

**GROTON, CONNECTICUT  
STATE PROJECT NO. 059-0190 N  
POST-BID ADDENDUM NO. 7  
April 12, 2019**

**I. REVISIONS TO SPECIFICATIONS**

1. Specification Section 00 1116 - Invitation to Bid

**PLEASE SUBMIT ONE ORIGINAL AND ONE COPY OF YOUR BID. THE FOLLOWING DOCUMENTS MUST BE INCLUDED IN YOUR BID, OR YOUR PROPOSAL WILL BE DEEMED NON-RESPONSIVE:**

1. FORM OF PROPOSAL
2. BID SECURITY (BID BOND OR CERTIFIED CHECK) - EXCEPTION: Bid Package 1.10L - Lockers
3. CTDAS UPDATE STATEMENT (if bid exceeds \$500,000.00)

- a. The Owner has rejected all bids received for Bid Package 1.10L - Lockers and Bid Package 1.11 - Food Service Equipment.

**Bids for the re-bid of the above bid packages are due on April 30, 2019 at 2:00 p.m.**

- b. Attached to this Post-Bid Addendum No. 7 is the new Invitation to Bid for the re-bid of the scope of work associated with these two bid packages.

2. Specification Section 00 2413 - Bid Packages

- a. Bid Package 1.11 - Food Service Equipment

**II. SPECIAL INSTRUCTIONS**

Replace the following Special Instructions:

23. Shop drawings and a detailed equipment schedule for food service equipment layout and mechanical and electrical under-slab rough-in must be submitted by the successful food service contractor within 12 working days of receipt of the Limited Notice to Proceed.

31. The food service contractor shall coordinate with the concrete contractor for the size of the depression of the freezer/cooler. Leveling sand and/or shimming under the sub-floor of the freezer/cooler shall be furnished and installed by the food service contractor.

3. Specification Section 00 4200 - Form of Proposal

- a. Attached to this Post-Bid Addendum No. 7 is a revised Form of Proposal specifically for the re-bid of Bid Packages 1.10L - Lockers and 1.11 - Food Service Equipment.

4. Specification Section 00 7343 - Wage and Hour Rates

- a. Replace Wage and Hour Rates with updated rates, attached to this Post-Bid Addendum No. 7.

## II. REVISIONS TO TECHNICAL SPECIFICATIONS

### 1. Specification Section 11 4000 - Food Service Equipment

- a. Replace Paragraph 2.7 - Custom Fabricated Equipment paragraph in its entirety with the following:

#### 2.7 CUSTOM-FABRICATED EQUIPMENT

- A. Custom-fabricated equipment shall be constructed in strict accordance with the Contract Drawings and be the best grade manufacture of one of the following pre-approved food service equipment custom-fabricators: EMI Rhode Island, 1485 Elmwood Avenue, Cranston, RI 02910; Bova Corporation, P.O. Box 118, 111 McFann Road, Valencia, PA 16059; Keystone Custom Fabricators, Inc., 108 Atlantic Avenue, Elizabeth, PA 15037; and Commercial Stainless, Inc., 900 Patterson Drive, Bloomsburg, PA 17815.

## III. REVISIONS TO DRAWINGS

None.

## IV. ATTACHMENTS TO ADDENDUM

<u>Description</u>	<u>Pages</u>
Specification Section 00 1116 - Invitation to Bid	3
Specification Section 00 4200 - Form of Proposal	14
Specification Section 00 7343 - Wage and Hour Rates	42

**END OF POST-BID ADDENDUM NO. 7**

**GROTON CONSOLIDATED MIDDLE SCHOOL  
GROTON, CONNECTICUT  
STATE PROJECT NO. 059-0190 N**

**INVITATION TO RE-BID**

1. Sealed proposals (in duplicate) for the re-bid of the trade contracts listed below addressed to Gary Schneider, Director of Public Works, will be received at 134 Groton Long Point Road, Groton, CT, 06340 until 2:00 p.m. local time on the date listed below, and then immediately following, all bids will be opened publicly and read aloud. Bids received after the specified closing time will not be accepted and will be returned unopened.

For questions regarding Addenda, or to confirm the bid date, contact: Mark Carroll at O&G Industries, Inc. (860) 496-4233 or email markcarroll@ogind.com.

Specific questions regarding bidding procedures, project scope and site visits may be directed to Lorel Purcell at O&G Industries, Inc. (860) 626-6418.

<b>CTDAS Pre- Qualification Necessary</b>	<b><u>Trade Package</u></b>	<b>Set-Aside (CHRO)</b>		<b><u>Bid Due Date</u></b>
		<b><u>REQUIRED</u></b>	<b><u>GOALS</u></b>	
No	1.10L – Lockers		25% SBE & 6.25% MBE	<b>April 30, 2019</b>
No	1.11 – Food Service Equipment	<b>NONE</b>	<b>NONE</b>	<b>April 30, 2019</b>

2. Plans and specifications may be viewed and downloaded free of charge from SmartBidNet at the following address:

<https://secure.smartinsight.co/#/PublicBidProject/422308>

Copies of the plans and specifications may be obtained at the cost of reproduction by contacting Aaron or Dean at the following location:

Buckaplan | Universal Copy  
35 South Main Street  
Naugatuck, CT 06770  
Contact: Aaron Dean or Dean Carosella at [Repro@universal-copy.com](mailto:Repro@universal-copy.com)  
Phone: 203-757-2100  
Fax: 203-757-8260

3. This project is being performed under the Construction Management form of construction. With respect to this project, the Construction Manager is the representative of the Owner. The Owner shall approve the award of all trade contracts. Each Trade Contractor's contract shall be with the Construction Manager.
4. The Owner, Town of Groton, has contracted with O&G Industries to serve as the Construction Manager (CM).
5. No oral, telephone or telegraphic proposals will be considered. All bids shall stand available for acceptance for a period of ninety (90) days from the date proposals are received.

6. No bid shall be accepted from any person/company who is in arrears to the Owner upon debt, or contract, or who is a defaulter as surety or otherwise upon obligations to the Owner.
7. The Construction Manager is authorized to waive minor irregularities which it considers in the best interest of the Project, provided the reasons for any such waiver are stated in writing by the Construction Manager and made a part of the contract file. The Owner and/or Construction Manager reserves the right to reject any or all bids, without stating reasons therefor, including without limitation the right to reject any or all nonconforming, non-responsive, unbalanced, or conditional bids and to reject the bid of any bidder if the Owner and/or Construction Manager believes that it would not be in the best interest of the Owner or the project to make an award to that bidder, whether because the bid is not responsive or the bidder is unqualified or of doubtful financial ability or fails to meet any other pertinent standard or criteria established by the Owner and/or Construction Manager. The Owner and/or Construction Manager reserves the right to waive informalities and to negotiate contract terms with one or more bidders without reopening the bidding process insofar as such negotiations are not violative of applicable competitive bidding statutes or law.

In evaluating bids, the Owner and/or Construction Manager will consider the qualifications of the bidder, whether or not the bids comply with the prescribed requirements, and such Supplemental Bids, unit prices, and other data, as may be requested in the Bid Proposal Form or prior to Notice of Award.

The Owner and/or Construction Manager may consider the qualification and experience of subcontractors and other persons and organizations proposed for those portions of the work as to which the identity of subcontractors and other persons and organizations must be submitted as provided by the bid documents.

The Owner and/or Construction Manager reserves the right to require, prior to Notice of Award, a statement of facts in detail of the business and technical organization and plant of the bidder available for the contemplated work, including financial resources, present commitments, and experience of the bidder in performance of comparable work.

8. Bid Security, Payment and Performance Bonds will be required for all trade packages with the exception of Bid Package 1.10L – Lockers.
9. Bidders should note O&G's insurance requirements.
10. Out-of-state bidders without a permanent office in the State of Connecticut are required by the Connecticut Department of Revenue Services to obtain an Out-of-State Contractors "Guarantee Bond" if awarded the contract.
11. This contract is subject to Local diversity goals and to State set-aside and contract compliance requirements.

Contractors shall note the Small/Minority Business participation requirements identified for each trade package and are responsible for ensuring that they, and the SBE/MBE's they have selected, are eligible contractors and that they meet State requirements. Trade Contractors will be responsible for compliance with the following Goals and Requirements established for this project as follows:

- a) In accordance with Sections 4a-60g and 4a-60h Conn. Gen. Stat., as revised, the contractors shall note the CHRO MWBE Set-aside Program Requirements and Small/Minority Business participation requirements (25% SBE and 6.25% M/WBE) as indicated above for each trade package and are responsible for ensuring that they, and the SBE/MWBE's they have selected, are eligible contractors

and that they meet State of Connecticut requirements. CHRO Project Requirements – refer to Table above, trade contractors working on this project shall utilize State of Connecticut Supplier Diversity program certified Small Business Enterprises (SBE) and Minority Business Enterprises (MBE) for the minimum as stated above. For those trade contractors with goals indicated, the contractors shall provide documentation of their good faith efforts.

b) Prior to the Scope Review Meeting, Bidders are required to provide Contractor's Means of Compliance Table totaling their Bid Value and outlining their means of compliance with these minimum project SBE and M/WBE goals. The successful contractor shall provide a clear and concise breakout of their Bid Value and assigned value allocation representing the contractor's means of compliance with the State of Connecticut CHRO percentages. This information is mandatory and required to be submitted for review and discussion at the Scope Review Meeting and compliance is a condition of contract award. See Specification Section 00 2113 titled Instructions to Bidders.

12. O&G is an Affirmative Action Equal Opportunity Employer M/F/H/V.

**END OF SECTION**

**SECTION 00 4200 - FORM OF PROPOSAL**

Date \_\_\_\_\_

Gary Schneider, Director of Public Works  
 Town of Groton  
 134 Groton Long Point Road  
 Groton, CT 06340

Gentlemen:

Pursuant to and in compliance with your Invitation to Bid relating thereto, the Undersigned,

Company Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City, Town, Zip Code: \_\_\_\_\_

Contact: \_\_\_\_\_

Telephone Number/Fax Number: \_\_\_\_\_ / \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

having visited the site, familiarized himself with the conditions present and carefully examined the Drawings, Bidding Package Contract Documents, and complete Specifications together with all Addenda issued and received prior to closing time for receipt of Bids as prepared by the Architect, The S/L/A/M Collaborative, Inc., hereby offers and agrees as follows:

To provide all materials, all labor and all else whatsoever necessary to erect and properly finish all work in connection with the Groton Consolidated Middle School project, Groton, Connecticut to the satisfaction of the Architect, Construction Manager and Owner for the lump sum as follows:

BID PACKAGE NUMBER	DESCRIPTION	LUMP SUM PRICE (WRITTEN AND NUMBERS)
1.10L	Lockers	_____ _____
1.11	Food Service Equipment	_____ _____

**UNIT LABOR/EQUIPMENT RATES**

The undersigned further proposes and agrees that should the amount of work required be increased or decreased where unit prices have not been established, the following unit labor and equipment rates will be the basis for any Change Order Proposal. For Change Order purposes, the Labor Rates which any contractor submits on this Form of Proposal must be based on current labor rates and not on projected labor rates. Upon confirmation of base labor rate increases, change order rates may be adjusted in July of each year but only after new prevailing wage rates have been issued by the Connecticut Department of Labor. Labor rates are to include all direct costs without overhead & profit as defined in Item 7.3 of the General Conditions. Prior to contract award, if requested by the CM, the successful bidder shall provide documentation substantiating the proposed labor and equipment rates, by CPA if requested.

