



**TOWN OF WINDHAM**  
**Windham High School Renovation**  
OSCG PROJECT #163-0079 & TMP-163-ZXVJ  
**Request for Proposal for**  
**Geotechnical Engineering Services**

Issue Date: **July 9, 2019**

Proposals are Due no later than **July 24, 2019 at 2:00 p.m.**

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## I. Project Overview

The Windham High School Renovation project is a “renovate-to-new” school project. The existing high school building is approximately 220,000s.f. and will receive 4 small additions with a footprint totaling 11,540s.f. The existing building is located on a 41-acre site that will involve renovations to all existing parking areas along with the creation of new access drives and parking.

Friar Architecture is the architect of record for the project, Colliers International is the Owner’s Project Manager and Downes Construction is the Construction Manager. The geotechnical engineer will contract directly with the Town of Windham and the Windham High School Building Committee.

## II. Scope of Services

### A. Comprehensive Geotechnical Engineering Services

The Windham Building Committee intends to commission one firm to provide all geotechnical engineering services for the Windham High School project. The scope of geotechnical services shall include the soil sampling, testing, and analysis that will be necessary to determine the suitability of the site for the proposed construction. The tasks associated with the geotechnical work should include the following paragraphs.

### B. Subsurface Investigations:

In coordination with Friar Architects, coordinate a preliminary subsurface exploration program to determine the suitability of the site. Test borings should be located per the attached exhibits A and B. The intent is that borings will be performed this summer prior to school resuming in the fall.

Subsurface Investigations should also include:

- Existing Geologic Information – Review existing geologic data to aid in development of a subsurface exploration and sampling program.
- Layout/Utility Clearance – Stake the proposed locations of all borings using an experienced engineer or geologist. Upon completion of the field staking, coordinate the required “Call-Before-You-Dig” notification and drilling efforts. The geotechnical engineer will be responsible for any Fees associated with call before you dig or similar services required prior to any subsurface exploration.
- Building Addition Test Borings – Subcontract with a drilling contractor to drill the proposed borings as located on Exhibit A. Each boring shall meet the minimum requirements noted on Exhibit A. Boring operations shall include the cost to restore the areas impacted by the boring activities. Borings shall be backfilled with the spoils. An engineer or hydro

geologist shall be on-site to observe all test borings. See exhibit C for conceptual building additions and locations.

- In addition to the requested borings, the proposal shall also include a unit rate per day for additional borings that may be required in the future.
- Site Test Borings – Subcontract will a drilling contractor to drill the proposed borings (SB) Shallow borings and (PB) Depp Borings and Permeability tests shall be performed in the locations and quantities as shown on Exhibit B.
- Permits/Coordination – The proposal shall cover the preparation of any permit applications with respect to the borings.
- Material Testing – Conduct material testing and inspections to properly identify and determine the properties of the subsurface soils.

### **C. Geotechnical Report**

The scope shall include preparation of a geotechnical engineering report that includes the following:

- Subsurface Conditions – Provide a detailed summary of the observed subsurface soil and groundwater conditions.
- Soil Suitability – Conduct a qualitative evaluation of the site soils with regard to their suitability as a bearing stratum based upon your review of the Standard Penetration Test data, material testing, and a physical examination of the soil.
- Foundation Types – Provide recommendations regarding suitable foundation types for the soils encountered and structure type presented, including recommendations for foundation drainage and slab on grade design. Provide reviews of contract documents to verify conformance with geotechnical design intent. Foundation design is not to be included in this scope of services.
- Site Recommendations – Provide recommendations for the following: pavement design, suitability of onsite material for re-use as fills, methods for preparation of subgrade, placement of fills and compaction options.
- Bearing Pressures – Determine the allowable bearing pressures for the anticipated bearing stratum.
- Lateral Earth Pressure – Determine the appropriate lateral earth pressure for any below grade structures.

- Seismic Design Criteria – Identify the seismic soil profile coefficient, effective peak acceleration, and seismically induced lateral earth pressures for the building site.
- Liquefaction Analysis – Address the requirements of the Connecticut State Building Code relative to the potential for seismically induced liquefaction.
- Construction Considerations – Provide commentary concerning recommendations and observations as related to construction and other geotechnical aspects of the project to assist with preparation of contract documents (including applicable technical specifications) and construction monitoring.
- Construction Administration - Attend construction conference and or project meetings pertaining to geotechnical issues. Review shop drawings, design computations, and other submittals containing geotechnical content for general compliance with the intent and requirements of the contract documents. Answer questions, issue clarifications, and make design modifications as required based upon actual subsurface conditions encountered during construction.
- Geotechnical contractor is responsible for backfilling and immediately patching all pavement and grasses upon completion of the borings each day.

**D. Additional Borings During Design**

Additional borings may be required to provide additional subsurface soil conditions against the proposed site and building layout and foundation systems. The proposer shall provide a separate cost to provide additional borings per location, if necessary. The proposal shall also include amendments and/or modification required to the original geotechnical report. Unit prices for daily rates shall be provided with the additional borings proposal.

**E. Services During Construction**

The Geotechnical Engineer may be required to verify subsurface soil conditions during construction. The scope of work shall consist of confirming existing bearing strata and other subsurface conditions as required during construction to confirm soil conditions against the geotechnical report provided for the design of the building. A total of Eight (8) site visits shall be assumed for this effort. Written field reports will be required for each visit.

### III. Geotechnical Engineer Selection Process

#### A. Review Process

The Windham High School Building Committee will evaluate the written proposals to select a geotechnical engineering firm for this project. Proposals are being requested and anticipated to be received from several firms as provided at the front of this RFP.

