**REQUEST FOR PROPOSAL**

**AND**

 **SPECIFICATIONS**

**REHABILITATION OF CORRIDOR FLOORS**

**SLOCUM CHILD CARE CENTER**

**25 RUMFORD STREET**

**WATERBURY**

**CONNECTICUT**

**BY**

**TEAM INC**

**March 17, 2019**

**Documents to Be Submitted with Proposal**

* **Conflict of Interest Form**
* **Site Visitation Statement**
* **Certificate of Experience**
* **Proposal**
* **Bid Bond (For Proposals over $100,000.00 See General Conditions)**

**Note: Projects over $2,000.00 are subject to Davis Bacon Act including Prevailing Wage Requirements. See General Conditions.**

**Documents Required If Selected for Project**

* **Certificate of Insurance**
* **Performance Bond (For projects over $100,000.00)**
* **W-9 Form**

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**DEFINITIONS**

**Owner**.....................................................Team Inc.

 30 Elizabeth Street

 Derby Connecticut

**Owner’s Representative**........................Any individual employed or retained by the Owner for administrative or technical services on the project.

**Bidder**…………………………………………………. Any individual, partnership, firm or corporation submitting a bona fide proposal to the Owner for the

 Work contemplated.

**Contractor**...............................................The person, persons, partnership or corporation contracting to perform the Work to be done in accordance with the Contract Documents.

**Proposal/Bid**……………………………………… The form furnished by the Owner, properly completed and submitted as a price for all the Work.

**Project/Work**………………………………………The entire Work to be completed under the Contract. The terms project and work are used interchangeably

 and are to have the same

**Provide/Install……………………………………**The terms provide and install mean all procurement

and installation necessary to have the item complete

and ready for use.

**Specifications**……………………………………… The descriptions, directions, provisions and requirements contained in the Contract Documents together with all written agreements made pertaining to the method and manner of performing the work or to the quantity and quality of materials to be used in the work.

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**INSTRUCTIONS TO BIDDERS**

**A.1 Scope of Work**: The work involves the replacement of the tile surface in the corridors of the bottom floor, also called the lower floor. The work shall include but not be limited to all material, labor, equipment and items of work necessary to complete the project. An outline of the work involved is:

* Remove and dispose of lockers in corridor.
* Remove existing tile and cove molding from floors, clean and repair surface, install leveling course where needed.
* Install new VCT and cove molding.
* Clean and wax floors
* Repair any damage to walls or adjacent surfaces resulting from removal and replacement of old tiles.

**A.2 Site:** The site is located at 25 Rumford Street in Waterbury Connecticut and is bordered by North Walnut Street and Division Street. In the description of the site and building used in this document the north direction is assumed to be parallel to Rumford Street and North Walnut Street. The south end of the building is the Division Street end. The building, constructed in the early 1900’s, is a multi-story brick structure with a basement/lower level.

**A.2.1 Site Investigation:** Arrangements will be made to allow prospective bidders to examine the facility and make whatever field measurements the bidder feels necessary to prepare his bid. Measurements shown on the floor plans included in these documents are approximate. Not all notches are shown. The contractor selected will need to take measurements for the layout and precise number of tiles needed.

**A.2.2 Site Constraints:** Parking is limited within the site limits. It will not be possible to have more than four vehicles of van size or pickup trucks parked on the site during operational hours.

 **A.2.3 Site Safety**: In addition to conventional concerns regarding safety at any site the

Bidder is cautioned that pre-kindergarten age students occupy the building and there must be no tools or any other items left in the occupied areas of the building during the day when the staff and children are present.

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**A.3. Building Availability:** Work may proceed at the site from five -thirty (5:30) pm to six-thirty (6:30) am Monday through Friday and with no limitations on Saturday and Sunday.

**A.3.1 Deliveries:** To avoid conflicts with traffic when students are arriving deliveries will have to be arranged with Team Inc. Whenever possible, deliveries are to be scheduled when the building is not in operation.

**A.4 Clarifications and Addenda:** Prior to Receipt of Bids the Owner may issue clarifications or additions to the Bid Documents and Specifications to the Bidders which may be done by conventional mail, fax or electronic mailing. Therefore, it is important that bidders provide the Owner with the information necessary to receive communications when the bidding documents are obtained.

**A.5 Basis for Bids:** The appendix provides a floor plan of the building structure, rooms and corridor sizes. Any contractor submitting a bid is required to visit the site to insure he has an understanding of the existing conditions. The proposal separates the bid for the work into separate components. In comparing submissions, the total bid will be used to compare the proposals. If the total project is awarded, it will be awarded to one contractor. Corridors will not be awarded separately to different contractors. The bidder is to include costs related to the accommodations necessary because the facility will be in operation, the restricted schedule and presence of lead paint.

**A.6 Safety and Health Regulations:** This project is subject to all the Safety and Health Regulations (CFR 29 Part 1926 and all subsequent amendments) as promulgated by the U.S. Department of Labor and all Federal and State Regulations.

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**SPECIFICATIONS**

**B.1. Materials:** All materials used shall be commercial products by recognized manufacturers used for the intended purpose for a period of at least five years and conform to the requirements of Municipal, State and Federal Codes and Regulations.

**B.2 Corridor Floors:** The existing lockers will be removed. The existing VCT will be removed including any cove molding that’s in place; the floor cleaned and the floor patched as required. A self levelling course will be installed as necessary. After the floor is prepared new VCT will be installed. Cove molding shall be installed at the intersection of floor and walls.

**B.2.1 Floor Material:** Vinyl Composition tile (VCT) shall be 12 inches square and 0.125 inches thick. The surface shall be smooth and colors/pattern full depth. VOC content shall be 50g/L or less. Colors and pattern will be selected by Team Inc. The manufacturer must have been producing the product for at least five years and the product must be available for purchase within the State of Connecticut.

Leveling and patching compounds must be produced or approved by the tile manufacturer. Latex-modified, Portland cement products are to be used whenever possible.

Water-resistant adhesive compatible with the tile and existing floor surface is to be used. Preference is to be given to products manufactured by tile manufacturer. VOC content is to be 50g/L or less.

Cove molding shall be four inches in height of a color selected by Team Inc.

**B.2.2 Installation:** Installation shall be in accordance with the manufacturer’s recommendation. The walls are brick in some locations. Adhesive will need to be liberally applied to the cove molding to insure there as no gaps or openings. Cove molding shall not be bent around interior or exterior corners. It may be cut and abutted at interior corners. At exterior corners it is to be notched in back to fit tight to the corner. The floor shall be cleaned and any excessive adhesive removed. Strong cleaners shall not be used and water restricted to avoid affecting the adhesive.

**B.3 Construction Phasing:** There are six separate corridors to be done identified as A, B, C, D, E and F. They may not be able to be done consecutively because of other work being done in the facility. The contractor is to assume they will be done individually.

**B.4 Coordination:** Schedules must be discussed with Team Inc. to insure the operation of the facility will not be affected.

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**C.1 Proposal:** The proposal form requires separate prices for each of the six corridors. One contractor will be selected for all six corridors. Although the intention is to do all corridors the Owner reserves the right to eliminate corridors. Therefore, the contractor should bid the project accordingly.

The Bidder is to include all costs necessary for a complete project in the items in the proposal. No presumption is to be made that all items of work necessary to complete the work are listed or addressed in the Request For Proposal.

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PROPOSAL

 TO TEAM INC.

REHABILITATION OF CORRIDOR FLOORS

SLOCUM CHILD CARE CENTER

25 RUMFORD STREETWATERBURY, CONNECTICUT

Brief Description

Quotation for all work necessary for the rehabilitation of corridor floors at the Slocum Child Care Center at 25 Rumford Street, Waterbury Connecticut including all permits, testing and approvals. Prices entered below include all work required and necessary for a complete installation.

1. Lump Sum Price for all work necessary to remove and dispose of lockers: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. Lump Sum Price for all work needed for the rehabilitation of Corridor A Floor:

 $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Lump Sum Price for all work needed for the rehabilitation of Corridor B Floor:

$\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Lump Sum Price for all work needed for the rehabilitation of Corridor C Floor:

 $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Lump Sum Price for all work needed for the rehabilitation of Corridor D Floor:

$\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Lump Sum Price for all work needed for the rehabilitation of Corridor E Floor:

$\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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1. Lump Sum Price for all work needed for the rehabilitation of Corridor F Floor: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Total of Items 1 through 7: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Submitted By\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Name of Firm

Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Title\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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 **AGREEMENT BETWEEN OWNER AND CONTRACTOR**

**THIS AGREEMENT** made on this the\_\_\_\_\_\_\_\_\_\_\_\_\_day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_in the year two thousand and nineteen

**BY AND BETWEEN** Team Inc. 30 Elizabeth Street, Derby Connecticut hereinafter called the **Owner**

**AND** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_hereinafter called the **Contractor**.

**WITNESSETH**: that the Owner and Contractor undertake and agree as follows:

**ARTICLE A - WORK**

The Contractor shall perform all work required by the Contract Documents Request For Proposal and Specifications, Rehabilitation of Corridor Floors, Slocum Child Care Center, 25 Rumford Street, Waterbury Connecticut in accordance with documents listed below.

Complete and fulfil everything indicated by this Agreement.

Commence work at a date determined by the Owner and prosecute the work continuously until complete.

**ARTICLE B – CONTRACT DOCUMENTS**

General Conditions Construction Projects in Connecticut, Slocum Building, 25 Rumford Street, Waterbury Connecticut, Revised Feb. 4, 2019

Request For Proposal and Specifications Rehabilitation of Corridor Floors, Slocum Child Care Center, 25 Rumford Street, Waterbury Connecticut, march 17, 2019.

**ARTICLE C – PRECONSTRUCTION DOCUMENTS**

Prior to construction the following documents shall be submitted and approved as required by General Conditions and Request for Quotation:

Performance Bond and Certificate of Insurance

**ARTICLE D – CONTRACT PRICE**

The Contract Price is $\_\_\_\_\_\_\_\_\_\_\_\_. Which price maybe adjusted by provisions of and in accordance with the General Conditions, Request For Proposal and issued and completed Change Orders.

**ARTICLE E – PAYMENT**

Subject to applicable legislation the Owner shall make payments for approved work in accordance with the provisions of the General Conditions dated February 4, 2019. The amount of the payment will be ninety-five percent of the approved work completed. Five percent of the final payment will be retained for a period of six months as stipulated in the General Conditions.

**ARTICLE F – SUCCESSION**

The General Conditions of the Contract and all other Contract Documents are to form part of this Agreement and the Whole constitute the Contract between the parties and subject to law shall ensure to the benefit of and be binding upon the parties hereto, their successors and assigns.

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**IN WITNESS WHEREOF** the parties whereof the parties hereto have executed the agreement by the hands of their proper officers hereunto duly authorized.

**OWNER: CONTRACTOR:**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ signed signed**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ name and title name and title**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ date date**

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**APPENDIX**

**ILLUSTRATIVE PLAN**

**ADDENDUM**

**ADDENDUM**

All corridors are to have a center stripe one tile wide the full length of the corridor. VCT shall be Johnsonite. The center stripe shall be Azrock V253. The remainder of the corridors shall be Azrock V207. The tiles will be the same as the main floor corridor. The cove molding shall be Johnsonite Colonial Grey CG.

There are 28 lockers to be removed and disposed of offsite.