



INVITATION TO RESPOND

Dear Sir/Madam:

The City of Hartford (the City) invites responses for:

RFR #: 5923	SOLICITATION DATE: June 5, 2019
SOLICITATION TITLE: Purchase of Rain Barrels	
SOLICITATION DESCRIPTION: The City of Hartford is interested in receiving responses for the purchase of up to 700 rain barrels and 700 diverters. It is the City's desire to have a supply of rain barrels to support its existing Retain the Rain program, which provides stormwater management education and assistance to community members.	
SITE LOCATION (if applicable):	
RESPONSE DATE: Thursday, June 27, 2019	RESPONSE TIME: 2:00 p.m.
DEPT. ASSIGNED CONTRACT #:	EST. COST OF CONSTRUCTION:

This solicitation contains the following sections:

Invitation to Respond

Standard Instructions

Project Site Location – (for construction projects only)

Table of Contents – (for construction projects only)

Section 1 – Response Forms

1.1 Response Information & Signature Form

Contract Compliance

- Affirmative Action / Equal Employment Opportunity Requirements – See Section 3.6
- Surety Bond Requirements Bid Bond Performance & Payment Bonds
- Insurance Requirements – see exhibits below
- Set Aside – Ord. Section 2-660 MWBE Small Contractor
- City-Based Small Business Bid Preference – Ord. Section 2-661
- 15% Minority Utilization (City of Hartford Certified MWBE) – Ord. Section 2-682
- State of Connecticut DAS Prequalification (Public Construction Project > \$500,000)
- OSHA Compliance (Public Works Project > \$100,000)
- Wage Requirements

1.2 Response Pricing – submit pricing electronically at www.hartford.gov/procurement/purchasing (click on current solicitations and then bid opportunities)

1.3 Statement of Qualifications

1.4 Subcontractor Information

Section 2 – Specifications/Scope of Services

- Special Instructions / Conditions included

Section 3 – General Information for Preparation and Delivery of a Response

Section 4 – Terms and Conditions / Labor Compliance

Exhibits

- Exhibit A -1008 Insurance Requirements _____
- Exhibit B - _____

Sincerely,

Susan Sheppard
Procurement Specialist
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