#### B. Evaluation Criteria of Written Proposals

The following criteria, listed in random order, are likely to be considered in evaluating the written proposal submissions:

1. Experience of firm in providing geotechnical engineering services of similar projects
2. Fees for Services
  - Proposed fees for the geotechnical engineering services shall be in the form of a fixed lump sum for the project as outlined in this RFP. The lump sum fee must be provided in three parts as follows:
    1. **Phase 1:** Initial geotechnical services inclusive of borings, test pits and development of the geotechnical report lump sum fee (scope B and C)
    2. **Phase 2:** Provide daily unit price to mobilize for additional geotechnical borings, to provide modified report, and a unit price per boring to a minimum of 25-ft or refusal (Scope D)
    3. **Phase 3:** Services Provided during the Construction Phase (Scope E)
3. Also include hourly billing rates to be used when invoicing optional additional services. Rates for each of the applicable job classification listed below and any other appropriate classifications are to be provided. Secretarial services should be included within these hourly billing rates.
  - Principal
  - Geotechnical Engineer
  - Technician

The Windham High School Building Committee will award the contract to the lowest qualified responsible bidder.

### IV. Instructions for Submission of Proposal

#### A. Submission Logistics

1. **Letter of Commitment** - Provide a letter of interest to Dawn Thomacos, Director of facilities.

- Indicate your firm's commitment to the project and how your firm will meet or exceed all expectations.
2. **Firm History** - Firms must have a minimum of ten (10) years under the same name.
    - Submit a brief history of the firm and explain the firm's ownership.
  3. **Firm's Capacity** - Provide information indicating the capacity of the office that will provide the service (If your firm has offices outside of Connecticut, include separate statistics for both your Connecticut office and your other offices).
    - Provide the number of professional staff members your office employs.
  4. **Project Team** - Resumes for key staff and sub-consultants. The resumes shall include specific information about expertise in geotechnical Engineering.
  5. **Submission** - One (1) electronic copy and thirteen (10) copies of each firm's proposal must be received at the following location on or before 2:00 P.M. on, July 24, 2019:

Windham Town Hall  
979 Main St. Willimantic CT 06226  
Town Managers Office  
Attention  
Director of Capital Projects, Dawn Thomacos

In addition to the electronic copy and hard copies of the proposal listed above submit an additional electronic copy to Mr. Scott Pellman – Owners project manager via email at [scott.pellman@colliers.com](mailto:scott.pellman@colliers.com).

Questions regarding this request for proposals should be directed to Mr. Scott Pellman via email at [scott.pellman@colliers.com](mailto:scott.pellman@colliers.com). All questions will be responded to via addendum to this RFP: and posted to the Windham website: <http://www.windhamct.com> page as well as to the RFP as posted on the State of Connecticut, Department of Administrative Services Contracting Portal. **All firms are responsible for checking for new addenda.**

Please clearly mark all proposals with **“Windham High School geotechnical proposal.**

## B. Bid Opening

Bids will be publicly opened and read aloud on **July 24, 2019** at **2 p.m.** at the Windham Town Hall, 979 Main St. Willimantic CT 06226. It is the intent to have the award approved for execution by the Town by **July 30, 2019**.

## V. Other Requirements

A prospective respondent must be willing to adhere to and accept the terms and conditions of this RFQ/RFP, including the following, and must positively state its acceptance and compliance with them in its response to this Request for Qualifications.

- 1. Acceptance or Rejection by the Windham High School Renovation Building Committee** – The Windham High School Renovation Building Committee reserves the right to accept and/or reject any or all qualifications submitted for consideration to serve the best interests of the Windham High School Renovation Building Committee *and* the Town of Windham (Town). Respondents whose qualifications are not accepted will be notified in writing.
- 2. Ownership of Documents** – All qualification statements submitted in response to this RFQ/RFP are to be the sole property of the Windham High School Renovation Building Committee and the Town of Windham and subject to the provisions of Section 1-19 of the Connecticut General Statutes (re: Freedom of Information).
- 3. Ownership of Subsequent Products** – Any product, whether acceptable or unacceptable, developed under a contract awarded as a result of this RFQ/RFP is to be the sole property of the Windham High School Renovation Building Committee and the Town of Windham unless stated otherwise in the RFQ/RFP.
- 4. Timing and Sequence** – Timing and sequence of events resulting from this RFQ/RFP will ultimately be determined by the Windham High School Renovation Building Committee, Town, and/or the Owner's Representative.
- 5. Oral Agreements** – Any alleged oral agreement or arrangements made by a respondent with any board, commission, agency, employee, or representative of Windham High School Renovation Building Committee or Town will be void and of no force and effect.
- 6. Amending or Canceling Requests** – The Windham High School Renovation Building Committee reserves the right to amend or cancel this RFQ/RFP prior to the due date and time, if it is in the best interest of the Windham High School Renovation Building Committee and the Town to do so.
- 7. Rejection for Default or Misrepresentation** – The Windham High School Renovation Building Committee reserves the right to reject the qualifications of the respondent that is in default of any prior contract or for misrepresentation.
- 8. Owner's Clerical Errors in Awards** – The Windham High School Renovation Building Committee reserves the right to correct inaccurate awards resulting from its clerical errors.



9. **Rejection of Qualification Statements** – Qualification statements are subject to rejection in whole or in part if they limit or modify any of the terms and conditions and/or specifications of the RFQ/RFP.
10. **Changes to Qualification Statements** - *No additions or changes to the original qualification statements will be allowed after the deadline for submittal.*
11. **Contract Requirements** – A formal agreement will be entered into with the firm selected. The contents of the proposal submitted by the successful respondent and the RFQ/RFP will become part of any contract award and may be amended/revised by the Windham High School Renovation Building Committee or the Town at their discretion.
12. **Rights Reserved to the Windham High School Renovation Building Committee** – The Windham High School Renovation Building Committee reserves the right to award in part, to reject any and all qualification statements and/or proposals in whole or in part, to waive technical defects, irregularities and omissions if, in its judgment, the best interests of the Windham High School Renovation Building Committee and the Town of Windham will be served.
13. **Withdrawal of Qualification Statements** – Negligence on the part of the respondent in preparing the qualifications confers no right of withdrawal after the time fixed for the acceptance of the qualification statement.
14. **Assigning, Transferring of Agreement** – The successful respondent is prohibited from assigning, transferring, conveying, subletting or otherwise disposing of the agreement or its rights, title or interest therein or its power to execute such agreement to any other person, company, or corporation without the prior consent and approval in writing by the Windham High School Renovation Building Committee.
15. **Cost of Preparing Qualification Statements** – The Windham High School Renovation Building Committee and the Town shall not be responsible for any expenses incurred by the organization in preparing and submitting a qualification statement. All qualification statements shall provide a straightforward, concise delineation of the firm’s capabilities to satisfy the requirements of this request. Emphasis should be on completeness and clarity of content.
16. **Release & Waiver** – Each respondent releases and waives any and all claims or actions that it may have against the Windham High School Renovation Building Committee, the Town of Windham and/or their respective officers, directors, employees or authorized agents as a result of, or in connection with, the exercise of any rights of Windham High School Renovation Building Committee under this RFQ/RFP or subsequent RFP/RFP, including but not limited to Article V hereof.
17. **Indemnification** – Each respondent acknowledges and agrees that the following provisions will be included in the formal agreement referred to in section 11 above.  
  
