

**Capitol Region
Education Council
Request for Proposals
Security Guard Services
RFP #19-106**

Addendum 3 Questions and Answers

1.) Maintain an office, staffed and equipped on CREC property? If so what are the cost per month for utilities and communications?

Answer: No. If needed CREC may be able to provide for a cost.

2.) Billable Supervisors. Are these the managers currently managing the site?

Answer: Yes

3.) What is the compensation currently for the two supervisor positions?

Answer: One Supervisor is currently paid \$63K per year with 3 weeks of vacation. The second will be negotiated.

4.) Is it the desire of CREC to retain the existing supervisors?

Answer: Yes. Any additional will be discussed.

5.) Are the supervisor positions to be provided marked security vehicles for their inspections and other duties?

Answer: No

6.) How many cellphones should be provided by the vendor?

Answer: None

7.) Lead officers are generally compensated at what rate above the security officer rate or \$15.00?

Answer: The vendor should make a proposal on the compensation.

8.) 5 paid holidays clarification. Is this compensation paid when off on holidays listed by CREC?

Answer: No

This is not related to the paid time off granted to employees as part of the state mandated Connecticut paid sick leave act. Is this correct?

Answer: Yes

9.) Is the CREC schedule of hours maintained throughout the year or is there a summer reduction in hours. If reduced please clarify.

Answer: The schedule is maintained during the school year (180 days). There is a reduction in hours during the summer as some schools do not have programming.

10.) What are the existing rates paid to the current vendor for security services? Alternatively, what is the current annual cost for all services.

Answer: Info not released at this time.

11.) Is there an existing report writing system or should the contractor provide.

Answer: Incident reports are documented under the current vendor.

Is internet available at the locations where security is being provided?

Answer: Internet is provided via both wire and wireless.

Should there be a tablet at each of the 24 properties in order to have proper ability to write and transmit reports in a timely fashion?

Answer: All sites have a computer available to guards to write reports and check emails.