

SMHA WEEKENDS (Saturday/Sunday) and HOLIDAYS: MOT, WRAP/ACT, RESTROOMS, and CONFERENCE ROOMS (MPR/CCR)		
SERVICE DESCRIPTION		FREQUENCY
		Sat & Sun & Holidays
I.	RESTROOMS	
1	Clean, sanitize, and polish all vitreous fixtures including toilet bowls, showers, both sides of toilet seats, urinals, and sinks using a germicidal solution.	X
2	Clean and sanitize both sides of every toilet seat with a germicidal detergent. *NOTE: Seats to be left in the upright position	X
3	Wash and disinfect all sinks and countertops using a non-scratch cleanser.	X
4	Clean and polish all chrome fittings and bright work including flushometers and metal dispensers removing all buildup.	X
5	Clean and polish all mirrors.	X
6	Empty all trash containers to designated areas and insert liners as required.	X
7	All sanitary napkin receptacles will be properly handled, disinfected using an approved spray disinfectant, and replace liner.	X
8	Remove spots, stains, and splashes from all wall areas.	X
9	Remove soil from doors, frames, light switches, handles, etc	X
10	Dust and/or damp wipe all stall partitioning and walls.	X
11	Wash or spot clean partition walls.	X
12	Spot clean door kick & push plates, and the area immediately surrounding them.	X
13	Clean and disinfect light switches, doors, frames, handles and push bars (both sides of doors)	X
14	Refill all paper, soap, seat covers, and feminine product dispensers.	X
15	Sweep, soap mop, and rinse clean tile floor with an approved disinfectant cleaner.	X
16	Plunge toilets to remove clogs as needed	X
II.	COMMON AREAS: Lobby & Conference Rooms	
1	Wipe down and dust all tables	X
2	Wipe down and dust all chairs	X
3	Wipe down and dust all ledges	X
4	Empty all trash containers to designated areas and insert liners as required.	X
5	Remove all recyclables to designated areas.	X
6	Vacuum all carpeted areas using a filtered vacuum (certified Hepa/or better if requested by agency), including mats at vestibule entrance.	X
7	Spot clean all glass entrance doors	X
8	Spot wash all floor, wall, fixture, and furniture surfaces needing attention	X
III.	MOBILE, WRAP/ACT and Kitchenettes	
1	Damp mop tile floor, wipe down with disinfectant sinks and counter tops.	X
2	Empty all trash containers to designated areas and insert liners as required.	X
3	Remove all waste material including recyclable materials to designated area	X