To the fullest extent permitted by law, the Geotechnical Engineer shall indemnify, defend and hold harmless Owner, its Owner's Representative, Architect, Project Manager and all of their respective councils, departments, boards, commissions, committees, officers, officials, employees, agents, representatives, successors and assigns and anyone else acting for or on behalf of Owner (collectively "indemnitees") from and against all damages, actions, claims, liabilities, injuries, losses, demands, actions, causes of action, suits, sums, fines, penalties and

expenses (including but not limited to additional and/or extra construction expenses, and reasonable attorneys', experts' fees and costs, whether incurred in or out of court and/or arbitration or as part of a regulatory, administrative or bankruptcy proceeding) of any nature whatsoever, foreseen or unforeseen, whether arising in tort, contract or otherwise (collectively "Claims"), which Claims arise out of or are connected with: (i) the negligent, reckless and/or intentional acts, misconduct, errors or omissions of the Geotechnical Engineer, its subcontractors, consultants and/or anyone directly or indirectly employed by any of them or for whom they are responsible; and (ii) the failure or the alleged failure of the Geotechnical Engineer, its subcontractors, consultants and/or anyone directly or indirectly employed by any of them or for whom they are responsible, to comply with any applicable Federal, State or local laws, statutes, ordinances or regulations of any governmental authority in connection with the performance or non-performance of the services to the Owner hereunder (including but not limited to the Fair Labor Standards Act, as amended, and Occupational Safety and Health Act of 1970); except this indemnification obligation expressly excludes all Claims for bodily injury or property damage to the extent solely caused by or resulting from the negligence, reckless or intentional misconduct, acts or omissions of Indemnitees. The Geotechnical Engineer's obligations set forth herein shall survive termination and/or full or partial performance of its Agreement with Owner, and shall not be limited by applicable insurance.

The Geotechnical Engineers indemnification obligation covers all acts arising out of, but not limited to, the following: bodily injury, sickness, disease or death, or to injury to or destruction of property including the loss of use resulting therefrom:

- a. Caused by, incident to, connected with or arising directly or indirectly out of the performance of the Agreement with Owner;
- b. Arising directly or indirectly out of the presence of any person in, or about any part of the Project site or the streets, sidewalks and property adjacent thereto; or
- c. Arising directly or indirectly out of the use, misuse, or failure of any machinery or equipment (including but not limited to, scaffolding, ladders, hoists, rigging, supports, etc.) whether or not such machinery or equipment was furnished, rented or loaned by Owner, its officers, employees, agents or servants or other Indemnitees.

In any and all Claims against the Indemnitees by any employee of Geotechnical Engineer or any of its subcontractors or consultants and/or anyone directly or indirectly employed by any of them or for whom they are responsible, the indemnification obligations under the Agreement with Owner shall not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable by or for the geotechnical Engineer or any subcontractor or consultants under Worker's Compensation Acts, disability benefits acts or other employee benefit acts.

If the geotechnical Engineer fails to defend any Indemnitee entitled to indemnification hereunder, such person may, but shall not be obligated, to defend any such Claims and the actual and reasonable cost thereof (including, without limitation, reasonable attorneys', experts' fees and costs, whether incurred in or out of court and/or arbitration or as part of a regulatory, administrative or bankruptcy proceeding) shall be included as part of the Claims covered by Geotechnical Engineers indemnity obligations hereunder.

**18. Insurance** - Provide a copy of insurance certificate for the insurance limits shown below:

- i. Geotechnical Engineer shall agree to maintain in force at all times during the contract the following minimum coverages and shall name Town of Windham as an Additional Insured on a primary and non-contributory basis to all policies, except Workers Compensation and Professional Liability. All policies should also include a Waiver of Subrogation. Insurance shall be written with Carriers approved in the State of Connecticut and with a minimum AM Best's Rating of "A- " VIII. In addition, all Carriers are subject to approval by Town of Windham.

		(Minimum Limits)
General Liability	Each Occurrence	\$2,000,000
	General Aggregate	\$4,000,000
	Products/Completed Operations	\$4,000,000
	Aggregate	
Auto Liability	Combined Single Limit	
	Each Accident	\$1,000,000
Umbrella (Excess Liability)	Each Occurrence	\$40,000,000
	Aggregate	\$40,000,000
Professional Liability	Each Claim	\$5,000,000

- ii. If any policy is written on a "Claims Made" basis, the policy must be continually renewed for a minimum of two (2) years from the completion date of this contract. If the policy is replaced and/or the retroactive date is changed, then the expiring policy must be endorsed to extend the reporting period for claims for the policy in effect during the contract for two (2) years from the completion date.

iii. Workers' Compensation and Employers' Liability	WC Statutory Limits	
	EL Each Accident	\$1,000,000

EL Disease Each Employee \$1,000,000  
EL Disease Policy Limit \$1,000,000

- iv. Original, completed Certificates of Insurance must be presented to Town of Windham and Windham High School Renovation Building Committee prior to contract issuance. Geotechnical Engineer agrees to provide replacement/renewal certificates at least 30 days prior to the expiration date of the policies. Should any of the above described policies be cancelled, limits reduced or coverage altered, 30 days written notice must be given to the Town.
  
