

REQUEST FOR PROPOSALS
Storm Water General Permit Inspections and Monitoring
ADDENDUM

Project: Eli Terry and Philip R. Smith Elementary Schools
South Windsor Public Schools
Request for Proposal 1819-024
Addendum No. 1 – January 28, 2019

The South Windsor Public Building Commission (“PBC”) is issuing this Addendum to the Request for Proposals for the named-above (the “RFP”) to respond to questions and requests for clarifications the PBC received regarding the RFP, as well as issue additional information that shall be incorporated as part of the RFP.

Proposal due Date and Time: January 31, 2019 @ 2:00 p.m.

ITEM 1: **Question:** On Page 4 it states “III. Qualifications of Firm or Individuals Submitting Proposal: Company, firm, individuals and other respondents to this RFP shall be licensed professional civil engineer or qualified soil erosion and sediment control professional....”

- 1) If we have experience doing this type of work and have a subcontracted partner Civil PE for this bid submittal able to review and sign-off on the work if acceptable, would this meet the qualifications for submitting a bid as stated above?
- 2) If yes, would our firm be equal weighed for points with a firm that does have qualified/professional person on staff, if we have more applicable experience for this project just not the qualified/professional person?

Answer:

Item 1: If firms demonstrate that have successfully performed this work under the CT DEEP General Storm Water Permit for Construction Activities, then the PBC will consider this as meeting the qualification criteria. This is subject to reviewing and confirming the licensed professional.

Item 2: A firm may be weighted higher if they have the person on staff however, this factor as well as past experience will be taken into account together. Cost will also be a factor in the selection of the firm.

ITEM 2: **Question:** Can you please advise how we may obtain copies of the (1) project plans for both schools, (2) the stormwater general permits, if available, and (3) the stormwater pollution control plan (SPCP)?

Answer: The construction documents are available in a DropBox folder below. Note, only the civil and landscape drawings are being uploaded to this set. Within that set are the sedimentation and erosion control plans.

<https://www.dropbox.com/sh/358x41yd6ku0ogt/AABNKzeen81A0CdaDfXJ-IxBa?dl=0>

ITEM 3: **Question:** On the Fee Proposal Forms for both schools (pages 14 &16), Task 2 – Routine Inspections - Should the total routine inspections be 101 in the equation (as shown just below) instead of the 93 total shown?

Answer: The total routine inspections are 101. The fee proposal forms have been modified. The quantity of sample sets has also been modified to 20 also. Fee proposal forms are attached hereto as part of this addendum.

ITEM 4: **Question:** On Page 3 of the RFP, it discusses the requirement to collect 3 grab samples per storm event for permit parameters (turbidity) from 2 outfall locations, which would be 6 samples, but the text indicates 9 samples would be required. Then again on each of the Fee Proposal Forms for each School location (Eli Terry and Philip R Smith) it also indicates 3 samples at 2 locations (pages 14 and 16 of the RFP, respectively). Have the monitored outfall locations for the construction activities been identified and are there 2 or 3 locations per school or will the outfall locations be field determined as the project progresses based on run off flows? Should we provide our proposal based on 6 or 9 samples per school per event?

[When looking at the maps provided (C4.0 and C5.5), it appears Eli Terry is intended to have 4 piped outfalls at project completion and Philip R Smith is intended to have 3 piped outfalls at completion.]

Answer: Six samples will be required. Three samples at two locations. The locations have not been determined at this time. The project is finalizing the permit documents utilizing the project documents. The final documents will be provided to the selected firm.

ITEM 5: **Question:** On the 2nd page of each Fee Proposal Form (pages 14 and 16 of the RFP, respectively) under Task 2, it indicates the bidder is to provide a proposed cost for 93 routine inspection units but then there is a subsequent “Note” indicating 101 inspections would be expected to cover the time span of the project. Are there assumptions that have been made that deemed 93 inspections as the requested amount? Should we provide our proposal based on 93 inspections or 101 inspections?

Answer: The total routine inspections are 101. The fee proposal forms have been modified. The quantity of sample sets has also been modified to 20 also. Fee proposal forms are attached hereto as part of this addendum.

ITEM 6: **Question:** On the 2nd page of each Fee Proposal Form (pages 14 and 16 of the RFP, respectively) under Task 3, it indicates the bidder is to provide a proposed cost for 18 Sample Group units but then there is a subsequent “Note” indicating the project timeline is expected to be 20 months for the project. On page 3 of the RFP (Section 3.1), it indicates samples must be collected at least once per month. Are there assumptions that have been made that deemed 18 sampling events as the requested amount? Should we provide our proposal based on 18 or 20 Sample Groups?

