# Legal Notice

# Request for Qualifications and Proposals

# TOWN OF EAST GRANBY

Project Management Services – Roof Replacement

**INVITATION TO SUBMIT**

The Town of East Granby, is seeking statements of qualifications and proposals for the provision of Project Management Services in the replacement of school roofs (2) and various municipal buildings (5) during the summer of 2019.

**Proposed Project Services -** The Town requires the services of a qualified professional experienced in similar projects to act as the Owner’s Representative. This professional will be responsible for management of all phases of the project including but not limited to grant preparation, design planning, architect management, construction supervision, field verification, recordkeeping and grant close-out.

Proposals should be addressed and delivered to:

**Attn: James Hayden, First Selectman**

**Town of East Granby,**

**9 Center Street**

**East Granby, CT 06026**

 **All Proposals shall be delivered by: 2:00 p.m. Monday, April 1, 2019**

For all questions please contact First Selectman Jim Hayden at 860-413-3301 or jimh@egtownhall.com

Please visit the Town of East Granby web page [www.eastgranbyct.org](http://www.eastgranbyct.org) for RFP, sample contract, and forms.

All bidders to reference and reflect in pricing all sections of the contract.

Each bidder must submit with this bid form, local references showing 3 school roof projects completed in the last 3 years.

All bid questions are to be submitted no later than 1 pm on Friday, March 29, 2019.

Qualifying bids will meet all requirements of “the contract”. Qualifying bid pricing will reflect all contract requirements. Bids not meeting the requirements in the RFP will be immediately disqualified. 3 hard copies and an electronic copy must be submitted.

The Town of East Granby reserves the right to accept or reject any or all bids; to waive any informalities, or; to accept or reject any bid deemed in the best interests of the Town of East Granby.

No bid shall be withdrawn for a period of ninety (90) days.