- v. All of the insurance requirements set forth in this paragraph shall apply to any subcontractors hired by respondent to perform any of its obligations hereunder unless specifically requested by the respondent and approved by the Department in a lesser amount. The Windham High School Renovation Building Committee and the Town reserves the right to require any additional insurance coverage for any specific work to be performed by any of respondent's subcontractors.
  
- vi. No provision of this paragraph shall be construed or deemed to limit respondent's obligations under this Agreement to pay damages or other costs or expenses.

**19. EEO/Affirmative Action** – Demonstration of commitment to Affirmative Action by full compliance with the regulations of the Commission of Human Rights and Opportunities (CHRO). The Town of Windham is an Equal Opportunity/Affirmative Action Employer.

**WINDHAM**  
REQUEST FOR PROPOSALS FOR  
**GEOTECHNICAL SERVICES**

**PROPOSAL FORM**

**PRICE PROPOSAL**

Pursuant to and in full compliance with the RFP, the undersigned proposer, having visited the site or property if applicable, and having thoroughly examined each and every document comprising the RFP, including any addenda, hereby offers and agrees as follows:

To provide the products and/or services specified in, and upon the terms and conditions of the RFP for the following:

**Phase 1:**     Initial geotechnical services inclusive of borings, test pits and development of the geotechnical report lump sum fee:

\_\_\_\_\_ Dollars (write out in words)

\$ \_\_\_\_\_

**Phase 2:**     Additional 1-day mobilization and modified geotechnical report:

\_\_\_\_\_ Dollars (write out in words)

\$ \_\_\_\_\_

Unit cost per boring to a minimum of 25-ft deep, or refusal

\_\_\_\_\_ Dollars (write out in words)

\$ \_\_\_\_\_

**Phase 3:**     Construction Phase, lump sum fee:

\_\_\_\_\_ Dollars (write out in words)

\$ \_\_\_\_\_

**Please provide staff hourly rates on separate page.**

In submitting this Proposal Form, the undersigned proposer acknowledges that the price(s) include all labor, materials, transportation, hauling, overhead, fees and insurances, bonds or letters of credit, profit, security, permits and licenses, and all other costs to cover the completed products and/or services called for in the RFP. Except as otherwise expressly stated in the RFQ/RFP, no additional payment of any kind will be made for the products and/or services called for in the RFQ/RFP.

\_\_\_\_\_

**REQUIRED DISCLOSURES**

Exceptions to/Clarifications of/Modifications of the RFP

\_\_\_\_\_ This proposal does not take exception to or seek to clarify or modify any requirement of the RFP, including but not only any of the Contract Terms set forth in the Standard Instructions to Proposers. **The proposer agrees to each and every requirement, term, provision and condition of this RFP.**

OR

\_\_\_\_\_ This proposal takes exception(s) to and/or seeks to clarify or modify certain of the RFP requirements, including but not only the following Contract Terms set forth in the Standard Instructions to Proposers. **Attached is a sheet fully describing each such exception.**

State Debarment List

Is the proposer on the State of Connecticut's Debarment List?

\_\_\_\_\_ Yes  
\_\_\_\_\_ No

Occupational Safety and Health Law Violations

Has the proposer or any firm, corporation, partnership or association in which it has an interest (1) been cited for three (3) or more willful or serious violations of any occupational safety and health act or of any standard, order or regulation promulgated pursuant to such act, during the three-year period preceding the proposal (provided such violations were cited in accordance with the provisions of any state occupational safety and health act or the Occupational Safety and Health Act of 1970, and not abated within the time fixed by the citation and such citation has not been set aside following appeal to the appropriate agency or court having jurisdiction) or (2) received one or more criminal convictions related to the injury or death of any employee in the three-year period preceding the proposal?

\_\_\_\_\_ Yes  
\_\_\_\_\_ No

If "yes," attach a sheet fully describing each such matter.

Arbitration/Litigation

Has either the proposer or any of its principals (current or former, regardless of place of employment) been involved for the most recent ten (10) years in any pending or resolved arbitration or litigation?

\_\_\_\_\_Yes  
\_\_\_\_\_No

If "yes," attach a sheet fully describing each such matter.

Criminal Proceedings

Has the proposer or any of its principals (current or former, regardless of place of employment) ever been the subject of any criminal proceedings?

\_\_\_\_\_Yes  
\_\_\_\_\_No

If "yes," attach a sheet fully describing each such matter.

Ethics and Offenses in Public Projects or Contracts

Has either the proposer or any of its principals (current or former, regardless of place of employment) ever been found to have violated any state or local ethics law, regulation, ordinance, code, policy or standard, or to have committed any other offense arising out of the submission of proposals or bids or the performance of work on public works projects or contracts?

\_\_\_\_\_Yes  
\_\_\_\_\_No

If "yes," attach a sheet fully describing each such matter.

**END OF PROPOSAL FORM**

**WINDHAM  
REQUEST FOR PROPOSALS FOR  
GEOTECHNICAL SERVICES**

**PROPOSER'S LEGAL STATUS DISCLOSURE**

Please fully complete the applicable section below, attaching a separate sheet if you need additional space.

For purposes of this disclosure, "permanent place of business" means an office continuously maintained, occupied and used by the proposer's regular employees regularly in attendance to carry on the proposer's business in the proposer's own name. An office maintained, occupied and used by a proposer only for the duration of a contract will not be considered a permanent place of business. An office maintained, occupied and used by a person affiliated with a proposer will not be considered a permanent place of business of the proposer.

**IF A SOLELY OWNED BUSINESS:**

Proposer's Full Legal Name \_\_\_\_\_

Street Address \_\_\_\_\_

Mailing Address (if different from Street Address) \_\_\_\_\_

Owner's Full Legal Name \_\_\_\_\_

Number of years engaged in business under sole proprietor or trade name \_\_\_\_\_

Does the proposer have a "permanent place of business" in Connecticut, as defined above?

\_\_\_\_\_Yes          \_\_\_\_\_No

If yes, please state the full street address (not a post office box) of that "permanent place of business."

