RFP Proposal No: 20-972T

RFP Issue Date: September 17, 2019

RFP Deadline Date: October 8, 2019

RFP Deadline Time: 11:00 a.m. in Room 313

**REQUEST FOR PROPOSAL**

The Town of Westport, Connecticut, (the “Town”) through the Office of the Assessor, will receive **SEALED PROPOSALS** to provide professional services to the Assessor of the Town (the “Assessor”) for the valuation of real estate in conjunction with the 2020 Revaluation. The Town is seeking proposals from commercial appraisers to assist the Assessor and Vision Government Solutions (“Vision”) in valuing specific properties and to otherwise perform the services as outlined in this Request for Proposals (“RFP”).

Respondents interested in providing the professional services as outlined in the accompanying specifications and in accordance with the conditions and reservations contained within this RFP will deliver proposals up until 11:00 AM on October 8, 2019 to Mr. Richard Kotchko, Purchasing Officer, 110 Myrtle Avenue, Room 313 Westport, CT 06880. No proposals will be accepted after the date and time.

Please submit one (1) original and two (2) hard copies and one (1) electronic version of the proposal. Please provide the **electronic** version on a CD or memory stick. **No email submittals will be accepted. The proposals will be opened immediately in a Town Hall Conference room. All respondents are invited to attend the opening.**

Complete documentation for this RFP can be downloaded at [www.westportct.gov](http://www.westportct.gov)

The Town reserves the right to amend or cancel this RFP at any time if it is in the best interest of the Town. The Town reserves the right to reject any, or any part of, or all proposals for any reason; to waive informalities and technicalities; and to accept the proposal that the Town deems to be in its best interest, whether or not it is the lowest cost proposal.

Paul Friia

Assessor