<b>Classification</b>	<b>Hourly Rate</b>	<b>Benefits</b>	<b>Workmen's Comp.</b>	<b>FICA</b>	<b>State U.C.</b>	<b>Federal U.C.</b>	<b>Total</b>

**MANDATORY ALTERNATES**

The Undersigned further proposes and agrees that should the following alternate or alternates (as described in Specification Section 01 2300) be accepted and included in this Contract, the amount of base bid, as heretofore stated, shall be increased by stated alternate amount. All materials and workmanship shall be in strict accordance with original specifications and drawings.

The Contract requirements shall be an integral part of the alternates. The base bid shall include all work shown on the drawings and specifications irrespective of any items included in the alternative. The alternate is subject to acceptance or rejection by the Owner without affecting the price of the base bid. A Contract will be awarded on any base bid-alternate combination that is in the best interest of the Owner. Contractors shall perform all work required to complete execution of the accepted alternate. The amount of the alternate price shall include the cost of any and all modifications made necessary by the Owner's acceptance and all Contractor's expenses including overhead and profit. The bidding Trade Contractor shall state the amount of the alternate listed below. With the exception of Alternate No. B4, no response to the alternates will be interpreted as no change in cost.

<b>Alternate No.</b>	<b>Description</b>	<b>Total</b>
S1-S5	Not Applicable	N/A
B1-B3	Not Applicable	N/A
B4	Accelerated Construction Schedule (refer to Section 00 3113) – No response to this question will be interpreted as this contractor is unwilling or unable to comply with the Accelerated Construction Schedule and, should the Alternate Construction Schedule be accepted by the Owner, this contractor’s base bid proposal may be deemed invalid. Please mark an “X” in the appropriate box below:	
	<input type="checkbox"/> Yes, I will provide additional manpower, equipment and accelerated delivery to meet the Alternate Accelerated Construction Schedule	Add \$_____
	<input type="checkbox"/> No, I cannot provide additional manpower, equipment or accelerated delivery to meet the Alternate Accelerated Construction Schedule	
<b>Identify either “add” or “deduct” by crossing out word that does not apply.</b>		

**ADDENDA**

Acknowledgment is hereby made of the following addenda supplements to the Drawings and Specifications:

Addendum No. 1, dated February 8, 2019	Addendum No. 2, dated February 14, 2019
Addendum No. 3, dated February 22, 2019	Addendum No. 4, dated February 27, 2019
Addendum No. 5, dated March 1, 2019	Addendum No. 6, dated March 6, 2019
Post-Bid Addendum No. _____, dated _____	Post-Bid Addendum No. _____, dated _____

**NON-COLLUSIVE BIDDING CERTIFICATION**

By submission of this bid each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of his knowledge and belief:

1. The prices in this bid have been arrived at independently without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor;
2. Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to the opening, directly or indirectly, to any other bidder or to any competitor; and



3. No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition. The foregoing statement subscribed by the bidder and affirmed by such bidder as true under the penalties of perjury and is made pursuant to the applicable section of the General Laws of the State of Connecticut as most recently amended.

### **CONTRACTOR'S MEANS OF COMPLIANCE WITH CHRO REQUIREMENTS**

The contract to be awarded is subject to compliance requirements mandated by Connecticut General Statutes Sections 4a-60 and 4a-60a, 46a-71(d) and 46a-81 i (d). There are Contract Compliance Regulations codified at Section 46a-68j-21 through 43 of the Regulations of Connecticut State Agencies which establish a procedure for awarding all contracts covered by the previously stated Sections of the Connecticut General Statutes.

Affidavit Form C - Nondiscrimination Certification shall be completed and submitted at time of bid. Form can be found at: [http://www.ct.gov/opm/cwp/view.asp?a=2982&q=390928&opmNav\\_GID=1806](http://www.ct.gov/opm/cwp/view.asp?a=2982&q=390928&opmNav_GID=1806).

Unless otherwise noted, all Bidders are required to obtain a minimum goal of 25% of awarded contract to small business enterprises (SBE) and 6.25% to minority business enterprises (MBE) trade contractors and/or suppliers certified by the State of Connecticut Department of Administration Services (DAS)

The successful Trade Contractor shall substantiate this participation within **10 days of receiving a limited Notice to Proceed and prior to signing of the Trade Contract.**

Refer to Section 00 2113 Instructions to Bidders Item 21 for further information.

Indicate below the planned utilization of Small and Minority businesses SBE/MBE included as a percentage of the base bid. Failure to complete this or comply with stated SBE/MBE goals may result in your proposal being deemed incomplete, and thus may result in the rejection of your bid. Note if no indication is provided below then this shall be interpreted as zero participation is planned by the bidder.

This Proposal includes \_\_\_\_\_% certified SBE participation  
This Proposal includes \_\_\_\_\_% certified MBE participation

In formulating these percentages the bidder is cautioned to make sure that the SBE and MBE participation is in accordance with the requirements of the Connecticut General Statutes and CHRO regulations.

### **STATEMENT OF BIDDER'S QUALIFICATIONS**

1. The undersigned company has been in business under its present name for \_\_\_\_ years.
2. The undersigned company has had \_\_\_\_ years experience in construction work similar to that described in the bid documents for this project.

3. List below the construction projects the undersigned company currently has under contract as of this date, use a separate sheet if necessary:

<b>Project Name</b>	<b>Contract Sum</b>	<b>Class of Work</b>	<b>% Complete</b>	<b>Name of Owner and Contact Information - Email and Phone Number</b>

4. List below a minimum of three (3) projects the undersigned company has performed in the past five (5) years which are representative of this project and would qualify you for this work, use a separate sheet if necessary:

<b>Project Name</b>	<b>Contract Sum</b>	<b>Class of Work</b>	<b>% Complete</b>	<b>Name of Owner and Contact Information - Email and Phone Number</b>

5. Has the undersigned company ever failed to complete awarded work? Circle the appropriate response. Yes No

If the answer is yes, please provide location, date and reason below.

6. Has any officer or partner of the undersigned company, while performing in the capacity of an officer, partner or individual owner of another entity, ever failed to complete a construction contract? Circle the appropriate response. Yes No

If the answer is yes, please state below the following information:

Name of individual(s), name(s) of organization and reason(s)

7. Has the undersigned company been involved or is currently involved in any litigation, administrative or arbitration proceedings in the preceding five (5) years and the outcome? Use a separate sheet as necessary. Circle the appropriate response. Yes No

If the answer is yes, describe all such actions including the outcome of any closed actions. Use separate sheet as necessary.

8. Has the Contractor or an officer, director, shareholder, partner, employee or other individual associated with the Contractor:
- a. been convicted or entered a plea of guilty or nolo contendere for or admitted to the commission of a criminal offense as an incident to obtaining or attempting to obtain a public or private contract or subcontract, or in the performance of such contract or subcontract?  
Circle the appropriate response. Yes No

If so, identify such conviction, plea or admission here and provide details on a separate sheet.

- b. been convicted or entered a plea of guilty or nolo contendere or admitted to the violation of any state or federal law for fraud, graft, embezzlement, theft, forgery, bribery, falsification, or destruction of records, receiving stolen property or any other offense indicating a lack of business integrity of business honesty which affects responsibility as a contractor?  
Circle the appropriate response. Yes No

If so, identify such conviction, plea, or admission here and provide details on a separate sheet.

- c. been convicted or entered a plea of guilty or nolo contendere or admitted to a violation of any state or federal antitrust, collusion or conspiracy law arising out the submission of bids or proposals on a public or private contract or subcontract? Circle the appropriate response. Yes No

If so, identify such conviction, plea or submission here and provide details on a separate sheet.

- d. committed a willful failure to perform in accordance with the terms of one or more public contracts, agreements or transactions? Circle the appropriate response. Yes No

If so, identify such willful failure here and provide details on a separate sheet.

- e. have a history of failure to perform or of unsatisfactory performance of one or more public contractors, agreements or transactions? Circle the appropriate response. Yes No

If so, identify such contracts here and provide details on a separate sheet.

- f. committed a willful violation of a statutory or regulatory provision or requirement applicable to a public contract agreement or transaction? Circle the appropriate response. Yes No

If so, identify such violation here and provide details on a separate sheet.

For purposes of Questions 8(a)-(f) above, the fraudulent, criminal or other seriously improper conduct of one contractor participating in a joint venture or similar arrangement may be imputed to other participating contractors if the conduct occurs for or on behalf of the joint venture or similar arrangement and these contractors knew of or had reason to know of such conduct.

9. Has the Contractor, or an officer, director, shareholder, or partner ever filed for protection from creditors under any chapter of the United States Bankruptcy Code? Circle the appropriate response. Yes No

If so, identify such company or individual here and provide details on a separate sheet.

10. State how much of your business is for private versus public owners.

Public: \_\_\_\_\_ %

Private: \_\_\_\_\_ %

11. Provide the names of the Principal/Project Executive, Project Manager and Field Superintendent/Foreman the Contractor will use on the Project. On a separate sheet summarize their experience that demonstrates they are suitable for the proposed work.

Principal/Project Executive: \_\_\_\_\_

Project Manager: \_\_\_\_\_

Field Superintendent/Foreman: \_\_\_\_\_

12. State the name of your surety and A.M. Best & Company rating of your surety.

Surety: \_\_\_\_\_

Rating: \_\_\_\_\_

13. State the bonding capacity and the bond premium rate for your firm.

Bonding Capacity: \$ \_\_\_\_\_

Bond Premium Rate: \_\_\_\_\_

14. State the name of your insurance carrier and the A.M. Best & Company rating of your insurance carrier.

Insurance Carrier: \_\_\_\_\_

Rating: \_\_\_\_

15. State the general liability rate for your firm and the interstate or intrastate workers' compensation experience modification rate for your firm for the past five (5) years.

General liability rate: \_\_\_\_\_

Workers' Compensation Experience Modification Rate:

20\_\_ \_\_\_\_\_

20\_\_ \_\_\_\_\_

20\_\_ \_\_\_\_\_

20\_\_ \_\_\_\_\_

20\_\_ \_\_\_\_\_

16. Summarize the accident and fatality experience of your firm for the last five (5) years by providing the relevant OSHA No. 300A logs as an attachment to your proposal.

17a. Has the Contractor or any persons associated with the firm been cited for one (1) or more willful or serious violations of any occupational safety and health act in the previous five (5) year period? Circle the appropriate response. Yes No

17b. Has the Contractor or any persons associated with the firm received a criminal conviction related to the injury or death of an employee in the previous five (5) year period? Circle the appropriate response. Yes No

If yes to either or both, explain the citations or convictions on a separate sheet.

17c. On a separate sheet provide a list all citations issued to the contractor by OSHA, MSHA or other state agency regarding health, welfare or safety violations in the previous five (5) years. If none then state so here \_\_\_\_\_

18a. Within the prior five (5) year period, has the Contractor ever been cited by the Connecticut Department of Labor for disregarding its obligations under Connecticut General Statute sections 31-53 (prevailing wages) or 31-57c (length of workweek)? Circle the appropriate response. Yes No

18b. Has the Contractor been barred from bidding on any state or federal government contracts within the previous five (5) years? Circle the appropriate response. Yes No

If yes to either or both, please describe on a separate sheet.

19. Is your firm registered to conduct business in the State of Connecticut? Circle the appropriate response. Yes No

If yes, please provide your Connecticut Tax Identification number \_\_\_\_\_

20. Has your bonding company, your company or a subcontractor to and through your company within the past 5 years been noticed or have been served with a claim, both either formally or informally by an Owner, a Construction Manager or General Contractor for failure to manage, perform, meet a deadline, a milestone or a schedule or fail to complete a project or a portion thereof? Circle the appropriate response. Yes No

If yes, state the project, location, Owner, subcontractor (if applicable) and by whom the claim was filed.