\_\_\_\_\_

**IF A CORPORATION:**

Proposer's Full Legal Name \_\_\_\_\_

Street Address \_\_\_\_\_

Mailing Address (if different from Street Address) \_\_\_\_\_

Owner's Full Legal Name \_\_\_\_\_

Number of years engaged in business \_\_\_\_\_

Names of Current Officers

\_\_\_\_\_

President

\_\_\_\_\_

Secretary

\_\_\_\_\_

Chief Financial Officer



Does the proposer have a "permanent place of business" in Connecticut, as defined above?

\_\_\_\_\_Yes          \_\_\_\_\_No

If yes, please state the full street address (not a post office box) of that "permanent place of business."

\_\_\_\_\_

**IF A LIMITED LIABILITY COMPANY:**

Proposer's Full Legal Name \_\_\_\_\_

Street Address \_\_\_\_\_

Mailing Address (if different from Street Address) \_\_\_\_\_

Owner's Full Legal Name \_\_\_\_\_

Number of years engaged in business \_\_\_\_\_

Names of Current Manager(s) and Member(s)

_____	_____
Name & Title (if any)	Residential Address (street only)

_____	_____
Name & Title (if any)	Residential Address (street only)

_____	_____
Name & Title (if any)	Residential Address (street only)

_____	_____
Name & Title (if any)	Residential Address (street only)

_____	_____
Name & Title (if any)	Residential Address (street only)

Does the proposer have a "permanent place of business" in Connecticut, as defined above?

\_\_\_\_\_Yes          \_\_\_\_\_No

If yes, please state the full street address (not a post office box) of that "permanent place of business."

\_\_\_\_\_

**IF A PARTNERSHIP:**

Proposer's Full Legal Name \_\_\_\_\_

Street Address \_\_\_\_\_

Mailing Address (if different from Street Address) \_\_\_\_\_

Owner's Full Legal Name \_\_\_\_\_

Number of years engaged in business \_\_\_\_\_

Names of Current Partners

\_\_\_\_\_  
Name & Title (if any)

\_\_\_\_\_  
Residential Address (street only)

\_\_\_\_\_  
Name & Title (if any)

\_\_\_\_\_  
Residential Address (street only)

\_\_\_\_\_  
Name & Title (if any)

\_\_\_\_\_  
Residential Address (street only)

Does the proposer have a "permanent place of business" in Connecticut, as defined above?

\_\_\_\_\_ Yes      \_\_\_\_\_ No

If yes, please state the full street address (not a post office box) of that "permanent place of business."

\_\_\_\_\_

\_\_\_\_\_  
Proposer's Full Legal Name

\_\_\_\_\_  
(print)  
Name and Title of Proposer's Authorized Representative

\_\_\_\_\_  
(signature)  
Proposer's Representative, Duly Authorized

\_\_\_\_\_  
Date

**END OF LEGAL STATUS DISCLOSURE FORM**

**WINDHAM  
REQUEST FOR PROPOSALS FOR  
GEOTECHNICAL SERVICES**

**PROPOSER'S NON-COLLUSION AFFIDAVIT FORM**

**PROPOSAL FOR:**

The undersigned proposer, having fully informed himself/herself/itself regarding the accuracy of the statements made herein, certifies that:

- (1) the proposal is genuine; it is not a collusive or sham proposal;
- (2) the proposer developed the proposal independently and submitted it without collusion with, and without any agreement, understanding, communication or planned common course of action with, any other person or entity designed to limit independent competition;
- (3) the proposer, its employees and agents have not communicated the contents of the proposal to any person not an employee or agent of the proposer and will not communicate the proposal to any such person prior to the official opening of the proposal; and
- (4) no elected or appointed official or other officer or employee of Region #14 School District is directly or indirectly interested in the proposer's proposal, or in the supplies, materials, equipment, work or labor to which it relates, or in any of the profits thereof.

The undersigned proposer further certifies that this affidavit is executed for the purpose of inducing Region #14 School District to consider its proposal and make an award in accordance therewith.

\_\_\_\_\_  
Legal Name of Proposer

\_\_\_\_\_  
(signature)  
Proposer's Representative, Duly Authorized

\_\_\_\_\_  
Name of Proposer's  
Authorized Representative

\_\_\_\_\_  
Title of Proposer's Authorized  
Representative

\_\_\_\_\_  
Date

Subscribed and sworn to before me this \_\_\_\_ day of \_\_\_\_\_, 201 .

\_\_\_\_\_  
Notary Public  
My Commission Expires:

**WINDHAM  
REQUEST FOR PROPOSALS FOR  
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**PROPOSER'S STATEMENT OF REFERENCES FORM**

Provide at least three (3) references:

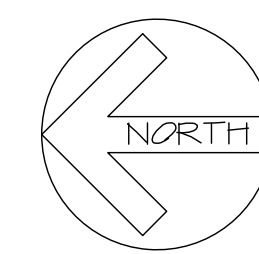
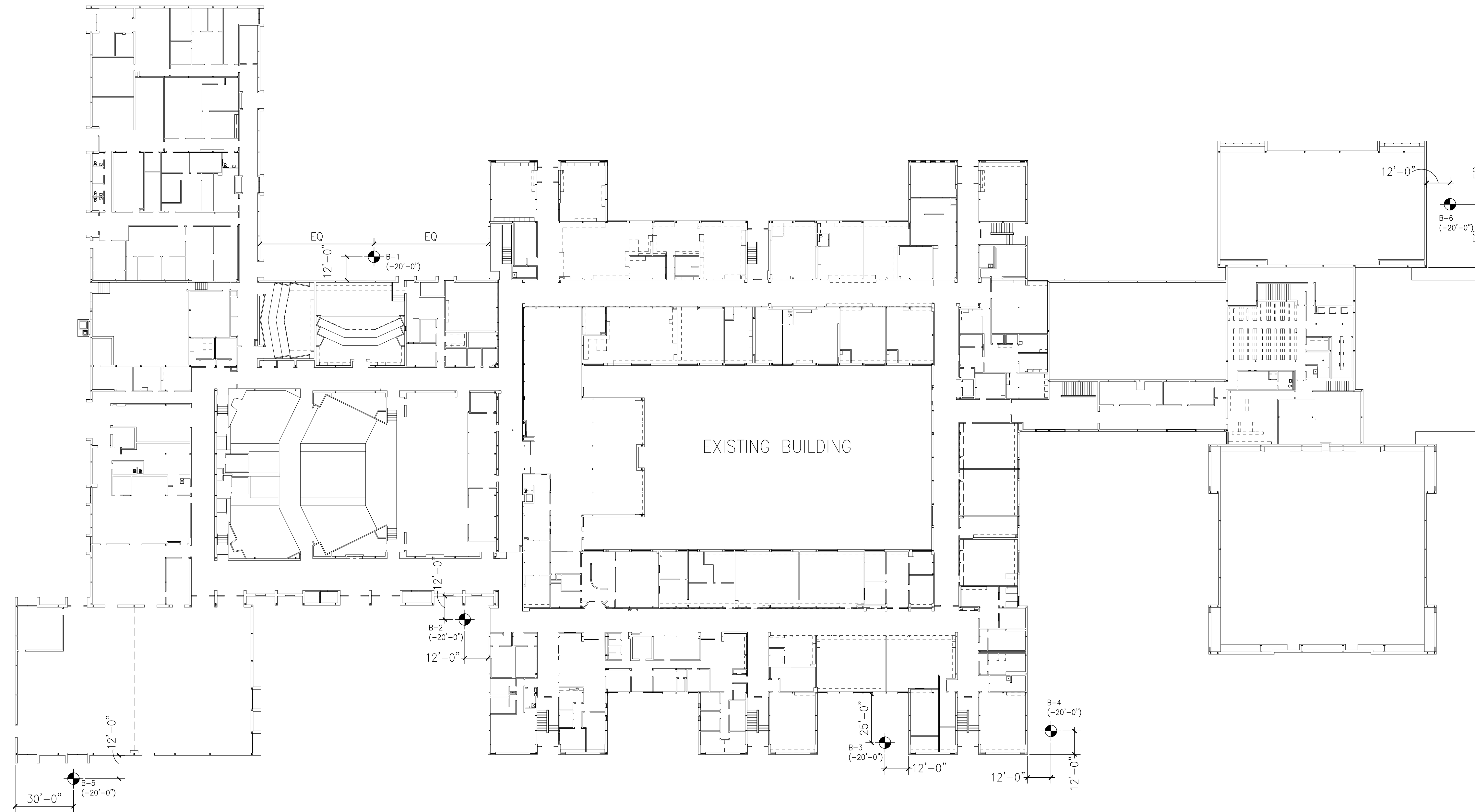
1 BUSINESS NAME \_\_\_\_\_  
ADDRESS \_\_\_\_\_  
CITY, STATE \_\_\_\_\_  
TELEPHONE: \_\_\_\_\_  
INDIVIDUAL CONTACT NAME AND POSITION \_\_\_\_\_  
\_\_\_\_\_

2 BUSINESS NAME \_\_\_\_\_  
ADDRESS \_\_\_\_\_  
CITY, STATE \_\_\_\_\_  
TELEPHONE: \_\_\_\_\_  
INDIVIDUAL CONTACT NAME AND POSITION \_\_\_\_\_  
\_\_\_\_\_

3 BUSINESS NAME \_\_\_\_\_  
ADDRESS \_\_\_\_\_  
CITY, STATE \_\_\_\_\_  
TELEPHONE: \_\_\_\_\_  
INDIVIDUAL CONTACT NAME AND POSITION \_\_\_\_\_  
\_\_\_\_\_

