

INVITATION TO BID
COVER SHEET
TOWN OF PLAINVILLE
WATER POLLUTION CONTROL FACILITY
PLAINVILLE, CONNECTICUT 06062

BID NUMBER: **2020-02**

ISSUED: **September 4, 2019**

DATE OF BID OPENING: **September 23rd, 2019**

TIME OF BID OPENING: **2:00PM**

LOCATION OF BID OPENING: **Plainville Town Hall Council Chambers**

PRE-BID CONFERENCE: **N/A**

SUMMARY DESCRIPTION OF BID: **WPCF Plant & Pump Station Fiber Connection Installation**

SUMMARY DESCRIPTION OF BID: NOTICE IS HEREBY GIVEN that the Town of Plainville is receiving bids for all equipment and engineering services necessary to connect four Wastewater Pump Stations back to the Treatment Facility to be monitored by SCADA software designed by Schneider Electric using the Visio Cytex software format. Items include all equipment necessary to establish and maintain communications between the Stations and Plant.

Sealed Bids will be received at the Office of Town Manager, Town Hall, 1 Central Square, Plainville, Connecticut until Date and Time listed above at which time the bids will be opened and read aloud. Late bids will not be accepted - no exceptions. Submittal of response by fax is not acceptable.

Additional bid information and bid documents may be obtained at the Water Pollution Control Facility (860) 793-0221 Ext 227 or Town Managers Office (860) 793-0221 Ext. 209.

The Town Manager, his designee, or Department Head may reject or accept any or all bids in whole or in part or to waive any informality in the bids received if, in his/her opinion, it is in the best interests of the Town to do so.

Bids may be held by the Town of Plainville for a period not to exceed 2 months from the date of the bid opening for the purpose of reviewing the bids and investigating the qualifications of the bidder prior to awarding the contract.

Should the bidder find any omissions, discrepancies or errors in the specifications or other Contract Documents or should he be in doubt as to the meaning of the specifications or other Contract Documents, he should immediately notify the Town, which may correct, amend or clarify such documents by a written interpretation or addendum. No oral interpretations shall be made to any bidder and no oral statement of the Town shall be effective to modify any of the provisions of the Contract Documents.

Please submit two (2) copies of completed bid forms and attachments

**INVITATION TO BID
OUTLINE OF BID DOCUMENTS
TOWN OF PLAINVILLE**

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CONTENTS OF BID DOCUMENT

Description	Yes	No
Invitation to Bid Cover Sheet		
Outline of Bid Documents		
Instruction to Bidders & General Conditions		
Technical Specifications and/or Scope of Work		
Bid Proposal Page		
Non-Collusive Statement		
Affirmative Action Statement		
Form W-9		

DOCUMENTS OR REQUIREMENTS NEEDED FOR THIS BID

Description	Yes	No
Bid Proposal Page		
Non-Collusive Statement		
Affirmative Action Statement		
Form W-9		
Certificate of Insurance		
Bid Bond		
100% Performance Bond - submitted at time of contract award		
Labor & Materials Bond - submitted at time of contract award		
Vendor References		
Prevailing Wage Requirements		

INSTRUCTIONS TO BIDDERS & GENERAL CONDITIONS

All Bidders shall observe the following instructions and specifications:

1. PROPOSAL COMPLIANCE

Bids shall be submitted on the enclosed forms. Incomplete forms may be cause for disqualification of the bid. The authorized Representative/Agent of the vendor must sign the bids. **Please submit two (2) copies of completed bid forms and attachments.**

The Town of Plainville shall be the sole judge as to whether any and all bids comply with these specifications, and as such a decision shall be final and conclusive. Bidders shall state any exceptions taken to the Bid specifications.

2. BID RETURN ENVELOPE

All bids shall be submitted in sealed, opaque envelopes clearly labeled with the name of the bidder, his address and the words "BID DOCUMENTS". Please clearly mark your envelope with the bid number and bid title as to prevent opening of a sealed bid prior to the opening date. Proposals submitted in unmarked envelopes which are opened by the Town in its normal course of business, may not be accepted. If time permits, the proposals will be returned to the bidder informing them that the proposal may be resubmitted in a sealed envelope properly marked as indicated above.