21. Has your bonding company, your company or a subcontractor to and through your company within the past 5 years been charged with or paid liquidated damages or have been back-charged for failure to manage, perform, meet a deadline, a milestone or a schedule or fail to complete a project or a portion thereof? Circle the appropriate response. Yes No

If yes, state the project, location, Owner, subcontractor (if applicable) and to whom the claim was paid and the dollar amount.

22. Has your company or a subcontractor to and through your company ever filed within in the last 5 years a formal or informal claim to an Owner, Construction Manager, or General Contractor for acceleration, delay, and/or other types of recovery costs? Circle the appropriate response. Yes No

If yes, state the project, location, to whom the claim was filed and the dollar amount.

23. List the categories of work that your organization normally performs with its own forces:

\_\_\_\_\_

24. Complete the following items if your bid is in excess of \$500,000.00:

- a. Do you have a DAS Pre-Qualification Certificate? Circle the appropriate response. Yes No
- b. Identify all trade classifications that you are pre-qualified for: \_\_\_\_\_

\_\_\_\_\_

25. Failure to disclose any of the information requested above or fail in any way to respond to each question accurately and truthfully may be grounds for immediate rejection of the bid proposal.

**OTHER REQUIREMENTS**

It is understood that the Owner and/or Construction Manager reserves the right to accept or reject any and all bids that they deem to be in their best interest.

Upon notification of acceptance of this proposal, the undersigned agrees to execute a contract in the form as stated within these contract documents for the amount stated.

Prices quoted shall be guaranteed for ninety (90) days after date of the opening of bids. If written notice of award is received within ninety (90) calendar days after the opening of bids, the undersigned agrees to execute said contract and furnish to the Construction Manager within ten (10) business days after receipt of said contract, the executed Contract, together with the Performance and Payment Bonds and Insurance Certificates as required herein.

The undersigned agrees that the Bid Security payable to Owner accompanying this proposal is left in escrow with the Owner; that its amount is the measure of liquidated damages which the Owner will sustain by the failure of the undersigned to execute and deliver the above-named bonds, insurance certificates and contract; and that if the undersigned defaults in furnishing said bonds and insurance and in executing and delivering said Contract within ten (10) business days of receipt of contract to him/her, then said Security shall be payable to the Owner for its own account; but if this proposal is not accepted within said ninety (90) days of the time set for submission of bids, or if the undersigned executes and delivers said bonds, insurance and Contract, the Bid Security shall be returned to the undersigned. The undersigned hereby certifies that they are able to furnish labor that can work in harmony with all other elements of labor employed or to be employed on the work.

By submission of this proposal, the undersigned acknowledges that they have visited the site, informed themselves of the existing conditions, and have included in the proposal a sum to cover the costs of all items in the contracts.

By submission of this proposal, the undersigned acknowledges that they have read the all bid documents and schedule requirements and agrees to provide sufficient staff and organization and to select subcontractors and suppliers to comply with the requirements for submittals, delivery dates, work periods and completion dates as specified.

Respectfully submitted,

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name and Title

Attest: \_\_\_\_\_

**SEAL IF REQUIRED**

**COMMISSION ON HUMAN RIGHTS AND OPPORTUNITIES  
CONTRACT COMPLIANCE REGULATIONS  
NOTIFICATION TO BIDDERS**

(Revised 09/3/15)

The contract to be awarded is subject to contract compliance requirements mandated by Sections 4a-60 and 4a-60a of the Connecticut General Statutes; and, when the awarding agency is the State, Sections 46a-71(d) and 46a-81i(d) of the Connecticut General Statutes. There are Contract Compliance Regulations codified at Section 46a-68j-21 through 43 of the Regulations of Connecticut State Agencies, which establish a procedure for awarding all contracts covered by Sections 4a-60 and 46a-71(d) of the Connecticut General Statutes.

According to Section 46a-68j-30(9) of the Contract Compliance Regulations, every agency awarding a contract subject to the contract compliance requirements has an obligation to “aggressively solicit the participation of legitimate minority business enterprises as bidders, contractors, subcontractors and suppliers of materials.” “Minority business enterprise” is defined in Section 4a-60 of the Connecticut General Statutes as a business wherein fifty-one percent or more of the capital stock, or assets belong to a person or persons: “(1) Who are active in daily affairs of the enterprise; (2) who have the power to direct the management and policies of the enterprise; and (3) who are members of a minority, as such term is defined in subsection (a) of Section 32-9n.” “Minority” groups are defined in Section 32-9n of the Connecticut General Statutes as “(1) Black Americans . . . (2) Hispanic Americans . . . (3) persons who have origins in the Iberian Peninsula . . . (4) Women . . . (5) Asian Pacific Americans and Pacific Islanders; (6) American Indians . . .” An individual with a disability is also a minority business enterprise as provided by Section 4a-60g of the Connecticut General Statutes. The above definitions apply to the contract compliance requirements by virtue of Section 46a-68j-21(11) of the Contract Compliance Regulations.

The awarding agency will consider the following factors when reviewing the bidder’s qualifications under the contract compliance requirements:

- (a) the bidder’s success in implementing an affirmative action plan;
- (b) the bidder’s success in developing an apprenticeship program complying with Sections 46a-68-1 to 46a-68-17 of the Administrative Regulations of Connecticut State Agencies, inclusive;
- (c) the bidder’s promise to develop and implement a successful affirmative action plan;
- (d) the bidder’s submission of employment statistics contained in the “Employment Information Form”, indicating that the composition of its workforce is at or near parity when compared to the racial and sexual composition of the workforce in the relevant labor market area; and
- (e) the bidder’s promise to set aside a portion of the contract for legitimate minority business enterprises. See Section 46a-68j-30(10)(E) of the Contract Compliance Regulations.

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**INSTRUCTIONS AND OTHER INFORMATION**

The following BIDDER CONTRACT COMPLIANCE MONITORING REPORT must be completed in full, signed, and submitted with the bid for this contract. The contract awarding agency and the Commission on Human Rights and Opportunities will use the information contained thereon to determine the bidders compliance to Sections 4a-60 and 4a-60a CONN. GEN. STAT., and Sections 46a-68j-23 of the Regulations of Connecticut State Agencies regarding equal employment opportunity, and the bidder’s good faith efforts to include minority business enterprises as subcontractors and suppliers for the work of the contract.

1) **Definition of Small Contractor**

Section 4a-60g CONN. GEN. STAT. defines a small contractor as a company that has been doing business under the same management and control and has maintained its principal place of business in Connecticut for a one year period immediately prior to its application for certification under this section, had gross revenues not exceeding fifteen million dollars in the most recently completed fiscal year, and at least fifty-one percent of the ownership of which is held by a person or persons who are active in the daily affairs of the company, and have the power to direct the management and policies of the company, except that a nonprofit corporation shall be construed to be a small contractor if such nonprofit corporation meets the requirements of subparagraphs (A) and (B) of subdivision 4a-60g CONN. GEN. STAT.

2) Description of Job Categories (as used in Part IV Bidder Employment Information) (Page 2)

<p><b>MANAGEMENT:</b> Managers plan, organize, direct, and control the major functions of an organization through subordinates who are at the managerial or supervisory level. They make policy decisions and set objectives for the company or departments. They are not usually directly involved in production or providing services. Examples include top executives, public relations managers, managers of operations specialties (such as financial, human resources, or purchasing managers), and construction and engineering managers.</p> <p><b>BUSINESS AND FINANCIAL OPERATIONS:</b> These occupations include managers and professionals who work with the financial aspects of the business. These occupations include accountants and auditors, purchasing agents, management analysts, labor relations specialists, and budget, credit, and financial analysts.</p> <p><b>MARKETING AND SALES:</b> Occupations related to the act or process of buying and selling products and/or services such as sales engineer, retail sales workers and sales representatives including wholesale.</p> <p><b>LEGAL OCCUPATIONS:</b> In-House Counsel who is charged with providing legal advice and services in regards to legal issues that may arise during the course of standard business practices. This category also includes assistive legal occupations such as paralegals, legal assistants.</p> <p><b>COMPUTER SPECIALISTS:</b> Professionals responsible for the computer operations within a company are grouped in this category. Examples of job titles in this category include computer programmers, software engineers, database administrators, computer scientists, systems analysts, and computer support specialists</p> <p><b>ARCHITECTURE AND ENGINEERING:</b> Occupations related to architecture, surveying, engineering, and drafting are included in this category. Some of the job titles in this category include electrical and electronic engineers, surveyors, architects, drafters, mechanical engineers, materials engineers, mapping technicians, and civil engineers.</p> <p><b>OFFICE AND ADMINISTRATIVE SUPPORT:</b> All clerical-type work is included in this category. These jobs involve the preparing, transcribing, and preserving of written communications and records; collecting accounts; gathering and distributing information; operating office machines and electronic data processing equipment; and distributing mail. Job titles listed in this category include telephone operators, bill and account collectors, customer service representatives, dispatchers, secretaries and administrative assistants, computer operators and clerks (such as payroll, shipping, stock, mail and file).</p>	<p><b>BUILDING AND GROUNDS CLEANING AND MAINTENANCE:</b> This category includes occupations involving landscaping, housekeeping, and janitorial services. Job titles found in this category include supervisors of landscaping or housekeeping, janitors, maids, grounds maintenance workers, and pest control workers.</p> <p><b>CONSTRUCTION AND EXTRACTION:</b> This category includes construction trades and related occupations. Job titles found in this category include boilermakers, masons (all types), carpenters, construction laborers, electricians, plumbers (and related trades), roofers, sheet metal workers, elevator installers, hazardous materials removal workers, paperhangers, and painters. Paving, surfacing, and tamping equipment operators; drywall and ceiling tile installers; and carpet, floor and tile installers and finishers are also included in this category. First line supervisors, foremen, and helpers in these trades are also grouped in this category..</p> <p><b>INSTALLATION, MAINTENANCE AND REPAIR:</b> Occupations involving the installation, maintenance, and repair of equipment are included in this group. Examples of job titles found here are heating, ac, and refrigeration mechanics and installers; telecommunication line installers and repairers; heavy vehicle and mobile equipment service technicians and mechanics; small engine mechanics; security and fire alarm systems installers; electric/electronic repair, industrial, utility and transportation equipment; millwrights; riggers; and manufactured building and mobile home installers. First line supervisors, foremen, and helpers for these jobs are also included in the category.</p> <p><b>MATERIAL MOVING WORKERS:</b> The job titles included in this group are Crane and tower operators; dredge, excavating, and lading machine operators; hoist and winch operators; industrial truck and tractor operators; cleaners of vehicles and equipment; laborers and freight, stock, and material movers, hand; machine feeders and offbearers; packers and packagers, hand; pumping station operators; refuse and recyclable material collectors; and miscellaneous material moving workers.</p> <p><b>PRODUCTION WORKERS:</b> The job titles included in this category are chemical production machine setters, operators and tenders; crushing/grinding workers; cutting workers; inspectors, testers sorters, samplers, weighers; precious stone/metal workers; painting workers; cementing/gluing machine operators and tenders; etchers/engravers; molders, shapers and casters except for metal and plastic; and production workers.</p>
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3) Definition of Racial and Ethnic Terms (as used in Part IV Bidder Employment Information) (Page 3)

<p><u>White</u> (not of Hispanic Origin)- All persons having origins in any of the original peoples of Europe, North Africa, or the Middle East.</p> <p><u>Black</u>(not of Hispanic Origin)- All persons having origins in any of the Black racial groups of Africa.</p> <p><u>Hispanic</u>- All persons of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin, regardless of race.</p>	<p><u>Asian or Pacific Islander</u>- All persons having origins in any of the original peoples of the Far East, Southeast Asia, the Indian subcontinent, or the Pacific Islands. This area includes China, India, Japan, Korea, the Philippine Islands, and Samoa.</p> <p><u>American Indian or Alaskan Native</u>- All persons having origins in any of the original peoples of North America, and who maintain cultural identification through tribal affiliation or community recognition.</p>
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**BIDDER CONTRACT COMPLIANCE MONITORING REPORT**

