

**SEALED BID NOTICE**  
**BID 02-20**  
**PARTS – TRANSMISSIONS, BRAKES & SUSPENSIONS**

The H.N.S. Management Company, Inc. (d/b/a *CTtransit*) is a Subsidiary Corporation of First Transit Group, Inc. established as the legal entity to perform a service contract with the State of Connecticut. *CTtransit* is the Connecticut Department of Transportation owned bus system, which provides fixed route bus service within 53 towns in the Hartford, New Haven and Stamford metropolitan areas. An operating division is located in each of the three metro areas from which the local transit service is provided.

*CTtransit* is soliciting Bids from qualified Vendors for materials to be delivered to *CTtransit* designated locations as specified. Pricing submittals **MUST** be made on forms provided **ONLY**. Bidders are **cautioned** do not change or add to any information in the pricing forms; if the information currently contained in the pricing forms is changed or added to in any way, your Bid may be considered non-responsive. The **ONLY** fields to be used by the Bidders are Approved Equal Part Number, Unit Price Quotation, Delivery Period in Days and Comments. The balance of this Bid outlines the purpose and the scope of specifications that *CTtransit* foresees for the items requested. It is *CTtransit's* intention to utilize several qualified Vendors for the materials requested in this procurement.

**BID TIMELINE**

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|------------------------------|--|
| <b>BID RELEASE</b>           | <b>MONDAY JULY 22, 2019</b>            |
| <b>QUESTIONS DUE BY</b>      | <b>10:00 AM MONDAY, AUGUST 5, 2019</b> |
| <b>CT TRANSIT ANSWERS BY</b> | <b>THURSDAY AUGUST 8, 2019</b>         |
| <b>BIDS DUE BY</b>           | <b>2:00 PM FRIDAY AUGUST 23, 2019</b>  |
|                              |  |

Services shall be based on all provisions, conditions, instructions and specifications as outlined in the Bid. Forms, instructions and specifications are available from the *CTtransit* website ([www.cttransit.com](http://www.cttransit.com)). By completing a onetime registration process on *CTtransit's* website, Bidders are able to download the entire procurement package and any Addendums (Addendums will be issued on *CTtransit's* website; it is the responsibility of the interested Bidder to download this information). Bidders may contact the Elisa Elish - APCO at [ellish@cttransit.com](mailto:ellish@cttransit.com) or by calling, (860) 707-1334 for additional information or assistance with the registration process. Please include company name, address, telephone and fax number, contact name and email address in all requests. All Prospective Bidders should be aware if they did not obtain this package from *CTtransit's* website we can in no way guarantee you will receive any additional information (Addendums, etc.).

Bids should be clearly marked "**Bid #02-20 Parts – Transmissions, Brakes & Suspensions**" in capital letters and sent to the attention of Elisa Elish, APCO, PO Box 66, Hartford, CT 06141-0066 or 100 Leibert Road, Hartford, CT 06120 for hand delivery. It is the responsibility of the Bidder to assure that its Bid arrives at the designated location and person by the specified time stated above.

*CTtransit* has working relationships with the State of Connecticut and First America. Through these relationships we have the advantage of requesting the same pricing afforded on their contracts. *CTtransit* would expect that pricing, for the services requested, on any State of Connecticut and/or First America contract would be extended through this request for Proposal.

Issuance of this Bid notice does not commit *CTtransit* to award any contract. *CTtransit* reserves the right to waive any informalities or variations in any proposal that it deems to be immaterial, or to reject any or all, or any part of any or all proposals if such action is deemed to be in the best interest of *CTtransit* and/or the State of Connecticut Department of Transportation (CTDOT).

APCO

Elisa Elish

**An Affirmative Action - An Equal Opportunity Employer**