

# The Connecticut General Assembly

## Joint Committee on Legislative Management

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5/24/19

TO: All Respondents of Record  
FROM: Tina Mohr  
RE: Responses to Questions and Clarifications  
Architect and Engineering Services JCLM19REG0019

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The following Request for Proposal (RFP) questions, answers and clarifications are provided to those who have received the Connecticut General Assembly's RFP for the above referenced Request for Proposal.

Thank you for your continued interest in the Connecticut General Assembly procurements.

## JOINT COMMITTEE ON LEGISLATIVE MANAGEMENT

### QUESTIONS AND ANSWERS

1. Please note that the deadline for receipt of all responses is **June 14, 2019 at 12:00pm (noon)** at the Office of Legislative Management, Room 5100 Legislative Office Building, 300 Capitol Avenue, Room 5100; Hartford, Connecticut 061106-1591. The CGA reserves the right to reject any proposal responses received after the above referenced date.

2. Is there a listing of what is to be submitted with the responses?

Part D of the Request For Proposal includes a list of required elements that shall be included in all responses. **Any response not including these elements is subject to disqualification.**

3. Is a bid bond required to be submitted with the proposal?

No.

4. Can the CGA please publish the sign-in sheet for the attendees who attended the question and answer meeting?

Yes, please see Exhibit 1.

5. Please list future expected projects?

Projects will be contingent on funding through the budget and through bonding. Future anticipated work will be centered around capitol building restoration. There are also needs at both the Legislative Office Building and the Old State House.

6. If cost estimators were utilized to estimate costs of projects would they precluded from then bidding on the project as a general contractor?

Yes.

7. In Section D.2.1 you state that experience and knowledge for the firm, key personnel and subcontractors must be submitted on an AIA Standard Form 330. For proposals, you're advising not to duplicate the information in resumes elsewhere in the proposal?

Please include the requirements outlined in section D.2.1. We would like to avoid duplication between what is stated on the Form 330 and what is stated in the proposal. AIA Standard Form 330 may be used just please avoid duplication of the same information throughout the proposal.

8. Since the RFP isn't project specific, are you requesting a rate sheet for the A&E firm and its anticipated subcontractors?

Yes.

9. Is there a central repository for all building specifications for the Capitol, Legislative Office Building, Legislative Office Garage and the Old State House?

The Office of Legislative Management maintains a file room with some but far from all drawings and specifications and most records are in paper form. The records from the construction of the Legislative Office Building are mostly complete. 33 to 50% of the records from the restoration of the Capitol (mid-70s to mid-80s) are available. Limited records on the Old State House are available.

10. Can we submit a proposal for engineering services only?

Yes, especially for specialized services.

11. Which firms were selected in 2017?

The firms selected in 2017 for architectural contracts were Tecton Architects, Inc.; Quisenberry Arcari and Malik; and Clohessy, Harris and Kaiser LLC.

12. Under Section A - Section 4 - Subcontractor/Consultant's Experience and Knowledge, do we need to provide separate complete SF330's for all our subconsultants or summarize their project experience in Section H of the SF330?

Yes.

13. Section E - Ability to Conduct Business in CT - Do we need to include the licenses/COA's for each subconsultant or just the Prime respondent?

Subconsultant's also.

EXHIBIT A

Joint Committee on Legislative Management PARTICIPANT SIGN IN SHEET			
Project Title: Architect and Engineering Services JCLM19REG0018			
Date/Time: 5/21/19 at 10AM			
Location: Hearing Room 1C			
COMPANY NAME	CONTACT NAME	EMAIL	PHONE
Milone & McBroom	John Gilmore	kgilmore@mminc.com	203 271-1773
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TECTON ARCHITECTS	STEPHEN P. MELINGONIS	STEPHENM@TECTONPC.COM	800.548.0802
Hoffmann Architects	ROBERT DELAGRANGE	r.delagrange@hoffarch.com	(203) 239-6660
Gale Associates, Inc.	Deb Miranda	d1m@gainc.com	860.430.5660
QA+M Architecture	Kent McCoy	Kmccoy@qamarch.com	800-249-3944
NORTHEAST COLLABORATIVE ARCHITECTS	JOHN SCHEIBS	JSCHIBS@NCAARCHITECTS.COM	860-344-9332
CHK Architects	Hugh Schweitzer	hugh@chkarch.com	860-651-3777