**PART I - Bidder Information**

Company Name Street Address City & State Chief Executive	Bidder Federal Employer Identification Number _____ Or Social Security Number _____
Major Business Activity (brief description)	Bidder Identification (response optional/definitions on page 1)  -Bidder is a small contractor. Yes ___ No ___ -Bidder is a minority business enterprise Yes ___ No ___ (If yes, check ownership category) Black ___ Hispanic ___ Asian American ___ American Indian/Alaskan Native ___ Iberian Peninsula ___ Individual(s) with a Physical Disability ___ Female ___
Bidder Parent Company (If any)	- Bidder is certified as above by State of CT Yes ___ No ___
Other Locations in Ct. (If any)	

**PART II - Bidder Nondiscrimination Policies and Procedures**

1. Does your company have a written Affirmative Action/Equal Employment Opportunity statement posted on company bulletin boards? Yes ___ No ___	7. Do all of your company contracts and purchase orders contain non-discrimination statements as required by Sections 4a-60 & 4a-60a Conn. Gen. Stat.? Yes ___ No ___
2. Does your company have the state-mandated sexual harassment prevention in the workplace policy posted on company bulletin boards? Yes ___ No ___	8. Do you, upon request, provide reasonable accommodation to employees, or applicants for employment, who have physical or mental disability? Yes ___ No ___
3. Do you notify all recruitment sources in writing of your company's Affirmative Action/Equal Employment Opportunity employment policy? Yes ___ No ___	9. Does your company have a mandatory retirement age for all employees? Yes ___ No ___
4. Do your company advertisements contain a written statement that you are an Affirmative Action/Equal Opportunity Employer? Yes ___ No ___	10. If your company has 50 or more employees, have you provided at least two (2) hours of sexual harassment training to all of your supervisors? Yes ___ No ___ NA ___
5. Do you notify the Ct. State Employment Service of all employment openings with your company? Yes ___ No ___	11. If your company has apprenticeship programs, do they meet the Affirmative Action/Equal Employment Opportunity requirements of the apprenticeship standards of the Ct. Dept. of Labor? Yes ___ No ___ NA ___
6. Does your company have a collective bargaining agreement with workers? Yes ___ No ___ 6a. If yes, do the collective bargaining agreements contain non-discrimination clauses covering all workers? Yes ___ No ___ 6b. Have you notified each union in writing of your commitments under the nondiscrimination requirements of contracts with the state of Ct? Yes ___ No ___	12. Does your company have a written affirmative action Plan? Yes ___ No ___ If no, please explain.  13. Is there a person in your company who is responsible for equal employment opportunity? Yes ___ No ___ If yes, give name and phone number. _____

1. Will the work of this contract include subcontractors or suppliers? Yes\_\_ No\_\_

1a. If yes, please list all subcontractors and suppliers and report if they are a small contractor and/or a minority business enterprise. (defined on page 1 / use additional sheet if necessary)

1b. Will the work of this contract require additional subcontractors or suppliers other than those identified in 1a. above?

Yes\_\_ No\_\_

**PART IV - Bidder Employment Information**

Date:

JOB CATEGORY *	OVERALL TOTALS	WHITE (not of Hispanic origin)		BLACK (not of Hispanic origin)		HISPANIC		ASIAN or PACIFIC ISLANDER		AMERICAN INDIAN or ALASKAN NATIVE	
		Male	Female	Male	Female	Male	Female	Male	Female	male	female
Management											
Business & Financial Ops											
Marketing & Sales											
Legal Occupations											
Computer Specialists											
Architecture/Engineering											
Office & Admin Support											
Bldg/ Grounds Cleaning/Maintenance											
Construction & Extraction											
Installation, Maintenance & Repair											
Material Moving Workers											
Production Occupations											
TOTALS ABOVE											
Total One Year Ago											
FORMAL ON THE JOB TRAINEES (ENTER FIGURES FOR THE SAME CATEGORIES AS ARE SHOWN ABOVE)											
Apprentices											
Trainees											

\*NOTE: JOB CATEGORIES CAN BE CHANGED OR ADDED TO (EX. SALES CAN BE ADDED OR REPLACE A CATEGORY NOT USED IN YOUR COMPANY)

1. Which of the following recruitment sources are used by you? (Check yes or no, and report percent used)				2. Check (X) any of the below listed requirements that you use as a hiring qualification  (X)		3. Describe below any other practices or actions that you take which show that you hire, train, and promote employees without discrimination
SOURCE	YES	NO	% of applicants provided by source			
State Employment Service					Work Experience	
Private Employment Agencies					Ability to Speak or Write English	
Schools and Colleges					Written Tests	
Newspaper Advertisement					High School Diploma	
Walk Ins					College Degree	
Present Employees					Union Membership	
Labor Organizations					Personal Recommendation	
Minority/Community Organizations					Height or Weight	
Others (please identify)					Car Ownership	
					Arrest Record	
					Wage Garnishments	

Certification (Read this form and check your statements on it CAREFULLY before signing). I certify that the statements made by me on this BIDDER CONTRACT COMPLIANCE MONITORING REPORT are complete and true to the best of my knowledge and belief, and are made in good faith. I understand that if I knowingly make any misstatements of facts, I am subject to be declared in non-compliance with Section 4a-60, 4a-60a, and related sections of the CONN. GEN. STAT.

(Signature)	(Title)	(Date Signed)	(Telephone)
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## SECTION 00 7343 - WAGE AND HOUR RATES

### 1. GENERAL

- 1.1 The wages paid on an hourly basis to any person performing the work of any mechanic, laborer or worker on the work herein contracted to be done and the amount of payment or contribution paid or payable on behalf of each such person to any employee welfare fund, as defined in the Connecticut General Statutes, shall be at a rate equal to the rate customary or prevailing for the same work in the same trade or occupation in the town in which such public works project is being constructed.

Any contractor who is not obligated by agreement to make payment or contribution on behalf of such persons to any such employee welfare fund shall pay to each mechanic, laborer or worker as part of such person's wages the amount of payment or contribution for such person's classification on each payday.

- 1.2 In accordance with Connecticut General Statutes 31-53 and 31-55a, all Contractors are required to complete and submit the enclosed forms:

A. Contractors Wage Certifications Form

B. Contracting Agency Certification Form

C. Payroll Certification For Public Works Projects - Weekly Payroll  
Form WWS-CP1 and WWS-CP2

- 1.3 Contractors bidding on this project should be aware of the following Connecticut Public and Special Acts P.A. 02-69:

**Public Act No. 02-69**

**Substitute Senate Bill No. 63**

**AN ACT CONCERNING ANNUAL ADJUSTMENTS TO PREVAILING WAGES.**

Be it enacted by the Senate and House of Representatives in General Assembly convened:

Section 1. (NEW) (Effective October 1, 2002) Each contractor that is awarded a contract on or after October 1, 2002, for (1) the construction of a state highway or bridge that falls under the provisions of Section 31-54 of the general statutes, or (2) the construction, remodeling, refinishing, refurbishing, rehabilitation, alteration or repair of any public works project that falls under the provisions of Section 31-53 of the general statutes shall contact the Labor Commissioner on or before July first of each year, for the duration of such contract, to ascertain the prevailing rate of wages on an hourly basis and the amount of payment or contributions paid or payable on behalf of each mechanic, laborer or worker employed upon the work contracted to be done, and shall make any necessary adjustments to such prevailing rate of wages and such payment or contributions paid or payable on behalf of each such employee, effective each July first.

### 2. MINIMUM WAGE RATES

- 2.1 The current wage and benefit rates are included in this section.



**DEPARTMENT OF ADMINISTRATIVE SERVICES (DAS)**  
Office of School Construction Grants & Review (OSCG&R)

**CURRENT PREVAILING WAGE RATES**

FORM SCG-6000

**IN COMPLIANCE WITH SECTION 31-53 OF THE  
CONNECTICUT GENERAL STATUTES (C.G.S.)**

**SHALL BE INSERTED**

**PRIOR TO RELEASE OF DOCUMENTS  
For BID or PROCUREMENT**

**ANNUAL ADJUSTMENT OF WAGE RATES**

**WILL BE AS REQUIRED**

**PER C.G.S. SECTION 31-55a**

If you have questions regarding wages and workplace standards refer to the Department of Labor website: <http://www.ctdol.state.ct.us> or call 860-263-6000

CONNECTICUT DEPARTMENT OF LABOR  
WAGE AND WORKPLACE STANDARDS DIVISION

CONTRACTORS WAGE CERTIFICATION FORM  
Construction Manager at Risk/General Contractor/Prime Contractor

I, \_\_\_\_\_ of \_\_\_\_\_  
Officer, Owner, Authorized Rep. Company Name

do hereby certify that the \_\_\_\_\_  
Company Name  
\_\_\_\_\_  
Street  
\_\_\_\_\_  
City

and all of its subcontractors will pay all workers on the  
\_\_\_\_\_  
Project Name and Number  
\_\_\_\_\_  
Street and City

the wages as listed in the schedule of prevailing rates required for such project (a copy of which is attached hereto).

\_\_\_\_\_  
Signed

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Notary Public

Return to:  
Connecticut Department of Labor  
Wage & Workplace Standards Division  
200 Folly Brook Blvd.  
Wethersfield, CT 06109

Rate Schedule Issued (Date): \_\_\_\_\_

Project: Groton Consolidated Middle School Construction

**Minimum Rates and Classifications  
for Building Construction**

ID# : B 25905

**Connecticut Department of Labor  
Wage and Workplace Standards Division**

By virtue of the authority vested in the Labor Commissioner under provisions of Section 31-53 of the General Statutes of Connecticut, as amended, the following are declared to be the prevailing rates and welfare payments and will apply only where the contract is advertised for bid within 20 days of the date on which the rates are established. Any contractor or subcontractor not obligated by agreement to pay to the welfare and pension fund shall pay this amount to each employee as part of his/her hourly wages.