3. BID PROPOSAL/PRICE

Each bid must be submitted on the prescribed form and all blank spaces for bid prices must be filled in ink or typewritten in both words and figures. Bid prices shall include all labor, materials and equipment necessary to complete the work in accordance with the contract documents or these specifications and instructions. All prices must be NET, F.O.B. Plainville unless otherwise indicated.

Negligence on the part of the bidder in preparing his bid confers no right of withdrawal or modification of his bid after such bid has been opened.

The Town of Plainville is exempt from State or Federal taxes.

4. WITHDRAWAL OF BIDS

Bids may be withdrawn personally or in writing (letter form or faxed) by the prior to bid opening. Once bids are opened, the prices shall be guaranteed for one hundred twenty (120) days after the bid opening.

5. RIGHT OF REJECTION

The Town Manager, their designee, or Department Head may reject or accept any and all bids in whole or in part or to waive any informality in bids received if in their opinion, it is deemed in the best interest of the Town to do so.

6. METHOD OF AWARD - LOWEST QUALIFIED BIDDER

- The Town reserves the right to split the Bid Award if it is in the Town's best interest.
- The delivery date shall be a factor considered in awarding a Contract and may result in an award to a vendor other than the low bidder.
- In the event that there is a discrepancy between price written in words and in figures, the price written in words shall govern.
- Bids will be awarded to the lowest responsible bidder as determined by the Town

7. BID BOND

Each proposal must be accompanied by a certified check from the Bidder or a bid bond with a surety acceptable to the Town in the amount equal to at least FIVE PERCENT (5%) of the bid amount. The successful Bidder, upon his failure or refusal to execute and deliver the Contract, certificates of insurance or bonds required within TEN (10) days of written notification, unless otherwise agreed upon, shall forfeit to the Town, as liquidated damages for such failure or refusal, the security deposit submitted with his Proposal. Should the low bidder have previously failed to complete its performance satisfactorily on a prior contract with the Town, before award, such bidder shall have five (5) days to post a cash bond in an amount deemed by the Town to adequately cover the difference between the low bid and the next lowest responsible bidder. Such cash bond shall be forfeited in its entirety in the event the contractor fails to execute a contract in accordance with these specifications.

8. FAMILIARITY WITH LAWS, SITE CONDITIONS AND DOCUMENTS

Each bidder is required to be familiar with and to comply with the terms and conditions of the specifications and all other contract documents and with all Federal, State and Local Laws, Ordinances or Regulations which in any manner relate to the furnishing of the equipment, material or services in accordance with the Contract.

Each bidder shall thoroughly familiarize themselves with all conditions of the bid documents and specifications before preparing his proposal. The submission of a proposal shall be construed as an assurance that such examination has been made, and the failure of the bidder to familiarize himself with conditions related to the specifications shall in no way relieve any bidder from any obligation in respect to this bid.

9. QUALIFICATIONS OF BIDDER

The Town may make such investigations as it deems necessary to determine the ability of the bidder to perform the work. The bidder shall furnish to the Town all such information necessary to complete this investigation as the Town may request. The Town reserves the right to reject any bid if the evidence submitted by, or investigation of vendor fails to satisfy the Town that such bidder is qualified to carry out the obligations of the contract and to the work contemplated therein.

10. ERRORS, INTERPRETATIONS AND ADDENDA

Should the bidder find any omissions, discrepancies or errors in the specifications or other Bid Documents or should they be in doubt as to the meaning of the specifications or other Bid Documents, they should immediately notify the Town, which may correct, amend or clarify such documents by a written interpretation or addendum. All information given by the Town except by written addenda shall be informal and shall not be binding upon the Town nor shall it furnish a basis for legal action by any bidder against the Town.

11. TRADE NAMES OR SUBCONTRACTING

Should brand name/trade name items appear in these specifications, before bidding on any item considered equal to or better than a named item the bidder shall get written approval of the Project Manager for the substitution. This shall hold true unless the specifications say, "or equal". The "Or Equal" clause is intended merely to establish a standard; any material, article, or equipment of other manufacturers and vendors which will perform adequately the duties imposed by the general design will be considered equal provided it is in the opinion of the Project Manger to be of equal substance and function.

