennel Tags**



**NO SUBSTITUTES IN SHAPE OF TAG. EXAMPLE ONLY - NOT ACTUAL SIZE.**

**Material**

1. Tags must be made of polyceramic finish colored aluminum or color anodized aluminum.
2. Tag color shall be **BLUE** on both sides of tag and sharp edges are to be removed.

**Dimensions:**

1. Tags must be .050 in thickness and in the shape indicated above.
2. The size of the tag is approximately 1.5" at tallest point and 1.75" at widest point.
3. CONN & Year shall be 5/64" in size.
4. Name of town or city to be in 1/8" size letter.
5. Numbers shall be 5/32" in size.
6. One hole 1/8" in diameter shall be punched 7/32" from the edge of the tag and centered as shown above.
7. A number 12 cadmium plated, rustproof steel ring **NOT** attached to the tag shall be furnished in an equal number.
8. Individual tags are to be numbered consecutively for each town or city, and are to be strung on a wire and packed 100 to a box.
9. **KENNEL TAGS** are to be the same as above with the following addition:  
THE INITIALS **KL** ARE TO BE STAMPED ON THE TAG IN FRONT OF THE NUMBER.

**Delivery:**

Prior to January 15<sup>th</sup>, 2020, Client Agency shall provide Contractor Excel document of mailing addresses and quantities to be shipped.

Contractor shall deliver Dog Tags on or before April 1, 2020, to all locations listed.

**Note:** Additional tags may be ordered until March 31, 2021. No additional charges shall be allowed.

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#### 2. Year 2021/2022-Dog and Kennel Tags



**NO SUBSTITUTES IN SHAPE OF TAG. EXAMPLE ONLY - NOT ACTUAL SIZE.**

#### Material

1. Tags must be made of polyceram finish colored aluminum or color anodized aluminum.
2. Tag color shall be **SILVER** on both sides of tag and sharp edges are to be removed.

#### Dimensions:

1. Tags must be .050 in thickness and in the shape indicated above.
2. The size of the tag is approximately 1.5" tall at tallest point and 1.75" at widest point.
3. CONN & Year shall be 5/64" in size.
4. Name of town or city to be in 1/8" size letters.
5. Numbers shall be 5/32" in size.
6. One hole 1/8" in diameter shall be punched 7/32" from the edge of the tag and centered as shown above.
7. A number 12 cadmium plated, 11/16" rustproof steel ring **NOT** attached to the tag shall be furnished in an equal number.
8. Individual tags are to be numbered consecutively for each town or city, and are to be strung on a wire and packed 100 to a box.
9. **KENNEL TAGS** are to be the same as above with the following addition:  
THE INITIALS **KL** ARE TO BE STAMPED ON THE TAG IN FRONT OF THE NUMBER.

#### Delivery:

Prior to January 15<sup>th</sup>, 2021, Client Agency shall provide Contractor an Excel document containing mailing addresses and quantities to be shipped.

Contractor shall deliver Dog Tags on or before April 1, 2021 to all locations listed.

**Note:** Additional tags may be ordered until March 31, 2022. No additional charges shall be allowed.

#### ADDITIONAL TERMS AND CONDITIONS:

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**(a) Contract Separately/Additional Savings Opportunities**

DAS reserves the right to either seek additional discounts from the Contractor or to contract separately for a single purchase, if in the judgment of DAS, the quantity required is sufficiently large, to enable the State to realize a cost savings, over and above the prices set forth in Exhibit B, whether or not such a savings actually occurs.

**(b) Subcontractors**

Subcontracting is not allowed under this Contract.

**(c) Security and/or Property Entrance Policies and Procedures**

Contractor shall adhere to established security or property entrance policies and procedures or both for each requesting Client Agency. It is the responsibility of each Contractor to understand and adhere to those policies and procedures prior to any attempt to enter any Client Agency premises for the purpose of carrying out the scope of work described in this Contract.