

Addendum #1- Responses to Requests for Information
RFP 1753-19
Addendum Published 2/4/2019

Note: If similar questions were received by multiple parties, questions were combined to form one question representing intent and answered below.

1. Who is the incumbent? How many years have they been your current provider?
 - a. East Hartford Public Schools (EHPS) currently utilizes contractors who are part of a State of Connecticut Department of Administrative Services (DAS) contract. EHPS has contracted with Firetech for over 5 years.

2. What is the current contract value?
 - a. The contract is a State DAS contract, EHPS has no way of knowing the total value of this contract.

3. What are the current contract rates?
 - a. Reference the DAS website/procurement portal for contract rates. EHPS had no role in the establishment of the contract rates.

4. What is your annual spend on billable service repairs outside of the test & inspection scope?
 - a. Amount can vary greatly from year to year. Some years have been \$1,000 and others have approached \$10,000. These figures should not be used as an indicator of future utilization of a contractor selected through this RFP process- they are merely historical figures.

5. Can you provide any additional information relating to the buildings that would be included by the City of East Hartford if they choose to elect our services? (referencing Instructions to Responders, 1.5)
 - a. No. EHPS simply extends the opportunity to use vendors and rates established through this RFP to the Town of East Hartford. The EHPS building portfolio is completely separate from the Town of East Hartford, and we have no knowledge of the details of buildings maintained by the Town of East Hartford.

6. Can you describe the coordination with the alarm division of EHPD? Does this include them onsite during testing or just notification of testing dates?
 - a. As described in Section 2 of the Scope of Services section of the RFP: *“Contractor must coordinate alarm testing for each facility with the Alarms Division of the East Hartford Fire Department. Requests/notices to the EHFD shall be made at least (48) hours in advance of requested testing time, with longer notice preferred.”* Contractor must meet the EHFD representative at the testing location on the scheduled date/time so the EHFD can place system in “test mode.” About ½ hour prior to the completion of the testing, contractor must call EHFD to notify them that testing is nearly complete. EHFD will

return to the site and put the system back online, then contractor can sign out of the building. Multiple sites are usually completed in one day for efficiency.

7. Is a bid bond required?
 - a. No. This is a Request for Proposals, not a bid. Award is not based solely on pricing- please reference the “Selection Process” section of the RFP.
8. Is a payment and performance bond required?
 - a. As listed in the “Other Considerations” section of the RFP *“Bonding requirements will be on a project-by-project basis at the discretion of the Board of Education.”*
9. Are any of the services currently being performed utilizing prevailing wage rates?
 - a. As listed in the “Other Considerations” section of the RFP: *“Work authorized under any contract executed as a result of this RFP is not expected to reach the thresholds requiring prevailing wages. If a project does require prevailing wages, contractor will have the opportunity to adjust labor rates accordingly.”*
10. A prospective responder noted that Section 1 in “Scope of Services” lists some items to be tested/inspected that are not listed in “Appendix B- Fire Alarm System Information.”
Specifically: door holders, fireman’s phones, and smoke fire dampers/fusible links.
 - a. EHPS does not have an inventory of door holders. It is customary industry practice that when the contractor is walking the entire building during the final horn/strobe test that they note any door holders that failed to release. The number of door holders is not material to pricing, as the contractor is already walking the whole building and simply needs to note a malfunction. There is typically (1) fireman’s phone in each building, some of the larger buildings have an additional 1-3 phones, but again this difference is not material to pricing. EHPS does not have an inventory of fire dampers/fusible links at this time. A plan for fire dampers/fusible links will be discussed with the awarded contractor(s); contractors **should not** carry pricing for testing fire dampers/fusible links in Section 1 of “Appendix A-Pricing.”