The Contractor shall not subcontract the work under this project without written approval of the Assistant Town Manager, unless allowed in the Technical Specifications.

12. GUARANTEED WARRANTY

All vehicles, equipment and materials including all parts and assemblies, if applicable, shall be guaranteed against defects in material and workmanship for a period of at least one (1) year after acceptance. The guarantee shall commence at the time of official acceptance by the Town Manager or designee. Where it is required for the Vendor to repair, replace or to modify, alter, add or remove hardware, parts, components or related accessories for the purpose of insuring proper appearance, performance or operation, such operations shall be done as required by the Vendor until such time as acceptable performance has been established. Problems that may occur shall be corrected in an appropriate fashion under the guarantee. The Vendor shall be responsible to attend to and remedy such items within a reasonable amount of time. Appropriate logs, schedules and reports shall be maintained by vendor to reflect these items and their redress. Appropriate warranty information and/or catalogues of parts, instruction of use shall be provided with Bid Form. If these items are not appropriate with bid form, they shall be provided when items are delivered.

13. MSD SHEETS

Contractors will be responsible to obtain or create and maintain a list of the hazardous chemicals and the Material Safety Data Sheets for the materials their contractor or employees are using or delivering in the course of their work. Vendors shall supply such data to receiving department/office at time of delivery.

14. INDEMNIFICATION

The contractor shall at all times indemnify and hold harmless the Town of Plainville and its officers, agents and employees on account of and from any and all claims, damages, losses, judgments, workers' compensation payments, litigation expenses and legal counsel fees arising out of injuries to persons (including death) or damage to property alleged to have been sustained by (a) officers, agents and employees of the Town of Plainville or (b) the contractor, his subcontractors or material men or (c) any other person, which injuries are alleged to have occurred on or near the work or to have been caused in whole or in part by the acts, omissions or neglect of the contractor or his subcontractor or material man or by reason of his or their use of faulty, defective or unsuitable materials, tools or equipment of defective design in constructing or in performing the work. The existence of insurance shall in no way limit the scope of this indemnification. The contractor further undertakes to reimburse the Town of Plainville for damage to property of the Town of Plainville caused by the contractor, or his employees, agents, subcontractors or material men or by faulty, defective or unsuitable material or equipment used by him or them.

The contractor shall hold and save the Town and its officers, agents, and employees harmless from liability of any nature or kind, including cost and expenses for, or on account of any patented or unpatented invention, process article, or appliance manufactured or used in the performance of the contract, including its use by the Town unless otherwise specifically stipulated in this bid.

15. QUANTITIES

The quantities as listed are estimates. The Town is in no way obligated to purchase any set amount at any time but will purchase as needs dictate. The estimates listed can be considered average purchases per year.

The Town reserves the right to increase or decrease the quantity of each item bid upon at the same bid price stated on the bid form.

16. EVIDENCE OF ORDER

If notified of the acceptance of this proposal within the acceptance period of one hundred twenty (120) days, the bidder agrees to submit evidence of having ordered the vehicle, equipment or material within ten (10) working days of the "NOTICE TO PROCEED/LETTER OF AWARD."

17. RIGHT OF THE OWNER TO TERMINATE CONTRACT

Failure of a contractor to deliver within the time specified or to deliver within the time extended by the Town, and failure to make replacements of rejected articles when so requested, immediately or as directed by the Town shall constitute contract default.

In the event of default or that any of the provisions of this Contract are violated by the Vendor, or by any of his Subcontractors, the Town may serve written notice upon the Vendor of their intention to terminate the Contract, such notices shall contain the reasons for such intention to terminate the Contract, and unless within five (5) days after the serving of such notice upon the Contractor, such violation or delay shall cease and satisfactory arrangement of correction be made, the Contract shall, upon expiration of said five (5) days, cease and terminate. In the event of any such termination, the Town shall immediately serve notice thereof upon the Vendor.

