

**TOWN OF WESTBROOK, CONNECTICUT**  
**REQUEST FOR PROPOSALS**  
**TWO WAY RADIO INFRASTRUCTURE PROJECT**

Proposals (10 hard copies), which must be marked “Confidential”, will be received by the Town of Westbrook at the office of the First Selectman, Mulvey Municipal Center, 866 Boston Post Road, Westbrook, Connecticut, until Noon on Friday, June 21, 2019 after which time no further proposals will be accepted. The accepted proposals will be publicly opened and read aloud immediately thereafter (approximately 12:15 on 6/21/19 in the Multi-Media Room of the Mulvey Municipal Center).

- Meet individually with each member of the Ad Hoc Committee and other designated individuals, including State personnel in the Department of Emergency Services and Public Protection to document their needs and expectations to gain a complete understanding of the desired functionality for the new system. The report from these interviews will be submitted to the Ad Hoc Committee for their review and comment **prior** to proceeding with the project.
- Review the draft proposal submitted by Mr. Izzo, Director of Emergency Management including all available maps identifying “dead zones” and possible locations for cell towers.
- Tour and appraise any physical locations such as tower sites to understand elements of the current system and potential required new inventory, i.e. radios, etc.
- The consultant should recommend specific costs to address the Scope of Work and make recommendations including implementing the entire Two Way Radio Infrastructure Project with financial implications for the project. Once the above information has been reviewed by the Ad Hoc Committee, the Committee will then recommend to the Board of Selectmen the next steps to implement the project.
- There is an urgency of proceeding with the Scope of Work and a specific timeline will be established by the Ad Hoc Committee.
- Consultant will report directly to the Chairman of the Ad Hoc Committee who will coordinate all activities and meetings as listed above and shall report, in a timely manner, to the Ad Hoc Committee and to the Boards of Selectmen and Finance concerning the financial implications of the project