

**GREATER HARTFORD TRANSIT DISTRICT
GHTD RFP #10-019
JANITORIAL SERVICES**

ADDENDUM #1
January 24, 2019

Proposals are due on February 15th at 2:30 p.m. at the District offices located at One Union Place, Hartford, CT. All questions and requests for clarification regarding GHTD RFP #10-019 must be submitted in writing to LaShaunda Drake at ldrake@ghtd.org on or before noon, Wednesday, February 6th, 2019. A pre-proposal conference will be held on **Wednesday, January 30, 2019, at 10:00 AM** at the District Office, One Union Place, Hartford, CT to outline requirements, discuss office spaces, and to provide the opportunity for questions and explanations.

The following requests for clarification were submitted:

- 1. INQUIRY: Is this project open to bidders that are SBE Certified with the State of Connecticut?**

RESPONSE: Yes, this RFP is open to SBEs. Please see #7. Special Provision of the RFP which states, "It is the policy of the District that Small Contractor and Small Contractor Minority Business Enterprises ("SBE and MBE") be afforded the maximum opportunity to participate in the performance of all contracts let by the District in accordance with Section 4a-60g of the Connecticut General Statutes as revised and in accordance with regulations of the U.S. Department of Transportation (DOT), 49 CFR Part 26. This participation may be in the form of prime contracts, and/or sub-contracts, and/or direct or general overhead items procured from SBE and/or MBEs allocated to the Services.

For the purpose of this "Special Provision", the SBE/MBE named to satisfy this requirement must be certified by the Department of Administrative Services of the State of Connecticut (www.das.state.ct.us) as an SBE/MBE as defined by Section 4a-60g of the Connecticut General Statutes as revised or with the U.S. Small Business Administration.

Proposers will submit a statement indicating its own SBE/MBE status. Proposers shall indicate which subcontracts and/or overhead purchases related to this project they will lend to comply with the District's SBE/MBE goal.

If the Contractor is unable to achieve the specified contract goals for the Special Provision, the Contractor must submit written documentation to the District indicating his/her good faith efforts to satisfy goal requirements."

2. **INQUIRY**: My company has been in business for four years. Will bids submitted by companies with less than five (5) years' experience be considered for this funding opportunity?

RESPONSE: Yes. All proposals received by qualified contractors will be reviewed. Proposers should carefully review the scope of work, qualifications and evaluation criteria and respond accordingly by thoroughly describing your company's ability to perform all tasks as outlined in the RFP.

If the owner has additional experience in this field please submit information on that as well.

End of Addendum 1