If contract is terminated, the Town of Plainville reserves the right to award bid to next lowest responsible bidder or purchase on the open market. In either event, the defaulting contractor (or his surety) shall be liable to the Town for cost to the Town in excess of the defaulted contract prices.

18. DELIVERY

Delivery of items or commencement of project shall be within 10 days of Notice to Proceed. The Town may establish blanket purchase orders under these specifications and require delivery on a monthly basis.

19. RISK OF LOSS

Bidders agree to bear all risk of loss; injury or destruction of goods and material ordered herein which occurs prior to acceptance. Such loss, injury or destruction shall not release the bidder from any obligation under this bid. Delivery shall be F.O.B.

20. PAYMENT

Invoices shall be furnished to the Department Head for verification and approval of the amount due the Vendor. Final payment will not be made until final acceptance by the Town of Plainville of all vehicles, equipment, materials, or services. After the Department Head approval/acceptance, payment shall be made within 30 days. Late payments will not be accepted until 45 days after approval/acceptance. Terms and conditions other than those noted above must be stated on bid.

21. INSURANCE REOUIREMENTS

The Contractor shall not commence work under the contract until they have obtained all insurance required under this article and the Town of Plainville has approved such insurance, nor shall the Contractor allow any subcontractor to commence work on his subcontract until all similar insurance required of the subcontractor has been so obtained and approved. Certificates of such insurance shall be filed with the Town and shall be subject to the approval of the Town for adequacy of protection before the execution of the contract.

All policies relating to this contract shall be so written that the Town shall be notified of cancellation or change at least sixty (60) days prior to the effective date of such cancellation or change. An X indicates insurance requirements for this bid.

Certificates from the insurance carrier shall be filed in triplicate with the Town and shall state the limits of liability and the expiration date for each policy and type of coverage. The Town of Plainville shall be named as an additional insured. Renewal certificates covering the renewal of all policies expiring during the life of the contract shall be filed with the Town not less than (10) days before the expiration of such policies.

Commercial General Liability Insurance

The Contracts shall take out and maintain during the life of this contract, and for two years after expiration of this contract, Commercial General Liability Insurance its forms and conditions shall be subject to the terms of this provision and approval of the Town. In addition, such insurance shall be primary over any collectible and valid insurance of the Town and insured with companies with a minimum Best's rating of A-IX. Such insurance shall contain, without limitations, the following endorsements and/or provisions: Broad form contractual liability covering oral and written contracts; aggregate limits of liability to apply on a per job basis; explosion, collapse and underground hazards; coverage for the contractor or any subcontractor or by anyone

directly or indirectly employed by either of them and the amounts of such insurance which shall be in the following minimum limits of coverage:

\$1,000,000	each occurrence bodily injury/property damage covering premises and operations liability,
\$1,000,000	personal and advertising injury each occurrence,
\$2,000,000	bodily injury/property damage aggregate limit, and
\$1,000,000	completed operations and products liability.

Commercial Automobile Insurance

The Contractor shall take out and maintain during the life of this contract, Commercial Automobile Insurance, which shall cover the operation of all motor vehicles, owned by the Contractor. Such insurance shall also cover the hired and non-owned autos of the Contractor and insured with companies with a minimum Best's rating of A-IX and the amounts of such insurance shall be in the following minimum limits:

\$1,000,000	bodily injury/property damage each accident, and
\$1,000,000	hired and non-owned autos

Worker's Compensation and Employer's Liability Insurance

The Contractor shall take out and maintain during the life of this contract, Workers Compensation and Employers Liability Insurance for all of the Contractor's employees, employed at the site and in case any work is sublet, the Contractor shall require the subcontractor similarly to provide such coverage for all employees of the latter unless such employees are covered by the protection of the Contractor.

\$100,000	each accident,
\$100,000	disease each employee, and
\$500,000	disease policy limit.

OR

"Certificate of Solvency" issued by Connecticut Workers' Compensation Commission for self-insurers.

Professional Errors and Omissions Insurance

The Contractor shall take out and maintain, if so required by the Town of Plainville, during the life of this contract, and for two years after expiration of this contract, for Professional Errors and Omissions Insurance (i.e. architects, engineers, etc.):

\$1,000,000	per claim, and
\$2,000,000	aggregate limit.

