

BID ADDENDUM  
SP-18 Rev. 11/17/16  
Prev. Rev. 3/13/14

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**STATE OF CONNECTICUT**  
*DEPARTMENT OF ADMINISTRATIVE SERVICES*  
**PROCUREMENT DIVISION**  
450 Columbus Boulevard, Hartford, CT 06103

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|---|
| <b>BID NO.:</b><br><b>19PSX0002</b>           |
| <b>Bid Due Date:</b><br>1 May 2019            |
| <b>Date Addendum Issued:</b><br>24 April 2019 |

**PLEASE NOTE:**  
This document has been marked as "Returnable". Electronic submittal of this document indicates that your company has read and accepted any modifications to the bid that are contained in this Addendum.

**BID ADDENDUM #2**

DESCRIPTION:  
**Trade Labor Services**

FOR:  
**All Using State Agencies, Political Subdivisions, and Not-for-Profit Organizations**

**BIDDERS NOTE:**

**Answers to Questions Submitted**

1. **Question:** It mentions SBE and MBE certifications. Does this mean you must have both (SBE & MBE) or will just SBE meet requirements for us to bid?

**Answer:** SBE or MBE meets the requirement. You do not need both certifications.

2. **Question:** The bid requests a list of "Active Employee Trade Licenses" unlike some trades, there is no required trade licensing for paving and pavement maintenance jobs. We do require valid driver's licenses, CDL's, and OSHA 10 cards. Do you need us to list these?

**Answer:** Only Trade Licenses are required. However at the bottom of the form it states "If no licenses are required for the Services you are bidding, fill out the top portion of this form and on the first line, indicate no licenses required."

3. **Question:** 19PSX0002 contract will replace the existing 13PSX0235 contract. Can you please advise as to the difference between these and contract number 13PSX0250 (CHAIN LINK FENCE REPLACEMENT and/or INSTALLATION)?

**Answer:** 13PSX0250 is a contract utilized by the Department of Transportation ("DOT") for chain link fencing on the state interstate highways and roads and is very specific to federal and state requirements.

This bid 19PSX0002 and contract 13PSX0235 for Trade Labor Services is for small jobs in and around state facilities.

4. **Question:** In the section for Solicitation Documents what am I supposed to upload for the Exhibit B- Price Schedule, and Addendum 1?

**Answer:** Upload the Revised Exhibit B Price Schedule spread sheet on the line indicated “Exhibit B – Price Schedule – REVISED” and the Addendum 1 document on the line indicated Addendum 1 as shown in the illustration below

Please note; This Addendum 2, not shown in the illustration below is to be uploaded on the line indicated Addendum 2.

| <b>Solicitation Documents</b> |  |   |
|-------------------------------|--|---|
| <b>Upload</b>                 | <b>Uploaded Info</b>   | <b>Description</b>  |
| Do Not Return                 |  | Invitation to Bid 19PSX0002 TRADE LABOR SERVICES<br><a href="#">Get Document</a>              |
| Do Not Return                 |  | Standard Terms and Conditions (SP_19)<br><a href="#">Get Document</a>                         |
| <b>Upload</b>                 |  | Statement of Qualifications (DAS-14)<br><a href="#">Get Document</a>                          |
| <b>Upload</b>                 |  | Company History<br><a href="#">Get Document</a>   |
| <b>Upload</b>                 |  | List of Active Employee Trade Licenses<br><a href="#">Get Document</a>                        |
| <b>Upload</b>                 |  | Exhibit B - Price Schedule - REVISED<br><a href="#">Get Document</a>                          |
| <b>Upload</b>                 |  | Addendum 1<br><a href="#">Get Document</a>  |
| <b>Upload</b>                 |  | Other Solicitation Documents - Upload Individually  |
| <b>Open Form</b>              |  | SP-26   |
|                               | <b>* Not Authorized *</b> until SP26 Open Form is completed. E-Mail address of the person authorized to sign solicitation must match the person logged into Biznet for E-Signature. Refresh this page after completing the SP26. | Electronic Signature and Solicitation Submission.<br>All Required Documents must be uploaded. |

Solicitation Complete

5. **Question:** I don't see a material mark up on the revised Exhibit B. Where would I note this in the bid?

**Answer:** The Material Markup on Exhibit B is in Column C of the spreadsheet.

6. **Question:** Under "General Contracting Services", where on the bid can I put the markup for subcontractors?

**Answer:** In Section 28 Subcontractors of Exhibit A it states;  
"The Contractor shall not markup any Service or materials provided by a subcontractor. "

General Contractors must submit pricing for the trades they provide directly and for the trades they will subcontract out.

Section 28 Subcontractors also states;

"General Contractors shall perform not less than twenty percent (20%) of the Services required under the trade the Contractor is qualified for in Section 33 of this Exhibit A."

7. **Question:** Do I need to upload company forms for this specific solicitation (Ethics, Non-Discrimination, Iran etc.) that had previously been uploaded?

**Answer:** Yes.

8. **Question:** Hourly rate and overtime hourly rate cannot exceed the state's listed maximum amounts in the new "Exhibit B" spread sheet?

