Proposer

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Response Instructions:**

1. A completed response to all items must be uploaded into Biznet by the Proposer by RFP due date. Proposer shall not alter the submittal requirements in this document.
2. Proposer shall enter responses in the **“Response by Proposer”** row.

3. Proposer may use additional documents to respond; Proposer shall title additional documents with the corresponding category **“Business Experience, Equipment and References”**.

CATEGORY: BUSINESS EXPERIENCE, REFERENCES and EQUIPMENT – Attachment 4

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| A.  Uploads | **Contractor shall upload the following:**  1. Company and employee resumes’  2. Organizational Chart of company, including names and occupational titles |

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| B.  Upload | **Contractor shall upload the following:**  Qualifications for Custodial Form |

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| C.  Upload | **Contractor shall upload the following:**  Statement of Qualification DAS-14 Form  In additional to references in the Statement of Qualifications DAS-14 Form, DAS will also refer to vendor performance reporting and any performance data collected which shall be used to determine whether the Contractor is qualified to perform the Services. |

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| D.  Uploads | Contractor shall upload **three (3) letters of reference dated within the last two (2) years:**  From clients with buildings of similar size that you have performed continuing daily janitorial services including exterior window cleaning for facilities over four (4) stories tall, for at least three (3) years prior to entering responding to this RFP. Letter of reference should not be from a DAS administrated contract:   1. Name of company 2. Contact name 3. Telephone number 4. Description of work provided |