Commercial Umbrella Liability

The Contractor shall take out and maintain, if so required by the Town of Plainville, during the life of this contract, and for two years after expiration of this contract, Commercial Umbrella Liability Insurance which forms and conditions shall be subject to the terms of this provision and approval of the Town. In addition, such insurance shall be primary over any collectible and valid insurance of the Town and insured with

companies with a minimum Best's rating of A-IX. Such insurance shall contain, without limitation, a following form endorsement, which shall not diminish, restrict or exclude coverage provided by any primary underlying policies. The amounts of such insurance shall be in following minimum limits:

\$5,000,000 each occurrence, and
\$5,000,000 aggregate limit.

Owner's and Contractor's Protective Liability Insurance

The Contractor shall purchase and maintain during the life of this contract an Owners and Contractors Protective Liability Policy in the name of the Town of Plainville and insured companies with a minimum Best's rating of A-IX and the amounts of such insurance shall be in the following minimum limits:

\$1,000,000 bodily injury/property damage each occurrence, and
\$2,000,000 bodily injury/property damage aggregate limit.

If the Contractor/Vendor is underwritten on a claims-made basis, the retroactive date shall be prior to or coincident with the date of this Contract/Agreement, and the Certificate of Insurance shall state that the coverage is claims-made and identify the retroactive date, if applicable. The contractor shall maintain coverage for the duration of the contract and for two years following the completion of the contract.

A Purchase Order for work shall not be issued until the Finance Director has received the required Insurance Certificate (3 original copies), which names the Town as additionally insured.

22. EQUAL OPPORTUNITY - AFFIRMATIVE ACTION

Each bidder with ten (10) or more employees shall complete the Certification of Bidder which is included as part of these specifications. Bidders with less than ten (10) employees should indicate this on the Certification and return it with their bid.

A signature on the form certifies that the Bidder is declaring that it does not discriminate on the basis of race, color, sex, national origin, age or disability, etc. per State and Federal Statutes.

23. PREVAILING WAGES (When applicable)

If this is a construction project, this contract may be subject to Connecticut General Statutes Sect. 31-53, as amended. Generally, the statute applies to new construction projects totaling \$400,000 and over, and repair or rehabilitation projects totaling \$100,000 and over. The statute imposed certain wage requirements and reporting requirements on contractors and subcontractors and carries serious penalties for violation of the law. The Town will provide the contractor with the current prevailing wage schedule. As stated in the statute the contractor will provide the Town with time

records and certified payrolls of their employees and their subcontractors' employees who work on the project. For additional information refer to www.ctdol.state.ct.us.

24. NON-COLLUSIVE STATEMENT

All Bidders shall be required to provide a signed non-collusive statement with the bid on the form provided

25. FUNDING

Some or the entire contract may be funded by state, federal or other grant programs. The bidder is advised that such funding programs may include contractual provisions binding on contractors and which may, for example, require audits or certifications under oath that the contractor has not been debarred, suspended or excluded from any publicly funded project or programs.

A contract shall be deemed executory only to the extent that appropriations are available to each agency for specified purchases. The Town's extended obligation on these contracts, which envision extended funding, through successive fiscal periods shall be contingent upon actual appropriations for the following fiscal year.

26. PERFORMANCE BOND (when applicable)

If this is a construction project or a bid for services over \$50,000 then the contractor will be required to submit a Performance Bond amounting to one hundred percent of the total amount of the bid. The contractor, when awarded the bid must submit within 10 days of the bid award, and before beginning the work or signing a contract, the Performance Bond. The Performance Bond shall be made out in favor of the Town of Plainville and executed by a surety company authorized to do business in the State of Connecticut. The Performance Bond may be furnished in the following manner: Performance Bond, Surety Bond or Certified Bank Check. The Performance Bond will be required as security by the successful bidder for faithful performance of his/her contract.