Project Number:

Project Town: Groton

State#: 059-0190N

FAP#:

Project: Groton Consolidated Middle School Construction

<b>CLASSIFICATION</b>	<b>Hourly Rate</b>	<b>Benefits</b>
1a) Asbestos Worker/Insulator (Includes application of insulating materials, protective coverings, coatings, & finishes to all types of mechanical systems; application of firestopping material for wall openings & penetrations in walls, floors, ceilings	38.25	27.96
1b) Asbestos/Toxic Waste Removal Laborers: Asbestos removal and encapsulation (except its removal from mechanical systems which are not to be scrapped), toxic waste removers, blasters.**See Laborers Group 7**		
1c) Asbestos Worker/Heat and Frost Insulator	40.21	29.30

**As of: Wednesday, April 10, 2019**

Project: Groton Consolidated Middle School Construction

2) Boilermaker	38.34	26.01
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3a) Bricklayer, Cement Mason, Concrete Finisher (including caulking), Stone Masons	34.72	32.55 + a
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3b) Tile Setter	34.90	25.87
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3c) Terrazzo Mechanics and Marble Setters	31.69	22.35
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3d) Tile, Marble & Terrazzo Finishers	26.70	21.75
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3e) Plasterer	33.48	32.06
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**As of: Wednesday, April 10, 2019**



Project: Groton Consolidated Middle School Construction

-----LABORERS-----

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4) Group 1: Laborers (common or general), acetylene burners, concrete specialists, wrecking laborers, fire watchers.	30.05	20.10
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4a) Group 2: Mortar mixers, plaster tender, power buggy operators, powdermen, fireproofers/mixer/nozzlemans (Person running mixer and spraying fireproof only).	30.30	20.10
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4b) Group 3: Jackhammer operators/pavement breaker, mason tender (brick), mason tender (cement/concrete), forklift operators and forklift operators (masonry).	30.55	20.10
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4c) **Group 4: Pipelayers (Installation of water, storm drainage or sewage lines outside of the building line with P6, P7 license) (the pipelayer rate shall apply only to one or two employees of the total crew who primary task is to actually perform the mating of pipe sections) P6 and P7 rate is \$26.80.	30.55	20.10
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4d) Group 5: Air track operator, sand blaster and hydraulic drills.	30.55	20.10
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**As of: Wednesday, April 10, 2019**

Project: Groton Consolidated Middle School Construction

4e) Group 6: Blasters, nuclear and toxic waste removal.	31.80	20.10
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4f) Group 7: Asbestos/lead removal and encapsulation (except it's removal from mechanical systems which are not to be scrapped).	31.05	20.10
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4g) Group 8: Bottom men on open air caisson, cylindrical work and boring crew.	28.38	20.10
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4h) Group 9: Top men on open air caisson, cylindrical work and boring crew.	27.86	20.10
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4i) Group 10: Traffic Control Signalman	16.00	20.10
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5) Carpenter, Acoustical Ceiling Installation, Soft Floor/Carpet Laying, Metal Stud Installation, Form Work and Scaffold Building, Drywall Hanging, Modular-Furniture Systems Installers, Lathers, Piledrivers, Resilient Floor Layers.	32.60	25.34
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**As of: Wednesday, April 10, 2019**

Project: Groton Consolidated Middle School Construction

5a) Millwrights	33.14	25.74
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6) Electrical Worker (including low voltage wiring) (Trade License required: E1,2 L-5,6 C-5,6 T-1,2 L-1,2 V-1,2,7,8,9)	37.50	27.91+3% of gross wage
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7a) Elevator Mechanic (Trade License required: R-1,2,5,6)	53.37	33.705+a+b
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-----LINE CONSTRUCTION-----

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Groundman	26.50	6.5% + 9.00
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Linemen/Cable Splicer	48.19	6.5% + 22.00
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**As of: Wednesday, April 10, 2019**

Project: Groton Consolidated Middle School Construction

8) Glazier (Trade License required: FG-1,2)	37.18	21.05 + a
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9) Ironworker, Ornamental, Reinforcing, Structural, and Precast Concrete Erection	35.47	35.14 + a
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----OPERATORS----

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Group 1: Crane handling or erecting structural steel or stone, hoisting engineer 2 drums or over, front end loader (7 cubic yards or over), work boat 26 ft. and over and Tunnel Boring Machines. (Trade License Required)	39.55	24.30 + a
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Group 2: Cranes (100 ton rate capacity and over); Excavator over 2 cubic yards; Piledriver (\$3.00 premium when operator controls hammer); Bauer Drill/Caisson. (Trade License Required)	39.23	24.30 + a
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Group 3: Excavator; Backhoe/Excavator under 2 cubic yards; Cranes (under 100 ton rated capacity), Grader/Blade; Master Mechanic; Hoisting Engineer (all types of equipment where a drum and cable are used to hoist or drag material regardless of motive power of operation), Rubber Tire Excavator (Drott-1085 or similar); Grader Operator; Bulldozer Fine Grade. (slopes, shaping, laser or GPS, etc.). (Trade License Required)	38.49	24.30 + a
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**As of: Wednesday, April 10, 2019**

Project: Groton Consolidated Middle School Construction

Group 4: Trenching Machines; Lighter Derrick; Concrete Finishing Machine; CMI Machine or Similar; Koehring Loader (Skooper).	38.10	24.30 + a
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Group 5: Specialty Railroad Equipment; Asphalt Paver; Asphalt Reclaiming Machine; Line Grinder; Concrete Pumps; Drills with Self Contained Power Units; Boring Machine; Post Hole Digger; Auger; Pounder; Well Digger; Milling Machine (over 24" Mandrell)	37.51	24.30 + a
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Group 5 continued: Side Boom; Combination Hoe and Loader; Directional Driller; Pile Testing Machine.	37.51	24.30 + a
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Group 6: Front End Loader (3 up to 7 cubic yards); Bulldozer (rough grade dozer).	37.20	24.30 + a
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Group 7: Asphalt roller, concrete saws and cutters (ride on types), vermeer concrete cutter, Stump Grinder; Scraper; Snooper; Skidder; Milling Machine (24" and under Mandrell).	36.86	24.30 + a
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Group 8: Mechanic, grease truck operator, hydroblaster; barrier mover; power stone spreader; welding; work boat under 26 ft.; transfer machine.	36.46	24.30 + a
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**As of: Wednesday, April 10, 2019**

Project: Groton Consolidated Middle School Construction

Group 9: Front end loader (under 3 cubic yards), skid steer loader regardless of attachments, (Bobcat or Similar): forklift, power chipper; landscape equipment (including Hydroseeder).	36.03	24.30 + a
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Group 10: Vibratory hammer; ice machine; diesel and air, hammer, etc.	33.99	24.30 + a
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Group 11: Conveyor, earth roller, power pavement breaker (whiphammer), robot demolition equipment.	33.99	24.30 + a
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Group 12: Wellpoint operator.	33.93	24.30 + a
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Group 13: Compressor battery operator.	33.35	24.30 + a
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Group 14: Elevator operator; tow motor operator (solid tire no rough terrain).	32.21	24.30 + a
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**As of: Wednesday, April 10, 2019**

Project: Groton Consolidated Middle School Construction

Group 15: Generator Operator; Compressor Operator; Pump Operator; Welding Machine Operator; Heater Operator.	31.80	24.30 + a
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Group 16: Maintenance Engineer/Oiler.	31.15	24.30 + a
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Group 17: Portable asphalt plant operator; portable crusher plant operator; portable concrete plant operator.	35.46	24.30 + a
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Group 18: Power safety boat; vacuum truck; zim mixer; sweeper; (Minimum for any job requiring a CDL license).	33.04	24.30 + a
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-----PAINTERS (Including Drywall Finishing)-----

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10a) Brush and Roller	33.62	21.05
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**As of: Wednesday, April 10, 2019**

Project: Groton Consolidated Middle School Construction

10b) Taping Only/Drywall Finishing	34.37	21.05
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10c) Paperhanger and Red Label	34.12	21.05
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10e) Blast and Spray	36.62	21.05
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11) Plumber (excluding HVAC pipe installation) (Trade License required: P-1,2,6,7,8,9 J-1,2,3,4 SP-1,2)	42.62	31.21
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12) Well Digger, Pile Testing Machine	37.26	24.05 + a
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13) Roofer (composition)	36.70	19.85
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**As of: Wednesday, April 10, 2019**



Project: Groton Consolidated Middle School Construction

14) Roofer (slate & tile)	37.20	19.85
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15) Sheetmetal Worker (Trade License required for HVAC and Ductwork: SM-1,SM-2,SM-3,SM-4,SM-5,SM-6)	37.50	36.79
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16) Pipefitter (Including HVAC work) (Trade License required: S-1,2,3,4,5,6,7,8 B-1,2,3,4 D-1,2,3,4, G-1, G-2, G-8 & G-9)	42.62	31.21
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-----TRUCK DRIVERS-----

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17a) 2 Axle	29.13	23.33 + a
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17b) 3 Axle, 2 Axle Ready Mix	29.23	23.33 + a
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**As of: Wednesday, April 10, 2019**

Project: Groton Consolidated Middle School Construction

17c) 3 Axle Ready Mix	29.28	23.33 + a
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17d) 4 Axle, Heavy Duty Trailer up to 40 tons	29.33	23.33 + a
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17e) 4 Axle Ready Mix	29.38	23.33 + a
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17f) Heavy Duty Trailer (40 Tons and Over)	29.58	23.33 + a
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17g) Specialized Earth Moving Equipment (Other Than Conventional Type on-the-Road Trucks and Semi-Trailers, Including Euclids)	29.38	23.33 + a
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18) Sprinkler Fitter (Trade License required: F-1,2,3,4)	43.92	15.84 + a
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**As of: Wednesday, April 10, 2019**

Project: Groton Consolidated Middle School Construction

19) Theatrical Stage Journeyman	25.76	7.34
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***As of: Wednesday, April 10, 2019***

**Project: Groton Consolidated Middle School Construction**

*Welders: Rate for craft to which welding is incidental.*

*\*Note: Hazardous waste removal work receives additional \$1.25 per hour for truck drivers.*

*\*\*Note: Hazardous waste premium \$3.00 per hour over classified rate*

***ALL Cranes: When crane operator is operating equipment that requires a fully licensed crane operator to operate he receives an extra \$4.00 premium in addition to the hourly wage rate and benefit contributions:***

***1) Crane handling or erecting structural steel or stone; hoisting engineer (2 drums or over)***

***2) Cranes (100 ton rate capacity and over) Bauer Drill/Caisson***

***3) Cranes (under 100 ton rated capacity)***

*Crane with 150 ft. boom (including jib) - \$1.50 extra*

*Crane with 200 ft. boom (including jib) - \$2.50 extra*

*Crane with 250 ft. boom (including jib) - \$5.00 extra*

*Crane with 300 ft. boom (including jib) - \$7.00 extra*

*Crane with 400 ft. boom (including jib) - \$10.00 extra*

All classifications that indicate a percentage of the fringe benefits must be calculated at the percentage rate times the "base hourly rate".

Apprentices duly registered under the Commissioner of Labor's regulations on "Work Training Standards for Apprenticeship and Training Programs" Section 31-51-d-1 to 12, are allowed to be paid the appropriate percentage of the prevailing journeymen hourly base and the full fringe benefit rate, providing the work site ratio shall not be less than one full-time journeyman instructing and supervising the work of each apprentice in a specific trade.

*The Prevailing wage rates applicable to this project are subject to annual adjustments each July 1st for the duration of the project.*

*Each contractor shall pay the annual adjusted prevailing wage rate that is in effect each July 1st, as posted by the Department of Labor.*

*It is the contractor's responsibility to obtain the annual adjusted prevailing wage rate increases directly from the Department of Labor's website.*

*The annual adjustments will be posted on the Department of Labor's Web page: [www.ct.gov/dol](http://www.ct.gov/dol). For those without internet access, please contact the division listed below.*

*The Department of Labor will continue to issue the initial prevailing wage rate schedule to the Contracting Agency for the project.*

*All subsequent annual adjustments will be posted on our Web Site for contractor access.*

*Contracting Agencies are under no obligation pursuant to State labor law to pay any increase due to the annual adjustment provision.*

**As of: Wednesday, April 10, 2019**

Project: Groton Consolidated Middle School Construction

*Effective October 1, 2005 - Public Act 05-50: any person performing the work of any mechanic, laborer, or worker shall be paid prevailing wage*

All Person who perform work ON SITE must be paid prevailing wage for the appropriate mechanic, laborer, or worker classification.

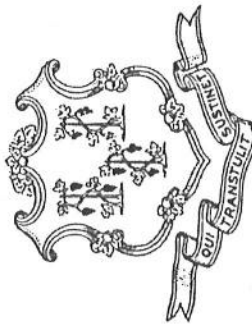
All certified payrolls must list the hours worked and wages paid to All Persons who perform work ON SITE regardless of their ownership i.e.: (Owners, Corporate Officers, LLC Members, Independent Contractors, et. al)

Reporting and payment of wages is required regardless of any contractual relationship alleged to exist between the contractor and such person.

**~~Unlisted classifications needed for work not included within the scope of the classifications listed may be added after award only as provided in the labor standards contract clause (29 CFR 5.5 (a) (1) (ii)).**

Please direct any questions which you may have pertaining to classification of work and payment of prevailing wages to the Wage and Workplace Standards Division, telephone (860)263-6790.

