

# The Connecticut General Assembly

## Joint Committee on Legislative Management

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April 30, 2019

TO: All Respondents of Record

FROM: Eric Crockett

RE: Responses to Questions and Clarifications  
2019 HRO District-wide Newsletters Printing & Delivery  
JCLM19REG0029

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The following Request for Proposal (RFP) questions, answers and clarifications are provided to those who have received the Connecticut General Assembly's RFP for the above referenced Request for Proposal.

Thank you for your continued interest in the Connecticut General Assembly procurements.

## JOINT COMMITTEE ON LEGISLATIVE MANAGEMENT

### QUESTIONS AND ANSWERS

1. Please note that the deadline for receipt of all responses is **May 14, 2019 at 12:00 pm** at the Office of Legislative Management, Room 5100 Legislative Office Building, 300 Capitol Avenue, Room 5100; Hartford, Connecticut 061106-1591. The CGA reserves the right to reject any proposal responses received after the above referenced date.
2. Is there a listing of what is to be submitted with the responses?

Part D of the Request For Proposal includes a list of required elements that shall be included in all responses. **Any response not including these elements is subject to disqualification.**

3. Please explain submittal requirements in regards the Forms referenced in "D.2 Required Proposal Documentation. Section D: Forms"

Respondents shall complete and include the following completed forms along with the soft copy of the proposal on a CD, DVD or USB flash drive in a SEALED shipping box or envelope as indicated in the "D.2 Required Proposal Documentation, Section D: Forms" section. These forms must be signed by the same individual who is authorized to sign and enter into contracts on behalf of the proposer by the Proof of Authorization Form. The Proof of Authorization form shall authorize an individual to sign and enter into contracts on behalf of the Respondent.