27. GRATUITIES

The Town may, by written notice to the contractor, cancel the contract if it is found that gratuities, in the form of entertainment, gifts or otherwise, were offered or given by the Contractor or any agent or representative of the Contractor, to any officer or employee of the Town, amending, or the making of any determinations with respect to the performing of such contract. In the event the Town pursuant to this provision cancels this contract, the Town shall be entitled, in addition to any other rights and remedies, to recover or withhold from the contractor the amount of the gratuity.

28. ENVIRONMENTAL CERTIFICATIONS (when applicable)

If the contract entails any exposure to a regulated material including but not limited to asbestos or lead, the bidder certifies that it and each of its subcontractors and their workers will be certified and trained under all OSHA and other relevant regulations for such work.

29. OSHA/FEDERAL REGULATIONS

Contractors are responsible to meet all OSHA/Federal requirements including but not limited to hearing protection, Hazardous material regulations, blood borne pathogen regulations, breathing apparatus regulations, confined space entry regulations, drug and alcohol testing for CDL drivers, etc.

Plainville Fiber project technical specifications.

The following components are expected to be supplied as a minimum for each of the pump stations below.

Scope of Work

Section 1: System Description

- Successful Bidder will provide engineering services and RTU control hardware described here to control four (4) pump stations of two pumps each and connect to the RTU controller remotely via cellular router from the existing Citect SCADA system.
- Successful Bidder will fabricate new local control panels as described below.
- All locations will become fully functional under this bid.

Section 2: Scope of Supply

Successful Bidder will supply control system components and equipment as listed below and engineering services as described.

This proposal is for engineering and systems integration. It does not include installation services. If desired, Successful Bidder should be able to recommend contractors, provide bid documents, and supervise installation (all of which are beyond the scope of this quote).

Section 3: Field Engineering

Site visit to Plainville:

- Inspect all 4 existing pump installations
 - Review all available electrical drawings
 - Attempt to connect to Modicon PLC at Shuttle Meadow Road (if successful, make copy of program for client)
 - Design electrical tie-in schematics for all four pump stations
 - Create CAD drawings for tie-in schematics
-

Section 4: Pump Stations

4.A. Cooke Street

- Schneider Electric Real Stream Lift Station Controller (RTU) with 8AI, 16DI, 10DO, and local operator display
- Red Lion cellular router
- Level sensor converter (for Cooke & Norton)
- Cell antenna and cable
- E-stop PB and safety relay
- Power supplies, Ethernet switch, surge protector, enclosure light, terminal blocks, wireway, etc.
- Above all mounted and wired in a NEMA 12, primed and painted, steel wallmount enclosure. Panel is pre-tested at our facility

4.B. Norton Park

- Schneider Electric Real Stream Lift Station Controller (RTU) with 8AI, 16DI, 10DO, and local operator display
- Red Lion cellular router
- Level sensor converter (for Cooke & Norton)
- Cell antenna and cable
- E-stop PB and safety relay
- Power supplies, Ethernet switch, surge protector, enclosure light, terminal blocks, wireway, etc.
- Above all mounted and wired in a NEMA 12, primed and painted, steel wallmount enclosure. Panel is pre-tested at our facility

4.C. Shuttle Meadow

- Schneider Electric Real Stream Lift Station Controller (RTU) with 8AI, 16DI, 10DO, and local operator display
- Red Lion cellular router
- Level sensor converter (for Cooke & Norton)
- Cell antenna and cable
- E-stop PB and safety relay
- Power supplies, Ethernet switch, surge protector, enclosure light, terminal blocks, wireway, etc.
- Above all mounted and wired in a NEMA 12, primed and painted, steel wallmount enclosure. Panel is pre-tested at our facility

4.D. Mountain View

- Schneider Electric Real Stream Lift Station Controller (RTU) with 8AI, 16DI, 10DO, and local operator display
- Red Lion cellular router
- Cell antenna and cable
- E-stop PB and safety relay
- Power supplies, Ethernet switch, surge protector, enclosure light, terminal blocks, wireway, etc.
- Above mounted in existing panel

4.E. WPCF Treatment Plant

- Red Lion cellular router
 - Industrial VPN router
 - Power supply
- (All above to be installed in an existing control enclosure)
- Citect SCADA configuration (set up of communications via cell router only)