**As of: Wednesday, April 10, 2019**



# THIS IS A PUBLIC WORKS PROJECT

Covered by the

# PREVAILING WAGE LAW

CT General Statutes Section 31-53

**If you have QUESTIONS regarding your wages  
CALL (860) 263-6790**

Section 31-55 of the CT State Statutes requires every contractor or subcontractor performing work for the state to post in a prominent place the prevailing wages as determined by the Labor Commissioner.

November 29, 2006

**Notice**  
**To All Mason Contractors and Interested Parties**  
**Regarding Construction Pursuant to Section 31-53 of the**  
**Connecticut General Statutes (Prevailing Wage)**

The Connecticut Labor Department Wage and Workplace Standards Division is empowered to enforce the prevailing wage rates on projects covered by the above referenced statute.

Over the past few years the Division has withheld enforcement of the rate in effect for workers who operate a forklift on a prevailing wage rate project due to a potential jurisdictional dispute.

The rate listed in the schedules and in our Occupational Bulletin (see enclosed) has been as follows:

**Forklift Operator:**

- **Laborers (Group 4) Mason Tenders** - operates forklift solely to assist a mason to a maximum height of nine feet only.

- **Power Equipment Operator (Group 9)** - operates forklift to assist any trade and to assist a mason to a height over nine feet.

The U.S. Labor Department conducted a survey of rates in Connecticut but it has not been published and the rate in effect remains as outlined in the above Occupational Bulletin.

*Since this is a classification matter and not one of jurisdiction, effective January 1, 2007 the Connecticut Labor Department will enforce the rate on each schedule in accordance with our statutory authority.*

Your cooperation in filing appropriate and accurate certified payrolls is appreciated.

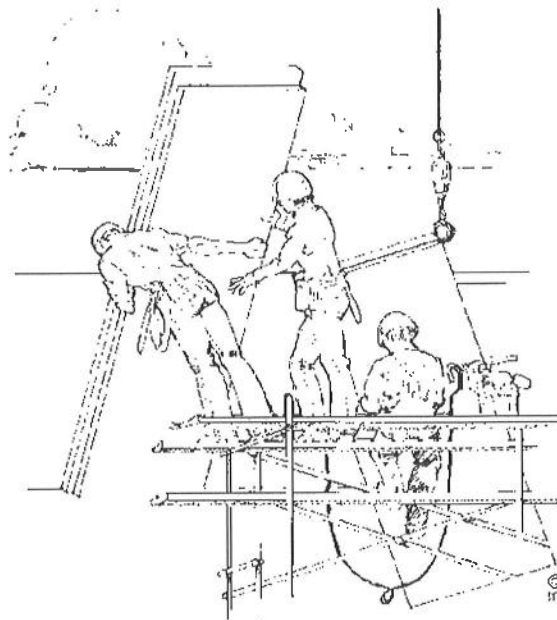
~NOTICE~

TO ALL CONTRACTING AGENCIES

Please be advised that Connecticut General Statutes Section 31-53, requires the contracting agency to certify to the Department of Labor, the total dollar amount of work to be done in connection with such public works project, regardless of whether such project consists of one or more contracts.

Please find the attached "Contracting Agency Certification Form" to be completed and returned to the Department of Labor, Wage and Workplace Standards Division, Public Contract Compliance Unit.

 Inquiries can be directed to (860)263-6543.





CONNECTICUT DEPARTMENT OF LABOR  
WAGE AND WORKPLACE STANDARDS DIVISION  
CONTRACT COMPLIANCE UNIT

CONTRACTING AGENCY CERTIFICATION FORM

I, \_\_\_\_\_, acting in my official capacity as \_\_\_\_\_,  
authorized representative title

for \_\_\_\_\_, located at \_\_\_\_\_,  
contracting agency address

do hereby certify that the total dollar amount of work to be done in connection with  
\_\_\_\_\_, located at \_\_\_\_\_,  
project name and number address

shall be \$ \_\_\_\_\_, which includes all work, regardless of whether such project  
consists of one or more contracts.

CONTRACTOR INFORMATION

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Authorized Representative: \_\_\_\_\_

Approximate Starting Date: \_\_\_\_\_

Approximate Completion Date: \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Return To: Connecticut Department of Labor  
Wage & Workplace Standards Division  
Contract Compliance Unit  
200 Folly Brook Blvd.  
Wethersfield, CT 06109

Date Issued: \_\_\_\_\_

**Connecticut Department of Labor  
Wage and Workplace Standards Division  
FOOTNOTES**

⇒ Please Note: If the “Benefits” listed on the schedule for the following occupations includes a letter(s) (+ a or + a+b for instance), refer to the information below.

Benefits to be paid at the appropriate prevailing wage rate for the listed occupation.

If the “Benefits” section for the occupation lists only a dollar amount, disregard the information below.

**Bricklayers, Cement Masons, Cement Finishers, Concrete Finishers, Stone Masons  
(Building Construction) and  
(Residential- Hartford, Middlesex, New Haven, New London and Tolland Counties)**

- a. Paid Holiday: Employees shall receive 4 hours for Christmas Eve holiday provided the employee works the regularly scheduled day before and after the holiday. Employers may schedule work on Christmas Eve and employees shall receive pay for actual hours worked in addition to holiday pay.

**Elevator Constructors: Mechanics**

- a. Paid Holidays: New Year’s Day, Memorial Day, Independence Day, Labor Day, Veterans’ Day, Thanksgiving Day, Christmas Day, plus the Friday after Thanksgiving.
- b. Vacation: Employer contributes 8% of basic hourly rate for 5 years or more of service or 6% of basic hourly rate for 6 months to 5 years of service as vacation pay credit.

**Glaziers**

- a. Paid Holidays: Labor Day and Christmas Day.

**Power Equipment Operators  
(Heavy and Highway Construction & Building Construction)**

- a. Paid Holidays: New Year’s Day, Good Friday, Memorial day, Independence Day, Labor Day, Thanksgiving Day and Christmas Day, provided the employee works 3 days during the week in which the holiday falls, if scheduled, and if scheduled, the working day before and the working day after the holiday. Holidays falling on Saturday may be observed on Saturday, or if the employer so elects, on the preceding Friday.

**Ironworkers**

- a. Paid Holiday: Labor Day provided employee has been on the payroll for the 5 consecutive work days prior to Labor Day.

**Laborers (Tunnel Construction)**

- a. Paid Holidays: New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day and Christmas Day. No employee shall be eligible for holiday pay when he fails, without cause, to work the regular work day preceding the holiday or the regular work day following the holiday.

**Roofers**

- a. Paid Holidays: July 4<sup>th</sup>, Labor Day, and Christmas Day provided the employee is employed 15 days prior to the holiday.

**Sprinkler Fitters**

- a. Paid Holidays: Memorial Day, July 4th, Labor Day, Thanksgiving Day and Christmas Day, provided the employee has been in the employment of a contractor 20 working days prior to any such paid holiday.

**Truck Drivers**

(Heavy and Highway Construction & Building Construction)

- a. Paid Holidays: New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Christmas day, and Good Friday, provided the employee has at least 31 calendar days of service and works the last scheduled day before and the first scheduled day after the holiday, unless excused.

**STATUTE 31-55a**

**- SPECIAL NOTICE -**

**To: All State and Political Subdivisions, Their Agents, and Contractors**

**Connecticut General Statute 31-55a - Annual adjustments to wage rates by contractors doing state work.**

*Each contractor that is awarded a contract on or after October 1, 2002, for (1) the construction of a state highway or bridge that falls under the provisions of section 31-54 of the general statutes, or (2) the construction, remodeling, refinishing, refurbishing, rehabilitation, alteration or repair of any public works project that falls under the provisions of section 31-53 of the general statutes shall contact the Labor Commissioner on or before July first of each year, for the duration of such contract, to ascertain the prevailing rate of wages on an hourly basis and the amount of payment or contributions paid or payable on behalf of each mechanic, laborer or worker employed upon the work contracted to be done, and shall make any necessary adjustments to such prevailing rate of wages and such payment or contributions paid or payable on behalf of each such employee, effective each July first.*

- The prevailing wage rates applicable to any contract or subcontract awarded on or after October 1, 2002 are subject to annual adjustments each July 1st for the duration of any project which was originally advertised for bids on or after October 1, 2002.
- Each contractor affected by the above requirement shall pay the annual adjusted prevailing wage rate that is in effect each July 1st, as posted by the Department of Labor.
- It is the **contractor's** responsibility to obtain the annual adjusted prevailing wage rate increases directly from the Department of Labor's Web Site. The annual adjustments will be posted on the Department of Labor Web page: [www.ctdol.state.ct.us](http://www.ctdol.state.ct.us). For those without internet access, please contact the division listed below.
- The Department of Labor will continue to issue the initial prevailing wage rate schedule to the Contracting Agency for the project. All subsequent annual adjustments will be posted on our Web Site for contractor access.

**Any questions should be directed to the Contract Compliance Unit, Wage and Workplace Standards Division, Connecticut Department of Labor, 200 Folly Brook Blvd., Wethersfield, CT 06109 at (860)263-6790.**

**Sec. 31-53b. Construction safety and health course. New miner training program. Proof of completion required for mechanics, laborers and workers on public works projects. Enforcement. Regulations. Exceptions.** (a) Each contract for a public works project entered into on or after July 1, 2009, by the state or any of its agents, or by any political subdivision of the state or any of its agents, described in subsection (g) of section 31-53, shall contain a provision requiring that each contractor furnish proof with the weekly certified payroll form for the first week each employee begins work on such project that any person performing the work of a mechanic, laborer or worker pursuant to the classifications of labor under section 31-53 on such public works project, pursuant to such contract, has completed a course of at least ten hours in duration in construction safety and health approved by the federal Occupational Safety and Health Administration or, has completed a new miner training program approved by the Federal Mine Safety and Health Administration in accordance with 30 CFR 48 or, in the case of telecommunications employees, has completed at least ten hours of training in accordance with 29 CFR 1910.268.

(b) Any person required to complete a course or program under subsection (a) of this section who has not completed the course or program shall be subject to removal from the worksite if the person does not provide documentation of having completed such course or program by the fifteenth day after the date the person is found to be in noncompliance. The Labor Commissioner or said commissioner's designee shall enforce this section.

(c) Not later than January 1, 2009, the Labor Commissioner shall adopt regulations, in accordance with the provisions of chapter 54, to implement the provisions of subsections (a) and (b) of this section. Such regulations shall require that the ten-hour construction safety and health courses required under subsection (a) of this section be conducted in accordance with federal Occupational Safety and Health Administration Training Institute standards, or in accordance with Federal Mine Safety and Health Administration Standards or in accordance with 29 CFR 1910.268, as appropriate. The Labor Commissioner shall accept as sufficient proof of compliance with the provisions of subsection (a) or (b) of this section a student course completion card issued by the federal Occupational Safety and Health Administration Training Institute, or such other proof of compliance said commissioner deems appropriate, dated no earlier than five years before the commencement date of such public works project.

(d) This section shall not apply to employees of public service companies, as defined in section 16-1, or drivers of commercial motor vehicles driving the vehicle on the public works project and delivering or picking up cargo from public works projects provided they perform no labor relating to the project other than the loading and unloading of their cargo.

(P.A. 06-175, S. 1; P.A. 08-83, S. 1.)

History: P.A. 08-83 amended Subsec. (a) by making provisions applicable to public works project contracts entered into on or after July 1, 2009, replacing provision re total cost of work with reference to Sec. 31-53(g), requiring proof in certified payroll form that new mechanic, laborer or worker has completed a 10-hour or more construction safety course and adding provision re new miner training program, amended Subsec. (b) by substituting "person" for "employee" and adding "or program", amended Subsec. (c) by adding "or in accordance with Federal Mine Safety and Health Administration Standards" and setting new deadline of January 1, 2009, deleted former Subsec. (d) re "public building", added new Subsec. (d) re exemptions for public service company employees and delivery drivers who perform no labor other than delivery and made conforming and technical changes, effective January 1, 2009.