Answer: The quantity of samples has also been modified to 20 sets. Fee proposal forms are attached hereto as part of this addendum.

Attachments:

1. Revised Fee Proposal Forms (pdf)

End of Addendum

**REVISED FEE PROPOSAL FORMS
ADDENDUM #1**

**(Eli Terry Elementary School)
(Page 1 of 2)**

To: South Windsor Public Building Commission _____, 2019
South Windsor Town Hall
1540 Sullivan Ave.
South Windsor, CT 06074

**Re: The New Eli Terry School Construction Project – Stormwater Discharge Permit
Inspection and Monitoring Services**

The undersigned hereby offers to perform the services described in the Request for Qualifications and Proposals for Storm Water General Permit Inspections and Monitoring for the Eli Terry Elementary School for the fee proposal set forth herein.

Purpose

The purpose of this RFP is to receive pricing for the Stormwater Discharge Permit Inspection and Monitoring Services for the referenced project.

BASE BID:

1. Total Fee for Stormwater Discharge Permit Inspection and Monitoring Services including all Labor, material and supplies, as determined on page 2 of 2 of this Fee Proposal Form is,

(describe) _____
_____ Dollars
(\$ _____)

Additional Services

If requested, shall be billed at an hourly rate of \$_____/hr

Authorized Representatives:

Stormwater Discharge Permit Inspection and Monitoring Services Firm

Printed Name and Title: _____ Date: _____

Signature _____ Date: _____

FEE PROPSOAL FORM
(Page 2 of 2)

Task 1 - Plan Implementation Inspection

Unit Price per Inspection: \$ _____ x 3 inspections = \$ _____

Task 2 - Routine Inspections

Unit Price Per Inspection \$ _____ x 101 inspections= \$ _____

Note: 101 Inspections consists of 86 weekly inspections (20 months x 4.3 weeks per month) plus 15 discharge event inspections.

Task 3 – Stormwater Monitoring

Unit Price Per Sample Group (3 samples at 2 locations) \$ _____ x 20 Sample Groups = \$ _____

Note: Assumed 20 months until discharge area is fully established.

Total Base Bid Amount = \$ _____

Note: In case of discrepancy between total base bid amount and unit prices, unit prices govern.

FEE PROPOSAL FORM

**(Philip R Smith Elementary School)
(Page 1 of 2)**

To: South Windsor Public Building Commission _____, 2019
South Windsor Town Hall
1540 Sullivan Ave.
South Windsor, CT 06074

Re: The New Philip R Smith School Construction Project – Stormwater Discharge Permit Inspection and Monitoring Services

The undersigned hereby offers to perform the services described in the Request for Qualifications and Proposals for Storm Water General Permit Inspections and Monitoring for the Philip R Smith Elementary School for the fee proposal set forth herein.

Purpose

The purpose of this RFP is to receive pricing for the Stormwater Discharge Permit Inspection and Monitoring Services for the referenced project.

BASE BID:

- 2. Total Fee for Stormwater Discharge Permit Inspection and Monitoring Services including all Labor, material and supplies, as determined on page 2 of 2 of this Fee Proposal Form is,

(describe) _____
_ Dollars
(\$ _____)

Additional Services

If requested, shall be billed at an hourly rate of \$ _____/hr

Authorized Representatives:

Stormwater Discharge Permit Inspection and Monitoring Services Firm

Printed Name and Title: _____ Date: _____

Signature _____ Date: _____

FEE PROPSOAL FORM
(Page 2 of 2)

Task 1 - Plan Implementation Inspection

Unit Price per Inspection: \$ _____ x 3 inspections = \$ _____

Task 2 - Routine Inspections

Unit Price Per Inspection \$ _____ x 10 inspections= \$ _____

Note: 101 Inspections consists of 86 weekly inspections (20 months x 4.3 weeks per month) plus 15 discharge event inspections.

Task 3 – Stormwater Monitoring

Unit Price Per Sample Group (3 samples at 2 locations) \$ _____ x 20 Sample Groups = \$ _____

Note: Assumed 20 months until discharge area is fully established.

Total Base Bid Amount = \$ _____

Note: In case of discrepancy between total base bid amount and unit prices, unit prices govern.