



City of Norwich
Norwich Public Utilities

Department of Finance – Purchasing Agent
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ADDENDUM

RFP No.: 19-12

Addendum No.: 1

Issued: 07/25/2019

Opening Date and Time: July 31, 2019 at 2:00 P.M.

Title: AMI Gas Meter Replacement Program

Bidders Note

This Addendum is issued to provide all bidders with responses to the Requests for Information.

All other terms and conditions remain the same.



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RFP No.: 19-12
Project: AMI Gas Meter Replacement Program

Responses to Requests for Information

Question 1: Is the term 365 days from award?

Response 1: Yes, the term is 365 days from award. Extensions may be negotiated if mutually accepted by both parties at the time of contract negotiation.

Question 2: Trimble Rangers with all applicable software provided by NPU?

Response 2: Yes, Trimble rangers will be provided by NPU.

Question 3: NPU will provide space for a small job trailer and parking?

Response 3: Yes, NPU will provide space for small job trailer and parking.

Question 4: NPU will provide warehouse space on site?

Response 4: NPU will provide space for meters removed and meters to be installed.

Question 5: No hazardous conditions, mercury regulators, or confined space in contractor SOW?

Response 5: That is correct, no hazardous conditions, mercury regulators, or confined space in contractor SOW.

Question 6: MEA accepted?

Response 6: Yes, all comparable national and regional OQ programs will be accepted. Any contractor utilizing comparable OQ programs other than NGA will require an approximate one-day OQ on-boarding, administered by NPU, prior to starting the project.

Question 7: Please confirm all accounts need appointment due to relight?

Response 7: Yes, all accounts need appointments due to relight.

Question 8: How do we meet the licensing requirement? Section 5.9 – G-1, S-1, or P-1? Which one is it? How many must have this? Is one resource adequate?

Response 8: G-2 is the minimum license an employee needs to perform piping after the meter and relights for more information please visit <https://portal.ct.gov/DCP/Occupational-and-Professional-Division/Occupational--Profess/Heating-Piping-and-Cooling-License-Types-and-Scope-of-Work> and <https://portal.ct.gov/DCP/Occupational-and-Professional-Division/Occupational--Profess/Plumbing-Licenses-and-Scope-of-Work> for more information on CT licenses.

Question 9: Does CCI need the license or can an employee (or subcontractor) have the license?

Response 9: Employees doing the work are required to have the appropriate licenses.

Question 10: Section 5.1 references – ‘obtaining necessary licenses’ What is required?

Response 10: G-2 is the minimum license an employee needs to perform piping after the meter and relights. For more information please visit <https://portal.ct.gov/DCP/Occupational-and-Professional-Division/Occupational--Profess/Heating-Piping-and-Cooling-License-Types-and-Scope-of-Work> and

<https://portal.ct.gov/DCP/Occupational-and-Professional-Division/Occupational--Profess/Plumbing-Licenses-and-Scope-of-Work> for more information on CT licenses.

Question 11: Section 6.3 references “licensed plumbers” What is required? One P1?

Response 11: G-2 is the minimum license an employee needs to perform piping after the meter and relights. For more information please visit <https://portal.ct.gov/DCP/Occupational-and-Professional-Division/Occupational--Profess/Heating-Piping-and-Cooling-License-Types-and-Scope-of-Work> and <https://portal.ct.gov/DCP/Occupational-and-Professional-Division/Occupational--Profess/Plumbing-Licenses-and-Scope-of-Work> for more information on CT licenses.

Question 12: We provide door hangers.

Response 12: Bid winner will provide door hanger informing them of work completion or need for a revisit with reason and contact info for rescheduling the revisit. Wording of door hanger will be approved by NPU.

Question 13: Please confirm bid bond for 5% of total amount required at time of bid.

Response 13: Yes, that is correct.

Question 14: What is procedure for account with electric off? Do we reschedule relight?

Response 14: The relight for these account would be done at the time of turn on for the customer by NPU.

Question 15: What calibration records would be required to be provided by contractor?

Response 15: CGI being used must have been calibrated to manufactures recommendations and gages to be calibrated or replaced within one calendar year.