



## INVITATION TO RESPOND

Dear Sir/Madam:

The City of Hartford (the City) invites responses for:

<b>RFR #: 5901</b>	<b>SOLICITATION DATE: January 4, 2019</b>
<b>SOLICITATION TITLE: GOODWIN PARK GOLF COURSE GOLF PROFESSIONAL</b>	
<b>SOLICITATION DESCRIPTION:</b> The City of Hartford is seeking qualified candidates for Golf Professional to manage golf operations at Goodwin Park Golf Course. The Golf Professional will be in charge of managing the golf operations and will hire, train and pay the staff necessary to accomplish this task. The City will be open to proposals for a contract lasting 3-5 years, with approval from City Council. Visit: <a href="http://www.hartford.gov/procurement/purchasing">http://www.hartford.gov/procurement/purchasing</a> to view this and all other City of Hartford Solicitations	
<b>SITE LOCATION (if applicable): Goodwin Park Golf Course, 1130 maple Ave., Hartford, CT</b>	
<b>RESPONSE DATE: January 23, 2019</b>	<b>RESPONSE TIME: 12:00 p.m.</b>

A PRE-BID / RESPONSE CONFERENCE HAS BEEN SCHEDULED FOR 1/14/19 at 10 AM AT 50 Jennings Rd., Hartford, CT  
 (Date / Time) (Location)

This pre-bid conference is:  **Not Applicable**  
 **Mandatory** (All prospective bidders are REQUIRED to attend to discuss specifications)  
 **Non-mandatory** (All prospective bidders are encouraged to attend to discuss specifications)

This solicitation contains the following sections:

**Invitation to Respond**

**Standard Instructions**

**Project Site Location** – (for construction projects only)

**Table of Contents** – (for construction projects only)

**Section 1 – Response Forms**

1.1 Response Information & Signature Form

Contract Compliance

- Affirmative Action / Equal Employment Opportunity Requirements – See Section 3.6
- Surety Bond Requirements     Bid Bond                       Performance & Payment Bonds
- Insurance Requirements – see exhibits below
- Set Aside – Ord. Section 2-660                       MWBE                       Small Contractor
- City-Based Small Business Bid Preference – Ord. Section 2-661
- 15% Minority Utilization (City of Hartford Certified MWBE) – Ord. Section 2-682
- State of Connecticut DAS Prequalification (Public Construction Project > \$500,000)
- OSHA Compliance (Public Works Project > \$100,000)
- Wage Requirements – Complete & attach Wage Certification Form

1.2 Response Pricing

1.3 Statement of Qualifications

**Section 2 – Specifications/Scope of Services**

- Special Instructions / Conditions included

**Section 3 – General Information for Preparation and Delivery of a Response**

**Section 4 – Terms and Conditions / Labor Compliance**

**Insurance Requirements**

**Exhibits**

- \_\_\_\_\_
- Plans & Drawings included

Sincerely,

**William Diaz**

**Procurement Specialist**

**(860) 757-9604**

**Diazw003@hartford.gov**

For more information or to respond, please visit [www.hartford.gov/procurement/purchasing](http://www.hartford.gov/procurement/purchasing)

You must register with the site in order to view the full solicitation.