**END OF STATEMENT OF REFERENCES FORM**

# EXHIBIT-A



**TEST BORING LOCATION PLAN**  
1/32"=1'-0"

## BORING NOTES

1. - INDICATES LOCATIONS OF PROPOSED BORINGS, NUMBERED B-1, B-2, B-3, ETC.
2. CONTRACTOR SHALL INCLUDE IN HIS "ON AND OFF" PRICE, THE COST OF SURVEY FOR LOCATION AND ELEVATION OF BORINGS.
3. BORING SHALL BE EXTENDED TO MAXIMUM DEPTHS SHOWN ON PLAN THUS (---) OR TO REFUSAL.
4. PROVIDE LOSS SHOWING ALL STRATA, DEPTHS AT CHANGES IN STRATA, WATER TABLE, BLOW COUNT AND OTHER PERTINENT DATA. SUBMIT IN QUADRUPLE TO ARCHITECT.
5. IF OBSTACLES ARE ENCOUNTERED WHERE BORINGS ARE CALLED FOR ON PLAN, CONTRACTOR SHALL MOVE TO SUITABLE LOCATION WITHIN FIVE FEET OF ORIG. LOCATION. IF THIS IS NOT POSSIBLE, ARCHITECT SHALL BE NOTIFIED FOR INSTRUCTION.
6. CONTRACTOR SHALL TAKE SPECIAL CARE TO AVOID BORING IN THE IMMEDIATE VICINITY OF UNDERGROUND UTILITIES. CONTRACTOR IS RESPONSIBLE FOR DETERMINING LOCATION OF UTILITIES FROM ALL UTILITY COMPANIES IN ORDER TO AVOID STRIKING ANY ONE OF THEM.
7. ALL BORINGS SHALL COMPLY WITH LOCAL CODES AND LOCAL REGULATION.
8. SOIL BORINGS SHALL BE AS FOLLOWS: IN GRANULAR SOILS, BORINGS SHALL BE STANDARD PENETRATION TESTS EMPLOYING A 140 LB. HAMMER HAVING A FREE FALL OF 30" AND USING A 2" OUTSIDE DIAMETER (1 1/2" ID) SPLIT SPION. ASTM METHOD D-1586. IN COHESIVE SOILS, STANDARD PENETRATION TEST ASTM D-1587 MAY BE EMPLOYED. SAMPLES SHALL BE TAKEN AT 5'-0" INTERVALS.
9. NO BORING SHALL TERMINATE IN SOFT SOIL, FILL, OR ORGANIC MATERIAL. A MINIMUM OF 5'-0" OF GOOD MATERIAL SHOULD BE PENETRATED. WHERE FILL IS ENCOUNTERED IT SHALL BE DESCRIBED IN GREAT DETAIL, INCLUDING SUCH INFORMATION AS APPROXIMATE AMOUNT OF ORGANIC MATERIAL, TOPSOIL, WOOD, OR OTHER DECAYING MATERIAL, LOOSE OR WELL COMPACTED, AMOUNT OF MOISTURE, AMOUNT AND TYPE OF DEBRIS, WHETHER COMPACTABLE OR TO BE REMOVED, ETC.
10. IF REFUSAL OR ROCK IS REACHED BEFORE SPECIFIED DEPTH OF BORING AS CALLED ON DRAWINGS, THE MATERIAL SHALL BE CORED TO A MINIMUM DEPTH OF 10' BELOW POINT OF REFUSAL. DIAMOND CORING SHALL BE PERFORMED IN ACCORDANCE WITH ASTM METHOD D-2113. WHERE ROCK IS ENCOUNTERED, RECOVERY RATIOS SHALL BE GIVEN AS WELL AS A CLEAR DESCRIPTION OF THE TYPE OF ROCK, IN PARTICULAR AS TO MEANS REQUIRED TO EXCAVATE SAME.
11. THE SOIL BORING CONTRACTOR SHALL LEAVE CLEARLY IDENTIFIED AND VISIBLE PERMANENT STAKES IN THE GROUND AT THE LOCATION OF EACH BORING OR SOME TYPE OF IDENTIFICATION IF IN PAVEMENT LOCATIONS.
12. THE OFFICE OF SANTO DOMINGO ENGINEERING SHALL BE INFORMED BY PHONE ON THE PROGRESS OF THE JOB AND OF ANY UNEXPECTED OR SPECIAL CONDITIONS.
13. THE WATER LINE IN ALL HOLES SHALL BE INDICATED AS ACCURATELY AS POSSIBLE.
14. THE EXACT LOCATION, FINAL DEPTH AND GROUND ELEVATION OF EACH HOLE SHALL BE SHOWN ON A BORING LOCATION DIAGRAM. INCLUDE ALSO SUCH INFORMATION AS STANDING WATER, COTTAGES, STOCKPILES, MISCELLANEOUS OBSTRUCTIONS IF ANY, ETC. GROUND ELEVATION AT BORING LOCATIONS SHALL BE ESTABLISHED WITH REFERENCES TO THE SAME BENCH MARK USED ON SURVEY.
15. FINAL BORING LOSS SHALL GIVE A DETAILED DESCRIPTION OF THE VARIOUS SOIL STRATA.
16. THIS DRAWING IS TO BE USED IN LOCATING THE SITES FOR TEST BORINGS ONLY.
17. AT COMPLETION OF TESTS, ALL HOLES SHALL BE FILLED AND COMPACTED TO THE ORIGINAL LEVEL.
18. SUBMIT LETTER OF RECOMMENDATION FOR THE MOST ECONOMICAL FOUNDATION SYSTEM SUITED FOR THE MATERIAL AT THE SITE. SUBMIT DETAIL OF BACKFILL COMPOSITION AND ALLOWABLE SOIL BEARING PRESSURE TO BE USED IN DESIGNING ISOLATED FOOTINGS AND FOUNDATION WALLS.

DRAWING REVISIONS:



2074 PARK STREET - HARTFORD, CT 06106  
PHONE: 860-253-8987 FAX: 860-253-4697  
EMAIL: santodomingoeng@gmail.com

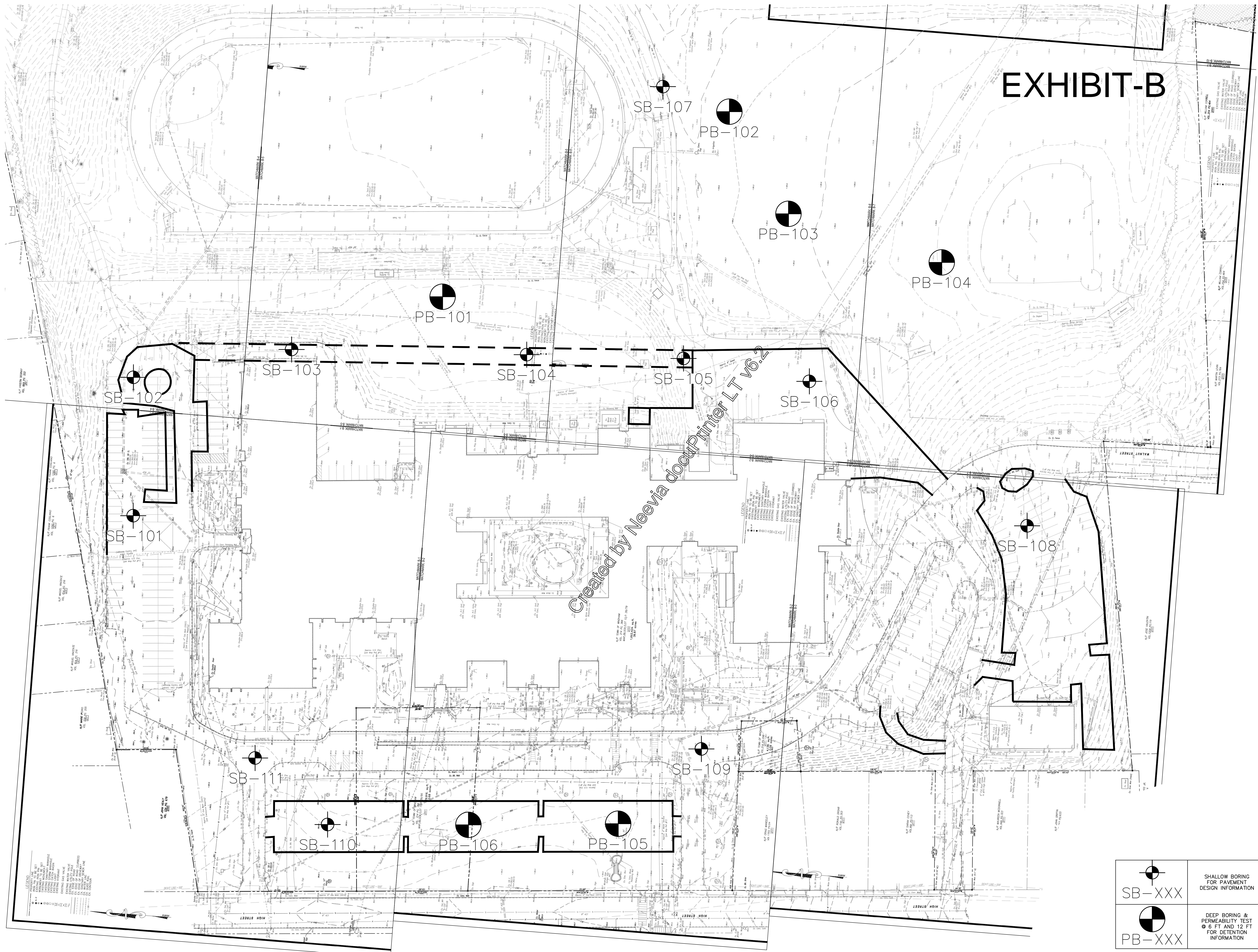
DATE:	5/31/19
SCALE:	AS NOTED
DRAWN BY:	JMM
APPROVED BY:	WJK

DRAWING TITLE: TEST BORING LOCATION PLAN

PROJECT: WINDHAM HIGH SCHOOL

WILMANTIC, CT





# EXHIBIT-B

DATE:	XXXX
DRAWN BY:	
SCALE:	
REVIEWED BY:	
PROJECT NO.:	2018-045

NO.	DATE	DESCRIPTION

## BORING LOCATION PLAN

STATE PROJECT NO. 163-0079 RVN  
 RENOVATE AS NEW  
**WINDHAM HIGH SCHOOL**  
 355 HIGH STREET  
 WILLIMANTIC, CT 06226

CONSULTANT'S SEAL

ARCHITECT'S SEAL

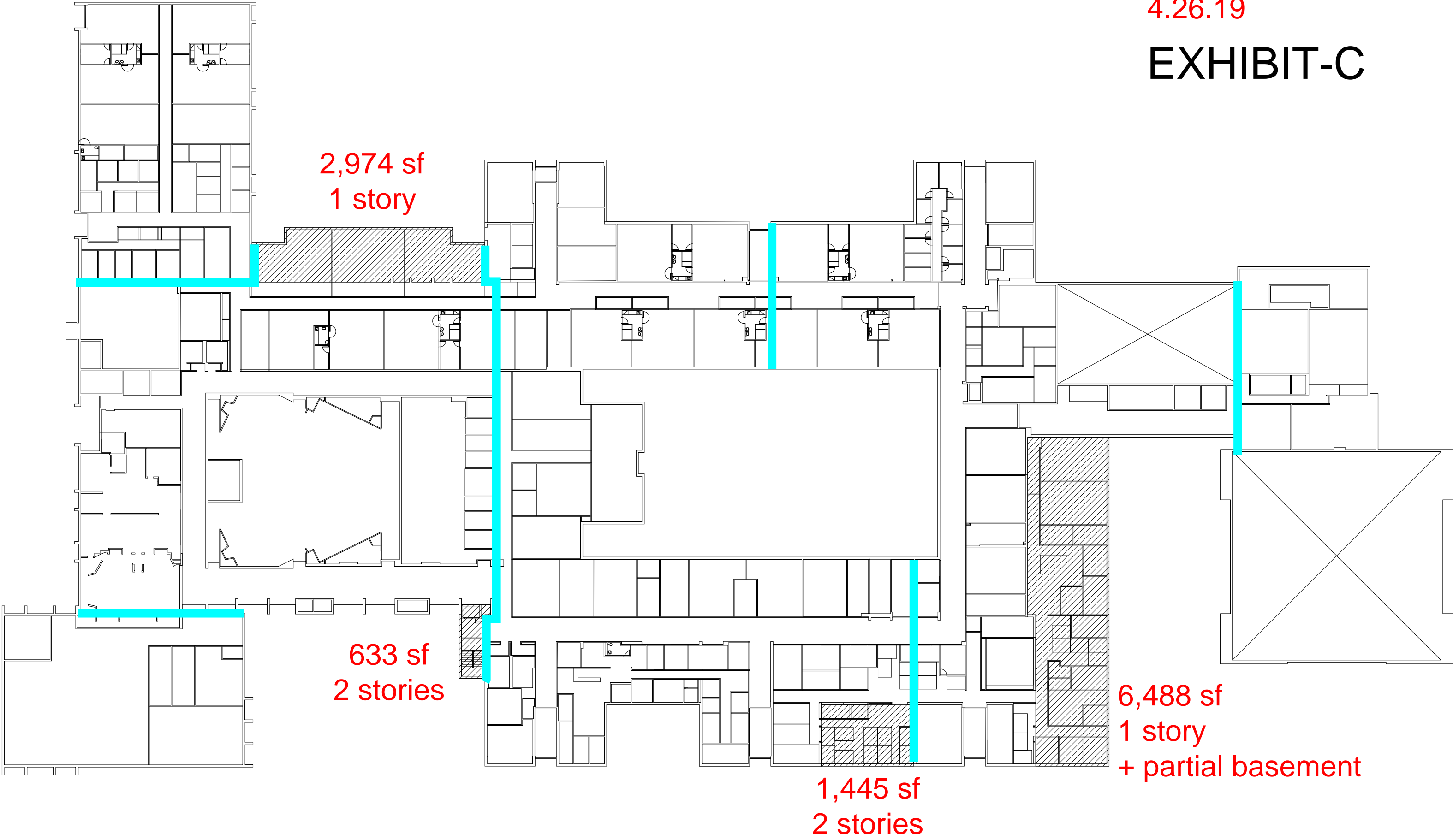
ARCHITECT'S SEAL



	SHALLOW BORING FOR PAVEMENT DESIGN INFORMATION
	DEEP BORING & PERMEABILITY TEST @ 6 FT AND 12 FT FOR DETENTION INFORMATION



EXHIBIT-C



2,974 sf  
1 story

633 sf  
2 stories

1,445 sf  
2 stories

6,488 sf  
1 story  
+ partial basement