

## LEGAL NOTICE

LEGAL NOTICE: The City of Hartford is seeking to engage the services of a Consulting Engineering firm to provide Construction Inspection for the following transportation project:

State Project No. 63-678 – Park Terrace at Russ Street Roundabout  
Improvements consist of removal of existing traffic signal and the construction of a roundabout at the intersection of Park Terrace, Sigourney Street and Russ Street.

The Consulting Engineering firm selected may also be required to provide survey, prepare environmental documents in addition to the performance of construction inspection services. The projected construction cost is expected to be in the range of \$3,000,000.

Firms responding to this request should be of adequate size and sufficiently staffed to perform the assignment described above.

The Consulting Engineering firm will be evaluated and selected based on design and technical competence, the capacity and capability to perform the work within the time allotted, past record of performance, and knowledge of Federal, State, and Municipal procedures, appropriately weighted in descending order of importance.

The construction inspection fee will be negotiated on a Lump Sum basis.

The Consulting Engineering firm selected for this project must meet the requirements of the Small Business Participation Pilot Program (SBPPP).

To be eligible to participate in the SBPPP, firms must be currently certified as one of the following: a Connecticut Department of Transportation certified Disadvantaged Business Enterprise (DBE), a Connecticut Department of Administrative Services (DAS) certified Small/Minority Business Enterprise (SBE/MBE), or certified under one of the United States Small Business Administration's Programs; (8(a) firm; Small Disadvantaged Business(SDB); HUB Zone; US SBA Loan recipient (Loan Note documentation required).

The selected firm must meet all Municipal, State, and Federal affirmative action and equal employment opportunity practices.

A letter of interest, together with general information on the firm and proposed sub consultants, the firm's brochure, current Federal Form SF330, experience of the firms, and resumes of key personnel shall be addressed to:

City of Hartford  
Procurement Services Unit  
550 Main Street, Suite 100  
Hartford, CT 06103  
Attn: Susan Sheppard

Additionally,  
all interested firms must submit a detailed statement including the organizational structure under which the firm proposes to conduct business. Proposed sub consultants should be clearly identified. The relationship to any "parent" firm or subsidiary firm, with any of the parties concerned, must be clearly defined.

Personnel in responsible charge of the projects will be required to possess and maintain a valid Connecticut Professional Engineer's License. All letters of interest must be postmarked by a U.S. Post Office (if mailed) or brought to the City of Hartford Procurement Services Unit, at the above address (if hand delivered) no later than 2:00pm on September 3rd, 2019. Responses received or postmarked after this date will not be considered.