

**STATE OF CONNECTICUT**  
**DEPARTMENT OF ADMINISTRATIVE SERVICES**  
**PROCUREMENT DIVISION**  
450 Columbus Boulevard, Hartford, CT 06103

BID NO.:  
**19PSX0066**

Bid Due Date:  
30 April 2019

Date Addendum Issued:  
18 April 2019

**PLEASE NOTE:**

This document has been marked as "Returnable". Electronic submittal of this document indicates that your company has read and accepted any modifications to the bid that are contained in this Addendum.

**BID ADDENDUM #1**

DESCRIPTION:

**Live Deposition Reporting and Transcription Services**

FOR:

**Office of the State Attorney General, All Using State Agencies, and Political Subdivisions**

**BIDDERS NOTE:**

This addendum answers the five (5) questions that were submitted by the question cutoff date.

1. *"We do not take depositions, but do many types of hearings for various Agencies (CHRO, Department of Education, DOHS, and many more) held throughout the state, day or night.*

*My question is does this new solicitation include hearings other than depositions, or will the contract include all hearings scheduled by the State?"*

**It is the intent of this contract to be made available for all live depositions, hearings, reporting and transcription services base on individual client agency needs.**

2. *"Whether companies from Outside USA can apply for this? (like, from India or Canada)"*

**As stated in the Contractor's Responsibility paragraph of Exhibit A**

**C. Contractor's Responsibility:** In providing **live** deposition services and court-reporting services, the Contractor shall provide certified stenographic reporters and/or other accurate and reliable methods of recording as requested by the Client Agency, to record and transcribe deposition(s) or hearings. The Contractor shall provide "expedited" (including same day) transcripts for Computer Aided Transcription (CAT) and Real Time Court Reporting (readable format simultaneously prepared during hearing) transcription services. Contractor shall be able to attend live depositions in correctional facilities and adhere to established security requirements.

3. *"Whether we need to come over there for meetings?"*

**Yes, please refer to Question 2.**

4. *"Can we perform the tasks (related to RFP) outside USA? (like, from India or Canada)"*

**No. Please refer to Question 2.**

5. *"Can we submit the proposals via email?"*

**No. All bid submissions must be made through the BizNet system as stated in Item 3 Online Bid Responses, of the Invitation to Bid (ITB) document.**