## Informational Bulletin

### THE 10-HOUR OSHA CONSTRUCTION SAFETY AND HEALTH COURSE

(applicable to public building contracts entered into *on or after July 1, 2007*, where the total cost of all work to be performed is at least \$100,000)

- (1) This requirement was created by Public Act No. 06-175, which is codified in Section 31-53b of the Connecticut General Statutes (pertaining to the prevailing wage statutes);
- (2) The course is required for public building construction contracts (projects funded in whole or in part by the state or any political subdivision of the state) entered into on or after July 1, 2007;
- (3) It is required of private employees (not state or municipal employees) and apprentices who perform manual labor for a general contractor or subcontractor on a public building project where the total cost of all work to be performed is at least \$100,000;
- (4) The ten-hour construction course pertains to the ten-hour Outreach Course conducted in accordance with federal OSHA Training Institute standards, and, for telecommunications workers, a ten-hour training course conducted in accordance with federal OSHA standard, 29 CFR 1910.268;
- (5) The internet website for the federal OSHA Training Institute is [http://www.osha.gov/fso/ote/training/edcenters/fact\\_sheet.html](http://www.osha.gov/fso/ote/training/edcenters/fact_sheet.html);
- (6) The statutory language leaves it to the contractor and its employees to determine who pays for the cost of the ten-hour Outreach Course;
- (7) Within 30 days of receiving a contract award, a general contractor must furnish proof to the Labor Commissioner that all employees and apprentices performing manual labor on the project will have completed such a course;
- (8) Proof of completion may be demonstrated through either: (a) the presentation of a *bona fide* student course completion card issued by the federal OSHA Training Institute; or (2) the presentation of documentation provided to an employee by a trainer certified by the Institute pending the actual issuance of the completion card;
- (9) Any card with an issuance date more than 5 years prior to the commencement date of the construction project shall not constitute proof of compliance;

- (10) Each employer shall affix a copy of the construction safety course completion card to the certified payroll submitted to the contracting agency in accordance with Conn. Gen. Stat. § 31-53(f) on which such employee's name first appears;
- (11) Any employee found to be in non-compliance shall be subject to removal from the worksite if such employee does not provide satisfactory proof of course completion to the Labor Commissioner by the fifteenth day after the date the employee is determined to be in noncompliance;
- (12) Any such employee who is determined to be in noncompliance may continue to work on a public building construction project for a maximum of fourteen consecutive calendar days while bringing his or her status into compliance;
- (13) The Labor Commissioner may make complaint to the prosecuting authorities regarding any employer or agent of the employer, or officer or agent of the corporation who files a false certified payroll with respect to the status of an employee who is performing manual labor on a public building construction project;
- (14) The statute provides the minimum standards required for the completion of a safety course by manual laborers on public construction contracts; any contractor can exceed these minimum requirements; and
- (15) Regulations clarifying the statute are currently in the regulatory process, and shall be posted on the CTDOL website as soon as they are adopted in final form.
- (16) Any questions regarding this statute may be directed to the Wage and Workplace Standards Division of the Connecticut Labor Department via the internet website of <http://www.ctdol.state.ct.us/wgwkstnd/wgemenu.htm>; or by telephone at (860)263-6790.

**THE ABOVE INFORMATION IS PROVIDED EXCLUSIVELY AS AN EDUCATIONAL RESOURCE, AND IS NOT INTENDED AS A SUBSTITUTE FOR LEGAL INTERPRETATIONS WHICH MAY ULTIMATELY ARISE CONCERNING THE CONSTRUCTION OF THE STATUTE OR THE REGULATIONS.**



## **Information Bulletin** ***Occupational Classifications***

The Connecticut Department of Labor has the responsibility to properly determine "job classification" on prevailing wage projects covered under C.G.S. Section 31-53(d).

*Note: This information is intended to provide a sample of some occupational classifications for guidance purposes only. It is not an all-inclusive list of each occupation's duties. This list is being provided only to highlight some areas where a contractor may be unclear regarding the proper classification. If unsure, the employer should seek guidelines for CTDOL.*

**Below are additional clarifications of specific job duties performed for certain classifications:**

- **ASBESTOS WORKERS**

Applies all insulating materials, protective coverings, coatings and finishes to all types of mechanical systems.

- **ASBESTOS INSULATOR**

Handle, install apply, fabricate, distribute, prepare, alter, repair, dismantle, heat and frost insulation, including penetration and fire stopping work on all penetration fire stop systems.

- **BOILERMAKERS**

Erects hydro plants, incomplete vessels, steel stacks, storage tanks for water, fuel, etc. Builds incomplete boilers, repairs heat exchanges and steam generators.

- **BRICKLAYERS, CEMENT MASONS, CEMENT FINISHERS, MARBLE MASONS, PLASTERERS, STONE MASONS, PLASTERERS. STONE MASONS, TERRAZZO WORKERS, TILE SETTERS**

Lays building materials such as brick, structural tile and concrete cinder, glass, gypsum, terra cotta block. Cuts, tools and sets marble, sets stone, finishes concrete, applies decorative steel, aluminum and plastic tile, applies cements, sand, pigment and marble chips to floors, stairways, etc.

- **CARPENTERS, MILLWRIGHTS. PILEDRIVERMEN. LATHERS. RESILEINT FLOOR LAYERS, DOCK BUILDERS, DIKERS, DIVER TENDERS**

Constructs, erects, installs and repairs structures and fixtures of wood, plywood and wallboard. Installs, assembles, dismantles, moves industrial machinery. Drives piling into ground to provide foundations for structures such as buildings and bridges, retaining walls for earth embankments, such as cofferdams. Fastens wooden, metal or rockboard lath to walls, ceilings and partitions of buildings, acoustical tile layer, concrete form builder. Applies firestopping materials on fire resistive joint systems only. Installation of curtain/window walls only where attached to wood or metal studs. Installation of insulated material of all types whether blown, nailed or attached in other ways to walls, ceilings and floors of buildings. Assembly and installation of modular furniture/furniture systems. Free-standing furniture is not covered. This includes free standing: student chairs, study top desks, book box desks, computer furniture, dictionary stand, atlas stand, wood shelving, two-position information access station, file cabinets, storage cabinets, tables, etc.

- **LABORER, CLEANING**

- The clean up of any construction debris and the general (heavy/light) cleaning, including sweeping, wash down, mopping, wiping of the construction facility and its furniture, washing, polishing, and dusting.

- **DELIVERY PERSONNEL**

- If delivery of supplies/building materials is to one common point and stockpiled there, prevailing wages are not required. If the delivery personnel are involved in the distribution of the material to multiple locations within the construction site then they would have to be paid prevailing wages for the type of work performed: laborer, equipment operator, electrician, ironworker, plumber, etc.

- An example of this would be where delivery of drywall is made to a building and the delivery personnel distribute the drywall from one "stockpile" location to further sub-locations on each floor. Distribution of material around a construction site is the job of a laborer or tradesman, and not a delivery personnel.

- **ELECTRICIANS**

Install, erect, maintenance, alteration or repair of any wire, cable, conduit, etc., which generates, transforms, transmits or uses electrical energy for light, heat, power or other purposes, including the installation or maintenance of telecommunication, LAN wiring or computer equipment, and low voltage wiring. ***\*License required per Connecticut General Statutes: E-1,2 L-5,6 C-5,6 T-1,2 L-1,2 V-1,2,7,8,9.***

- **ELEVATOR CONSTRUCTORS**

Install, erect, maintenance and repair of all types of elevators, escalators, dumb waiters and moving walks. *\*License required by Connecticut General Statutes: R-1,2,5,6.*

- **FORK LIFT OPERATOR**

Laborers Group 4) Mason Tenders - operates forklift solely to assist a mason to a maximum height of nine (9) feet only.

Power Equipment Operator Group 9 - operates forklift to assist any trade, and to assist a mason to a height over nine (9) feet.

- **GLAZIERS**

Glazing wood and metal sash, doors, partitions, and 2 story aluminum storefronts. Installs glass windows, skylights, store fronts and display cases or surfaces such as building fronts, interior walls, ceilings and table tops and metal store fronts. Installation of aluminum window walls and curtain walls is the "joint" work of glaziers and ironworkers, which require equal composite workforce.

- **IRONWORKERS**

Erection, installation and placement of structural steel, precast concrete, miscellaneous iron, ornamental iron, metal curtain wall, rigging and reinforcing steel. Handling, sorting, and installation of reinforcing steel (rebar). Metal bridge rail (traffic), metal bridge handrail, and decorative security fence installation. Installation of aluminum window walls and curtain walls is the "joint" work of glaziers and ironworkers which require equal composite workforce.

- **INSULATOR**

- Installing fire stopping systems/materials for "Penetration Firestop Systems": transit to cables, electrical conduits, insulated pipes, sprinkler pipe penetrations, ductwork behind radiation, electrical cable trays, fire rated pipe penetrations, natural polypropylene, HVAC ducts, plumbing bare metal, telephone and communication wires, and boiler room ceilings.

- **LABORERS**

Acetylene burners, asphalt rakers, chain saw operators, concrete and power buggy operator, concrete saw operator, fence and guard rail erector (except metal bridge rail (traffic), decorative security fence (non-metal).

installation.), hand operated concrete vibrator operator, mason tenders, pipelayers (installation of storm drainage or sewage lines on the street only), pneumatic drill operator, pneumatic gas and electric drill operator, powermen and wagon drill operator, air track operator, block paver, curb setters, blasters, concrete spreaders.

- **PAINTERS**

Maintenance, preparation, cleaning, blasting (water and sand, etc.), painting or application of any protective coatings of every description on all bridges and appurtenances of highways, roadways, and railroads. Painting, decorating, hardwood finishing, paper hanging, sign writing, scenic art work and drywall hhg for any and all types of building and residential work.

- **LEAD PAINT REMOVAL**

- Painter's Rate

1. Removal of lead paint from bridges.
2. Removal of lead paint as preparation of any surface to be repainted.
3. Where removal is on a Demolition project prior to reconstruction.

- Laborer's Rate

1. Removal of lead paint from any surface NOT to be repainted.
2. Where removal is on a *TOTAL* Demolition project only.

- **PLUMBERS AND PIPEFITTERS**

Installation, repair, replacement, alteration or maintenance of all plumbing, heating, cooling and piping. *\*License required per Connecticut General Statutes: P-1,2,6,7,8,9 J-1,2,3,4 SP-1,2 S-1,2,3,4,5,6,7,8 B-1,2,3,4 D-1,2,3,4.*

- **POWER EQUIPMENT OPERATORS**

Operates several types of power construction equipment such as compressors, pumps, hoists, derricks, cranes, shovels, tractors, scrapers or motor graders, etc. Repairs and maintains equipment. *\*License required, crane operators only, per Connecticut General Statutes.*

- **ROOFERS**

Covers roofs with composition shingles or sheets, wood shingles, slate or asphalt and gravel to waterproof roofs, including preparation of surface. (demolition or removal of any type of roofing and or clean-up of any and all areas where a roof is to be relaid.)

