



May 20, 2019

Community Renewal Team, Inc.

Request for Quotation

Specification Sheet

Chain link fence – 44 Hamlin Street, Middletown

Introduction

The fiduciary procedure for securing quotes follows CRT's Request for Quotation guidelines. Local firms found available for the work, including those with a work history with CRT, are contacted for work detail and cost statements.

Scope of work

- Remove and dispose of any remaining fence sections at the site;
- Installation of galvanized/silver chain link fence approximately 180', 6ft high with concrete posts and beige privacy slats;
- Contractor responsible for taken measurements;
- Contractor responsible for disposal of all materials;
- Secure and clean up the worksite daily (no debris, equipment, etc. may be left at the worksite overnight)
- Work to be done on weekends and after hours.

Selection Criteria

The contractor that best fits the key elements of **immediate availability, reasonable cost, and proven capacity** will be chosen for the project.

Pricing

Price quote should include materials, labor, cleanup, and removal of debris. Use attached Pricing Worksheet.

Documents to be submitted

- Pricing worksheet (Attachment A)
- Authorization Statement (Attachment B)
- Reference Form (Attachment C)
- Proof of Insurance Amounts considered acceptable by CRT are as follows:
 - General Liability (\$1,000,000 each occurrence/\$2,000,000 general aggregate)
 - Automobile Liability (\$1,000,000 each accident)
 - Umbrella Liability (\$3,000,000 each occurrence)
 - Workers Compensation (\$1,000,000 each accident, \$1,000,000 each employee, \$1,000,000 disease policy limit)



Additional information

- A walk-through is scheduled for **Thursday, May 30th at 9am**. Bidders are responsible for taking field measurements during walk-through. Owner makes no representations as to exact dimensions.
- Please confirm attendance of walk through via email to dunbarj@crtct.org
- Quote to be submitted by electronic mail to Jeanette Dunbar, Operations Project Coordinator at dunbarj@crtct.org by **Thursday, June 6th, at 10am**. Late proposals will not be accepted – no exceptions.
- Once quotes are reviewed by Operations, notification will be sent to selected company and a contract will be forwarded for review.

For any questions, please contact Jeanette Dunbar at dunbarj@crtct.org



PRICING WORKSHEET	ATTACHMENT A
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Contractor Name: _____

Material	Labor	Total

Time to complete the project from start to finish: _____

Signature

Date



AUTHORIZATION STATEMENT	ATTACHMENT B
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- I. The undersigned bidder, having fully informed themselves regarding the accuracy of the statements made herein, agrees to abide by the conditions set forth in the attached quotation document, and certifies that:
 - a. The proposed quotation has been presented by the bidder independently and has been submitted without collusion and without any agreement, understanding, or planned common course of action designed to limit independent quotation or competition, with any other vendor of materials, supplies, equipment or services described in the invitation to quote.
 - b. The bidder has submitted this quotation without collusion with CRT, any of its affiliated companies, or any employee thereof, and is unaware of any direct, personal pecuniary interest of any employee of CRT or any of its affiliated companies in the outcome of this quotation.
 - c. The bidder has not communicated the contents of the quotation to its employees or agents to any person not an employee or agent of the bidder or its surety on any bond furnished with the quotation, and will not be communicated to any such person prior to the official opening of the quotation.
 - d. The bidder has not been debarred, suspended or excluded from any publicly-funded projects or programs.
 - e. The bidder has become familiar with and has agreed to comply with the terms and conditions of the specifications and all other contract documents and with all Federal, State and Local Laws, Ordinances or Regulations which in any manner relate to the furnishing of the equipment, material or services in accordance with the Contract.
2. The undersigned bidder further certifies that this statement is executed for the purpose of inducing the Community Renewal Team to consider the quotation and make an award in accordance therewith.
3. Complete & Sign

Legal Name of Bidder	
Business Address	
Phone # & Email	
Print Name & Title of Authorized Agent	
Signature	



CONTRACTOR REFERENCE FORM	ATTACHMENT C
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Reference #1:

Name of Company _____

Contact Name: _____

Address: _____

City/Town	State	Zip Code	Telephone
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Description of work/project/products completed for or sold to this customer:

Reference #2:

Name of Company _____

Contact Name: _____

Address: _____

City/Town	State	Zip Code	Telephone
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Description of work/project/products completed for or sold to this customer:

Reference #3:

Name of Company _____

Contact Name: _____

Address: _____

City/Town	State	Zip Code	Telephone
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Description of work/project/products completed for or sold to this customer:
