



Uniforms for Dining Services

Request for proposal for Dining Services Uniforms. Mandatory Pre-Proposal Meeting on April 5th at 9:00 AM. See Description for detail.

Open	3/22/2019 3:20 PM EDT	Type	Purchasing- Request for Proposal
Close	4/24/2019 2:00 PM EDT	Number	ST032219
		Currency	US Dollar

Sealed Until 4/24/2019 2:00 PM EDT

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Commodity Codes

Commodity Code	Description
30	Uniforms & Footwear

Description

Intent to Bid Directions:

Suppliers intending to bid must read and follow the proposal Submittal Instructions provided at the end of the Description Content.

Questions Due Monday, April 1, 2019 @ 2:00 PM

Answers to questions will be provided by Thursday, April 4th.

Mandatory Pre-Proposal Meeting:

Date: Friday, April 5th, 2019

Time: 9:00 AM - 10:30 AM

Location: University of CT, Purchasing Department, 3 Discovery Drive, Storrs, CT 06269 Room# 200

Please RSVP to susan.tash@uconn.edu if you intend on attending.

About UConn - General:

The University is a Land, Sea, and Space Grant consortium institution, which occupies over 4302 acres, enrolling over 30,000 students for the academic year of 2016-2017. The total construction-related budget for fiscal year 2014 was \$2.1 billion dollars and on-going initiatives include UCONN 2000 & 21st Century UConn, Next Generation Connecticut, and Bioscience Connecticut. The main campus is located in Storrs, Connecticut and regional campuses located throughout Connecticut. Regional campuses include Avery Point in Groton, Stamford, Waterbury, and Hartford. Its academic health center, UConn Health, is located in Farmington, Connecticut. The UConn School of Law is located in West Hartford, Connecticut. Detailed University demographics are available via the following link: [2019 Fact Sheet](#).

Scope of Work:

The University of Connecticut is seeking proposals from experienced and qualified vendors to provide various uniform shirts, chef coats, jackets, hats, aprons, pants, etc. for food service employees for the Department of Dining Services located at the Storrs Campus.

During fiscal year 7/1/2017 - 6/30/2018 the University Food Service Apparel purchases were approximately \$90,000.00. This information is provided for informational purposes only and should not be construed as a commitment by the University to purchase any specified quantities. Orders will be placed on an "as needed" basis only.

In soliciting the Request for Proposal (RFP), it is the University's intent to establish a contract for its various Food Service Locations uniform needs. If, in the University's opinion, savings can be realized by making awards to multiple suppliers the University will reserve the right to do so. The University reserves the right to order on an "as needed" basis for the term of the contract. The University will also reserve the right to negotiate by line item prior to any award and place orders in any manner deemed by the University to be in its best interest.

Vendors interested in providing the required goods and services should submit their discounted rates based on the specifications provided in the Questions section of this bid, general terms and conditions and logos.

RFP Definitions:

"Request for Proposals (RFP)" means all documents, whether attached or incorporated by reference, utilized for soliciting proposals. Awards made as a result of an RFP shall be based upon "Competitive negotiations".

"Competitive negotiation" means a procedure for contracting for supplies, materials, equipment or contractual services, in which proposals are solicited from qualified suppliers by a request for proposals, and changes may be negotiated in proposals and prices after being submitted.

"Addenda" means written and/or graphic instructions issued by the University subsequent to the receipt of proposals that modify or interpret the Request for Proposal documents by addition, deletions, clarification, or corrections.

"Proposer" means a person, firm or corporation submitting a proposal in response to a Request for Proposal.

"Contractor" means any business that is awarded, or is a subcontractor under, a contract or an amendment to a contract with a state contracting agency under statutes and regulations concerning procurement, including, but not limited to, a small contractor, minority business enterprise, an individual with a disability, as defined in section 4a-60, or an organization providing products and services by persons with disabilities.

"Informal communications" means any communication method other than written emails to the Point of Contact Person identified for this RFP.

"Non-Acceptance of Proposal" means another proposal was deemed more advantageous to the University or that all proposals were rejected.

"Offer" or "Proposal" means the Proposer's response to this Request for Proposal.

"Services" shall mean all services described within the scope of this RFP.

"Agreement" shall mean the contract issued as a result of this Request for Proposal.

"CT-based Businesses" shall be a firm that is: (i) a business entity organized, headquartered and operating in the State of Connecticut for at least one year prior to the date of bid submission; or (ii) a business entity that is authorized to do business in Connecticut, maintains an operating location in Connecticut, and has generated over 50% of its annual gross revenues each year, over the past five (5) years prior to the date of bid submission, from work on projects located in Connecticut.

"Joint Venture" in this sourcing context refers to firms that may have familiarity within particular areas but may not be subject matter experts in all necessary areas; therefore, the University welcomes joint venture proposals.

"SBE/MBE Firm" shall refer to a certified Small Business Enterprise/Minority Business Enterprise firm that meets the qualifications as determined by legislation, Connecticut General Statute 4a-60g (Supplier Diversity Statute) as amended by Public Act 11-229.

"University" or "UConn" or a pronoun used in its place shall mean the University of Connecticut main campus at Storrs, Connecticut as well as its five regional campuses and the Cooperative Extension Offices.

"UConn Health" or "UCH" shall mean University of Connecticut Health and its affiliates.

Proposal Selection Evaluation Criteria:

All proposals will be evaluated by a selection committee, using the specific evaluation criteria listed in the table below. Each criterion has been assigned a point value. The evaluation committee will conduct a comprehensive review and analysis of the received proposals and recommend which proposals are the most advantageous to the needs of the University.

Evaluation Criteria Descriptions and Weights (Total of 100 points available):

Pricing/Fee Structure: Pricing and other financial incentives offered (if applicable). **Weight:** 30 Points

Firm Information: Statement of firm's history, and experience in the industry and managing such programs. **Weight:** 35 Points

Demonstrated Experience, Qualifications & Customer Service in Support of Account: Staffing Plan, Customer services philosophy, policies and practices. **Weight:** 35 Points

Submittal Instructions:

There are a number of sections within this bid that requires your attention.

1. Prerequisites- If there are any forms or questions within this section they are required fields.
2. Buyer Attachments- These will be attachments related to the bid.
3. Supplier Attachments- This section is available to suppliers to upload any necessary attachments.

4. Questions- This section is a point by point response to a number of content including Scope of Work, References, Terms and Conditions, Contract Requirements and Required Submittals.

5. Additional Item Field- If applicable please provide any required information.

6. Items- If applicable please provide any required pricing information.

Point of Contact & Communication:

Upon formal issuance of a Sourcing Event, the University and Proposer(s) will cease all informal communications relevant to the Sourcing Event. All communications and/or inquiries regarding this Sourcing Event must be directed to the contact person identified within. All questions must be submitted through this portal. Upon Sourcing Event status change with the selected Proposer(s), all other Proposers will be notified as to their Sourcing Event status, or when the University formally rejects all proposals and cancels the Sourcing Event process. Failure to adhere this provision may result in a Proposer being declared ineligible, proposal rejection, or Sourcing Event cancellation. The University will not respond to any request for clarification received after the Deadline for Proposer Questions has expired.

Under no circumstances, may any proposer or its representative contact any employee or representative of the University regarding this Sourcing Event prior to the closing date. Strict adherence to this important procedural safeguard is required and appreciated. Any violation of this condition may result in proposer being considered as non-compliant and ineligible for award.

Questions and Answers:

Please submit all questions through this portal . All Questions and answers will be managed through this portal. Question and answers are incorporated into the Sourcing Event and may be incorporated along with the Sourcing Event into any resulting contract. Failure of a Proposer to not acknowledge the Questions and Answers shall not relieve the Proposer of any responsibility for complying with the terms thereof.

Campus Visitor Parking: At all Campuses parking is strictly regulated and violations are subject to monetary fines. Visitors must park only in areas specifically designated for general public parking (signed, paved, and lined parking areas and/or parking garage). Detailed parking information is available at the following links:

[UCONN Parking Services \(Main and Regional Campuses\)](#)

On-Site Accommodations:

If a Proposer requires on-site accommodations, the University recommends visitors stay on campus at the Nathan Hale Inn. This facility provides parking, complimentary access to the campus shuttle, and may provide preferred rates for long term stays. Contact information is available at the following link: www.nathanhaleinn.com.

Supplier Diversity:

The University of Connecticut is committed to providing a professionally inclusive environment within which small and minority businesses are encouraged to participate in the procurement experience, as they are afforded equal access to the bid process that transfers goods and services to the campus communities. As such, we encourage participation by Small (SBE), Minority-Owned (MBE), Woman-Owned (WBE) business enterprises, and Disabled (Dis BE) certified companies by the State of

Connecticut General Statute 32-9e. Additionally, the University encourages Connecticut-based businesses to participate within this public bid process.


To become a DAS-Certified S/M/W/DisBE, your company must meet the qualifications as determined by legislation, under §4a-60g of the Connecticut General Statutes (CGS). For further information, please visit this website: <https://portal.ct.gov/DAS/Services/Licensing-Certification-Permitting-and-Codes/Small-Minority-Business-Center> or contact the DAS Supplier Diversity Division (Set-Aside Program) at (860) 713-5057. To learn about the University of Connecticut's Supplier Diversity Program (USDP), please visit <http://supplierdiversity.uconn.edu>, or contact the USDP by e-mail at supplierdiversity@uconn.edu or by phone at (860) 486-2614.

Contract Term:

Initial term of three (3) years, plus two (2) additional one (1) extensions, or any part or combination thereof, for a total potential contract terms of five (5) years.

About Dining Services:

The University of Connecticut, Department of Dining Services provides meals to approximately 11,000 resident students, seven (7) days a week. Facilities include eight (8) dining hall locations around that perimeter of the campus, a football training facility, nine (9) cafes, a multi-unit food court, a restaurant, a central production kitchen, a central bakery, a catering facility, one (1) convenience store and two (2) food trucks as well as a Gluten Free Bakery and Commissary Warehouse. Dining Services also has locations at the Avery Point, Waterbury and Hartford Law branches. During the school year, approximately 180,000 meals are served weekly for an annual total of approximately 5.75 million meals.

 Required to View Event

Prerequisites

 Required to Enter Bid

1. A mandatory pre-proposal meeting is scheduled for this sourcing event.

Buyer Attachments

There are no Buyer Attachments added to this event.

Questions

 Required Questions

Group 1.1: Executive Summary

- 1.1.1 Provide a summary to include what is being proposed, the important points of the proposal and key benefits of being selected as the Contractor. ★

Group 1.2: Form of Proposal

- 1.2.1 Proposer understands that the University reserves the right to reject any and all proposals, waive irregularities or technicalities in any offer, and accept any offer in whole or in part which it deems to be in its best interest. ★

- 1.2.2 Proposer hereby certifies: (a) that this proposal is genuine and is not made in the interest of or on behalf of any undisclosed person, firm or corporation; (b) that the proposer has not directly or indirectly induced or solicited any other proposer to put in a false or sham bid; (c) that the proposer has not solicited or induced any person, firm or corporation to refrain from bidding; and (d) that the proposer has not sought by collusion to obtain any advantage over any other proposer or over the University. ★

- 1.2.3 Proposer agrees that the response to this proposal is a legal and binding offer and the authority to make the offer is vested in the signer. Minor differences and informalities will be resolved by negotiation prior to acceptance of the offer. ★

- 1.2.4 Is proposer currently a State of Connecticut Small Business Enterprise and certified with the State of CT Department of Administrative Services? ★

- 1.2.5 Please acknowledge by entering "Agree" for payment terms of 2% 15 days, Net 45 days or provide alternate payment terms. ★
- 1.2.6 Sales Representative Contact Information - please include name, telephone #, email address and attach resume. ★
- 1.2.7 Confidential Information: The University treats Proposals as confidential until after the award is issued. At that time they become subject to disclosure under the Freedom of Information Act. If a bidder wishes to supply any information, which it believes is exempt from disclosure under the act, said bidder should summarize such information in a separate file, upload here and mark as Confidential. However, any such information is provided entirely at the bidder's own risk and the University assumes no liability for any loss or damage which may result from the University's disclosure at any time of any information provided by the bidder in connection with its proposal. ★
- 1.2.8 Freedom of Information: The University is subject to the CT Freedom of Information Act, found in Chapter 14 of the CT General Statutes. Two exceptions may apply are as follows: (1) Conn. Gen. Stat. sec. 1-210(b)(24) permits the University to withhold records related to the procurement process while bidding and contract negotiations are underway (this moratorium is temporary and lasts only until the contract has been executed or negotiations are abandoned); and Conn. Gen. Stat. sec. 1-20(b)(5) permits the University to withhold records in its possession in the event they contain trade secrets (or really any intellectual property). In the event that the University determines that Conn. Gen. Stat. sec. 1-210(b)(5) may apply to a given request for the records in questions, the responsibility to substantiate claims that said would reveal trade secrets and meet the exemption requirements would need to be borne by the owner of said trade secrets, not the University. ★
- 1.2.9 Conflict of Interest: The bidder shall disclose and identify to the University, with its proposal, any relationships, which may constitute a potential conflict of interest with the University of Connecticut Procurement Services Department, or any other University organizations or departments for the purpose of determining whether a conflict of interest exists. All such disclosures require acceptance/approval action on the part of the University, who shall determine, in its sole discretion, whether an impermissible conflict exists. ★
- 1.2.10 Ethics and Compliance Reporting/Whistleblower Protection: The Office of University Compliance is responsible for handling anonymous ethics and compliance reporting. As a provider of goods and/or services to the University, you are hereby required to notify your employees, as well as any subcontractors, who are involved in the implementation of this contract, of this reporting mechanism. Any person who is aware of unethical practices, fraud, violation of state laws or regulations, or other concerns relating to University policies and procedures can report such matters anonymously using the information provided on their website at <https://compliance.uconn.edu> ★
- 1.2.11 Communications: All formal communications in regards to this solicitation must be in writing in the portal. Until the time when the University posts notification of intent to award; all communications in regards to this solicitation must be sent to the Procurement representative via email. Failure to adhere to this provision may result in a proposer being declared ineligible, proposal rejection, or solicitation cancellation. ★
- 1.2.12 Unless specifically authorized in writing by the University's Communications Department on a case by case basis, the Contractor shall have no right to use, and shall not use, the name of the University of Connecticut, its officials or employees, or the Seal of the University, a) in any advertising, publicity, promotion; nor b) to express or imply any endorsement of Contractor's products or services; nor c) to use the name of the state, its officials or employees or the University seal in any manner (whether or not similar to uses prohibited by subparagraphs (a) and (b) above) except only to manufacture and deliver in accordance with this agreement such items as are hereby contracted by the University. ★
- 1.2.13 The proposing vendor must certify that no elected or appointed official or employee or student of the University has benefited, or will benefit financially or materially from the proposed services. The University may terminate any contract resulting from this bid, if it is determined that gratuities of any kind were either offered to, or received by, any University officer or employee contract to this policy. The authorized signatory of a submitted proposal automatically attests this to be true. (See also Attachment of Governor Rell's Memo to Vendors Conducting Business with the State of Connecticut). The laws of the State of Connecticut provide it is a felony to offer, promise or give anything of value or benefit to a State employee with intent to influence that employee's acts, opinion, judgment or exercise of discretion with respect to that employee's duty. Evidence of violation of this statute will be turned over to the proper prosecuting attorney. See Code of Ethics in CT ★

Group 1.3: Standard Contract Terms and Conditions

- 1.3.1 The following terms and conditions will govern in the submission and evaluation of proposals and the award of a contract. Bidders are requested to carefully review the terms and conditions, as they will become part of any subsequent agreement and award process. Contract Status: The response to this solicitation will be considered an offer to contract. Final negotiations on the highest evaluated offer will be conducted to resolve any differences and informalities. After final negotiations, the University will issue an acceptance of the proposal ★

- 1.3.2 Contract Modification: All changes to the contract must be agreed to, in writing, by both parties prior to executing any change. ★
- 1.3.3 Contract Assignment or Subcontract: The resulting contract shall not be assigned, transferred, or sublet in whole or in part without the prior written approval of the University. ★
- 1.3.4 Notification of Selected Firm: All Proposers will receive written notification of the selected firm after the evaluation committee has approved their selection. ★
- 1.3.5 Contract Commencement: The contract will commence upon execution and final approval by the Office of the Attorney General. The Project covered under the contract will be based on the specific University requirements or requests. The University can neither project nor guarantee a specific volume of business over the term of any contract that may result from this solicitation. ★
- 1.3.6 Ownership of Subsequent Samples: Any product, whether acceptable or unacceptable, developed under a contract awarded as a result of this RFP shall be the sole property of the University unless otherwise stated in the contract. ★
- 1.3.7 Samples: The quality of accepted samples does not supersede the specifications for quality in the RFP unless the sample is superior in quality. All deliveries shall have at least the same quality as the accepted sample. ★
- 1.3.8 Samples: Samples shall be furnished free of charge. Bidders must indicate if return of any sample is desired. The University shall comply with such request provided samples are returned at bidder's sole cost and expense, FOB Bidder's destination, and that they have not been made useless by testing. If they are useless by testing, the State may dispose of the samples as it deems to be appropriate. Samples may be held for comparison with deliveries. ★
- 1.3.9 If the vendor fails to deliver or has delivered nonconforming goods, the University shall provide a cure notice as soon as discrepancy is identified. The vendor shall have up to ten (10) business days to correct the deficiency. If the vendor continues to be in default, Procurement will have the right to procure the correct goods from another source and charge the difference between the contracted price and the market price to the defaulting vendor. ★
- 1.3.10 Unless otherwise noted, prices shall include delivery and transportation charges fully prepaid F.O.B. DESTINATION. No extra charges for packing or packages will be allowed. ★

Group 1.4: State of Connecticut Terms and Conditions

- 1.4.1 Please indicate that your firm agrees to all the State of Connecticut terms and conditions found at this website: <http://contracting.uconn.edu/terms-and-conditions>. If your firm disagrees to any, please choose disagree and provide explanation and/or alternate language in the next line. ★
- 1.4.2 Please provide your exceptions to the State of CT terms and conditions as well as explanation and/or alternate language (if applicable).

Group 1.5: Delivery Requirements

- 1.5.1 Delivery Requirements: The University is in the midst of an ambitious, campus-wide building campaign which has resulted in the closing and/or relocation of roads and driveways through the Storrs campus, often times resulting in traffic congestion and making access to buildings and parking at the University difficult. To safeguard the students, faculty and staff, as well as the aesthetic beauty of the University, all bidders are reminded that the following rules and considerations will be required when making deliveries to any University of Connecticut campus: Driving speeds on campus must be kept at a maximum of 25 mph to ensure maximum safety. Pedestrians have the right of way at all times. ★
- 1.5.2 All traffic signs, lights or other indicators are to be obeyed. This is of utmost importance given the amount of construction and pedestrians on campus. ★
- 1.5.3 It is required that deliveries to any dining facility loading dock be made utilizing a maximum sized 24', 6 wheel truck. To facilitate other deliveries, it is imperative delivery trucks have the capability to off load large quantities (pallets) in short periods of time. No trailers are allowed. ★
- 1.5.4 Driving on sidewalks, unless otherwise posted, is forbidden. Violators will be tickets and chronic violators may be barred from doing business with the University. In those areas where sidewalk driving is permitted and required, drivers must employ adequate skills so as to avoid driving on adjacent green spaces. ★
- 1.5.5 Queuing up on sidewalks or in traffic lanes to await load zone access is not permitted as this poses a safety hazard to pedestrians and other vehicular traffic. ★
- 1.5.6 Drivers are required to shut off engines while making deliveries to loading zones. ★
- 1.5.7 Pallets will be picked up at time of delivery. ★

Group 1.6: Substitute Products/Approved Equal

When a brand name is specified, it shall be construed solely for the purpose of indicating the standard or performance, aesthetic effect, quality, and features desired unless expressly stated elsewhere herein. Any other manufacturer will constitute an alternate and must be approved prior to acceptance. Any bid containing a brand which is not of comparable aesthetic effect, quality, performance and features desired must have been represented as a substitute and will not be accepted as an "equal". Any failure to properly represent a bid shall be considered justification for rejecting an offer as non-compliant. The University shall make the final determination regarding the acceptance and/or equivalency of the proposed alternate(s) to these specifications upon its review of the specifications, product data, submittals, and/or sample (if requested) or other information submitted in support of the proposed alternate(s).

- 1.6.1 ★
- 1.6.2 ★
- 1.6.3 ★

Group 2.1: Item Specifications

Fulltime, Kitchen Assistant's, "Chef Style" Coat (approximately 175 employees) ** Stocked Item

- 2.1.1 ★

Brand: Uncommon Threads Style: 0488Color: Olive
Specification: Chef style coat, 7.5 oz., 65/35 cotton/poly blend turn back cuffs, left breast pocket, double breasted, ten k plastic buttons, left sleeve thermometer pocket .
Sizes: XS - XL

- 2.1.2 ★

Logo Specification: logo centered on left chest embroidered in one color - black. First line of logo is approximately 3 1/2" across and 3/4 inches tall. UCONN, has black underline and below the line it reads, DINING SERVICES which is 2 1/2 inches in length and 1/4 inches tall. This is centered underneath the line.

- 2.1.2 ★

43012 University of Connecticut
One color: 1000 black
Embroidery
Stitch count: 5023

- 2.1.3 ★

Lead Time for above item
Fulltime Chef's, "Chef Style" Coats (approximately 170 employees) ** Stocked Item

- 2.1.4 ★

Brand: Uncommon Threads Style # 0407 Color: White
Specification: Chef style coat, 7.5 oz., 65/35 poplin blend, 3/4 sleeve, with no cuff, left breast pocket, double breasted, ten (10) black plastic buttons, button holes are 3/4" wide and double stitched, eyelet 1/2" apart on left panel, left sleeve thermometer pocket approximately 1" wide, bottom hem is 5/8" tall and single stitched, four metal eyelets under each arm.
Sizes: xsmall – 4xl

- 2.1.5 ★

Logo Specifications: 2 Embroidered LOGOS as follows:
1. 98% of items: Logo Specification: logo centered on left chest embroidered in one color, Black. First line of logo is approximately 3 1/2" across and 3/4 inches tall. UCONN, has black underline and below the line it reads, DINING SERVICES which is 2 1/2 inches in length and 1/4 inches tall. This is centered underneath the line.

- 2.1.5 ★

2. 2% of items: to have additional embroidery of Chef Name and title in black underneath "Dining Services"
43012 University of Connecticut
One color: 1000 black
Embroidery
Stitch count: 5023

- 2.1.6 ★

Lead Time for above item
Catering, Residential, Support, Catering Full Time Staff and Retail Student Manager Shirt and Catering Management (approximately 180 employees) ** Stocked Item

- 2.1.7 ★

Brand: Gildan, Style #: 8800, Color: Black
Specification: Polo, short sleeve, 6 oz., 50% polyester/50 % cotton jersey with moisture wicking properties, three high gloss wood tone buttons on a clean-finished placket with 1/4 inch reinforced box, soft fashion knit contoured collar and welt sleeve bands, double needle bottom hem single needle neck, shoulder armhole and sleeve. Sizes: Small - 5XL

- Logo specification: (approximately 80) LOGO as follows:
 100 % of items: to be embroidered in one color, white lettering to read UCONN with underline and beneath the line, UNIVERSITY CATERING. Centered on left chest the logo is approximately 3 1/2" across and 3/4 inches tall. UCONN, has black underline and below the line it reads, UNIVERSITY CATERING which is 2 1/2 inches in length and 1/4 inches tall. This is centered underneath the line. ★
- 2.1.8
- Logo specification: (approximately 100) LOGO as follows:
 To be embroidered in one color, white and centered on left chest. It is approximately 3 1/2 inches across. . First line of logo is approximately 3 1/2" across and 3/4 inches tall. UCONN, has white underline and below the line it reads, DINING SERVICES which is 2 1/2 inches in length and 1/4 inches tall. This is centered underneath the separation line. ★
- 2.1.9
- 2.1.10 Lead Time for above item ★
 Student Employee and Catering Tee Shirt (approximately 600 employees) ** Stocked Item
- 2.1.11 Brand: Hanes tagless Style#: 5250, Color: Black ★
 Specification: 100 % cotton, 6 oz., double-needle stitched neck, armholes and hem, seamless set-in collar.
 Sizes: XS - XL
- 2.1.12 Logo (1) Specification: (approximately 600) ★
 White screen print. UCONN, 4 inches long and 3/4 inches tall. White underline. DINING SERVICES centered under line. Length 2 1/4 inches – 1/4 inch tall
- 2.1.13 Logo (2) Specification: (approximately 100) ★
 White screen print. UCONN, 4 inches long and 3/4 inches tall. White underline. UNIVERSITY CATERING centered under line. Length 2 1/4 inches – 1/4 inch tall
- 2.1.14 Lead Time for above item ★
 Dairy Bar Student Employee Tee Shirt (approximately 40 employees) ** Stocked Item
- 2.1.15 Brand: Hanes Tagless, Style#: 5250, Color: Black ★
 Specification: 100 % cotton, 6.1 oz., double-needle stitched neck, armholes and hem, seamless set-in collar.
 Sizes: small – 4xl
- 2.1.16 Logo (1) Specification: ★
 Dairy Bar Logo screened, centered, on front of shirt SWEETEST COURSE ON CAMPUS / UCONN DAIRY BAR / White and green screen print. On rear of shirt, right below color, Logo, screened in White, UConn / Dairy Bar
- White: Pantone 1001
 Green: Pantone 32586
 Logo Provided
- 2.1.17 Logo (2) See above specifications additional logo. ★
- 2.1.18 Lead Time for above item ★
 Bistro on Union Street, Wait staff Shirts (approximately 40 employees) ** Stocked Item
- 2.1.19 Specification: Café shirt, Port Authority, Long Sleeve Carefree Poplin shirt, white, machine washable, Sizes: Women's small – 3xl, Men's small – 3xl ★
- 2.1.20 Lead Time for above item ★
- 2.1.21 Specification: Apron, Chef Works, chalk stripe bib apron, 27 inches wide and 34 inches long with gray stripes. (40) ★
- 2.1.22 Lead Time for above item ★
- 2.1.23 Specification: Black clip on tie (40) ★
- 2.1.24 Lead Time for above item ★
 Fulltime Management Men's Denim Shirts (approximately 55 employees)
- 2.1.25 Brand: Edwards, Style#: 1093 and Edward's Style #7198 for sizes 2XT and 3XT (Men's) ★
 Specification: 8 oz. 100% cotton denim two needle topstitching on seams for durability, left chest patch pocket with button, wood tone buttons, double layer shoulder yoke.
 Sizes: small – 5xl
- 2.1.26 Logo Specification: logo centered on left chest embroidered in beige color. First line of logo is approximately 3 1/2" across and 3/4 inches tall. UCONN, has black underline and below the line it reads, DINING SERVICES which is 2 1/2 inches in length and 1/4 inches tall. This is centered underneath the line. ★
 Design #17772 UCONN / DINING SERVICES
 Stitch count: 4219
- 2.1.27 Lead Time for above item ★

Fulltime Management Female Denim Shirts (approximately 30 employees)

- 2.1.28 Brand: Tri mountain, Santé Fe Style#: 823 Female Denim shirt Color: Medium Indigo
Specification: 8.8 oz. 97% cotton 3% Lycra spandex stretch denim stonewashed shirt features a flattering fit with ¾ length sleeves and princess darts. Yoke back, wood tone buttons, Sizes: small – 5xl ★
- 2.1.29 Logo Specification: logo centered on left chest embroidered in beige color. First line of logo is approximately 3 1/2” across and ¾ inches tall. UCONN, has black underline and below the line it reads, DINING SERVICES which is 2 1/2 inches in length and ¼ inches tall. This is centered underneath the line. ★
Design #17772 UCONN / DINING SERVICES
Stitch count: 4219
- 2.1.30 Lead Time for above item ★
Department/CPK Sweatshirts (Optional for employees to purchase) (approximately 30 employees)
- 2.1.31 Brand: Hanes Style#:F260, Color: Blue, Sizes: small – 2xl ★
Specification: Super cotton sweatshirt, 9.7oz super heavy weight 90% cotton, 10 % polyester fleece, durable double-needle cover-stitched seams, one piece seamed rib collar, rib cuffs.
- 2.1.32 Logo Specification. White screen print. UCONN, 4 inches long and ¾ inches tall. White underline. DINING SERVICES centered under line. Length 2 ¼ inches – ¼ inch tall ★
- 2.1.33 Lead Time for above item ★
Department/CPK Sweatshirt Extended Sizes
- 2.1.34 Brand: Port and Co., Style#:PC90, Color: Blue, Sizes: 3xl – 4xl ★
Specification: Heavyweight crewneck sweatshirt, 9 oz. 50/50 cotton/poly pill resistant fleece, cover seamed collar, armholes and waistband, spandex-reinforced ribbed collar, waistband and cuffs, set in sleeves.
- 2.1.35 Logo Specification: White screen print. UCONN, 4 inches long and ¾ inches tall. White underline. DINING SERVICES centered under line. Length 2 ¼ inches – ¼ inch tall ★
- 2.1.36 Lead Time for above item ★
ICA , USM Cashier and Catering, Three Season Jacket (approximately 50 employees)
- 2.1.37 Brand: Charles River, Style#: 9934, Color: Black with Gray Liner ★
Specification: Nylon jacket with fleece lining, wind and water resistant, fleece lining, nylon quilted sleeves, 2 front zipper pockets, zip front.
Sizes: small – 5xl
- 2.1.38 Logo Specification: To be embroidered in one color, white and centered on left chest. It is approximately 3 ½ inches across. . First line of logo is approximately 3 1/2” across and ¾ inches tall. UCONN, has white underline and below the line it reads, DINING SERVICES which is 2 1/2 inches in length and ¼ inches tall. This is centered underneath the separation line. ★
Stitch Count: 19025
Embroidered
- 2.1.39 Lead Time for above item ★
Kitchen Apron (approximately 300 employees) ** Stocked Item
- 2.1.40 Brand: VF Chef Design, Style#: 1430, Color: Black ★
Specification: Bib apron, 65%/35% polyester cotton blend, no pocket, 30 X 33
- 2.1.41 NO LOGO REQUIRED ★
Lead Time for above item ★
Chef/Kitchen Assistant Pants (approximately 300 employees) ** Stocked Item
- 2.1.42 Brand: Chef Design, Style: 2020, Color: Black ★
Specification: 7 oz. twill, 65/35 cotton/polyester blend, pre-cure or soil release, brass zipper and snap closure, two slack style front pockets, two patch hip pockets and side elastic waist band
Waist sizes: 30-48
Pant Hemming: to be included inseam measurements provided when orders are placed.
- 2.1.43 Lead Time for above item ★

Chef/Kitchen Assistant Cotton Pants

- 2.1.44 Brand: Chef Design, #PS54BK, Color: Black, (120 employees)
Specification: 100% poly, pull on baggy pants with cargo pocket, 2" elastic waist with inside draw string, 2 side seam and 1 back hip pocket. No substitution on these specifications.
Unisex sizes: xsmall – 5xl ★
- 2.1.45 Lead Time for above item ★
- Student Employee Board and Retail/Catering Student and Catering Fulltime Employee Hat.
(approximately 440 employees)
5.14.1
- 2.1.46 Brand: KC-CAP, Style#: 8100, Color: Black ★
Specification: Six panel, low profile, washed twill cap, matching color under bill, unconstructed front panel, tuck away twill strap with one size fits all, 65/35 poly cotton, brass buckle, grommets.
Size: One size fits all
- Logo (1) Specification: Dining Services logo to be one color white with UCONN embroidered on front (centered) and the department's website dining.uconn.edu to be embroidered in white around the adjustment band in back.
- 2.1.47 Design #17648 UCONN front, Website back ★
Colors: White, 1001
Stitch Count: 1299 & 2262
- 2.1.48 See above specifications additional logo. ★
- 2.1.49 Lead Time for above item ★
- Student Employee Dairy Bar Hats (approximately 60 employees)
- 2.1.50 Brand: KC-Cap, Style#: 8100, Color: Black ★
Specification: Six panel, low profile, washed twill cap, matching color under bill, unconstructed front panel, tuck away twill strap with one size fits all, 65/35 poly cotton, brass buckle, grommets.
Size: One size fits all
- Logo (1) Specification: Dining Services logo to be one color white with UCONN / Dairy Bar (under UCONN) embroidered on front (centered) and the department's website dining.uconn.edu to be embroidered in white around the adjustment band in back.
- 2.1.51 Design #17648 UCONN front, Website back ★
Colors: White, 1001
Stitch Count: 1299 & 2262
- 2.1.52 Logo (2) See above specifications additional logo. ★
- 2.1.53 Lead Time for above item ★
- Chefs Hats/Fulltime Chefs and Assistant Chefs (approximately 120 employees) ** Stocked Item
- 2.1.54 Floppy Hat, Twill Chef Hat, ★
Brand: Uncommon Threads Style: 0150
Specification: Chef Hat Easy care – 65/35 poly cotton twill – 7.5 oz., adjustable Velcro closure
- NO LOGO
- 2.1.55 Lead Time for above item ★
Kitchen Assistants Skull caps (approximately 250 employees) ** Stocked Item
- 2.1.56 Brand: Superior NS Style 47203 Cut 327412, Color: Black ★
Specification: Skull cap with elastic back, 100 % cotton twill
- NO LOGO
- 2.1.57 Lead Time for above item ★

	Beanie Knit Hats Brand: Yupoong 1500 Adult Knit Beanie Style: 1500 Sizes: One Size Color: Navy Blue Specifications:	
2.1.58	•100% turbo spun acrylic knit •hypoallergenic •tight knit allows for easy embroidery •hand washable •approximately 8½” length	★
2.1.59	Lead Time for above item Catering Server Shirt Male and Female (approximately 100 employees) Stocked Item	★
2.1.60	Brand: Edward’s Style # 5363 Female Style# 1363 Men Color: Black Specifications: 65% polyester, 35% cotton, 3.1 oz. weight two button adjust cuff, stay collar Sizes: Women’s small – 3xl, Men’s small – 3xl	★
2.1.61	NO LOGO Lead Time for above item Fulltime Management Men’s Dress Shirts (approximately 100 employees)	★
2.1.62	Brand: Port Authority Super Pro Oxford Shirt Style: S658 Color: Navy Specification: 70% cotton/30% poly 4.25/4.50 oz. wt. Cotton rich 80’s 2 ply fabric single needle tailoring Button down collar, long sleeve one pocket over left chest. Sizes: small – 3XL	★
2.1.63	Logo Specification: UCONN Dining Services embroidered in beige centered logo is approximately 3 ¼” across Design #17772 UCONN / DINING SERVICES Stitch count: 4219	★
2.1.64	Lead Time for above item Fulltime Management Female Dress Shirts (approximately 40 employees)	★
2.1.65	Port Authority Super Pro Oxford Shirt Style: L658 Color: Navy Specification: 70% cotton/30% poly 4.25/4.50 oz. wt. Cotton rich 80’s 2 ply fabric single needle tailoring Button down collar, long sleeve one pocket over left chest. Sizes: small – 3XL	★
2.1.66	Logo Specification: UCONN and Dining Services embroidered in beige centered logo is approximately 3 ¼” across Design #17772 UCONN / DINING SERVICES Stitch count: 4219	★
2.1.67	Lead Time for above item CPK Refrigerator Parka Coat (approximately 20 employees)	★
2.1.68	Brand: Red- Kap Style # JP70 Specifications: Heavyweight parka with hood. 65/35 shell, back gussets at each armhole. Storm flap with nylon snap. Color: Navy	★
2.1.69	Logo Specifications: 100 % of items: to be embroidered in one color, white lettering to read UCONN and beneath the line, DINING SERVICES. Centered on left chest the logo is approximately 3 1/2” across and ¾ inches tall. UCONN, has black underline and below the line it reads, DINING SERVICES which is 2 1/2 inches in length and ¼ inches tall. This is centered underneath the line. One Color: 1001 White Embroidered	★
2.1.70	Lead Time for above item	★

CPK Lab Coat (approximately 25 employees)

- 2.1.71 Brand: Red Kap Style # KP18
Specifications: White gripper front lab coat 5.0 oz. blend poplin 80% poly/20% cotton 5 gripper closure one piece lined collar with notched lapel, side vent openings, interior left breast pocket, bartacked pencil stall, 2 lower pockets.
Color: White ★
- 2.1.72 NO LOGO
Lead Time for above item ★
Fulltime Driver Pants (approximately 8 employees)
- 2.1.73 Brand: Dickie's Style# WP314 (Men's), Color: Black
Specification: 8 oz. twill fabric 100% Cotton flat front style pants, casual waist band, stain resistant, wrinkle resistant, two front pockets, 2 set-in back pockets, brass zipper.
Sizes: Men's sizes 28-54 (Even sizes only) ★
Pant Hemming: to be included inseam measurements provided when orders are placed.
- 2.1.74 Lead Time for above item ★
Full Time Driver Short Sleeve Shirt (approximately 20) ** Stocked Item
- 2.1.75 Brand: Red Kap SP24NV Description, Color: Blue
•Blend: 65% Polyester / 35% Cotton
•Care: Industrial Wash, Light Soil, or Home Wash
•Closure: Six buttons plus snap at neck
•Collar: Two-piece, lined, sewn-in stays
•Country of Origin: Imported ★
•Fabric: 4.25 oz. Poplin
•Facing: Stitched-down front
•Finish: Pre-cure durable press with soil release and wickable finish
•Pocket: Two button-thru,
hex-style pockets with
angled bartacks, bartacked
pencil stall on left pocket
- 2.1.76 Logo Specification: logo centered on left chest embroidered in white color. First line of logo is approximately 3 1/2" across and 3/4 inches tall. UCONN, has white underline and below the line it reads, DINING SERVICES which is 2 1/2 inches in length and 1/4 inches tall. This is centered underneath the line. ★
Design #17772 UCONN / DINING SERVICES
- 2.1.77 Lead Time for above item ★
Full Time Long Sleeve Driver Shirt (approximately 20) ** Stocked Item
- 2.1.78 Brand: Red Kap SP14NV Description, Color: Blue
•Blend: 65% Polyester / 35% Cotton
•Care: Industrial Wash, Light Soil, or Home Wash
•Closure: Six buttons plus snap at neck
•Collar: Two-piece, lined, sewn-in stays ★
•Country of Origin: Imported
•Fabric: 4.25 oz. Poplin
•Facing: Stitched-down front
•Finish: Pre-cure durable press with soil release and wickable finish
•Pocket: Two button-thru, hex-style pockets with angled bartacks, bartacked pencil stall on left pocket
- 2.1.79 Lead Time for above item ★
Driver Overalls (approximately 10)
- 2.1.80 Brand: Dickies Style:TB244 Color: Black
•8.5 oz. sanded duck, 100% cotton
•Provides ease of movement and comfort on the job
•Light and strong fabric for ease of movement and comfort
•Zip to knee
•Double knees with clean out opening ★
•High cross back style
•Elastic front straps
•Triple needle felled seams
•Imported
These sanded duck insulated bib overalls feature light and strong fabric for ease of movement and comfort. Chest Lining: 100% Poly Brushed Tricot for warmth. Leg Lining: 5.25 oz. Poly Taffeta Quilted to Polyester Fill.
- 2.1.81 Lead Time for above item ★

Drivers Rain Jacket

Brand: Utility Pro Style: UHVR642 Color: Safety Yellow
Pro Grade Waterproof Rain Jacket

- 2.1.82
 - Teflon Fabric Protector, liquid and stain repellent
 - High Visibility ANSI 3
 - 7oz. Waterproof Shell with Taped Seams
 - Adjustable Velcro Cuffs
 - Lined Pockets to keep hands dry★

- 2.1.83 Lead time for above item ★

Tech Shirts Navy Wrinkle Resistant Cotton Shirt
Brand: Red Kap Style:SC40NV and SC30NV Color: Navy

- 2.1.84
 - Fabric: 6 oz. Twill
 - Pocket: Two button-thru hex style pockets with angled bartacks, bartacked pencil stall in left pocket
 - Facing: Stitched-down front
 - Blend: 100% Cotton
 - Other: Separate two-piece yoke
 - Polyester and polycore thread on main seams
 - Easy care/tunnel finish
 - Prewash before applying heat seal emblems
 - Finish: Pre-cure durable press
 - Care: Industrial or Home wash
 - Closure: Six buttons w/vertical buttonholes, button at neck
 - Collar: Two-piece, lined, sewn-in stays★

- 2.1.85 Lead time for above item ★

Tech Pants
Brand: Carhartt Style: B159 Men's Loose Original Fit Carhartt B159

- 2.1.86
 - 8.5-ounce, 100% cotton ring-spun canvas
 - Sits slightly above the waist
 - Full seat and thigh
 - Cell phone pocket and utility pocket
 - Two hammer loops
 - Straight leg opening★

- 2.1.87 Lead Time for above item ★

Catering Bistro Apron (approximately 100 employees) ** Stocked Item

- 2.1.88
 - Brand: Fame, Style#: F54, Color: Black
 - Specification: 7.5 oz. ultra durable 65% poly/35% cotton twill protected by ProDura soil release. Two separate patch pockets, 32"L x 28"W★

NO LOGO REQUIRED

- 2.1.89 Lead Time for above item ★

Driver Hooded Sweatshirt

- 2.1.90
 - Brand: Hanes, Style#: F170, Color: Navy, Sizes: SM – 4xl
 - Specification: 9.7 oz. 90/10 cotton/poly label free, two ply hood with grommets matching tip draw cord. Ribbed cuffs and waistband with spandex. Pouch pocket set in sleeves. WITH LOGO★

- 2.1.91
 - Logo Specification: 100 % of items: to be embroidered in one color, white lettering to read UCONN with underline and beneath the line, DINING SERVICES. Centered on left chest the logo is approximately 3 1/2" across and 3/4 inches tall. UCONN, has black underline and below the line it reads, DINING SERVICES which is 2 1/2 inches in length and 1/4 inches tall. This is centered underneath the line.★

One color: 1001 White
Embroidered

- 2.1.92 Lead Time for above item ★

Group 2.2: Customer Service

- 2.2.1 Please provide your customer services philosophy, policies and practices.

Group 3.1: Affidavits and Certifications

- 3.1.1 Form 1 Gift and Campaign Contribution Certification, please download, complete and attach http://www.ct.gov/opm/lib/opm/OPM_Form_1_Gift_and_Campaign_Contribution_Certificatio_n_3-28-14.pdf ★

- 3.1.2 Form 5 Consulting Agreement, please download, complete and attach http://www.ct.gov/opm/lib/opm/OPM_Form_5_Consulting_Agreement_Affidavit_3-28-14.pdf ★
- 3.1.3 Non-Discrimination Certification <http://www.ct.gov/opm/cwp/view.asp?a=2982&Q=390928> ★

Group 3.2: Additional Required Forms and Acknowledgements

- 3.2.1 Bidder Contract Compliance Monitoring Report <http://www.ct.gov/chro/lib/chro/pdf/notificationtobidders.pdf> ★
- 3.2.2 SEEC Form 10 Acknowledgement of Receipt http://www.ct.gov/seec/lib/seec/forms/contractor_reporting_/seec_form_10_final.pdf ★
- 3.2.3 Please acknowledge you have read and will comply with the University's Vendor Code of Conduct located at: <http://policy.uconn.edu/2013/02/12/vendor-code-of-conduct/> ★
- 3.2.4 CT Economic Impact Form [http://www.biznet.ct.gov/SCP_Documents/Groups/1/Connecticut Economic Impact Form \(DAS-46\).pdf](http://www.biznet.ct.gov/SCP_Documents/Groups/1/Connecticut_Economic_Impact_Form_(DAS-46).pdf) ★
- 3.2.5 Non-Collusion Affidavit: Please download and sign, then upload the signed copy. ★
- 3.2.6 State Ethics Policy - Vendors Conducting Business with the State of Connecticut. Please review this policy. ★

Group 4.1: References

- 4.1.1 Provide references - these references should be of comparable size and scope to the University's requirements in this solicitation. Reference #1 Customer Name ★
- 4.1.2 Reference #1 Street Address, City, State, Zip ★
- 4.1.3 Reference #1 Contact Name ★
- 4.1.4 Reference #1 Email Address for Contact ★
- 4.1.5 Reference #1 Phone Number for Contact ★
- 4.1.6 Reference #1 Contract Dates ★
- 4.1.7 Reference #1 Contract Summary - Please describe reference project emphasizing similarities to the University requirements. ★
- 4.1.8 Reference #2 Customer Name ★
- 4.1.9 Reference #2 Street Address, City, State, Zip ★
- 4.1.10 Reference #2 Contact Name ★
- 4.1.11 Reference #2 Email Address for Contact ★
- 4.1.12 Reference #2 Phone Number for Contact ★
- 4.1.13 Reference #2 Contract Dates ★
- 4.1.14 Reference #2 Contract Summary - Please describe reference project emphasizing similarities to the University requirements. ★
- 4.1.15 Reference #3 Customer Name ★
- 4.1.16 Reference #3 Street Address, City, State, Zip ★
- 4.1.17 Reference #3 Contact Name ★
- 4.1.18 Reference #3 Email Address for Contact ★
- 4.1.19 Reference #3 Phone Number for Contact ★
- 4.1.20 Reference #3 Contract Dates ★
- 4.1.21 Reference #3 Contract Summary - Please describe reference project emphasizing similarities to the University requirements. ★
- 4.1.22 Reference #4 Customer Name ★
- 4.1.23 Reference #4 Street Address, City, State, Zip ★
- 4.1.24 Reference #4 Contact Name ★
- 4.1.25 Reference #4 Email Address for Contact ★
- 4.1.26 Reference #4 Phone Number for Contact ★
- 4.1.27 Reference #4 Contract Dates ★
- 4.1.28 Reference #4 Contract Summary - Please describe reference project emphasizing similarities to the University requirements. ★
- 4.1.29 Reference #5 Customer Name ★
- 4.1.30 Reference #5 Street Address, City, State, Zip ★
- 4.1.31 Reference #5 Contact Name ★

- 4.1.33 Reference #5 Phone Number for Contact ★
- 4.1.34 Reference #5 Contract Dates ★
- 4.1.35 Reference #5 Contract Summary - Please describe reference project emphasizing similarities to the University requirements. ★

Group 5.1: Pre-Bid/Proposal meeting, Presentations and Site Visits (if applicable)

- 5.1.1 Pre-Bid/Proposal Meeting: A Pre-Bid/Proposal meeting is a scheduled meeting which may occur during a public solicitation process. The purpose of the meeting is to provide interested bidders/proposers with an opportunity to: pose questions related to the solicitation process, request Scope of Work information and/or clarification, and visit the business site (if applicable). If attendance at a Pre-Bid/Proposal meeting is deemed mandatory, failure to attend the meeting will lead to elimination from the solicitation process. (See the Description of this solicitation for specific schedule details and requirements.) ★
- 5.1.2 Presentations/Site Visits: The University selection committee may require presentations/site visits. If invited to present, the proposer/bidder will be responsible for making all the necessary arrangements and will bear all costs associated with the presentation. Presentations will be scheduled within the time allocated in the solicitation schedule. Presentation invitations will be issued only to those firms selected to participate in Stage/Phase 2 of this solicitation and will include the meeting date, time, location, length of on-site presentation and associated agenda/requirements outlining specific proposal areas for discussion, as outlined at the University's discretion. ★
- 5.1.3 Campus Visitor Parking: Campus parking is strictly regulated and violations are subject to monetary fines. Visitors must park only in areas specifically designated for general public parking (signed, paved, and lined parking areas and/or parking garage). Detailed parking information is available at the following link: <http://park.uconn.edu/> ★
- 5.1.4 On-Site Accommodations: If a bidder/proposer requires on-site accommodations, the University recommends visitors stay on campus at the Nathan Hale Inn. This facility provides parking, complimentary access to the campus shuttle, and may provide preferred rates for long term stays. Contact information is available at the following site: <http://www.nathanhaleinn.com/> ★

Group 6.1: Evaluation Criteria

- 6.1.1 All proposals will be evaluated by a selection committee, using the specific evaluation criteria provided in the description of this solicitation. Each criterion has been assigned a point value. The evaluation committee will conduct a comprehensive review and analysis of the received proposals and recommend which proposals are the most advantageous to the needs of the University. ★

Group 7.1: Staffing Plan

- 7.1.1 Provide a complete listing of key personnel assigned to the University account:
- 7.1.2 1. Role/Position
- 7.1.3 Name
- 7.1.4 Years Experience
- 7.1.5 Skills/Competencies
- 7.1.6 Professional Designations/Certifications
- 7.1.7 Provide documentation of Professional Designations/Certifications (if applicable)
- 7.1.8 Accessibility (Method and Hours of Contact, etc.)
- 7.1.9 2. Role/Position
- 7.1.10 Name
- 7.1.11 Years Experience
- 7.1.12 Skills/Competencies
- 7.1.13 Professional Designations/Certifications
- 7.1.14 Provide documentation of Professional Designations/Certifications (if applicable)
- 7.1.15 3. Role/Position
- 7.1.16 Name
- 7.1.17 Years Experience
- 7.1.18 Skills/Competencies
- 7.1.19 Professional Designations/Certifications
- 7.1.20 Provide documentation of Professional Designations/Certifications (if applicable)

- 7.1.22 Name
- 7.1.23 Years Experience
- 7.1.24 Skills/Competencies
- 7.1.25 Professional Designations/Certifications
- 7.1.26 Provide documentation of Professional Designations/Certifications (if applicable)

Group 8.1: Financial Statements

- 8.1.1 After evaluation, proposers may be required to submit their most current, within the last three (3) years, 10-K financial statements package including: Balance Sheet, Cash Flow statements, Statement of Stockholders Equity, and Income Statements. If a current 10-K is unavailable, financial statements which have been audited and certified by an independent Certified Public Accountant (CPA) shall be deemed acceptable. If audited financial statements are unavailable, provide financial statements which have been reviewed by an independent Certified Public Accountant (CPA). The University reserves the right to request additional information to provide any assurances of financial surety it deems appropriate. ★
- 8.1.2 Provide reason if your answer was Disagree above

Group 9.1: Inclement Weather Information

- 9.1.1 Inclement Weather: Be advised that in the event of an official University closing or early dismissal due to inclement weather or other reason this bid will be due and opened at 2:00 PM on the next business day. Please call the University Emergency Information Line at 860-486-3768 for up to date information on official cancellations or early closings. ★

1 Items

#	Item Name, Commodity Code, Description	Allow Alternates	Qty.	UOM	Requested Delivery
P1	Reference Section 2.1.1 and 2.1.2 for specifications; Sizes XS - XL ★ Fulltime, Kitchen Assistant's, "Chef Style" Coat (approximately 175 employees) ** Stocked Item Brand: Uncommon Threads Style: 0488 Color: Olive Specification: Chef style coat, 7.5 oz., 65/35 cotton/poly blend turn back cuffs, left breast pocket, double breasted, ten k plastic buttons, left sleeve thermometer pocket and logo.	★	289	EA - Each	
P2	Reference Section 2.1.1 and 2.1.2 for specifications; Sizes 2XL and Up ★ Fulltime, Kitchen Assistant's, "Chef Style" Coat (approximately 175 employees) ** Stocked Item Brand: Uncommon Threads Style: 0488 Color: Olive Specification: Chef style coat, 7.5 oz., 65/35 cotton/poly blend turn back cuffs, left breast pocket, double breasted, ten k plastic buttons, left sleeve thermometer pocket and Logo	★	20	EA - Each	
P3	Reference Section 2.1.4 and 2.1.5 for specifications; Sizes XS - XL ★ Fulltime Chef's, "Chef Style" Coats (approximately 170 employees) ** Stocked Item Brand: Uncommon Threads Style # 0407 Color: White Specification: Chef style coat, 7.5 oz., 65/35 poplin blend, ¾ sleeve, with no cuff, left breast pocket, double breasted, ten (10) black plastic buttons, button holes are ¾" wide and double stitched, eyelet ½" apart on left panel, left sleeve thermometer pocket approximately 1" wide, bottom hem is 5/8" tall and single stitched, four metal eyelets under each arm and Logo.	★	590	EA - Each	
P4	Reference Section 2.1.4 and 2.1.5 for specifications; Sizes 2XL and Up ★ Fulltime Chef's, "Chef Style" Coats (approximately 170 employees) ** Stocked Item Brand: Uncommon Threads Style # 0407 Color: White Specification: Chef style coat, 7.5 oz., 65/35 poplin blend, ¾ sleeve, with no cuff, left breast pocket, double breasted, ten (10) black plastic buttons, button holes are ¾" wide and double stitched, eyelet ½" apart on left panel, left sleeve thermometer pocket approximately 1" wide, bottom hem is 5/8" tall and single stitched, four metal eyelets under each arm and Logo.	★	60	EA - Each	
P5	Reference Section 2.1.8, 2.1.9, and 2.1.10 for specifications; Sizes XS - XL ★ Catering, Residential, Support, Catering Full Time Staff and Retail Student Manager Shirt and Catering Management (approximately 180 employees) ** Stocked Item Brand: Gildan, Style #: 8800, Color: Black Specification: Polo, short sleeve, 6 oz., 50% polyester/50 % cotton jersey with moisture wicking properties, three high gloss wood tone buttons on a clean-finished placket with ¼ inch reinforced box, soft fashion knit contoured collar and welt sleeve bands, double needle bottom hem single needle neck, shoulder armhole and sleeve and two logos.	★	550	EA - Each	
P6	Reference Section 2.1.8, 2.1.9, and 2.1.10 for specifications; Sizes 2XL and Up ★ Catering, Residential, Support, Catering Full Time Staff and Retail Student Manager Shirt and Catering Management (approximately 180 employees) ** Stocked Item Brand: Gildan, Style #: 8800, Color: Black Specification: Polo, short sleeve, 6 oz., 50% polyester/50 % cotton jersey with moisture wicking properties, three high gloss wood tone buttons on a clean-finished placket with ¼ inch reinforced box, soft fashion knit contoured collar and welt sleeve bands, double needle bottom hem single needle neck, shoulder armhole and sleeve and two logos.	★	30	EA - Each	
P7	Reference Section 2.1.12, 2.1.13, and 2.1.14 for specifications; Sizes XS - XL ★ Student Employee and Catering Tee Shirt (approximately 600 employees) ** Stocked Item Brand: Hanes tagless Style#: 5250, Color: Black Specification: 100 % cotton, 6 oz., double-needle stitched neck, armholes and hem, seamless set-in collar and two logos.	★	3,000	EA - Each	
P8	Reference Section 2.1.12, 2.1.13, and 2.1.14 for specifications; Sizes 2XL and Up ★ Student Employee and Catering Tee Shirt (approximately 600 employees) ** Stocked Item Brand: Hanes tagless Style#: 5250, Color: Black Specification: 100 % cotton, 6 oz., double-needle stitched neck, armholes and hem, seamless set-in collar and two logos.	★	50	EA - Each	
P9	Reference Section 2.1.16, 2.1.17, and 2.1.18 for specifications; Sizes XS - XL ★ Dairy Bar Student Employee Tee Shirt (approximately 40 employees) ** Stocked Item Brand: Hanes Tagless, Style#: 5250, Color: Black Specification: 100 % cotton, 6.1 oz., double-needle stitched neck, armholes and hem, seamless set-in collar and two logos.	★	150	EA - Each	
P10	Reference Section 2.1.16, 2.1.17, and 2.1.18 for specifications; Sizes 2XL and Up ★	★	10	EA - Each	

Dairy Bar Student Employee Tee Shirt (approximately 40 employees) ** Stocked Item Brand: Hanes Tagless, Style#: 5250, Color: Black Specification: 100 % cotton, 6.1 oz., double-needle stitched neck, armholes and hem, seamless set-in collar and two logos.

P11	Reference Section 2.1.20 for specifications Bistro on Union Street, Wait staff Shirts (approximately 40 employees) ** Stocked Item Specification: Café shirt, Port Authority, Long Sleeve Carefree Poplin shirt, white, machine washable, Sizes: Women's small – 3xl, Men's small – 3xl	★	45	EA - Each
P12	Reference Section 2.1.22 for specifications Specification: Apron, Chef Works, chalk stripe bib apron, 27 inches wide and 34 inches long with gray stripes. (40)	★	40	EA - Each
P13	Reference Section 2.1.24 for specifications Specification: Black clip on tie (40)	★	50	EA - Each
P14	Reference Section 2.1.26 and 2.1.27 for specifications; Sizes XS - XL Fulltime Management Men's Denim Shirts (approximately 55 employees) Brand: Edwards, Style#: 1093 and Edward's Style #7198 for sizes 2XT and 3XT (Men's) Specification: 8 oz. 100% cotton denim two needle topstitching on seams for durability, left chest patch pocket with button, wood tone buttons, double layer shoulder yoke and logo.	★	20	EA - Each
P15	Reference Section 2.1.26 and 2.1.27 for specifications; Sizes 2XL and Up Fulltime Management Men's Denim Shirts (approximately 55 employees) Brand: Edwards, Style#: 1093 and Edward's Style #7198 for sizes 2XT and 3XT (Men's) Specification: 8 oz. 100% cotton denim two needle topstitching on seams for durability, left chest patch pocket with button, wood tone buttons, double layer shoulder yoke and logo.	★	6	EA - Each
P16	Reference Section 2.1.29 and 2.1.30 for specifications; Sizes XS - XL Fulltime Management Female Denim Shirts (approximately 30 employees) Brand: Tri mountain, Santé Fe Style#: 823 Female Denim shirt Color: Medium Indigo Specification: 8.8 oz. 97% cotton 3% Lycra spandex stretch denim stonewashed shirt features a flattering fit with ¾ length sleeves and princess darts. Yoke back, wood tone buttons and logo.	★	20	EA - Each
P17	Reference Section 2.1.29 and 2.1.30 for specifications; Sizes 2XL and Up Fulltime Management Female Denim Shirts (approximately 30 employees) Brand: Tri mountain, Santé Fe Style#: 823 Female Denim shirt Color: Medium Indigo Specification: 8.8 oz. 97% cotton 3% Lycra spandex stretch denim stonewashed shirt features a flattering fit with ¾ length sleeves and princess darts. Yoke back, wood tone buttons and logo.	★	6	EA - Each
P18	Reference Section 2.1.32 and 2.1.33 for specifications; Sizes XS - XL Department/CPK Sweatshirts (Optional for employees to purchase) (approximately 30 employees) Brand: Hanes Style#:F260, Color: Blue, Sizes: small – 2xl Specification: Super cotton sweatshirt, 9.7oz super heavy weight 90% cotton, 10 % polyester fleece, durable double-needle cover-stitched seams, one piece seamed rib collar, rib cuffs and logo.	★	5	EA - Each
P19	Reference Section 2.1.35 and 2.1.36 for specifications; Sizes 2XL and Up Department/CPK Sweatshirt Extended Sizes Brand: Port and Co., Style#:PC90, Color: Blue, Sizes: 3xl – 4xl Specification: Heavyweight crewneck sweatshirt, 9 oz. 50/50 cotton/poly pill resistant fleece, cover seamed collar, armholes and waistband, spandex-reinforced ribbed collar, waistband and cuffs, set in sleeves	★	10	EA - Each
P20	Reference Section 2.1.38 and 2.1.39 for specifications; Sizes XS - XL CA , USM Cashier and Catering, Three Season Jacket (approximately 50 employees) Brand: Charles River, Style#: 9934, Color: Black with Gray Liner Specification: Nylon jacket with fleece lining, wind and water resistant, fleece lining, nylon quilted sleeves, 2 front zipper pockets, zip front. Sizes: small – 5xl and logo.	★	50	EA - Each
P21	Reference Section 2.1.41 for specifications; One Size Kitchen Apron (approximately 300 employees) ** Stocked Item Brand: VF Chef Design, Style#: 1430, Color: Black Specification: Bib apron, 65%/35% polyester cotton blend, no pocket, 30 X 33 NO LOGO REQUIRED.	★	50	EA - Each
P22	Reference Section 2.1.43 for specifications, Sizes XS-XL Chef/KA Pants (all locations - black button and zipper, hemmed to specific length).	★	5	EA - Each
P23	Reference Section 2.1.43 for specifications, Sizes 2XL and Up Chef/KA Pants (all locations - black button and zipper, hemmed to specific length).	★	186	EA - Each
P24	Reference Section 2.1.43 for specifications, Sizes 44-54	★	21	EA - Each

P25	Reference Section 2.1.45 for specifications, Unisex Sizes XS-XL ★ Chef/Kitchen Assistant Cotton Pants Brand: Chef Design, #PS54BK, Color: Black, (120 employees) Specification: 100% poly, pull on baggy pants with cargo pocket, 2" elastic waist with inside draw string, 2 side seam and 1 back hip pocket. No substitution on these specifications.	186	EA - Each
P26	Reference Section 2.1.45 for specifications, Unisex Sizes 2XL and Up ★ Chef/Kitchen Assistant Cotton Pants Brand: Chef Design, #PS54BK, Color: Black, (120 employees) Specification: 100% poly, pull on baggy pants with cargo pocket, 2" elastic waist with inside draw string, 2 side seam and 1 back hip pocket. No substitution on these specifications.	12	EA - Each
P27	Reference Section 2.1.47, 2.1.48, and 2.1.49 for specifications, One Size fits all ★ Student Employee Board and Retail/Catering Student and Catering Fulltime Employee Hat. (approximately 440 employees) 5.14.1 Brand: KC-CAP, Style#: 8100, Color: Black Specification: Six panel, low profile, washed twill cap, matching color under bill, unconstructed front panel, tuck away twill strap with one size fits all, 65/35 poly cotton, brass buckle, grommets. Size: One size fits all with two logos.	2,100	EA - Each
P28	Reference Section 2.1.51, 2.1.52, and 2.1.53 for specifications, One Size fits all ★ Student Employee Dairy Bar Hats (approximately 60 employees) Brand: KC-Cap, Style#: 8100, Color: Black Specification: Six panel, low profile, washed twill cap, matching color under bill, unconstructed front panel, tuck away twill strap with one size fits all, 65/35 poly cotton, brass buckle, grommets. Size: One size fits all with two logos.	50	EA - Each
P29	Reference Section 2.1.55 for specifications, One Size fits all ★ Chefs Hats/Fulltime Chefs and Assistant Chefs (approximately 120 employees) ** Stocked Item Floppy Hat, Twill Chef Hat, Brand: Uncommon Threads Style: 0150 Specification: Chef Hat Easy care – 65/35 poly cotton twill – 7.5 oz., adjustable Velcro closure NO LOGO	120	EA - Each
P30	Reference Section 2.1.57 for specifications ★ Kitchen Assistants Skull caps (approximately 250 employees) ** Stocked Item Brand: Superior NS Style 47203 Cut 327412, Color: Black Specification: Skull cap with elastic back, 100 %	120	EA - Each
P31	Reference Section 2.1.59 for specifications ★ Beanie Knit Hats Brand: Yupoong 1500 Adult Knit Beanie Style: 1500 Sizes: One Size Color: Navy Blue Specifications: • 100% turbo spun acrylic knit • hypoallergenic • tight knit allows for easy embroidery • hand washable • approximately 8½" length	20	EA - Each
P32	Reference Section 2.1.61 for specifications ★ Catering Server Shirt Male and Female (approximately 100 employees) Stocked Item Brand: Edward's Style # 5363 Female Style# 1363 Men Color: Black Specifications: 65% polyester, 35% cotton, 3.1 oz. weight two button adjust cuff, stay collar Sizes: Women's small – 3xl, Men's small – 3xl NO LOGO	458	EA - Each
P33	Reference Section 2.1.63 and 2.1.64 for specifications; Sizes XS - XL ★ Fulltime Management Men's Dress Shirts (approximately 100 employees) Brand: Port Authority Super Pro Oxford Shirt Style: S658 Color: Navy Specification: 70% cotton/30% poly 4.25/4.50 oz. wt. Cotton rich 80's 2 ply fabric single needle tailoring Button down collar, long sleeve one pocket over left chest and logo.	35	EA - Each
P34	Reference Section 2.1.63 and 2.1.64 for specifications; Sizes 2XL and Up ★ Fulltime Management Men's Dress Shirts (approximately 100 employees) Brand: Port Authority Super Pro Oxford Shirt Style: S658 Color: Navy Specification: 70% cotton/30% poly 4.25/4.50 oz. wt. Cotton rich 80's 2 ply fabric single needle tailoring Button down collar, long sleeve one pocket over left chest and logo.	2	EA - Each
P35	Reference Section 2.1.66 and 2.1.67 for specifications; Sizes XS - XL ★ Fulltime Management Female Dress Shirts (approximately 40 employees) Port Authority Super Pro Oxford Shirt Style: L658 Color: Navy Specification: 70% cotton/30% poly 4.25/4.50 oz. wt. Cotton rich 80's 2 ply fabric single needle tailoring Button down collar, long sleeve one pocket over left chest with logo.	35	EA - Each
P36	Reference Section 2.1.66 and 2.1.67 for specifications; Sizes 2XL and Up ★ Fulltime Management Female Dress Shirts (approximately 40 employees) Port Authority Super Pro Oxford Shirt Style: L658 Color: Navy Specification: 70% cotton/30% poly 4.25/4.50 oz. wt. Cotton rich 80's 2 ply fabric single needle tailoring Button down collar, long sleeve one pocket over left chest and logo.	2	EA - Each
P37	Reference Section 2.1.69 and 2.1.70 for specifications; Sizes XS - XL ★ CPK Refrigerator Parka Coat (approximately 20 employees) Brand: Red- Kap Style # JP70 Specifications: Heavyweight parka with hood. 65/35 shell, back gussets at each armhole. Storm flap with nylon snap. Color: Navy and logo.	12	EA - Each

P38	Reference Section 2.1.69 and 2.1.70 for specifications; Sizes 2XL and Up ★	4	EA - Each
	CPK Refrigerator Parka Coat (approximately 20 employees) Brand: Red- Kap Style # JP70 Specifications: Heavyweight parka with hood. 65/35 shell, back gussets at each armhole. Storm flap with nylon snap. Color: Navy and logo.		
P39	Reference Section 2.1.72 for specifications; Sizes XS - XL ★	24	EA - Each
	CPK Lab Coat (approximately 25 employees) Brand: Red Kap Style # KP18 Specifications: White gripper front lab coat 5.0 oz. blend poplin 80% poly/20% cotton 5 gripper closure one piece lined collar with notched lapel, side vent openings, interior left breast pocket, bartacked pencil stall, 2 lower pockets. Color: White NO LOGO		
P40	Reference Section 2.1.72 for specifications; Sizes 2XL and Up ★	5	EA - Each
	CPK Lab Coat (approximately 25 employees) Brand: Red Kap Style # KP18 Specifications: White gripper front lab coat 5.0 oz. blend poplin 80% poly/20% cotton 5 gripper closure one piece lined collar with notched lapel, side vent openings, interior left breast pocket, bartacked pencil stall, 2 lower pockets. Color: White NO LOGO		
P41	Reference Section 2.1.74 for specifications; Sizes XS - XL ★	10	EA - Each
	Fulltime Driver Pants (approximately 8 employees) Brand: Dickie's Style# WP314 (Men's), Color: Black Specification: 8 oz. twill fabric 100% Cotton flat front style pants, casual waist band, stain resistant, wrinkle resistant, two front pockets, 2 set-in back pockets, brass zipper. Sizes: Men's sizes 28-54 (Even sizes only) Pant Hemming: to be included inseam measurements provided when orders are placed.		
P42	Reference Section 2.1.74 for specifications; Sizes 2XL and Up ★	5	EA - Each
	Fulltime Driver Pants (approximately 8 employees) Brand: Dickie's Style# WP314 (Men's), Color: Black Specification: 8 oz. twill fabric 100% Cotton flat front style pants, casual waist band, stain resistant, wrinkle resistant, two front pockets, 2 set-in back pockets, brass zipper. Sizes: Men's sizes 28-54 (Even sizes only) Pant Hemming: to be included inseam measurements provided when orders are placed.		
P43	Reference Section 2.1.76, 2.1.77 for specifications; Sizes 2XL and Up ★	15	EA - Each
	Full Time Driver Short Sleeve Shirt (approximately 20) ** Stocked Item Brand: Red Kap SP24NV Description, Color: Blue • Blend: 65% Polyester / 35% Cotton • Care: Industrial Wash, Light Soil, or Home Wash • Closure: Six buttons plus snap at neck • Collar: Two-piece, lined, sewn-in stays • Country of Origin: Imported • Fabric: 4.25 oz. Poplin • Facing: Stitched-down front • Finish: Pre-cure durable press with soil release and wickable finish • Pocket: Two button-thru, hex-style pockets with angled bartacks, bartacked pencil stall on left pocket and logo.		
P44	Reference Section 2.1.79 for specifications; Sizes 2XL and Up ★	15	EA - Each
	Full Time Long Sleeve Driver Shirt (approximately 20) ** Stocked Item Brand: Red Kap SP14NV Description, Color: Blue • Blend: 65% Polyester / 35% Cotton • Care: Industrial Wash, Light Soil, or Home Wash • Closure: Six buttons plus snap at neck • Collar: Two-piece, lined, sewn-in stays • Country of Origin: Imported • Fabric: 4.25 oz. Poplin • Facing: Stitched-down front • Finish: Pre-cure durable press with soil release and wickable finish • Pocket: Two button-thru, hex-style pockets with angled bartacks, bartacked pencil stall on left pocket		
P45	Reference Section 2.1.81 for specifications; Sizes XS - XL ★	3	EA - Each
	Driver Overalls (approximately 10) Brand: Dickies Style:TB244 Color: Black • 8.5 oz. sanded duck, 100% cotton • Provides ease of movement and comfort on the job • Light and strong fabric for ease of movement and comfort • Zip to knee • Double knees with clean out opening • High cross back style • Elastic front straps • Triple needle felled seams • Imported These sanded duck insulated bib overalls feature light and strong fabric for ease of movement and comfort. Chest Lining: 100% Poly Brushed Tricot for warmth. Leg Lining: 5.25 oz. Poly Taffeta Quilted to Polyester Fill.		
P46	Reference Section 2.1.83 for specifications; Sizes XS - XL ★	6	EA - Each
	Drivers Rain Jacket Brand: Utility Pro Style: UHVR642 Color: Safety Yellow Pro Grade Waterproof Rain Jacket • Teflon Fabric Protector, liquid and stain repellent • High Visibility ANSI 3 • 7oz. Waterproof Shell with Taped Seams • Adjustable Velcro Cuffs • Lined Pockets to keep hands dry.		
P47	Reference Section 2.1.85 for specifications; Sizes XS - XL ★	15	EA - Each

Tech Shirts Navy Wrinkle Resistant Cotton Shirt Brand: Red Kap Style:SC40NV and SC30NV Color: Navy • Fabric: 6 oz. Twill • Pocket: Two button-thru hex style pockets with angled bartacks, bartacked pencil stall in left pocket • Facing: Stitched-down front • Blend: 100% Cotton • Other: Separate two-piece yoke • Polyester and polycore thread on main seams • Easy care/tunnel finish • Prewash before applying heat seal emblems • Finish: Pre-cure durable press • Care: Industrial or Home wash • Closure: Six buttons w/vertical buttonholes, button at neck • Collar: Two-piece, lined, sewn-in stays.

P48 Reference Section 2.1.87 for specifications; Sizes XS - XL ★ 15 EA - Each

Tech Pants Brand: Carhartt Style: B159 Men's Loose Original Fit Carhartt B159 • 8.5-ounce, 100% cotton ring-spun canvas • Sits slightly above the waist • Full seat and thigh • Cell phone pocket and utility pocket • Two hammer loops • Straight leg opening.

P49 Reference Section 2.1.89 for specifications; Sizes XS - XL ★ 150 EA - Each

Catering Bistro Apron (approximately 100 employees) ** Stocked Item Brand: Fame, Style#: F54, Color: Black Specification: 7.5 oz. ultra durable 65% poly/35% cotton twill protected by ProDura soil release. Two separate patch pockets, 32"L x 28"W NO LOGO REQUIRED

P50 Reference Section 2.1.91 and 2.1.92 for specifications; Sizes 2XL and Up ★ 1 EA - Each

Driver Hooded Sweatshirt Brand: Hanes, Style#: F170, Color: Navy, Sizes: SM – 4xl Specification: 9.7 oz. 90/10 cotton/poly label free, two ply hood with grommets matching tip draw cord. Ribbed cuffs and waistband with spandex. Pouch pocket set in sleeves. WITH LOGO.

Service Line Items

★ Service Line Items

There are no Items added to this event.