- **SHEETMETAL WORKERS**

Fabricate, assembles, installs and repairs sheetmetal products and equipment in such areas as ventilation, air-conditioning, warm air heating, restaurant equipment, architectural sheet metal work, sheetmetal roofing, and aluminum gutters. Fabrication, handling, assembling, erecting, altering, repairing, etc. of coated metal material panels and composite metal material panels when used on building exteriors and interiors as soffits, fascia, louvers, partitions, canopies, cornice, column covers, awnings, beam covers, cladding, sun shades, lighting troughs, spires, ornamental roofing, metal ceilings, mansards, copings, ornamental and ventilation hoods, vertical and horizontal siding panels, trim, etc. The sheet metal classification also applies to the vast variety of coated metal material panels and composite metal material panels that have evolved over the years as an alternative to conventional ferrous and non-ferrous metals like steel, iron, tin, copper, brass, bronze, aluminum, etc. Fabrication, handling, assembling, erecting, altering, repairing, etc. of architectural metal roof, standing seam roof, composite metal roof, metal and composite bathroom/toilet partitions, aluminum gutters, metal and composite lockers and shelving, kitchen equipment, and walk-in coolers. To include testing and air –balancing ancillary to installation and construction.

- **SPRINKLER FITTERS**

Installation, alteration, maintenance and repair of fire protection sprinkler systems.

*\*License required per Connecticut General Statutes: F-1,2,3,4.*

- **TILE MARBLE AND TERRAZZO FINISHERS**

Assists and tends the tile setter, marble mason and terrazzo worker in the performance of their duties.

- **TRUCK DRIVERS**

~How to pay truck drivers delivering asphalt is under REVISION~

Truck Drivers are requires to be paid prevailing wage for time spent "working" directly on the site. These drivers remain covered by the prevailing wage for any time spent transporting between the actual construction location and facilities (such as fabrication, plants, mobile factories, batch plant, borrow pits, job headquarters, tool yards, etc.) dedicated exclusively, or nearly so, to performance of the contract or project, which are so located in proximity to the actual construction location that it is reasonable to include them. *\*License required, drivers only, per Connecticut General Statutes.*

***For example:***

- Material men and deliverymen are not covered under prevailing wage as long as they are not directly involved in the construction process. If, they unload the material, they would then be covered by prevailing wage for the classification they are performing work in: laborer, equipment operator, etc.
- Hauling material off site is not covered provided they are not dumping it at a location outlined above.
- Driving a truck on site and moving equipment or materials on site would be considered covered work, as this is part of the construction process.

➤ *Any questions regarding the proper classification should be directed to:*  
*Public Contract Compliance Unit*  
*Wage and Workplace Standards Division*  
*Connecticut Department of Labor*  
*200 Folly Brook Blvd, Wethersfield, CT 06109*  
*(860) 263-6543.*







**\*FRINGE BENEFITS EXPLANATION (P):**

Bona fide benefits paid to approved plans, funds or programs, except those required by Federal or State Law (unemployment tax, worker's compensation, income taxes, etc.).

Please specify the type of benefits provided:

- 1) Medical or hospital care \_\_\_\_\_
- 2) Pension or retirement \_\_\_\_\_
- 3) Life Insurance \_\_\_\_\_
- 4) Disability \_\_\_\_\_
- 5) Vacation, holiday \_\_\_\_\_
- 6) Other (please specify) \_\_\_\_\_

**CERTIFIED STATEMENT OF COMPLIANCE**

For the week ending date of \_\_\_\_\_,

I, \_\_\_\_\_ of \_\_\_\_\_, (hereafter known as Employer) in my capacity as \_\_\_\_\_ (title) do hereby certify and state:

**Section A:**

1. All persons employed on said project have been paid the full weekly wages earned by them during the week in accordance with Connecticut General Statutes, section 31-53, as amended. Further, I hereby certify and state the following:

- a) The records submitted are true and accurate;
- b) The rate of wages paid to each mechanic, laborer or workman and the amount of payment or contributions paid or payable on behalf of each such person to any employee welfare fund, as defined in Connecticut General Statutes, section 31-53 (h), are not less than the prevailing rate of wages and the amount of payment or contributions paid or payable on behalf of each such person to any employee welfare fund, as determined by the Labor Commissioner pursuant to subsection Connecticut General Statutes, section 31-53 (d), and said wages and benefits are not less than those which may also be required by contract;
- c) The Employer has complied with all of the provisions in Connecticut General Statutes, section 31-53 (and Section 31-54 if applicable for state highway construction);
- d) Each such person is covered by a worker's compensation insurance policy for the duration of his employment which proof of coverage has been provided to the contracting agency;
- e) The Employer does not receive kickbacks, which means any money, fee, commission, credit, gift, gratuity, thing of value, or compensation of any kind which is provided directly or indirectly, to any prime contractor, prime contractor employee, subcontractor, or subcontractor employee for the purpose of improperly obtaining or rewarding favorable treatment in connection with a prime contract or in connection with a prime contractor in connection with a subcontractor relating to a prime contractor; and
- f) The Employer is aware that filing a certified payroll which he knows to be false is a class D felony for which the employer may be fined up to five thousand dollars, imprisoned for up to five years or both.

2. OSHA~The employer shall affix a copy of the construction safety course, program or training completion document to the certified payroll required to be submitted to the contracting agency for this project on which such persons name first appears.

\_\_\_\_\_  
(Signature) (Title) Submitted on (Date)

**\*\*\*THIS IS A PUBLIC DOCUMENT\*\*\*  
\*\*\*DO NOT INCLUDE SOCIAL SECURITY NUMBERS\*\*\***

INSTRUCTIONS FOR FILING "MINORITY WORK FORCE UTILIZATION REPORT"  
(CHRO CC-257)

The monthly utilization report is to be completed by each subject contractor (both prime and sub) and signed by a responsible official of the company. The reports are to be filed by the 15<sup>th</sup> day of each month during the term of the contract, and they shall include the total work hours for each employee classification in each trade on the project for the monthly reporting period. The prime contractor shall submit a report for its work force and collect and submit reports for each subcontractor's workforce to the contract-awarding agency and to the Commission on Human Rights and Opportunities.

- Minority -----Includes Blacks, Hispanics, American Indians, Alaskan Natives, and Asian and Pacific Islanders.
1. Covered Area -----State Labor Market area.
  2. Employer I.D. Number -----Federal Identification Number used on Company Tax Return.
  3. Current Goals (min & Fem) -----See contract notice.
  4. Reporting Period -----Each month for duration of the project.
  5. Construction Trade -----Those construction crafts in which contractor employs workers.
  6. Work Hours of Employment (a-e) -----
    - a. The total number of male **hours** and the total number of female **hours** worked by employees in each classification.
    - b-e. The total number of male **hours** and the total number of female **hours** worked by each specified group of minority employees in each classification.
  7. Minority Percentage -----The total work **hours** worked by all minority male workers divided by the total work **hours** of all workers, shown as a percentage.
  8. Female Percentage -----The total work **hours** worked by all female workers divided by the total work **hours** of all workers, shown as a percentage.
  9. Total Number of Employees -----The total number of all workers who are included in the reported work hours shown.
  10. Total Number of Minority Employees -----The total number of minority employees who are included in the reported work hours shown.

RMF/emv 1/9/01 S:\R\FLETCHER\INSTRUCTIONS FOR FILING...



State of Connecticut  
**COMMISSION ON HUMAN RIGHTS AND OPPORTUNITIES**

Central Office ~ 450 Columbus Boulevard, Hartford, CT 06103

*Promoting Equality and Justice for all People*

**POLICY CHANGE NOTICE REGARDING FAILURE TO SUBMIT CHRO FORMS  
AND CLOSURE DOCUMENTS**

Effective June 1, 2017 if a company fails to submit the required forms (257, 257a, 257b, 258a, 259) after the Commission on Human Rights and Opportunities (CHRO) has sent a second request, the company's project file will be referred to the CHRO's legal unit to consider initiating a CHRO complaint of discrimination and/or noncompliance against the contractor or subcontractor.

Effective June 1, 2017 if a company fails to submit the required file closure documents (i.e. cover letter, Final 258a, Final Attachment III, lien waivers, substantial completion, etc.) after the Commission on Human Rights and Opportunities (CHRO) has sent a second request, the company's project file will be referred to the CHRO's legal unit to consider initiating a CHRO complaint of discrimination and/or noncompliance against the contractor or subcontractor.

For your information, when a noncompliance complaint or discrimination complaint against a contractor is initiated by the CHRO through its attorneys, the complaint is sent directly to the CHRO's Office of Public Hearings (administrative law tribunal) to commence a public hearing proceeding. Through this proceeding, a human rights referee (administrative law judge) will be assigned to the case and the case will proceed through the public hearing process which includes but is not limited to discovery of documents, motion practice, witness interviews and a public hearing/trial (administrative law trial).

After the trial is conducted and evidence is presented, the presiding human rights referee will determine whether there is noncompliance and/or unlawful discrimination. If the human rights referee decides that a contractor has engaged in unlawful discrimination and/or noncompliance, then the human rights referee is authorized to issue orders for various forms of penalties and fines and other ordered actions including but not limited to the state's retaining 2% of the total value of the contract and debarment of the contractor from participating in state contracting for two years, etc. Conn. Gen. Stat. §46a-56(c) and (d) and §46a-86 as applicable.

*If you have other state contracts in progress or anticipate bidding on another state contract, we urge you to attend and bring a representative (who is responsible for the preparation of your company's Plan and/or submitting closeout documentation) to a CHRO Technical Assistance (TA) Session. Please let us know if you have questions so we can address them. TA sessions are held at CHRO's Central Office. You and your representative are urged to attend a TA session prior to your next Plan submission. To attend a contract compliance training please contact Jill Guerrero at (860) 541-3416 or [jill.guerrera@ct.gov](mailto:jill.guerrera@ct.gov) and register for the next or a future TA session.*

Main (860) 541-3400 ~ Fax (860) 246-5419  
[www.ct.gov/chro](http://www.ct.gov/chro) ~ Toll Free in Connecticut (800) 477-5737 ~ TDD (860) 541-3459  
Affirmative Action/Equal Opportunity Employer

Commission on Human Rights and Opportunities Contract Compliance Unit 21 Grand Street Hartford, CT 06106	1. MONTHLY EMPLOYMENT UTILIZATION REPORT <i>(FORM chro cc-257)</i>	PROJECT AREA (MSA): 2. EMPLOYERS FEIN NO.	3. PROJECT AAP GOALS MINORITY: _____ FEMALE: _____	4. REPORTING PERIOD FROM: _____ TO: _____											
GENERAL CONTRACTOR: PROJECT NAME: CONTRACT NUMBER:		NAME AND LOCATION OF CONTRACTOR (submitting report): STATE AWARDING AGENCY:													
<b>6. WORK HOURS OF TRADE WORKERS EMPLOYED ON PROJECT</b>															
5. CONSTRUCTION TRADE (please identify)	6a. TOTAL HOURS BY TRADE		6b. BLACK (Not of Hispanic Origin)	6c. HISPANIC	6d. ASIAN OR PACIFIC ISLANDERS	6e. AMERICAN INDIAN OR ALASKAN NATIVE	7. MINORITY PERCENT	8. FEMALE PERCENT	9. TOTAL NUMBER OF EMPLOYEES		10. TOTAL NUMBER OF MINORITY EMPLOYEES				
	M	F							M	F		M	F	M	F
Journey Worker Apprentice Trainee SUB-TOTAL															
Journey Worker Apprentice Trainee SUB-TOTAL															
Journey Worker Apprentice Trainee SUB-TOTAL															
Journey Worker Apprentice Trainee SUB-TOTAL															
Journey Worker Apprentice Trainee SUB-TOTAL															
TOTAL JOURNEY WORKERS															
TOTAL APPRENTICES															
TOTAL TRAINEES															
GRAND TOTAL															
11. COMPANY OFFICIALS SIGNATURE, PRINTED NAME, AND PRINTED TITLE										12. TELEPHONE NUMBER (including area code)		13. DATE SIGNED		PAGE _____ OF _____	

Did not perform work on this project for this month (Please place an "X" in the box if your company did not perform work on this project for this month only.)

Form CIIRO 257