**Answer:** Yes. "Pricing submitted in excess of the maximum will not be considered."

9. **Question:** If a trade does not have "apprentices" then in the "Exhibit B" document would N/A be entered in each column for each county or left blank?

**Answer:** Leaving it blank (or N/A) will indicate a No Bid for the Apprentice Position.

**10. Question:** Can you charge for travel to locations?

**Answer:** No Charges will be allowed for travel other than for Emergency Work.

The following Section 32 has been added to Exhibit A to address travel.

**32. Travel Time Allowance for Emergency Work**

Travel time allowance for Emergency Work must be paid based on the distance from the Contractor's place of business where workers are dispatched from to the Client Agency location. The distance must be determined by Client Agency using MapQuest.

Compensated travel time allowances are as follows:

0 to 20 miles – ½ hour

20.1 to 40 miles – 1 hour

Greater than 40 miles – 1½ hours

Compensated travel time allowances must be paid at the hourly rate specified in Exhibit B Price Schedule. Travel time allowance will not be paid for the return trip back to the Contractor's place of business.

Travel time will not be allowed for Repair Work, Maintenance Work or Project Work.

**11. Question:** Can you bill a shipping charge when products are shipped to location?

**Answer:** No Shipping charges will be allowed.

The following Section 13.3 and 13.4 have been added to Exhibit A to address shipping.

13.3. The Contractor shall not charge for shipping of parts or materials provided. With prior approval from the Client Agency the Contractor may charge shipping for extraordinary shipping charges.

13.4 The Client Agency shall pay for any requested overnight or special shipping requirements.

**12. Question:** Will we be listed on the bid if our rates are above the maximum?

**Answer:** No. "Pricing submitted in excess of the maximum will not be considered."

**13. Question:** Are the maximum hourly rates and maximum overtime rates that the State of CT provided in the price schedule for standard work only that is under \$100,000.00?

**Answer:** They are for both under and over \$100,000.00.

**14. Question:** Should a single project and/or emergency project exceed \$100,000.00 during the performance of the work, is the Contractor allowed to provide new hourly rates that reflects the prevailing wage rates?

**Answer:** No. See Question 13 above.

**15. Question:** Are the Maximum hourly rates and Maximum overtime rates to be used as the chargeable prevailing wage rates for projects exceeding \$100,000.00?

**Answer:** Yes. See Question 13 above.

**16. Question:** For this trade labor contract, is travel time billable?

**Answer:** For Emergency Work only. See question 10 above.

**17. Question:** On the Exhibit\_B\_Price\_Schedule\_a1, there are columns to the right of the pricing columns that are to be filled in by the bidders stating "Maximum Hourly Rate" or "Maximum Percentage Markup for Materials". These Columns must be a mistake as the maximums are way too low for today's expenses. Is this a reference only information?

**Answer:** No, this is not a reference only information. "Pricing submitted in excess of the maximum will not be considered."

**18. Question:** What happens to our bid if we submit rates that are higher than the maximums?

**Answer:** Pricing submitted in excess of the maximum will not be considered.

**19. Question:** With the laws, labor rates, Taxes and pending Tolls in Connecticut, there is no possible way to licensed trade work for the rates shown on this spread sheet especially when these rates will have to be honored for the next 5 years? Please clarify this document.

**Answer:** The Maximum rates shown in Exhibit B Price Schedule will be re-examined each year of the Contract.

The Current maximum rates were determined by the rates on the current Trade Labor Contract 13PSX0235.

**20. Question:** Is the contractor information/electronic signature page part of the "submit bid" process or is this somewhere else on the site (I could not find it)

**Answer:** The signature page (Form SP-26) is listed with the bid documents on the submittal page where your bid and company documents are to be uploaded.

Please review "Guide to Electronic Bid Submission" section 3 "Online Bid Responses".

**21. Question:** I cannot find the Employment Information Form or the Connecticut Economic Impact Form – I searched our Biznet site, etc. – can you advise?

**Answer:** The Employment Information Form and the Connecticut Economic Impact Form is listed with your Company documents on the submittal page where your bid and company documents are to be uploaded.

**22. Question:** Company References – Do these need to be customers that we have officially had a “contract” with or can we use a customer that we have an established relationship/repetitive business with?

**Answer:** Either will be acceptable.

**23. Question:** Our 2018 fiscal year taxes are on extension. We utilize an accountant who is not a CPA, has passed the CPA exam and has been doing accounting for over 25 years. He is a paid tax preparer and a registered enrollment agent with the IRS – can he prepared the gross estimated revenues, etc.?

**Answer:** In the Invitation to Bid document, “Bid Requirements,” section two (2) “Lowest Responsible Qualified Bidder; Micro Business Preference,” in the last sentence of paragraph two it states the following;

“For bidders who have not yet filed their tax return for the most recently completed fiscal year, in lieu of a tax return, a letter from a Certified Public Accountant attesting to the bidder's gross estimated revenues for the most recently completed fiscal year will be accepted.”