Section 5: Engineering Services Summary

Costs shown for Section 4 include:

- Design Engineering
- Lift Station Controller/RTU programming
- Cell Router and VPN router setup
- CAD drawings (schematics and interconnect layout) for pump stations
- Citect SCADA software configuration, per Section 1 description
- Control Panel Assembly
- System Testing
- Project Management

Section 6: Start-up Assistance

Commissioning and Start Up assistance are to be provided in the base bid and any additional services on as-needed basis. These services shall be priced at current standard hourly rates in effect at time of order, plus actual expenses incurred. Days are considered to be 10 hours long (typically 7:00 am to 5:00 pm). Partial days will be prorated. For safety reasons our personnel are restricted from working more than 12 hours in any 24 hour period. When requested, the successful bidder will provide engineers, technicians or subcontractors as needed. Depending on the type and quantity of work involved.

Section 7: Optional Equipment or Services

Replacement VFDs for Mountain View

- > Provide Qty. two (2) Yaskawa 25 HP ND, 75A VFDs with Modbus communications module. To be installed in existing control enclosure.

Section 8: Training

Operator training will be provided as needed during the startup phase of the project. Additional training is not contemplated at this time. However, if these services are needed they shall be priced at current standard hourly rates in effect at time of order.

TOWN OF PLAINVILLE
BID FORM

BID NUMBER: **2020-02**

ISSUED: **September 4, 2019**

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PRE-BID CONFERENCE: **N/A**

SUMMARY DESCRIPTION OF BID: **WPCF Plant & Pump Station Fiber Connection Installation**

SUMMARY DESCRIPTION OF BID: NOTICE IS HEREBY GIVEN that the Town of Plainville is receiving bids for all equipment and engineering services necessary to connect four wastewater pump stations back to the treatment facility to be monitored by SCADA software designed by Schneider Electric using the Visio Cytex software format. Items include all equipment necessary to establish and maintain communications between the stations and plant.

The undersigned submits the following bid in accordance with and in conformity with the enclosed bid documents as attached herewith.

Item Description	Dollars & Cents	Written Figures
Total		

Items to be delivered within _____ days after receipt of Purchase Order

List/attach exceptions to bid _____

Attach all appropriate documents and forms as indicated in Bid Documents

Please complete & sign

Legal Name of Bidder	
Business Address	
Name & Title of Authorize Agent	
Signature	
Date	
Phone # & Fax #	

TOWN OF PLAINVILLE
NON-COLLUSIVE STATEMENT

Bid for: _____

The undersigned bidder, having fully informed themselves regarding the accuracy of the statements made herein certifies that:

- a. The bid has been arrived at by the bidder independently and has been submitted without collusion with, and without any agreement, understanding, or planned common course of action with any other vendor of materials, supplies, equipment or services described in the invitation to bid designed to limit independent bidding or competition, and;
- b. The bidder has not communicated the contents of the bid to its employees or agents to any person not an employee or agent of the bidder or its surety on any bond furnished with the bid, and will not be communicated to any such person prior to the official opening of the bid.

The undersigned bidder further certifies that this statement is executed for the purpose of inducing the Town of Plainville to consider the bid and make an award in accordance therewith.

Please complete & sign

Legal Name of Bidder	
Business Address	
Name & Title of Authorize Agent	
Signature	
Date	
Phone # & Fax #	

TOWN OF PLAINVILLE

AFFIRMATIVE ACTION STATEMENT
CERTIFICATION OF BIDDER

Concerning Equal Employment Opportunities and/or
Affirmative Action Policy

The bidder certifies that it:

- 1) Is in compliance with the equal opportunity clause as set forth in the Connecticut State Law.
- 2) Does not maintain segregated facilities.
- 3) Has filed required employer's information reports.
- 4) Lists job openings with Federal and State Employment Services.
- 5) It is in compliance with the American with Disabilities Act.

Check Appropriate One:

Yes/bidder certifies to having an Affirmative Action Program.

Not applicable/bidder employs 10 or less people.

Bidder-Company Name

Date

Name & Title (Printed)

Signature