

Exhibit A, Section 19 Reference #	SERVICE DESCRIPTION	FREQUENCY		
		DAILY	WEEKLY	ON DEMAND
	GENERAL AND PRIVATE OFFICES, ENTRANCES, LOBBIES, CORRIDORS, RESTROOMS, DRILL SHED, SHOWER AREAS AND LOCKER ROOM AREAS.			
	I. MONDAY, WEDNESDAY AND FRIDAY SERVICES			
R	1 Empty trash receptacles	M, W, F		
R	2 Clean trash receptacle	M, W, F		
R	3 Remove white paper from recycling bins to dumpsters	M, W, F		
H	4 Vacuum carpets	M, W, F		
W, AA	5 Clean and disinfect all toilets, urinals, shower stalls and sinks	M, W, F		
Z	6 Mop and disinfect all latrine floors and showers	M, W, F		
DD, EE	7 Fill paper towel dispensers, toilet paper and soap dispensers as needed	M, W, F		
A	8 Dust mop tile floors with a treated mop	M, W, F		
A	9 Damp mop spillages	M, W, F		
	10 Vacuum elevator carpets	M, W, F		
	II. TUESDAYS AND THURSDAY SERVICES			
A, D	1 Mop and buff all tile surfaces	T and Th		
A, D	2 Clean, buff and polish all tiled flooring in lobby and main first floor corridor.	T and Th		
	III. WEEKLY SERVICES			
A, GG	1 Sweep and mop all stairways and common areas/corridors and drill shed		X	
N	2 Spot clean woodwork, doors and glass		X	
	IV. ON DEMAND			
I	1 Carpet cleaning - system shall include low moisture encapsulation or absorbent compound combined with pile lifting			X
F	2 Strip and re-wax tile surfaces in specified areas			X
	3 Dust all venetian blinds			X
JJ	4 Clean interior and exterior windows			X

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