

Addendum 1: Revised Procurement Schedule to Extended Due Dates

The following is a revised schedule to extend the due dates for:

- Letter of intent;
- RFP Questions;
- Release of answers to questions; and
- Contract Execution

Procurement Schedule. Dates marked (*) are target dates only, and may be subject to change. The Department may amend the schedule, as needed. Any change will be made by means of an amendment to this RFP and will be posted on the State Contracting Portal and the Department’s Web Site.

Activity	Dates	Time	
RFP Released	7/12/19		
MANDATORY Letter of Intent Due	8/9/19	3:00 PM	Eastern Standard Time
RFP Questions	8/16/19	3:00 PM	Eastern Standard Time
Answers Released	8/23/19*		
Proposals Due	9/27/2019	3:00 PM	Eastern Standard Time
Contract(s) Execution	12/31/19*		Eastern Standard Time

* Dates subject to change

Letter of Intent. A mandatory **Letter of Intent (LOI)** is required from each Respondent(s) intending to respond to this RFP. The **LOI is non-binding and does not obligate the sender to submit a proposal.** The LOI must be submitted to the Official Contact identified in Section I.C of this RFP. LOI’s may be submitted by US mail, or e-mail by the deadline established in the Procurement Schedule. The LOI must clearly identify the sender, including agency name, contact person, postal address, telephone number and e-mail address. LOI must be submitted using **Attachment A** in Section V of this RFP. It is the sender’s responsibility to confirm the Department’s receipt of the LOI. **Failure to submit the required LOI in accordance with the requirements set forth herein shall result in disqualification from further consideration.**